



Construction on The Art House has started with the official turning of the sod by Mayor Doug Eaton, Council's Manager of Community Partnerships and Planning Julie Vaughan and General Manager of North Construction, Mr Tim Cornish.

Wyong Shire Council

# Business Paper

## ORDINARY COUNCIL MEETING

**26 November 2014**

*This page is intentionally blank*

# MEETING NOTICE

The **ORDINARY COUNCIL MEETING**  
of **Wyong Shire Council**  
will be held in the **Council Chamber**,  
**Wyong Civic Centre, Hely Street, Wyong** on  
**WEDNESDAY 26 NOVEMBER 2014** at **5.00 pm**,  
for the transaction of the business listed below:

## OPENING PRAYER

## ACKNOWLEDGEMENT OF COUNTRY

## RECEIPT OF APOLOGIES

### 1 PROCEDURAL ITEMS

1.1	Disclosures of Interest .....	5
1.2	Proposed Inspections and Briefings .....	6
1.3	Address By Invited Speakers .....	8
1.4	Confirmation of Minutes of Previous Meeting.....	9

### 2 PLANNING REPORTS

2.1	Proposed amendments to Development Control Plan 2013 to align with Wyong Local Environmental Plan 2013 Major Amendment 1 .....	20
2.2	RZ/12/2014 - Planning Proposal in Respect of Land at Lake Munmorah & Crangan Bay .....	24
2.3	Proposed Changes to Coastal Hazards DCP .....	54

### 3 PROPERTY REPORTS

3.1	Proposed Easement for Gas Works Extension over Lot 1 DP 41159 and Lot 17 DP 255990 Hereford Street, Berkeley Vale.....	81
3.2	Proposed Closure of Part of Theatre Lane and Part of Short Street, The Entrance .....	84

### 4 CONTRACT REPORTS

4.1	CPA/242261 - Tender Evaluation Report - Central Coast Pipes and Pumps Panel Work Package W05.....	92
4.2	CPA/243179 - Tender Evaluation Report - Central Coast Pipes and Pumps Panel Work Package W06.....	96
4.3	CPA/248416 - Design - Tuggerah Regional Sporting and Recreation Complex .....	100
4.4	CPA/249148 - The Supply and Delivery of Traffic Control Products and Associated Signage .....	104

**5 GENERAL REPORTS**

5.1	Property Portfolio Review Project - Stage 3 .....	107
5.2	Transfer of Council land to Roads and Maritime Services for Upgrading of Mingara Drive, Wyong Road Intersection .....	123
5.3	Community Matching Fund and Community Benefit Grants .....	126
5.4	Wyong Action Team 2015 - Endorsement of Applicants.....	145
5.5	Election Services Provider 2016.....	151
5.6	Repeal of Policy for Community Gardens .....	156
5.7	2014-18 Strategic Plan Business Report (Q1) .....	167
5.8	Annual Report 2013/14.....	243

**6 INFORMATION REPORTS**

6.1	Investment Report for October 2014 .....	597
6.2	Quarterly Update on EP&A and LGA Developer Contributions .....	605
6.3	Draft Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee - 6 November 2014 .....	610
6.4	Draft Minutes of the Employment and Economic Development Committee Meeting - 5 November 2014 .....	616
6.5	Activities of the Development Assessment and Building Certification Compliance and Health Units .....	621
6.6	Results of Water Quality Testing for Beaches and Lake Swimming Locations .....	627
6.7	Outstanding Questions on Notice and Notices of Motion.....	631

**7 ANSWERS TO QUESTIONS ON NOTICE**

7.1	Q78/14 - Gwandalan and Summerland Point Peninsula Improvement Group .....	636
-----	---	-----

**8 QUESTIONS ON NOTICE ASKED**

At the conclusion of the meeting and at the discretion of the Mayor, Council may meet with staff in an informal, non-decision making mode for a period of no more than 30 minutes.

Maxine Kenyon  
**ACTING GENERAL MANAGER**

## 1.1 Disclosures of Interest

---

TRIM REFERENCE: F2013/02042-02 - D11759060

MANAGER: Lesley Crawley, Manager

AUTHOR: Jade Maskiewicz; Councillor Services Officer

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### RECOMMENDATION

***That Councillors now disclose any conflicts of interest in matters under consideration by Council at this meeting.***

## 1.2 Proposed Inspections and Briefings

---

TRIM REFERENCE: F2013/02042-02 - D11759066

MANAGER: Lesley Crawley, Manager

AUTHOR: Jade Maskiewicz; Councillor Services Officer

### SUMMARY

Briefings proposed for this meeting and future meetings to be held in the Wilfred Barrett and Tim Farrell Committee Rooms:

Date	Briefing	Directorate
26/11/2014	CCRDC Update - Graeme Inchley & Greg South	GM Unit
26/11/2014	2014/15 Q1	GM Unit
26/11/2014	Discussion on topics for weekend workshop - Capital budget - Key business objectives articulated and agreed - Q1 Report	GM Unit
26/11/2014	Motorbike Farm	Community and Recreation Services

### RECOMMENDATION

*That Council receive the report on Proposed Inspections and Briefings.*

### ATTACHMENTS

- 1 Councillor Proposed Briefings - Ordinary Meeting 26 November 2014

## Proposed Briefings List to date

Briefing Title:	Directorate:	Proposed Month:	Proposed Date:
CCRDC Update - Graeme Inchley & Greg South	GM Unit		26/11/2014
2014/15 Q1	GM Unit		26/11/2014
Discussion on topics for weekend workshop - Capital budget - Key business objectives articulated and agreed - Q1 Report	GM Unit		26/11/2014
Motorbike Farm	Community and Recreation Services		26/11/2014
INSPECTION - Bellwood Close, Tuggerah (Lot 3042 DP 852260)	Property and Economic Development		03/12/2014
INSPECTION - 118 Sparks Road, Warnervale (Lot 18 DP 705440)	Property and Economic Development		03/12/2014
INSPECTION - 31 Aldenham Road, Warnervale (Lot 51 DP 9215)	Property and Economic Development		03/12/2014
Rating Model (3 hrs)	GM Unit		10/12/2014
Fees and charges -- Special Rate Variation	GM Unit		21/01/2015
Wyong Employment Zone - results of DCP and S94 contributions Plan/Bio certification update, DCP amendment update	Property and Economic Development		11/02/2015
Community Facilities Strategy Update	Community and Recreation Services		11/02/2015
Q2 Report	GM Unit		25/02/2015
Ward Forums Annual Review	Community and Recreation Services		11/03/2015
Final draft plan changes and considerations	GM Unit		25/03/2015
Discuss and consider submissions -- Q3	GM Unit		27/05/2015
INSPECTION: Rezoning 10 Oscar Drive, Chittaway Point - RZ/7/2009		December	TBA
INSPECTION: RZ/6/2014 - 216-220 Main Road Toukley - Rustrum Key Site & Part Toukley Gardens	Development and Building		TBA

### **1.3 Address By Invited Speakers**

---

TRIM REFERENCE: F2013/02042-02 - D11759079  
MANAGER: Lesley Crawley, Manager  
AUTHOR: Jade Maskiewicz; Councillor Services Officer

#### **SUMMARY**

There have been no requests to address the Ordinary Meeting at the time of printing the Business Paper.

#### **RECOMMENDATION**

*That Council receive the report on Invited Speakers.*

#### **ATTACHMENTS**

Nil.



## **1.4 Confirmation of Minutes of Previous Meeting**

---

TRIM REFERENCE: F2013/02042-02 - D11759094

MANAGER: Lesley Crawley, Manager

AUTHOR: Jade Maskiewicz; Councillor Services Officer

### **SUMMARY**

Confirmation of minutes of the previous Ordinary Meeting of Council held on Wednesday 12 November 2014.

### **RECOMMENDATION**

***That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 12 November 2014.***

### **ATTACHMENTS**

- 1 Ordinary Meeting - 12 November 2014 - Minutes - D11773433

**WYONG SHIRE COUNCIL**

MINUTES OF THE  
**ORDINARY COUNCIL MEETING OF COUNCIL**  
HELD IN THE COUNCIL CHAMBER  
WYONG CIVIC CENTRE, HELY STREET, WYONG  
ON 12 November 2014  
COMMENCING AT 5.00PM

---

**PRESENT**

Councillors D J Eaton (Chairperson), R L Graham, K G Greenwald, L A Matthews, L R Y Nayna, L S Taylor, A Troy, D P Vincent and L D Webster.

**IN ATTENDANCE**

Acting General Manager, Director Development and Building, Acting Director Infrastructure and Operations, Acting Director Property and Economic Development, Acting Director Community and Recreation Services, General Counsel, Manager Communications, Chief Financial Officer, Project Director Special Projects, Manager Construction, Senior Contributions Officer. Strategic Development, Manager Property Development, Manager IT Operations and two administration staff.

The Mayor, Councillor Eaton, declared the meeting open at 5.01pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

Councillor Eaton delivered the opening prayer and Councillor Matthews read an acknowledgment of country statement.

Stuart Baverstock, Manager Construction presented an Award to the Mayor from the Institute of Public Works Engineering Australasia (IPWEA) for The Wyong River Construction Project.

**APOLOGY**

An apology for the inability to attend the meeting was received on behalf of Councillor Best due to work commitments.

**RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor WEBSTER:**

**1224/14 That Council accept the apology and grant leave of absence from the meeting.**

All reports were dealt with in sequential order.

**1.1 Disclosures of Interest**

---

**Item 5.4 - Proposed Councillors' Community Improvement Grants**

Councillor Vincent declared a non-pecuniary insignificant interest in the matter for the reason that he is a member of the Budgewoi Scout Group, left the chamber at 6.17 pm, took no part in discussion, did not vote and returned to the chamber at 6.18 pm.

**Item 5.6 - Naming Proposal – Gallipoli Cove and Anzac Centenary Park - Response from Geographical Names Board**

Councillor Nayna declared a non-pecuniary significant conflict of interest in the matter for the reason that he was involved in the process of the application for the centenary of Anzac grants and this motion refers to the location of such project being permissible. Councillor Nayna left the chamber at 6.33pm, took no part in discussion, did not vote and returned to the chamber at 6.36pm.

**RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:**

**1225/14 That Council receive the report on Disclosure of Interest and note advice of disclosures.**

**PROCEDURAL MOTION**

**RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:**

**1226/14 That Council allow meeting practice to be varied.**

**1227/14 That Council use the exception method to deal with the balance of the Agenda.**

**RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor WEBSTER:**

**1228/14 That with the exception of report numbers 2.1, 3.2, 3.3, 4.1, 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7 and 6.4 Council adopt the recommendations contained in the remaining reports.**

**1.2 Proposed Inspections and Briefings**

---

**RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:**

**1229/14 That Council receive the report on Proposed Inspections and Briefings.**

**1.3 Address By Invited Speakers**

---

**RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:**

**1230/14 That Council receive the report on Invited Speakers.**

**1.4 Confirmation of Minutes of Previous Meeting**

---

**RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:**

**1231/14 That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 22 October 2014 and the Extraordinary Meeting of Council held Thursday 30 October 2014.**

**Business Arising**

There was no business arising.

**2.1 Investigation into the potential provision of a Regional Skate/BMX Facility in Wyong Shire**

---

**RESOLVED unanimously on the motion of Councillor EATON:**

**1232/14 That Council supports in principle the concept of building a best value regional skate/BMX Facility within the Shire.**

**1233/14 That Council request the General Manager to direct Staff to include the regional Skate/BMX facility proposal as part of the draft 2015/2016 budget for discussion at the Councillor's Strategy Workshop in February 2015.**

**1234/14 That Council request the General Manager to direct staff to provide a further report to Council on costs , location , benefits and design options for the proposed regional skate/BMX Facility.**

### 3.1 Policy for Determining Development Applications Subject to Significant Public Objections

---

**RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:**

**1235/14 That Council adopt the Policy for Determining Development Applications Subject to Significant Public Objection and appropriate public notice be given.**

**1236/14 That Council note that the adopted policy will come into effect following appropriate notice being given.**

FOR: COUNCILLORS EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA, TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

### 3.2 Exhibition Submission - Your Future Central Coast: A Discussion Paper

---

Councillor Matthews left the meeting at 5.45pm and returned to the meeting at 5.47pm during consideration of this item.

**RESOLVED on the motion of Councillor EATON and seconded by Councillor WEBSTER:**

**1237/14 That Council consider the draft submission prepared in response to the 'Your future: Central Coast' Discussion Paper.**

**1238/14 That Council request the General Manager to forward the submission to the NSW Planning and Environment (DP&E) subject to any amendments endorsed by Council.**

FOR: COUNCILLORS EATON, NAYNA, TAYLOR, TROY AND WEBSTER

AGAINST: COUNCILLORS GRAHAM, GREENWALD, MATTHEWS AND VINCENT

### 3.3 Planning Proposal - WYONG LEP 2013 Flood Mapping - Outcome of Exhibition

Councillor Greenwald left the meeting at 5.51pm and returned to the meeting at 5.56pm during consideration of this item.

**RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor TROY:**

**1239/14 That Council request the General Manager to exercise the Written Authorisation to Exercise Delegation for RZ-4-2013 and proceed with the steps for drafting and making of the LEP.**

**1240/14 That Council adopt draft Wyong DCP 2013 Chapter 3.3 – Floodplain Management and give appropriate public notice within 28 days that the draft DCP will come into effect on the date that the LEP amendment comes into effect.**

**1241/14 That Council delegate authority to the General Manager to undertake any minor amendments to the DCP prior to its adoption.**

1242/14 That Council forward a copy of amended Wyong DCP 2013 to the Secretary of the NSW Department of Planning & Environment within 28 days of the draft DCP coming into effect.

1243/14 That Council advise those who made submissions of Council's decision.

FOR: COUNCILLORS EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA, TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

**4.1 Contract CPA/247920 - Construction of Gross Pollutant Traps at Liamena Avenue, San Remo; Scenic Drive, Buff Point and Sonoma Road, Budgewoi**

---

**RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor TAYLOR:**

1244/14 That Council accept the tender from the company nominated as Tenderer No '6', Kerroc Constructions Pty Ltd, in the attached Tender Evaluation Report, for the lump sum amount of \$495,652.00 (excl GST) for Contract CPA/247920 - Construction of Gross Pollution Trap's at Liamena Avenue, San Remo, Scenic Drive and Buff Point, Sonoma Road, Budgewoi.

1245/14 That Council determine the Tender Evaluation Report in Attachment A, remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender/those tenders.

1246/14 That Council approve the contingency sum as detailed in the Tender Evaluation Report in Attachment A.

**5.1 Skate Strategy**

---

**RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:**

1247/14 That Council receive and note the draft Skate Strategy.

1248/14 That Council exhibit the draft Skate Strategy for 28 days.

1249/14 That Council adopt the draft Skate Strategy after exhibition conditional that no material challenges are made to the strategy during exhibition.

## 5.2 Customer Satisfaction of Council's Local Road Network

---

**RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor NAYNA:**

- 1250/14 That Council adopt a Pavement Condition Index (PCI) target of 7.1 and 7.2 for 2014/15 and 2015/16 respectively.
- 1251/14 That Council maintain current funding levels (plus allowance for annual inflation) for road renewal and resurfacing to permit these pavement condition targets to be achieved and maintained long term.
- 1252/14 That Council recognise that increased customer satisfaction of the road network, now that the pavement condition has improved, will now primarily be driven by improved kerb and gutter, footpaths and other road related facilities.
- 1253/14 That Council consider increased funding of kerb and gutter, footpath and other road related infrastructure as funds become available in the future.

## 5.3 Planning Agreements Policy Review

---

**RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WEBSTER:**

- 1254/14 That Council refer the draft Planning Agreements policy to the Employment and Economic Development Committee for consideration and recommendation back to Council.

FOR: COUNCILLORS EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA, TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

## 5.4 Proposed Councillors' Community Improvement Grants

---

Councillor Vincent declared a non-pecuniary insignificant interest in the matter for the reason that he is a member of the Budgewoi Scout Group, left the chamber at 6.17 pm, took no part in discussion, did not vote and returned to the chamber at 6.18 pm.

**RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor GRAHAM:**

- 1255/14 That Council allocate an amount of \$12,871.80 from the 2014-15 Councillors' Community Improvement Grants as follows:

1st Budgewoi Scout Group (\$3500)	Purchase 2 Gazebos to be used as cooking tents at fundraising events and on camping trips.	400.00
4 Hope Ministries (\$4000) (\$1100 already allocated)	Provide a free dinner to the disadvantaged every Wednesday.	300.00

<b>Camp Breakaway Inc. (\$3909)</b>	<b>To purchase a Promethean Mobile Interactive Whiteboard System.</b>	<b>2,100.00</b>
<b>Central Coast CC Australian Italian Friendship Society Inc. (\$2000)</b>	<b>Social Gatherings and luncheons.</b>	<b>450.00</b>
<b>Central Coast Domestic Violence Committee Inc. (\$1500)</b>	<b>To raise awareness of domestic and family violence, provide support and resources during 16 Days of Activism.</b>	<b>450.00</b>
<b>Child and Family Services Wyong Shire Inc. (\$3360)</b>	<b>Provide a high quality Childhood Education and Care Program/Crèche.</b>	<b>300.00</b>
<b>Community Environment Network (\$4000) (\$100 already allocated)</b>	<b>Workshop on Habitat for Wildlife to residents in the Wyong Shire.</b>	<b>200.00</b>
<b>Good Grief Limited (\$371.80)</b>	<b>Purchase books designed to assist children experiencing grief and loss through death/divorce/separation of a parent or significant other.</b>	<b>371.80</b>
<b>Gwandalan Outside of School Hours Care Inc.</b>	<b>Purchase blinds, plants for garden and to purchase an iPad.</b>	<b>100.00</b>
<b>Hospital Art Australia Inc. (\$4000)</b>	<b>Provide Hospital Art to additional facilities in the Wyong Shire and to update website.</b>	<b>2,700.00</b>
<b>North Entrance Surf Life Saving Club (\$3600)</b>	<b>To purchase and place sandstone blocks along hedges of lawns to prevent vehicle access and provide seating for members.</b>	<b>400.00</b>
<b>Northern Power Cricket Club (\$3336)</b>	<b>Purchase of First Aid Kits</b>	<b>400.00</b>
<b>The Entrance District Cricket Club (\$4000) (\$1100 already allocated)</b>	<b>Purchase Pitch Covers.</b>	<b>1,200.00</b>
<b>The Entrance Junior Cricket Club (\$4000) (\$3500 already allocated)</b>	<b>Purchase each team a gazebo to be able to have shade for the children during the summer months.</b>	<b>300.00</b>
<b>Toukley and District Art Society (\$2000)</b>	<b>To engage professional tutors to teach at our workshops to the general public to increase the appreciation of art.</b>	<b>1,200.00</b>
<b>Toukley and District Senior Citizens Club Inc. (\$3877) (\$2200 already allocated)</b>	<b>Purchase and installation of CCTV Cameras</b>	<b>300.00</b>
<b>Toukley Sailing Club Inc. (\$4000)</b>	<b>Replacement of the roof on the premises.</b>	<b>600.00</b>
<b>Tuggerah Lakes Memorial Pistol Club Inc. (\$4000) (\$1300 already allocated)</b>	<b>Improve wheelchair access</b>	<b>200.00</b>



<b>Tuggerah United Football Club (\$4000) (\$2600 already allocated)</b>	<b>Improve shade and shelter at the fields.</b>	<b>200.00</b>
<b>Yarralong School Community Centre Inc.(\$3701.47)</b>	<b>Sculptures at the Old School' event - provides sculptors a space to exhibit work and promote local art and home-grown produce.</b>	<b>700.00</b>

## 5.5 Local Supplier Market Place Trial

Councillor Vincent left the meeting at 6.18pm and returned to the meeting at 6.19pm during consideration of this item.

**RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor TAYLOR:**

**1256/14 That Council defer consideration of this report pending a briefing to the Employment and Economic Development Committee (EEDC).**

## 5.6 Naming Proposal – Gallipoli Cove and Anzac Centenary Park - Response from Geographical Names Board

Councillor Nayna declared a non-pecuniary significant conflict of interest in the matter for the reason that he was involved in the process of the application for the centenary of Anzac grants and this motion refers to the location of such project being permissible. Councillor Nayna left the chamber at 6.33pm, took no part in discussion, did not vote and returned to the chamber at 6.36pm.

Councillor Matthews left the meeting at 6.34pm and returned to the meeting at 6.36pm during consideration of this item.

**RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor TROY:**

**1257/14 That Council note the determination received from the Geographical Names Board.**

## 5.7 Draft Warnervale District Contributions Plan 2014

Councillor Nayna left the meeting at 6.33pm and returned to the meeting at 6.36pm during consideration of this item.

**RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor TROY:**

**1258/14 That Council receive and note the draft Warnervale Contributions Plan 2014.**

**1259/14 That Council place the Draft Warnervale District Contributions Plan 2014 on public exhibition for public comment.**

**1260/14 That Council request a report be provided to the Employment and Economic Development Committee (EEDC) to consider the outcomes of the Exhibition.**

FOR: COUNCILLORS EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA, TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

### **6.1 Lake Haven Cinema and Shopping Centre footpath Access Audit**

---

**RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:**

**1261/14 That Council receive the report on Lake Haven Cinema and Shopping Centre footpath Access Audit.**

### **6.2 Draft Minutes of the Extraordinary Audit & Risk Committee Meeting - 1 October 2014**

**RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:**

**1262/14 That Council receive the report on Draft Minutes of the Extraordinary Audit & Risk Committee Meeting - 1 October 2014.**

### **6.3 Road Capital Works Program**

---

**RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:**

**1263/14 That Council receive the report on the status of the Council's Road Capital Rolling Works Program.**

### **6.4 Fit for the Future**

---

Councillor Taylor left the meeting at 6.42pm and returned to the meeting at 6.44pm during consideration of this item.

Councillor Greenwald left the meeting at 7.08pm and returned to the meeting at 7.10pm during consideration of this item.

**RESOLVED on the motion of Councillor EATON and seconded by Councillor NAYNA:**

**1264/14 That Council receive the report on Fit for the Future.**

**1265/14 That Council agree in principle to commissioning a cost benefit analysis on a merger between Gosford and Wyong Councils, noting State Government funding for 50 % of the cost, and 25% from each Council.**

**1266/14 That Council agree to appoint a facilitator in conjunction with Gosford and the General Manager be authorised to appoint the facilitator.**

**1267/14 That Council request the General Manager to report back on the outcomes of recommendations 2 and 3.**

FOR: COUNCILLORS EATON, NAYNA, TAYLOR, TROY AND WEBSTER  
AGAINST: COUNCILLORS GRAHAM, GREENWALD, MATTHEWS AND VINCENT

**6.5 Outstanding Questions on Notice and Notices of Motion**

---

**RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:**

**1268/14 That Council receive the report on Outstanding Questions on Notice and Notices of Motion.**

**QUESTIONS ON NOTICE**

**Q80/14 Real Estate Agent Selling Land Portfolios  
Councillor Lisa Matthews**

*“Can the General Manager please explain the process of how Council has selected the Real Estate Agent selling the land portfolios sales that have been approved by Council?”*

**Q81/14 Effects of the Planning Proposal for Jilliby 2 on Buttonderry Waste Facility  
Councillor Adam Troy**

*“Could the General Manager please advise when the report into the effects of the Planning Proposal for Jilliby 2 on the Buttonderry Waste Facility will be tabled to Council?  
Why is this report taking so long?”*

**Q82/14 Cost of aborted Rebrand Wyong Campaign  
Councillor Robert Graham**

*“I direct my question to the General Manager. What has been the cost to Ratepayers of the now aborted Rebrand Wyong Campaign?”*

**THE MEETING** closed at 7.15 pm.

## **2.1 Proposed amendments to Development Control Plan 2013 to align with Wyong Local Environmental Plan 2013 Major Amendment 1**

---

TRIM REFERENCE: F2013/02015 - D11698079

MANAGER: Scott Cox, Director

AUTHOR: Rodney Mergan; Senior Planner

### **SUMMARY**

This report seeks the endorsement of Council for the public exhibition for a group of minor changes to Development Control Plan (DCP) 2013 to align with the exhibition of Wyong Local Environmental Plan (LEP) 2013 Major Amendment 1.

### **RECOMMENDATION**

- 1 That Council request that in conjunction with the exhibition of Wyong Local Environmental Plan (LEP) 2013 Major Amendment 1, a revision of Wyong Development Control Plan 2013 that provides consistency with the provisions of the LEP, be publically exhibited.**
- 2 That Council adopt Draft Development Control Plan 2013 subject to their being no significant objection at the time of notification of Wyong LEP 2013 Major Amendment 1 and appropriate public notice be given within 28 days that the draft DCP as amended will come into effect.**
- 3 That Council delegate authority to the General Manager to undertake any minor amendment to the Development Control plan as a result of the public exhibition.**
- 4 That Council forward a copy of DCP 2013 containing the amended Chapters to the Secretary of the NSW Department of Planning and Environment within 28 days of the DCP becoming effective.**

### **BACKGROUND**

Council, at its meeting 23 July 2014;

*“RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TAYLOR:*

*749/14 That Council initiate the Local Environmental Plan “Gateway” process by the preparation of a Planning Proposal, pursuant to Section 55 of the Environmental Planning and Assessment Act, 1979.*

*750/14 That Council forward the Planning Proposal to the Department of Planning and Environment requesting a “Gateway” determination, pursuant to Section 56(1) of the Environmental Planning and Assessment Act, 1979.*

## 2.1 Proposed amendments to Development Control Plan 2013 to align with Wyong Local Environmental Plan 2013 Major Amendment 1 (contd)

---

- 751/14 That Council advise the Department of Planning & Environment that it does not intend to apply for plan making delegations for the rezoning, pursuant to Section 23 of the Environmental Planning and Assessment Act, 1979.
- 752/14 That Council refer the project to appropriate public authorities for comment, subject to the determination of the Gateway Process, pursuant to Section 56(2) of the Environmental Planning and Assessment Act, 1979.
- 753/14 That Council undertake community consultation regarding the Planning Proposal, subject to the determination of the Gateway Process, pursuant to Section 57 of the Environmental Planning and Assessment Act, 1979.
- 754/14 That Council direct the General Manager to submit a further report to Council to report on the results of the public authorities' consultation and community consultation phase.
- 755/14 That Council update its Section 149 Certificates accordingly.

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA, TAYLOR, TROY AND WEBSTER

AGAINST: NIL"

It has been recognised that the revision of Wyong LEP 2013 through Major Amendment 1, will introduce inconsistencies with Wyong DCP 2013. To ensure that Council's planning considerations remain consistent and current it is considered that an exhibition of a revision of DCP 2013 should be conducted concurrently with the public exhibition process identified in resolution 753/14 above.

### THE PROPOSAL

The scope of the changes proposed to the DCP are identified in Attachment 1 and include:

- Changes to Chapters 2.5 – Home Based Employment and Chapter 2.8 – Child Care Centres to reflect amendments to the LEP with regard to the need for consent for home based child care and child care centres on bushfire prone land.
- Deletion of Chapter 6.20 - Woodbury Park Estate as development of the subject site is complete.
- Mapping updates for Chapter 5.3 – The Entrance Peninsula to reflect zoning changes and provide development controls relevant to the desired future development of the Entrance Peninsula.
- Amendments to Chapter 2.4 – Multi Dwelling Housing to reflect amendments to the LEP with regard to floor space ratio concessions for affordable housing.
- Any other minor changes as required to align with the LEP revision.

## **2.1 Proposed amendments to Development Control Plan 2013 to align with Wyong Local Environmental Plan 2013 Major Amendment 1 (contd)**

---

LEP Major Amendment 1 will also require changes to Chapter 2.1- Dwelling Houses and Ancillary Structures. This chapter is currently undergoing a full review and a revision of this chapter is to be reported to Council for consideration in a separate report.

### **OPTIONS**

The required changes to DCP 2013 could be separated for the exhibition of individual chapters. This is considered to be unnecessary given the relatively minor nature of the changes to the DCP proposed.

The DCP must be exhibited at the same time as the LEP Major Amendment 1 to ensure there is consistency in the planning considerations of Council and will also provide context for the proposed changes to the DCP. It is noted that LEP Major Amendment 1 is scheduled to be exhibited in early 2015.

### **CONSULTATION**

The proposed amendments to the DCP have been developed through consultation with relevant staff. In accordance with the requirements of the Environmental Planning and Assessment Regulation 2000 the DCP will be placed on public exhibition for a minimum of 28 days.

### **CONCLUSION**

Wyong LEP 2013 Major Amendment 1, will have implications on Wyong DCP 2013 that need to be addressed. The proposed LEP revision has been reviewed and a group of minor changes, omissions and additions to the DCP are required. To ensure that Council's planning considerations remain consistent it is considered that an exhibition of a revision of DCP 2013 should be conducted concurrently with LEP Major Amendment 1. Subject to their being no significant objection to this revision, the DCP will come into effect with Major Amendment 1 of LEP 2013.

### **ATTACHMENTS**

- 1 LEP Major Amendment No.1 - DCP Changes summary D11764763

## Attachment 1 - LEP Major Amendment 1 - DCP Changes Summary

DCP 2013	Chapter Name & Status	LEP Amendment 1 Issues	Proposed Action
Ch 2.1	Dwelling Houses and Ancillary Structures	Heights, FSBL, secondary dwellings, fencing provisions	Separate exhibition to be conducted.
Ch 2.4	Multiple Dwelling Residential Development	Additional information to support new LEP affordable housing provisions.	Chapter 2.4 to be amended to indicate that 15% of units be adaptable is desirable but 10% is to remain the requirement  An additional objective with regard to affordable housing to be provided in Chapter 2.4 Section 5.2 with regard to FSR bonus provisions under the LEP.  Additional requirement under Chapter 2.4 Section 5.2 to indicate that information must be provided to satisfy Council that the use of the LEP Bonus is to address housing affordability as opposed to providing for luxury housing.
Ch 2.5	Home Based Employment	Bushfire issues - Changes to permissibility of home based child care	Rewording Ch 2.5 as per below: <b>4.0 Home Based Child Care</b> Home-based child care in certain circumstances is considered exempt development under the Codes SEPP. <del>In addition, in zones where this land-use is listed in the WLEP 2013 as 'permitted without consent' development consent from Council is not required.</del> Home based child care <b>that does not meet the criteria of the SEPP</b> and is 'permitted with consent' under the WLEP 2013 is to comply with the provisions outlined in Chapter 2.8 Child Care Centres.
Ch 2.6	Signage	A-frame signage	Insert additional information into Chapter 2.6 - Section 2.2.2 Other Signage <b><u>A-frame signage: Where A-frame signage is to be placed within a road reserve or on a footpath approval is required under Section 138 of the Roads Act.</u></b>
Ch 2.8	Child Care Centres	Bushfire issues - Changes to permissibility of home based child care	The following rewording of Ch 2.8 is required: <b>2.0 Home Based Child Care</b> Home-based child care in certain circumstances is considered exempt development under the Codes SEPP. <del>In addition, in zones where this land-use is listed in the WLEP 2013 as 'permitted without consent' development consent from Council is not required.</del> Home based child care that <b>does not meet the criteria of the SEPP and</b> is 'permitted with consent' under the WLEP 2013 <b><u>as a child care centre</u></b> is to comply with the provisions outlined in <b><u>Chapter 2.8 Section 3.</u></b>
Ch 5.3	The Entrance Peninsula	Change to area of B2 zoned land	Amend Figure 7 Statement of Desired Character Map to match new zone boundaries in Long Jetty
Ch 6.17	Warnervale East / Wadalba North West	Housekeeping	Amend Figures 3 & 4 to match the zone boundaries in Wyong LEP 2013 for land bounding the Wadalba Wildlife Corridor.
Ch 6.20	Mardi – Woodbury Park Estate	Housekeeping	Development of this site completed. Delete Chapter

## 2.2 RZ/12/2014 - Planning Proposal in Respect of Land at Lake Munmorah & Crangan Bay

---

TRIM REFERENCE: RZ/12/2014 - D11738077

MANAGER: Tanya O'Brien, Manager

AUTHOR: Jenny Mewing; Strategic Planner

### SUMMARY

A request has been received to prepare a Planning Proposal to rezone Lot 642 DP 1027231 (405 – 415 Pacific Highway), Lake Munmorah, Lot 100 DP 1044282 (425 Pacific Highway), Crangan Bay and Lot 644 DP 1027231 (2 Kanangra Drive), Crangan Bay (the 'site') to enable development of parts of the site for low density residential purposes.

<b>Applicant</b>	ADW Johnson
<b>Owners</b>	Darkinjung Local Aboriginal Land Council (Darkinjung DLALC)
<b>Description of Land</b>	Lot 642 DP 1027231 (405 – 415 Pacific Highway), Lake Munmorah Lot 100 DP 1044282 (425 Pacific Highway), Crangan Bay Lot 644 DP 1027231 (2 Kanangra Drive), Crangan Bay
<b>Site Area:</b>	Approximately 164 Hectares (58 Ha proposed for rezoning)
<b>Zoning</b>	E2 Environmental Conservation and E3-Environmental Management
<b>Proposed Zoning</b>	R2 Low Density Residential/E2 Environmental Conservation
<b>Existing Use</b>	Vacant vegetated land
<b>Estimated Value:</b>	\$308 million

### RECOMMENDATION

- 1 ***That Council prepare a Planning Proposal to amend Wyong Local Environmental Plan 2013, pursuant to Section 55 of the Environmental Planning and Assessment (EP & A) Act, 1979 to rezone Lot 642 DP 1027231, Lot 100 DP 1044282 and Lot 644 DP 1027231 to enable low density residential development.***
- 2 ***That Council forward the Planning Proposal to the Department of Planning and Environment (DP&E) accompanied by a request for a "Gateway Determination", pursuant to Section 56 of the EP & A Act, 1979, with the following requirements:***
  - a ***That the R2 - Zone boundary be revised to address regional wildlife corridor planning outcomes identified in the North Wyong Shire Structure Plan (NWSSP) and that advice is sought from the Office of Environment and Heritage (OEH) on corridor widths and outcomes.***
  - b ***That areas identified in the Planning Proposal for development be supported by a biodiversity certification application which is "agreed in principle" with the Office of Environment and Heritage (OEH) and Council prior to public exhibition.***



- 3 *That Council request the assistance of the DP&E in obtaining a whole of Government approach to resolve outstanding regional planning, mining, infrastructure and biodiversity issues within the NWSSP which impact on the Planning Proposal.*
- 4 *That Council require, subject to the “Gateway Determination” that the landowner enter into a Funding Agreement with Council in accordance with Council’s Planning Proposal Procedure to recover the costs involved in further progressing the proposal.*
- 5 *That Council authorise the General Manager (or delegate) to sign the Funding Agreement for the rezoning.*
- 6 *That Council prepare appropriate Development Control Plan provisions for the sites to be placed on public exhibition for 28 days concurrent with the planning proposal.*
- 7 *That Council amend Section 94 Contributions Plans (if required) to support the development of the land subject to this Planning Proposal.*
- 8 *That Council authorise the General Manager (or delegate) to sign any infrastructure, servicing agreement or application for biodiversity certification to support the rezoning. This agreement shall:*
  - a *Address the cost, timing, staging and responsibilities for funding and provision of infrastructure to service the development.*
  - b *Ensure that Council is not responsible for the cost of any public infrastructure required to support the development such as hard infrastructure (including, roads water and sewer and drainage) and soft infrastructure (which includes open space, community facilities and environmental corridors).*
  - c *Sign any documentation associated with any future application for biodiversity certification of the lands (as this can only be made by a planning authority).*
- 9 *That Council undertake community and government agency consultation, in accordance with the requirements attached to the “Gateway Determination”.*
- 10 *That Council consider a further report on results of community consultation.*

## **BACKGROUND**

The Darkinjung Local Aboriginal Land Council (DLALC) holds a portfolio of approximately 3,500 hectares and is the largest non-government landowner on the Central Coast. DLALC have undertaken a review of their lands within the NWSSP area. A number of sites have been identified which it considers as having potential for future residential or employment uses.

## 2.2 RZ/12/2014 - Planning Proposal in Respect of Land at Lake Munmorah & Crangan Bay (contd)

Since 2010, the DLALC has maintained ongoing dialogue with Council, DP&E and other Agencies concerning its land portfolio. The Department of Premiers and Cabinet (DP&C) established an 'Enabling Taskforce' to examine development issues on key development sites on the Central Coast. A specific working group was established to examine issues on DLALC lands. A number of working group meetings were held over 2013 and 2014 to discuss DLALC land development issues, culminating with the lodgement of a request on 26 June 2014 for Council to prepare of a Planning Proposal for the rezoning of five (5) sites within the NWSSP area.

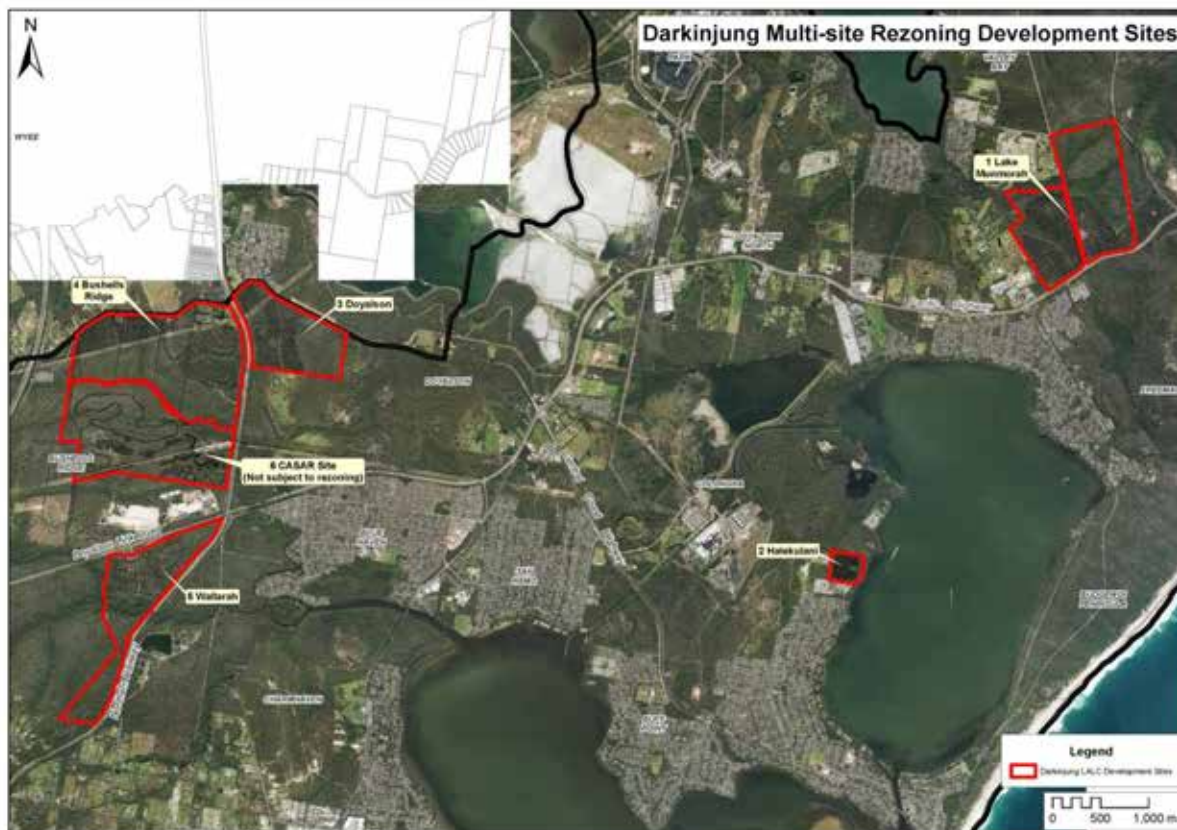


Figure 1 Darkinjung DLALC Multi-site Rezoning Proposal

Lot 642 DP 1027231 (405 – 415 Pacific Highway), Lake Munmorah, Lot 100 DP 1044282 (425 Pacific Highway), Crangan Bay and Lot 644 DP 1027231 (2 Kanangra Drive), Crangan Bay form site 1 of the multi-site rezoning. Site 1 (the site) will be considered as a stand-alone rezoning proposal. A detailed locality plan for site 1 is provided in Attachment 1.

The intended outcome of rezoning the site is to enable future low density residential development, with an estimated potential yield of 620 lots. The remainder of the site is proposed for retention in the ownership of the DLALC for conservation purposes and is proposed to be zoned accordingly, i.e. E2 Environmental Conservation.

An indicative subdivision concept plan is provided in Attachment 2, however this plan is indicative only and the layout is likely to change as further technical studies and liaison with Council staff and government agencies is completed.

**KEY ISSUES**

A number of specialist reports have been submitted to support the request for the Planning Proposal preparation, including investigations assessing, and proposing mitigation strategies, in relation to ecology, water, sewer, traffic and transport. These reports provide a valuable baseline assessment of the issues, however further detailed investigations will be necessary to address deficiencies and further advance the proposal. A summary of the required additional technical studies and investigations is provided in Attachment 3.

An overview of the main issues associated with the subject site is outlined below:

**Bushfire**

Large areas of the site are classified as “bushfire prone land”. Future development will need to adopt appropriate Asset Protection Zones (APZ’s) and incorporate these requirements into future street layouts and dwelling setbacks. An assessment of the proposal against Planning for Bushfire Protection 2006, and other relevant guidelines will be required as master plans of the site are developed. All APZ requirements will need to be incorporated within the development area, i.e. outside conservation areas.

Subject to Council endorsement, consultation with the Rural Fire Service (RFS) will be required to confirm the bushfire planning requirements.

**Aboriginal and European Heritage**

The subject site is not known to contain any registered items of Aboriginal cultural heritage significance; however the site is adjacent to a farm homestead complex which is a locally listed heritage item.

The proposed development footprint does not identify future development within the vicinity of the local heritage item and therefore will have limited impact on the curtilage of the item.

Subject to the support of the proposal by Council, additional assessment and investigations of Aboriginal cultural heritage for the subject site will be required to be undertaken in accordance with requirements of relevant guidelines of the OEH.

**Social Impacts and Community Infrastructure**

A Social Impact Statement will be required to be prepared by a qualified social planning expert, should the proposal be supported by Council.

This study will be required to identify the social issues and potential needs of current and future residents within the area, as well as identify human service requirements for current and future residents.

Given the indicative lot yield of the subject site, the need for usable parkland, in addition to environmental corridor lands is likely to be generated. Additionally, a shared pathway connection to Carters Road will also be required.

**Mining and Resource Issues**

The site is located within the Swansea/North Entrance Mine Subsidence District and within a Transition area for a hard rock quarry at Crangan Bay. Additionally, areas of the NWSSP may be subject to future underground coal mining.

The nature and timing of future mining and extent of impacts are unknown at present. It is possible that the timing of mining activities could lead to modifications being made to the Planning Proposal.

The Mine Subsidence Board (MSB), Department of Trade and Investment (DTI) – Resources and Energy (Geological Survey of NSW) and lease owners will be required to be consulted, subject to Council's support of the proposal, to determine the impact on and of coal and mineral resource extraction in the future.

A land use compatibility assessment must also be undertaken to determine the most appropriate surface controls to apply to the proposed development sites.

**Road infrastructure and traffic impacts**

The subject site has a frontage to the Pacific Highway to the south, Chain Valley Bay runs through the site and Charters Road is to the west of the site. Access to future residential subdivision is proposed to be obtained from Chain Valley Bay Road or Caters Road (via St Brendan's School).

A preliminary traffic assessment identified that the existing road networks have the capacity to support the density of the proposed residential development.

Additional traffic modelling may be required, subject to the requirements of the Roads and Maritime Services (RMS), to be determined during the agency consultation process, in addition to monitoring of noise levels associated with existing and potential traffic generation.

The conceptual subdivision design for the subject site may also require refinement to further address road safety, road geometry and sight distances, intersection location, Urban Interface Areas (UIAs), noise and vibration impacts and overland floodways and any matters raised by the RMS.

**Water and Sewer**

Water supply is available to the site by way of a 380mm Trunk Water Main located along the northern side of the Pacific Highway. A connection to this main would be limited to two locations (eastern and western).

A sewer servicing plan will be required to be prepared in consultation with Council's Water and Sewer Section. A ridge located on the western side of Chain Valley Bay Road could divide the site into two separate catchments. The servicing strategy will need to consider servicing options and compare the Net Present Costs of all options considering both capital and operational costs.

### **Ecology and Environmental offsets**

The subject site occurs within and adjacent to land identified as 'Green Corridor' and 'Strategic Constrained land' (Attachment 4). Land within the Strategic Constrained Sites layer of the NWSSP requires the resolution of infrastructure, wildlife corridor, development and offset strategies to more clearly determine the conservation and development potential of the land.

'Green Corridor' (wildlife) connection widths in the vicinity of the subject site are very narrow and will create a "pinch point" in the regional east-west corridor identified in the NWSSP. This proposal will result in a band of vegetation which reduces to a width of 100 m along Karignan Creek in the northern portion of the site.

Areas of habitat that are proposed to be impacted that contain threatened species including the Eastern Chestnut Mouse, Wallum Froglet, *Angophora inopina*, *Acacia bynoeana* and *Tetratheca juncea* will be required to be included within future environmental offset areas.

The OEH will play a key role in resolving the above matters and be consulted as part of the rezoning process.

In conjunction with the other proposals submitted as part of the multi-site rezoning project, the subject site is proposed to be incorporated as part of a future biodiversity certification application. The application must be made by a 'planning authority' (in this instance it is likely to be Wyong Shire Council). This certification will provide for greater certainty of conservation and development outcomes.

The DLALC proposes to retain ownership of the E2 Conservation Management lands and will be responsible for managing approximately 800 Ha of proposed environmental offsets, on lands within the subject site and other lands part of the multi-site rezoning.

### **Flooding**

No flood mapping exists for the area proposed to be rezoned. A local flood study will be required to be prepared by the applicant to determine the extent of any flood impacts. This work will also be required to determine the amount of potential local overland flooding due to concentration of stormwater from the proposed hardstand areas (roofs, roads etc.).

It should also be noted that Council has applied for State and Federal grant funding to carry out an overland flood study within the Wallarah and Spring Creek catchment which includes a number of the sites proposed to be rezoned. If Council is successful then such a study would be completed by June 2015.

### **Stormwater Management**

Dispersive Soils (also known as sodic soils) occur within the catchment of the subject site. This is evidenced by severe gully erosion along the creek lines, especially along Karignan Creek to the west of the culvert in Chain Valley Bay Road. It is also evidenced by the deposition of sediments and poor water quality of the receiving waters in Lake Macquarie at the outlet of Karignan Creek.

A Stormwater Management Plan, based on sound modelling, will be required to be developed which demonstrate that future development of the subject site does not result in a detrimental impact to the natural water catchment.

Mitigation measures for stormwater management which incorporate retention of vegetation, erosion controls, flow and energy dissipation mechanisms, gross and chemical pollutant removal will be required to be incorporated into the management plan. Additionally, the plan will be required to address immediate and long term maintenance responsibilities to achieve the required objectives and pollution targets, along with clarification of the ownership of the proposed stormwater infrastructure/assets. The area of land necessary to accommodate a suitable stormwater treatment system should also be identified and located.

### **Acid Sulphate Soils and Contaminated Land Assessment**

Subject to the endorsement of the proposal by Council, geological and geotechnical investigations will need to be undertaken to investigate the extent of acid sulphate soils in the area and the potential effect of these on future residential development and supporting infrastructure.

A preliminary contaminated land assessment will also be required addressing the requirements of SEPP 55 Contaminated Land.

## **LOCAL PLANS, POLICIES AND STRATEGIES**

### **Wyong Local Environmental Plan 2013**

The subject site is zoned E2 Environmental Conservation/E3 Environmental Management and is currently subject to a minimum lot size provision of 40 hectares.

### **Regional Economic Development and Employment Strategy (REDES) 2010**

The Regional Economic Development and Employment Strategy (REDES) is a partnership between the NSW Government, Regional Development Australia Central Coast (RDACC), Gosford City Council and Wyong Shire Council.

Short term opportunities would be created through associated planning and construction work for the subject site. Additional employment will be generated with the maintenance of the biodiversity offsets.

### **Settlement Strategy**

The subject site is located within the area considered within the NWSSP, therefore has not been separately investigated through the Settlement Strategy.

### **Central Coast Regional Strategy and North Wyong Shire Structure Plan**

The NWSSP states that the staging of development of any future urban land within the 'strategically located' area should be consistent with the staging identified for the adjoining land. Most of the adjoining development precincts surrounding the subject site are identified for release in the long term, therefore the early release of the subject site conflicts with NWSSP timeframes.

The NWSPP provides a framework and context for identifying and assessing future development opportunities in these areas, and against which planning proposals to be prepared and considered. The NWSPP identifies the following issues to be addressed:

- More detailed understanding of the environmental features of the land and opportunities to contribute to the proposed corridor and habitat networks;
- Resource extraction potential related to proposed coal mining and clay extraction (where these localised impacts occur);
- Opportunities to offset vegetation losses within future development areas;
- How the proposed development will relate to future development and the green corridor; and
- The need for additional residential or employment uses to meet future demand.

These matters although addressed in part by existing technical investigations will be required to be more thoroughly examined should Council support the proposal.

The proposal is considered to be generally consistent with the Central Coast Regional Strategy (CCRS). An assessment of the proposed rezoning of the subject site against the CCRS is provided as Attachment 5.

**Section 117 Directions**

The proposal has been assessed on a preliminary basis against relevant Section 117 Ministerial Directions. The full assessment is contained within Attachment 6 of this report. There are a number of inconsistencies with Section 117 Directions and regional strategy documents which may need justification through a number of additional studies and/or require the approval of The Secretary of the DP&E.

The following table identifies the applicability and consistency of the proposed rezoning with the current Section 117 Directions:

Number	Direction	Applicable	Consistent
<b>Employment and Resources</b>			
1.1	Business and Industrial Zones	No	N/A
1.2	Rural Zones	No	N/A
1.3	Mining, Petroleum Production and Extractive Industries	Yes	No
1.4	Oyster Aquaculture	No	N/A
1.5	Rural Lands	No	N/A
<b>Environment and Heritage</b>			
2.1	Environmental Protection Zones	Yes	TBD
2.2	Coastal Protection	No	N/A
2.3	Heritage Conservation	Yes	Yes
2.4	Recreation Vehicle Areas	Yes	Yes
<b>Housing, Infrastructure and Urban Development</b>			
3.1	Residential Zones	Yes	Yes
3.2	Caravan Parks and Manufactured Home Estates	Yes	Yes
3.3	Home Occupations	Yes	Yes
3.4	Integrating Land Use and Transport	Yes	Yes

**2.2 RZ/12/2014 - Planning Proposal in Respect of Land at Lake Munmorah & Crangan Bay (contd)**

3.5	Development Near Licensed Aerodromes	No	N/A
3.6	Shooting Ranges	No	N/A
Hazard and Risk			
4.1	Acid Sulphate Soils	Yes	TBD
4.2	Mine Subsidence and Unstable Land	Yes	TBD
4.3	Flood Prone Land	TBD	TBD
4.4	Planning for Bushfire Protection	Yes	TBD
Regional Planning			
5.1	Implementation of Regional Strategies	Yes	No
5.2	Sydney Drinking Water Catchments	No	N/A
5.3	Farmland of State and Regional Significance on the NSW Far North Coast	No	N/A
5.4	Commercial and Retail Development along the Pacific Highway, North Coast	No	N/A
5.8	Second Sydney Airport: Badgerys Creek	No	N/A
Local Plan Making			
6.1	Approval and Referral Requirements	Yes	Yes
6.2	Reserving Land for Public Purposes	Yes	TBD
6.3	Site Specific Provisions	No	N/A
Metropolitan Planning			
7.1	Implementation of the Metropolitan Strategy	No	N/A

**State Environmental Planning Policies**

The proposal has been assessed having regard for relevant State Environmental Planning Policies (SEPPs). The assessment in full is contained within Attachment 7 of this report.

SEPP 44 – Koala Habitat

Subject to the findings of further investigative fauna studies, consideration of the proposal against SEPP 44 – Koala Habitat may be required.

SEPP 55 – Contaminated Land

To address SEPP 55 Contaminated Land, a Phase 1 Contaminated Lands Assessment will be undertaken by a suitably qualified geotechnical engineer who will review site(s) history and undertake necessary fieldwork to establish the potential risk of site contamination resulting from past activities.

State Environmental Planning Policy (Mining, Petroleum and Extractive Industries) 2007

The site is located within the Swansea/North Entrance Mine Subsidence District and within a Transition area for a hard rock quarry at Crangan Bay. Additionally, areas of the NWSSP may be subject to future underground coal mining.

A land use compatibility assessment will be required to be undertaken along with consultation with the MSB and DTI.



## OPTIONS

### **Option 1 – Proceed with the Proposal (Recommended)**

This report recommends additional investigative studies be undertaken to support the Planning Proposal. Obtaining Council and Gateway approval to progress will provide the proponent for increased certainty before outlaying further funds on studies to be undertaken.

The proposal has the potential to create some local employment opportunities, residential development and provide for additional open space and conservation offsets which will contribute to regional conservation outcomes within the NWSSP area.

Discontinuing the process will prevent these outcomes from being achieved.

### **Option 2 – Defer the Proposal until Regional Growth and Infrastructure Plan is completed (Not Recommended)**

There are a number of biodiversity, wildlife corridor, coal mining, clay extraction, development and infrastructure servicing issues which require resolution where land is proposed to be rezoned within the 'Strategically located/Constrained Sites' area of the NWSSP'. The DP&E has commenced this review, and it is anticipated that more definition around some of these competing land uses within this part of Wyong Shire will occur through this process.

Consultation with government agencies through the Planning Proposal process will be a trigger to resolve some of these issues. Delaying the assessment of the Planning Proposal until these issues are resolved would further delay the delivery of residential land, therefore is not recommended.

## STRATEGIC LINKS

### **Wyong Shire Council Strategic/ Annual Plan**

The proposal is consistent with Wyong Shire Council's Strategy Annual Plan.

### **Link to Community Strategic Plan (2030)**

Out of the eight priority objectives of the Community Strategic Plan, 3 are relevant:

- There will be ease of travel;
- Communities will have a range of facilities and services; and
- Areas of natural value will be enhanced and maintained.

The development of the Planning Proposal will need to take into account the above objectives.

### **Governance and Policy Implications**

Refer to discussion relating to Local Plans, Policies and Strategies.

**Budget Impact**

There are no immediate budget impacts as the assessment of the Planning Proposal is being funded by payment of a Phase 1 Rezoning Fee. Further assessment work conducted by Council staff and all of the required supporting technical studies will be funded by the proponent.

All infrastructure and services required to support the development will be required to be developer funded.

The proposal will require a significant amount of land to be set aside as environmental offsets, this land will continue to be owned and managed by the DLALC and will make an important contribution to local and regional biodiversity outcomes identified in the NWSSP.

**CONSULTATION**

The proposal has been referred to the following internal Council units for comment:

- Community and Cultural Development – Social Planning
- Development Assessment - Design Engineering
- Development Assessment – Development Applications
- Floodplain and Storm water Management - Hydrology
- Land Management – Ecology
- Land Management - Bushfire
- Strategic Planning – Transport and Airport Planning
- Strategic Planning – Planning
- Strategic Planning – Section 94
- Water and Sewer Planning

Comments received were utilised to assess the proposal and determine the need for additional investigative studies.

Future community and government agency consultation requirements will be outlined by the Gateway Determination as the assessment of the Planning Proposal is progressed.

**CONCLUSION**

This report seeks Council's endorsement to commence the rezoning of *Lot 642 DP 1027231 (405 – 415 Pacific Highway), Lake Munmorah, Lot 100 DP 1044282 (425 Pacific Highway), Crangan Bay and Lot 644 DP 1027231 (2 Kanangra Drive), Crangan Bay* through the preparation of a Planning Proposal to enable future low density residential development.

An assessment of the proposal has been undertaken which has concluded that the request has merit 'in principle' and that Council should prepare a Planning Proposal and initiate the rezoning process by referring it to the DP&E for a Gateway Determination.

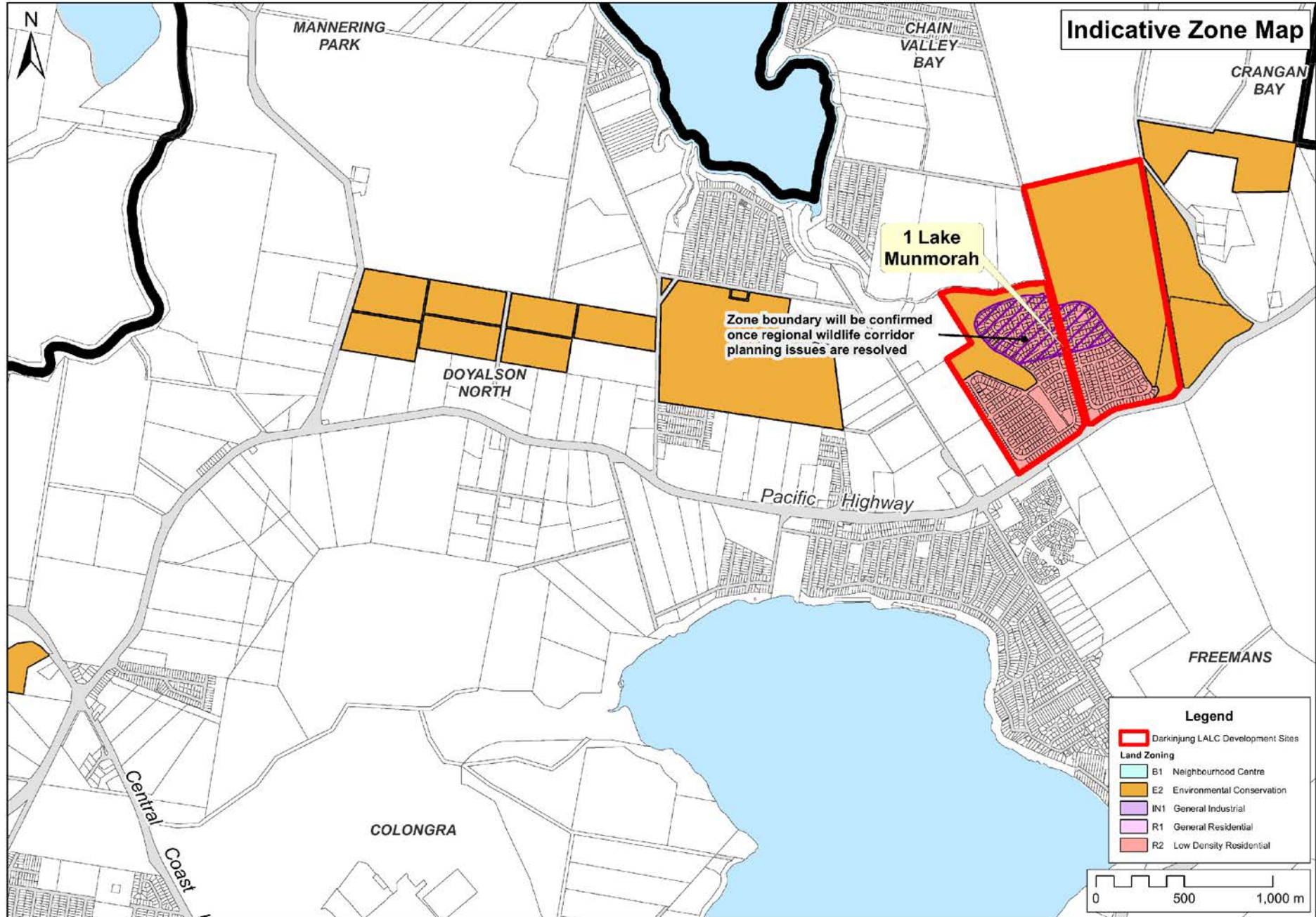
The Gateway Determination will provide Council with referral requirements and outline any additional information which will be required prior to public exhibition. Further supporting studies will be needed to support the rezoning which is outlined in this report.

There are a number of biodiversity, wildlife corridor, coal mining, clay extraction, development and infrastructure servicing issues which require resolution within the NWSSP. The DP&E will be requested to assist Council in resolving these issues, as it will be important to achieve a 'whole of government' position on these matters in the NWSSP rather than 'issue specific' agency responses.

**ATTACHMENTS**

<b>1</b>	Locality Plan	D11749887
<b>2</b>	Conceptual Subdivision Layout & Proposed Zoning	D11749889
<b>3</b>	Additional Technical Studies and Investigations Required	D11747965
<b>4</b>	North Wyong Shire Structure Plan Strategically Located Constrained Land	D11750557
<b>5</b>	Central Coast Regional Strategy Sustainability Assessment	D11709286
<b>6</b>	Section 117 Direction Assessment	D11709279
<b>7</b>	State Environmental Planning Policy Assessment	D11752617





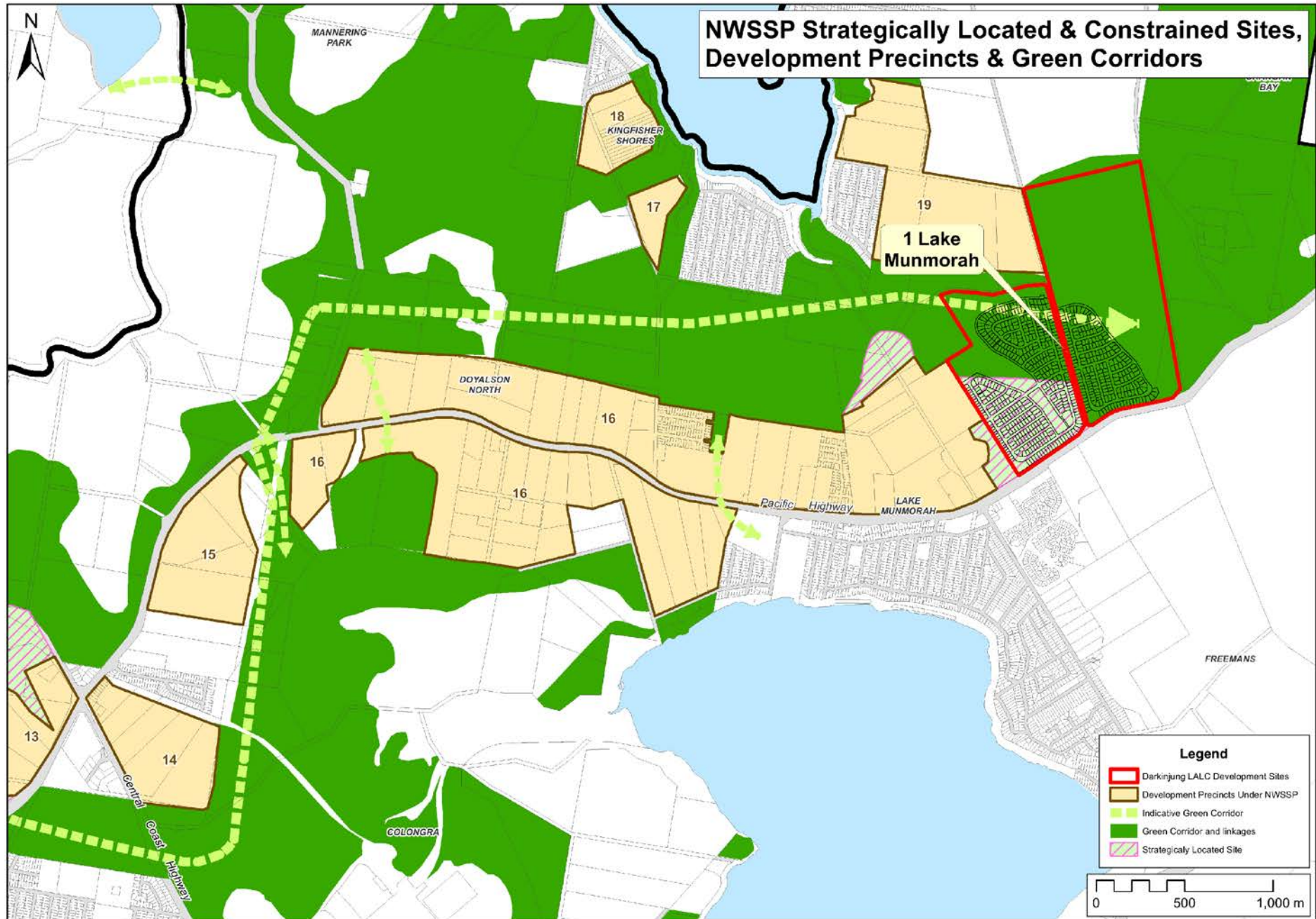
The proponent has undertaken some preliminary studies to support the initial lodgment of a Planning Proposal. The preliminary rezoning concept is likely to be impacted by the outcomes of additional studies and input from government agencies. Further revisions to the concept/zoning plan will be required to be prepared once these studies have been completed:

1. Detailed water and sewer servicing plan (which will include details on who will design and build infrastructure. Details will also be required on the timing of the provision of funds to provide these services)
2. Services Review (gas, telecommunications, electricity provision etc.)
3. Complete ecological investigations (seasonal flora and fauna surveys/vegetation mapping/conservation offset strategy to be done in accordance with approved OEH offset methodologies)
4. Flood, drainage and storm water management studies
5. Open space and recreation analysis
6. Retail Strategy justification
7. Mining compatibility assessment
8. Visual impact analysis
9. Social Impact Assessment
10. Preliminary Contaminated and Acid Sulphate Risk Study
11. Noise and vibration assessment for development fronting e.g. Pacific Highway, Rail Corridors and within proximity to future residential areas
12. Aboriginal archaeological assessment
13. Revised Traffic Report (which will also examine public transport, pedestrian and cycle way planning issues)
14. Structure Plan, Urban Design principles and draft Development Control Plan
15. Draft VPA and possible revision to Section 94 Contribution Plan (dependent on infrastructure and servicing issues).
16. Updated Planning Proposal/Planning Controls (rezoning)

A detailed scope of works statement will be prepared by the applicant upon receipt of a Gateway Determination with input from Council staff and relevant Government agencies.

Council staff will provide a review role on all technical studies to ensure that all relevant issues and community concerns are addressed.

Further clarification will also be sought during the rezoning process to more closely examine the R2 - Zone boundary on Site 1 – Lake Munmorah to address regional wildlife corridor planning outcomes identified in the NWSSP. Input from OEH on corridor sizing and planning for environmental outcomes in the NWSSP will also be required under Section 34A and Section 56 of the EPA Act, 1979.



### Sustainability Criteria for New Land Release – Central Coast

Criteria	Requirements	Consistency (Y/N)	Comment
<p><b>Infrastructure Provision</b></p> <p>Mechanisms in place to ensure utilities, transport, open space and communication are provided in a timely and efficient way.</p>	<p>Development is consistent with the CCRS, the relevant residential strategy, North Wyong Structure Plan (NWSSP), applicable regional infrastructure plan, Metropolitan Strategy and relevant section 117 directions.</p> <p>The provision of infrastructure (utilities, transport, open space and communications) is costed and economically feasible based on government methodology for determining infrastructure contribution.</p> <p>Preparedness to enter into development agreement</p>	TBD	<p>All development sites are subject to the NWSSP.</p> <p>The proposal will take into consideration improving access to jobs and services by reducing the pressure on the current road network from increased dependence on the use of cars.</p> <p>The proposal is in close proximity to major road networks. Further assessment to ensure availability of alternative transport choices, cycleway planning and provision of bus routes/stops will be undertaken as part of traffic and transport investigations to support the rezoning.</p> <p>Consistency with applicable Section 117 Sections will be subject to the outcomes of additional investigative studies.</p> <p>The Proponent is willing to enter into a Voluntary Planning Agreement to ensure the provision of infrastructure will be costed and funded as development occurs.</p>
<p><b>Access</b></p> <p>Accessible transport options for efficient and sustainable travel</p>	<p>Accessibility of the area by public transport and appropriate road access in terms of:</p> <p>Location/land use: to existing networks and related activity centres.</p>	Y	<p>The subject site is well situated to enable access for patronage of public transport, given its proximity to the Pacific Highway and Wyee Village.</p>



Criteria	Requirements	Consistency (Y/N)	Comment
between homes, jobs, services and recreation to be existing or provided.	<p>Network: the areas potential to be serviced by economically efficient public transport services.</p> <p>Catchment: the area's ability to contain or form part of the larger urban area which contains adequate transport services. Capacity for land use/transport patterns to make a positive contribution to achievement of travel and vehicle use goals</p> <p>No net negative impact on performance of existing sub regional road, bus, rail, ferry and freight management.</p>		
<p><b>Housing Diversity</b></p> <p>Provide a range of housing choices to ensure a broad population can be housed.</p>	<p>Contributes to the geographic market spread of housing supply, including any government targets established for housing for the aged or disabled or affordable housing.</p>	Y	<p>The proposal will increase the amount and mix of residential development.</p> <p>The Proponent intends to provide a mix of affordable housing for its members and will reserve 10% of the total dwellings expected from this planning proposal for members to occupy.</p>
<p><b>Employment Lands</b></p> <p>Provide regional/local employment opportunities to support the Central Coast's expanding role in the wider regional and NSW economies.</p>	<p>Maintains or improves the existing level of subregional employment self-containment.</p> <p>Meets subregional employment capacity targets.</p>	Y	<p>The Planning Proposal will result in an increase in residential development opportunities.</p> <p>Any loss of land for employment purposes will be made up with the creation of new employment precinct of site 5.</p>
<p><b>Avoidance of Risk</b></p> <p>Land use conflicts and risk to human health and</p>	<p>Where relevant, available safe evacuation route (flood and bushfire).</p> <p>No residential development within the 1:100 floodplain.</p>	Y	<p>Bushfire risks on the subject site will be managed through preparation of an appropriate Bushfire Management Plan which will be prepared by the Proponent as the Planning</p>

Criteria	Requirements	Consistency (Y/N)	Comment
life is avoided.	<p>Avoidance of physically constrained land.</p> <p>High Slope</p> <p>Highly erodible</p> <p>Avoidance of land use conflicts with adjacent, existing or future land use and rural activities planned under the Regional Strategy.</p>		<p>Proposal progresses.</p> <p>The site is not located on flood prone land nevertheless, significant watercourses are located adjacent to the site and protection of these waterways will be further investigated and incorporated into further development concepts</p> <p>The sites are not located on steep land and are not physically constrained.</p>
<p><b>Natural Resources</b></p> <p>Natural resource limits are not exceeded/environmental footprint minimised.</p>	<p>Demand for water does not place unacceptable pressure on infrastructure capacity to supply water and environmental flows.</p> <p>Demonstrates most efficient/suitable use of land</p> <p>Avoids identified significant agricultural land</p> <p>Avoids impacts on productive resource lands, extractive industries, coal, gas and other mining, fishing and aquaculture.</p> <p>Demand for energy does not place unacceptable pressure on infrastructure capacity to supply energy. Requires demonstration of efficient and sustainable supply solution.</p>	Y	<p>The proposal will not place unacceptable pressure on the Water Supply.</p> <p>The proposed residential use of the site appears to be the most efficient utilisation of the sites.</p> <p>The proposal is not located on any land identified as significant agricultural land.</p> <p>Additionally, the site is located within mine subsidence district therefore; consultation will be undertaken with the MSB on how the proposal will impact on resource extraction in the future.</p> <p>Timing for the delivery of future development on the site will be based on the outcomes of the above consultation.</p>
<p><b>Environment Protection</b></p> <p>Protect and enhance biodiversity, air quality, heritage and waterway health.</p>	<p>Consistent with the approved Regional Conservation Plan.</p> <p>Maintains or improves areas of regionally significant terrestrial and aquatic biodiversity. This includes regionally significant vegetation communities, critical habitat, threatened species, populations, ecological communities</p>	TBD	<p>An approved RCP does not exist for the Wyong LGA.</p> <p>Consultation will be required with the Office of Environment and Heritage to discuss biodiversity, threatened species and regional</p>

Criteria	Requirements	Consistency (Y/N)	Comment
	<p>and their habitat.</p> <p>Maintains or improves existing environmental conditions for air quality.</p> <p>Maintains or improves existing environmental conditions for water quality and quantity.</p> <p>Consistent with community water quality objectives for recreational water use and river health.</p> <p>Consistent with catchment and stormwater management planning.</p> <p>Protects areas of Aboriginal cultural heritage values.</p>		<p>wildlife corridor planning considerations.</p> <p>Impacts of the proposal on biodiversity may be alleviated by the proposed conservation offsets of approximately 800 hectares which will be managed by the proponent which should reduce the impact on environmental protection areas.</p>
<p><b>Quality and Equity in Services</b></p> <p>Quality health, education, legal, recreational, cultural and community development and other government services are accessible.</p>	<p>Available and accessible services.</p>	<p>Y</p>	<p>Services such as health, education and recreation facilities are located within 2km of the site. Access to government services is available within 5km of the subject site.</p>

## Section 117 Ministerial Direction Assessment

Direction	Comment
<b>Employment &amp; Resources</b>	
<b>1.1 Business &amp; Industrial Zones</b>	
<p>Aims to encourage employment growth in suitable locations, protect employment land in business and industrial zones and to support the viability of identified strategic corridors.</p> <p>Applies when a planning proposal affects land within an existing or proposed business or industrial zone.</p>	<p>Not Applicable.</p> <p>Proposes to remove land zoned INI-General Industrial to R2 Low Density Residential. Director General approval is likely to be required to support the inconsistency.</p>
<b>1.2 Rural Zones</b>	
<p>Aims to protect the agricultural production value of rural land.</p> <p>Applies when a planning proposal affects land within an existing or proposed rural zone.</p>	<p>Not Applicable.</p> <p>The site is not located nor proposes to affect land within an existing or proposed rural zone.</p>
<b>1.3 Mining, Petroleum Production and Extractive Industries</b>	
<p>Aims to ensure that the future extraction of State or regionally significant reserves of coal, other minerals, petroleum and extractive materials are not compromised by inappropriate development.</p> <p>Applies when a planning proposal would have the effect of prohibiting the mining of coal or other minerals, production of petroleum, or winning or obtaining of extractive materials, or restricting the potential of development resources of coal, other mineral, petroleum or extractive materials which are of State or regional significance by permitting a land use that is likely to be incompatible with such development.</p>	<p>Applicable.</p> <p>Consultation will be required to be undertaken with the Mine Subsidence Board and Department of Trade and Investment (Resources and Energy – Geological Survey of NSW) to determine potential:</p> <ul style="list-style-type: none"> <li>- Impacts from or on future resource extraction; and</li> <li>- Development guidelines for the site.</li> </ul> <p>The proposal may be inconsistent with this Direction; further agency consultation will be undertaken as planning proposal progresses.</p>
<b>1.4 Oyster Aquaculture</b>	
<p>Aims to ensure that Priority Oyster Aquaculture Areas and oyster aquaculture outside such an area are adequately considered, and to protect Priority Oyster Aquaculture Areas and oyster aquaculture outside such an area from land uses that may result in adverse impacts on water quality and the health of oysters and consumers.</p> <p>Applies when a planning proposal could result in adverse impacts on a Priority Oyster Aquaculture Areas or current oyster aquaculture lease in the national parks estate or results in incompatible use of land between oyster aquaculture in a Priority Oyster Aquaculture Area or current oyster aquaculture lease in the national parks estate and other land uses.</p>	<p>Not Applicable.</p> <p>The Planning Proposal is not located in Priority Oyster Aquaculture Areas and oyster aquaculture outside such an area as identified in the <i>NSW Oyster Industry Sustainable Aquaculture Strategy</i> (2006)</p>

Direction	Comment
<b>1.5 Rural Lands</b>	
<p>Aims to protect the agricultural production value of rural land; and facilitate the orderly and economic development of rural lands for rural and related purposes.</p> <p>Applies to local government areas to which State Environmental Planning Policy (Rural Lands) 2008 applies and prepares a planning proposal that affects land within an existing or proposed rural or environment protection zone.</p>	<p>Not Applicable.</p> <p>This direction does not apply to the Wyong LGA.</p>
<b>Environment &amp; Heritage</b>	
<b>2.1 Environmental Protection Zones</b>	
<p>Aims to protect and conserve environmentally sensitive areas.</p> <p>Applies when the relevant planning authority prepares a planning proposal.</p>	<p>Applicable.</p> <p>The site is located within a proposed wildlife/green corridor. The proposal is also inconsistent with a number of the conservation links shown in the NWSSP.</p> <p>The site is also currently zoned E2 Environmental Conservation and E3 Environmental Management. Approximately half of the site is proposed for residential development there is no proposal to rezone the E2 land.</p> <p>The proposed development footprint will be refined subject to the outcomes of additional ecological assessments.</p> <p>In order to achieve an 'improve or maintain' outcome, bio certification of the subject site and utilisation of land within the same ownership for offsets are proposed.</p> <p>At present, the proposal is inconsistent with this direction and further consultation will be required with the Office of Environment and Heritage in relation to biodiversity, threatened species and regional wildlife corridor planning considerations as the Planning Proposal progresses.</p>
<b>2.2 Coastal Protection</b>	
<p>Aims to implement the principles in the NSW Coastal Policy.</p> <p>Applies when a planning proposal applies to land in the coastal zone as defined in the <i>Coastal Protection Act 1979</i>.</p>	<p>Not Applicable.</p> <p>The subject site is mapped as being within a Coastal Protection Area.</p>
<b>2.3 Heritage Conservation</b>	
<p>Aims to conserve items, areas, objects and places of environmental heritage significance and</p>	<p>Applicable.</p> <p>The subject site is not known to contain any</p>

Direction	Comment
<p>indigenous heritage significance.</p> <p>Applies when the relevant planning authority prepares a planning proposal.</p>	<p>registered items of Aboriginal cultural or European heritage significance.</p> <p>Notwithstanding the above, consistency of the proposal with this Direction will be required to be demonstrated by additional assessment and investigations of Aboriginal cultural heritage in accordance with requirements of relevant guidelines of the OEH.</p>
<b>2.4 Recreational Vehicle Areas</b>	
<p>Aims to protect sensitive land or land with significant conservation values from adverse impacts from recreational vehicles.</p> <p>Applies when the relevant planning authority prepares a planning proposal.</p>	<p>Applicable.</p> <p>The proposal does not seek to enable development for recreational vehicle use. It is therefore considered that the proposal is consistent with this Direction.</p>
<b>Housing, Infrastructure and Urban Development</b>	
<b>3.1 Residential Zones</b>	
<p>Aims to encourage a variety and choice of housing types to provide for existing and future housing needs, to make efficient use of existing infrastructure and services and ensure that new housing has appropriate access to infrastructure and services, and to minimise the impact of residential development on the environmental and resource lands.</p> <p>Applies when a planning proposal affects land within an existing or proposed residential zone, and any other zone in which significant residential development is permitted or proposed to be permitted.</p>	<p>Applicable.</p> <p>The subject site is proposed to be rezoned to enable subdivision for residential purposes.</p> <p>The proposal will allow for the creation of a variety of different lot sizes which will include different housing types and styles (including affordable housing) permissible under the R2 Low Density Residential zone of Wyong LEP 2013.</p> <p>Further investigation and studies are required in regard to infrastructure, services and impact on environmental and resource lands.</p> <p>To ensure that development does not precede any major infrastructure upgrades, it is proposed to include the development sites as "urban release area" subject to Part 6 of WLEP 2013. Additionally, Clause 7.9 Essential Services of Wyong LEP 2013 would be applicable and need to be satisfied prior to the consent for any future subdivision.</p> <p>The proposal is generally consistent with this Direction; however, further assessment of this matter will occur as the planning proposal progresses.</p>
<b>3.2 Caravan Parks and Manufactured Home Estates</b>	
<p>Aims to provide for a variety of housing types and provide opportunities for caravan parks and manufactured home estates.</p> <p>Applies when the relevant planning authority prepares a planning proposal.</p>	<p>Applicable.</p> <p>The future intended outcome of the site is for residential subdivision. Land uses proposed to be permissible on the site are those of the R2 Low Density Residential Zone of Wyong LEP 2013. This</p>

Direction	Comment
	<p>does not include caravan parks.</p> <p>The proposal does not affect existing provisions relating to caravan parks, therefore is consistent with this Direction.</p>
<b>3.3 Home Occupations</b>	
<p>Aims to encourage the carrying out of low impact small business in dwelling houses.</p> <p>Applies when the relevant planning authority prepares a planning proposal.</p>	<p>Applicable.</p> <p>The future intended outcome of the site is for residential subdivision. Land uses proposed to be permissible on the site are those of the R2 Low Density Residential Zone of Wyong LEP 2013, in which home occupations and home businesses are permissible without and with consent respectively.</p> <p>The proposal does not seek to alter the existing land use table. The proposal is consistent with this Direction.</p>
<b>3.4 Integrating Land Use &amp; Transport</b>	
<p>Aims to ensure that urban structures, building forms, land use locations, development designs, subdivision and street layouts to achieve: improving access to housing, jobs and services by walking, cycling and public transport; increasing choice of available transport and reducing transport on cars; reducing travel demand; supporting efficient and viable public transport services; and provide for efficient movement of freight.</p> <p>Applies when a planning proposal creates alters or moves a zone or provision relating to urban land, including land zoned for residential, business, industrial, village or tourist purposes.</p>	<p>Applicable.</p> <p>It is considered that the proposal is generally consistent with the aims, objectives and principles of Improving Transport Choice – Guidelines for Transport and Development.</p> <p>The subject site is in close proximity to major road networks. Further assessment to ensure availability of alternative transport choices, cycleway planning and provision of bus routes/stops will be undertaken as part of traffic and transport investigations to support the rezoning.</p> <p>The proposal is consistent with this Direction, however; further assessment of this matter will occur as the planning proposal progresses.</p>
<b>3.5 Development Near Licensed Aerodromes</b>	
<p>Aims to ensure the effective and safe operation of aerodromes, their operation is not compromised by development which constitutes an obstruction, hazard or potential hazard to aircraft flying in the vicinity, development for residential purposes or human occupation (within the ANEF contours between 20 &amp; 25) incorporates appropriate mitigation measures so that the development is not adversely affected by aircraft noise.</p> <p>Applies when a planning proposal creates, alters or removes a zone or provision relating to land in the vicinity of a licensed aerodrome.</p>	<p>Not Applicable.</p> <p>The proposal does not seek to create, alter or remove a zone or provision relating to land in the vicinity of a licensed aerodrome.</p>

Direction	Comment
<b>3.6 Shooting Ranges</b>	
<p>Aims to maintain appropriate levels of public safety and amenity when rezoning land adjacent to an existing shooting range, to reduce land use conflict arising between existing shooting ranges and rezoning of adjacent land, and to identify issues that must be addressed when giving consideration to rezoning land adjacent to an existing shooting range.</p> <p>Applies when a relevant planning authority prepares a planning proposal that will affect, create, alter or remove a zone or a provision relating to land adjacent to and/ or adjoining an existing shooting range.</p>	<p>Not Applicable.</p> <p>The proposal does not propose to affect, create, alter or remove a zone or a provision relating to land adjacent to and/ or adjoining an existing shooting range.</p>
<b>Hazard &amp; Risk</b>	
<b>4.1 Acid Sulphate Soils</b>	
<p>Aims to avoid significant adverse environmental impacts from the use of land that has a probability of containing acid sulphate soils.</p> <p>Applies when a planning proposal applies to land having a probability of containing acid sulphate soils on the Acid Sulphate Soils Planning Maps.</p>	<p>Applicable.</p> <p>The subject site may contain acid sulphate soils and proposes an intensification of land uses.</p> <p>Clause 7.1 Acid Sulphate Soils of Wyong LEP 2013 is not proposed to be altered by the proposal. Notwithstanding this, the consistency of the proposal with this Direction will be required to be demonstrated by an acid sulphate soil assessment in accordance with the ASSMAC guidelines.</p>
<b>4.2 Mine Subsidence &amp; Unstable Land</b>	
<p>Aims to prevent damage to life, property and the environment on land identified as unstable or potentially subject to mine subsidence.</p> <p>Applies when a planning proposal permits development on land which is within a mine subsidence district, or identified as unstable in a study or assessment undertaken by or on behalf of the relevant planning authority or other public authority and provided to the relevant planning authority.</p>	<p>Applicable.</p> <p>Further consultation will be required with the Mine Subsidence Board to determine whether the proposal is consistent with this Direction.</p>
<b>4.3 Flood Prone Land</b>	
<p>Aims to ensure development on flood prone land is consistent with NSW Government's Flood Prone Land Policy and principles of the Floodplain Development Manual 2005; and provisions of an LEP on flood prone land are commensurate with flood hazard and include consideration of the potential flood impacts both on and off the subject land.</p>	<p>To be determined.</p> <p>It is difficult to assess if the proposal is consistent with this direction until a flooding and drainage investigation is undertaken to support the Planning Proposal.</p>



Direction	Comment
Applies when a planning proposal creates, removes or alters a zone or provision that affects flood prone land.	
<b>4.4 Planning for Bushfire Protection</b>	
<p>Aims to protect life, property and the environment from bushfire hazards, and encourage sound management of bushfire prone areas.</p> <p>Applies when a planning proposal affects or is in proximity to land mapped as bushfire prone land.</p>	<p>Applicable.</p> <p>The site of the proposal contains land classified as Bushfire Prone under Council's Bushfire Prone Lands Map.</p> <p>The consistency of the proposal with this Direction will required to be demonstrated by additional bushfire investigative studies.</p>
<b>Regional Planning</b>	
<b>5.1 Implementation of Regional Strategies</b>	
<p>Aims to give legal effect to the vision, land use strategy, policies, outcomes and actions contained within regional strategies.</p> <p>Applies when the relevant planning authority prepares a planning proposal that is located on land addressed within the Far North Regional Strategy, Lower Hunter Regional Strategy, Central Coast Regional Strategy, Illawarra Regional Strategy &amp; South Coast Regional Strategy.</p>	<p>Applicable.</p> <p>The proposal is inconsistent with the NWSSP staging plan for land release and land within the "strategically located sites" and proposes development on land identified within a future corridor.</p> <p>Notwithstanding this, part of the subject site is identified for further investigation for development purposes.</p> <p>Two of fives sites the same ownership are concurrently being considered for rezoning. This has been facilitated by the progression of the concepts through an Enabling Task Force of the Department of Premiers and Cabinet.</p> <p>Given the above, and the proposed nature of investigations still to be undertaken (which will ultimately influence future development options for the site), the inconsistency will need to be further explained as the proposal develops.</p>
<b>5.2 Sydney Drinking Water Catchments</b>	
<p>Aims to protect water quality in the hydrological catchment.</p> <p>Applies when a relevant planning authority prepares a planning proposal that applies to Sydney's hydrological catchment.</p>	<p>Not Applicable.</p> <p>The proposal is not located within Sydney's hydrological catchment.</p>
<b>5.3 Farmland of State and Regional Significance on the NSW Far North Coast</b>	
<p>Aims to: ensure that the best agricultural land will be available for current and future generations to grow food and fibre; provide more certainty on the status of the best agricultural land, assisting councils with strategic settlement planning; and</p>	<p>Not Applicable.</p> <p>The proposal is not located within the Far North Coast Region.</p>

Direction	Comment
<p>reduce land use conflict arising between agricultural use and non-agricultural use of farmland caused by urban encroachment into farming areas.</p> <p>Applies to Ballina, Byron, Kyogle, and Tweed Shire Councils, Lismore City Council and Richmond Valley Council.</p>	
<b>5.4 Commercial and Retail Development along the Pacific Highway, North Coast</b>	
<p>Aims to manage commercial and retail development along the Pacific Highway, North Coast.</p> <p>Applies to all councils between and inclusive of Port Stephens and Tweed Shire Councils.</p>	<p>Not Applicable.</p> <p>The proposal is not located between Port Stephens and Tweed Shire Councils.</p>
<b>5.8 Second Sydney Airport: Badgerys Creek</b>	
<p>Aims to avoid incompatible development in the vicinity of any future second Sydney Airport at Badgerys Creek.</p> <p>Applies to land located within the Fairfield, Liverpool and Penrith City Council and Wollondilly Shire Council Local Government Areas.</p>	<p>Not Applicable.</p> <p>The proposal is not located within the Fairfield, Liverpool and Penrith City Council or Wollondilly Shire LGA.</p>
<b>Local Plan Making</b>	
<b>6.1 Approval and Referral Requirements</b>	
<p>Aims to ensure that LEP provisions encourage the efficient and appropriate assessment of development.</p> <p>Applies when the relevant planning authority prepares a planning proposal.</p>	<p>Applicable.</p> <p>The Planning Proposal does not seek to include provision which require concurrence from other agencies.</p> <p>The proposal is consistent with this Direction.</p>
<b>6.2 Reserving Land for Public Purposes</b>	
<p>Aims to facilitate the provision of public services and facilities by reserving land for public purposes, and facilitate the removal of reservations of land for public purposes where land is no longer required for acquisition.</p> <p>Applies when the relevant planning authority prepares a planning proposal.</p>	<p>Applicable.</p> <p>Work has not yet been conducted at the required level of detail to determine if there will be requirement for land reservations for traffic improvements, parks and wildlife corridors. Future reservation areas may be identified as further work is conducted on the project.</p> <p>Consistency with this Direction is subject to determination.</p>
<b>6.3 Site Specific Provisions</b>	
<p>Aims to discourage unnecessarily restrictive site specific planning controls.</p> <p>Applies when the relevant planning authority prepares a planning proposal to allow particular</p>	<p>Not Applicable.</p> <p>The proposal does not seek to enable a specific use on the site which would not otherwise be permissible within the proposed R2 Low Density</p>

Direction	Comment
development to be carried out.	Residential or E2 Environmental Conservation zones.
<b>Metropolitan Planning</b>	
<b>7.1 Implementation of the Metropolitan Strategy</b>	
<p>Aims to give legal effect to the vision, land use strategy, policies, outcomes and actions contained in the Metropolitan Strategy.</p> <p>Applies when the planning authority within a Metropolitan Local Government Area prepares a planning proposal.</p>	<p>Not Applicable.</p> <p>This Direction does not apply to Wyong LGA.</p>

## State Environmental Planning Policy Assessment

SEPP	Comment
<b>State Environmental Planning Policy (Mining, Petroleum and Extractive Industries) 2007</b>	
<p>Aims:</p> <p>(a) to provide for the proper management and development of mineral, petroleum and extractive material resources for the purpose of promoting the social and economic welfare of the State, and</p> <p>(b) to facilitate the orderly and economic use and development of land containing mineral, petroleum and extractive material resources, and</p> <p>(b1) to promote the development of significant mineral resources, and</p> <p>(c) to establish appropriate planning controls to encourage ecologically sustainable development through the environmental assessment, and sustainable management, of development of mineral, petroleum and extractive material resources, and</p> <p>(d) to establish a gateway assessment process for certain mining and petroleum (oil and gas) development:</p> <p style="padding-left: 20px;">(i) to recognise the importance of agricultural resources, and</p> <p style="padding-left: 20px;">(ii) to ensure protection of strategic agricultural land and water resources, and</p> <p style="padding-left: 20px;">(iii) to ensure a balanced use of land by potentially competing industries, and</p> <p style="padding-left: 20px;">(iv) to provide for the sustainable growth of mining, petroleum and agricultural industries.</p>	<p>The subject site is located within an identified as Transition Area.</p> <p>Pending the receipt of a positive Gateway determination, a land use compatibility assessment will be required, in addition to consultation being undertaken with NSW Trade &amp; Investment (Resources &amp; Energy) and Mine Subsidence Board.</p>
<b>SEPP No. 44 – Koala Habitat</b>	
<p>Aims to encourage the proper conservation and management of areas of natural vegetation that provide habitat for koalas to ensure a permanent free-living population over their present range and reverse the current trend of koala population decline:</p> <p>(a) by requiring the preparation of plans of management before development consent can be granted in relation to areas of core</p>	<p>This policy applies to the Wyong LGA in locations which contain potential Koala Habitat.</p> <p>A Potential Koala Habitat assessment will be required to be undertaken as part of future ecological assessment to address SEPP 44 matters.</p>

SEPP	Comment
koala habitat, and (b) by encouraging the identification of areas of core koala habitat, and (c) by encouraging the inclusion of areas of core koala habitat in environment protection zones	
<b>SEPP No. 55 – Contaminated Land</b>	
Aims: to promote the remediation of contaminated land for the purpose of reducing the risk of harm to human health or any other aspect of the environment (a) by specifying when consent is required, and when it is not required, for a remediation work, and (b) by specifying certain considerations that are relevant in rezoning land and in determining development applications in general and development applications for consent to carry out a remediation work in particular, and (c) by requiring that a remediation work meet certain standards and notification requirements.	Pending the receipt of a positive Gateway Determination, a Phase 1 Contaminated Lands Assessment will be required to be undertaken by a suitably qualified geotechnical engineer to demonstrate compliance with the requirements of SEPP 55.

## 2.3 Proposed Changes to Coastal Hazards DCP

---

TRIM REFERENCE: F2014/01060 - D11725264

MANAGER: Scott Cox, Director

AUTHOR: Peter Kavanagh; Senior Planner

### SUMMARY

This report discusses proposed amendments to Wyong Development Control Plan (DCP) 2013 Chapter 3.5 Coastal Hazards in accordance with Council's resolution of 22 May 2013.

This report recommends the public exhibition of the proposed amendments, with a view to adopting the draft as exhibited. Should there be significant objections raised, the matter will be reported to Council for consideration and adoption.

### RECOMMENDATION

- 1 ***That Council exhibit the proposed amendments to Wyong Development Control Plan 2013 Chapter 3.5 – Coastal Hazards, for a period of 28 days for public comment.***
- 2 ***That Council adopt the draft Development Control Plan 2013 Chapter 3.5 – Coastal Hazards and appropriate public notice be given subject to there being no significant objections.***

### BACKGROUND

Council at its meeting held 22 May 2013;

*“RESOLVED unanimously on the motion of Councillor Graham and seconded by Councillor Greenwald:*

*679/13 That Council receive the Minutes of the Estuary Management, Coastal and Floodplain Management Committee held on 9 May 2013.*

*680/13 That Council maintain the existing hazard lines removing reference to 2050 and 2100, adopting an immediate high and low Coastal Planning Zone.*

*681/13 That Council amend the development control plan to reflect a risk based approach to develop land rather than sterilise it, which requires the applicant to demonstrate suitability within the zone.*

*682/13 That Council consider minor development in front of the immediate hazard line and within the Coastal Planning Zone these developments to be defined in the DCP when amended and not require significant engineering coastal studies.*

*683/13 That Council endorse the Committee's recommendations.”*

### CURRENT STATUS

Council's existing Coastal Hazard Risk Planning Controls (*DCP 2013: Chapter 3.5 – Coastal Hazards*) are based on the following studies, which informed Council's draft Coastal Zone Management Plan, adopted in 2011:

- *Wyong Coastal Hazard Study*, SMEC Australia, October 2010;
- *Report on the Geotechnical Issues associated with the Coastline Hazard Management Study*, Shirley Consulting Engineers, Pty Ltd, May 2010.

In accordance with the Council resolution, Chapter 3.5 of the DCP has been drafted to apply a risk based methodology to development within the Coastal Hazard Planning Area (CHPA). It recognises the distinction between hazards associated with sand dunes (erosion risk) and those associated with cliffs, bluffs and rock formations (geotechnical hazards). It can be noted that some areas are affected by both. The provisions only require detailed Engineering Studies in the following circumstances

- where significant hazards have been identified,
- where insufficient information is known, or
- where the applicant wishes to demonstrate that the adopted lines should be varied, based on site specific conditions.

The extent of information to be lodged with a Development Application therefore is proportional to the scale of the proposal, the type of hazard existing and the likelihood of the risk eventuating.

### STATUTORY REQUIREMENTS

The NSW planning system provides for certain low impact or routine development to be classified as exempt or complying development and not require development consent (under the "Codes SEPP"). However, the operation of this system is limited according to the location, development type, and compliance with certain standards. The operation of this system is excluded from privately owned lands within the CHPA on the basis of the sensitivity of the land.

Therefore, with the exception of exempt or complying development undertaken by or on behalf of Council or a public authority under State Environmental Planning Policy (Infrastructure) 2007, **any proposal** for development on private land within the CHPA requires a Development Application, demonstrating the suitability of the proposed development within the relevant Coastal Hazard Risk Zone.

### THE PROPOSAL

Amendments to Chapter 3.5 are in accordance with Council's resolution. The changes seek to:

- emphasise the concepts of hazard and risk,
- rename Coastal Hazard Risk Planning Lines to remove the time references (2050 & 2100), and
- correct the relevant references within the text to focus on the "risk" from the hazard when it occurs, not on an arbitrary timeline.

The chapter has been revised to remove excess content, reducing the chapter by 3 pages of policy. Diagrams and tables have been added making it more readable and easier to implement.

Chapter 3.5 now provides a table which indicates the types of development which may be considered appropriate within each risk zone, subject to merit assessment through the Development Application process. It facilitates works such as the erection of minor structures, or proposals for additions and alterations within the existing building footprint to be considered within the Immediate Risk Hazard zone, subject to a Coastal and Geotechnical Assessment Statement suitable to the scale of the proposal, without the need for significant Coastal Engineering Studies.

### **OPTIONS**

The proposed amendments to Chapter 3.5 have been prepared to implement the Council's resolution. Other options have therefore not been considered at this time.

### **CONSULTATION**

In order to amend a Development Control Plan, the EP&A Act and Regulations require the proposed amendments be exhibited for public comment for a minimum of 28 days.

### **CONCLUSION**

It is proposed to conduct the public exhibition of the proposed amendments to DCP 2013: Chapter 3.5 – Coastal Hazards, with a view to adopting the draft as exhibited. Should there be significant objections raised, the results of the exhibition will be reported to Council for further consideration and formal adoption.

### **ATTACHMENTS**

1 3.5 Coastal Hazards D11765946



## CHAPTER 3.5 COASTAL HAZARDS

### 1.0 INTRODUCTION

#### 1.0.1 Aims

- To provide guidelines for development of land having regard to minimising coastal hazard risks to development on land in proximity to the Wyong Coastline.
- To establish if development is appropriate and the relevant assessment considerations in regard to lands within the coastal zone (as defined by the WLEP, 2013), and referred to as the Coastal Hazard Planning Area, defined within Section 1.2 of this Chapter.
- To minimise risk to life and property from coastal hazards associated with building on land that is in proximity to the Wyong Coast.
- To maintain and improve public access to public land on the Wyong Coast.

#### 1.0.2 Hazard and Risk

This Chapter provides a risk-based planning and assessment tool.

A **hazard** is a situation which poses a level of threat to life, health, property or environment. Most hazards are dormant or potential, with only a theoretical risk of harm; however, once a hazard becomes "active", it can create an emergency situation. Hazard and possibility interact together to create risk.

A **risk** is the potential of losing something of value, which may be avoided through pre-emptive action. Risk is the probability of something happening, multiplied by the cost or benefit if it does.

### 1.1 Objectives of this Chapter

- To complement and reinforce the objectives and requirements of Clause 5.5 of the WLEP 2013
- To reduce the impact of coastal hazards on individual owners and occupiers of coastal lands within Wyong Shire
- To manage development along Wyong's coastline through a risk-based, adaptive management approach
- To adopt a strategy of "managed retreat" from coastal process hazards, with adaptation and protection where feasible and affordable
- To protect beach amenity and public safety

### 1.2 Land to which this Chapter Applies

This Chapter applies to the lands identified within Clauses 5.5 and 5.7 of the WLEP 2013, as being within the defined Coastal Hazard Planning Area (CHPA).

**The CHPA includes** the lands located seaward of the Low Risk Coastal Hazard Planning Line, also including the landward extent of the identified Geotechnical Hazard Zones and the Combined Bluff, Beach and Dune Zones, as shown on Figures 1 – 12 (Section 2.1).

The Chapter also outlines the controls and application requirements applying to development proposals, infrastructure and improvements on the land, seaward of the relevant Planning Line.

Development proposals for new development, modifications or extensions to existing developments will be subject to controls and may be restricted within the identified hazard areas and zones. All applications will need to:

- investigate and address the potential hazard(s);
- not contribute any increased level of risk to other lands; and
- demonstrate the suitability of the proposed development within the zone.

### 1.2.1 Exempt and Complying Development

Under the NSW planning system, certain low impact or routine development can be classified as exempt or complying development and not require development consent. However, the operation of this system is limited according to the location, development type, and compliance with certain standards.

Generally, Exempt and Complying Development may not be carried out on lands within the CHPA on the basis of the 'sensitivity' of the land. For example, the General Exempt Development Code and the General Housing Code are excluded from the majority of coastal land parcels within the CHPA in the Wyong Local Government Area.

Therefore, **any proposal for development within the CHPA is likely to require the submission to Council and approval of a Development Application.** Applicants should confirm with Council staff the requirements applying to the subject land before undertaking any development.

## 1.3 Relationship to other Chapters and Policies

This chapter is to be read in conjunction with other relevant Chapters of this Development Control Plan and policy documents of Council, related to the proposed development type.

## 1.4 Background

This Chapter is based on the Wyong Shire Coastal Zone Management Plan, 2011 (WSCZMP). The two supporting reports for this plan are:

- *Wyong Coastal Hazard Study*, SMEC Australia, October 2010;
- *Report on the Geotechnical Issues associated with the Coastline Hazard Management Study*, Shirley Consulting Engineers, Pty Ltd, May 2010.

This Chapter recognises the distinction in these studies between hazards associated with sand dunes (erosion risk) and those associated with cliffs, bluffs and rock formations (geotechnical hazards). It should be noted that some areas are affected by both. Development landward of the CHPA is not constrained by coastal process issues and there are no specific coastal hazard management requirements.

### 1.4.1 Coastal Erosion Risk

Coastal erosion is a natural phenomenon for beaches. Beaches respond to environmental factors such as:

- Variations in sand supply;

- Changes in season and prevailing wave regime;
- Changes in weather – especially prevailing winds;
- Severe storm events.

As environmental conditions change the beach profile changes, as sand is moved offshore and returned to shore.

The problems associated with coastal erosion occur once shoreline recession threatens property. Urban development within coastal areas is expected to continue to be a major activity and needs to be carefully managed to minimise risks to development and to protect public coastline assets.

Damage to public and private assets and infrastructure occurs in several ways, such as:

- Undermined and eroded private property including fences, swimming pools, decks, and houses; public and private steps, ramps, pathways and viewing platforms; surf club buildings and associated facilities; sea walls; roads; drainage, water, sewerage or other major community infrastructure; promenades and boardwalks. Wave cut (storm bite) may be followed by slope adjustment and slumping as sediments are redistributed.
- Land slip and rock fall caused by saturated soils, high waves or following tree throw.
- Wind-blown sand being deposited across road ways, park land and residential or commercial development sites.
- Inundation of low lying land by wave overtopping of dunes or set up of lake waters.

Coastal erosion hazard studies have not been completed for the entire length of beaches in Wyong Shire. Council and The NSW Office of Environment and Heritage (OEH) identified key locations for which hazard studies would be prepared, at the outset of the CZMP project. Generally, these locations correspond with areas of residential development or locations of community infrastructure. Based on the assessment recommended by OEH, Figures 1 - 12 show areas, outside and including the recognised "hotspots" (or "Authorised Locations"), which are considered to be subject to Immediate Risk Coastal Erosion Hazard along the Wyong coast. Severe coastal erosion could occur in these areas at any time. Having defined the Immediate Risk Hazard Line, the High Risk Hazard and Low Risk Hazard lines and zones have been predicted.

### 1.4.2 Geotechnical Hazards

Processes that affect the stability and rate of recession by weathering and erosion of coastal cliffs and bluffs are often referred to as geotechnical processes, and are heavily dependent on the geology (stratigraphy, geochemistry and structure) of the underlying bedrock.

Geotechnical assessments have been conducted of cliffs and bluffs along the Wyong coastline where geotechnical processes are likely to affect residential development, public or private infrastructure or recreational access. These locations include:

- Jenny Dixon Beach and Noraville
- Cabbage Tree Harbour
- Norah Head
- Soldiers Point
- Blue Bay and The Entrance Headland

- Toowoong Bay and Bateau Bay
- Yumbool Point and Crackneck Point

The Coastal Hazard Planning Lines for Geotechnical Hazards have been determined based on the Immediate Risk, High Risk and Low Risk Hazard lines. Geotechnical Hazard Zones are also identified, where further detailed investigations and study are required prior to the lodgement and assessment by Council of development proposals.

### 1.4.3 Combined Bluff, Beach and Dune Zones

The geotechnical or slope instability hazard areas refer to rocky terrain – the headlands and bluffs that separate coastal beach compartments. In some cases, weathering bedrock lies beneath a variable mantle of beach or dune sand and may be exposed at the surface in the future. The hazard is therefore a combination of landslip and soil/sand erosion.

In these areas where there are potential complex interactions of coastal erosion and geotechnical hazards, further investigations are required to provide certainty about the nature and extent of future hazards (for the High Risk and Low Risk planning horizons).

### 1.4.4 Wave Run-up

Despite the identification of the Hazard Line or Zone on the maps in Section 2.1, there are circumstances when development may also be affected by wave run-up.

Wave run-up is the vertical distance that a wave will reach above the level of the tide and storm surge during a storm event. While these higher levels are infrequent and last for short time periods, they have the potential to exacerbate any storm damage along the foreshore. For these reasons, the identification of the wave run-up is an important planning tool during the design phase of development in this zone.

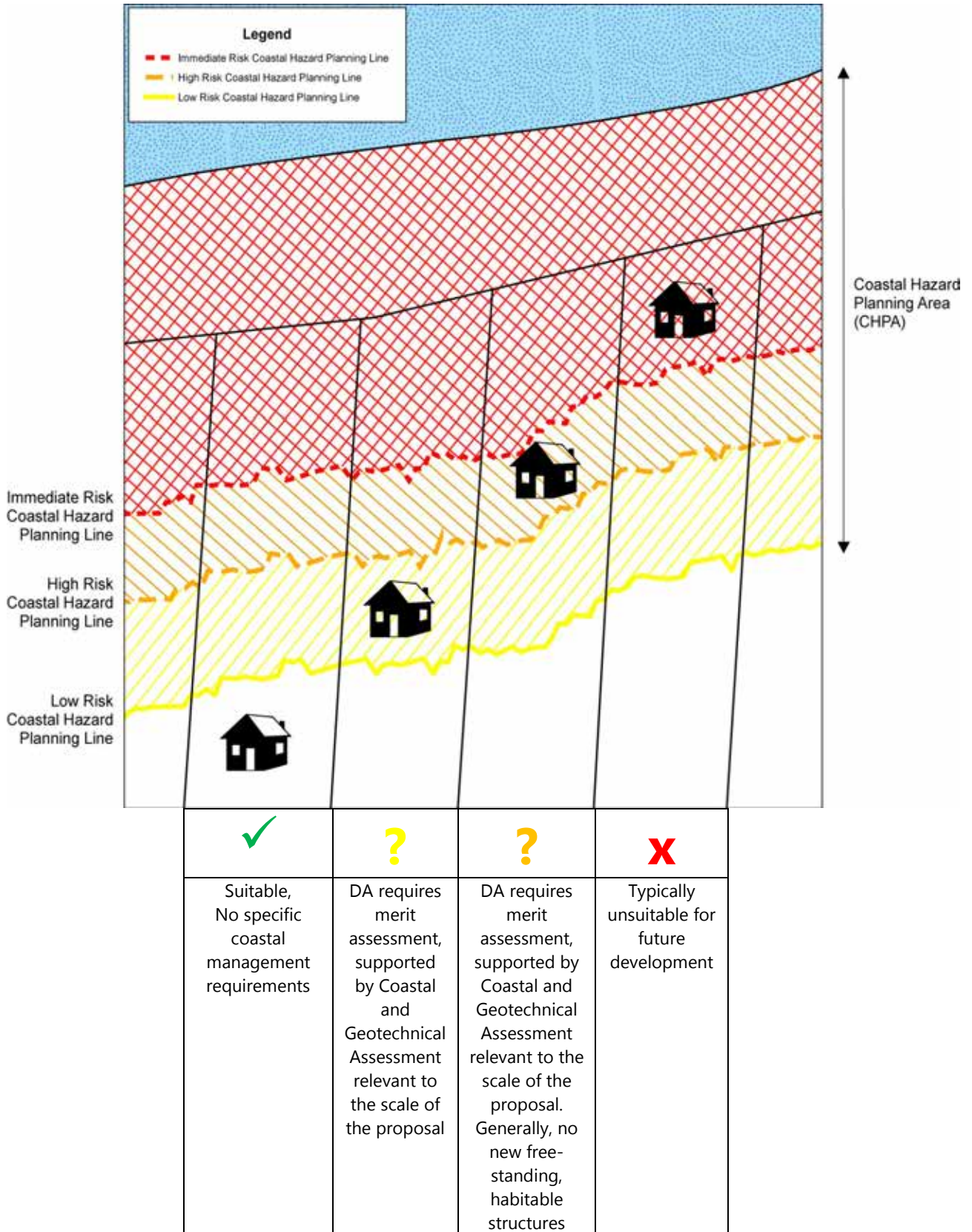
To reduce the impact of wave run-up, it is essential to identify minimum floor levels for development. Minimum floor levels for habitable rooms must not be less than the Immediate Wave Run-Up Height.

Wave run-up analysis for the design storm (1974) has indicated that wave run-up level along the Wyong Shire coastline is generally around 6 to 7 m AHD, with higher values for North Entrance where the run-up level can reach up to around 8.1m AHD. Specific values for each beach are included in Table 4 within the *Wyong Coastal Hazard Study*, SMEC Australia, October 2010.

This analysis indicates that some overtopping may occur at Blue Lagoon Caravan Park at Bateau Bay, at the southern end of Blue Bay, at South Entrance swimming pool, along Curtis Parade at North Entrance and along Hargreaves Beach. However, the impact to houses and roads would be limited, owing to the dissipation of wave run-up by the dune system.

## 2.0 COASTAL HAZARD PLANNING LINES

Council will use the planning system to reduce the exposure of development to coastal processes over time and to thereby reduce the associated risk.



Adapted from NSW Department of Planning 2010

**OBJECTIVES**

- To manage development in coastal areas using precautionary planning tools to reduce coastal hazard risks
- To protect against or manage coastal hazards on sites where this is feasible, affordable and without adversely impacting the locality or the broader environment
- To complement and reinforce the objectives and requirements of Clause 5.5 of the WLEP 2013

- To protect beach amenity and public safety

## REQUIREMENTS

The following Table 1 indicates development types (non-exhaustive) which may be considered on merit within the Risk Zones of the CHPA, **via the Development Assessment process**.

Immediate Risk Coastal Hazard Planning Zone	High Risk Coastal Hazard Planning Zone	Low Risk Coastal Hazard Planning Zone	Outside Coastal Hazard Planning Area
<ul style="list-style-type: none"> <li>Additions and alterations within the existing building footprint</li> <li>Maintenance work to existing dwellings / developments, e.g., re-cladding</li> <li>Works to make existing developments relocatable</li> <li>Timber decks &amp; viewing platforms (max. 20m<sup>2</sup>, max 1m from ground)</li> <li>Timber gazebos (max. 20m<sup>2</sup>)</li> <li>Coastal Protection Works – groynes, seawalls, break-walls, beach nourishment</li> <li>Access Pathways – boardwalks / tracks</li> <li>Timber &amp; wire fencing &amp; railings</li> <li>Landscaping structures, paving or drainage works</li> </ul>	<ul style="list-style-type: none"> <li>Additions and alterations within the existing building footprint</li> <li>Maintenance work to existing dwellings / developments, e.g., re-cladding</li> <li>Works to make existing developments relocatable</li> <li>Timber decks &amp; viewing platforms (max. 20m<sup>2</sup>, max. 1m from ground)</li> <li>Timber gazebos (max. 20m<sup>2</sup>)</li> <li>Sheds, garages, ancillary development</li> <li>Landscaping structures, paving or drainage works</li> <li>Tourist development</li> <li>Caravan parks (tourist sites)</li> <li>Recreation facilities</li> <li>Coastal Protection Works – groynes, seawalls, break-walls</li> <li>Access Pathways – boardwalks / tracks</li> <li>Timber &amp; wire fencing &amp; railings</li> </ul>	<ul style="list-style-type: none"> <li>New single dwellings</li> <li>Maintenance work to existing dwellings / developments</li> <li>Works to make existing developments relocatable</li> <li>New ancillary residential development - sheds, garages, pools, timber gazebos, timber decks &amp; viewing platforms</li> <li>New commercial developments</li> <li>Tourist development</li> <li>Caravan parks (tourist sites)</li> <li>Recreation facilities</li> <li>Landscaping structures, paving or drainage works</li> </ul>	Merit Assessment as per Land Use Tables for the relevant Zone within WLEP, 2013, & other legislation.
NB: Coastal and Geotechnical Assessment suitable to the scale of the proposal required for all development	NB: Coastal and Geotechnical Assessment suitable to the scale of the proposal required for all development	NB: Coastal and Geotechnical Assessment suitable to the scale of the proposal required for any new habitable structures	NB: Assessment as appropriate to site conditions.

**Table 1: Development Type by Risk Zone**

### 2.0.1 Coastal Erosion Hazard (A)

Selected development may be considered with appropriate coastal/geotechnical assessment within the Coastal Hazard Risk Zones (refer to Table 1 as a guide). The principles to be applied include:

- Generally, no new freestanding development, other than works for erosion control and controlled beach access, will be considered within the Immediate Risk Coastal Hazard Planning Zone, which

- extends from the Pacific Ocean Mean High Water Mark to the Immediate Risk Coastal Hazard Planning Line (red). Where a minor freestanding structure is proposed, a supporting Coastal and Geotechnical Assessment Statement suitable to the scale of the proposal will be required. (Note: This is not a significant Coastal Engineering Study, it is a Statement from an appropriately qualified professional);
- b Proposals for new freestanding structures within the High Risk Coastal Hazard Planning Zone, which extends from the Immediate Risk Coastal Hazard Planning Line (red) to the High Risk Coastal Hazard Planning Line (amber), will require , a supporting Coastal and Geotechnical Assessment Statement suitable to the scale of the proposal;
  - c No new habitable development will be considered within the Immediate or High Risk Coastal Hazard Planning Zones, which extend from the Pacific Ocean Mean High Water Mark to the High Risk Coastal Hazard Planning Line (amber), unless supported by Coastal and Geotechnical Assessments which establish that adequate protection or adaptation measures can be designed and implemented (approved by either Council or the NSW OEH);
  - d Council shall require proponents of alterations or additions to existing habitable development within the Immediate or High Risk Coastal Hazard Planning Zones to appropriately design residential buildings to address the hazard (supported by Geotechnical Assessment), including for example adaptive development which can be relocated landward as the coastal erosion scarp recedes;
  - e Floor levels for new development seaward of the High Risk Coastal Hazard Planning Line (amber) must consider the 1% AEP storm wave run-up level for each beach (refer Section 1.4.4, Figures 1 – 12 and Table 4 within the *Wyong Coastal Hazard Study*);
  - f Geotechnical Assessments may also be required for new structures within the Low Risk Coastal Hazard Planning Zone, which extends from the High Risk Coastal Hazard Planning Line (amber) to the Low Risk Coastal Hazard Planning Line (yellow), e.g., for habitable structures;
  - g Council will not approve new subdivisions, vulnerable development (including child care centres, nursing homes and hospitals) or other development that intensifies land use seaward of the Low Risk Coastal Erosion Hazard Planning Line (yellow);
  - h Council will not approve new major infrastructure (such as main roads and sewerage systems) seaward of the Low Risk Coastal Erosion Hazard Planning Line (yellow), except where it can be protected in a cost effective manner that does not increase risks to other coastal values;
  - i Council may (depending on the location) issue time limited development consents for new development proposed between the open coast and the landward extent of the CHPA, defined by the Low Risk Coastal Erosion Hazard Planning Line (yellow). Such consents may also identify "triggers" for adaptive actions. Prior to the expiry date of the timed consent, or at the time when the identified trigger is realised, the landholder must remove the development and stabilise the disturbed area, or apply and obtain an extension of time, or relocate the structure landward on the site (where this is possible); and
  - j Construction and maintenance of sea walls to protect existing private assets affected by coastal recession will be considered on a merit basis, and will be referred for consideration by the NSW OEH.

## 2.0.2 Geotechnical Hazard (B)

The following additional controls apply to areas mapped as being subject to Geotechnical Hazards:

- a Generally, no new development, other than stabilisation works and controlled access works, will be considered within the Immediate Risk Coastal Hazard Planning Zone, which extends from the Pacific Ocean Mean High Water Mark to the (red) Immediate Risk Coastal Hazard Planning Line. Where a minor freestanding structure is proposed, a supporting Coastal and Geotechnical Assessment Statement suitable to the scale of the proposal will be required. (Note: This is not a significant Coastal Engineering Study; it is a Statement from an appropriately qualified professional)
- b Generally, no new dwellings will be approved seaward of the High Risk Coastal Hazard Planning Line (amber).
- c Any proposal for other new development within the area bounded by the Immediate Risk Coastal Hazard Planning Line (red) and the Low Risk Coastal Hazard Planning Line (yellow) shall be accompanied by appropriate Coastal and Geotechnical assessments of the subject site and a Structural Engineer's Design for the proposed development that addresses the identified geotechnical hazards.
- d Any proposal for new development within an identified Geotechnical Hazard Zone (green hatching) shall be accompanied by appropriate geotechnical assessments of the subject site and a Structural Engineer's Design for the proposed development that addresses the identified geotechnical hazards.
- e Council will not approve new major infrastructure (such as main roads and sewerage systems) seaward of the Low Risk Coastal Hazard Planning Line (yellow), except where it can be protected against or adapted to the hazard in a cost effective manner that does not increase risks to other coastal values.
- f Council will not approve new subdivisions, vulnerable development (including child care centres, nursing homes and hospitals) or other development that intensifies land use between the High Risk Coastal Hazard Planning Line (amber) and the Low Risk Coastal Hazard Planning Line (yellow).
- g Construction and maintenance of sea walls to protect existing private assets affected by coastal recession hazards will be considered on a merit basis.

### 2.0.3 Combined Bluff, Beach and Dune Zone Hazard (C)

The following additional control applies to areas mapped as being Bluff, Beach and Dune Zones:

- a Any proposal for new development within an identified Bluff, Beach and Dune Hazard Zone, hatched blue on Figures 1- 12 (SMEC Area of Advice), shall be accompanied by appropriate geotechnical assessments of the subject site and a Structural Engineer's Design for the proposed development.

### 2.0.4 Requirements for Geotechnical Assessments

- a For all development in areas affected by geotechnical hazards, the following matters are required to be addressed in any Geotechnical report submitted with an application to Council:
  - i Professional assessment on the suitability of the proposed development considering surficial soil instability problems, land stability issues, future bluff recession hazards and the design life of the proposed structure.
  - ii Description of the geotechnical assessment process adopted and the work undertaken to provide the assessment, considering:
    - study of geological and topographic maps of the area;



- consideration of the information made available by the Client about the site and its surrounding area, (including previous instability, building distress, and drainage problems) and the development proposals;
  - visual appraisal of the site and the surrounding areas, including signs of instability, soil and rock exposures, seepage and vegetation;
  - collection of basic topographic and geological measurements at the site, (viz: slope angles, substrata, bedrock type & depth, etc.); and
  - production of a documented sketch geological model of the site.
- iii A site description, including vegetation, bedrock outcrops, site seepage & groundwater, existing development, etc.
- iv Description of site substrata and identification of the geological formations present in accordance with standard geological practice (e.g. Tuggerah Formation (Rnu) or Patonga Claystone (Rnp) etc.)
- v The depth to weathered bedrock over the site generally and within the building area in particular.
- vi The site slopes observed (expressed in degrees) and maximum site slope. Delineation of the site into areas of common slope and measured slope angles in the various areas.
- vii A "Risk Assessment" of the various parts of the land in accordance with the Australian Geomechanics Society Guidelines – "Landslide Risk Management" (2007) or as subsequently amended. Delineation of the land into areas where different degrees of risk are determined, together with a site classification in accordance with As 2870- 1996 (or latest amended edition).
- viii A statement of the effect of the proposed site development on the site, and adjoining land, stability.
- ix An assessment of the stability of the land immediately surrounding and above/below the site and possible effects of instability (e.g. a rock fall) on the adjoining/nearby land on the site.
- x Sufficient detailed information and recommendations for a structural engineer and/or civil engineer to provide a design for the development to accommodate any instability, or potential instability, considered to affect the land and/or related land.
- b For areas affected by high or immediate hazard, Council also requires the following:
- i A site plan indicating relevant geological features & location of proposed development on the land relative to those features (preferably at a scale of 1:200);
  - ii At least one geological section through the site and proposed development (preferably at a scale of 1:200); and
  - iii Logs of boreholes put down to determine depth of soil/weathered rock strata. The borehole to penetrate the site strata to bedrock and at least one borehole to be within the building area of the site
- c Geotechnical reports are to be prepared by a "Geotechnical Engineer", meaning any geotechnical engineer and/or engineering geologist who is listed on the National Professional Engineer's Register, Level 3 (NPER-3), or a current Member or Fellow of the Australian Institute of Geoscientists. The Geotechnical Engineer must have a minimum of five years practice as a geotechnical engineer, or engineering geologist, with appropriate experience in assessing geotechnical hazards in coastal environments and in advising on building works in regions underlain by Terrigal Formation, Patonga

Claystone, Tuggerah Formation and Munmorah conglomerate geological strata, or who is able to demonstrate considerable relevant experience with similar geology. The geotechnical engineer should be familiar with the Engineers Australia Code of Ethics, Sustainability Charter, legal responsibilities and duty of care. The Geotechnical Engineer shall also be covered by appropriate professional indemnity insurance with a cover of at least \$2,000,000 and provide the Council with proof of the currency of such insurance policy(s) with the geotechnical report.

## 2.1 Coastal Hazard Maps: Figures 1 - 12

Figures 1 – 12 show the Wyong LGA coastline from North to South, indicating the identified coastal hazards which must be taken into account in the design of development proposals. The maps indicate the extent of the Immediate, High and Low Risk Hazard areas. The mapping also shows areas of geotechnical hazard or Bluff, Beach and Dune zones. The Assessment Method required is also identified (A, B or C), having regard to the coastal hazard. These maps are available online or directly from Council's Customer Contact Centre.

**Figure 1 – Budgewoi Beach to Lakes Beach:** Figure 1 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable.

**Figure 2 – Jewfish Point to Hargraves Beach:** Figure 2 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable at Hargraves Beach. An area identifying Geotechnical Hazard Planning Lines, where Assessment Method B applies, is located along the cliffs heading south toward Jenny Dixon Beach.

**Figure 3 – Hargraves Beach to Jenny Dixon Beach Noraville:** Figure 3 identifies Geotechnical Hazard Planning Lines, where Assessment Method B applies, located along the cliffs heading south toward Cabbage Tree Harbour. Geotechnical Hazard Zones are also identified adjacent to Jenny Dixon Beach and Cabbage Tree Harbour.

**Figure 4 – Cabbage Tree Harbour to Soldiers Point:** Figure 4 identifies the continuation of Geotechnical Hazard Planning Lines, where Assessment Method B applies, located along the cliffs heading south from Cabbage Tree Harbour and Norah Head to Soldiers Headland. Combined Bluff, Beach and Dune Zones, where Assessment Method C applies, are also identified adjacent to Cabbage Tree Harbour and Pebbly Beach.

**Figure 5 – Soldiers Beach to Pelican Beach:** Figure 5 predominantly identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable.

**Figure 6 – Tuggerah Beach:** Figure 6 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable.

**Figure 7 – Tuggerah Beach to North Entrance Beach:** Figure 7 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable.

**Figure 8 – North Entrance Beach:** Figure 8 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable.

**Figure 9 – North Entrance Beach to South Entrance Beach:** Figure 9 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable at North Entrance and Blue Bay Beaches. Geotechnical Hazard Planning Lines, where Assessment Method B applies, are identified located along the rocky coastline to the south from South Entrance Beach. An identified Geotechnical Hazard Zone, where Assessment Method B applies, is located landward of Blue Bay Beach.

**Figure 10 - Blue Bay to Little Bay:** Figure 10 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable at Blue Bay, Toowoyn Bay and North Shelly Beaches. Geotechnical Hazard Planning Lines, where Assessment Method B applies, are identified located along the rocky coastline

to the south from Toowoong Bay and Little Bay Beaches to North Shelly. An identified Geotechnical Hazard Zone, where Assessment Method B applies, is located landward of Blue Bay and Toowoong Bay Beaches.

**Figure 11 – North Shelly Beach to Blue Lagoon Beach:** Figure 11 predominantly identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable. Geotechnical Hazard Planning Lines, where Assessment Method B applies, are identified located along the rocky coastline to the south from Blue Lagoon Beach. An identified Geotechnical Hazard Zone, where Assessment Method B applies, is located landward of Blue Lagoon and Bateau Bay Beaches.

**Figure 12 – Bateau Bay Beach to Yumbool Point:** Figure 12 identifies Geotechnical Hazard Planning Lines where Assessment Method B applies, located along the rocky coastline to the south from Bateau Bay Beach. An identified Geotechnical Hazard Zone, where Assessment Method B applies, is located landward of Bateau Bay Beach and extends along the coast, south to the boundary of the LGA.

## 2.1 Coastal Hazard Maps: Figures 1 - 12

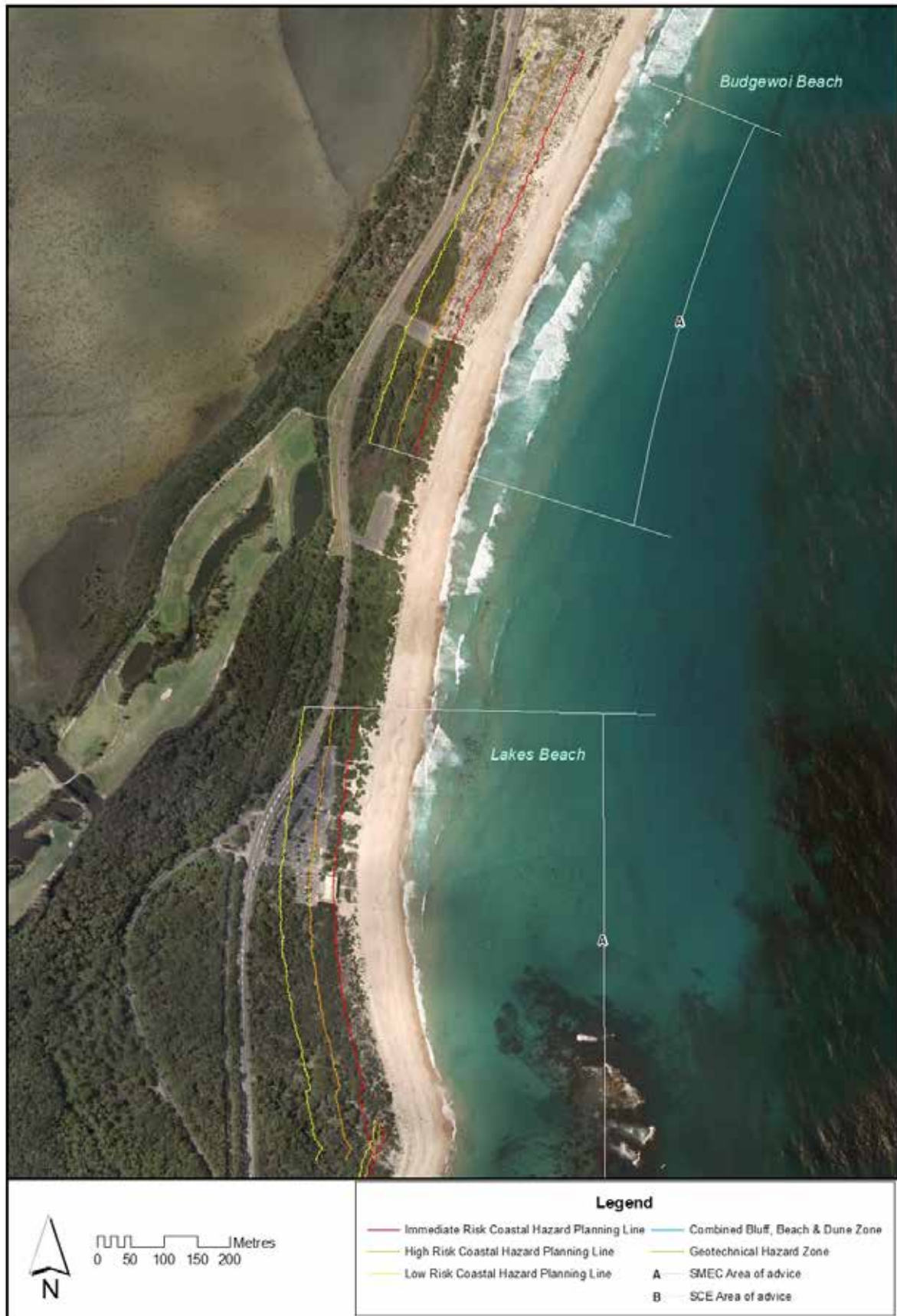


Figure 1 Budgewoi Beach to Lakes Beach



Figure 2 Jewfish Point to Hargraves Beach



Figure 3 Hargraves Beach to Jenny Dixon Beach Norville



Figure 4 Cabbage Tree Harbour to Soldiers Point



Figure 5 Soldiers Beach to Pelican Beach



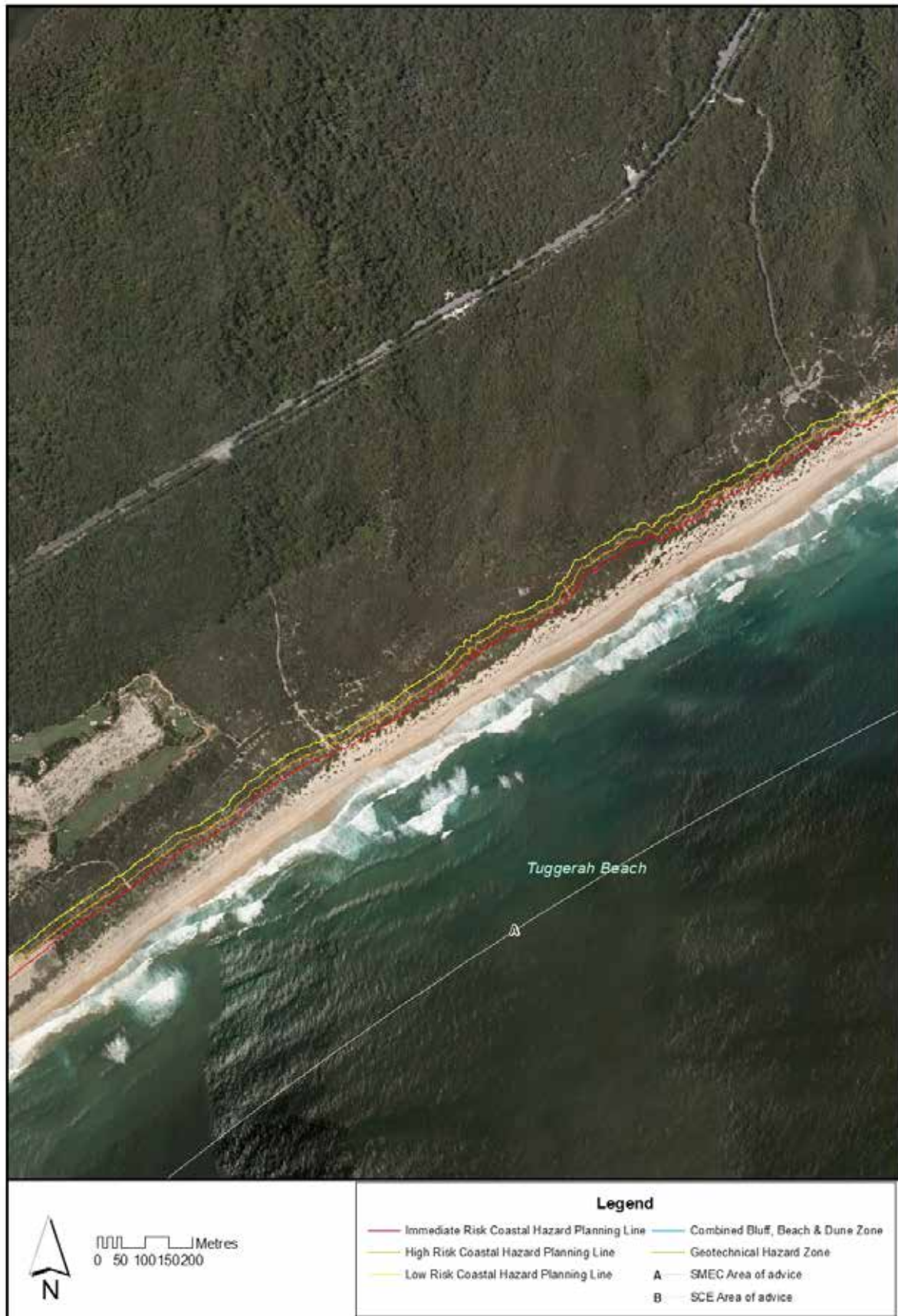


Figure 6 Tuggerah Beach

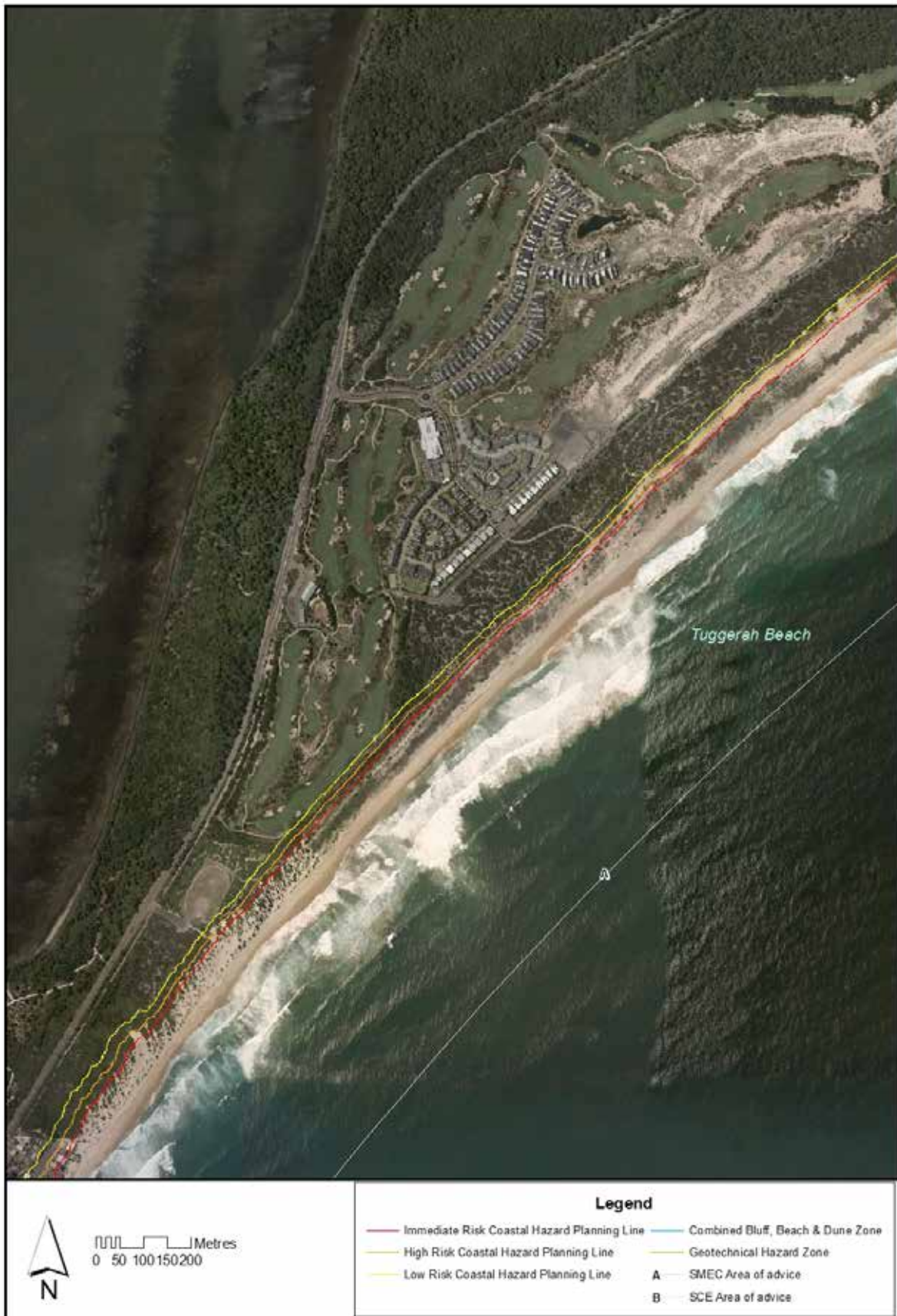


Figure 7 Tuggerah Beach to North Entrance Beach



Figure 8 North Entrance Beach



Figure 9 North Entrance Beach to South Entrance Beach



Figure 10 Blue Bay to Little Bay



Figure 11 North Shelly Beach to Blue Lagoon Beach

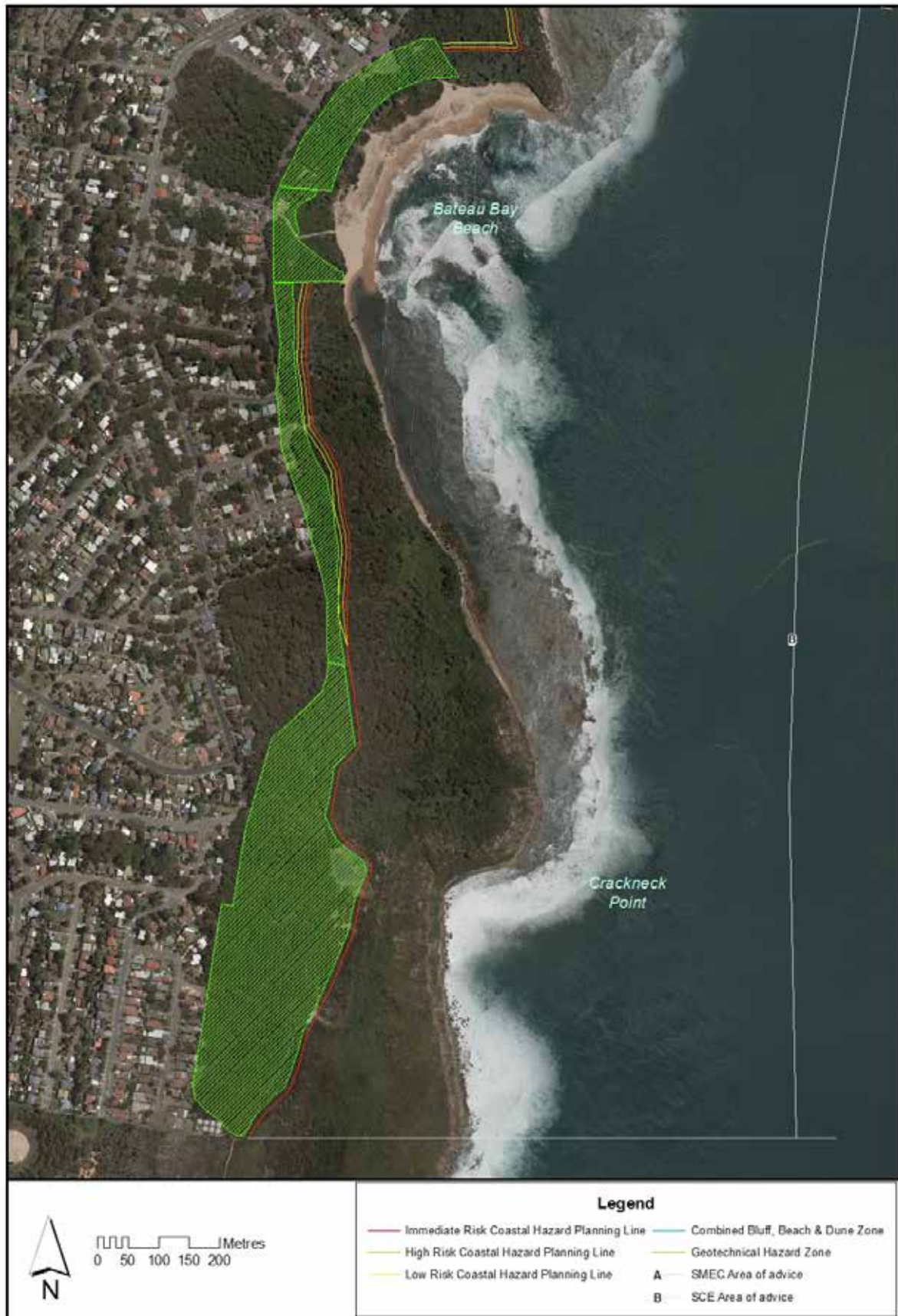


Figure 12 Bateau Bay Beach to Yumbool Point

## 2.2 Other Areas

Where a development is proposed in a coastal area not addressed by this Chapter, Council requires that a Coastal Hazard Definition Study (which may include a Geotechnical Report) be prepared by a Coastal Engineer, before an application prepared by a Civil Engineer can be considered.

The following requirements shall be addressed with the application:

- a identification of the location of the Coastal Hazard Planning Lines and Stability Zones for Immediate Risk, High Risk and Low Risk hazard lines on the site, addressing:
  - i general stability of the site and locality in respect to the effect of the proposal on adjacent structures and land;
  - ii stability of the site and locality in a severe storm event. Reference should be made to the reports identified in Section 1.4 of this Chapter. The following factors are to be considered:
    - oceanic inundation as a result of elevated sea levels, wave setup & run-up;
    - beach scour levels and dune scarp stability; and
    - the effect of the proposal on adjacent structures.
  - iii stormwater disposal from buildings with the objective being to prevent water concentration and bank scouring;
- b all options, including locating the proposal some distance from the identified High Risk Coastal Hazard Planning Line or Geotechnical Hazard Zone, must be examined. Development should be located landward of these areas unless it can be demonstrated that there is no other suitable option.



### **3.1 Proposed Easement for Gas Works Extension over Lot 1 DP 41159 and Lot 17 DP 255990 Hereford Street, Berkeley Vale**

---

TRIM REFERENCE: F2013/01634 - D11760941

MANAGER: Chris Luscombe, Manager Property Management

AUTHOR: Simone Barwick; Property Officer1

#### **SUMMARY**

Approval is sought to grant a 3m wide easement to Jemena Asset Management Pty Limited over Lot 1 DP 41159 and Lot 17 DP 255990 Hereford Street, Berkeley Vale for the construction of a proposed 150mm Steel Gas Main on Council land.

#### **RECOMMENDATION**

- 1 That Council grant an easement 3m wide for the construction of an underground 150mm Steel Gas Main over Council's land, Lot 1 DP 41159 and Lot 17 DP 255990 Hereford Street, Berkeley Vale to Jemena Asset Management Pty Limited.**
- 2 That Council accept compensation for the grant of rights referred to in Item 1 being market value as assessed by a qualified valuer.**
- 3 That Council authorise for the Common Seal of the Wyong Shire Council to be affixed to related documents as required.**
- 4 That Council authorise the Mayor and the General Manager to execute all documents relating to the grant of the easement between Wyong Shire Council and Jemena Asset Management Pty Limited.**

#### **BACKGROUND**

Jemena Asset Management Pty Limited proposes to relocate its local gas network service through the Berkeley Vale/Chittaway Bay area, as part of its plans to extend the local gas distribution network to ensure sufficient gas supply is available in the local area, in line with future residential, commercial and institutional demand. Jemena proposes to install, commission and operate a 150mm steel gas main through Council owned land, Lot 1 DP 41159 and Lot 17 DP 255990 Hereford Street, Berkeley Vale ('Easement Land'), and has requested Council to grant to Jemena a pipeline easement over the Easement Land.

Jemena Asset Management Pty Limited also intends to cut, cap and abandon the existing gas main which currently runs through Council owned land, Lot 503 DP 627895, Burregah Road, Chittaway Bay. Lot 503 is buffer land for Wyong Road and the abandoned main is in the corridor immediately adjacent to the road reserve. There are no prospects for any other use or development of that area which would require the decommissioned infrastructure to be removed, or justify the cost to Council of having the existing easement extinguished.

**3.1 Proposed Easement for Gas Works Extension over Lot 1 DP 41159 and Lot 17 DP 255990 Hereford Street, Berkeley Vale (contd)**

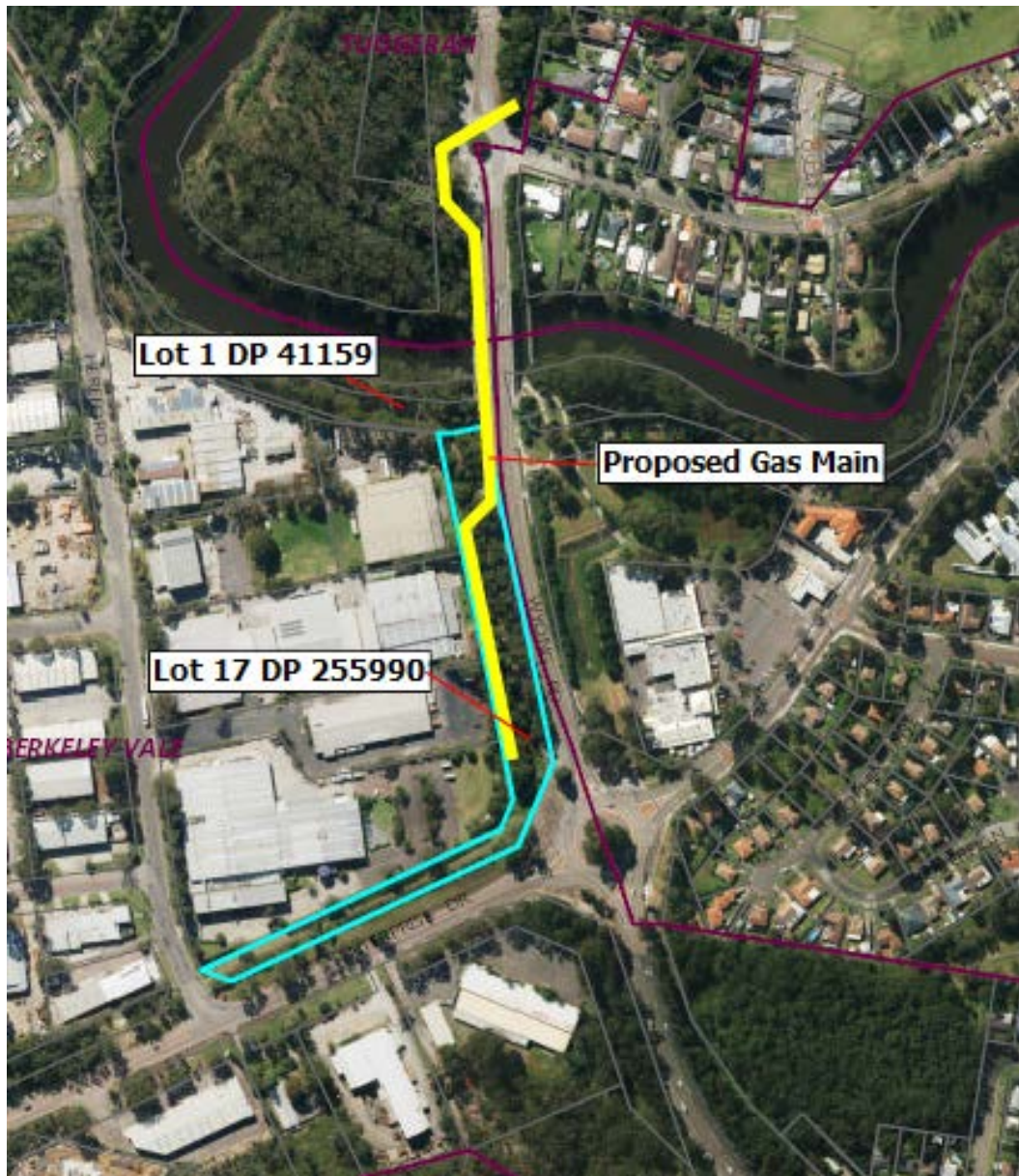
---

**THE PROPOSAL**

Council is proposing to grant a 3m wide easement to Jemena over the Easement Land to permit the installation, operation and maintenance of an underground gas main.

Council staff have met with Jemena representatives on site to confirm the location of the proposed easement. Council's land is essentially road buffer with a drainage function. The relocated gas main will be predominantly within an area on Council land that is cleared and away from the drainage channel and there will be no impact on the use of the land once the main is installed.

Jemena has agreed to pay market value as the compensation for the grant of easement rights by Council as assessed by a qualified valuer.



### **3.1 Proposed Easement for Gas Works Extension over Lot 1 DP 41159 and Lot 17 DP 255990 Hereford Street, Berkeley Vale (contd)**

---

#### **OPTIONS**

Council has the option to:

- 1 Grant the proposed easement; or
- 2 Refuse to grant the proposed easement.

If Council approves the easement, the impact on the Council land is considered minor and Council has no plans for alternate use of the land. Granting the easement will provide income to Council and allow Council to facilitate gas supply in the area.

Should Council refuse to grant the easement it is likely that Jemena will use its powers of entry and compulsory acquisition to secure the necessary interest in the land to construct the pipeline.

#### **STRATEGIC LINKS**

##### **Budget Impact**

All costs associated with the construction of the gas main and the grant of the easement by Council will be borne by Jemena Asset Management Pty Limited, including valuer's costs. Council will receive compensation being market value for the grant of the easement. Revenue from the sale of the easement will be allocated to Council's Property Reserve.

#### **GOVERNANCE AND POLICY IMPLICATIONS**

Lot 1 DP 41159 is zoned RE1 Public Recreation and E2 Environmental and is classified as Operational Land. Lot 17/255990 is zoned SP2 Road & Traffic Facility and is also classified as Operational Land. There is no impediment to the grant of easement rights.

#### **CONCLUSION**

An easement is required by Jemena over Council land to enable Jemena to construct the necessary infrastructure to ensure sufficient natural gas supply is available in the local area, in line with future residential, commercial and institutional demand. Council's approval is required to ensure legal requirements are satisfied in relation to the granting of an interest in the relevant land.

#### **ATTACHMENTS**

Nil.

### **3.2 Proposed Closure of Part of Theatre Lane and Part of Short Street, The Entrance**

---

TRIM REFERENCE: F2014/01276 - D11762623

MANAGER: Chris Luscombe, Manager Property Management

AUTHOR: Julie Tattersall; Property Officer

#### **SUMMARY**

Approval is sought to apply to the Minister, NSW Trade & Investment, to close part of Theatre Lane and part of Short Street, The Entrance.

#### **RECOMMENDATION**

- 1** *That Council receive and note the public submissions received in response to the proposal to close part of Theatre Lane and part of Short Street, The Entrance, both of which are public roads.*
- 2** *That Council apply to the Minister, NSW Trade & Investment to close part of Theatre Lane and part of Short Street, The Entrance and confirm to the Minister that after considering the submissions received, Council consents to the closure of part of Theatre Lane and part of Short Street.*
- 3** *That Council adopt the classification of Operational Land upon vesting of the closed road in Council.*
- 4** *That Council authorise the Common Seal of Wyong Shire Council to be affixed to the formal documents as required.*
- 5** *That Council authorise the Mayor and the General Manager to execute all documents.*

#### **BACKGROUND**

At its Meeting held on 9 April 2014, in Confidential Session, in relation to the Report 8.1 "Council Owned Iconic Development Sites – Wyong, Toukley and The Entrance – Proposals Received", Council resolved, in part, as follows:

- "381/14 That Council apply to the Minister for Lands to close part of Short Street and part of Theatre Lane, The Entrance.*
- 382/14 That Council authorise the General Manager to sign any documentation associated with this road closure(s).*
- 383/14 Than Council classify that part of Short Street and Theatre Lane subject to the road closure as operational land once the road closure is finalised."*

### **3.2 Proposed Closure of Part of Theatre Lane and Part of Short Street, The Entrance (contd)**

---

Council owns six parcels of land at The Entrance bordered by Theatre Lane, Bayview Avenue, Short Street and Denning Street. The land is known as the "Short Street Car Park" which has been identified as an Iconic Site for the purposes of future development. Any potential development on this site will need to consider any potential impact on public parking. The Development Application process provides for community consultation.

During preparation of development drawings for the Short Street Car Park, a survey of the site revealed that some of the land currently being used as part of the Short Street Car Park forms part of the adjoining road reserves for Theatre Lane (approximately 603.5m<sup>2</sup>) and Short Street (approximately 611.5m<sup>2</sup>).

It is proposed that part of Theatre Lane and part of Short Street will be closed and incorporated into the adjoining Short Street Car Park, by way of a boundary adjustment, to reflect the current use of parts of the roads for the purposes of the Short Street Car Park. The partial road closure and boundary adjustment will also incorporate some on-street car parking within the Short Street Car Park.

In accordance with Section 35 of the Roads Act 1993, Council advertised the proposal to close part of Theatre Lane and part of Short Street. Time for lodging submissions with Council was from 24 September 2014 to 8 October 2014.

A total of 12 submissions were received by way of objection to the road closures. Details of the objections and Council responses are listed in the table below.

Under Section 37 of the Roads Act 1993, Council is required to confirm that it has addressed the objections and is satisfied that they are either not relevant to the road closure or have been satisfactorily resolved and that it consents to the road closure.

#### **CURRENT STATUS**

The Short Street Car Park and the parts of Theatre Lane and Short Street proposed to be closed are shown on the aerial map below.

Theatre Lane and Short Street currently provide for one way access for traffic. Theatre Lane has 10 on-street car parking spaces that adjoin or are within the title boundaries of the Short Street Car Park. Short Street has approximately 21 angle parking spaces that adjoin or are within the title boundaries of the Short Street Car Park.

The proposed partial closure of Theatre Lane will incorporate the 10 on-street car parking spaces within the title boundaries of the Short Street Car Park. The proposed partial closure of Short Street will incorporate the 21 on-street parking spaces within the title boundaries of the Short Street Car Park. The proposed partial road closures will not have any impact on the current one-way access for traffic.

Theatre Lane and Short Street are public roads and Wyong Shire Council is the roads authority for these roads. The land will vest in Council once the partial road closures have occurred, in accordance with section 38 of the Roads Act 1994.

### 3.2 Proposed Closure of Part of Theatre Lane and Part of Short Street, The Entrance (contd)

---

Theatre Lane is a constructed road comprising 300mm granular base material with 30mm asphalt wearing surface completed in 1997. Short Street is a constructed road also comprising 300mm granular base material with 30mm asphalt wearing surface and completed in 2001. Both roads have concrete kerb and gutter and normal road maintenance has occurred on each segment of road.



### OBJECTIONS AND RESPONSES

As part of the public exhibition process, a total of 12 submissions were received by way of objection to the road closures. Two of the submissions included petitions – one with 776 signatories and the other with 9 signatories. Details of the submissions and Council responses are listed in the table below.

Most of the submissions related to loss of car parking and traffic access issues following the closure of part of Theatre Lane and Short Street. Numerous submissions were raised in relation to the proposed development of the Short Street Car Park which is not related to the partial road closures.

Council has responded to the submissions and advised that existing car parking would be incorporated into the adjoining public car park and that traffic movement and access would not be restricted.

Objection #	Summary of Issues Raised	Responses by Council
1	Loss of car parking	<ul style="list-style-type: none"> <li>• The partial road closures will narrow the road carriageway to incorporate the on street parking into the adjoining public car park site.</li> <li>• The 10 on street car parking spaces on Theatre Lane will be retained after the road is closed and consolidated with the adjoining car park.</li> <li>• The proposed partial closure of Short Street will retain the approximately 21 parking spaces which will be consolidated with and incorporated into the adjoining car park.</li> <li>• Additional public car parking is also available on Council owned land within 250m walking distance of this site, in both Ashton Avenue and Copnor Avenue.</li> </ul>
2	Planning matters	<ul style="list-style-type: none"> <li>• Issues raised relate to the potential redevelopment of the adjoining public car park, and are not related to the road closure.</li> <li>• It should be noted that the adjoining public car park site has not recently been reclassified from community land. The site was classified as operational land in March 1994 following the introduction of land classification under the Local Government Act in 1993.</li> </ul>
3	Loss of 10 on street parking spaces. Theatre Lane provides rear service access to properties fronting the Entrance Rd. Short St is important link road and closure of part will affect traffic management.	<ul style="list-style-type: none"> <li>• See above regarding loss of public parking on the adjoining car park site.</li> <li>• The partial road closures will not physically restrict the movement of traffic on Theatre Lane or Short Street. Both streets will remain permanently open to the public for one-way vehicular and pedestrian traffic, as is currently provided.</li> </ul>
4	Loss of car parking	<ul style="list-style-type: none"> <li>• See response to Objection No 1 above regarding loss of public parking on the adjoining car park site.</li> </ul>

## 3.2

### Proposed Closure of Part of Theatre Lane and Part of Short Street, The Entrance (contd)

5	Planning matters	<ul style="list-style-type: none"> <li>• The majority of concerns raised in this submission are not directly related to the partial road closures but are issues that could potentially arise if the adjoining car park site is developed.</li> <li>• As stated above the adjoining public car park site has not recently been reclassified. There is no proposed change to the current B2 Local Centre zone under Wyong Local Environmental Plan (LEP) 2013.</li> </ul>
6	Loss of parking and impact on rear service access to properties fronting The Entrance Rd.	<ul style="list-style-type: none"> <li>• The partial road closures will narrow the road carriageway to incorporate the on street parking into the adjoining public car park site. It will not remove any parking spaces.</li> <li>• The partial road closures will not physically restrict the movement of traffic on Theatre Lane or Short Street. Both streets will remain permanently open to the public for one-way vehicular and pedestrian traffic, as is currently provided.</li> <li>• Rear access to the properties backing onto Theatre Lane will not be impacted.</li> </ul>
7	Loss of car parking. Impact on rear service access to properties fronting The Entrance Rd.	<ul style="list-style-type: none"> <li>• The partial road closures will narrow the road carriageway to incorporate the on street parking into the adjoining car park site.</li> <li>• The road closure is substantially a boundary realignment and will not change the location of existing car parking or the provision of one way vehicular access to Theatre Lane.</li> <li>• Given there are no physical changes proposed to Theatre Lane, current rear access to the properties in Theatre Lane will not change.</li> <li>• Other issues relate to the potential redevelopment of the adjoining car park.</li> </ul>



## 3.2

### Proposed Closure of Part of Theatre Lane and Part of Short Street, The Entrance (contd)

8	Loss of 10 on street car parking spaces from Theatre Lane. Loss of 21 on street parking spaces from Short St. Impact on rear service access to properties fronting The Entrance Rd. Short St is important link road.	<ul style="list-style-type: none"> <li>• See response to Objections No 1 and 3 above regarding loss of public parking on the adjoining car park site.</li> </ul>
9	Loss of car parking. Loss of access and availability to business for its clients.	<ul style="list-style-type: none"> <li>• The partial road closures will narrow the road carriageway to incorporate the on street parking into the adjoining car park site.</li> <li>• The road closure is substantially a boundary realignment and will not change the location of existing car parking or the provision of one way vehicular access to Theatre Lane.</li> <li>• Given there are no physical changes proposed to Theatre Lane, current rear access to the properties in Theatre Lane will not change.</li> </ul>
10 – Petition (776 signatories)	Loss of car parking.	<ul style="list-style-type: none"> <li>• The partial road closures will narrow the road carriageway to incorporate the on street parking into the adjoining public car park site. It will not remove any parking spaces.</li> <li>• Additional public car parking is also available on Council owned land within 250m walking distance of this site, in both Ashton Avenue and Copnor Avenue.</li> </ul>

**3.2**

**Proposed Closure of Part of Theatre Lane and Part of Short Street, The Entrance (contd)**

<p>11 – Petition (9 signatories)</p>	<p>Loss of 10 on street car parking spaces Theatre Lane. Impact on rear service access to properties fronting The Entrance Road. Traffic management. Closure of part of Short St will affect access to the objectors' car park and for service delivery and rubbish removal. Short St is link road. Loss of 20 car parking spaces from closure of Short St</p>	<ul style="list-style-type: none"> <li>• The partial road closures will narrow the road carriageway to incorporate the on street parking into the adjoining public car park site. It will not remove any parking spaces.</li> <li>• The partial road closures will not physically restrict the movement of traffic on Theatre Lane or Short Street. Both streets will remain permanently open to the public for one-way vehicular and pedestrian traffic, as is currently provided.</li> <li>• The road closure is substantially a boundary realignment and will not change the location of existing car parking.</li> <li>• Given there are no physical changes proposed to Theatre Lane, current rear access to the properties in Theatre Lane will not change.</li> </ul>
<p>12</p>	<p>Seems to be no benefit to the community.</p>	<ul style="list-style-type: none"> <li>• The partial road closures may ultimately help to realise the development of the adjoining car park site. Such a development may assist to bring economic viability to The Entrance Town Centre along with an increase in employment and tourism opportunities.</li> </ul>

**THE PROPOSAL**

It is proposed that part of Theatre Land and part of Short Street (Road Closure land) will be incorporated in the adjoining Short Street Car Park to adjust the boundary of the Short Street Car Park to reflect the current use of parts of the roads for the purpose of car parking and to maximise the development potential of the Short Street Car Park.

Council is required to confirm that it has addressed the objections received after public notice has been given and is satisfied that they are either not relevant to the road closure or have been satisfactorily resolved and that it consents to the road closure.

As outlined above, the issues raised in submissions have been addressed. There will be no physical change to current car parking arrangements or to the current movement of traffic on Theatre Lane or Short Street as a result of the partial road closures.

Subject to approval of the Minister to the partial road closures, staff will proceed with the closure of the Road Closure Land and subsequent consolidation with the title to the Short Street Car Park.

### **3.2 Proposed Closure of Part of Theatre Lane and Part of Short Street, The Entrance (contd)**

---

#### **OPTIONS**

Option 1: The closure of part of Theatre Lane and Short Street, The Entrance and consolidation with the adjoining Short Street Car Park, will adjust the boundary of Short Street Car Park so that it is consistent with the current inclusion of part of the roads in the car park and will also maximise the development potential of the Short Street Car Park.

Option 2 If the closure of part of the roads is not agreed, the feasibility and development potential of the Short Street Car Park will be impacted.

#### **Budget Impact**

Costs to Council relating to the road closure include survey and registration expenses and fees payable to NSW Trade & Investment are estimated to be \$7,000.

#### **CONSULTATION**

Any requirements in relation to Roads and Drainage or Water and Sewer infrastructure constructed in the Road Closure Land will be addressed in the road closure process.

The road closure process also ensures that public authorities with infrastructure constructed in the Road Closure Land are given the opportunity to provide conditions.

#### **GOVERNANCE AND POLICY IMPLICATIONS**

The Short Street Car Park is classified as Operational Land for the purposes of the Local Government Act and the Road Closure Land will be classified as Operational Land upon closure.

The Roads Act 1993 applies to the closure of public roads.

#### **CONCLUSION**

The partial road closures are required so that the Road Closure Land can be incorporated into the title to the adjoining Short Street Car Park to reflect the current use of those parts of the roads, either as part of the Short Street Car Park or for on-street car parking, and to maximise the development potential of the Short Street Car Park.

#### **ATTACHMENTS**

- 1 Submissions received - PROPOSED CLOSURE OF PART OF THEATRE LANE AND PART OF SHORT STREET, THE ENTRANCE - D11778096

#### **4.1 CPA/242261 - Tender Evaluation Report - Central Coast Pipes and Pumps Panel Work Package W05**

---

TRIM REFERENCE: CPA/242261 - D11759748

MANAGER: Daryl Mann, Manager

AUTHOR: Luke Drury; Team Leader

#### **SUMMARY**

Evaluation and selection of tenders for Contract CPA/242261 Central Coast Pipes and Pumps Panel Work Package W05.

#### **RECOMMENDATION**

- 1 That Council accept the tender from the company nominated as Tenderer No. 3 in the attached Tender Evaluation Report, for the estimated total amount of \$204,370 (excl GST) for Contract CPA/242261 Central Coast Pipes and Pumps Panel Work Package W05.**
- 2 That Council determine the Tender Evaluation Report in Attachment A remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.**
- 3 That Council approve the contingency sum as detailed in the Tender Evaluation Report in Attachment A.**

#### **BACKGROUND**

This purpose of this Work Package is to undertake two different components of work:

- Produce detail design drawings and tender documentation for upgrades to Sewage Pumping Station (SPS) BB07. Develop an upgrade strategy, route options assessment and preliminary design of rising main BB07.
- Develop a servicing strategy for the North Entrance Area.

#### **SPS BB07 Upgrades**

The scope of work under the contract involves a combination of investigation and options assessment, concept design, site investigations, environmental assessment, detail design, preparation of technical specification for construction and preparation of technical returnable schedules for construction tendering.

#### **4.1 CPA/242261 - Tender Evaluation Report - Central Coast Pipes and Pumps Panel Work Package W05 (contd)**

---

The consultant will also undertake all the necessary investigations and develop a strategy to renew or upgrade the BB07 rising main. The scope of work required for BB07 rising main involves an investigations and options assessment phase, and basic design drawings to describe the route and replacement concept. No survey, geotechnical or detail design work is required for this component.

##### Servicing strategy for the North Entrance Area

This component comprises an options assessment to develop a long term servicing strategy for the North Entrance Area and the concept design of the preferred option. The strategy will:

- Detail any required infrastructure and capacity upgrades to SPS BB10, BB11, BBB12 and BB17 and connecting rising mains.
- Investigate a number of options to replace or decommission the existing sewer rising main and water main that run in the cavity of The Entrance Bridge.

This work follows on from recent investigation and design work for the upgrade and refurbishment of Sewage Pumping Stations BB05 and BB06 at Toowoan Bay which are now at the construction tendering phase.

#### **CONTRACT PLAN**

The Contract Plan for this tender process was approved by the Director Infrastructure and Operations before the Request for Tender was issued. The approved Contract Plan is in TRIM D06395122.

#### **INVITATION TO TENDER**

The tender was restricted to members of the Central Coast Pipes and Pumps Panel which was setup in 2012 by the Water and Sewer Unit's from Wyong and Gosford Council for the selection of professional services contractors. The tender was advertised as a restricted invitation tender on eTender on 14 August 2014 and closed on 25 September 2014.

The invitation documents called for lump sum tenders, with a set of provisional sums items. The invitation included a detailed design brief.

A compulsory pre-tender meeting was held at SPS BB07 and various sites at North Entrance on 2 September 2014 to allow tenderers to become familiar with site conditions.

Tenders closed at Council's Chambers at 2.00pm on 25 September 2014.

#### 4.1 CPA/242261 - Tender Evaluation Report - Central Coast Pipes and Pumps Panel Work Package W05 (contd)

---

##### **TENDER SUBMISSIONS**

The following tenders were received and are listed in alphabetical order:

- ADW Johnson
- Cardno (NSW/ACT) Pty Ltd
- GHD
- Jacobs Group (Australia) Pty Ltd
- MWH Australia

The GHD tender was required to be lodged a second time, after the close of tenders, due to issues associated with the initial lodgment via the eTender site. The events surrounding the lodgment have been reviewed by the Commercial Manager, Contracts and Project Management and do not preclude the GHD tender from further assessment as described in Attachment A.

##### **TENDER EVALUATION**

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved evaluation criteria being:

- a) Tendered price and structure;
- b) Proposed methodology/program;
- c) Experience and proven performance of the project team;
- d) Local Content

A detailed evaluation management plan was endorsed by the Commercial Manager, Water and Sewer prior to the close of tenders to provide a more comprehensive framework for the evaluation of tenders, based on the content of the approved Contract Plan.

##### **FINANCIAL IMPLICATIONS**

There are sufficient funds allocated for this contract within the current year's sewerage capital works program.

##### **RELEVANT LEGISLATION**

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10 A (2) (d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

#### **4.1 CPA/242261 - Tender Evaluation Report - Central Coast Pipes and Pumps Panel Work Package W05 (contd)**

---

##### **CRITICAL DATES / TIME FRAMES**

Investigation and design will commence in early December 2014 and is expected to be completed in late June 2014.

##### **RISK**

This contract has been assessed as a business as usual risk contract. The key risks and mitigations measures have been addressed in the Contract Plan which is on the TRIM file.

##### **REGULATORY APPROVALS**

The following regulatory approvals have been obtained for this Contract:

- Nil

##### **PROCESS REVIEW**

The Tender evaluation and this Report and recommendations have been endorsed in TRIM by the Commercial Manager, Contracts and Project Management.

##### **OPTIONS / ALTERNATIVES**

Council has the option of not proceeding with this contract by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

##### **PUBLIC CONSULTATION**

No public consultation specific to this contract was necessary and none has occurred.

##### **ATTACHMENTS**

- |          |   |           |
|----------|---|-----------|
| <b>1</b> | T144 - Tender Evaluation Report CPA 242261 Central Coast Pipes and Pumps Panel Work Package W05 - | D11767773 |
|----------|---|-----------|

## 4.2 CPA/243179 - Tender Evaluation Report - Central Coast Pipes and Pumps Panel Work Package W06

---

TRIM REFERENCE: CPA/243179 - D11763305

MANAGER: Daryl Mann, Manager

AUTHOR: Luke Drury; Team Leader

### SUMMARY

Evaluation and selection of tenders for Contract CPA/242261 Central Coast Pipes and Pumps Panel Work Package W06.

### RECOMMENDATION

- 1 ***That Council accept the tender from the company nominated as Tenderer No. 1 in the attached Tender Evaluation Report, for the estimated total amount of \$258,560 (excl GST) for Contract CPA/243179 Central Coast Pipes and Pumps Panel Work Package W06***
- 2 ***That Council determine the Tender Evaluation Report in Attachment A remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.***
- 3 ***That Council approve the contingency sum as detailed in the Tender Evaluation Report in Attachment A.***

### BACKGROUND

The purpose of this Work Package is to undertake investigation and design work to refurbish six Sewerage Pumping Stations (SPS) and one rising main creek crossing adjacent to St Mary's Catholic Primary School.

#### SPS Upgrades

The scope of work for SPS TO01, TO06, TO09, TO17, TO19 involves a combination of investigation and options assessment, concept design, site investigations, environmental assessment, detail design, preparation of technical specification for construction and preparation of technical returnable schedules for construction tendering. The consultant will undertake all the necessary investigations and develop a strategy to renew or upgrade the stations.

The scope of work required for SPS TO27 is to complete a design for an Electrical switch room to be built on site. The current electrical cabinet is in poor condition and a switch room is required to meet current design standards for stations over 35 kW.



## **4.2 CPA/243179 - Tender Evaluation Report - Central Coast Pipes and Pumps Panel Work Package W06 (contd)**

---

### SPS TO22 Rising Main creek crossing

The T22 Rising Main creek crossing has been prioritised for investigation and design due to a previous major failure in 2012/13 and evidence of scouring damage undermining the existing creek crossing. This section of main is critical due to the remote location, size of main and the receiving environment.

### **CONTRACT PLAN**

The Contract Plan for this tender process was approved by the Director Infrastructure and Operations before the Request for Tender was issued. The approved Contract Plan is in TRIM D06727218.

### **INVITATION TO TENDER**

The tender was restricted to members of the Central Coast Pipes and Pumps Panel which was setup in 2012 by the Water and Sewer Unit's from Wyong and Gosford Council for the selection of professional services contractors. The tender was advertised as a restricted invitation tender on eTender on 14 August 2014 and closed on 25 September 2014.

The invitation documents called for lump sum tenders, with a set of provisional sums items. The invitation included a detailed design brief.

A compulsory pre-tender meeting was held on site at the various Sewerage Pumping Stations on 3/9/14 to allow tenderers to become familiar with site conditions.

Tenders closed at Council's Chambers at 2.00pm on 25 September 2014.

### **TENDER SUBMISSIONS**

The following tenders were received and are listed in alphabetical order:

- Cardno (NSW/ACT) Pty Ltd
- GHD
- Jacobs Group (Australia) Pty Ltd
- MWH Australia
- Parson's Brinkerhoff

### **TENDER EVALUATION**

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

## **4.2 CPA/243179 - Tender Evaluation Report - Central Coast Pipes and Pumps Panel Work Package W06 (contd)**

---

All submissions were assessed in accordance with the approved evaluation criteria being:

- a) Tendered price and structure;
- b) Proposed methodology/program;
- c) Experience and proven performance of the project team;
- d) Local Content

A detailed evaluation management plan was endorsed by the Commercial Manager, Water and Sewer prior to the close of tenders to provide a more comprehensive framework for the evaluation of tenders, based on the content of the approved Contract Plan.

### **FINANCIAL IMPLICATIONS**

There are sufficient funds allocated for this contract within the current year's sewerage capital works program.

### **RELEVANT LEGISLATION**

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10 A (2) (d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

### **CRITICAL DATES / TIME FRAMES**

Investigation and design will commence in early December 2014 and is expected to be completed in late June 2014.

### **RISK**

This contract has been assessed as a business as usual risk contract. The key risks and mitigations measures have been addressed in the Contract Plan which is on the TRIM file.

### **REGULATORY APPROVALS**

The following regulatory approvals have been obtained for this Contract:

- Nil

### **PROCESS REVIEW**

The Tender evaluation and this Report and recommendations have been endorsed in TRIM by the Commercial Manager, Contracts and Project Management.

## **4.2 CPA/243179 - Tender Evaluation Report - Central Coast Pipes and Pumps Panel Work Package W06 (contd)**

---

### **OPTIONS / ALTERNATIVES**

Council has the option of not proceeding with this contract by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

### **PUBLIC CONSULTATION**

No public consultation specific to this contract was necessary and none has occurred.

### **ATTACHMENTS**

- 1 Tender - T144 - Confidential Tender Evaluation Report - CPA/243179 - D11773520  
Central Coast Pipes and Pumps Panel Work Package W06 -

### 4.3 CPA/248416 - Design - Tuggerah Regional Sporting and Recreation Complex

---

TRIM REFERENCE: CPA/248416 - D11764005

MANAGER: Andrew Pearce, Director

AUTHOR: Sara Foster, Project Officer

#### SUMMARY

Evaluation and selection of tenders for Contract CPA/248416 – Design – Tuggerah Regional Sporting and Recreation Complex.

#### RECOMMENDATION

- 1 ***That Council accept the tender from the company nominated as Tenderer No 5 in the attached Tender Evaluation Report, for the lump sum amount of \$740,558.00 (excl GST) for Contract CPA/248416 – DESIGN – Tuggerah Regional Sporting and Recreation Complex.***
- 2 ***That Council determine the Tender Evaluation Report in Attachment A, remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.***
- 3 ***That Council approve the contingency sum as detailed in the Tender Evaluation Report in 'Attachment A'.***

#### BACKGROUND

The Tuggerah Regional Sporting and Recreation Complex (TRSRC) will feature nine (9) playing fields and associated infrastructure on the 18 hectare site known as Pioneer Dairy located on Lakes Road, Tuggerah. The new complex and wider cultural precinct will be integrated, resulting in a regional level active and passive recreation precinct that can host club sports and major sporting events such as regional and state titles. There are currently no existing facilities of this size in the region that have the capacity to host these large events which are significant economic generators.

This Contract is for the investigation and design of the Tuggerah Regional Sporting and Recreation Complex in preparation for Construction anticipated to commence in 2016.

#### CONTRACT PLAN

The Contract Plan for this tender process was approved by the Director Community and Recreation Services before the Request for Tender was issued. The approved Contract Plan is in TRIM D011704054.

#### **4.3 CPA/248416 - Design - Tuggerah Regional Sporting and Recreation Complex (contd)**

---

##### **INVITATION TO TENDER**

The tender was advertised in the Sydney Morning Herald, Advertiser and eTender on 9 September 2014 and closed on 16 October 2014.

The invitation documents called for lump sum tenders, based on a consultancy brief which detailed the Scope of Service.

A compulsory pre-tender meeting was held at Council Chambers on 30 September 2014 to allow tenderers to become familiar with the requirements and objectives of the Contract.

Tenders closed at Council's Chambers at 2.00pm on 16 October 2014.

##### **TENDER SUBMISSIONS**

The following tenders were received and are listed in alphabetical order:

- ACOR Consultants Pty Ltd
- Baker Kavanagh Architects
- Cardno
- CKDS Architecture Pty Ltd
- dwp Australia Pty Ltd
- GHD
- Habit8
- HBO + EMTB
- Moir Landscape Architecture Pty Ltd
- Quinn O'Hanlon Architects Pty Ltd
- Webber Architects
- Worley Parsons

A late submission was received from ADW Johnson.

##### **TENDER EVALUATION**

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved evaluation criteria being:

- a) Price;
- b) Proposed methodology/program which demonstrates capacity to provide the Services as required under the Contract. This includes the composition of delivery team including major sub-consultants;
- c) Experience and proven performance in the specific field of design in sporting and recreational facilities. Includes the experience of delivery team including key personnel and major sub-consultants. Supported by referee reports;
- d) The Tenderers commitment to and capability in meeting Council's time, and quality objectives contained in the RFT and Contract Brief document.

### **4.3 CPA/248416 - Design - Tuggerah Regional Sporting and Recreation Complex (contd)**

---

#### **FINANCIAL IMPLICATIONS**

There are sufficient funds allocated for this contract within the current year's capital works program under project 16415. A grant of \$1 million has been accepted from the Federal Government's Community Development Grants Programme.

#### **RELEVANT LEGISLATION**

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

#### **CRITICAL DATES / TIME FRAMES**

Investigation & Design will commence in December 2014 and is expected to be completed in March 2016.

It is anticipated that the contract will be awarded on 1 December 2014 and services under the Contract will commence on 8 December 2014.

#### **RISK**

This contract has been assessed as a medium risk contract. The key risks and mitigations measures have been addressed in the Contract Plan which is on the TRIM file.

#### **REGULATORY APPROVALS**

Nil.

#### **PROCESS REVIEW**

The Tender evaluation and this Report and recommendations have been endorsed in TRIM by the Commercial Manager, Contracts and Project Management.

#### **OPTIONS/ALTERNATIVES**

Council has the option of not proceeding with this Contract by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

**4.3 CPA/248416 - Design - Tuggerah Regional Sporting and Recreation Complex  
(contd)**

---

**PUBLIC CONSULTATION**

No public consultation specific to this contract was necessary and none has occurred.

**ATTACHMENTS**

- |          |   |           |
|----------|---|-----------|
| <b>1</b> | Confidential Attachment 'A' to Business Paper - Tender Evaluation Report CPA/248416 - Tuggerah Regional Sporting and Recreation Complex - | D11772256 |
|----------|---|-----------|

#### **4.4 CPA/249148 - The Supply and Delivery of Traffic Control Products and Associated Signage**

---

TRIM REFERENCE: CPA/249148 - D11746866

MANAGER: Robert Fulcher, Manager Contracts & Project Management

AUTHOR: John McCarthy; Team Leader Procurement and Stores

##### **SUMMARY**

Evaluation and selection of tenders for Contract CPA/249148 – For The Supply and Delivery of Traffic Control Products and Associated Signage.

##### **RECOMMENDATION**

- 1** *That Council accept the tender from the company nominated as Tenderer No '1' for a contract term of 2 years with an option to extend for a further 2.*
- 2** *That Council note the estimated per annum expenditure against this contract is \$122,659.46 ex GST however, this may vary with fluctuations in demand.*
- 3** *That Council delegate to the General Manager the authority to approve the option to extend the contract for an additional term based on satisfactory performance.*
- 4** *That Council determine the Tender Evaluation Report in Attachment A, remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender/those tenders.*

##### **BACKGROUND**

Council utilises various traffic control equipment and signage devices for the safety management of vehicular and pedestrian traffic in and around work sites. Traffic signage used by Council is of a type used for the regulatory and advisory marking of roadways, as well as for designating street names and facilities. In total, Council acquires 137 different types of traffic control and signage products on a recurring basis.

The Contract offered is for a two year period commencing from the date of acceptance with an option to extend for a further two years based on satisfactory performance. Tenderers were asked to provide fixed rates on a total of 137 line items for an initial 12 month period, with a rise and fall adjustment allowable at the 12 month anniversary of contract award.

Council's incumbent contractor is HJD Industries Pty Ltd Trading as Road Signs and Marking Supplies who have successfully supplied Council's requirements over the last three years.



#### **4.4 CPA/249148 - The Supply and Delivery of Traffic Control Products and Associated Signage (contd)**

---

##### **CONTRACT PLAN**

The Contract Plan for this tender process was approved by the Director Infrastructure and Operations before the Request for Tender was issued. The approved Contract Plan is available on file.

##### **INVITATION TO TENDER**

The tender was advertised in the Sydney Morning Herald and the Central Coast Express on the 2 and 3 September 2014, respectively and on Etenders.

The invitation documents called for a schedule of rates contract, based on a detailed specification.

Tenders closed at 2.00pm on 25 September 2014.

##### **TENDER SUBMISSIONS**

The following tenders were received and are listed in alphabetical order:

- Artcraft Pty Ltd
- Barrier Signs Pty Ltd
- Delnorth Pty Ltd
- HJD Industries Pty Ltd
- Hunter Valley Signs Pty Ltd

No late submissions were received.

##### **TENDER EVALUATION**

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved evaluation criteria being:

- Compliance with Tender documents, including lodgment of tender by specified time.
- Local Content
- The tendered price and structure; as well as any other potential costs to Council that may be identified
- Tenderers Environmental & Social Responsibility Capability
- Tenderers proven experience in the specific field

##### **FINANCIAL IMPLICATIONS**

There are sufficient funds allocated for this contract within Roads and Drainage Rolling Works Program.

#### **4.4 CPA/249148 - The Supply and Delivery of Traffic Control Products and Associated Signage (contd)**

---

##### **RELEVANT LEGISLATION**

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10 A (2) (d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

##### **CRITICAL DATES / TIME FRAMES**

The new contract is required to be in place by 1 December 2014.

##### **RISK**

This contract has been assessed as a low risk contract. The key risks and mitigations measures have been addressed in the Contract Plan which is on file.

##### **REGULATORY APPROVALS**

Not applicable.

##### **PROCESS REVIEW**

The Tender evaluation and recommendations have been endorsed by the Commercial Manager, Contracts and Project Management.

##### **OPTIONS / ALTERNATIVES**

Council has the option of not proceeding with this contract by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

##### **CONCLUSION**

Tenderer No.1 is the highest scoring tender and meets all of Council's requirements for this contract. On balance, this tender represents the best value-for-money for Council.

##### **ATTACHMENTS**

1 Confidential Attachment CPA 249148 - D11748578

## **5.1 Property Portfolio Review Project - Stage 3**

---

TRIM REFERENCE: F2014/00328 - D11763365

MANAGER: Steven Mann, Manager

AUTHOR: Kathryn Heintz; Senior Strategic Planner

### **SUMMARY**

Council's operational property portfolio is extensive, with a total of 1,335 properties. As part of Council's ongoing review of the highest and best use of its assets in terms of service to the community, a review of Council's operational property portfolio by staff within Council's Property Development Unit commenced in January 2014.

This review includes all Council-owned land classified as operational, including that land re-classified to operational land under *Wyong Local Environmental Plan 2013* in December 2013. The first 2 stages of this review have previously been reported to Council on 11 June 2014 and 22 October 2014 respectively. 21 properties were approved for sale as part of Stage 1, with 36 properties approved for sale as part of Stage 2 of this review.

This report provides detail on the outcomes of Stage 3 of this review, with 4 parcels identified as suitable for sale, as these sites are surplus to Council's needs and have limited impact on the community. This report identifies these surplus properties and seeks Council's authorisation to proceed with the sale of these properties, generally for not less than market value.

Finalisation of Stage 3 completes the review of all Council-owned operational properties – with all 1,335 Council-owned operational properties now categorised as either suitable for divestment, suitable for further investigation to maximise value, or not suitable for sale.

### **RECOMMENDATION**

- 1 That Council authorise the sale of the following properties:**
  - 1) Bellwood Close, Tuggerah (Lot 3042 DP 852260)**
  - 2) 45W Pacific Highway, Tuggerah (Lot 1 DP 605627)**
  - 3) 118 Sparks Road, Warnervale (Lot 18 DP 705440)**
  - 4) 31 Aldenham Road, Warnervale (Lot 51 DP 9215)**
- 2 That Council authorise the General Manager to finalise the terms of sale, including the sale price that may be below market value where necessary.**
- 3 That Council authorise the General Manager and the Mayor to execute all necessary documentation relevant to the sale of these properties.**
- 4 That Council authorise the Common Seal of Wyong Shire Council to be affixed to the formal documents associated with the sale of land as required between Wyong Shire Council and the purchaser.**

## BACKGROUND

The Property Portfolio Review is being undertaken to ensure that Council is managing its property portfolio as a strategic resource, on behalf of Wyong Local Government Area (LGA) ratepayers. To this end, the Property Portfolio Review is listed in Council's Strategic Plan 2013-2017 as a designated 'Major Project' – projects dealing with priority areas that are identified as being of critical importance to the community.

A key aim of the Property Portfolio Review is to identify \$1 million in profit every year, for the next 10 years. In accordance with Council's Policy for Property Transactions – Sale and Acquisitions, any funds generated by this project will be applied to Council's property revenue to fund an improved level of facility and service provision for the community.

## CURRENT STATUS

### Stage 1 and 2 review

On 11 June 2014, 21 properties recommended for sale as part of Stage 1 of this review were approved for sale at the ordinary meeting of Council. The Stage 1 review was restricted to small parcels of land between 350m<sup>2</sup>-650m<sup>2</sup>, or any land to the west of the M1 Pacific Motorway.

On 22 October 2014, 36 properties recommended for sale as part of Stage 2 of this review were approved for sale at the ordinary meeting of Council. The Stage 2 review was generally restricted to parcels of land less than 1,000m<sup>2</sup> in size, with the exception of 2 properties.

### Sale of Stage 1 and 2 properties

The first tranche of sites, consisting of 6 sites approved for sale as part of the Stage 1 review, were offered for sale by auction on 22 October 2014. 4 of these properties were sold at auction and Council is negotiating the sale of the remaining 2 properties by private treaty. The total value of these property sales is \$997,500. The second tranche of sites approved for sale as part of the Stage 1 and 2 review are currently being prepared for sale. This involves incorporating the relevant easements to certain properties, as well as finalising the market valuations for these properties, in accordance with Council's Policy for Property Transactions – Sale and Acquisitions.

## THE PROPOSAL

324 properties were reviewed as part of Stage 3 of the Property Portfolio Review. As a result of the Stage 3 review, a total of 4 surplus properties are recommended for divestment. The following properties are proposed for sale on the open market:

- 1) Bellwood Close, Tuggerah (Lot 3042 DP 852260)
- 2) 45W Pacific Highway, Tuggerah (Lot 1 DP 605627)
- 3) 118 Sparks Road, Warnervale (Lot 18 DP 705440)
- 4) 31 Aldenham Road, Warnervale (Lot 51 DP 9215)

These properties are discussed in more detail in Attachment 1.

It is worth noting that as Stage 3 of the Property Portfolio Review was restricted to sites over 1,000m<sup>2</sup> and there were limited opportunities to identify sites appropriate for immediate divestment. Generally, sites over 1,000m<sup>2</sup> are identified as appropriate for further investigation for development potential, in order to maximise Council’s return – and therefore that of the community. For the majority of Stage 3 sites identified as free of significant constraints, these sites have been categorised within either Stage 4 or 5 of the Property Portfolio Review project. Stages 4 and 5 are described in more detail later in this report.

In particular, 31 Aldenham Road, Warnervale is included in a Development Application (DA/1038/2013) currently being considered by Council, for the purpose of a 40-lot residential subdivision (in conjunction with part of 30 Jack Grant Avenue, Warnervale). Council approval is required in order to make this property available for sale if and/or when a DA is approved over the site. Council approval has already been obtained for part of 30 Jack Grant Avenue, Warnervale (Lot 26 DP 1159349) which is also included within the subdivision area.

**Combined Results – Stages 1, 2 and 3**

At the completion of Stage 3 of the Property Portfolio Review, all 1,335 operational properties have now been reviewed and categorised into one of the following categories:

#	Category	Number of Sites		
		Stage 1	Stage 2	Stage 3
1)	Sale Recommended – Properties to be sold on the open market:	14	36	4
2)	Sale Recommended – Properties to be sold to adjoining landowners only:	7	n/a	n/a
3)	Sale Recommended – Separate process to Property Portfolio Review process	7		
4)	Sale/Development Potential – For further investigation (Appropriately zoned):	182*		
5)	Sale/Development Potential – For further investigation (Rezoning required):	167*		
6)	No sale or development recommended:	918		
	<b>TOTAL:</b>	<b>1,335</b>		

\*See Stage 4 and 5 review in ‘Next Steps’ section of this report

**Stage 2 properties**

At the Ordinary Meeting of Council on 22 October 2014, Council resolved to defer the following sites pending inspection:

- 15 44W Springall Avenue, Wyongah (Lot 210 DP 26178)
- 35 45W Pacific Highway, Tuggerah (Lot 1 DP 605627).

These sites were inspected by Councillors on 5 November 2014, with comments/suggestions raised by Councillors which are discussed below with specific comments from Council’s officers:

**a) 45 Pacific Highway, Tuggerah**

*Council Comments:* This is quite a difficult property with transport infrastructure surrounding the lot on all sides and the topography drops away quickly from Pacific Highway. It would appear that the lot should be owned by Roads & Maritime Service

(RMS) as the RMS is the landowner of the properties on either side of this site. The other alternative is that Transport for NSW should own the lot as part of their proposed new rail corridor, as it appears they will lose their depot area when this occurs.

*Response:* It is likely that RMS will commence acquisition of this parcel shortly, as it is severely affected by the proposed upgrading of the Pacific Highway and Wyong Road intersection. An early works package has commenced on the upgrade with the main contractor to be engaged in 2015.

*Council Comments:* Investigate scope for erection of a large billboard sign on this site.

*Response:* Council's Transportation Engineer has advised that there is little scope for large billboard signage on the site given the topography and its proximity to the intersection and the resulting driver distraction issues. These signs are better suited to mid-block locations on straight sections of roadway where driver attention can be momentarily diverted safely. Any large sign would also require RMS concurrence, which would be unlikely given the above issues.

*Conclusion:* As a result of these constraints, this site has been added to the list of properties proposed for sale as part of Stage 3.

#### **b) 44 Springall Avenue, Wyongah**

*Council Comments:* Small park facilities located at 56W Swan Street, Kanwal may have potential to be relocated to 44 Springall Avenue, which will ensure continued connectivity between Springall Avenue and Swan Street and would also result in a play area with better access for residents.

*Response:* These sites are located approximately 130 metres apart which would result in a negligible impact on nearby residents in terms of continuing access to the park. Council staff will analyse the potential to rezone 56W Swan Street, Wyongah from RE1 Public Recreation to R2 Low Density Residential for the purpose of subdividing this site into 2 residential allotments. This will also involve reclassification of 56W Swan Street from community to operational land, and estimating the cost of relocating the play equipment and undertaking minor embellishments to 44 Springall Avenue, Wyongah.

*Conclusion:* This site has been added to the list of properties to be reviewed as part of Stage 4 of the Property Portfolio Review project. The site is not currently proposed for sale.

## **NEXT STEPS**

### **Stage 4 Review**

182 properties are included in Stage 4 of this project. Stage 4 of the Property Portfolio Review will involve a thorough analysis of all properties that have been categorised during Stages 1-3 as being appropriately zoned for development and having some further potential to increase Council's financial return, for example through the preparation of a Development Application. A number of sites have also been included within this category as further investigation is required in relation to relocation of utilities infrastructure to enable more efficient use of Council land, which will enable the sale of certain properties.

Due to the scale of this Stage of the project, it is anticipated that a staging plan will need to be introduced to implement value adding activities for these properties.

### **Stage 5 Review**

167 properties are included in Stage 5 of this project. Stage 5 of the Property Portfolio Review will involve a thorough analysis of all properties that have been categorised during Stages 1-3 as having some further potential to increase Council's financial return, but would require a rezoning in order to achieve this purpose.

Due to the scale of this Stage of the project, it is anticipated that a staging plan will need to be introduced to implement value adding activities for these properties.

Further information on the progress of Stages 4 and 5 will be provided to the EEDC and Council as it becomes available.

### **METHOD OF SALE**

Council has recently developed a policy to provide guidance and transparency around property transactions. The Policy for Property Transactions – Sale and Acquisition of Land outlines the procedural requirements for the sale of Council-owned land. This policy sets important parameters on matters such as the appointment of agents and methods of sale, establishes clear and transparent procedures to ensure Council maximises the revenue from property transactions and restricts practices which reduce competition and may result in unfavourable outcomes for Council.

In accordance with the Policy for Property Transactions, these properties will be prepared for sale in a transparent and efficient manner.

### **OPTIONS**

The sites recommended for immediate sale are either subject to significant constraints, or subject to a Development Application for residential subdivision. As discussed above, as the Stage 3 review was restricted to sites over 1,000m<sup>2</sup>, there were limited opportunities to identify sites appropriate for immediate divestment. For the majority of Stage 3 sites identified as free of significant constraints, these sites have been categorised within either Stage 4 or 5 of the Property Portfolio Review project.

### **STRATEGIC LINKS**

#### **Wyong Shire Council Strategic / Annual Plan**

As part of the Strategic Plan and the Corporate/Commercial Strategy, Council has committed to put its extensive property portfolio to work by developing revenue streams to offset rate rises and to therefore reduce the rate burden on our community. This will involve reviewing these assets with a view to ensuring that each asset is being used efficiently and to its full potential. This will assist Council to fulfil its responsibilities to the Wyong Shire community.

The Property Portfolio Review is listed in Council's Strategic Plan 2013-2017 as a designated 'Major Project' – projects dealing with priority areas that are identified as being of critical importance to the community.

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators</i>
3	Economic and Property Development	Strengthening the economic base of the Shire by promoting economic development as well as the creation of employment opportunities, identifying and developing sustainable income strategies for Council, and providing property related services to the organisation.	n/a	This project will assist Council to achieve Key Performance Indicator PA03.01.01: 10% increase in rental and/or land sale revenue to Council.

### **Contribution of Proposal to the Principal Activity**

This project will assist Council to achieve Key Performance Indicator PA03.01.01 which requires a 10% increase in rental and/or land sale revenue to Council.

### **Long Term Financial Strategy (LTFS)**

The LTFS is the framework guiding the preferred approach for ensuring Council's enduring financial sustainability. The review of Council's Property Portfolio is therefore aligned with this strategy.

### **Asset Management Strategy**

The Asset Management Strategy guides the various Council Departments as to the best use of resources by ensuring that assets are planned, created, operated, maintained, renewed and disposed of in accordance with Council's service needs. As a result, the review of Council's Property Portfolio is wholly in accordance with Council's Asset Management Strategy.

### **Workforce Management Strategy**

Not applicable.

### **Link to Community Strategic Plan (2030)**

The Property Portfolio Review project aims to identify:

- Surplus/underutilised/non-fit for purpose/vacant assets
- Operational and Non-Operational assets and sites
- Potential to co-locate future community facilities with other assets.

The outcomes of the Property Portfolio Review project will involve maximising our property assets, including sale of surplus sites. Therefore, profits from the sale of surplus Council land will indirectly assist Council in improving our delivery of some, if not all, of the 8 priority areas that the community identified as part of the Community Strategic Plan:

- Vibrant, caring and connected communities
- Access to facilities, programs and services



## 5.1 Property Portfolio Review Project - Stage 3 (contd)

---

- Ease of travel
- Educated, innovative and creative communities
- Enhanced areas of natural value
- Community ownership of the natural and built environment
- Strong sustainable business sector and increased local employment
- Advanced information communication technology.

### **Budget Impact**

Council will incur costs associated with the proposed sale of land including survey, agent commissions and legal fees. However, if the properties are sold Council will also receive proceeds of the sale. Overall the proposal is expected to yield a positive budget return to Council. It is proposed that the proceeds of any proposed sale will go towards the Property Reserve Fund.

## **CONSULTATION**

### **Internal Stakeholders**

For Stage 3 of this project a team of senior staff from across the organisation reviewed each of the properties identified in Attachment 1. Representatives from the following Sections within Council were included in this process and were provided with final authority for the recommendation for sale of each property:

- 1) Roads & Drainage
- 2) Water & Sewer
- 3) Open Space & Recreation
- 4) Engineering Assessments
- 5) Property Management
- 6) Property Development.

### **Employment and Economic Development Committee (EEDC)**

The properties recommended for sale were also considered by the EEDC on 5 November 2014, at which time the following resolution was made (please note this resolution remains draft until assented to at the next Ordinary Meeting of Council:

*“RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor GREENWALD:*

- 1 *That the Committee receive the report on the Property Portfolio Review – Stage 3.*
- 2 *That the Committee recommend to Council that it endorse the list of properties identified in Attachment 1 which have been identified as surplus to Council’s needs.*
- 3 *That the Committee recommend to Council that those properties identified in Attachment 1 to this report be sold.”*

The following site was discussed in detail at the EEDC meeting with specific comments from Council's officers provided below:

**a) 118 Sparks Rd, Warnervale**

*Council Comments:* The site may have potential as a future Service Station site provided that a left-in/out proposal is supported by the RMS.

*Response:* This site is subject to significant topographic constraints which may limit the potential of this site as a service station due to the significant amount of cut and fill that would be required to develop the site for this use. However, the site will be added to the review of Council's property portfolio for the purpose of service station development, currently being prepared by Council's Property Development Unit for further consideration. It is still proposed to request Council's approval to sell this property to enable flexibility in the event that the site is not deemed to be a suitable service station site.

**GOVERNANCE AND POLICY IMPLICATIONS**

The proposal is consistent with Council's Property Strategy and the Policy for Property Transactions – Sale and Acquisition of Land.

**MATERIAL RISKS AND ISSUES**

There are no material risks as the properties will generally not be sold for less than market value.

**CONCLUSION**

Stage 3 of the Property Portfolio Review is now complete. All Council-owned operational properties have now been reviewed and categorised as either:

1. Suitable for immediate divestment,
2. Suitable for further investigation to maximise value, or
3. Not suitable for sale.

A clear way forward has now been established for all of Council's operational properties. As the subject sites are surplus to Council requirements and are classed as Operational land, it is recommended that the proposed sale of the land be authorised, as set out in this report.

**ATTACHMENTS**

- |   |  |           |
|---|--|-----------|
| 1 | Property Portfolio Review - Stage 3 - Attachment 1                                       | D11764020 |
| 2 | Report - Council - Property Portfolio Review - Stage 3 - 26 November 2014 - Attachment 2 | D11764734 |

1. Parcel Information for Lot 3042 DP 852260	
Address	BELLWOOD CLOSE TUGGERAH 2259
Known As	
Parcel Description	Lot 3042 DP 852260
2. Area	
SQM	1189.38m2
3. Location	
e.g. Access to town centres	Tuggerah residential area.
4. Acquisition Details	
S.94 Dedication	1995
Agreements over the land	Nil
Acquisition Details (e.g. fee simple)	Dedicated from a plan of subdivision.
Reason for Acquisition	Unknown.
5. Current Use	
Current Use / Potential Conflicts	Vacant land.
6. Constraints/Opportunities	
Zoning	R1 General Residential
Endangered Ecological Communities	No.
Water / Sewer Servicing	Yes
Heritage	No.
Flood Prone Land	No
Bushfire Prone Land	Yes
MIne Subsidence District	No
Minimum Lot Size	Yes
7. Funding	
Asset Owner	Open Space & Recreation
8. Conclusion	
Comments	Site is surplus to requirements and may be suitable for a residential dwelling.
Recommend Sale	Yes.
9. Figures (see following page)	



Lot 3042 DP852280

Wyang Shire Council

LEGEND

- DM - Development Medium Density Residential
- RE1 - Residential Medium Density
- E3 - Employment General
- R1 - Residential Single-Dwelling
- Other - Other

ACQUISITION BY 2014 SPECIAL KINDS UNIT  
CARRIAGE BY 2014 WYONG SHIRE COUNCIL  
LIGNATURE BY 2014 DEPARTMENT OF PLANNING AND SERVICES



<b>1. Parcel Information for Lot 51 DP 9215</b>	
Address	31 ALDENHAM ROAD WARNERVALE 2259
Known As	
Parcel Description	Lot 51 DP 9215
<b>2. Area</b>	
SQM	1150.74m2
<b>3. Location</b>	
e.g. Access to town centres	Warnervale residential area.
<b>4. Acquisition Details</b>	
S.94 Dedication	1914 - No.
Agreements over the land	Nil
Acquisition Details (e.g. fee simple)	Transfer - Fee simple.
Reason for Acquisition	Unknown.
<b>5. Current Use</b>	
Current Use / Potential Conflicts	Vacant land.
<b>6. Constraints/Opportunities</b>	
Zoning	R2 Low Density Residential
Endangered Ecological Communities	No.
Water / Sewer Servicing	Yes
Heritage	No
Flood Prone Land	No
Bushfire Prone Land	Yes
MIne Subsidence District	No.
Minimum Lot Size	Yes
<b>7. Funding</b>	
Asset Owner	Open Space & Recreation
<b>8. Conclusion</b>	
Comments	Part of this site is being utilised for access road to the proposed subdivision of Council-owned land at 30 Jack Grant Avenue, Warnervale. This site is included in the number of allotments being created as part of this subdivision.
Recommend Sale	Yes.
<b>9. Figures (see following page)</b>	



Lot 51 DP9215

Wyang Shire Council

AC/SRM/2014/014 - Special Kindred Matter  
C4/2014/014 - Wyang Shire Council  
Copyright © 2014 Department of Planning and Infrastructure

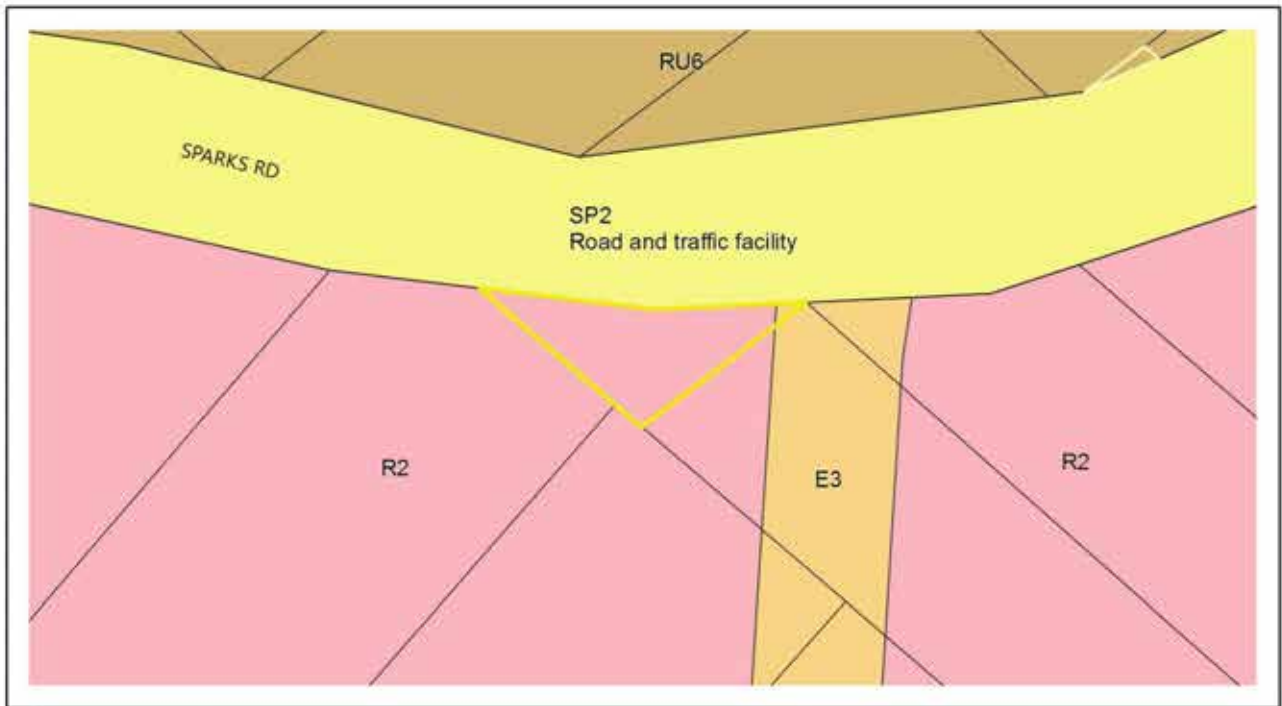
Legend

- SP2 Educational establishment
- B7
- E2
- RE1
- R2
- R1
- SP2 Rail infrastructure facility
- RE2



<b>1. Parcel Information for Lot 18 DP 705440</b>	
Address	118 SPARKS ROAD WARNERVALE 2259
Known As	
Parcel Description	Lot 18 DP 705440
<b>2. Area</b>	
SQM	2910.9m2
<b>3. Location</b>	
e.g. Access to town centres	Warnervale rural residential area.
<b>4. Acquisition Details</b>	
S.94 Dedication	1985
Agreements over the land	Nil
Acquisition Details (e.g. fee simple)	Transfer - Fee simple.
Reason for Acquisition	Roads.
<b>5. Current Use</b>	
Current Use / Potential Conflicts	Vacant land.
<b>6. Constraints/Opportunities</b>	
Zoning	R2 Low Density Residential
Endangered Ecological Communities	No
Water / Sewer Servicing	No
Heritage	No
Flood Prone Land	Yes - 1% AEP
Bushfire Prone Land	Yes
MIne Subsidence District	No
Minimum Lot Size	Yes
<b>7. Funding</b>	
Asset Owner	Open Space & Recreation
<b>8. Conclusion</b>	
Comments	Lot created in 1984 as part of road acquisitions for the purpose of Sparks Road development. Site is vacant land, heavily vegetated with a slope constraint. However, may be appropriate for future uses as the area further develops
Recommend Sale	Yes
<b>9. Figures (see following page)</b>	

At the EEDC meeting on 5 November 2014, the committee identified that the site may have potential as a service station provided that a left-in/out proposal is supported by the RMS. However, the site is subject to significant topographic constraints which may limit the potential of this site as a service station due to the significant amount of cut and fill that would be required. However, the site will be added to the Service Station Strategy that is currently being prepared by Council's Property Development Unit. Approval to sell this property ensures flexibility if determined that the site is not appropriate for this use.



Lot 18 DP705440

Wyang Shire Council

LEGEND

- SPARKS RD
- SP2 Road and traffic facility
- R2
- E3
- RU6

NOTES: © 2014 Google Knight Map  
Copyright © 2014 Wyang Shire Council  
Copyright © 2014 Department of Finance and Services





<b>1. Parcel Information for Stand Alone Property 35</b>	
Address	45W PACIFIC HIGHWAY TUGGERAH 2259
Known As	
Parcel Description	Lot 1 DP 605627
<b>2. Area</b>	
SQM	497.15m2
<b>3. Location</b>	
e.g. Access to town centres	Adjacent to Tuggerah Railway Station
<b>4. Acquisition Details</b>	
S.94 Dedication	1979 - No.
Agreements over the land	Nil.
Acquisition Details (e.g. fee simple)	Unknown
Acquisition Conditions	Nil.
Reason for Acquisition	Unknown.
<b>5. Current Use</b>	
Current Use / Potential Conflicts	Vacant land.
<b>6. Constraints/Opportunities</b>	
Zoning	RE1 Public Recreation
Endangered Ecological Communities	No
Water Servicing	No
Water / Sewer Servicing	No.
Heritage	No
Flood Prone Land	No
Bushfire Prone Land	No
Mine Subsidence District	No
Minimum Lot Size	No
<b>7. PoM Reference</b>	
Plan of Management	Nil
<b>8. Funding</b>	
Asset Owner	Roads & Drainage
<b>9. Conclusion</b>	
Comments	Likely to be part of road buffer between Tuggerah Railway Station and Wyong Rd/Pacific Hwy interesection. RMS do not have acquisition plans for this site, however the adjoining parcel (Lot 1 DP 714296) is in RMS ownership. It is recommended that the site be offered for sale. Endorsed for sale by asset owner and internal stakeholders at meeting on 5 August 2014.
Recommend Sale	Yes
<b>10. Figures (see following page)</b>	

This site was inspected by Councillors on 5 November 2014, with comments/ suggestions raised by Councillors which are discussed below with specific comments from Council's officers:

a) 45 Pacific Highway, Tuggerah

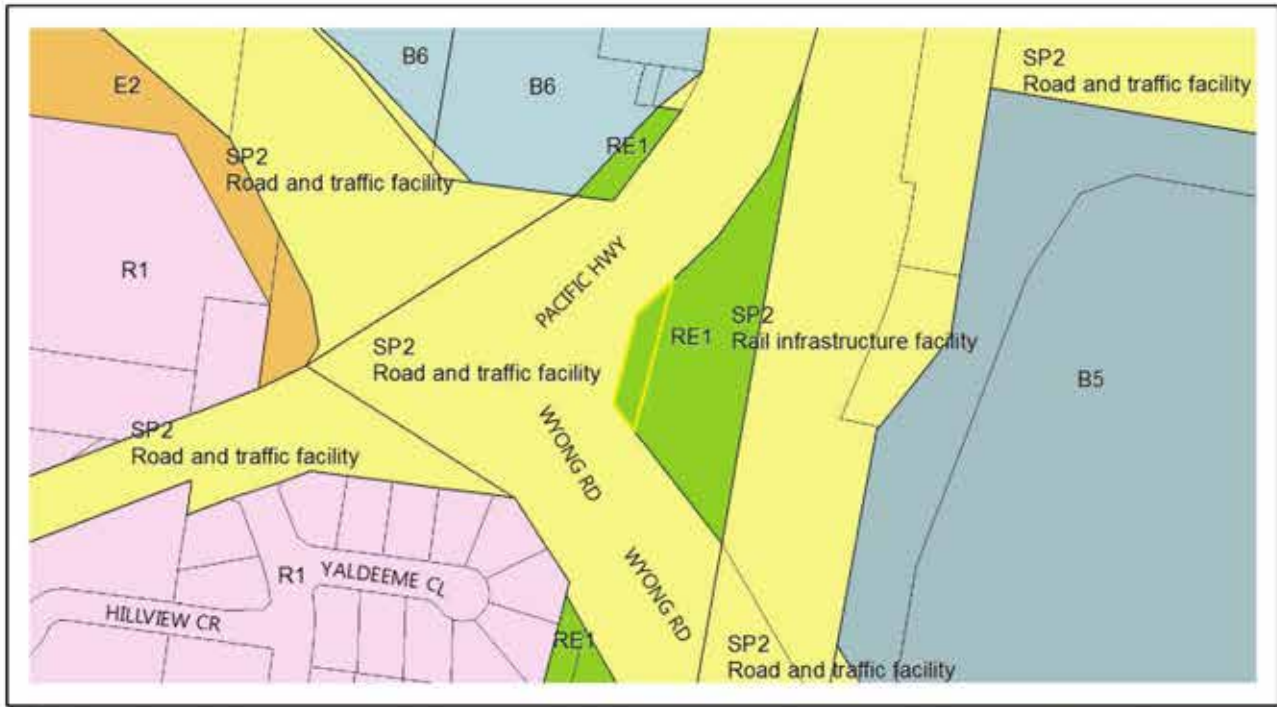
Council Comments: This is quite a difficult property with transport infrastructure surrounding the lot on all sides and the topography drops away quickly from Pacific Highway. It would appear that the lot should be owned by Roads & Maritime Service (RMS) as the RMS is the landowner of the properties on either side of this site. The other alternative is that Transport for NSW should own the lot as part of their proposed new rail corridor, as it appears they will lose their depot area when this occurs.

Response: It is likely that RMS will commence acquisition of this parcel shortly, as it is severely affected by the proposed upgrading of the Pacific Highway and Wyong Road intersection. An early works package has commenced on the upgrade with the main contractor to be engaged in 2015.

Council Comments: Investigate scope for erection of a large billboard sign on this site.

Response: Council's Transportation Engineer has advised that there is little scope for large billboard signage on the site given the topography and its proximity to the intersection and the resulting driver distraction issues. These signs are better suited to mid-block locations on straight sections of roadway where driver attention can be momentarily diverted safely. Any large sign would also require RMS concurrence, which would be unlikely given the above issues.

Conclusion: As a result of these constraints, this site has been added to the list of properties proposed for sale as part of Stage 3.



Wyang Shire Council logo on the left. A north arrow is positioned above the text 'Pt Lot 1 DP605627'. Below this, copyright information reads: 'AUSTRALE © 2014, Shire of Wyang Shire, Copyright © 2014 Wyang Shire Council, Copyright © 2014 Department of Finance and Services'. On the right, a legend lists categories: 'Use Name', 'Zone Name', 'Boundary Disposition', 'Planning Scheme', 'Administrative Organisation', 'Local Government', 'Local Name', and 'RTI Disposition'.



## **5.2 Transfer of Council land to Roads and Maritime Services for Upgrading of Mingara Drive, Wyong Road Intersection**

---

TRIM REFERENCE: F2014/01341 - D11727117

MANAGER: Chris Luscombe, Manager Property Management

AUTHOR: Paul Forster, Services Coordinator

### **SUMMARY**

Approval is sought to transfer Council land, parts of Lot 1 DP 28824, Lot 21 DP 734370, Lot 1 DP 771978 and part of Lot 6 DP 863731 at the intersection of Mingara Drive, Wyong Road and Tumbi Creek Road to Roads & Maritime Services.

### **RECOMMENDATION**

- 1 That Council authorise the transfer of part of Lot 1 DP 28824, part of Lot 21 DP 734370, part of Lot 1 DP 771978 and part of Lot 6 DP 863731 at the intersection of Mingara Drive, Wyong Road and Tumbi Creek Road to Roads & Maritime Services for an amount not less than market value as determined by a qualified valuer.**
- 2 That Council authorise the Common Seal of Wyong Shire Council to be affixed to the formal documents for the transfer of the land.**
- 3 That Council authorise the Mayor and the General Manager to execute all documents.**

### **BACKGROUND**

Council has received a request from Roads & Maritime Services (RMS) to acquire parts of Lot 1 DP 28824, Lot 21 DP 734370, Lot 1 DP 771978 and part of Lot 6 DP 863731 at the intersection of Mingara Drive, Wyong Road and Tumbi Creek Road (the Road Widening Land).

The Road Widening Land is required by RMS for the upgrading of the Wyong Road intersection at Enterprise Drive, Berkeley Vale. The upgrade of this intersection is part of the RMS proposal to replace existing roundabouts with traffic signals to improve traffic flow and safety along Wyong Road at Enterprise Drive, Mingara Drive and Tumbi Road.

Wyong Road is the main road linking the M1 Pacific Motorway with Wyong, Tuggerah, The Entrance and surrounding coastal suburbs. The roundabout intersection at Mingara Drive is heavily congested during peak hours and RMS considers the proposed upgrade of the intersection to be the sustainable, long term solution to the congestion experienced by motorists.

## **5.2 Transfer of Council land to Roads and Maritime Services for Upgrading of Mingara Drive, Wyong Road Intersection (contd)**

---

### **CURRENT STATUS**

The Road Widening Land comprises part of the following properties:

Lot 1 DP 28824 is zoned R2 Low Density Residential, having an area of 809.4 square metres and classified as operational Land.

Lot 21 DP 734370 is zoned RE1 Public Recreation, has an area of approximately 2,685 square metres and is classified as operational Land.

Lot 1 DP 771978 is zoned RE1 Public Recreation, has an area of approximately 1,740 square metres and is classified as community land. This land is covered by Plan of Management No 5 General Community Use which authorises construction of roads.

Part of Lot 6 DP 863731 is zoned RE1 Public Recreation having an area of 3396 square metres and classified as operational land.

The Road Widening Land is shown on the following aerial map:

## **5.2 Transfer of Council land to Roads and Maritime Services for Upgrading of Mingara Drive, Wyong Road Intersection (contd)**

---

### **THE PROPOSAL**

RMS has requested that Council transfer the Road Widening Land and has offered to pay compensation to Council for the land as assessed by a qualified valuer.

RMS has agreed to pay, in addition to compensation, all costs including valuation fees and survey fees including plan preparation and registration.

RMS will adjust the services and public utilities in the Road Widening Land as necessary to suit the new alignment at no cost to Council.

### **OPTIONS**

- 1 Council may resolve to transfer the Road Widening Land to RMS to enable the upgrade of the Mingara Drive intersection to proceed.
- 2 Council can refuse to approve the transfer of the Road Widening Land, in which case RMS may elect to compulsorily acquire the Road Widening Land under the terms of the Land Acquisition (Just Terms Compensation) Act 1991.

Valuation of the land in both options will be undertaken in the same manner so there is no financial advantage to Council under either process; however Option 1 is a more expeditious process.

### **BUDGET IMPACT**

There is no cost to Council in relation to the transfer of the Road Widening Land to RMS. Proceeds from the sale will be held in Council's Property Reserve for future property investments.

### **CONSULTATION**

The Manager Roads & Drainage, Manager Water & Sewer and Manager Open Space & Recreation have no objections to the proposed transfer of the Road Widening Land. RMS has conducted extensive consultation with Council in relation to the asset relocations associated with the project.

### **MATERIAL RISKS AND ISSUES**

Nil.

### **CONCLUSION**

Approval is sought to transfer Council land, parts of Lot 1 DP 28824, Lot 21 DP 734370, Lot 1 DP 771978 and part of Lot 6 DP 863731 at the intersection of Mingara Drive, Wyong Road and Tumbi Creek Road to Roads & Maritime Services to allow it to upgrade the intersection in that location.

### **ATTACHMENTS**

Nil.

### 5.3 Community Matching Fund and Community Benefit Grants

TRIM REFERENCE: F2008/02110 - D11737880  
MANAGER: Julie Vaughan, Manager  
AUTHOR: Kay Matthews; Administration Assistant

#### SUMMARY

A meeting of the Wyong Shire Council Grants Advisory Group was held on 23 October 2014, to assess applications for the Community Matching Fund and Community Benefit Grants for Round 1, 2014-15.

#### RECOMMENDATION

- 1 ***That Council receive the draft minutes of the Wyong Shire Council Grants Advisory Group held on 23 October 2014.***
- 2 ***That Council allocate \$154,080.00 from the 2014-15 Community Matching Fund program as follows:***

<b><i>Applicant</i></b>	<b><i>Project Name Summary</i></b>	<b><i>Committee Funding Recommended</i></b>
<b><i>Lake Munmorah Netball Club</i></b>	<b><i>Additions of courts - This project proposes the addition of two hard court surfaces to the Lake Munmorah Sporting complex. The courts will be multi-marked meaning they are suitable for netball, basketball, volleyball and cricket. The additions will complement the existing netball courts, tennis courts and skate-park ramps to become a multipurpose facility for the local community to enjoy.</i></b>	<b><i>\$75,000.00 Conditional on successful Part 5 Environmental Assessment determination.</i></b>
<b><i>Central Coast Poultry Club</i></b>	<b><i>Pavilion Exhibition, Education and Auction Centre - Moving their current facilities from Wyong Race Course to Tuggerah after 110 years this move will enable the Club to expand their activities to support school children involved in agricultural studies with a focus on future employment.</i></b>	<b><i>\$17,094.00 Part funding recommended for 35 benches pending clarification of use. Move to Celebration Category.</i></b>
<b><i>Long Jetty Senior Citizens Club</i></b>	<b><i>Replacement of roof of Long Jetty Senior Citizens Club.</i></b>	<b><i>\$35,466.00 Move to Community Infrastructure Category.</i></b>

<b>Applicant</b>	<b>Project Name Summary</b>	<b>Committee Funding Recommended</b>
<b>Central Coast Conservatorium</b>	<b>Establishing Central Coast Conservatorium Wyong Shire Campus - The Central Coast Conservatorium seeks to create a secondary campus (music education facility) in the Wyong Shire.</b>	<p><b>\$26,520.00 (in-kind)</b></p> <p><b>Recommend move to Arts Category with following conditions:</b></p> <ol style="list-style-type: none"> <li><b>1. The Conservatorium produce a detailed Business Plan for their 2015 North Central Coast Residency Program at The Grove Community Cultural Hub within three months of funding - include options for other funding sponsorship</b></li> <li><b>2. The Conservatorium participate in Council's Community Enterprise Program to assist with business development</b></li> <li><b>3. The allocation of available space is to be determined by WSC Community Infrastructure Team</b></li> <li><b>4. That funding be provided as 'in kind' only.</b></li> </ol>
<b>Total</b>		<b>\$154,080.00</b>

- 3 That Council decline applications for the reasons indicated in the table below the applicants be advised where relevant, directed to alternate funding programs:

<b>Applicant</b>	<b>Project Name Summary</b>	<b>Committee Funding Recommended</b>
<b>Central Coast Scouts</b>	<b>Boat Shed Renovations and Security Upgrade.</b>	<b>Not recommended. Recommend reapply when able to confirm ability to complete entire project.</b>
<b>Razorbacks Rugby Club</b>	<b>Amenities building – Stage 1 includes the demolition of old dilapidated amenities building and the construction of new amenities building that includes: accessible toilet, shower, male and female toilets, home and visitor showers, change rooms and club room. The club room, canteen and bar areas will be constructed to a lock up stage and would be utilised as a secure storage area. The development will be elevated above the 1 in 100 year flood level.</b>	<b>Not recommended. Recommend reapply when all DA approvals have been granted.</b>
<b>CC Multiple Sclerosis &amp; Handicapped Group</b>	<b>Purchase new bus to provide social contact and outings for the elderly and disabled in the area.</b>	<b>Not recommended. Recommend applicant liaise with WSC Grants and Events Coordinator to review application and reapply next round.</b>
<b>Central Coast Multicultural Resource Centre</b>	<b>Cultural Focus on Wyong Shire – funding already procured to operate a mobile cultural resource library across the Central Coast and Newcastle region. WSC funding will allow us to increase our scope, and provide a highly accessible and visible service in the Wyong Shire.</b>	<b>Not recommended. Recommend applicant liaise with WSC Grants and Events Coordinator to review application and reapply next round.</b>



<b>Applicant</b>	<b>Project Name Summary</b>	<b>Committee Funding Recommended</b>
<b>Ngaimpe Aboriginal Corporation</b>	<b>Housing Transition - to upgrade and increase capacity of transition housing at 'The Glen' an award winning Drug and Alcohol Residential Rehabilitation program located at Tuggerah.</b>	<b>Not recommended. Insufficient information supplied to make an accurate assessment. Recommend applicant liaise with WSC Grants and Events Coordinator and reapply next round.</b>
<b>Youthconnections.com.au</b>	<b>Better Futures Hub (BFH) – Supply and lay synthetic turf to outdoor play areas and provision of outdoor seating at Better Futures Hub. These items are portable and will remain assets of the BFH project.</b>	<b>Not recommended. Recommend applicant liaise with WSC Grants and Events Coordinator to review application and reapply next round.</b>
<b>Wyong/Gosford Community Legal Services Inc.</b>	<b>#FML (Find My Lawyer) - LENS (Legal Education Innovation Students) - To work with the students of Wyong High School to develop 4 video clips using students as the "actors" to highlight the legal issues that impact young people living in Wyong Local Government Area.</b>	<b>Not recommended. Recommend reapply next round when budget can be substantiated.</b>
<b>YMCA of Sydney</b>	<b>Vibe – program for young people to stay healthy, be resilient, to connect with the community. A facilitated youth committee will drive program development, implementation ongoing evaluation. Committee supported by dedicated YMCA Liaison Officer.</b>	<b>Not recommended. Recommend applicant liaise with WSC Grants and Events Coordinator to review application and reapply next round.</b>

**4 That Council allocate \$38,477.13 from the 2014-15 Community Benefit Grants program as follows:**

<b>Applicant</b>	<b>Project Name Summary</b>	<b>Committee Funding Recommended</b>
<b>EDSACC Croquet Club</b>	<b>Grounds Maintenance and Improvement 2014 – equipment and extra seating.</b>	<b>\$3,783.00</b>
<b>Wyong Family History Group</b>	<b>Extraordinary, Versatile Overhead Scanner.</b>	<b>\$1,927.90</b>
<b>Toukley and District Senior Citizens Club Inc.</b>	<b>Replacement of auditorium &amp; craft room curtains.</b>	<b>\$2,189.00</b> <b>Recommend part funding for purchase of auditorium curtains only.</b>
<b>Wyong Musical Theatre Company Inc.</b>	<b>Purchase of radio microphones, transmitters and associated receivers (bodymics).</b>	<b>\$26,822.71</b> <b>Conditional on applicant liaising with Wyong Shire Council (WSC) Cultural Planner to facilitate a user agreement to ensure equipment is maintained and available for use by other relevant stakeholders and remains an asset of Wyong Grove Community and Cultural Hub/The Art House.</b>
<b>Gwandalan Earth Care Inc.</b>	<b>Setting up requirements - to remove undergrowth weeds and rubbish from along the verge of Kanangara Drive which is our main road into Gwandalan.</b>	<b>\$1,830.00</b> <b>Recommend part funding for trailer only.</b>
<b>Global Care Australia</b>	<b>Food care, shelving and roof insulation.</b>	<b>\$1,924.52</b> <b>Recommend part funding for purchase of shelving only.</b>
<b>Total</b>		<b>\$38,477.13</b>

- 5 That the Council decline applications for the reasons indicated in the table below and the applicants be advised where relevant, directed to alternate funding programs:

<b>Applicant</b>	<b>Project Name Summary</b>	<b>Committee Funding Recommended</b>
<b>Kanwal Public School P&amp;C Association</b>	<b>Community Noticeboard Project - to install an LED Electronic Noticeboard inside school fences.</b>	<b>Not recommended. Deemed to be core business of organisation.</b>
<b>Coastal a Cappella</b>	<b>Showmanship/Vocal Coach for Chorus Retreat Workshop – a weekend retreat for 44 women.</b>	<b>Not recommended. Application ineligible – Guideline 2.9 Funds to stage, or fees to attend, a conference, congress or seminar.</b>
<b>Yarramalong School Community Centre Inc.</b>	<b>Community Centre Maintenance Project.</b>	<b>Not recommended. Project has merit, however broader community benefit is unclear. Recommend applicant liaise with WSC Grants and Events Coordinator and re-apply in next round.</b>
<b>Camp Breakaway Inc.</b>	<b>Young Carers Siblings Camp.</b>	<b>Not recommended. Insufficient information and quotes supplied to make an assessment.</b>
<b>The Wishing Well Inc.</b>	<b>The Wishing Well - Wyong project provides therapy for children young people (CYP) in out-of-home care (OOHC) in Wyong who have been severely traumatised by abuse neglect.</b>	<b>Not recommended. Project limited to a very small number of community members, recommend applicant liaise with WSC Grants and Events Coordinator to access more suitable funding opportunities.</b>
<b>Girl Guides Association of NSW</b>	<b>Ourimbah Girl Guides Moving Forward - removal of mould repaint the entire hall both internally and externally to upgrade and renovate the hall.</b>	<b>Not recommended. Application ineligible - capital funds, building maintenance costs. Recommend liaise with WSC Grants and Events Coordinator to review application.</b>
<b>Sculpture on the Greens Inc.</b>	<b>Sculpture on the Greens 2015.</b>	<b>Not recommended. Applicant has not provided sufficient information to make a complete assessment. Recommend applicant apply under Sponsorship Program or work with WSC Grants and Events Coordinator to review application and reapply.</b>
<b>Long Jetty Hospital Auxiliary</b>	<b>Purchase of Free Sting Ice Machine.</b>	<b>Not recommended. Application incomplete. Recommend applicant liaise with WSC Grants and Events Coordinator to review application and reapply.</b>

<i>Applicant</i>	<i>Project Name Summary</i>	<i>Committee Funding Recommended</i>
<i>Mannering Park Community Centre Hall</i>	<i>Install curtains in main hall.</i>	<i>Not recommended. Application incomplete. Recommend reapply next round.</i>
<i>Take 3 Ltd</i>	<i>Wyong Shire Take 3 Early Childhood Educators Project.</i>	<i>Not recommended. Applicant ineligible to apply, as is a public company.</i>
<i>Uniting Care Ageing</i>	<i>Nareen Terrace Golden Gardeners - installation of a Community Garden to supply the village with vegetables, herbs, fruit and flowers.</i>	<i>Not recommended. Limited ability for broader community involvement or benefit. Need to better connect project to Positive Ageing Strategy.</i>
<i>St Vincent de Paul Society NSW</i>	<i>Louise House Build a Village Program - a series of 20 workshops to assist soon to be new parents understand the important work of raising a child cannot be done alone.</i>	<i>Not recommended. Insufficient information supplied to make an accurate assessment.</i>
<i>Northcott</i>	<i>Walk With Me - national event connecting people of all abilities that has been made possible by a partnership between Abilities First Australia 12 state based disability service providers.</i>	<i>Not recommended. Recommend applicant liaise with WSC Grants and Events Coordinator and resubmit in following round for event to be staged in 2015.</i>
<i>Marine Rescue Norah Head</i>	<i>Remote Channel Changer supply and installation - to increase the coverage of existing radio equipment installed at Marine Rescue Norah Head. The increase in range is necessary in order to enable Marine Rescue to communicate with vessels at sea which are involved in routine patrols or in the event of Search and Rescue operations in conjunction with NSW Water Police in times of need.</i>	<i>Not recommended. Recommend applicant liaise with WSC Grants and Events Coordinator to review application and reapply.</i>

**6 That Council defer applications for the reasons indicated in the table below:**

<i>Applicant</i>	<i>Project Name Summary</i>	<i>Committee Funding Recommended</i>
<i>Food Whisperers Inc.</i>	<i>Educational Interactive Cooking Workshops - this innovative 12 month program will give the opportunity for people to learn about the back to basics of food and healthy cooking. It will be hosted monthly at various community based centres, such as the Wyong Neighbourhood Centre.</i>	<i>Recommend applicant liaise with WSC Grants and Events Coordinator to define program and assist further with application.</i>

**BACKGROUND**

Wyong Shire Council (WSC) has committed up to \$300,000.00 towards a Community Matching Fund and \$190,000.00 towards a Community Benefit Grants fund in 2014-15. Applications are called twice per financial year, in September 2014 and February 2015.

### 5.3 Community Matching Fund and Community Benefit Grants (contd)

There are nine categories in the Community Matching Fund, with one successful allocation available in each category, per round. The category types are:

Arts	Projects that contribute community art to a neighbourhood, or works to increase the participation of residents within art based programs/projects.
Celebration	Projects that allow the community to come together, celebrate and socialise. Please note that celebration projects will only be funded as one off projects.
Infrastructure	Projects that aim to upgrade, develop or improve a neighbourhood's community infrastructure. Please note these projects cannot fund the improvement of privately owned facilities.
Environmental	Projects that address environmental issues and concerns within a neighbourhood or contribute to environmental education and awareness.
Neighbourhood Safety	Projects that address community safety and security issues. These projects can also include addressing perceptions of community safety.
Community Capacity Building	Projects that create, diversify, or enhance participation in the community; or that provide benefits to address an identified community need.
Youth Engagement	Projects that focus on increasing the ability of young people to obtain skills and qualifications, or increase their active participation within the community.
Accessibility	Projects that enhance and improve access options for the community, either through transport, disability access or connectivity.
Sports Development	Projects that contribute to the development of sporting groups or are designed to enhance participation in sporting activities.

The Community Matching Fund aims to increase the active participation of community members, while enhancing local initiatives such as infrastructure development and community enterprise and engagement.

A feature of the program is that the process of bringing together a community/neighbourhood to complete a project is as important as the project itself. The development and strengthening of relationships at a local level is vital in the quest to improve the health, well-being and sustainability of a community and achieving the objectives of the Community Strategic Plan, in creating community connectedness.

The Community Matching Fund will enable community groups to realise goals and initiatives within their neighbourhoods, while not relying entirely on government funding.

Council's Community Benefit Grants are offered each year to assist community organisations and groups to contribute to meeting the objectives and targets contained in Council's [Community Strategic Plan](#), in particular to contribute to the social, sporting, cultural, economic or environmental wellbeing of the broader community.

**CURRENT STATUS**

The current available balance for 2014-15 for the Community Matching Fund is \$300,000.00 and \$190,000.00 for the Community Benefit Grants.

**THE PROPOSAL**

The Grants Advisory Group recommends accepting or declining the applications on the included tables.

12 applications were received for the Community Matching Fund program. A total of \$154,080.00 is recommended by the Grants Advisory Group for allocation.

21 applications were received for the Community Benefit Grants program. A total of \$38,477.13 is recommended by the Grants Advisory Group for allocation.

Under Council’s Policy, all proposed allocations are subject to the approval of Council as a whole. The recommendations from the Grants Advisory Group will be considered at the Ordinary Council Meeting on 26 November 2014.

**OPTIONS**

1. Approval of applications as submitted will provide a community benefit to residents of the Shire.
2. Non approval may result in projects not being undertaken.

**STRATEGIC LINKS**

**Wyong Shire Council Strategic/ Annual Plan**

<i>Principal Activity</i>	<i>Ref No</i>	<i>Key Action Objectives</i>	<i>Funding Source Description</i>	<i>Responsible Unit</i>
Improved community participation enhanced quality of life	1-001	Communities will have access to a diverse range of affordable coordinated facilities, programs services	Community Matching Fund Community Benefit Grants	Community Recreation Services

**Contribution of Proposal to the Principal Activity**

The Community Matching Fund Community Benefit Grants programs exist to provide financial assistance to legally constituted not-for-profit organisations, by providing grants to projects that will contribute to meeting objectives targets identified in Council’s Management Plan Community Strategic Plan will demonstrably improve the social, sporting cultural, economic /or environmental wellbeing of the Wyong Shire community.

**Long Term Financial Strategy**

Nil

**Asset Management Strategy**

Nil

**Workforce Management Strategy**

Nil

**Link to Community Strategic Plan (2030)**

The Community Strategic Plan Objective 3 provides for the implementation of relevant actions from strategies (e.g. Positive Ageing Strategy, Learning Community Strategy, Central Coast Regional Social Enterprise Strategy, Youth Engagement Strategy, Graffiti Management Strategy and Crime Safety Plan).

**Budget Impact**

There is currently funding of \$300,000.00 available in the budget for the Community Matching Fund program \$190,000.00 available for the Community Benefit Grants program.

Expenditure is approved until the end of the 2014-15 financial year. Unspent funds will lapse on 30 June 2015.

**CONSULTATION**

The Community Matching Fund and Community Benefit Grants opened on 1 September 2014 and closed on 19 September 2014.

The availability of grant funds is a regularly updated feature on Council's web page. The availability of the Community Matching Fund Community Benefit Grants was advertised in the Central Coast Express Advocate newspaper on 6 August 2014, with a further update on 15 August 2014. An e-mail was sent to Community & Cultural Programs databases advising of the opening and closing dates and information sessions.

Information sessions were held at the Civic Centre on 13 and 15 August 2014, The Entrance Community Centre on 12 August 2014 and Blue Haven Community Centre on 14 August 2014. A total of 55 community members attended the sessions.

One-on-one advice sessions were also offered at the Civic Centre with seven community members attending these sessions. Council also offered information and individual appointments for the time that the grants were open.

**GOVERNANCE AND POLICY IMPLICATIONS**

All expenditure recommended is permissible under Sections 24 and 356(1) of the Local Government Act 1993.

Applications are administered and processed via the SmartyGrants online grants management system. This system ensures maximum consistency and transparency for all applicants. Guidelines and applications are reviewed following each grant round and are amended where required, based on applicant and staff feedback.

**MATERIAL RISKS AND ISSUES**

Nil

**CONCLUSION**

The applications recommended for approval have met the required criteria for funding under the Community Matching Fund Community Benefit Grants programs present an opportunity for Council to assist community groups to provide valuable community cultural projects within the Shire.

**ATTACHMENTS**

1 MINUTES - Wyong Shire Grants Committee Meeting - 23 October 2014 D11744945



**WYONG SHIRE COUNCIL**

**MINUTES OF THE  
WYONG SHIRE COUNCIL GRANTS ADVISORY GROUP MEETING  
HELD IN THE COMMITTEE ROOMS  
WYONG CIVIC CENTRE, HELY STREET, WYONG  
ON 23 October 2014  
COMMENCING AT 3.00PM**

---

---

**PRESENT**

Councillor D J Eaton (Chairperson)  
Councillor L Webster  
Ms Julie Vaughan (Manager, Community Partnerships and Planning)

**IN ATTENDANCE**

Ms Lesley Chart (Grants and Events Co-ordinator)

The Chairperson, Councillor DJ Eaton, declared the meeting open at 3.10pm and advised that the meeting was being recorded.

**ABSENT**

Councillor L Nayna

**BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the previous meeting.

**DISCLOSURES OF INTEREST**

**1.1 Disclosure of Interests**

---

**RECOMMENDATION**

***RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Ms Julie Vaughan:***

***That the report be received and that it be noted there were no disclosures of interest.***

**CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****2.1 Confirmation of Minutes of Previous Meeting****RECOMMENDATION**

**RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Ms Julie Vaughan:**

**That the minutes of the previous Grants Advisory Group held on 1 April 2014 be accepted.**

**GENERAL REPORTS****3.1 Community Benefit Grants****RECOMMENDATION**

- 1 That the Committee recommend Council allocate \$38,477.13 from the 2014-15 Community Benefit Grants program as follows:**

<b>Applicant</b>	<b>Project Name and Summary</b>	<b>Committee Funding Recommended</b>
<b>EDSACC Croquet Club</b>	<b>Grounds Maintenance and Improvement 2014 – equipment and extra seating.</b>	<b>\$3783.00</b>
<b>Wyong Family History Group</b>	<b>Extraordinary, Versatile Overhead Scanner.</b>	<b>\$1927.90</b>
<b>Toukley &amp; District Senior Citizens Club Inc.</b>	<b>Replacement of auditorium &amp; craft room curtains.</b>	<b>\$2189.00 Part funded for purchase of auditorium curtains only.</b>
<b>Wyong Musical Theatre Company Inc.</b>	<b>Purchase of radio microphones, transmitters and associated receivers (bodymics).</b>	<b>\$26,822.71 Conditional on applicant liaising with Wyong Shire Council (WSC) Cultural Planner to facilitate a user agreement to ensure equipment is maintained and available for use by other relevant stakeholders and remains an asset of Wyong Grove Community and Cultural Hub/The Art House.</b>

<b>Gwandalan Earth Care Incorp</b>	<b>Setting up requirements - to remove undergrowth weeds and rubbish from along the verge of Kanangara Drive which is our main road into Gwandalan.</b>	<b>\$1830.00</b>
<b>Global Care Australia</b>	<b>Foodcare Shelving and roof insulation.</b>	<b>\$1924.52 Recommend part funding for purchase of shelving only.</b>
<b>Total</b>		<b>\$38,477.13</b>

- 2 That the Committee recommend Council decline applications for the reasons indicated in the table below and the applicants be advised and where relevant, directed to alternate funding programs:

<b>Applicant</b>	<b>Project Name and Summary</b>	<b>Committee Funding Recommended</b>
<b>Kanwal Public School P&amp;C Association</b>	<b>Community Noticeboard Project - to install an LED Electronic Noticeboard inside school fences.</b>	<b>Not recommended. Deemed to be core business of organisation.</b>
<b>Coastal a Cappella</b>	<b>Showmanship/Vocal Coach for Chorus Retreat &amp; Workshop – a weekend retreat for 44 women.</b>	<b>Not recommended. Application ineligible – Guideline 2.9 Funds to stage, or fees to attend, a conference, congress or seminar.</b>
<b>Yarramalong School Community Centre Inc.</b>	<b>Community Centre Maintenance Project.</b>	<b>Not recommended. Project has merit, however broader community benefit is unclear. Recommend applicant liaise with WSC Grants &amp; Events Coordinator and reapply in next round.</b>
<b>Camp Breakaway Inc.</b>	<b>Young Carers and Siblings Camp.</b>	<b>Not recommended. Insufficient information and quotes supplied to make an assessment.</b>
<b>The Wishing Well Inc.</b>	<b>The Wishing Well - Wyong project provides therapy for children and young people (CYP) in out-of-home care (OOHC) in Wyong who have been severely traumatised by abuse and neglect.</b>	<b>Not recommended. Project limited to a very small number of community members, recommend applicant liaise with WSC Grants &amp; Events Coordinator to access more suitable funding opportunities.</b>

<b>Girl Guides Association of NSW</b>	<b>Ourimbah Girl Guides Moving Forward - removal of mould and repaint the entire hall both internally and externally to upgrade and renovate the hall.</b>	<b>Not recommended. Application ineligible - capital funds, building and building maintenance costs. Recommend liaise with WSC Grants &amp; Events Coordinator to review application.</b>
<b>Sculpture on the Greens Inc.</b>	<b>Sculpture on the Greens 2015.</b>	<b>Not recommended. Applicant has not provided sufficient information to make a complete assessment. Recommend applicant apply under Sponsorship Program or work with WSC Grants &amp; Events Coordinator to review application and reapply.</b>
<b>Long Jetty Hospital Auxiliary</b>	<b>Purchase of Free Standing Ice Machine.</b>	<b>Not recommended. Application incomplete. Recommend applicant liaise with WSC Grants &amp; Events Coordinator to review application and reapply.</b>
<b>Mannering Park Community Centre Hall</b>	<b>Install curtains in main hall.</b>	<b>Not recommended. Application incomplete. Recommend reapply next round.</b>
<b>Take 3 Ltd</b>	<b>Wyong Shire Take 3 Early Childhood Educators Project.</b>	<b>Not recommended. Applicant ineligible to apply, as is a public company.</b>
<b>Uniting Care Ageing</b>	<b>Nareen Terrace Golden Gardeners - installation of a Community Garden to supply the village with vegetables and herbs, fruit and flowers.</b>	<b>Not recommended. Limited ability for broader community involvement or benefit. Need to better connect project to Positive Ageing Strategy.</b>
<b>St Vincent de Paul Society NSW</b>	<b>Louise House Build a Village Program - a series of 20 workshops to assist soon to be and new parents understand the important work of raising a child cannot be done alone.</b>	<b>Not recommended. Insufficient information supplied to make an accurate assessment.</b>
<b>Northcott</b>	<b>Walk With Me - national event connecting people of all abilities that has been made possible by a partnership between Abilities First Australia and 12 state based disability service providers.</b>	<b>Not recommended. Recommend applicant liaise with WSC Grants &amp; Events Coordinator and resubmit in following round for event to be staged in 2015.</b>
<b>Marine Rescue Norah Head</b>	<b>Remote Channel Changer supply and installation - to increase the coverage of existing radio equipment installed at Marine Rescue Norah Head. The increase in range is necessary in order to enable Marine Rescue to</b>	<b>Not recommended. Recommend applicant liaise with WSC Grants &amp; Events Coordinator to review application and reapply.</b>

	<i>communicate with vessels at sea which are involved in routine patrols or in the event of Search and Rescue operations in conjunction with NSW Water Police in times of need.</i>	
--	---	--

- 3 That the Committee recommend Council defer applications for the reasons indicated in the table below:

<i>Applicant</i>	<i>Project Name and Summary</i>	<i>Committee Funding Recommended</i>
<i>Food Whisperers Inc.</i>	<i>Educational Interactive Cooking Workshops - this innovative 12 month program will give the opportunity for people to learn about the back to basics of food and healthy cooking. It will be hosted monthly at various community based centres, such as the Wyong Neighbourhood Centre.</i>	<i>Recommend applicant liaise with WSC Grants &amp; Events Coordinator to define program and assist further with application.</i>

### 3.2 Community Matching Fund

#### RECOMMENDATION

- 1 That the Committee recommend Council allocate \$154,080.00 from the 2014-15 Community Matching Fund program as follows:

<i>Applicant</i>	<i>Project Name and Summary</i>	<i>Committee Funding Recommended</i>
<i>Lake Munmorah Netball Club</i>	<i>Additions of courts - This project proposes the addition of two hard court surfaces to the Lake Munmorah Sporting complex. The courts will be multi-marked meaning they are suitable for Netball, Basketball, Volleyball and Cricket. The additions will complement the existing netball courts, tennis courts and skate-park ramps to become a multipurpose facility for the local community to enjoy.</i>	<i>\$75,000.00. Conditional on successful Part 5 Environmental Assessment determination.</i>
<i>Central Coast Poultry Club</i>	<i>Pavilion Exhibition, Education and Auction Centre - Moving our current facilities from Wyong Race Course to Tuggerah after 110 years this move will enable our Club to expand their activities to support school</i>	<i>\$17,094.00. Part funding recommended for 35 benches pending clarification of use.  Move to Celebration</i>

	<i>children involved in agricultural studies with a focus on future employment.</i>	<b>Category.</b>
<b>Long Jetty Senior Citizens Club</b>	<b>Replacement of roof of Long Jetty Senior Citizens Club.</b>	<b>\$35,466.00.</b> <b>Move to Community Infrastructure Category.</b>
<b>Central Coast Conservatorium</b>	<b>Establishing Central Coast Conservatorium Wyong Shire Campus - The Central Coast Conservatorium seeks to create a secondary campus (music education facility) in the Wyong Shire.</b>	<b>\$26,520.00 (in-kind)</b> <b>Recommend move to Arts Category with following conditions:</b> <b>1. The Conservatorium produce a detailed Business Plan for their 2015 North Central Coast Residency Program at The Grove Community and Cultural Hub within three months of funding - include options for other funding and sponsorship</b> <b>2. The Conservatorium participate in Council Community Enterprise Program to assist with business development</b> <b>3. The allocation of available space is to be determined by WSC Community Infrastructure Team</b> <b>4. That funding be provided as 'in kind' only.</b>
<b>Total</b>		<b>\$154,080.00</b>

- 2 That the Committee recommend Council decline applications for the reasons indicated in the table below and the applicants be advised and where relevant, directed to alternate funding programs:

<b>Applicant</b>	<b>Project Name and Summary</b>	<b>Committee Funding Recommended</b>
<b>Central Coast Scouts</b>	<b>Boat Shed Renovations and Security Upgrade.</b>	<b>Not recommended. Recommend reapply when able to confirm ability to complete entire project.</b>
<b>Razorbacks Rugby Club</b>	<b>Amenities building – Stage 1 includes the demolition of old dilapidated amenities building and the construction of new amenities building that includes: accessible toilet and shower, male and female toilets, home and visitor showers and change rooms and club room. The clubroom, canteen and bar areas will be constructed to a lock up stage and would be utilised as a secure storage area. The development will be elevated above the 1 in 100 year flood level.</b>	<b>Not recommended. Recommend reapply when all DA approvals have been granted.</b>
<b>CC Multiple Sclerosis &amp; Handicapped Group</b>	<b>Purchase new bus to provide social contact and outings for the elderly and disabled in the area.</b>	<b>Not recommended. Recommend applicant liaise with WSC Grants &amp; Events Coordinator to review application and reapply next round.</b>
<b>Central Coast Multicultural Resource Centre</b>	<b>Cultural Focus on Wyong Shire – funding already procured to operate a mobile cultural resource library across the Central Coast and Newcastle region. WSC funding will allow us to increase our scope, and provide a highly accessible and visible service in the Wyong Shire.</b>	<b>Not recommended. Recommend applicant liaise with WSC Grants &amp; Events Coordinator to review application and reapply next round.</b>
<b>Ngaimpe Aboriginal Corporation</b>	<b>Housing Transition - to upgrade and increase capacity of transition housing at 'The Glen' an award winning Drug and Alcohol Residential Rehabilitation program</b>	<b>Not recommended. Insufficient information supplied to make an accurate assessment. Recommend applicant liaise with WSC Grants &amp; Events Coordinator</b>

	<i>located at Tuggerah.</i>	<i>and reapply next round.</i>
<i>Youthconnections.com.au</i>	<i>Better Futures Hub - Supply and lay synthetic turf to outdoor play areas and provision of outdoor seating at Better Futures Hub. These items are portable and will remain assets of the BFH project.</i>	<i>Not recommended. Recommend applicant liaise with WSC Grants &amp; Events Coordinator to review application and reapply next round.</i>
<i>Wyong/Gosford Community Legal Services Inc.</i>	<i>#FML (Find My Lawyer) - LENS (Legal Education and Innovation Students) - To work with the students of Wyong High School to develop 4 video clips using students as the "actors" to highlight the legal issues that impact young people living in Wyong Local Government Area.</i>	<i>Not recommended. Recommend reapply next round when budget can be substantiated.</i>
<i>YMCA of Sydney</i>	<i>Vibe – program for young people to stay healthy, be resilient, and to connect with the community. A facilitated youth committee will drive program development, implementation and ongoing evaluation. Committee supported by dedicated YMCA Liaison Officer.</i>	<i>Not recommended. Recommend applicant liaise with WSC Grants &amp; Events Coordinator to review application and reapply next round.</i>

THE MEETING terminated at 4.10pm



## 5.4 Wyong Action Team 2015 - Endorsement of Applicants

TRIM REFERENCE: F2011/01468 - D11751067

MANAGER: Glenn Cannard, Section Manager

AUTHOR: Lyn Cooper; Youth Officer

### SUMMARY

Eight young people from across the Wyong Shire have nominated for a position on the Wyong Action Team (WAT) 2015. All applications meet eligibility requirements. Five applicants are from Ward A and three are from Ward B, one is male and seven are female. All applications were of a very high standard with a broad coverage of interest and ideas for actions and it is recommended that all eight young people be offered a position on the WAT 2015.

### RECOMMENDATION

*That Council endorse the following young people as Wyong Action Team leaders 2015:*

<i><b>First Name</b></i>	<i><b>Surname</b></i>	<i><b>Suburb</b></i>	<i><b>School</b></i>	<i><b>Age</b></i>
<i><b>Angel</b></i>	<i><b>Danzante</b></i>	<i><b>San Remo</b></i>	<i><b>Northlakes High School</b></i>	<i><b>16</b></i>
<i><b>Matilda</b></i>	<i><b>Gittins</b></i>	<i><b>Budgewoi</b></i>	<i><b>MacKillop Catholic College</b></i>	<i><b>15</b></i>
<i><b>Karla</b></i>	<i><b>Jacob</b></i>	<i><b>Lake Haven</b></i>	<i><b>Gorokan High School</b></i>	<i><b>16</b></i>
<i><b>Curtis</b></i>	<i><b>Lang</b></i>	<i><b>Summerland Point</b></i>	<i><b>MacKillop Catholic College</b></i>	<i><b>14</b></i>
<i><b>Courtney</b></i>	<i><b>McDermott</b></i>	<i><b>Hamlyn Terrace</b></i>	<i><b>Wyong High School</b></i>	<i><b>15</b></i>
<i><b>Ariel</b></i>	<i><b>Malcolm</b></i>	<i><b>Killarney Vale</b></i>	<i><b>Tuggerah Lakes Secondary College – Tumbi Umbi</b></i>	<i><b>16</b></i>
<i><b>Maddison</b></i>	<i><b>O'Gradey-Lee</b></i>	<i><b>Bateau Bay</b></i>	<i><b>Tuggerah Lakes Secondary College – The Entrance</b></i>	<i><b>17</b></i>
<i><b>Brittany</b></i>	<i><b>Scotman</b></i>	<i><b>Bateau Bay</b></i>	<i><b>Tuggerah Lakes Secondary College – The Entrance</b></i>	<i><b>17</b></i>

### BACKGROUND

At its Ordinary Meeting held on 11 September 2013, Council endorsed the establishment of the Wyong Action Team (WAT). Applications were then called for young people aged 14 to 17 who lived, worked or studied in the Shire.

## **CURRENT STATUS**

After extensive promotion through schools, youth centres, services and media, Council received eight high quality, eligible applications from across the Shire.

Applicants currently attend Northlakes High School, Gorokan High School, MacKillop Catholic College, Wyong High School, Tuggerah Lakes Secondary College – The Entrance Campus and Tumbi Umbi Campus. Consistent with Wyong Council's Youth Engagement Strategy all applicants presented a range of interests and ideas for actions to be taken for young people by young people.

Young people completed a written application containing demographic information as well as questions about their interests, their ideas for actions, their understanding of issues facing local young people and their expected benefits from joining the WAT. They were also asked to supply two referees – one under 18 and one over 18 years of age. Each applicant was assessed against the eligibility criteria as set out in the WAT Terms of Reference (attachment 1). Their two referees were contacted and asked age appropriate questions about the applicant.

## **THE PROPOSAL**

Nominations for membership of the WAT open annually. Current members who remain eligible can re-apply but compete for positions with new applicants. As there are up to 12 places on the team and only eight applications for 2015, all eligible, it is proposed that all eight applicants be endorsed to be part of the WAT 2015. Applicants have a mix of skills and interests to offer the WAT and their wide geographic spread will create the opportunity to engage the maximum number of young people across the Shire.

## **OPTIONS**

### **Option 1**

Endorse all eight applicants as WAT leaders 2015.  
Recommended.

### **Option 2**

Decline endorsing all eight applicants. This option would determine that the WAT team would disband. Not recommended

**STRATEGIC LINKS****Wyong Shire Council Strategic/ Annual Plan**

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
Community and Education	Community and Cultural Development	Implement the Youth Engagement Strategy	Revenue	Engage young people through the establishment of the Wyong Action Team

**Contribution of Proposal to the Principal Activity**

This will support the delivery of the Youth Engagement Strategy and build the skills and increase the connection with of young people in our community.

**Long Term Financial Strategy**

Nil Impact.

**Asset Management Strategy**

Nil Impact.

**Workforce Management Strategy**

Managed with current resources.

**Link to Community Strategic Plan (2030)**

The WAT supports the following components of the Community Strategic Plan (2030):

- 1 Communities will be vibrant, caring and connected with a sense of belonging and pride in their local neighbourhood.
  - Expanding and supporting programs that increase participation among all ages
  - Expanding and supporting programs and activities that encourage and enhance neighbourhood connections
  - Encouraging and valuing genuine youth participation in the community
  - Supporting youth support services.
  
- 3 Communities will have access to a diverse range of affordable and coordinated facilities, programs and services.

## 5.4 Wyong Action Team 2015 - Endorsement of Applicants (contd)

---

- Providing and maintaining a range of community programs focused on youth.
- 8 The community will be well educated, innovative and creative. People will attain full knowledge potential at all stages of life.
- Providing programs and services which respond to changes in the field of education in Wyong Shire.

### **Link to Youth Engagement Strategy (2010)**

The WAT supports the following Council key initiatives of the 2010/2011 Youth Engagement Strategy:

- Strengthen young people's access to community activities, resources and support networks
- Promote programs and activities that strengthen relationships between young people and their communities
- Create opportunities for youth based initiatives that promote a sense of pride, community and belonging in community
- Recognise, celebrate and promote the efforts and achievements of young people
- Provide opportunities for leadership and decision making activities for young people
- Resource and support active participation of young people in community projects, activities and initiatives
- Further develop and enhance learning and employment pathways for young people
- Support and resource youth based ventures and enterprises that can lead to local employment
- Provide new and activate existing places and spaces (to be vibrant, safe, accessible, and promote social interaction and participation)
- Promote opportunities for healthy and active lifestyles
- Involve young people in the planning, design and construction of places and spaces
- Enhance opportunities to work with and for young people.

### **Budget Impact**

Nil impact.

### **CONSULTATION**

All written applications were vetted by a panel comprising Glenn Cannard, Section Manager, Community and Cultural Programs and Lyn Cooper, Youth Officer, Community and Cultural Programs. New applicants were also vetted with WAT 2014 members from the same school. The Youth Officer then completed reference checks by phone with the referees given by the applicants. The referees consisted on one person over 18 and one person under 18 years of age

**GOVERNANCE AND POLICY IMPLICATIONS**

The WAT 2015 will continue implementation of Council's Youth Engagement Strategy.

**MATERIAL RISKS AND ISSUES**

Nil impact.

**CONCLUSION**

This report seeks Council's endorsement of eight young people who have submitted eligible applications to become The Wyong Action Team 2015. Applications provide geographic and gender diversity and are representative of young people in the Shire.

**ATTACHMENTS**

- 1 Wyong Action Team Terms of Reference D03511133

## WYONG ACTION TEAM TERMS OF REFERENCE



### AIM:

The aim of the Wyong Action Team (**WAT**) is to provide the vehicle for Council to implement the Youth Engagement Strategy through action, advocacy and advice for young people, by young people.

### PURPOSE:

- **ACTION:** The Wyong Action Team to implement a minimum of four WAT actions per year
- **ADVOCACY:** Represent young people on youth and related Issues
- **ADVICE:** Provide the youth perspective on Council's policies, procedures and projects

### MEMBERSHIP:

Membership is open ideally up to twelve young people per year who are interested and willing to be active in the WAT; and who

- Live, work or study in Wyong Shire; and
- Are between 14 and 17 years old as at 15 December of the year of application; and
- Are strong, natural leaders who have demonstrated links to other young people; and
- Have a genuine interest in making things happen in their community.

Members will be sought from diverse backgrounds and geographic areas, experience, skills, interests and links to other young people in the community, including youth from:

- Both wards
- Gender balance
- Aboriginal and Torres Strait Islander background
- Culturally and linguistically diverse background
- Marginalised or vulnerable youth

### APPLICATIONS:

- Applicants must complete a WAT Nomination Form, including the names of two other people as referees, and submit this to the Youth Officer, Wyong Shire Council
- Each application will be assessed on its merits and diversity to ensure the WAT is representative of the Shire
- Applicants who are not selected will be offered volunteer opportunities as part of the events/activities run by the WAT
- WAT members will be selected for recommendation by a committee comprising a Wyong Shire Council Youth Officer, Community Development Team Leader and Manager, Community and Cultural Development representative or by staff delegated by these positions. For subsequent appointments, two existing members of the WAT should form part of the selection committee. Recommendations will be reported to Council for endorsement.

### MEETINGS:

- WAT will meet quarterly
- Meetings will usually be no longer than two hours, from 4pm - 6pm and will be held at a location central to WAT members or Council Chambers, as decided by WAT members
- Regular and ongoing communication will be primarily via electronic means which may include social media, blogs, websites, SMS etc. This will be monitored by the Youth Officer
- Action Plans will be developed annually and progress against them will be reported at quarterly meetings.

## 5.5 Election Services Provider 2016

---

TRIM REFERENCE: F2014/00009 - D08696743  
MANAGER: Brian Glendenning, General Counsel  
AUTHOR: Lesley Crawley; Manager Corporate Governance

### SUMMARY

This report provides information to Council concerning the selection of an election services provider for the Wyong Shire Council Local Government Election in September 2016.

### RECOMMENDATION

*That Council receive the report on Election Services Provider 2016.*

### BACKGROUND

Section 296 of the Local Government Act enables Council to either conduct its own election (election administered by the General Manager) or enter into an election arrangement with the Electoral Commissioner for the conduct its election.

If Council chooses to have the NSW Electoral Commission (NSWEC) conduct its election the Council must resolve to enter into an arrangement with NSWEC at least 18 months before the next Ordinary Election and the actual election arrangement is to be entered into at least 15 months prior to that Election.

Task	Date
Resolve to enter into an election arrangement with NSW Electoral Commission	March 2015
Enter into an election arrangement with NSW Electoral Commission	June 2015
Ordinary Election of Wyong Shire Councillors 2016	September 2016

Council must make an unconditional resolution by March 2015, which means that it cannot impose qualification such as 'subject to cost' on its resolution. If Council does not resolve to engage the NSWEC March 2015 Council will, by default, be responsible for the conduct of its own election. There are no provisions in the legislation enabling an extension to be granted or to approach the NSWEC at a later date.

In order to ascertain what other alternatives were available to Council it resolved to undertake an expression of interest process (EOI). Council's resolution of 13 November 2013 was:

*"RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:*

- 1392/13 *That Council note the next Ordinary Election of Wyong Shire Councillors will be held in September 2016.*
- 1393/13 *That Council note that the final date to resolve to enter into an election arrangement with the NSW Electoral Commissioner for the conduct of its own election is March 2015.*
- 1394/13 *That Council seek expressions of interest from Election Services providers in relation to the conduct of the Wyong Shire 2016 election, including details of costs, hybrid models and joint tendering opportunities.*
- 1395/13 *That Council direct the General Manager to provide a report comparing the information received from the Expressions of Interest process including a recommendation on the best value option available to Council"*

#### **EXPRESSIONS OF INTEREST FOR ELECTION SERVICES**

The EOI was undertaken in April and May 2014.

The EOI was advertised in the Sydney Morning Herald, the Central Coast Express and on Council's E-Tender site. Direct correspondence inviting submissions was also sent to known providers as follows:

- Australian Electoral Commission (government)
- NSWEC (government)
- Australian Election Company (commercial)
- Hunter Councils - Regional Procurement (incorporated body)

EOI's were received from the following:

Australia Post  
Australian Election Company  
Hunter Councils Inc.

An informal response was received from the NSWEC stating that in accordance with the Local Government Act that it was exempt from the tender process and that it would not be submitting an EOI for Wyong Shire elections.

#### **EOI Assessment**

An assessment of the EOI's received indicates that at this stage there is only one capable and interested alternative supplier to the NSWEC, being the Australian Election Company.



## 5.5 Election Services Provider 2016 (contd)

Council did however receive an expression of interest from the Hunter Regional Organisation of Councils (HROC) Regional Procurement Initiative (RPI) (a division of HROC Inc.) which invited Council to participate in a joint tender process with a number of other councils, including:

Bathurst Regional	Blayney Shire
Boorowa	Byron Shire
Cowra	Forbes Shire
Greater Taree City	Lithgow City
Muswellbrook Shire	Oberon Shire
Orange City	Parkes Shire
Singleton	Young Shire

The following 7 councils used RPI for the tender process in 2012 and entered into a 3 year contract with a 2 year option with the Australian Election Company:

Port Stephens	Lake Macquarie City
Maitland City	Cessnock City
Coffs Harbour City	Kempsey Shire
The City of Newcastle	

These councils are now currently considering taking up the 2 year extension which will include the 2016 election.

Councils that used the Australian Election Company as part of the HROC RPI for previous elections all reported positive experiences in terms of contract management, cost and the performance of the Australian Election Company as a service provider. Those councils did however report some dissatisfaction with the reduced level of service provided by the NSWEC (e.g. access to rolls and response times). These matters were reflected in the Review of the 2012 Election (discussed later in this report) and the subsequent proposals for amendment.

### External Factors

There are two other external influences that Council should be aware of in relation to the management of the 2016 election. The two factors are identified below.

#### 1. Fit for the Future

The NSW State Government has released a local government reform package which provides support and incentives to help each council become "Fit For the Future". The package is the Government's response to the findings of a comprehensive three-year independent review of local government.

One of the objectives of the reform package is to offer incentives for councils to adopt the recommendations contained in the Independent Review Panel's report. The Panel recommended that Wyong and Gosford councils "*Defer negotiations for the establishment of a Central Coast Joint Organisation pending investigation of a possible merger of Gosford and Wyong councils (14.2)*".

At this stage neither Gosford Council nor Wyong Council has made any decision or proposal in relation to a merger, however should the two Councils proceed with a merger a timetable is in place which provides for any such merger to be completed by the 2016 election, meaning that the scope of any election services will not be confirmed until late in 2015 when the FFTF process is completed.

*\*Scope – meaning number of Councillors, wards, polling booths, staff, voters etc.*

The timetable for councils to work through the FFTF proposals is as follows:

<b>Task</b>	<b>Timing</b>
Each council is expected to prepare a Fit for the Future submission	by 30 June 2015
From October, Fit for the Future councils begin implementation of their proposal	Commence October 2015
<ul style="list-style-type: none"> <li>- Local Government elections</li> <li>- New Local Government Act</li> <li>- Regional Joint Organisations established</li> <li>- Mergers completed</li> </ul>	September 2016

*(Sourced from Fit for the Future a Blueprint for the future of Local Government NSW Office of Local Government – September 2014)*

Any contract entered into will need to have regard for Council's FFTF proposal.

**2. Outcomes from the Review of 2012 Election**

The NSW Government undertook a review of the 2012 election via a Joint Standing Committee on Electoral Matters (the Committee). The Committee made several recommendations to the Government in relation to those matters. The Government issued its response to the recommendations in October 2014. The responses relevant to this matter are as follows:

Recommendation 4:

*“...the Government proposes to seek amendments to the Act to provide that where a council does not intend to enter into an arrangement with the Electoral Commissioner to administer its elections, it must, at least 18 months before the next ordinary election, demonstrate to its community that it has the capacity to successfully administer its own elections by way of a resolution of the council that provides the following information:*

- 1 That it proposes to administer its own ordinary election.*
- 2 Whether it proposes to administer the ordinary election itself or through a contracted electoral service provider and if so, the name of the provider.*
- 3 If it proposes to administer the ordinary election itself, whether it has access to a suitably qualified returning officer to oversee the election and that at least one appropriately qualified substitute returning officer.”*

If the Act is amended then, by 31 March 2015, Council must resolve to use the NSWEC, administer an election itself or resolve to contract a private election services provider.

### **ELECTION SERVICES TENDER**

Council has taken up the offer of the HROC – RPI for Council to participate in the tender process. The tender documents are currently being prepared. Council has agreed to participate with the proviso that the tender will cover any outcomes that may arise from “Fit for the Future” and ensuring no monetary liability will arise to Wyong Shire Council. It will also need to include provision so that Returning Officers and backup Returning Officers have necessary experience and local knowledge. This has been highlighted as a key contributor to a successful election service.

HROC – RPI will undertake the tender process on behalf of all the councils involved. In accordance with the provisions of the Local Government Act, Council, by resolution, will determine the outcome of the tender.

HROC-RPI has advised that all participating councils will be in a position to determine their respective tenders by February 2015. This will ensure that Council will still have all possible options available to it, including entering in to an election arrangement with NSWEC.

### **CONCLUSION**

The Local Government Act provides that Council may or enter into an election arrangement with the Electoral Commissioner for the conduct of its election or administer the election itself. Council must meet specified timelines in terms of advising the NSWEC of its intentions.

Council has undertaken an EOI process and will participate in a tender via HROC – RPI to have the election service undertaken by a private company.

### **ATTACHMENTS**

Nil.

## **5.6 Repeal of Policy for Community Gardens**

---

TRIM REFERENCE: F2004/07011 - D11744917

MANAGER: Brett Sherar, Acting Director

AUTHOR: Kirily Sheridan; Environmental Management and Projects Officer

### **SUMMARY**

Report to repeal the Policy for Community Gardens.

### **RECOMMENDATION**

***That Council repeal the Policy for Community Gardens.***

### **BACKGROUND**

Council at its meeting held 22 July 2009;

*“RESOLVED unanimously on the motion of Councillor Wynn and seconded by Councillor Graham:*

- 1 That a policy to support the development of Community Gardens be formulated for Wyong Shire. This policy shall be guided by the following requirements:*
  - a Establish community gardens in new and existing residential areas in partnership with local residents.*
  - b Ensure that sufficient land is made available in newly planned residential areas to provide for community gardens, within planned open space areas.*
  - c The policy should provide opportunities to retrofit community gardens in established residential areas where it can be established that there is sufficient community will and interest to justify one.*
  - d That clearly identifies Council's roles and responsibilities.*
- 2 That Council identify funding opportunities e.g. grants and other forms of in-kind assistance to help community groups.*
- 3 That the process for establishing community gardens be simplified by providing information to assist community groups in being able to meet Council requirements. This would involve the identification of suitable land upfront by Council and providing documentation which carefully explains what is needed in terms of development consent, consultation processes with nearby residents/competing user groups for existing open space, land leasing requirements and insurance liability requirements.*

## 5.6 Repeal of Policy for Community Gardens (contd)

---

- 4 *That this policy be prepared by the Shire Planning Department and submitted to Council for consideration.*
- 5 *That the policy should be developed in partnership with the Community Development Unit.*

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL”

Council adopted the Community Gardens Policy at its Ordinary Meeting held on 23 February 2011.

### **CURRENT STATUS**

During a review recently undertaken, it has been established that this policy is no longer required given that the outcomes above are maintained through the Wyong Local Environment Plan 2013 (WLEP) and through Open Space and Recreation’s community gardens establishment procedures.

### **THE PROPOSAL**

That Council repeal the policy for Community Gardens for reasons outlined in this report.

Information on procedures for establishing a community garden will be easily assessable to the public through Council’s website, Customer Contact and Open Space and Recreation staff rather than an internal policy.

### **CONSULTATION**

Consultation has been undertaken with the Development and Rezoning and Open Space and Recreation Units.

### **GOVERNANCE AND POLICY IMPLICATIONS**

The WLEP 2013 provides adequate guidelines to provide open and transparent consideration in relation to the determination and governance of Community Gardens.

### **CONCLUSION**

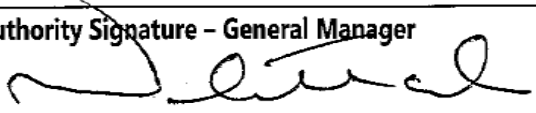
Given the existence of legislation and plans and procedures already covering all aspects of managing community gardens, it is recommended that the Community Gardens Policy be repealed as alternatives are in place to manage related proposals.

### **ATTACHMENTS**

- 1 Community Gardens Policy D02565810

# Wyong Shire Council Policy C7

## Community Gardens

<b>POLICY No.</b>	<b>C 7</b>	<b>Date</b>
<b>Written By</b>	Land Use Planning & Policy Development	
<b>Operational</b>		21/3/2011
<b>Authority Signature - General Manager</b> 		7/3/11
<b>Adopted by Council Resolution (If applicable)</b>		23/2/2011
<b>Reviewed Date</b>		
<b>Amended Date</b>		

**A. POLICY SUMMARY**

- A.1.** The purpose of this policy is to establish a framework for the development and management of community gardens.

**B. POLICY BACKGROUND****Preamble**

- B.1.** Community gardening is a valuable land use that contributes to health and well-being, community development, environmental education and effective use of open space.
- B.2.** Community gardens are unique forms of public open space that are managed by the community, primarily for the production of food and to contribute to the development of a sustainable urban environment. They are places for learning and sharing about sustainable living practices, and for actively building community.
- B.3.** The establishment of community gardens can provide an appropriate means of achieving key objectives of the Wyong Shire Strategic Vision, most notably the objective of encouraging vibrant, caring and connected communities.
- B.4.** This policy provides a clear procedure for the establishment of new gardens, outlines a basis for communication and partnership between stakeholders and provide a rationale for decision making that ensures consistency in the management of all community gardens.
- B.5.** It is envisaged that the majority of community gardens, that Council will be involved with, will be established on Council land or land under Council's care and control. The establishment of community gardens on Council land is the focus of this policy. Support for establishing a community garden on land that is not Council land should be discussed with Council staff.

## Policy Objectives

- B.6.** Provide guidance to help ascertain the feasibility of a community garden in a particular locality.
- B.7.** Provide guidance to ensure that all community gardens are managed in an efficient manner and maintained to an acceptable standard.
- B.8.** Clarify the rights and responsibilities of all stakeholders involved in community garden projects with reference to issues such as public liability, maintenance, safety and access.
- B.9.** To promote sharing and increasing knowledge and practice of sustainable gardening with various educational institutions and the local community.

## C. DEFINITIONS

- C.1.** Community Garden – A parcel of land operated by the community where the site is used for the production of produce for the personal use of its members through allotments or shared plots, demonstration gardening or where other environmental activities such as the growing of native vegetation or ornamental gardening are undertaken. A Community Garden should encourage the involvement of schools, youth groups and citizens in gardening activities.
- C.2.** Shared Gardens – are cultivated in common with produce being divided amongst gardeners.
- C.3.** Allotment Gardens - are a community garden where gardeners have exclusive access to a plot or small area of the garden.
- C.4.** Council land – for the purposes of this policy includes land owned by Council or land in the care and control of Council.

## D. LEGISLATIVE AND GOVERNANCE MATTERS

### Related Legislation

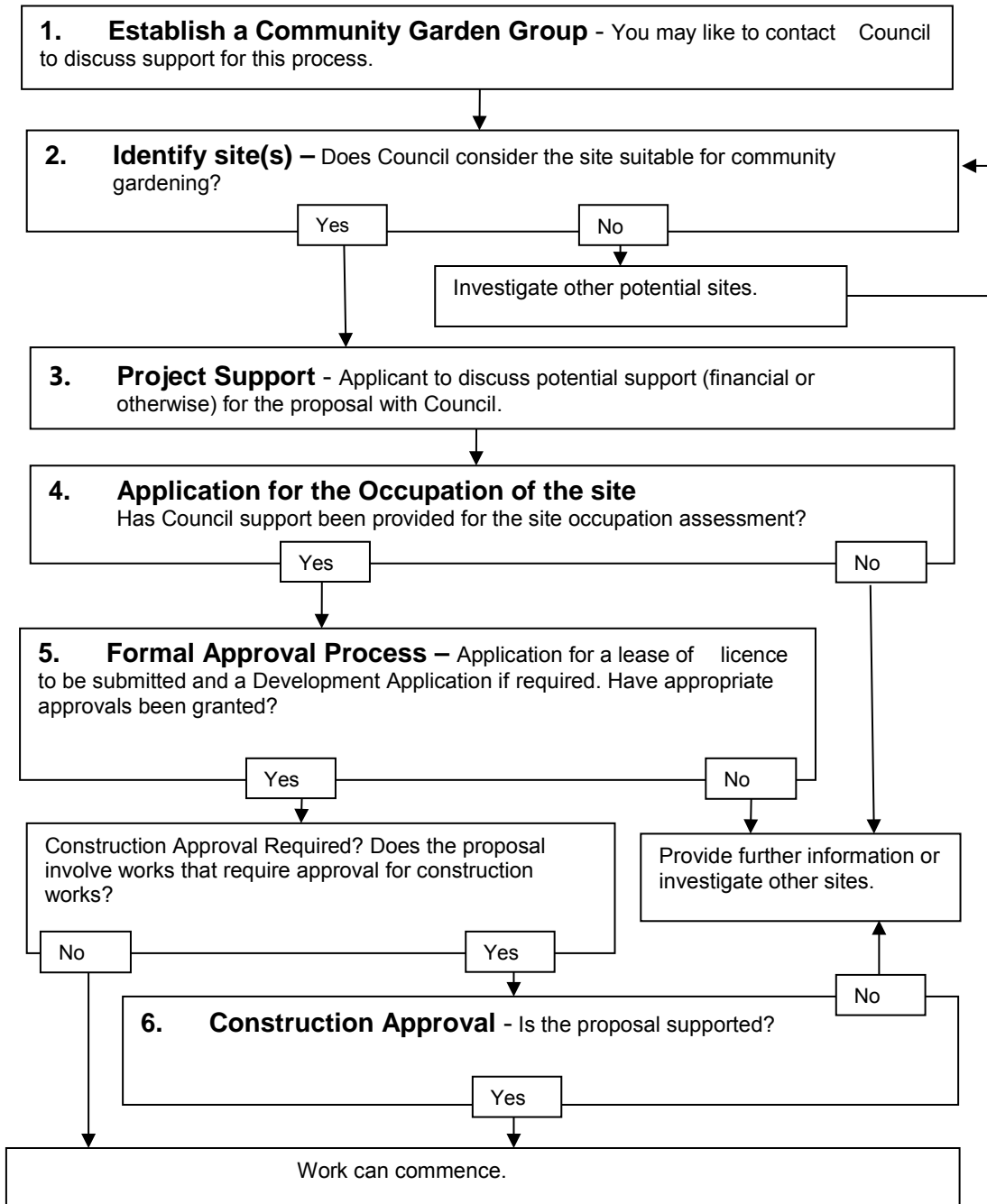
- D.1.** The following Legislation has been referred to in the preparation of this policy document:
  - a.Environmental Planning and Assessment Act 1979.
  - b. Associations Incorporation Act 1984.
  - c.Local Government Act 1993.
  - d. Wyong Local Environmental Plan 1991.



**E. POLICY IMPLEMENTATION – ESTABLISHING A COMMUNITY GARDEN**

**Policy Procedure Summary**

**E.1.** The following flow chart summarises the process for establishing a community garden on Council land with more detailed explanation of each point below.



## 1. Establish a Community Garden Group

- E.2.** Council will need to be assured that there is sufficient community support for the proposal and commitment from a group of interested residents.
- E.3.** Council has produced a document on [establishing a community garden group](#) that will be of assistance in the initiation of the process.
- E.4.** Council staff may be able to help in providing means of gaining support in the local community.

## 2. Identify Sites

- E.5.** Appropriate sites may be either Council land or other land. While the focus of this policy is on gaining approval for the use of Council land, Council will also endeavour to support interested parties who wish to set up community gardens on private land or other land.
- E.6.** Council will be looking for the following issues to be addressed in identifying suitable sites:
- a. Close proximity to medium to high density living areas including retirement villages and/or close proximity to educational establishments. Sites at or close to other traditional community gathering points may also be appropriate.
  - b. Is the site appropriate for gardening? Ensure that there is appropriate soil quality, drainage and solar access.
  - c. Appropriate Infrastructure. Accessible to parking and public transport, toilet facilities, water and power.
  - d. Ensure an area of land available is appropriate for the use. Site area required will vary depending on the scope of the project.
  - e. Is the site classified as community land and if so is a community garden consistent with the Plan of Management for the site?
  - f. Potential safety and security issues such as vandalism and how they will be addressed.
  - g. Do the planning controls permit the proposal? Depending on the scale of the proposal and the current use of the site and the scope of building that may be required a community garden may require development approval. Issues for consideration include:
    - Is the land zoned appropriately for a community garden?
    - Are there relevant plans or strategies that may constrain the use of the land?
    - Do previous uses of the land affect the proposed use (e.g. – site contamination)?
    - Is the site affected by constraints such as easements for services or flooding?
- E.7.** It is recommended that an application for Preliminary Site Assessment for a Community Garden be submitted to Council for the early assessment of potential sites.

**[Download the Preliminary Site Assessment form](#)**

### 3. Project Support

- E.8.** Community Gardens are to be planned with the goal of long term financial sustainability. A plan as to how this will be achieved will need to be provided with any application.
- E.9.** A proposal for a community garden should not be dependent on unreliable sources of funding. Council may be able to provide you with guidance in gaining financial support for your proposal. Possibilities for funding for community development by Council can be found on Council's Website under [grants](#).

The following costs may need to be considered in setting up a community garden:

- a. Preparation of plans.
  - b. Preparation for development application submission.
  - c. Development application and construction certificate costs.
  - d. Fees for lease or licence.
  - e. Cost of any building works.
  - f. Insurance and Association costs.
  - g. Land rates.
  - h. Ongoing maintenance and operation costs.
- E.10.** Council will endeavour to support the establishment of community gardens by limiting set up and running costs as far as possible. Council will endeavour to:
- a. limit application costs where possible.
  - b. assist in attaining funding for community garden proposals where appropriate.
  - c. look to provide in-kind support where possible such as provisions of materials used in the construction and operation of the community garden.

### 4. Application for the occupation of the site

- E.11.** In most cases two separate approvals will be required from the Council. There may be approval required for the occupation of Council land by way of lease or licence and in most circumstances development consent will be required for the use of the land. Generally, Council will consider the leasing or licensing of land with any development application concurrently in the Formal Approval Process detailed under Section 5 below.

To avoid potential issues arising during this Formal Approval Process, Council will first undertake a "Site Occupation Assessment" as an intermediate step in the approval process.

- E.12.** Council has produced an application form for preliminary consideration site occupation for a community garden.

**[Download the Site Occupation Assessment Form.](#)**

- E.13.** The applicant should be confident that the issues mentioned in the development application information listed below (refer to point E.22), can be addressed with regard to the subject site.

- E.14.** Sustainability Principles – A community garden by its nature is consistent with Council’s Vision for Sustainable Communities. A community garden can help build community links and raise awareness of sustainable agricultural practices. An application for a community garden should confirm that the proposal will be environmentally, socially and economically sustainable.
- E.15.** The occupation of Council land is generally in the form of a lease or a licence. The major difference in the forms of tenure is that attaining a lease agreement will provide exclusive use of the land. The current use, the scope of the proposal and the status of the land will determine the most appropriate form of site occupancy.
- E.16.** A licence or other agreement with the group could be revoked or not renewed if:
- the group disbands or ceases to function.
  - the garden is not maintained or becomes unsafe.
  - appropriate insurance cover is not maintained.
- E.17.** Community Gardens Groups that establish a lease or licence on Council land will be licensed to an incorporated community group with an approved Public Liability Cover of \$10 million that indemnifies Council. The community group will be required to manage safe access in and around the site and, if necessary allocation of garden plots.
- E.18.** The incorporation of the group is likely to be required by Council unless another suitable agreement can be reached with regard to the safety of any users of the land. If an alternative arrangement with regard to land tenure and public liability, this information is to be provided with the application.
- E.19.** As part of the licensing or leasing of land the community group will present to Council a User Agreement to be agreed to by current and future users prior to gaining membership of the Community Garden group. The User Agreement specifies the terms of use, management responsibilities, any user fees and access procedures for members.
- 5. Formal Approval Process**
- E.20.** Once preliminary support for site occupation has been provided, the formal application for site occupation and development (if required) can be lodged with Council.
- E.21.** Community gardens would generally be defined as a ‘community facility’ under the Wyong Local Environmental Plan (1991). In such instances, applicants would need to ensure that the proposal is permissible on the site. Relatively minor proposals may not require development approval. If significant building works or a change in land use is proposed a development application and construction certificate application is likely to be required.
- E.22.** If development approval is required, much of the information required will have already have been gathered in attaining approval for the occupation of the site, however the following additional information will need to be provided to Council as the Development Consent Authority to allow for the assessment of the development application.

- a Obtained owner's consent.
- b Completed Development Application form.
- c Completed Construction Certificate form (if required).
- d 4 copies of plans (site plan, each elevation and floor plan) drawn to scale and including the following information:
  - Property dimensions.
  - Existing development including services.
  - Boundary setbacks to structures.
  - Car parking.
  - Existing vegetation / extent of clearing / impact on native vegetation.
  - Contours / cut and fill details.
  - Proposed method of stormwater disposal – any drainage requirement.
  - North Point.
  - Proposed structures – tool storage etc.
- e Statement of Environmental Effects. A statement of environmental effects explains the likely impacts of a proposal and how these impacts will be dealt with. The following list provides some guidance on the issues that need to be addressed in a statement of environmental effects lodged in support of a development application for a community garden:
  - Car Parking.
  - Public Transport availability.
  - Odour / composting.
  - Potential for vandalism/security.
  - Amenities.
  - Disabled access.
  - Location and nature of material stockpiles.
  - Vermin control.
  - License agreement issues.
  - Potential loss of Public Open Space.
  - Fencing if proposed.
  - Lighting if proposed.
  - Water Reuse.

## 6. Construction Approval

- E.23.** In instances where building works are proposed with the application a Construction Certificate will be required. This application can be lodged concurrently with the Development Application if appropriate detail is available or can be obtained following formal approval.

Development Application and Construction Certificate Application Forms can be provided by Council's Customer Service Department or found on Council's Website on the applications page.

[Lodging an Application](#)

**F. POLICY IMPLEMENTATION – COUNCILS ONGOING SUPPORT FOR COMMUNITY GARDENS**

**F.1** Council will endeavour to support the establishment and maintenance of community gardens by limiting set up and running costs where possible.

**F.2** When undertaking Strategic or Land Use Planning for the future development of land, Council will consider setting aside open space for community gardens where appropriate.

## **5.7 2014-18 Strategic Plan Business Report (Q1)**

---

TRIM REFERENCE: F2013/01660 - D11744368

MANAGER: Stephen Naven, Chief Financial Officer

AUTHOR: Kim Fitcher, Financial Controller

### **SUMMARY**

This paper reports on Wyong Shire Council's performance progress as measured against the organisation's Strategic Plan for 2014-2018. The report covers the period for the three months ended 30 September 2014 (Q1).

### **RECOMMENDATION**

- 1 That Council receive the Q1 Business Report on progress against the 2014-18 Strategic Plan.**
- 2 That Council note that Council's Responsible Accounting Officer has declared the financial position of Wyong Shire Council to be satisfactory.**

### **BACKGROUND**

The Local Government Act 1993, Chapter 13 Part 3 and the Local Government (General) Regulations 2005, Part 9 Reg 203 requires that Council report quarterly on the organisation's operational performance against the Strategic Plan by way of a Budget Review Statement submitted to Council within two calendar months of the quarter end.

Each year, Council prepares a Strategic Plan incorporating the Four Year Delivery Program and the Annual Plan. Progress is measured against this plan and reported on a quarterly basis in terms of actual financial performance against budget; relevant performance indicators; outcomes of actions; and delivery of major projects.

The Local Government Act requires Council to report on its performance at least every six (6) months on progress with respect to each Principal Activity set out in the Strategic Plan.

The quarterly Business Report is presented in the necessary format and is considered to satisfy both requirements.

### **CURRENT STATUS**

The Q1 Business Report 2014-15 is included as an enclosure and reports on progress against the 2014-2018 Strategic Plan for the year to 30 September 2014.

The focus for the 2014-15 financial year is on Council delivering on the actions in the Economic Development Strategy and improving processes and practices for the customer, as well as achieving long term financial sustainability. Council's original budget for 2014-15 provided for an operating surplus of \$0.6 million. To achieve this result Council will continue to implement tight management controls around expenditure.

The year to date operating result (excluding capital grants and contributions) shows a favorable variance of \$6.6 million, consisting of an actual surplus of \$116.5 million compared to a budget surplus of \$109.9 million. This result includes Rates and Annual Charges income of \$150.5 million which represents the full year income.

Capital expenditure to 30 September 2014 was \$12.6 million compared to the YTD budget of \$20.3 million, and represents 12.8% of the full year capital budget. It is proposed to reduce the capex budget by \$1.4 million as part of this Q1 Review, which will result in a revised annual budget of \$97.1 million.

Typically our capital expenditure spend profile is less in the earlier half of the year due to the need to investigate, plan and design new works and deliver those works in quarters three and four.

The 2014-15 capital works budget includes \$10 million for Special Rate Variation projects. In June 2013 Council was granted a Special Rate Variation for a period of four years to address the asset infrastructure backlog to improve the condition of our roads, bridges, footpaths, buildings, and sports facilities - to ensure they are 'satisfactory' in terms of being safe and fit for community use.

With the additional funds raised from the Special Rate Variation, Council will address the infrastructure backlog, reversing a long-term decline in asset conditions.

Council's performance on delivering the actions and targets against the objectives of the Community Strategic Plan (CSP) is tracking well with 78% of projects and targets currently on track, 7% of projects and targets now completed, and 15% of projects and targets off track or deferred.

## **FINANCIAL IMPLICATIONS**

Budget adjustments are proposed in this report and include a minor improvement to the operating result. The majority of budget adjustments were not proposed without prior consideration of reallocation to delivery against alternate objectives. The proposed operating surplus before capital grants and contributions is \$0.6 million.

Council's capital expenditure program is constantly being reviewed to better understand and respond to delays, variation to estimates, phasing, changed priorities, weather, availability of support funding and related developments, or other factors. During Q1 a review of capital projects was undertaken and resulted in a proposed reduction of \$1.4 million to the full year capital expenditure budget. The changes are as a result of savings on estimated costs and delays or deferrals in proceeding with some projects. \$1.4 million represents a reduction of 1.5% to the capital program and will see the annual budget revised to \$97.1 million.



**CONSULTATION**

All departments were consulted and involved in the preparation of this report.

**GOVERNANCE**

Quarterly reporting of Council's financial and operating performance is mandatory.

**CONCLUSION**

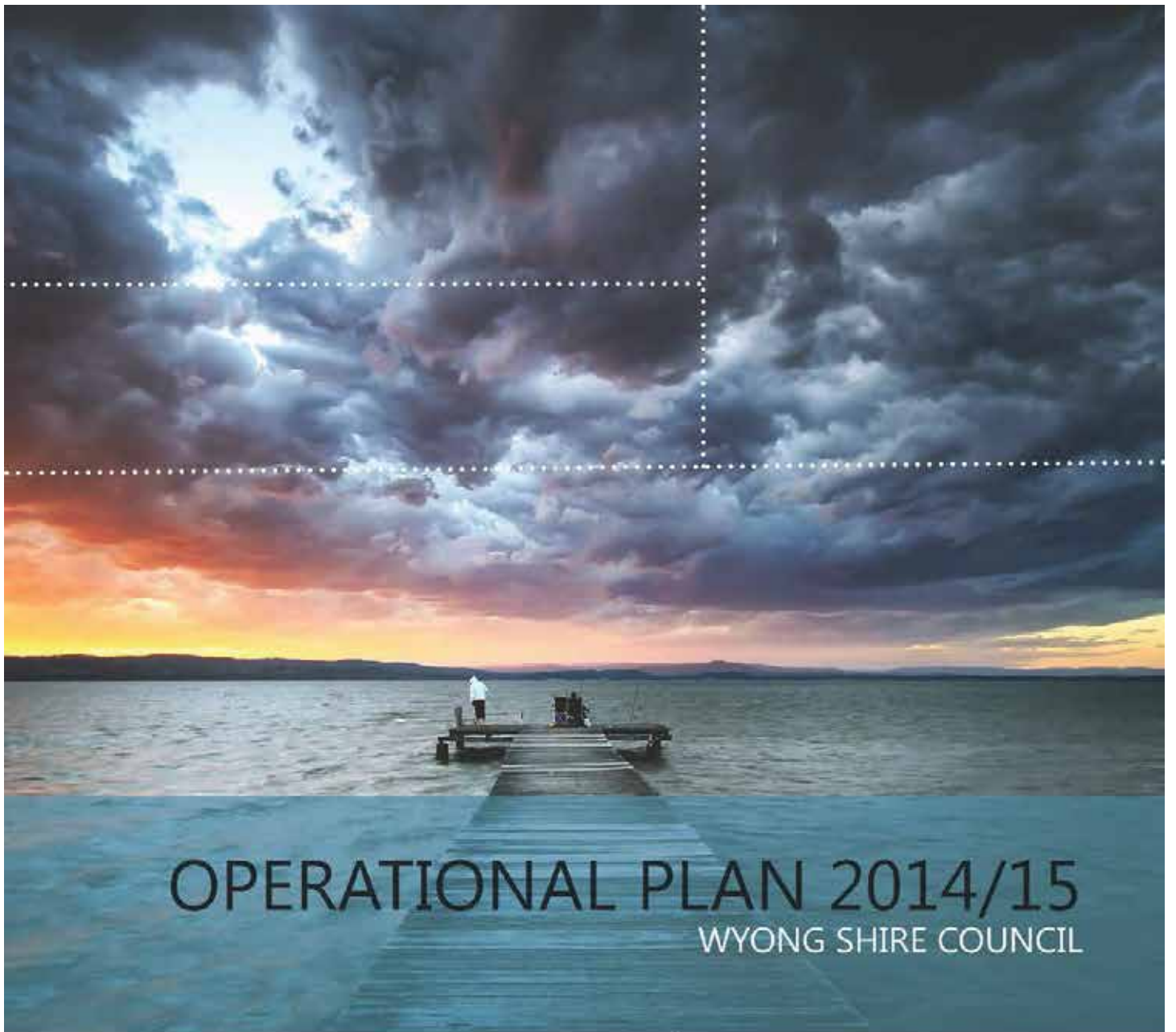
All requirements of the relevant legislation governing management reporting have been met.

The Responsible Accounting Officer considers that the Quarterly Budget Review Statement for Wyong Shire Council for Q1 indicates that Council's projected financial position will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Continued management actions and decisions will identify and manage risks and challenges associated with budgets and delivery of objectives to maintain Council's commitment to an operating surplus at year end.

**ATTACHMENTS**

- 1 Q1 Business Report 2014-15 D11776735



# OPERATIONAL PLAN 2014/15

WYONG SHIRE COUNCIL

Annette Blattman 'Storm front Long Jetty'



BUSINESS REPORT



# Q1

## Business Report 2014-15

### Contents

<b>1. Overview</b>	<b>2</b>
<b>2. Delivery against the Community Strategic Plan</b>	<b>6</b>
<b>3. Quarterly Budget Review Statement</b>	<b>43</b>
3.1 Responsible Accounting Officer's Statement	43
3.2 Operating Result	44
3.3 Capital Expenditure	52
3.4 Cash and Investments	55
3.5 Key Performance Indicators	56
3.6 Contracts and Other Expenses	57
3.7 Material Risks and Liabilities	58
3.8 Legal Matters	59
3.9 Consultancy and Legal Expenses	60
3.10 Sponsorship and Funding arrangements	60
<b>4. Attachments</b>	<b>64</b>
4.1 Income Statement by Fund	64
4.2 Business Activities	65
4.3 Statement of Financial Position by Fund	66
4.4 Statement of Cash Flows	67
4.5 Proposed Operating Budget Amendments	68
4.6 Income and Expense Budget Review Statement	69
4.7 Capital Expenditure Report	70
4.8 Proposed Capital Budget Amendments	71

## 1. Overview

This document reports on Council's performance as measured against Wyong Shire Council's Strategic Plan for 2014-2018 and covers the three month period from 1 July to 30 September 2014 (Q1).

The focus for the 2014-15 financial year is on Council delivering on the actions in the Economic Development Strategy and improving processes and practices for the customer.

Council remains on target to deliver existing services to the community and has identified minor savings during this quarterly review to forecast a slightly improved full year operating surplus of \$0.6 million (before capital grants and contributions).

Investment in essential infrastructure will continue with the delivery of Council's capital works program including \$10 million of works funded from the Special Rate Variation to address the asset infrastructure backlog.

### 1.1 Delivery against the Community Strategic Plan

Council's performance on delivering the actions and targets against the objectives of the Community Strategic Plan (CSP) is tracking well with 78% of projects and targets currently on track, 7% of projects and targets now completed, and 15% of projects and targets off track or deferred. Further detail of the progress against each action / target is contained within this report.

### 1.2 Operating Result

The year to date (YTD) operating result (excluding capital grants and contributions) shows a favourable variance of \$6.6 million, consisting of an actual surplus of \$116.5 million compared to a budget surplus of \$109.9 million. This result includes Rates and Annual Charges income of \$150.5 million which represents the full year income.

Financial Performance 2014-15	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000	Proposed Changes \$'000	Projected Full Year \$'000
Income (excluding capital)	171,125	169,596	1,529	242,920	2,787	245,707
Expenses	54,624	59,741	5,117	242,324	2,738	245,062
<b>Net Operating Result (before capital income)</b>	<b>116,501</b>	<b>109,855</b>	<b>6,646</b>	<b>596</b>	<b>49</b>	<b>645</b>

*Note: Budget above represents original adopted budget figures*

The Q1 YTD result demonstrates Council's successful achievement of sound financial management and the projected full year operating surplus indicates that Council will be in a satisfactory position at year end with regard to estimated operating income and expenditures.

Financial Position as at 30 September 2014	YTD Actual \$'000	Full Year Budget \$'000
Assets	2,860,565	2,738,671
Liabilities	293,093	315,425
<b>Equity</b>	<b>2,567,472</b>	<b>2,423,246</b>

Council's equity as at 30 September 2014 is \$2.6 billion. The favourable YTD actual position compared to the full year budget relates to the timing difference in receivables from annual rates and charges that are levied in full each July. This receivable balance will reduce as the quarterly instalments are paid throughout the year. The Q1 proposed changes to operating and capital projections are not expected to materially change the full year budget position at this stage. The complete Statement of Financial Position is included as Attachment 4.3.

### 1.3 Capital Works

The 2014-15 capital works budget currently totals \$98.5 million. Actual capital expenditure YTD is \$12.6 million against the YTD budget of \$20.3 million and represents 12.8% of the full year capital budget. It is proposed to reduce the capital expenditure budget by \$1.4 million as part of this Q1 Review, which will result in a revised annual budget of \$97.1 million. Details of the changes can be found in Attachment 4.7 of this report.

Typically Council's capital expenditure spend profile is less in the first half of the year due to the need to investigate, plan and design new works and deliver those works in quarters three and four.

The 2014-15 capital works budget includes \$10 million for Special Rate Variation (SRV) projects.

In June 2013 Council was granted a Special Rate Variation and is allocating the additional funds raised from the SRV to address Council's infrastructure asset backlog. These works will improve the condition of our roads, bridges, footpaths, buildings, sports facilities and information management systems - to ensure they are 'satisfactory' in terms of being safe and fit for community use and reverse a long-term decline in asset conditions.

### 1.4 Major Projects

The Strategic Plan identifies 16 Major Projects. These are high priority projects that are designated by the General Manager as being of critical importance to improving service delivery to the community. Details on the progress of these projects are included within the relevant CSP theme.

### 1.5 Special Rate Variation Projects

In June 2013, Council was successful in gaining approval from the Independent Pricing and Regulatory Tribunal (IPART) for a Special Rate Variation (SRV), providing an increase to General Rates of 6.9% per year for 4 years, commencing 2013-14. This increase includes the normal rate peg amount of around 3% set annually by IPART.

Council will determine a list of works to be undertaken on an annual basis with the SRV funds. This may change during the year due to factors such as changes in asset deterioration rates, weather conditions and alternate funding sources becoming available. All changes will be reported to Council and the community so there is full transparency to ensure the funds are being spent for the purpose they were raised. The IPART approval also requires Council to report on the results achieved from the use of these funds.

The table below details the progress of the 2014-15 SRV projects for this quarter.

Special Rate Variation Projects 2014-15	
Project	Progress
<b>Our Community</b>	
Norah Head Bald Street Boat Ramp Replacement*	On Track
Berkeley Road - road upgrade*	On Track
Panorama Avenue / Hobson - road upgrade / renewal*	On Track
Saltwater Creek Long Jetty - timber footbridge replacement program*	On Track
Shire Wide footbridge renewals*	Completed
Bay Road Blue Bay - footpath program*	On Track
Bay Road Blue Bay - road upgrade*	On Track
Anita Avenue Lake Munmorah - footpath program	On Track
Ashton Avenue The Entrance - road upgrade	On Track
Blenheim Avenue, Buckingham Road, St James Avenue, Windsor Street Berkeley Vale - road upgrades	Deferred
Cams Boulevard (North) Summerland Point - footpath program	On Track
Chittaway Car park - upgrade	On Track
Coachwood Drive Ourimbah - footpath program	On Track
Dicksons Road Durren Durren - road upgrade (seal)	On Track
Gascoigne Avenue Gorokan - road upgrade	Deferred
Gilbert Avenue Gorokan - footpath program	On Track
Goorama Avenue San Remo - road upgrade	On Track

<b>Special Rate Variation Projects 2014-15</b>	
<b>Project</b>	<b>Progress</b>
Guard rail renewal - road safety facilities	On Track
Kallaroo Road San Remo - timber footbridge replacement program	On Track
Lakes Beach to Budgewoi - shared pathway program (renewal)	On Track
Lauffs Lane Wyong Creek - road upgrade (seal)	Completed
Minnesota Road Hamlyn Terrace - road safety facilities	On Track
Moala Parade Charmhaven - footpath program	On Track
Northlakes Oval San Remo - timber footbridge replacement program	On Track
Old Footes Road Ourimbah - road upgrade (seal)	On Track
Palmdale #3 - timber bridge replacement program	On Track
Papala Avenue Bateau Bay - road pavement renewal	On Track
Quinalup Street (Imga Street) Gwandalan - road upgrade	On Track
Regent Street Buff Point - retaining wall renewal	On Track
Rotherham Street Bateau Bay - road safety facilities	On Track
Sohier Park Ourimbah - timber bridge replacement program	On Track
Suncrest Avenue Gorokan - footpath program	On Track
Toowoan Bay Car park Access Road - footpath program	On Track
Una Avenue to Pacific Highway Charmhaven - footpath program	On Track
Yambo Road Dooralong - road upgrade (seal)	On Track
Hume Boulevard Killarney Vale Road Pavement Renewal**	On Track
South Street toilet block Killarney Vale - refurbish	On Track
Shelly Beach toilet block - refurbish	On Track
Soldiers Beach toilet block – refurbish	On Track
Spotted Gum Reserve Watanobbi and Heritage Drive Kanwal – playground renewal program	On Track
Kanwal Care and Education Centre outdoor playground upgrade, including resurfacing of 3-5 year olds playground area and installation of retaining wall	On Track
Treelands Care and Education Centre outdoor playground upgrade, including complete resurfacing of infants playground and construction of new sandpit and shade area	On Track
<b>Our Environment</b>	
Asset Protection Zone (APZ) Upgrades - upgrade to suitable standard for up to 15 APZ as per natural asset bush fire management program	On Track
Fire trail upgrades - upgrade and improvement in two fire trails (Pleasant Valley fire trail and one to be confirmed)	On Track
<b>Our Economy</b>	
Budgewoi town entry signage and landscaping (two locations) - subject to corporate branding project	Off Track
Long Jetty Masterplan implementation - embellish heritage listed existing jetties - lighting seating, viewing platforms, increasing useability	On Track
Halekulani Oval - relocation and upgrade of skate park	Off Track
Toukley Town Centre Masterplan implementation - car park links to Main Road, upgrading three access points	On Track
<b>Our Civic Leadership</b>	
Disabled Toilet Level 4 Civic Centre*	Completed
Air-conditioner replacements - replace various air-conditioners based on recommendations from an audit carried out - Block B of Civic Centre carrier units	Off Track
Kitchenettes upgrades - upgrading of four kitchenettes (per annum) to meet legislative requirements	On Track
Information technology upgrades to improve organisation productivity and efficiency and service quality	On Track
Finance technology upgrades to improve organisation productivity and efficiency and service quality	On Track
Customer Request Management (CRM) System business process re-engineering - implementation of multi-media customer contact centre	On Track
Customer Request Management (CRM) System upgrade - develop and deploy three software modules to improve customer experience and internal response processes - the three modules are 1) Oracle Case Management Software, 2) Oracle Policy Automation and 3) Knowledge Management	On Track
Mobile technology - upgrade of existing devices including software for Building Certification, Compliance and Health Unit	On Track

\*Carry-over from 2013-14

\*\*Future year project that has been brought forward

## 2. Delivery against the Community Strategic Plan

### 2.1 Council's Delivery Program

Council's Strategic Plan 2014-2018 details the main activities to be delivered from 2014-15 through to 2017-18. These activities are what Council will deliver against the Community Strategic Plan (CSP).

As part of the Office of Local Government's Integrated Planning and Reporting Framework, Council is required to report to Council on progress against this plan at least every six months.

Council's Strategic Plan 2014-2018 contains the:

#### Four Year Delivery Program

The Four Year Delivery Program includes actions for delivering the objectives and strategies within the CSP and the capital investment to be undertaken by Council in the medium term.

#### Operational Plan

The Operational Plan is a subset of the Four Year Delivery Program and describes the activities to be undertaken by Council in the 2014-15 financial year. The Operational Plan includes the capital and operational expenditure budgets for the coming financial year.

#### Community Strategic Plan Themes

The following four themes cover the objectives and strategies of the CSP and reflect the quadruple bottom line:



#### Assessing Council's Progress

In assessing Council's progress in implementing the 2014-2018 Four Year Delivery Program and the 2014-15 Operational Plan, a range of qualitative and quantitative performance measures are used.

This report focuses on the performance of:

- Special Rate Variation Projects
- Major Projects
- Operational Actions / Targets
- Financial sustainability

Each CSP theme includes achievement highlights, and progress details on the Major Projects, Special Rate Variation projects, and the operational actions / targets over the last quarter. A budget summary is also included, with detailed budgetary performance contained within Section 3 and 4.

The table below is a summary of the overall progress on the 204 actions / targets as per the 2014-15 Operational Plan.

Summary	On Track	Off Track	Deferred	Completed	Total
Special Rate Variation	48	3	2	3	56
Major Projects	10	3	1	2	16
Operational Action / Target	100	11	11	10	132
<b>Total</b>	<b>158</b>	<b>17</b>	<b>14</b>	<b>15</b>	<b>204</b>
<b>%</b>	<b>78%</b>	<b>8%</b>	<b>7%</b>	<b>7%</b>	<b>100%</b>

## 2.2 Our Community – Vibrant, caring and connected communities

We will create and support communities where individuals feel closely connected, people know their neighbours, relationships are built within local neighbourhoods, there is participation in the local community and a sense of belonging and pride in the local area.

### Budget Overview

Financial Performance 2014-15 Communities	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	48	62	(15)	226
Expenses	1,296	1,791	495	7,280
<b>Net Operating Result</b>	<b>(1,248)</b>	<b>(1,728)</b>	<b>480</b>	<b>(7,055)</b>
Capital Expenditure	122	14	(108)	1,222

### Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Track	Off Track	Deferred	Completed	Total
Special Rate Variation	0	0	0	0	0
Major Projects	1	0	0	0	1
Operational Action / Target	4	0	0	0	4
<b>Total</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>
<b>%</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100%</b>

### Highlights

#### Council celebrates NAIDOC Week

NAIDOC celebrations on the Central Coast commenced with the annual Flag Raising Ceremony and morning tea. The event celebrates Indigenous Australians' history, culture and achievements. This year's theme focused on the contributions made by Indigenous men and women who served in defence of Australia.

#### Residents get a helping hand to combat graffiti

Free graffiti removal kits are available to residents to help combat the ongoing problem of vandalism on private property. Two videos were produced, demonstrating how to use the kits to effectively remove graffiti, which resulted in an increased uptake of the kits. A range of tips are available on Council's website to help residents dissuade vandals from targeting their property.

#### Nominate a mate for an Australia Day Award

Nominations for Council's 2015 Australia Day Awards are open. Residents can nominate an unsung hero in their community who exemplifies one of the seven categories of recognition. Winners will be announced at an Australia Day dinner on 23 January 2015.



### Passionate early childhood educator wins inaugural CALD award

Phritchada Vora-Ittinant's passion for early childhood and commitment to translating and interpreting for the local Thai community was rewarded when she won the inaugural Culturally and Linguistically Diverse Achievement (CALD) Award.



Mayor Doug Eaton with CALD Achievement Award winner Phritchada Vora-Ittinant and David Bailey, TAFE Campus Manager for Ourimbah

### Garden Grand Champion revealed

The winners of Wyong Shire's annual Garden Competition were announced in September with participants from 21 categories and more than 90 entrants being acknowledged for their beautiful gardens. The competition is sponsored by Council and aims to enhance community participation. The open day attracts around 1000 people.



Garden Competition winner Alison Andrews with Councillors Best and Webster and Competition President Daphne Bradford

### Historic Homestead will rise again

Council accepted a tender to rebuild Alison Homestead. The heritage home will be rebuilt within its original footprint and will become a museum and learning centre. The homestead and surrounding farm is a 139 year old link to the Shire's colonial heritage and is much loved by the community. The facility will be completed in 2015.

### Grants help great community projects get off the ground

Local community groups and not-for-profit organisations were encouraged to apply for two key grant programs in September. The Community Benefits Grant and the Community Matching Fund help local groups to provide facilities and programs that help others in their community.

### Launch of the Positive Ageing Strategy

The Positive Ageing Strategy was launched in September as a joint project with Gosford City Council. The strategy was developed to identify opportunities and challenges to help meet the needs of our growing and ageing population. It aims to help residents lead healthy, active and independent lives.



*Staff from Wyong Shire and Gosford City Council at the launch of the Positive Ageing Strategy*

### Councils join forces to tackle speed on local roads

Wyong Shire and Gosford City Council worked with the Central Coast Highway Patrol to raise awareness of the dangers of speeding in an effort to reduce crashes on local roads. The two week campaign involved police officers targeting Kanangra Drive, Crangan Bay, with flashing signs and speed cameras. Residents were asked to sign a Safe Speed Pledge and went in the draw to win meal vouchers.



*Wyong Shire and Gosford City Council's Road Safety Officers, Kate Keogh and Deb Batey with Constable Craig Pearce*

### Sponsorship to support long-term vision for Wyong

A new sponsorship program was introduced to help boost new initiatives, activities and events that benefit the community. An annual pool of \$80,000 is available to assist initiatives that facilitate visitation, economic benefits and community participation. This years' recipients included the Central Coast Rugby Sevens, The Entrance Triathlon, Success Women's Network, Kids Day Out and GOATS Family Festival.

## Bike Week

Council's Road Safety Officers held a Bike Rider Safety Campaign at Saltwater Creek Park, Long Jetty. As part of Bike Week, bike tips were given to riders young and old. The Road Safety team also showed people how to properly fit their helmets.



*The Road Safety stall on Long Jetty foreshore during Bike Week*

## Say No to abuse of Aussie kids

The 12 September 2014 was White Balloon Day and Northlakes Little Coast Kids Care and Education Centre held a fundraising event to campaign against child sexual abuse. Centre staff, parents and children released 50 white biodegradable balloons and wore white to raise funds and awareness to protect children from sexual assault.



*The Mayor joined staff and children at the centre on White Balloon Day*

### Local students take over council for a day

Students from five local high schools debated controversial issues at mock Council meetings in July as part of their Civics and Citizenship course. Some of the issues students chose to debate at Future Council were skate parks, off leash areas, shark nets, plastic bags and illegal dumping. The purpose was for students to gain a better understanding of the role of local government. Future Council was so successful it will become an annual event.



*Future Council students with Mayor Doug Eaton*

### Performance

Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Community Partnership and Planning</b>			
<b>Operational Activity</b>			
1.001 - Implement relevant actions from strategies (e.g. Positive Ageing Strategy, Learning Community Strategy, Central Coast Regional Social Enterprise Strategy, Youth Engagement Strategy, Graffiti Management Strategy and Crime Safety Plan)	2013-17	On Track	Implemented key actions including Wyong Action Team, Social Procurement Forum, Social Enterprise Networking events, review/development of online community directory.
1.003 - Develop and have adopted a Reconciliation Action Plan	2014-15	On Track	Project scoping finalised.
1.004 - Develop a Multicultural Policies and Services Program	2014-15	On Track	Project scoping finalised.
<b>Customer and Community Relations</b>			
<b>Major Projects</b>			
1.002 - Identify and plan for a Northern Community Hub	2013-17	On Track	Liaised with shopping centre operator regarding leasing opportunities. Three options were developed for the Northern Community Hub service delivery, for briefing in November 2014.
<b>Operational Activity</b>			
1.005 - Implement the Customer Focus and Brand Strategies	2014-15	On Track	Customer Focus Strategy 40% completed. Branding Strategy adopted in September 2014.

## 2.3 Our Community – Ease of travel

There will be availability of affordable, safe and clean transport options to easily travel both within the Shire and to regional centres and cities.

### Budget Overview

Financial Performance 2014-15 Travel	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	8,170	7,915	255	11,815
Expenses	9,755	10,924	1,169	43,508
<b>Net Operating Result</b>	<b>(1,585)</b>	<b>(3,009)</b>	<b>1,424</b>	<b>(31,693)</b>
<b>Capital Expenditure</b>	<b>4,752</b>	<b>9,292</b>	<b>4,540</b>	<b>27,155</b>

### Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Track	Off Track	Deferred	Completed	Total
Special Rate Variation	31	0	2	2	35
Major Projects	0	0	0	0	0
Operational Action / Target	7	1	0	1	9
<b>Total</b>	<b>38</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>44</b>
<b>%</b>	<b>86%</b>	<b>2%</b>	<b>5%</b>	<b>7%</b>	<b>100%</b>

### Highlights

#### Council welcomes improvements to Kanangra Drive

Funding was granted for \$1.8 million to upgrade Kanangra Drive, Crangan Bay. The road has recently had a number of serious accidents and together, the community and Council called on the state government for much needed improvements. The upgrade will include widening, resurfacing and safety aspects like barriers, warning signs and police enforcement bays.

#### The Ridgeway Road wall

A block retaining wall was built after the natural wall collapsed on Ridgeway Road during a storm. The new wall is safer and less hazardous to road users.



*New retaining wall on The Ridgeway*

## Performance

Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Roads and Drainage</b>			
<b>Special Rate Variation</b>			
Berkeley Road - road upgrade*	2014-15	On Track	
Panorama Avenue / Hobson - road upgrade / renewal*	2014-15	On Track	
Saltwater Creek Long Jetty - timber footbridge replacement program*	2014-15	On Track	
Shire Wide footbridge renewals*	2014-15	Completed	
Bay Road Blue Bay - footpath program*	2014-15	On Track	
Bay Road Blue Bay - road upgrade*	2014-15	On Track	
Anita Avenue Lake Munmorah - footpath program	2014-15	On Track	
Ashton Avenue The Entrance - road upgrade	2014-15	On Track	
Blenheim Avenue, Buckingham Road, St James Avenue, Windsor Street Berkeley Vale - road upgrades	2014-15	Deferred	Delays associated with the relocation of underground public utilities has resulted in the drainage and road construction phases being deferred until 2015-16.
Cams Boulevard (North) Summerland Point - footpath program	2014-15	On Track	
Chittaway Car park - upgrade	2014-15	On Track	
Coachwood Drive Ourimbah - footpath program	2014-15	On Track	
Dicksons Road Durren Durren - road upgrade (seal)	2014-15	On Track	
Gascoigne Avenue Gorokan - road upgrade	2014-15	Deferred	Delays associated with the relocation of underground public utilities has resulted in the drainage and road construction phases being deferred until 2015-16.
Gilbert Avenue Gorokan - footpath program	2014-15	On Track	
Goorama Avenue San Remo - road upgrade	2014-15	On Track	
Guard rail renewal - road safety facilities	2014-15	On Track	
Kallaroo Road San Remo - timber footbridge replacement program	2014-15	On Track	
Lakes Beach to Budgewoi - shared pathway program (renewal)	2014-15	On Track	
Lauffs Lane Wyong Creek - road upgrade (seal)	2014-15	Completed	
Minnesota Road Hamlyn Terrace - road safety facilities	2014-15	On Track	
Moala Parade Charmhaven - footpath program	2014-15	On Track	
Northlakes Oval San Remo - timber footbridge replacement program	2014-15	On Track	
Old Footes Road Ourimbah - road upgrade (seal)	2014-15	On Track	
Palmdale #3 - timber bridge replacement program	2014-15	On Track	
Papala Avenue Bateau Bay - road pavement renewal	2014-15	On Track	
Quinalup Street (Imga Street) Gwandalan - road upgrade	2014-15	On Track	
Regent Street Buff Point - retaining wall renewal	2014-15	On Track	
Rotherham Street Bateau Bay - road safety facilities	2014-15	On Track	
Sohier Park Ourimbah - timber bridge replacement program	2014-15	On Track	
Suncrest Avenue Gorokan - footpath program	2014-15	On Track	
Toowoan Bay Car park Access Road - footpath program	2014-15	On Track	
Una Avenue to Pacific Highway Charmhaven - footpath program	2014-15	On Track	
Yambo Road Dooralong - road upgrade (seal)	2014-15	On Track	

Action / Target	Year of Action	Q1 Status	Q1 Comments
Hume Boulevard Killarney Vale Road Pavement Renewal**	2014-15	On Track	
<b>Operational Activity</b>			
2.002 - Undertake a valuation of Councils drainage assets by 30 June 2015	2014-15	On Track	Recruitment for a Drainage and Structure Coordinator has commenced to deliver valuations and manage Council's drainage and bridge structures.
2.003 - 1.0 kilometre of shared pathways constructed by 30 June 2015	2014-15	On Track	
2.004 - 0.6 kilometres of footpaths constructed by 30 June 2015	2014-15	On Track	
2.005 - 13.5 kilometres of roads pavement renewal completed by 30 June 2015	2014-15	On Track	
2.006 - 45 kilometres of road reseals completed by 30 June 2015	2014-15	On Track	
2.007 - Roads average pavement condition index benchmark of 6.7 is achieved by 30 June 2015	2014-15	Completed	
2.008 - 2.0 kilometres of drainage construction completed by 30 June 2015	2014-15	On Track	
2.009 - 3.0 kilometres of kerb and gutter constructed by 30 June 2015	2014-15	On Track	
Develop and implement formal Boundary and Adjacent Roads Agreements in association with Gosford City, Cessnock, and Lake Macquarie City Councils which define responsibilities, promote cooperation, provide equity, and improve service efficiency*	2012-13	Off Track	Draft agreement developed with Gosford City Council but progress to finalise has stalled.

\*Carry-over from previous years

\*\*Project has been brought forward

## 2.4 Our Community – Access to facilities, programs and services

We will have a range of local and regional facilities that support the diverse needs of the community and contribute to its vibrancy, connections and pride, including complementary programs, services and activities that are affordable, financially sustainable and maximise use of the facilities.

### Budget Overview

Financial Performance 2014-15 Facilities and Services	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	371	321	50	1,542
Expenses	4,428	5,541	1,113	21,723
<b>Net Operating Result</b>	<b>(4,057)</b>	<b>(5,220)</b>	<b>1,163</b>	<b>(20,181)</b>
<b>Capital Expenditure</b>	258	2,378	2,119	15,812

### Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Track	Off Track	Deferred	Completed	Total
Special Rate Variation	5	0	0	0	5
Major Projects	1	0	0	0	1
Operational Action / Target	10	1	0	1	12
<b>Total</b>	<b>16</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>18</b>
<b>%</b>	<b>88%</b>	<b>6%</b>	<b>0%</b>	<b>6%</b>	<b>100%</b>

### Highlights

#### Best playground in Australia

Canton Beach Playground was named one of the best in Australia at the Parks and Leisure Australia National Awards. The all-access playground is 80% disabled friendly and incorporates sensory elements into an environmentally conscious design. The community was heavily involved in both the design and planning of the playground, providing input and creative talent into the artwork and features.



*The all-access playground at Canton Beach is the best of its kind in Australia*



### Wyong's playgrounds receive high ratings

A survey showed public satisfaction with Council's playgrounds was one of the highest in the region, exceeding organisations such as Sydney Olympic Park Authority, Sydney City Council, Rockdale City Council and Gosford City Council. The Integrated Open Space Services User Survey asked local park users to rate aspects like play equipment, surfacing and amenities.



*Playground at Picnic Point, The Entrance*

### New lifeguard tower for Lakes Beach

The lifeguard tower was built at Lakes Beach in time for the start of beach season. It is in use by both Council's lifeguards and volunteer surf lifesavers. The tower has improved access for lifeguards and lifesavers as well as sight over Lakes Beach to the north and south.



*The new tower gives lifeguards a better view of Lakes Beach*

### Art House tenders just about right on the money

Council's General Manager negotiated further cost savings with tenderers vying for The Art House construction contract. Council is ensuring The Art House project will be completed on time and on budget without compromising the design elements.

### The Grove Community and Cultural Hub

The Grove's first performance, *The Little Mermaid*, was a sell-out success. Ticket sales broke the Wyong Musical Theatre Company's record. Audiences reportedly loved the intimate setting in the 140 seat theatre and felt close to the action.



*The Little Mermaid's Ursula*

### More sports grounds and jobs proposed for Budgewoi and surrounds

A proposal was heard to discuss doubling the sporting facilities for Budgewoi and Halekulani communities and allowing rezoning for development of a commercial supermarket. The proposal would create new jobs in Budgewoi and relocate recreational activities to a bigger area, ultimately providing many more options for sports and recreation.

### Performance

Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Property Management</b>			
<b>Special Rate Variation</b>			
South Street toilet block Killarney Vale - refurbish	2014-15	On Track	Design in progress.
Shelly Beach toilet block - refurbish	2014-15	On Track	Design in progress.
Soldiers Beach toilet block – refurbish	2014-15	On Track	Design in progress.
<b>Operational Activity</b>			
Refurbish three toilet blocks each year*	2012-16	On Track	Future year project for 2015-16.
Implement the priority actions arising from the Community Facilities Strategic Plan*	2012-16	On Track	No actions for Q1. Project to be reviewed by new Manager, Property Management.
<b>Open Space and Recreation</b>			
<b>Special Rate Variation</b>			
Norah Head Bald Street Boat Ramp Replacement*	2013-14	On Track	Completed the relocation of the gravity sewer main off the beach, the installation of gross pollutant trap and 95% of piles installation. Precast concrete works of the headstocks and decking slabs have commenced. Due to the combination of weather and swell delays the forecast completion date for the contract has been extended by two weeks to early January 2015.
Spotted Gum Reserve Watanobbi and Heritage Drive Kanwal – playground renewal program	2014-15	On Track	Designs completed and currently in construction phase.

Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Operational Activity</b>			
3.004 - >2 Jetties, boat ramps or swimming enclosures are renewed or upgraded annually	2013-17	On Track	Planning commenced for the replacement/ renewal of both the East and West fishing platforms at Toukley.
3.005 - 90% of programmed services for Parks and Reserves Maintenance are completed to schedule	2014-15	On Track	99% completed year to date.
Meet the requirements of the Beach Safety Services Contract	2014-15	On Track	Lifeguard season commenced as per lifeguard contract.
Aquatic Infrastructure Strategy is adopted by June 2013*	2012-13	Off Track	Aquatic Infrastructure Strategy approved to go to community consultation.
Implement priority actions from the Aquatic Infrastructure Strategy*	2012-16	On Track	Aquatic Infrastructure Strategy approved to go to community consultation.
Implement priority actions from the On-road Bicycle and Shared Pathway Strategy*	2012-16	On Target	Design contract for Magenta shared pathway tender called and being assessed.
Continue to implement the key actions out of the Playground Strategy*	2012-16	On Target	Designs completed for three playground renewals. Two of these have commenced at Heritage Drive Reserve, Kanwal and Kanwal Oval.
Implement key actions out of the Masterplan for Tunkawallin and Boat Harbour*	2012-16	On Track	Not commenced.
Construction of the Lakes Beach Lifeguard Tower*	2013-14	Completed	Tower completed during Q1.
<b>Community Partnerships and Planning</b>			
<b>Major Projects</b>			
Construct and complete the Art House by 24 December 2015	2014-18	On Track	Demolition of Wyong Memorial Hall completed. Tender process commenced.
<b>Commercial Enterprises</b>			
<b>Operational Activity</b>			
Implement Cemeteries Plan of Management*	2012-16	On Track	Original management plan was for two major cemeteries - plan now being modified and adapted to cover all five Council cemeteries.

\*Carry-over from previous years

## 2.5 Our Community – Educated, innovative and creative communities

Wyong Shire will be established as a learning community where people value learning, have an opportunity to enhance their knowledge and skills, be creative and innovative. This will lead to improving income opportunities from a skilled local workforce and the attraction of business, social cohesion, cultural understanding and active participation.

### Budget Overview

Financial Performance 2014-15 Education	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	1,009	1,349	(341)	5,698
Expenses	2,189	2,925	736	11,674
<b>Net Operating Result</b>	<b>(1,181)</b>	<b>(1,576)</b>	<b>395</b>	<b>(5,976)</b>
<b>Capital Expenditure</b>	<b>168</b>	<b>254</b>	<b>87</b>	<b>863</b>

### Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Track	Off Track	Deferred	Completed	Total
Special Rate Variation	2	0	0	0	2
Major Projects	0	0	0	0	0
Operational Action / Target	3	0	0	1	4
<b>Total</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>6</b>
%	83%	0%	0%	17%	100%

### Highlights

#### Spooky visits to the Libraries

Tuggerah Library hosted a celebrated author who shared her spooky true stories. Suzie Price is a renowned psychic medium who spoke about paranormal activity. Her visit drew an audience of 29 eager to hear her speak about the spirit world. A Central Coast paranormal investigator also presented stories and audio visual data on local haunted locations and 43 people attended to hear his accounts.

#### Beat boredom over school holidays

Shire libraries provided a full calendar of events for children during the school holidays. Library activities are either free or low cost and offer a fun and friendly place to entertain the kids. Lego, Kings of War gaming and Onesie Pyjama Storytime were popular activities with good attendance rates for participating children.

#### Enter your short story to win an iPad mini

The third annual Short Story Competition opened for local writers to submit stories of up to 1,500 words in one of four divisions. The winner of each division wins an iPad mini. The competition provides an opportunity for local writers to achieve recognition and to have their work published in an anthology.

### Taskforce to establish new university on the Central Coast

A taskforce is being set up to establish a new university near Warnervale after encouraging talks with senior officials from the Department of Education in Canberra showed there was federal support for the proposal. Provision of a university campus at Warnervale is part of a plan to activate the area and increase local employment and access to high quality education.

Under a new Concept Masterplan, a 'Gateway' approval process is being initiated for a new 7,000 student tertiary education facility that includes student accommodation for 1,500 and a business park. The project will contribute \$650 million and 5,000 jobs during construction as well as \$9 million per annum and 1,300 full time jobs after completion.

### Help for the HSC

The libraries ran a HSC workshop with qualified tutor, Rowan Kunz to prepare students for their exams. Shire libraries provide a range of online resources, such as texts and guidebooks. There is also a free homework help tool called YourTutor, with live help available online every weekday.

### Spring has sprung new local art and photography exhibits

The Entrance Gallery hosted two successful exhibitions by local groups, the Central Coast Watercolour Society and the Central Coast Photography Club. The Shire's newest gallery and studio space is becoming a hub to exhibit local talent.

### Pluto Power Pods

New Pluto Power Pods were installed in Bateau Bay Library on the lap top desks. The pods allow a number of different devices to be connected to the power supply.



*The new pods at Bateau Bay Library*

### Performance

Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Community Partnership and Planning</b>			
<b>Special Rate Variation</b>			
Kanwal Care and Education Centre outdoor playground upgrade, including resurfacing of 3-5 year olds playground area and installation of retaining wall	2014-15	On Track	Not commenced. Scheduled to commence later in 2014-15.

Action / Target	Year of Action	Q1 Status	Q1 Comments
Treelands Care and Education Centre outdoor playground upgrade, including complete resurfacing of infants playground and construction of new sandpit and shade area	2014-15	On Track	Not commenced. Scheduled to commence later in 2014-15.
<b>Operational Activity</b>			
4.002 - Establish two community partnerships in each care and education centre, and two across the service, to deliver events and programs	2013-17	On Track	Partnerships established with Toukley Library and Toukley Public School. Northlakes Public School and Camp Breakaway. Early Educators Forum and Good Start Learning.
4.003 - Meet speech pathology grant funding requirements with annual report submitted identifying caseload outcomes achieved	2014-15	On Track	Report submitted. New speech pathologist recruited to start mid / late October.
<b>Customer and Community Relations</b>			
<b>Operational Activity</b>			
Implement 2014-15 priority actions from Library Strategic Plan*	2014-15	On Track	Commenced negotiations with major suppliers to realise operational savings on capital purchase of library resources.
Maintain ongoing learning partnerships between external organisations and Wyong Shire Council and increase collaboration between members of the Wyong Shire Learning Network resulting in the development of one new learning partnerships between local services / organisations*	2013-14	Completed	Maintained ongoing partnership with Newcastle University Academic Staff who supported Council's Short Story Competition.

\*Carry-over from previous years

## 2.6 Our Environment – Enhanced areas of natural value

We will retain and maintain areas of natural value by preserving endangered species, ecological communities and biodiversity as well as supporting programs for the restoration of degraded natural areas.

### Budget Overview

Financial Performance 2014-15 Natural Areas	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	10	17	(7)	114
Expenses	382	417	35	1,772
<b>Net Operating Result</b>	<b>(372)</b>	<b>(400)</b>	<b>28</b>	<b>(1,658)</b>
<b>Capital Expenditure</b>	<b>2</b>	<b>88</b>	<b>86</b>	<b>350</b>

### Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Track	Off Track	Deferred	Completed	Total
Special Rate Variation	0	0	0	0	0
Major Projects	0	0	0	0	0
Operational Action / Target	1	0	0	1	2
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>
<b>%</b>	<b>50%</b>	<b>0</b>	<b>0</b>	<b>50%</b>	<b>100%</b>

### Highlights

#### Dumping of material suspected to contain asbestos, Ourimbah

Council was on the scene of an asbestos dumping at Brush Road, Ourimbah. The incident left residents unable to access their houses while Fire and Rescue NSW worked with Council staff to remove the dangerous material. Investigations of the area revealed a second dump close to the first site. Council began looking into an Asbestos Amnesty Program that would allow residents to get rid of asbestos for free.

#### Asbestos Amnesty coming for Wyong Shire residents

Council has secured State Government funding to run an Asbestos Amnesty Program to combat illegal dumping of asbestos in the Shire and assist people renovating their homes. The service is aimed at giving residents the opportunity to dispose of the substance safely and securely and reduce instances of illegal dumping. Under the program a licensed asbestos removal contractor will remove it directly from residents' properties for free.

### Performance

Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Waterways and Asset Management</b>			
<b>Operational Activity</b>			
Reviewed, adopted Coastal Management Plan and sent to the Office of Environment and Heritage (OEH) by October 2013*	2013-17	Completed	Completed and submitted to OEH. Plan will be reviewed following the NSW Government's planned Stage 2 Coastal Reforms.

Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Commercial Enterprises</b>			
<b>Operational Activity</b>			
9.052 - Progress remediation of the remaining two closed landfill sites at Shelly Beach and Warnervale by 30 June 2015	2014-15	On Track	In progress and on track for completion by the scheduled date. Warnervale site undergoing detailed design phase with consultant from GHD.

*\*Carry-over from previous years*



## 2.7 Our Environment – Community ownership of the natural and built environment

We will develop and establish a range of programs and activities that creates community involvement and allows the community to appreciate and embrace areas of the Shire.

### Budget Overview

Financial Performance 2014-15 Environmental Programs	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	2,112	1,723	389	1,850
Expenses	1,383	2,459	1,076	8,823
<b>Net Operating Result</b>	<b>729</b>	<b>(737)</b>	<b>1,465</b>	<b>(6,973)</b>
<b>Capital Expenditure</b>	<b>255</b>	<b>563</b>	<b>309</b>	<b>3,139</b>

### Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Track	Off Track	Deferred	Completed	Total
Special Rate Variation	2	0	0	0	2
Major Projects	0	0	0	0	0
Operational Action / Target	3	0	0	0	3
<b>Total</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>
<b>%</b>	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>100%</b>

### Highlights

#### Council records heaviest Chemical CleanOut ever

Record amounts of chemicals were dropped off at Council's Charmhaven Depot at a free chemical collection. An impressive 39 tonnes of unwanted hazardous chemicals were collected and properly disposed of rather than left to decay in peoples' homes or ending up in waterways, lakes and oceans. The free chemical collection is held twice a year, with funding from the Environmental Protection Authority (EPA) to protect the environment and reduce the risk to residents.



Paint and other chemicals from the clean out

### **Kids help with habitat rehabilitation in Jilliby**

On National School Tree Planting Day, Jilliby Public School students helped Council regenerate a wildlife area in Jilliby to secure increased habitat for native fauna. The \$90,000 wildlife corridor regeneration project was funded by the NSW State Government and developer contributions. It uses land not earmarked for development to improve biodiversity and create linkages.

### **Taking steps to improve the lakes**

Council is continuing to take steps to help improve the quality of water flowing into the Tuggerah Lakes system by building more gross pollutant traps across the Shire. These traps prevent litter and organic debris from entering and polluting the lakes. Council is committing more than \$2 million this financial year for stormwater quality improvement works around the Shire.



*Kanwal Wetland gross pollutant traps*

### **Long Jetty GPT**

A new type 1 Gross Pollutant Trap (GPT) was completed at the end of July at a cost of \$300,000. The GPT prevents debris and rubbish from entering the lakes. There are 214 GPTs across the Shire and they do an important job of catching litter and plant matter before it reaches the lakes.



*The Long Jetty gross pollutant trap in action*

**Where there's smoke, there's fire - hazard reduction burn**

The Rural Fire Service (RFS) conducted a hazard reduction burn on Council owned land at Buangi Road in Durren Durren. The burn will not only protect properties but also protect a number of sensitive ecological areas and cultural heritage sites.



*Hazard reduction burns took place on 65 hectares of Council owned land at Durren Durren*

**Volunteers benefit from new equipment**

Landcare and Tidy Towns groups were some of the beneficiaries of \$4,000 worth of gardening tools donated by Council in August. The equipment will help the groups keep the local environment and public spaces tidy, clean and healthy.



*Mayor Doug Eaton and Landcare Coordinator Nikki Bennetts give out tools and equipment*

## Performance

Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Property Management</b>			
<b>Special Rate Variation</b>			
Asset Protection Zone (APZ) Upgrades - upgrade to suitable standard for up to 15 APZ as per natural asset bush fire management program	2014-15	On Track	5 APZs planned.
Fire trail upgrades - upgrade and improvement in two fire trails (Pleasant Valley fire trail and one to be confirmed)	2014-15	On Track	Planning for Dickson Road fire trail upgrade underway. Work expected to commence December 2014.
<b>Waterways and Asset Management</b>			
<b>Operational Activity</b>			
6.005 - Harvest > 8,000m <sup>3</sup> of wrack per annum from Tuggerah Lakes	2014-15	On Track	3,500m <sup>3</sup> year to date.
6.006 - Undertake two Type 1 and three Type 3 Gross Pollutant Trap (GPT) maintenance activities per annum	2014-15	On Track	
Water quality monitoring results are reported six monthly in an appropriate format that clearly demonstrates and explains progress in improving the waterways*	2013-17	On Track	Water quality monitoring is measured monthly but formally reported for the summer months. 2013 report is about to be released. The 2014 data has just been received.

\*Carry-over from previous years

## 2.8 Our Economy – Strong sustainable business sector and increased local employment

We will create a strong business sector that withstand financial downturn, and ensures local businesses achieve sustained growth and local jobs are available for the community.

### Budget Overview

Financial Performance 2014-15 Business Sector and Employment	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	1,922	2,078	(156)	9,821
Expenses	2,257	3,369	1,112	15,456
<b>Net Operating Result</b>	<b>(336)</b>	<b>(1,291)</b>	<b>955</b>	<b>(5,635)</b>
<b>Capital Expenditure</b>	<b>3,033</b>	<b>767</b>	<b>(2,266)</b>	<b>10,448</b>

### Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Track	Off Track	Deferred	Completed	Total
Special Rate Variation	2	2	0	0	4
Major Projects	4	3	1	2	10
Operational Action / Target	11	5	5	2	23
<b>Total</b>	<b>17</b>	<b>10</b>	<b>6</b>	<b>4</b>	<b>37</b>
<b>%</b>	<b>46%</b>	<b>27%</b>	<b>16%</b>	<b>11%</b>	<b>100%</b>

### Highlights

#### \$4 billion pipeline of investment proposals in Wyong Shire

There has been a significant increase in investment in the Shire with a range of private and public proposals underway or in the pipeline. This is attributed to a combination of renewed action on long dormant sites, expansion of existing developments and new residential, commercial and industrial proposals, which will create more jobs for Shire residents. Council has focused on innovation, flexibility and a partnership approach to work with landowners and investors to support and encourage more investment.

#### Wyong Council's Holiday Parks awarded

Council's Central Coast Holiday Parks received major recognition with Toowoona Bay Holiday Park winning the Silver Award in the Tourist and Caravan Parks category at the Hunter and Central Coast Tourism Awards. Since 2006, more than \$6 million has been invested into the four Council run parks, which have recorded a 30% increase in occupancy and continue to receive tourism awards for their facilities and service.

#### New economic blue print for Wyong Shire

Council endorsed a plan to transform the economy in Wyong Shire over the next 25 years, after considering submissions from a public exhibition of the draft during June. The new Wyong Shire Economic Development Strategy 2014-2039 (EDS) provides a framework to encourage diverse and sustainable economic development. It outlines a plan to establish the Shire as a growth centre and key part of the national economy.

### Lake Haven Cinema taking shape

Construction of the new Metro Cinema at Lake Haven progressed well with the walls and front panel put into place. The project is set for completion at Christmas time and will create 25 jobs. The \$6.7 million project includes the development of a new human services building. This will create an ongoing revenue stream for Council as well as more entertainment, services and local employment opportunities.



*Metro Cinema's façade gets painted in September*

### New infrastructure needed for exponential population growth

Wyong Shire will need to accommodate more residents than any other local government area in the region with a projected growth of 28% by 2031. This growth will strain existing infrastructure and double the number of houses needed to nearly 1,200 per year. Council is working on plans to create more affordable housing options and to expand housing options in the northern Shire areas.



*Wyong Shire was appointed as the Principal Certifying Authority on a 67 new dwellings at Hamlyn Terrace*

## Drainage works

Stage two of drainage works in Wyong CBD was completed, allowing more water to be collected and moved away from the town centre. These works pave the way for the new Aldi supermarket and The Art House.



The new drains are 3.6m compared with 90cm drains that were no match for heavy rainfall

## Performance

Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Property Development</b>			
<b>Special Rate Variation</b>			
Budgewoi town entry signage and landscaping (two locations) - subject to corporate branding project	2014-15	Off Track	
Long Jetty Masterplan implementation - embellish heritage listed existing jetties - lighting seating, viewing platforms, increasing useability	2014-15	On Track	
Halekulani Oval - relocation and upgrade of skate park	2014-15	Off Track	Off track due to skate strategy and Halekulani / Colongra potential land swap.
Toukley Town Centre Masterplan implementation - car park links to Main Road, upgrading three access points	2014-15	On Track	Design completed.
<b>Major Projects</b>			
7.003 - Develop deliverable concepts for the remaining Council owned Key Iconic Development Sites included in the Wyong Local Environmental Plan 2013	2013-17	On Track	Work in progress on four of the seven Council owned Iconic Sites: <ul style="list-style-type: none"> <li>• Oasis – Development application submitted</li> <li>• Short Street - Contracts exchanged for sale</li> <li>• Baker Park - Development scoping paper completed</li> <li>• Toukley Car park - Development partner discussions progressing following EOI.</li> </ul>
7.004 - Facilitate the delivery of the Warnervale Town Centre (WTC) entry road and finalise plans for the delivery of residential development and community services	2013-17	On Track	Tenders for the construction of WTC entry road completed and negotiations with the parties regarding S94 works in progress.

Action / Target	Year of Action	Q1 Status	Q1 Comments
7.007 - Prepare and submit a staged Development Application (DA) for the Oasis Site in Wyong by September 2014	2014-15	Completed	Staged 1 DA submitted in September for retail / commercial building and Stage 2 Masterplan.
7.008 - Prepare and submit a staged Development application for the Short Street Car park in The Entrance by September 2014	2014-15	Off Track	Delayed due to Contract for Sale and the need to prepare an Iconic Sites DA with the Purchaser. Due for completion by Q3.
7.009 - Prepare and submit a staged Development application for the Toukley Car park site by September 2014	2014-15	Deferred	Deferred to 2015-16 due to discussions with development partners.
7.010 - Adopt a masterplan for the Wyong Education and Business Precinct by September 2014	2014-15	Completed	Council approved the Masterplan in September and a Planning Proposal for additional height and uses will be submitted in October.
7.011 - Complete the development of the Lake Haven cinema development project by June 2015	2014-15	On Track	Metro Cinemas has reached lock-up stage and is on track to open prior to Christmas 2014.
Property Portfolio Strategy - Identification and planning for future development to create a revenue stream to off-set increase rates*	2013-14	Off Track	Property Portfolio Strategy implementation is progressing well, with over 700 properties reviewed, approval given to sell 40 non-core properties and future development potential to be reviewed for a further 300 properties.
Warnervale Town Centre (WTC) - Development of the WTC to support local community and future development*	2013-14	Off Track	Currently working towards finalising the entry road construction.
<b>Operational Activity</b>			
7.012- Adopt a masterplan for the Ourimbah Town Centre by August 2015	2014-15	On Track	Project Plan and Project Assistance Team approval completed.
Review Active River Foreshore and Baker Park Masterplan by June 2015*	2014-15	On Track	Development scoping paper completed for Baker Park and draft Memorandum of Understanding with adjacent owner.
Review The Entrance Town Centre Masterplan by June 2015 *	2014-15	Deferred	Not currently planned, due to several major projects to be delivered (e.g. Memorial Park refurbishment).
Finalise Amendment 1 to the Wyong Local Environmental Plan and Wyong Development Control Plan 2012*	2012-16	On Track	Amendment 1 Planning Proposal lodged with Department of Planning and Environment (DoPE) in August 2014.
Review of the Central Coast Regional Strategy*	2012-16	On Track	DoPE discussion paper issued in September 2014.
Complete and adopt the Pacific Highway / Alison Road Masterplan by March 2014*	2013-14	Deferred	Deferred based on lack of prioritisation by Roads and Maritime Services (RMS).
Commence the implementation of the Pacific Highway / Alison Road Masterplan by December 2013*	2013-14	Deferred	Deferred based on lack of prioritisation by RMS.
Commence the implementation of the high priority projects identified in the Killarney Vale Masterplan by June 2014*	2013-14	Deferred	The Plan is to be developed in 2014-15 with a target for implementation to be included in the 2015-16 Operational Plan.
Commence the implementation of the high priority projects identified in the Norah Head Masterplan by June 2014*	2013-14	Deferred	The Plan is to be developed in 2014-15 with a target for implementation to be included in the 2015-16 Operational Plan.



Action / Target	Year of Action	Q1 Status	Q1 Comments
Complete and adopt the Bateau Bay Masterplan by March 2014*	2013-14	Completed	
Commence the implementation of the high priority projects identified in the Bateau Bay Masterplan by December 2013*	2013-14	Off Track	Currently working with the DoPE on the approval process for zoning changes identified in the masterplan.
Complete the construction of Stage 1 of Frank Ballance Park*	2012-16	On Track	Project Plan, design and funding approval obtained for construction to start mid next year with completion in line with The Art House by December 2015.
Continue the tile replacement program at The Entrance*	2012-16	On Track	Stages 1, 2 and 3(a) completed, with Stage 3(b) to be completed by June 2015.
Continue to work with the Department of Planning and Infrastructure on the preparation of the Tuggerah Town Centre Masterplan - External Project*	2013-14	Off Track	Future year project.
New Business start-ups and relocations*	2013-17	On Track	Metro Cinemas at Lake Haven to open late 2014.
Management of two external organisations on their performance against funding agreements*	2013-17	Off Track	No current projects.
Build a long term (greater than 5 year) property development portfolio that will enable Council to roll out development projects in excess of \$5 million per annum*	2012-16	Off Track	Metro Cinemas at Lake Haven to open late 2014 at a project cost of \$6.7 million, with a 7.5% yield.
Establish a register of sites appropriate for development of aged housing*	2012-13	Off Track	Map of existing retirement villages and aged care facilities completed.
Make submissions and recommendations on development opportunities to leverage Councils financial position for Warnervale Airport by December 2012*	2012-13	Completed	
<b>Property Management</b>			
<b>Major Projects</b>			
Implement Councils' Property Strategy and Economic Development Strategy	2013-17	On Track	Implementation program is on target with a number of actions completed or well advanced: <ul style="list-style-type: none"> <li>• WSC Property Taskforce established and terms of reference under review.</li> <li>• Property Management System implemented and data population commenced. Project Control Group to be established.</li> <li>• Portfolio review well underway.</li> </ul>
<b>Commercial Enterprises</b>			
<b>Operational Activity</b>			
Holiday Parks - Implement the Marketing Strategy*	2012-16	On Track	Marketing actions undertaken include print market campaign and award presentation.
Holiday Parks - Undertake the key work for 2012-13 as identified in the new Business Strategy*	2012-13	On Track	Previously deferred and now rescheduled for 2014-15.
Holiday Parks - Undertake the key work for the current year as identified in the rolling works program*	2012-16	On Track	Rolling works have been amended and approval process currently being undertaken.
Holiday Parks - Financial surplus of \$1.5 million achieved by 2015-16*	2012-16	On Track	Year to date surplus is in line with forecasts.

\*Carry-over from previous years

## 2.9 Our Economy – *Advanced information communication technology*

We will support the region's growth and ensure businesses and residents are technologically connected and have access to hi-speed networks.

### Performance Summary

There are no actions / targets under *advanced information communication technology*.

Council's role in the delivery of this objective and its associated strategies is to advocate and observe / monitor the actions of the Federal Department of Broadband, Communications, and the Digital Economy, and the Central Coast Broadband Infrastructure Group on behalf of the Wyong Shire community.

## 2.10 Our Civic Leadership

- Government is conducted with openness and transparency involving the community in the decisions that affect it
- All three levels of government work closely together
- There is environmental, social and economic sustainability
- There is fiscal responsibility

### Budget Overview

Financial Performance 2014-15 Civic Leadership	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	83,583	82,658	925	126,465
Expenses	33,545	32,924	(621)	134,077
<b>Net Operating Result</b>	<b>50,039</b>	<b>49,734</b>	<b>304</b>	<b>(7,612)</b>
<b>Capital Expenditure</b>	<b>4,039</b>	<b>6,966</b>	<b>2,928</b>	<b>39,524</b>

Financial Performance 2014-15 Corporate	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	73,900	73,472	428	85,388
Expenses	(611)	(609)	2	(1,989)
<b>Net Operating Result</b>	<b>74,512</b>	<b>74,081</b>	<b>431</b>	<b>87,377</b>
<b>Capital Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Track	Off Track	Deferred	Completed	Total
Special Rate Variation	6	1	0	1	8
Major Projects	4	0	0	0	4
Operational Action / Target	61	4	6	4	75
<b>Total</b>	<b>71</b>	<b>5</b>	<b>6</b>	<b>5</b>	<b>87</b>
<b>%</b>	<b>81%</b>	<b>6%</b>	<b>7%</b>	<b>6%</b>	<b>100%</b>

### Highlights

#### Water supply hits sixty percent

Central Coast water supply levels reached 60%, a level only seen twice since 1994. This is largely due to the Mardi-Mangrove Link pipeline that allows vast amounts of water to be stored and transported. Conservation effort by the community and good rainfall were also important factors in the increased water levels.

#### Launch of eBooks wins Local Government Week Award

Council received the Highly Commended Award for Excellence in Communications at the Annual RH Dougherty Awards held during Local Government Week. The launch of e-books in Council's libraries achieved a great result in e-book take up and in attracting new library members, which was recognised by the award.

### **Wyong Shire Council named NSW Large Employer of the Year**

Wyong Shire Council took out the NSW Large Employer of the Year Award and was the only government finalist in the prestigious competition. Council was recognised for offering excellent training and employment related opportunities.

### **Paperless rates and water billing gives residents chance to win**

Shire ratepayers can now receive, review and pay their rates and water bills online with the introduction of two new online paperless billing services. Council teamed up with Australia Post and BPAY to offer online billing services to all residents and ratepayers through secure, easy to use online gateways.

### **Buttonderry Waste Cell**

The lining works on the new Buttonderry Waste Cell were completed. The 40,000 square metre cell can hold 1.1 million cubic metres of waste and will last for approximately seven years.



*The new waste cell at Buttonderry Waste Management Facility*

### **Council leading the way in Social Procurement**

Council hosted the Central Coast and Hunter Social Procurement and Economic Participation Forum to help organisations and government bodies make a positive difference to the community when purchasing their goods and services. Council has a policy that preferences local suppliers and supports procurement that has a positive social outcome like increasing local employment and economic development.

### **\$1.7 million sewer upgrade**

The construction of a new sewer pipeline at Noraville has begun as part of a \$1.7 million investment into sewer infrastructure in the Shire's north. The upgrades will minimise the risk of environmental and health damage caused by ageing infrastructure, and will increase the capacity of the sewer system.

### **Major refit boosts Central Coast water supply**

The security of the Central Coast water supply system was given a boost with the completion of a key piece of infrastructure at Ourimbah. The pump station at Ourimbah was refitted to relieve pressure from the Somersby Water Treatment Plant and to transfer water between areas more easily.

### **What's in a name?**

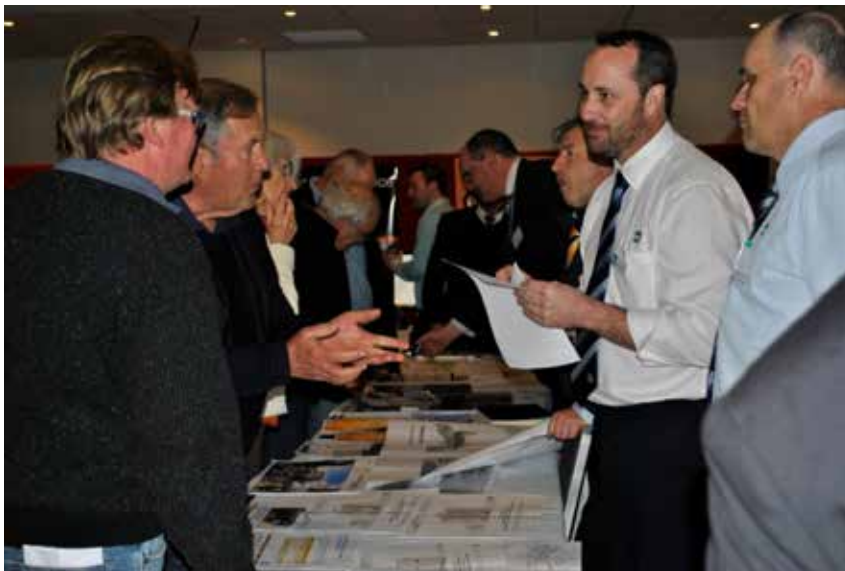
Council decided to undertake community consultation on whether the name 'Wyong Shire' best represents the identity of the whole of the Shire. It is part of a push to better position the Shire to attract more business, investment and jobs as well as reflect the rapidly changing nature of the area, by creating a strong, marketable 'place brand'.

### **Over regulation costs Council millions**

Council's water, sewerage and drainage services are regulated by two authorities – the NSW Office of Water and the Independent Pricing and Regulatory Tribunal. This over regulation will cost ratepayers around \$22 million in the four year pricing period between 2013-17. Council is lobbying the Minister for the Central Coast, the Hon. Rob Stokes MP, to discuss the financial disadvantage this causes.

### **Trees firmly on the agenda for Community Ward Forums**

The community chose trees and roads as important topics they wanted to discuss at the Community Ward Forums after being consulted on a range of subjects. In response Council staff conducted a presentation on trees, and roads and drainage. Residents also had the chance to ask questions and comment. For the first time, social media was used to engage residents and 2,640 people were reached through the online workshops and Q&A sessions.



*Council staff conducted workshops and Q&A sessions at the Community Ward Forums*

### **Celebrating Local Government Week**

Council used social media to shine the spotlight on the diverse range of services that local councils across NSW provide to their communities every day, such as libraries, lifeguards, recycling, roads, street lighting and stormwater management. Council took the opportunity to highlight its achievements such as correcting the operating deficit and addressing upcoming challenges like population growth.

## Canberra delegation

Council delegates travelled to Canberra to meet with Federal Ministers to discuss plans for economic and educational opportunities in the Shire. A meeting with Christopher Pyne showed that there was strong federal support for a university and education precinct at Warnervale.



The Canberra delegation gauge the level of federal support for an international university

## Performance

Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Finance</b>			
<b>Special Rate Variation</b>			
Finance technology upgrades to improve organisation productivity and efficiency and service quality	2014-15	On Track	Procure to Pay, Banking, Kronos, and Management Information System progressing as planned.
<b>Major Project</b>			
9.010 - All SRV projects are achieved as set out in Council's Strategic Plan	2013-17	On Track	On track to deliver as planned.
<b>Operational Activity</b>			
9.001 - Allocate \$10 million per annum to SRV Asset Backlog projects	2013-17	Completed	SRV items for 2014-15 have been allocated.
9.002 - Budget achieved with no more than a 5% negative variance on net result	2013-17	On Track	Q1 performance is ahead of target.
9.003 - Unrestricted current ratio >1.5**	2013-17	On Track	Meeting target for Q1.
9.004 - Debt service cover ratio >2.85**	2013-17	On Track	Meeting target for Q1.
9.006 - Rates, annual charges, interest and extra charges outstanding percentage <=5.0%**	2013-17	On Track	Meeting target for Q1.
9.007 - Building and infrastructure renewals ratio >100%**	2013-17	On Track	Meeting target for Q1.
9.008 - Asset maintenance ratio >=1.00**	2013-17	On Track	Meeting target for Q1.
9.009 - 80% of all organisational capital expenditure projects completed on time and within budget other than SRV (which is to be 100%)	2013-17	On Track	On track to deliver as planned.
9.012 - Develop a Council adopted four year program for the delivery of Council services against the Community Strategic Plan	2013-17	On Track	Strategic planning process for 2015-19 underway.
9.044 - Deliver a Council adopted 2013-14 Annual Report to the Office of Local Government by 30 November 2014	2014-15	On Track	Scheduled for adoption on 26 November 2014.
9.045 - Deliver a Council adopted 2015-16 Operational Plan by 30 June 2015	2014-15	On Track	Strategic planning process for 2015-16 underway.
Operating performance ratio >2.00%**	2014-18	On Track	Meeting target for Q1.

Action / Target	Year of Action	Q1 Status	Q1 Comments
Own source operating revenue ratio >85.00%**	2014-18	On Track	Meeting target for Q1.
Cash expense cover ratio >8.00%**	2014-18	On Track	Meeting target for Q1.
Infrastructure backlog ratio 0.02%**	2014-18	On Track	Meeting target for Q1.
Capital expenditure ratio >1.50%**	2014-18	On Track	Meeting target for Q1.
<b>Property Management</b>			
<b>Special Rate Variation</b>			
Disabled Toilet Level 4 Civic Centre*	2014-15	Completed	Completed on 29 September 2014.
Air-conditioner replacements - replace various air-conditioners based on recommendations from an audit carried out - Block B of Civic Centre carrier units	2014-15	Off Track	Project due for completion September 2015. Further detail on specifications required to improve end result.
Kitchenettes upgrades - upgrading of four kitchenettes (per annum) to meet legislative requirements	2014-15	On Track	Works to commence early 2015.
<b>Operational Activity</b>			
Review standard lease template to ensure compliance with contemporary commercial practice by December 2012*	2012-13	Off Track	Standard (precedent) lease under development. Lease summary template implemented and now completed for all leasing activity.
<b>Customer and Community Relations</b>			
<b>Special Rate Variation</b>			
Customer Request Management (CRM) System business process re-engineering - implementation of multi-media customer contact centre	2014-15	On Track	Project brief developed in consultation with Council's Information Management Unit.
Customer Request Management (CRM) System upgrade - develop and deploy three software modules to improve customer experience and internal response processes - the three modules are 1) Oracle Case Management Software, 2) Oracle Policy Automation and 3) Knowledge Management	2014-15	On Track	Complaints Management Framework developed. Request for quotation documents for software implementation underway.
<b>Operational Activity</b>			
Develop and conduct a Customer Survey Program by June 2017*	2012-16	On Track	Implementation plan developed.
75% customer satisfaction with service provided by Customer Contact*	2013-14	On Track	Annual survey to be completed in Q3.
Increase the range of self-help services available online to customers by June 2015*	2012-16	On Track	Not commenced.
<b>Information Management</b>			
<b>Special Rate Variation</b>			
9.041 - Information technology upgrades to improve organisation productivity and efficiency and service quality	2014-15	On Track	
<b>Major Projects</b>			
Corporate information systems and management upgrade	2014-15	On Track	This will continue to be a works in progress.
Wyong Shire Loyalty System*	2012-16	On Track	This will continue to be a works in progress.
<b>Operational Activity</b>			
85% of the organisations service requests are assessed within the required timeframes*	2013-17	On Track	Q1 figures achieved an overall result of 86.56%.
<b>Building Certification, Compliance and Health</b>			
<b>Special Rate Variation</b>			
Mobile technology - upgrade of existing devices including software for Building Certification, Compliance and Health Unit	2014-15	On Track	Currently scoping for electronic building inspection forms with the assistance of Council's Information Management Unit. Compliance checklists to follow. Vehicle mounts for tablets in Ranger vehicles also in progress.

Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Operational Activity</b>			
9.014 - <10% of saveable animals euthanised	2013-17	On Track	100% of saveable animals saved.
9.015 - Median processing time for all Complying Development Certificates (CDCs) <20 working days	2013-17	On Track	Year to date median processing times for CDCs is 14 days.
9.016 - Median processing time for all residential Development Applications (DAs) <25 working days	2013-17	On Track	Year to date median processing times for DAs is 14 days.
9.017 - 100% compliance with Council's Environmental Protection Authority (EPA) licencing requirements	2014-18	On Track	100% of environmental incidents have been reported to the EPA within the required timeframes.
9.018 - 400 On Site Sewage Management Systems (OSSMS) inspected annually to determine compliance with the relevant approvals and to minimise pollution of the Tuggerah Lakes catchment	2013-17	On Track	
9.038 - All compliance health complaints are actioned in accordance with the Service Standards Charter as adopted by Council	2014-15	On Track	All complaints are being actioned in accordance with the Unit's Service Delivery Charter.
9.039 - 90% of annual fire safety licences processed within the legislated timeframe	2014-15	On Track	
9.040 - All complaints received by Rangers are actioned in accordance with the Service Standards Charter adopted by Council	2014-15	On Track	All complaints are actioned in accordance with the Service Delivery Charter.
<b>Legal and Governance</b>			
<b>Major Projects</b>			
9.048 - Review Council policies to modernise and remove red tape	2014-15	On Track	
<b>Operational Activity</b>			
9.032 - The Annual Code of Conduct Complaints Report is presented to Council and the Office of Local Government within three months of the end of September each year	2013-17	Completed	
9.033 - All Public Officer requirements under the Local Government Act, the GIPA Act and the Privacy and Personal Information Protection Act are completed in accordance with legislative requirements and timeframes	2014-18	On Track	
Implement a comprehensive policy for the management of complaints	2013-14	On Track	
Improve compliance with statutory timeframes by 20% under the Government Information (Public Access) Act 2009*	2012-16	On Track	
Liaise with other nearby local councils to develop synergy in internal processes, to allow for seamless secondments of in-house solicitors between councils to meet unusual periods of demand*	2014-15	On Track	
<b>Human Resources</b>			
<b>Operational Activity</b>			
9.013 - Percentage of Permanent Staff Turnover is less than 10%	2013-17	On Track	Currently 1.5%
9.046 - Develop an Ageing Workforce Strategy by June 2015	2014-15	On Track	
9.047 - Reduce the LTIFR (Lost Time Injury Frequency Rate) for 2014/15 by 5% from the previous year	2014-15	On Track	LTIFR currently 5.17 for Q1.



Action / Target	Year of Action	Q1 Status	Q1 Comments
<b>Water and Sewer</b>			
<b>Operational Activity</b>			
9.019 - Global Reporting Initiative Indicator G4-EN3 - Energy consumption within the organisation - estimated total usage 110,213GJ	2013-17	On Track	Initial actuals for water are below target due to dryer weather but are expected to increase through the warmer wetter months to meet target expectations. Sewer and fuel consumption remain with target expectations.
9.020 - Global Reporting Initiative Indicator G4-EN8 - Total water withdrawal by source. Estimated quantity of water sourced from local water supplies (Wyong River/Ourimbah Creek) and transferred to Mardi Water Treatment Plant - target 17,000 mega litres	2013-17	On Track	Although initial production figures are low it is expected to increase as the summer / autumn season approaches due to increased loads and hotter weather.
9.021 - Global Reporting Initiative Indicator G4-EN10 - Percentage and total volume of water recycled and reused. The estimated quantity of tertiary treated recycled water that is produced and distributed for non-potable purpose - target 700 mega litres.	2013-17	On Track	The total quantity recycled to-date is below target however is expected to increase into the warmer months when demand increases.
9.022 - Global Reporting Initiative Indicator G4-EN22 - Total water discharge by quality and destination. The combined total estimated discharge of secondary treated effluent sent to ocean outfalls and tertiary treated effluent for non-potable purposes - target 14,000 mega litres	2013-17	On Track	Current cumulative treated water volume is below target however is expected to increase to target expectations in the summer / autumn months due to increasing holiday loads and possible wetter weather.
9.023 - 100% Compliance with Australian Drinking Water Guidelines (microbial and chemical guidelines values)	2013-17	On Track	No non-compliances within the quarterly period.
9.024 - Compliance with Environment Protection Licence concentration and load limits as per Office of Environment and Heritage Operating Licence in compliance with Independent Pricing and Regulatory Tribunal requirement	2013-17	On Track	No non-compliance for the quarterly period.
9.025 - Compliance with Drinking Water guidelines - microbiological (benchmark set by IPART 100%)	2013-17	On Track	No non-compliances within the quarterly period.
Implementation of revised operating strategy to maintain water quality, asset management and customer service in view of increasing population, asset age and regulatory changes*	2012-16	On Track	This work is being undertaken by the PCG associated with Council's Water and Sewer business review. Stakeholder and project management plans are being developed to meet project targets.
<b>Contracts and Project Management</b>			
<b>Operational Activity</b>			
9.026 - Project management costs for completed high range projects (those over \$1 million value) are less than 10% of total project costs	2013-17	Off Track	There was only one high range capital works project completed during the quarter - the Peninsula Point Bridge. This project involved a significant number of environmental, design and community negotiation matters.
9.027 - Project management costs for completed medium range projects (those over \$250,000 and less than \$1 million) are less than <12% of total project costs	2013-17	On Track	
9.028 - Project management costs for completed low range projects (those < \$250,000) are less than <15% of total project costs	2013-17	On Track	Average project management costs for completed low range capital works projects were less than 15% of total project costs.

Action / Target	Year of Action	Q1 Status	Q1 Comments
9.029 - Percentage of projects that are completed within the timeframe as agreed with the client >80%	2013-17	On Track	All projects were completed within the timeframe as agreed with the client.
9.030 - Percentage of projects that are completed within the budget as agreed with the client >80%	2013-17	On Track	100% of projects completed within the budget as agreed with client.
9.042 - In order to optimise the store's inventory, ensure that the total value of material in stock is <\$1 million	2014-15	On Track	Total value of material in stock less than \$1 million.
9.043 - The aggregate stock turnover rate at both depots, measured by value >4.5	2014-15	On Track	
<b>Waterways and Asset Management</b>			
<b>Operational Activity</b>			
9.031 - Meet Councils statutory obligations to emergency services annually	2013-17	On Track	Payments being made as per obligations.
9.049 - Review the current Shire Emergency Management Plan by June 2015	2014-15	On Track	
Develop 10 year plan for maintaining Rural Fire Service (RFS) buildings in place*	2012-16	On Track	
Deliver Flood Risk Management Plan for Northern Catchments and Lake Macquarie*	2012-16	Deferred	Grant funding not forthcoming.
Deliver Flood Risk Management Plan for Wallarah and Spring Creek*	2012-16	Deferred	Grant funding not forthcoming.
Deliver Flood Risk Management Plan for Wyong River*	2012-16	Deferred	Grant funding not forthcoming.
Deliver Ourimbah Creek Catchment Floodplain Risk Management Plan*	2012-16	Deferred	Grant funding not forthcoming.
<b>Commercial Enterprises</b>			
<b>Operational Activity</b>			
9.034 - At least 50% of domestic waste diverted from landfill annually	2013-17	On Track	49% diversion achieved. Strategies in place for further diversions.
9.035 - Global Reporting Initiative Indicator G4-EN23 - Total weight of waste collected by type and disposal method	2013-17	Deferred	Data on the number and type of waste receptacles for council operations is available, but data on the amount waste that is produced is unavailable.
9.037 - GPS installed into 274 vehicles by 30 June 2015	2014-15	Completed	285 GPS units installed in Council vehicles as at 22 October 2014.
9.050 - Complete construction and open the new administration building at Buttonderry Waste Management Facility by December 2014	2014-15	On Track	Construction due for completion by November 2014.
9.051 - Complete construction of Buttonderry Landfill Cell 4.3 on time and within budget by 30 September 2014	2014-15	Completed	Cell construction completed on time and within budget.
9.053 - 100% of domestic waste collection provided to registered premises with regular collection services annually	2014-15	On Track	100% domestic collection service provided to date.

Action / Target	Year of Action	Q1 Status	Q1 Comments
Develop and implement a program to move towards the NSW domestic waste diversion target of 66% resource recovery (or diversion from landfill) by 2014 by means of the following: <ul style="list-style-type: none"> <li>• Education</li> <li>• Awareness</li> <li>• Behavioural change programs</li> <li>• Additional process initiatives and landfill operations*</li> </ul>	2012-16	On Track	<ul style="list-style-type: none"> <li>• Have you recycled today Central Coast? education program currently running</li> <li>• 6 full page advertisements in Central Coast Express Advocate</li> <li>• Cinema advertising during school holidays</li> <li>• 80 advertisements on NBN television and full page editorial in August - Kidz on the Coast</li> <li>• 4 x Somersby Materials Recovery Facility / Buttonderry Waste Management Facility tours</li> <li>• 2 x shopping centre displays</li> <li>• 27 Remondis trucks have new "have you recycled today" stickers applied</li> <li>• 6 pre-school visits and 2 primary school visits (300 children)</li> <li>• Waste Wise Workshops - composting and worm farming, backyard chooks, organic gardening, permaculture, recycled kitchen garden (135 participants).</li> </ul>
Continue to explore opportunities through the Regional Waste Strategy between Gosford and Wyong*	2012-16	Deferred	Further discussions deferred.
Soil processing facility operating by January 2014*	2013-14	Off Track	Discussions continuing with potential partners.
Development Strategy for area 5 at Buttonderry Waste Management Facility*	2012-16	On Track	To commence early 2015.
Develop a strategic plan for alternative waste technologies*	2014-15	On Track	To be developed in 2015.
Develop a 10 year plan for maintaining Charmhaven Depot*	2012-13	Off Track	Implementation to be coordinated with Council's Property Management Unit.
Identify and implement options to generate profitable income from external sources (servicing of other fleet-provider's plant and equipment)*	2012-16	On Track	In progress.
<b>Development and Rezoning</b>			
<b>Operational Activity</b>			
9.036 - Streamline the certificate of compliance requirements under the Water Management Act by June 2017	2013-17	On Track	Internal processes improved to manage the growing number of applications. Preparing a Water and Sewer Land Development Manual to provide additional information to customers and the public.
9.054 - 85% customer satisfaction with Councils pre-development assessment and lodgement service based on annual customer surveys	2014-15	On Track	Draft survey questions and the customer data base are being prepared. Anticipated timeframe for completion of the survey is April 2015.

Action / Target	Year of Action	Q1 Status	Q1 Comments
9.055 - Review Council's rezoning application procedures by June 2015	2014-15	On Track	Draft report on Council's Fees and Charges for Planning Proposals has been prepared through this quarter. As the fees and charges align with the different phases of the Planning Proposal process, this will inform the drafting of a revised Rezoning Application Procedure document.

*\*Carry-over from previous years*

*\*\*Targets have been revised to align with Treasury Corporation's benchmarks*

## 2 Quarterly Budget Review Statement

### 3.1 Responsible Accounting Officer's Statement

#### Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulations 2005*.

It is my opinion that the Quarterly Budget Review Statement for Wyong Shire Council for the quarter ended 30 September 2014 indicates that Council's projected financial position at 30 June 2015 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Stephen Naven  
**Responsible Accounting Officer**

26 November 2014

## 3.2 Operating Result

### Consolidated

Financial Performance	Last Year Actual 2013-14 \$'000's	YTD Actual 2014-15 \$'000	YTD Budget 2014-15 \$'000	YTD Variance 2014-15 \$'000	Full Year Budget 2014-15 \$'000
Income (including capital)	243,215	172,197	171,303	894	258,173
Expenses	221,977	54,624	59,741	5,117	242,324
<b>Net Operating Result</b>	<b>21,238</b>	<b>117,573</b>	<b>111,562</b>	<b>6,011</b>	<b>15,849</b>
Less Income from Capital items	15,765	1,073	1,708	(635)	15,253
<b>Net Operating Result before capital income</b>	<b>5,473</b>	<b>116,501</b>	<b>109,854</b>	<b>6,646</b>	<b>596</b>

*Note: Budget above represents original adopted budget figures*

The Year To Date (YTD) operating result (including capital income) is favourable to budget by \$6.0 million, with income ahead of budget by \$0.9 million and expenditure under budget by \$5.1 million. The year to date surplus excluding capital income is favourable to budget by \$6.6 million.

Council's YTD financial results demonstrate achievement of sound financial management with a focus on tight fiscal control over expenditure through monthly budget reviews while continuing to deliver services against the Community Strategic Plan.

The favourable operating income variance relates to slightly higher than anticipated rates and annual charges revenue and the favourable expenditure variance relates to staff vacancies and timing differences with materials and contracts expenditures.

The detailed financial reports can be found on Attachments 4.1 through to 4.6 at the end of this document, while the following pages provide an analysis of the Q1 results.

### Income Analysis

Based on the result as at 30 September 2014, income (including capital) is above budget by \$0.9 million. Analysis of this variation is below.

Income from Continuing Operations	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	YTD Budget 2014-15 \$'000	YTD Variance 2014-15 \$'000	Full Year Budget 2014-15 \$'000
Rates & Annual Charges	142,129	150,467	149,223	1,244	149,580
User Charges & Fees	56,743	13,258	13,634	(376)	59,020
Interest and Investment Revenue	7,478	1,601	1,894	(293)	7,520
Other Revenue	5,484	1,456	968	488	4,179
Grants & Contributions Operating	15,616	4,310	3,869	441	20,594
Grants & Contributions Capital	15,765	1,073	1,708	(635)	15,253
Gain from the Disposal of Assets	-	33	7	26	2,027
<b>Total Income from Continuing Operations</b>	<b>243,215</b>	<b>172,197</b>	<b>171,303</b>	<b>894</b>	<b>258,173</b>

*Note: Budget above represents original adopted budget figures*

### Rates and Annual Charges

Rates & Annual Charges income is favourable year to date by \$1.2 million due to higher customer numbers than originally estimated. A budget variation has been proposed in this review to recognise actual customer income for the full year.

### User Charges and Fees

User Charges & Fees income is unfavourable against year to date budget by \$0.4 million predominantly due to timing differences associated with non-residential sewerage services and residential water charges, which are expected to correct across future billing cycles. Some permanent

differences within this category are proposed to be adjusted through this budget review, including adjustments related to the leasing of two of Council's childcare centres and additional income from upward trends in development applications.

### Interest and Investment Revenue

Interest & Investment Revenue is \$0.3 million unfavourable to budget due to lower than planned returns on investments (due to low interest rates). Please refer to section 3.4 Cash and Investments for further information on Council's cash management outcomes.

### Other Revenue

Other Revenue is favourable against budget year to date by \$0.5 million due to the recovery of rates and annual charges on rental properties and unplanned chargeable external works occurring related to local roads (partially offset by costs of external works).

### Grants and Contributions Operating

Operating Grants & Contributions income is also favourable compared to budget by \$0.4 million due to receipt of unplanned grants for Waste Less Recycle More and Litter Prevention programs.

### Grants and Contributions Capital

Capital Grants & Contributions income is \$0.6 million unfavourable compared to the year to date budget and is subject to timing of receipts predominantly associated with developer contributions (including cash and in-kind contributed assets) which is based on external development and often difficult to predict. This will continue to be monitored over future months.

### Gain from the Disposal of Assets

Gain from the Disposal of Assets is favourable \$26k year to date which relates to proceeds received from the sale of two Child Care centres. An adjustment is included in this Q1 Budget Review.

### Expenditure Analysis

Based on the result as at 30 September 2014, operating expenditure is under budget by \$5.1 million. Analysis of this variation is below.

Expenses from Continuing Operations	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	YTD Budget 2014-15 \$'000	YTD Variance 2014-15 \$'000	Full Year Budget 2014-15 \$'000
Employee Costs	74,077	16,931	20,082	3,151	83,061
Borrowing Costs	15,084	4,517	3,002	(1,515)	14,577
Materials and Contracts	41,600	8,736	11,277	2,541	50,763
Depreciation	55,511	13,857	14,013	156	56,052
Other Expenses	34,725	10,323	11,313	990	37,656
Loss from the Disposal of Assets	980	260	54	(206)	215
<b>Total expenses from Continuing Operations</b>	<b>221,977</b>	<b>54,624</b>	<b>59,741</b>	<b>5,117</b>	<b>242,324</b>

*Note: Full year budget above represents original adopted budget figures*

### Employee Costs

Employee Costs are favourable by \$3.2 million with year to date expenditure of \$16.9 million well below the budget of \$20.1 million. Employee costs are Council's largest expenditure type representing one third of operational costs. This variance is being driven by vacancies across council that have contributed to lower than planned salaries, wages, and on-costs including superannuation and payroll tax as well as savings in fringe benefits tax. Labour budgets have been thoroughly reviewed and adjustments have been proposed in this quarterly report.

## Borrowing Costs

Borrowing costs are unfavourable compared to budget by \$1.5 million due to timing differences in budget phasing of loan interest within the Water and Sewer Funds. Full year borrowing cost budgets are correct and realignment of budget phasing has been included in proposed adjustments to this report.

## Materials and Contracts

Materials and Contracts year to date actual expenditure of \$8.7 million is below budget estimates across Council by \$2.5 million compared to year to date budget of \$11.3 million. This variation is predominantly the result of timing differences associated with large projects such as the Central Coast Regional Airport and town centre planning and management as well as smaller projects related to community and cultural programs. Delivery programs and budget phasing has been reviewed and changes are proposed in Attachment 4.5.

## Depreciation

Year to date depreciation is slightly favourable against budget by \$0.2 million. Following final asset capitalisations in June 2014, a review of phasing and some general realignment of depreciation budgets have occurred for 2014-15 and proposed changes included in this report, with no change to the full year budget of \$56.1 million.

## Other Expenses

Other expenses are favourable for the year by \$1.0 million based on actual expenditure of \$10.3 million compared to budget \$11.3 million. This variation mostly relates to timing differences between actual expenditure and budget phasing for legal and governance costs.

## Loss from the Disposal of Assets

Loss from the disposal of assets is unfavourable by \$0.2 million related to the demolition and subsequent write-off of the Memorial Hall building in Wyong that occurred in July. The demolition costs were also included as a cost of disposing of the asset. Budget adjustments for this are included in proposed changes in this quarterly review.

## By Fund

Net operating results before capital grants and contributions at a consolidated level resulted in a year to date favourable variance to budget of \$6.6 million attributed to each Fund as follows:

- General Fund \$8.0 million favourable variance;
- Water Fund \$1.4 million unfavourable variance; and
- Sewer Fund no variance

Net Operating Result By Fund	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	Original Full Year Budget 2014-15 \$'000	Proposed Changes 2014-15 \$'000	Projected Full Year Budget 2014-15 \$'000
General Fund	15,472	86,120	6,896	(206)	6,690
Water Fund	(5,846)	10,743	(2,400)	316	(2,084)
Sewer Fund	(4,153)	19,638	(3,900)	(61)	(3,961)
<b>Net operating result before capital income</b>	<b>5,473</b>	<b>116,501</b>	<b>596</b>	<b>49</b>	<b>645</b>
General Fund	25,507	86,565	18,210	471	18,681
Water Fund	(1,911)	10,995	489	316	805
Sewer Fund	(2,358)	20,013	(2,851)	(60)	(2,912)
<b>Net operating result including capital income</b>	<b>21,238</b>	<b>117,573</b>	<b>15,848</b>	<b>726</b>	<b>16,574</b>



## General Fund

The year to date net operating result before capital income for General Fund is \$86.1 million compared to a year to date budget of \$78.1 million producing a favourable variation of \$8.0 million. The most significant variations relate to:

- Operating Grants and Contributions revenue favourable by \$0.5 million primarily due to receipt of unplanned grants for Waste Less Recycle More.
- Employee costs favourable \$3.4 million due to lower than anticipated salaries, wages and on-costs attributed to vacancies. Council budgets are based on the assumption that all positions are occupied and adjustments to budgets have been included in this quarterly review.
- Materials and contracts (including internal items) are favourable \$2.2 million due to timing differences for costs and delivery associated with large projects including the Central Coast Regional Airport and town centre planning and management. Adjustments to project expenditures have been included in proposed budget changes in this report on Attachment 4.5.

## Water Supply Authority (WSA)

The year to date operating result before capital income for the WSA (Water and Sewer Funds) is a surplus of \$30.4 million compared to a budget surplus of \$31.8 million producing an unfavourable variation of \$1.4 million. The most significant variations relate to:

- User Charges income unfavourable by \$1.0 million, offset by Annual Charges income favourable by \$0.8 million.
- Borrowing costs unfavourable by \$1.5 million.

Operating deficits in the WSA impact the overall consolidated result of Council. The original budget result for WSA for 2014-15 was a deficit of \$6.3 million. Proposed budget changes in this Q1 review are identified by category on the Budget Review Statement at Attachment 4.6 and improve the result by \$255k for WSA (combined Water and Sewer Fund changes).

For more details on each Fund please refer to the sections below on the Water Fund and Sewer Fund.

## Water Fund

The year to date net operating result before capital income for Water Fund is a surplus of \$10.7 million compared to a budget surplus of \$12.1 million producing an unfavourable variation of \$1.4 million. The most significant variations relate to:

- User Charges and Fees income unfavourable by \$0.5 million due to timing differences associated with water carter income and residential water usage lower than expected. A proposed budget adjustment has been included in this quarterly review to reduce the water carter usage budget to reflect anticipated full year projections.
- Borrowing Costs are unfavourable by \$1.5 million year to date as a result of differences in the timing of loan repayments. Corrections to phasing are proposed in this quarterly review with no change to full year budget.
- Other Operating Expenses are favourable by \$0.3 million year to date due to savings in utility costs following a sustained effort to reduce energy consumption across operations.

## Sewer Fund

The year to date net operating result before capital income for Sewer Fund is a surplus of \$19.6 million aligned to budget expectations. However, there are a number of variations that offset to produce this result. The most significant variations relate to:

- Annual Charges favourable by \$0.5 million due to final customer numbers being higher than budgeted. A proposed budget adjustment has been included in this review and will increase the full year budget to reflect the most recent customer base.
- User charges unfavourable by \$0.5 million as a result of timing differences between the phasing of the budget and billing cycle associated with non-residential sewerage service charges. These timing differences are expected to resolve themselves by the second quarter.

Council has commenced an operational review to identify potential changes to processes and procedures that may deliver efficiency gains and cost saving improvements.

### By Function – Business Activity

Net operating results by reportable Business Activity are shown in the following table.

Net Operating Result (before capital income)	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	Original Full Year Budget 2014-15 \$'000	Proposed Changes 2014-15 \$'000	Projected Full Year Budget 2014-15 \$'000
By Function					
Waste Management	12,995	28,373	9,322	(2,757)	6,565
Holiday Parks	1,268	282	1,173	(2)	1,171
Care and Education	(729)	117	(420)	647	227

*Note: Figures exclude Taxation Equivalent Payments*

### Waste Management

The year to date operating result (before capital income) for Waste Management is a surplus of \$28.4 million against a budget of \$27.5 million, a favourable variation of \$0.9 million. Variations relate to the following:

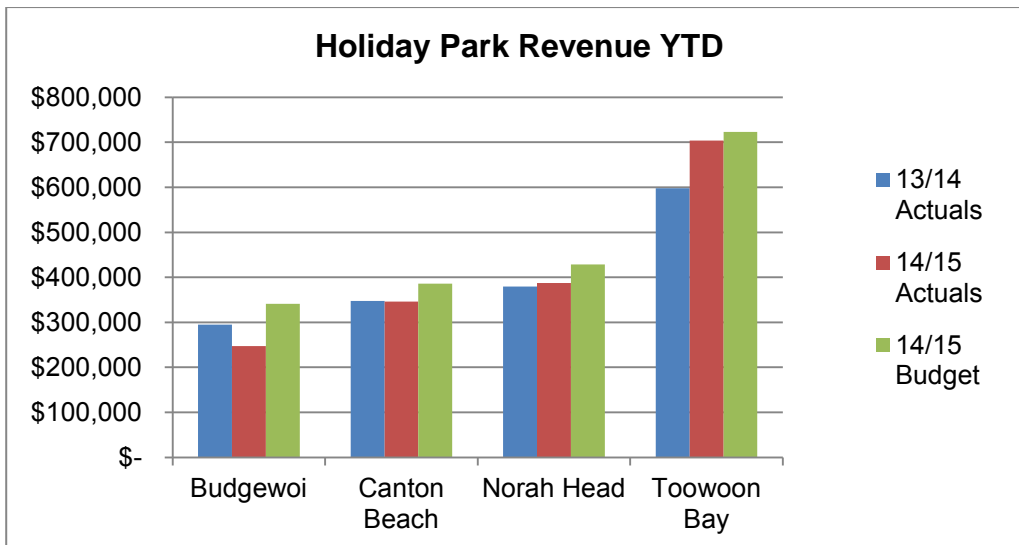
- Tipping Fees \$0.6 million favourable primarily as a result of favourable negotiations with major commercial tipping businesses. This is partially offset by an associated increase in State government levies (\$0.4 million unfavourable)
- Operating Grants \$0.3 million favourable as a result of payments received under of the Waste Less Recycle More funding arrangements.
- Materials & Contracts favourable \$0.3 million due to green waste tonnages, and therefore processing costs, being lower than expected and this is anticipated to reverse during the spring and summer seasons.

As a result of the Carbon Tax Repeal, Council has refunded approximately \$22 per household. This, together with the related reduction of tipping fee rates will have an unfavourable impact of \$2.3 million on the 2014-15 Waste Management operating result. This has been included in the list of proposed budget variations in this review.

### Holiday Parks

The year to date net operating result (before capital income) for Holiday Parks is a \$282k surplus compared to year to date budgeted surplus of \$59k, producing a favourable variation of \$223k. Variations relate to the following:

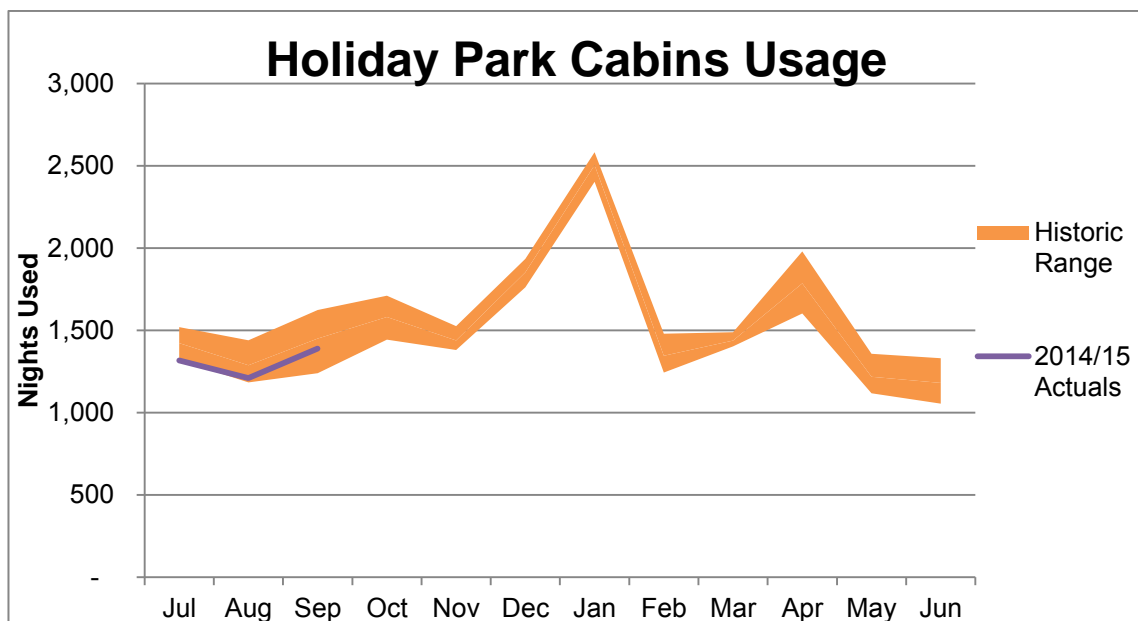
- Revenue is unfavourable by \$194k and is itemised by park on the graph below. This variance relates to timing of income across peak and non-peak seasons and is expected to correct over the balance of the year.

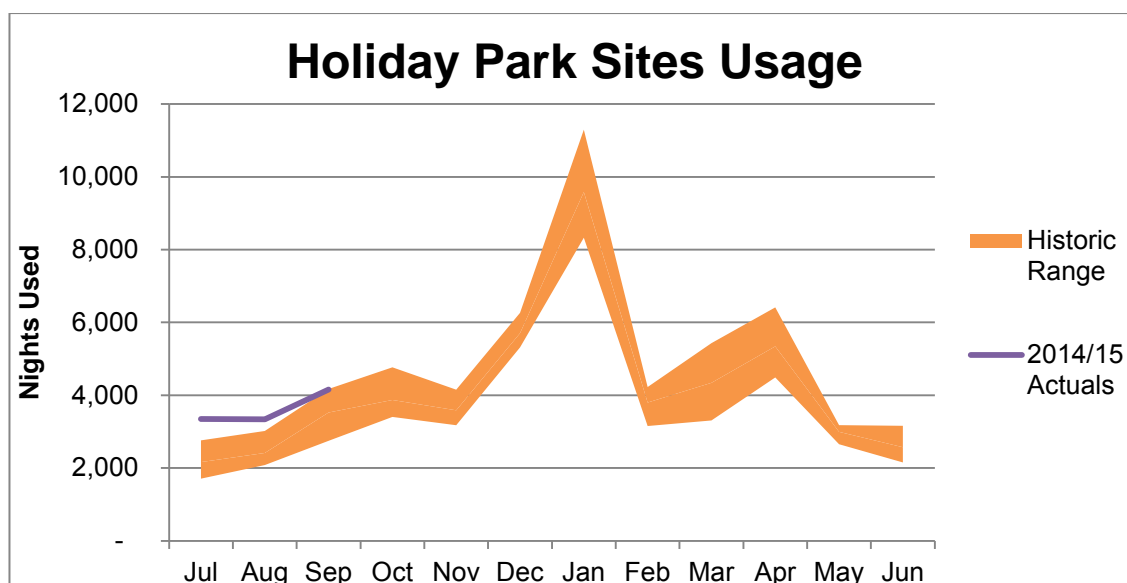


- Materials and Contracts are favourable by \$306k due to lower than anticipated spending on minor plant and equipment and reactive maintenance activities. Maintenance activities are expected to increase through the peak season and beyond. Identified timing differences and changes to budget phasing have been proposed as part of this review.
- Other Operating Expenses are favourable by \$114k due to reduced government levies and lower than expected commission payments being made to the park management entity as a result of lower returns. There are also YTD savings in electricity costs that are expected to be offset during the upcoming peak season.

According to Destination NSW (June 2014) research on Travel to Central Coast indicates that holiday or leisure nights were down to 49.4% for the year ended June 2014, compared to 51.2% for the year ended June 2013. Research also showed that staying with friends or relatives is the most popular accommodation used for nights in the region at 50.9%.

The year to date (September) cabin nights are down by 60 nights (1.5%) compared to the same period last year, however powered sites have increased by 1,035 nights (10.5%). This trend is provided on the graphs below:





Marketing initiatives for holiday parks conducted during Q1 relate to the following:

- All four of the Central Coast Holiday Parks (CCHP) were finalists in this year's CCIA NSW (Caravan and Camping Industry Association of NSW) awards of excellence.
- Midyear specials continued. These have been promoted via the CCHP website, e-newsletters, social media, print advertising, and on display posters at parks and Council's Customer Contact locations. In addition the specials were posted on the Holiday With Kids Facebook page.
- Print advertising in various publications such as NRMA, The Senior, Holiday With Kids, NSW Fishing, Out & About with Kids, also via online advertising.
- CCHP advertising banners were featured on the Caravan and Camping website.
- Toowoomb Bay Holiday Park was awarded a Silver Winner in the 2014 Hunter/Central Coast Awards for Excellence in Tourism and they have been nominated in the annual Central Coast Industry Awards NSW Awards of Excellence.

### Care and Education

The year to date operating result for Care and Education is a surplus of \$117k compared to a year to date budgeted deficit of \$111k producing a favourable variation of \$228k.

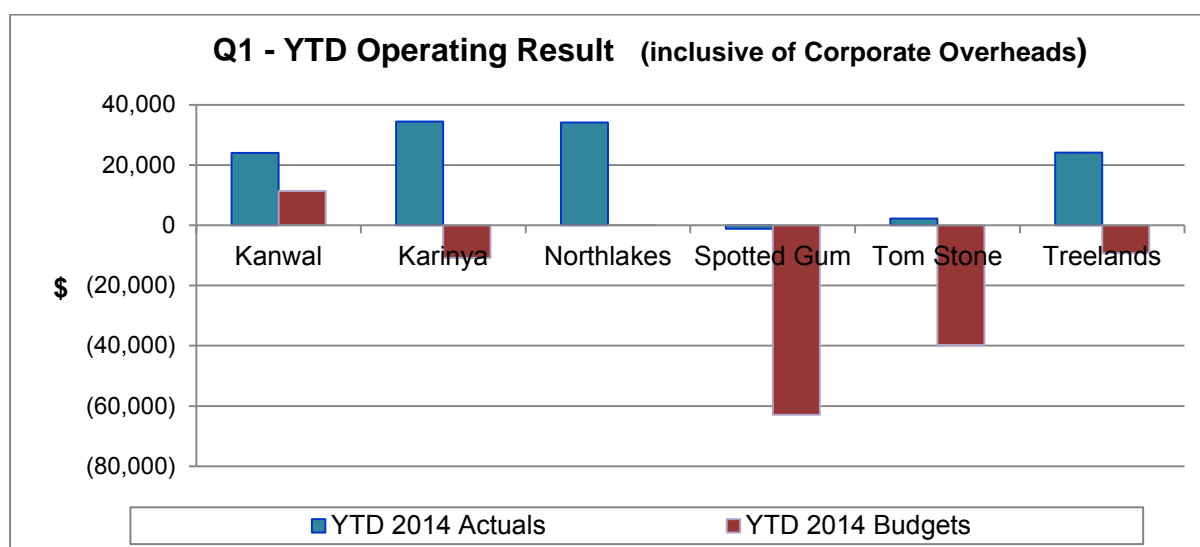
Care and Education Operating Results are as follows:

Financial Performance - Care & Education Year to Date September 2014	YTD Actual \$'000	YTD Budget \$'000	Full Year Budget \$'000	Q1 Proposed Full Year Budget \$'000
Operating Income (excluding capital items)	976	1,262	5,162	3,967
Operating Expenses	738	1,154	4,673	3,121
Management Overheads	24	25	97	93
<b>Net Operating Result before Corporate Overheads</b>	<b>214</b>	<b>83</b>	<b>391</b>	<b>753</b>
Corporate Overheads	97	194	811	526
<b>Net Operating Result after Corporate Overheads</b>	<b>117</b>	<b>(111)</b>	<b>(420)</b>	<b>227</b>
<b>Net Operating Result after Corporate Overheads (excluding Spotted Gum &amp; Tom Stone centres)</b>	<b>116</b>	<b>(8)</b>	<b>(12)</b>	<b>227</b>

Following an expression of interest process in late 2013, Council conducted a tender process in 2014 whereby the operation of two of the child care centres, Spotted Gum and Tom Stone, were transferred to an external party on 30 June 2014. This transfer resulted in proceeds of \$25k being received in July 2014 and lease agreements entered into for a period of 10 years.

The current budget for 2014-15 includes Council operating six childcare centres. Proposed budget adjustments in this report include the removal of the budgets associated with Tom Stone and Spotted Gum (no longer operated by Council), along with other efficiencies identified in the remaining four centres managed by Council.

The below graph demonstrates the operating result for each centre for the first quarter of the financial year.



Utilisation rates throughout 2014-15 are being monitored closely and staffing adjusted to ensure child to staff ratios are met whilst ensuring optimal allocation of staff through our Care and Education Centres.

Due to the flexibility of children's attendance and current vacancies for the July to September quarter there were 1,073 discretionary hours of leave taken across the service that were not required to be replaced by casual staff as existing rosters were managed to meet legislative requirements, resulting in salaries and wages savings for the quarter.

Care and Education Centres average utilisations for the quarter were as follows:

- Kanwal 71% - 59 licensed places
- Karinya 92% - 39 licensed places
- Northlakes 86% - 45 licensed places
- Treelands 68% - 39 licensed places

### 3.3 Capital Expenditure

Capital expenditure to 30 September 2014 was \$12.6 million, compared to a year to date budget of \$20.3 million and represents 12.8% of the full year annual budget of \$98.5 million.

It is typical to find that the first half of the year's capital expenditure is a period of lower expenditure due to the need to investigate, design and commence new works and Council's capital budgets are phased accordingly.

Capital expenditure by fund for Q1 is summarised below.

Capital Expenditure	Last Year Actual 2013-14	Original Budget 2014-15	Approved Changes Continuation Projects	Annual Budget 2014-15	Proposed Changes Q1 2014-15	Projected Full Year 2014-15	YTD Actual / Annual Budget 2014-15
By Fund	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%
General Fund	52,385	66,942	500	67,442	713	68,155	13.3%
Water Fund	18,270	11,071	-	11,071	(145)	10,926	21.2%
Sewer Fund	5,857	22,080	(2,080)	20,000	(2,007)	17,993	6.5%
<b>Total capital expenditure</b>	<b>76,511</b>	<b>100,093</b>	<b>(1,580)</b>	<b>98,513</b>	<b>(1,439)</b>	<b>97,074</b>	<b>12.8%</b>

A financial report of capital expenditure by Council Service is detailed in Attachment 4.7 of this report.

Council's capital expenditure program is constantly being reviewed to better understand and respond to delays, variation to estimates, phasing, changed priorities, weather, availability of support funding and related developments, or other factors. During Q1 a review of capital projects was undertaken and resulted in a proposed reduction of \$1.4 million to the full year capital expenditure budget. The changes are as a result of savings on estimated costs and delays or deferrals in proceeding with some projects. \$1.4 million represents a reduction of 1.5% to the capital program and will see the annual budget revised to \$97.1 million.

A summary of capital expenditure by Council Service is detailed in Attachment 4.7 of this report and shows that the majority of capital expenditure in 2014-15 is allocated to Roads and Drainage works, Water and Sewer projects and Community Partnerships and Planning, including the Art House and Alison Homestead re-build.

A summary of the proposed changes is provided in Attachment 4.8 Proposed Capital Expenditure Amendments.

#### Significant Capital Projects

The following table shows full year expenditure on Council's significant 2014-15 capital projects, which are those projects with an annual budget over \$1.5 million.

Project	YTD Actual 2014-15	Original Budget 2014-15	Approved Changes Continuation Projects	Annual Budget 2014-15	Proposed Changes Q1 2014-15	Projected Full Year 2014-15	YTD Actual / Annual Budget 2014-15
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%
Wyong South Sewer Treatment Plan Augmentation Stage 4	38	10,000	(4,500)	5,500	-	5,500	1%
Art House	(82)	9,717	-	9,717	(1,777)	7,940	-
Lake Haven Cinemas	1	6,700	-	6,700	-	6,700	0%
Plant and Fleet Renewals	337	5,107	-	5,107	-	5,107	7%
WSC Contribution to GCC for Joint Water Capital Projects (year-end equalisation)	0	2,437	246	2,683	-	2,683	0%
Replace Sewer Vacuum Stations WS29 & WS30	10	2,100	-	2,100	(950)	740	0%
Construction and Lining of Cell 4.3 Buttoderry Waste Management Facility	1,079	2,011	-	2,011	(148)	1,863	54%
Norah Head Boat Ramp	167	1,738	-	1,738	112	1,850	10%
Sewer Pump Station T8 rebuild at Norah Head	11	1,700	-	1,700	-	1,700	1%
Ashton Ave The Entrance Road and Drainage Upgrade	84	1,600	-	1,600	(20)	1,580	5%
Magenta Shared Pathway	11	1,500	-	1,500	(1000)	500	1%
Wyong CBD Drainage	890	-	541	541	150	691	165%
Panorama / Hobson Aves Charmhaven Road and Drainage Upgrade	59	-	1,522	1,522	570	2,092	4%
Strategic Land Purchases	3,002	-	-	-	7,000	7,000	-

### Special Rate Variation (SRV) projects

2014-15 is Year 2 of Council's IPART approved Special Rate Variation (SRV). The additional rate income from the SRV is being used to reduce Council's asset infrastructure backlog. Council is allocating \$10 million per annum to SRV projects.

Council allocated the funding to projects in accordance with its Asset Management Strategy and will review these allocations annually as part of Strategic Plan development.

As a majority of the projects are in the planning phase expenditure will increase in the second half of the year.

Progress comments for each SRV project are included in Section 1 of this Report. The table below provides a financial summary by unit for approved 2014-15 SRV projects. Council remains committed to addressing the asset backlog and ensuring assets are at a satisfactory standard for use.

In the Roads and Drainage Unit there is a proposed increase of \$1.5 million, which predominantly relates to three projects being continued from 2013/14 design processes. The first is Berkeley Road Berkeley Vale \$700k, the second is Panorama Ave / Hobson Road Charmhaven \$570k and the third project is Dooralong Road Lemon Tree \$150k. The remaining \$89k increase is a number of small adjustments to nine other Road projects.

The \$32k reduction in Property Development is a public art project at Long Jetty that is no longer progressing.

While the annual budget for SRV projects is proposed to increase to \$11.9 million as a result of Q1 amendments, based on historical trends it is anticipated that in Q2 and Q3 Reviews the budget for SRV projects will be bought back to the \$10 million per annum allocation as a result of project savings and deferrals due to weather and other factors. SRV projects will continue to be closely monitored to ensure Council meets its commitment to reducing the asset infrastructure backlog.

Project	YTD Actual 2014-15	Original Budget 2014-15	Approved Changes Continuation Projects	Annual Budget 2014-15	Proposed Changes Q1 2014-15	Projected Full Year 2014-15	YTD Actual / Annual Budget 2014-15
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%
Roads and Drainage	1,495	7,892	69	7,961	1,509	9,470	18.8%
Property Management	26	810	40	850	-	850	3.0%
Property Development	5	445	165	610	(32)	578	0.8%
Finance	8	420	-	420	-	420	1.9%
Information Management	1	210	-	210	-	210	0.3%
Customer and Community Relations	-	100	-	100	-	100	0.0%
Open Space and Recreation	7	100	-	100	-	100	6.5%
Community Partnerships and Planning	-	85	-	85	-	85	0.0%
Building Certification, Compliance and Health	-	40	-	40	-	40	0.0%
<b>Total</b>	<b>1,540</b>	<b>10,102</b>	<b>274</b>	<b>10,377</b>	<b>1,477</b>	<b>11,854</b>	<b>14.8%</b>



### 3.4 Cash and Investments

#### Cash Flow

Cash flows during the quarter were managed through maturities and investments in new term deposits, with a net inflow of cash and term deposits of \$9.2 million for the quarter.

Closing cash and investments were \$155.9 million, consisting of transactional accounts at \$1.3 million (net of un-presented cheques but excluding un-receipted deposits), cash at call of \$12.6 million and investment securities of \$142.0 million.

#### Cash and Investments

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2005), Council's Investment Policy, the Ministerial Investment Order issued February 2011 and Division of Local Government Investment Policy Guidelines published in May 2010.

Council's investments (comprised of deposit accounts and term deposits) continue to be conservatively managed to ensure that value is added to the fixed interest portfolio. The value of investment securities and call deposit accounts excluding transactional accounts, at 30 September 2014 was \$154.6 million. Returns for the year were 4.18%, which is above the BBSW benchmark of 2.63%, with Council investments mainly in term deposits.

Total net return for the quarter ending September 2014 was \$1.4 million consisting of interest earnings only, resulting in a negative variance of \$0.2 million compared to the adopted budget of \$1.6 million.

Although a conservative approach is taken when reinvesting term deposits, yields have declined due to the drop in cash rate to 2.50% and the introduction of BASEL III measures. Council has reacted by investing in smaller credit worthy institutions such as Credit Union Australia, Members Equity Bank and Rural Bank, within the investment guidelines, to improve its investment yield.

Council's cash and investment holdings at the end of Q1 are shown in the following table:

Cash and Investment Balances as at 30 September 2014	\$'000
Petty cash	14
Cash held by S355 Committees	623
Cash at bank less un-presented cheques	671
<b>Total Cash on Hand</b>	<b>1,308</b>
Cash at call – Cash Management	12,554
Investments in term deposits and bonds	142,043
<b>Total Investment Portfolio</b>	<b>154,597</b>
<b>Closing Cash and Investments</b>	<b>155,905</b>

Breakdown by investment class as at 30 September 2014:

Investment Class	Balance 30 September \$'000	Return YTD \$'000	Return YTD %
Cash at Call	12,554	113	2.84%
Term Deposits	142,043	1,311	4.07%
<b>Closing Investment Portfolio</b>	<b>154,597</b>	<b>1,424</b>	<b>3.93%</b>
<b>Benchmark BBSW</b>			<b>2.63%</b>

## Loans

Borrowings reduced in Q1 due to loan principal repayments. As at 30 September 2014, Council's Weighted Average Cost of Debt is 6.84% with a Weighted Average Maturity of 9.0 years. The drop reflects the relative reduction of high-cost borrowings compared to recent subsidised borrowings through the Local Infrastructure Renewal Scheme (LIRS).

Council was successful in its application for LIRS 3 covering Sewerage capital works for \$5.9 million. It is expected that the funds will be drawn down prior to commencement of capital works in Q3. The cost of this new borrowing is subsidised by the NSW government to accelerate 'shovel-ready' vital infrastructure.

Borrowings	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	Full Year Projection 2014-15 \$'000
Current	11,368	11,133	11,368
Non-Current	172,672	170,664	167,726
<b>Closing Borrowings</b>	<b>184,040</b>	<b>181,797</b>	<b>179,094</b>
Borrowing	3,000	-	5,900
Redemption	(10,847)	(2,243)	(10,846)

### 3.5 Key Performance Indicators

Each year financial performance is measured against standards set by the Office of Local Government (OLG) as published in the Local Government Code of Accounting Practice and Financial Reporting. The indicators in the table below are the current industry benchmarks and the final results are published in the annual Financial Statements.

Indicator	Measure	OLG Target	Actual 2013-14	Council Target 2014-15	Trend 2014-15
Operating Performance Ratio	$\frac{\text{Operating Revenue (excl capital income)} - \text{Operating Expense}}{\text{Operating Revenue (excl capital income)}}$	> 0.00%	2.92%	> 2.00%	✓
Own Source Operating Revenue Ratio	$\frac{\text{Operating Revenue} - \text{all grants and contributions}}{\text{Operating Revenue}}$	> 60.00%	87.11%	> 85.00%	✓
Unrestricted Current Ratio	$\frac{\text{Current assets} - \text{external restrictions}}{\text{Current liabilities less specific purpose liabilities}}$	> 1.50	1.56	> 1.50	✓
Debt Service Cover Ratio	$\frac{\text{Operating Result (before interest, depreciation, amortisation)}}{\text{Principal repayments} + \text{Interest Costs}}$	> 2.00	3.17	> 2.85	✓
Rates, Annual Charges, Interest and Extra Charges Outstanding Percentage	$\frac{\text{Rates, Annual and Extra Charges and Interest Outstanding}}{\text{Rates, Annual and Extra Charges and Interest Collectible}}$	<= 5.00%	5.22%	<= 5.00%	✓
Cash Expense Cover Ratio	$\frac{\text{Cash and Cash Equivalents (incl term deposits)}}{\text{Cash Flows from Operating and Financing Activities}} \times 12$	> 3.00	8.65	> 8.00	✓
Building and Infrastructure Renewal Ratio	$\frac{\text{Asset Renewals (Building and Infrastructure)}}{\text{Depreciation} + \text{Amortisation} + \text{Impairment}}$	100.00%	100.33%	>100.00%	✓
Infrastructure Backlog Ratio	$\frac{\text{Estimated costs to bring assets to satisfactory condition}}{\text{Total value of Infrastructure}}$	<= 0.02%	0.02%	0.02%	✓

Indicator	Measure	OLG Target	Actual 2013-14	Council Target 2014-15	Trend 2014-15
Asset Maintenance Ratio	<u>Actual Asset Maintenance</u> Required Asset Maintenance	>= 1.00	1.00	>= 1.00	✓
Capital Expenditure Ratio	<u>Annual Capital Expenditure</u> Annual Depreciation	> 1.10	1.43	> 1.50	✓

### 3.6 Contracts and Other Expenses

#### Major Contracts

The following major contracts were entered into by Council during Q1:

Contract	Contractor	Contract Detail and Purpose	Contract Value	Commencement Date	Duration of Contract (months)	Budgeted Yes/No
175061	Ipower Solutions Pty Ltd	Developing Headworks Database and WDTF Application	\$226,983	14/12/2010	69	Yes
188604	Parsons Brinkerhoff	Concept and Detailed Design for the Augmentation of Wyong South Sewage Treatment Plant (STP)	\$728,830	19/10/2011	51	Yes
196431	Knightguard Protection Services Pty Ltd	Provision of Security Services various Council Facilities - The Entrance Town Centre - Part 1	\$649,631	05/12/2011	40	Yes
201208	ADZ Cleaning Services Pty Ltd	Provision of Cleaning Services at Council various facilities	\$991,816	23/12/2011	42	Yes
224705	Waste Processing Solutions	Dewatering of Sludge Lagoons from Four Sewage Treatment Plants and Mardi Water Treatment Plant for a 3 year period	\$1,275,000	23/07/2014	36	Yes
235478	Collective Civil Pty Ltd	Construction of GPT at Waltwater Creek (Lions Park), Long Jetty	\$255,268	17/02/2014	4	Yes
235485	Poles and Underground	Relocation of Poles, The Ridgeway, Tumbi Umbi	\$151,647	01/09/2013	9	Yes
235534	McNamee Constructions Pty Ltd	T006 Noraville Sewer Rising Main Partial Replacement	\$1,186,192	01/07/2013	19	Yes
235544/6	Fulton Hogan Pty Ltd	Supply and Lay Asphaltic Concrete Works/Bituminous Spray Sealing	\$14,500,000	29/09/2014	10	Yes
235974	Phillips Marler	The Entrance Memorial Park	\$220,188	04/03/2014	9	Yes
236706	Better Concrete Products Pty Ltd (BCP)	Manufacture and Delivery of Precast Concrete Culvert Units for Wyong Town Trunk Drainage	\$1,038,707	04/02/2014	16	Yes

Contract	Contractor	Contract Detail and Purpose	Contract Value	Commencement Date	Duration of Contract (months)	Budgeted Yes/No
239591	Security Worx Australia	Provision of Security Services various Council Facilities - The Entrance Town Centre - Security Worx - Part 2	\$165,614	01/12/2013	16	Yes
240716	PS Solutions Pty Ltd	Design for Retrofitting the South Tacoma Vacuum Sewerage System with a Low Pressure Sewerage System	\$241,532	22/09/2014	7	Yes
241782	Nowra Chemical Manufacturers Pty Ltd	Manufacture, Supply and Delivery of Bulk Liquid Aluminium Sulphate to Mardi Water Treatment Plant	\$842,704	01/08/2014	48	Yes
241789	Sibelco Australia Limited	Purchase Manufacture, Supply and Delivery of Bulk Hydrated Lime to Mardi Treatment Plant	\$432,000	01/08/2014	48	Yes
241803	Orica Australia Pty Ltd	Manufacture, Supply and Delivery of Bulk Liquidified Chlorine Gas to Mardi Water Treatment Plant	\$1,290,704	01/08/2014	48	Yes
242259	Excel Marine	Manufacture of Sewer Pump Station Aluminium Hatch Covers	\$350,000	27/08/2014	34	Yes
242672	SoCares Inc.	Operation of Wyong Shire Council Animal Care Facility	\$704,446	17/06/2014	72	Yes
243182	Kleinfelder Australia Pty Ltd	Warnervale Trunk Main Line Site Rehabilitation	\$206,770	18/09/2014	27	Yes
244324	Ecosol Pty Ltd	Gross Pollution Trap Upgrades 1,2 & 3 - Killarney Vale	\$151,835	13/05/2014	1	Yes

### 3.7 Material Risks and Liabilities

#### Risk

- Construction projects (capital works) have inherent risks relating to latent conditions, scope definition, and allowable contract variations. In the works program there are a number of projects which by their size and scope have the potential for final costs to vary from original estimates.
- Final estimate of the remediation cost of Council's closed landfills is subject to final studies and design, and construction estimates.
- Condition of Council's infrastructure and assets continues to have inherent future liabilities for renewal, upgrade and maintenance. In June 2013, the Independent Pricing and Regulatory Tribunal (IPART) approved a 6.9% increase to Ordinary Rates for a period of four years commencing in 2013-14. All revenue raised (above the rate peg set at 2.3% for the 2014-15 financial year) will be spent on capital works to assist with reducing the current infrastructure backlog.

#### Liabilities

Liabilities include:

- Future remediation of contaminated lands (including Buttonderry Waste Management Facility) which is a large future cost for Council is currently estimated to be \$52.5 million. Council holds a provision for contaminated land remediation.
- Section 94 Contributions - Council's current unfunded liabilities fall into two areas, Section 94 monies owed to developers for works undertaken by them and the gap between future capital works and Council's ability to collect funds to cover the cost of those works.
  - In respect to credits owed to developers, the current liability is \$15.3 million being \$14.2 million for Section 94 developer contributions and the balance of \$1.1 million for Section 64 water and sewer contributions. A report was submitted to Council in December 2012 where Council approved a strategy for managing these liabilities.
  - In respect to capital works, all future identified works are covered by the monies to be collected under the relevant Section 94 Contributions Plan other than the plan for Wadalba, Woongarra and Hamlyn Terrace (WWAHT). The WWAHT plan (to be known as the Greater Warnervale Plan) is currently being reviewed. Once the review is complete a projection of the shortfall will be able to be finalised.
  - A review of all remaining contribution plans is programmed to be undertaken over the next twelve months.

### 3.8 Legal Matters

During Q1 Council was party to various proceedings, including the following.

1. Two proceedings in the Land and Environment Court of NSW between Wyong Shire Council and Strathavon Resort Pty Ltd concerning premises at 31 Boyce Avenue, Wyong:
  - a) Merit appeal proceedings against a decision by Council that Strathavon Resort Pty Ltd that Strathavon Resort had not satisfied a deferred commencement condition in a development consent to use a building on the site as a boarding house.
  - b) Civil enforcement proceedings commenced by Council seeking declaratory and injunctive orders in respect to certain structures on the premises. These proceedings have been the subject of Court-directed mediation.
2. Council, Central Coast Aero Club, Australia Skydive Pty Ltd and the Reserve Trust for the Pioneer Dairy were parties to various proceedings before the Land and Environment Court of NSW. The proceedings were the subject of conciliation and mediation during Q1. That mediation and conciliation was not successful in resolving any of the proceedings, and the proceedings will be listed for hearing.
3. Council and the Association for Better Living & Education Inc. are parties to appeal proceedings in the Land and Environment Court of NSW. The appeal is in respect to Council's decision to refuse a development application to establish a "community facility" at a site in Yarramalong. A preliminary jurisdictional issue was heard before a Commissioner of the Court on 19 August 2014. The Commissioner has reserved her decision.
4. Council and Center Developments Pty Ltd are parties to merit appeal proceedings in the Land and Environment Court of NSW. The appeal is in respect to Council's decision to refuse a development application that sought consent to demolish existing structures, to construct dual occupancy dwellings and to subdivide the North Entrance site. The proceedings were disposed of by the issue of a conditional consent, on terms acceptable to both Council and the developer, on 18 August 2014.

### 3.9 Consultancy and Legal Expenses

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

The following tables show expenditure year to date for consultants and external legal fees.

Consultants	YTD Actual \$'000	Budgeted Yes/No
<b>Expense by Department</b>		
Community and Recreation Services	41	Yes
Development and Building	18	Yes
General Manager	118	Yes
Infrastructure and Operations	131	Yes
Property and Economic Development	147	Yes
<b>Total</b>	<b>455</b>	

Legal Fees	YTD Actual \$'000	Budgeted Yes/No
<b>Expense by Department</b>		
Community and Recreation Services	-	N/A
Development and Building	-	N/A
General Manager	29	Yes
Infrastructure and Operations	1	Yes
Property and Economic Development	8	Yes
<b>Total</b>	<b>38</b>	

### 3.10 Sponsorship and Funding arrangements

#### Town Centre Management

Council provides funding of \$1.8 million to maintain the community's town centre assets, provide a high level of community service, provide for local events and increased amenity, to encourage tourism. Just over half of the funding to assist entities deliver this comes from a special rate raised against non-residential properties within the Town Centre areas with Council funding the remaining balance.

Council provides funds to each town centre management entity in return for deliverables including event management, marketing and promotion the local area, asset maintenance and promoting economic development within the area. These deliverables are itemised below for the period July to September 2014.

#### The Entrance Town Centre

Visitation with walk in visitors were in line with last year, email enquiries were down 11%, phone enquiries up 5%. Fishing licence sales were down 15% while souvenir sales were down 23% and Pelican feed visitation was slightly down on last year figures. The following events were delivered:

- Winter Blues and Jazz Festival
- Chromefest
- Central Coast Saltwater Festival
- Chinese Cultural Festival
- Ukulele Festival

All deliverable for maintenance were met.

### Greater Toukley Vision (GTV)

Delivered the following events:

- The Gathering of the Clans at Norah head
- Last Saturday of each month local car enthusiasts and Clubs cruise the Village Green
- Food and Fun on 6th July – approx. 6,000 attendees
- Whale dreaming at Norah head
- Chrysler wake run
- Canton Beach foreshore show & shine
- Plus several other weekend entertainment on the Village Green

### Wyong Chamber of Commerce

Delivered the following events:

- Australian Springtime Festival
- Wyong creek Hall centenary concert
- Sydney Male Choir 300 attendees
- Scarecrow competition
- Tuggerah Lakes art show
- Wyong Creek burying of capsule
- Bumble Hill Burn

All maintenance responsibilities were delivered.

### Sponsorship

Council provides sponsorships to the business and community sectors of our Shire. Sponsorships are a commercial arrangement, in which Council provides a contribution of money or in kind support, to a group, activity or event.

In July 2014 Council undertook an Expression of Interest for the annual pool of \$80,000 in funding which can be applied to small or large initiatives, and be for single or multi-year funding, up to three years.

A total of 17 applications were received for the 2014-15 sponsorship program, with 8 initiatives successful in their applications having met the criteria for sponsorship support, In total \$62,000 was awarded with the remaining funding available for

Supported initiatives included:

Central Coast Rugby Sevens	\$60,000 over 3 years
GOATS Family Festival	\$20,000 over 3 years
The Entrance Triathlon	\$45,000 over 3 years
Kid's Day Out	\$11,000 over 3 years
Success Women's Networking Events	\$12,000 over 3 years
The Entrance Mardi Gras	\$5,000 – 1 year
Relay for Life	\$3,000 – 1 year
CASAR Virtual Park Launch	Deferred for further discussion

A number of initiatives that did not meet the sponsorship criteria have been referred through to the Grants program. Further sponsorship provided during quarter through current agreements included:

Central Coast Academy of Sport	\$16,500
--------------------------------	----------

## Business Enterprise Centre (BEC)

There were 84 attendees over various small business workshops, 24 new members joined and 677.93 support hours provided. Delivered 8 hours of professional guidance.

Met all deliverables

## Tourism

Central Coast Tourism supports tourism by developing partnerships within the industry, seeking sponsorship and investment and sourcing major events for the region.

## Central Coast Tourism

Activities delivered in quarter:

- Official Visitors Guide 2015 – includes WSC branding and General Manager message. The following have been included in the new guide:
  - Tourist Drive 33 – Hinterland to Wine Country
  - Route A49 Central Coast Highway through to The Entrance and Norah Head
  - Whale Trail
  - Dine Out Trail
  - All weather experiences
  - New events: Beach Bash, Clubs NSW Academy Games, Operation Blackhawks Battlefield Challenge and Australian U14s Girls Club Basketball Championships
- Central Coast Visitation statistics received for June 2014 shows the following changes from same period in 2013:
  - An increase of 9.2% in international overnight visitor numbers
  - A decrease of 2.5% in domestic overnight visitor numbers
  - A decrease of 11% in day tripper visitors
- Representation at the 4WD Caravan and Camping show at Mingara
- Actions towards the Destination Management Plan actions included:
  - Created online booking platform for Norah Head Lighthouse Wedding and Special Event venue hire.
  - Workshops for Destination NSW RVEF funding – 10 attendees
  - Created Central Coast Conference pages Facebook and LinkedIn
  - Reviewed accommodation booking system – upgrade of this system in October 2014
  - Assisted Tree Tops Adventure Park with launch of Crazy Zip activity
- Met all deliverables.



### Sponsorship Funding, Contributions and Donations

Details of sponsorship funding, contributions and donations made by Council during July to September 2014 (Q1) are as follows:

Sponsorship Funding, Contributions and Donations	YTD Actual \$'000
Tipping Fees Community Groups	40
Central Coast Tourism Inc.	38
Councillor Community Improvement Grants	24
Central Coast Academy of Sport	15
Central Coast Business Enterprise Centre	13
Rent For Community Groups	10
Community Matching Grants	9
Wyong District Museum & Historical Society	1
<b>Total</b>	<b>150</b>

### Grants Received

The following grants were received during July to September 2014 (Q1):

Grants	YTD Amount \$'000
Financial Assistance Grant - Equalisation Component	2,679
Financial Assistance Grant - Local Road Component	541
WaSIP Funding	343
NSW Rural Fire Service	69
Childcare, Vacation Care & Special Needs Subsidy	68
Speech Therapist - Grant NSAH	31
Rehabilitation of Craigie Park Foreshore	30
Youth Opportunities Grant (Youth Stuff Project)	23
Employment & Training	19
Ruttleys Road Doyalson North Traffic Facilities Grant	18
Strengthening Communities	9
HACC Service Worker	8
Killarney Vale Overland Flood Study	8
Shared Pathways RMS	7
<b>Total</b>	<b>3,853</b>

### 3 Attachments

#### 3.11 Income Statement by Fund

WYONG SHIRE COUNCIL	YTD % Elapsed: 25%															
	CONSOLIDATED				GENERAL FUND				WATER FUND				SEWER FUND			
	Last Year Actual	YTD Actual	YTD Budget	Full Year Budget	Last Year Actual	YTD Actual	YTD Budget	Full Year Budget	Last Year Actual	YTD Actual	YTD Budget	Full Year Budget	Last Year Actual	YTD Actual	YTD Budget	Full Year Budget
<b>Income Statement</b>	2013-14	2014-15	2014-15	2014-15	2013-14	2014-15	2014-15	2014-15	2013-14	2014-15	2014-15	2014-15	2013-14	2014-15	2014-15	2014-15
<b>September 2014</b>	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>INCOME from continuing operations:</b>																
Rates & Annual Charges	142,128	150,467	149,224	149,580	98,011	104,403	103,988	104,030	16,454	17,437	17,073	17,080	27,663	28,627	28,163	28,470
User Charges & Fees	56,742	13,258	13,634	59,020	28,561	6,812	6,204	27,319	26,963	6,677	7,153	30,335	1,218	(231)	276	1,366
Interest and Investment Revenue	7,478	1,601	1,894	7,520	4,287	964	1,063	4,257	1,380	230	325	1,237	1,812	407	506	2,026
Other	5,484	1,456	968	4,179	4,847	1,267	863	3,760	338	124	80	318	299	65	25	101
Grants & Contributions Operating	15,616	4,310	3,869	20,594	13,995	4,302	3,841	18,761	944	8	27	1,117	677	(0)	(0)	716
Grants & Contributions Capital	15,765	1,072	1,708	15,253	10,035	444	1,201	11,314	3,935	252	407	2,889	1,795	375	100	1,050
Gain from the Disposal of Assets	-	33	7	2,027	-	33	7	2,027	-	-	-	-	-	-	-	-
<b>Total income from continuing operations</b>	<b>243,213</b>	<b>172,197</b>	<b>171,303</b>	<b>258,172</b>	<b>159,735</b>	<b>118,226</b>	<b>117,168</b>	<b>171,467</b>	<b>50,014</b>	<b>24,728</b>	<b>25,065</b>	<b>52,976</b>	<b>33,464</b>	<b>29,244</b>	<b>29,070</b>	<b>33,729</b>
<b>EXPENSES from continuing operations:</b>																
Employee Costs	74,077	16,932	20,082	83,061	60,140	13,410	16,820	70,054	6,697	1,758	1,647	6,565	7,241	1,764	1,615	6,442
Borrowing Costs	15,084	4,517	3,002	14,577	2,008	129	137	2,130	11,397	3,956	2,391	10,806	1,679	432	474	1,642
Materials and Contracts	41,600	8,736	11,277	50,763	16,079	2,239	4,429	22,781	14,315	3,340	3,517	15,168	11,206	3,158	3,331	12,814
Depreciation	55,511	13,857	14,013	56,052	26,072	6,347	6,419	25,677	16,592	4,245	4,227	16,907	12,847	3,264	3,367	13,467
Other	34,725	10,323	11,313	37,656	29,243	9,276	10,052	32,400	2,633	434	730	3,041	2,849	613	532	2,215
Loss from the Disposal of Assets	980	260	54	215	690	260	54	215	291	-	-	-	-	-	-	-
<b>Total expenses from continuing operations</b>	<b>221,977</b>	<b>54,624</b>	<b>59,741</b>	<b>242,324</b>	<b>134,231</b>	<b>31,661</b>	<b>37,911</b>	<b>153,256</b>	<b>51,924</b>	<b>13,733</b>	<b>12,511</b>	<b>52,487</b>	<b>35,822</b>	<b>9,231</b>	<b>9,318</b>	<b>36,580</b>
<b>Operating Result from Continuing Operations</b>	<b>21,236</b>	<b>117,573</b>	<b>111,562</b>	<b>15,848</b>	<b>25,504</b>	<b>86,565</b>	<b>79,256</b>	<b>18,210</b>	<b>(1,911)</b>	<b>10,995</b>	<b>12,554</b>	<b>489</b>	<b>(2,358)</b>	<b>20,013</b>	<b>19,752</b>	<b>(2,851)</b>
<b>Net Operating Result before Capital Grants and Contributions</b>	<b>5,470</b>	<b>116,501</b>	<b>109,855</b>	<b>596</b>	<b>15,469</b>	<b>86,120</b>	<b>78,055</b>	<b>6,896</b>	<b>(5,846)</b>	<b>10,743</b>	<b>12,147</b>	<b>(2,400)</b>	<b>(4,153)</b>	<b>19,638</b>	<b>19,652</b>	<b>(3,901)</b>
Less Tax Equivalent Payments (Notional)	1,376	348	-	-	758	177	-	-	367	102	-	-	252	69	-	-
<b>Total Result after Tax Equivalent Payments</b>	<b>4,094</b>	<b>116,153</b>	<b>109,855</b>	<b>596</b>	<b>14,712</b>	<b>85,943</b>	<b>78,055</b>	<b>6,896</b>	<b>(6,213)</b>	<b>10,641</b>	<b>12,147</b>	<b>(2,400)</b>	<b>(4,405)</b>	<b>19,569</b>	<b>19,652</b>	<b>(3,901)</b>

3.12 Business Activities

YTD % Elapsed: 25%

	WASTE MANAGEMENT				HOLIDAY PARKS				CARE AND EDUCATION			
Income Statement - Business Activities September 2014	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	YTD Budget 2014-15 \$'000	Full Year Budget 2014-15 \$'000	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	YTD Budget 2014-15 \$'000	Full Year Budget 2014-15 \$'000	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	YTD Budget 2014-15 \$'000	Full Year Budget 2014-15 \$'000
<b>Income from Continuing Operations</b>												
Rates & Annual Charges	30,728	32,440	32,330	32,330	-	-	-	-	-	-	-	-
User Charges & Fees	7,024	2,234	1,610	6,441	9,179	1,685	1,878	9,004	3,794	833	1,154	4,730
Interest and Investment Revenue	146	25	32	128	-	-	-	-	-	-	-	-
Other Revenues	553	96	88	351	-	-	-	-	3	0	0	1
Grants & Contributions Operating	1,342	343	-	750	-	-	-	-	431	118	108	431
Grants & Contributions Capital	-	-	-	-	40	-	-	-	-	-	-	-
Gain from the Disposal of Assets	-	-	-	-	-	-	-	-	-	25	-	-
<b>Total Income from Continuing Operations</b>	<b>39,793</b>	<b>35,139</b>	<b>34,060</b>	<b>40,000</b>	<b>9,219</b>	<b>1,685</b>	<b>1,878</b>	<b>9,004</b>	<b>4,228</b>	<b>976</b>	<b>1,262</b>	<b>5,162</b>
<b>Expenses from Continuing Operations</b>												
Employee Costs	1,878	449	514	1,985	200	47	47	178	3,529	614	973	3,984
Borrowing Costs	1,576	-	-	1,580	44	8	7	29	-	-	-	-
Materials & Contracts	14,999	3,007	3,170	15,384	3,795	652	958	3,898	1,189	197	339	1,387
Depreciation	854	204	228	913	718	184	180	722	106	26	27	109
Other Operating Expenses	7,491	3,106	2,670	10,816	3,153	512	626	3,004	131	21	34	102
Loss from the Disposal of Assets	-	-	-	-	-	-	-	-	1	-	-	-
<b>Total Expenses from Continuing Operations</b>	<b>26,798</b>	<b>6,766</b>	<b>6,582</b>	<b>30,678</b>	<b>7,911</b>	<b>1,403</b>	<b>1,819</b>	<b>7,831</b>	<b>4,956</b>	<b>859</b>	<b>1,373</b>	<b>5,581</b>
<b>Operating Result from Continuing Operations</b>	<b>12,995</b>	<b>28,373</b>	<b>27,477</b>	<b>9,322</b>	<b>1,308</b>	<b>282</b>	<b>59</b>	<b>1,173</b>	<b>(729)</b>	<b>117</b>	<b>(111)</b>	<b>(420)</b>
<b>Net Operating Result before Capital Grants and Contributions</b>	<b>12,995</b>	<b>28,373</b>	<b>27,477</b>	<b>9,322</b>	<b>1,268</b>	<b>282</b>	<b>59</b>	<b>1,173</b>	<b>(729)</b>	<b>117</b>	<b>(111)</b>	<b>(420)</b>
Less Tax Equivalent Payments (Notional)	122	27	-	-	442	110	-	-	194	39	-	-
<b>Operating Result after Taxation Equivalent Payments</b>	<b>12,873</b>	<b>28,346</b>	<b>27,477</b>	<b>9,322</b>	<b>826</b>	<b>171</b>	<b>59</b>	<b>1,173</b>	<b>(923)</b>	<b>78</b>	<b>(111)</b>	<b>(420)</b>

## 3.13 Statement of Financial Position by Fund

WYONG SHIRE COUNCIL Statement of Financial Position September 2014	CONSOLIDATED				GENERAL FUND			WATER FUND			SEWER FUND		
	Last Year Actual	YTD Actual	YTD Movement	Full Year Budget	Last Year Actual	YTD Actual	YTD Movement	Last Year Actual	YTD Actual	YTD Movement	Last Year Actual	YTD Actual	YTD Movement
	2013-14 \$'000	2014-15 \$'000	\$'000	2014-15 \$'000	2013-14 \$'000	2014-15 \$'000	\$'000	2013-14 \$'000	2014-15 \$'000	\$'000	2013-14 \$'000	2014-15 \$'000	\$'000
<b>CURRENT ASSETS</b>													
Cash & cash equivalents	19,357	13,862	(5,495)	16,529	13,730	13,862	133	847	-	(847)	4,780	(0)	(4,780)
Investment Securities	102,913	107,043	4,130	68,485	71,779	71,060	(719)	4,688	(528)	(5,216)	26,446	36,510	10,065
Receivables	31,738	126,468	94,730	35,415	13,613	80,026	66,412	14,849	25,377	10,528	3,276	21,065	17,789
Inventories	1,442	1,314	(129)	1,983	939	810	(129)	503	503	-	-	-	-
Other	720	472	(248)	723	720	472	(248)	-	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>156,171</b>	<b>249,159</b>	<b>92,988</b>	<b>123,135</b>	<b>100,782</b>	<b>166,231</b>	<b>65,449</b>	<b>20,888</b>	<b>25,353</b>	<b>4,465</b>	<b>34,502</b>	<b>57,575</b>	<b>23,074</b>
<b>NON-CURRENT ASSETS</b>													
Investment Securities	25,000	35,000	10,000	26,379	-	12,083	12,083	17,000	17,917	917	8,000	5,000	(3,000)
Receivables	480	1,240	759	2,455	19,256	19,920	664	(18,786)	(18,680)	106	10	-	(10)
Inventories	-	-	-	-	-	-	-	-	-	-	-	-	-
Intangible Assets	340	307	(33)	196	251	226	(25)	56	50	(6)	33	30	(3)
Infrastructure, Property, Plant & Equipment	2,576,048	2,574,610	(1,439)	2,586,256	1,019,061	1,021,465	2,404	852,774	850,714	(2,060)	704,214	702,431	(1,783)
Investments under Equity Method	250	250	-	250	250	250	-	-	-	-	-	-	-
<b>TOTAL NON-CURRENT ASSETS</b>	<b>2,602,119</b>	<b>2,611,406</b>	<b>9,287</b>	<b>2,615,536</b>	<b>1,038,818</b>	<b>1,053,944</b>	<b>15,126</b>	<b>851,044</b>	<b>850,001</b>	<b>(1,042)</b>	<b>712,257</b>	<b>707,461</b>	<b>(4,797)</b>
<b>TOTAL ASSETS</b>	<b>2,758,290</b>	<b>2,860,565</b>	<b>102,275</b>	<b>2,738,671</b>	<b>1,139,599</b>	<b>1,220,175</b>	<b>80,576</b>	<b>871,931</b>	<b>875,354</b>	<b>3,422</b>	<b>746,759</b>	<b>765,036</b>	<b>18,277</b>
<b>CURRENT LIABILITIES</b>													
Payables	34,103	21,408	(12,695)	38,269	26,358	15,035	(11,323)	5,268	5,378	109	2,477	995	(1,482)
Borrowings	11,368	11,368	-	16,768	962	962	-	9,388	9,388	-	1,017	1,017	-
Provisions	23,425	23,132	(294)	27,823	19,704	19,411	(294)	1,791	1,791	-	1,930	1,930	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>68,896</b>	<b>55,907</b>	<b>(12,988)</b>	<b>82,860</b>	<b>47,024</b>	<b>35,408</b>	<b>(11,616)</b>	<b>16,448</b>	<b>16,557</b>	<b>109</b>	<b>5,423</b>	<b>3,942</b>	<b>(1,482)</b>
<b>NON-CURRENT LIABILITIES</b>													
Payables	12,290	12,218	(72)	14,965	9,468	9,397	(72)	1,941	1,941	-	881	881	-
Borrowings	172,672	170,434	(2,238)	177,489	6,497	6,445	(52)	143,167	141,235	(1,932)	23,008	22,754	(255)
Provisions	54,534	54,534	-	40,111	54,361	54,361	-	118	118	-	55	55	-
<b>TOTAL NON CURRENT LIABILITIES</b>	<b>239,495</b>	<b>237,186</b>	<b>(2,310)</b>	<b>232,565</b>	<b>70,325</b>	<b>70,202</b>	<b>(123)</b>	<b>145,226</b>	<b>143,294</b>	<b>(1,932)</b>	<b>23,944</b>	<b>23,690</b>	<b>(255)</b>
<b>TOTAL LIABILITIES</b>	<b>308,391</b>	<b>293,093</b>	<b>(15,298)</b>	<b>315,425</b>	<b>117,350</b>	<b>105,610</b>	<b>(11,740)</b>	<b>161,673</b>	<b>159,851</b>	<b>(1,823)</b>	<b>29,368</b>	<b>27,632</b>	<b>(1,736)</b>
<b>TOTAL EQUITY</b>	<b>2,449,899</b>	<b>2,567,472</b>	<b>117,573</b>	<b>2,423,246</b>	<b>1,022,250</b>	<b>1,114,565</b>	<b>92,315</b>	<b>710,258</b>	<b>715,503</b>	<b>5,245</b>	<b>717,391</b>	<b>737,405</b>	<b>20,013</b>

YTD % Elapsed: 25%

## 3.14 Statement of Cash Flows

WYONG SHIRE COUNCIL	YTD % Elapsed: 25%		
	CONSOLIDATED		
Cash Flow Statement September 2014	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	Full Year Budget 2014-15 \$'000
<b>OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
Receipts from customers	200,269	70,875	208,350
Interest Revenue	7,307	1,699	7,649
Grants & Contributions	23,862	10,906	33,727
Other Revenue	12,285	1,704	4,513
<b>Payments</b>			
Employee costs	(75,378)	(27,094)	(83,327)
Materials & Contracts	(52,160)	(13,196)	(52,182)
Borrowing costs	(14,834)	(2,924)	(12,916)
Other Expenses	(37,163)	(18,865)	(47,348)
<b>Net cash from Operating Activities</b>	<b>64,188</b>	<b>23,105</b>	<b>58,466</b>
<b>INVESTING ACTIVITIES</b>			
Proceeds from sale of IPP&E	1,695	189	14,900
Net movement in Investments	4,463	(14,130)	641
Net Purchase of IPP&E	(71,809)	(12,421)	(100,093)
<b>Net cash from Investing Activities</b>	<b>(65,651)</b>	<b>(26,362)</b>	<b>(84,552)</b>
<b>FINANCING ACTIVITIES</b>			
Net proceeds/(repayments) in Borrowings	(7,847)	(2,238)	8,635
<b>Net cash from Investing Activities</b>	<b>(7,847)</b>	<b>(2,238)</b>	<b>8,635</b>
Net increase/(decrease) in cash held	<b>(9,310)</b>	<b>(5,495)</b>	<b>(17,451)</b>
Cash & Cash Equivalents at beginning of period	28,667	19,357	33,980
<b>Cash &amp; Cash Equivalents at end of period</b>	<b>19,357</b>	<b>13,862</b>	<b>16,529</b>
Investments at end of period	127,913	142,043	94,864
<b>Cash &amp; Investments at end of period</b>	<b>147,270</b>	<b>155,905</b>	<b>111,393</b>

## 3.15 Proposed Operating Budget Amendments

Proposed Operating Budget Amendments	Impact by Major Account Category \$ 000's			
	Capital Revenue	Operating Revenue	Operating Expense	Operating Result
	+ve Incr. (-ve) Decr.	+ve Incr. (-ve) Decr.	(-ve) Incr. +ve Decr.	
<b>Original Budget</b>	<b>15,253</b>	<b>242,920</b>	<b>242,324</b>	<b>596</b>
Revenue adjustments resulting from revised 2014-15 Capex Program.	552	-	-	
Increase Development and Rezoning income to reflect increased development activity. Review Plan First Levy income and expenditure.	-	245	(45)	200
Adjustment for final 2014-15 Financial Assistance Grant entitlement.	-	928	-	928
Street lighting savings - reduction of infrastructure costs and reduced charges due to repeal of the Carbon Tax.	-	-	500	500
Revision to Waterways program delivery including low interest loan repayment subsidies.	-	130	844	974
Adjustments to waste budget as a result of the carbon tax repeal (\$2.3M unfavourable), together with other operational adjustments.	-	1,392	(3,539)	(2,147)
Loss on disposal of Wyong Memorial Hall.	-	-	(200)	(200)
Revision to budgets for project delivery for Central Coast Regional Airport and other strategic development projects.	-	-	364	364
Revenue from two council owned childcare premises which are now leased.	-	142	-	142
Review of Care & Education Budget for 2014/15 to take into account the operation of 4 centres instead of 6, together with other savings identified.	-	(1,194)	1,528	334
Library e-Resource purchases transferred from capital to operating expenditure.	-	-	(126)	(126)
Anticipated corporate adjustments realised in the first quarter.	-	-	(920)	(920)
Internal budget phasing and allocation adjustments	-	1,144	(1,144)	-
<b>Q1 Proposed Budget Adjustments</b>	<b>552</b>	<b>2,787</b>	<b>(2,738)</b>	<b>49</b>
<b>Q1 Proposed Full Year Budget</b>	<b>15,805</b>	<b>245,707</b>	<b>245,062</b>	<b>645</b>

3.16 Income and Expense Budget Review Statement

WYONG SHIRE COUNCIL	CONSOLIDATED				GENERAL FUND				WATER FUND				SEWER FUND			
	Original Budget	Proposed Changes for Council	Projected Full Year Budget	YTD Actual	Original Budget	Proposed Changes for Council	Projected Full Year Budget	YTD Actual	Original Budget	Proposed Changes for Council	Projected Full Year Budget	YTD Actual	Original Budget	Proposed Changes for Council	Projected Full Year Budget	YTD Actual
Budget Review Statement	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Q1 2014-15</b>																
<b>INCOME from continuing operations:</b>																
Rates & Annual Charges	149,580	(713)	148,867	150,467	104,030	(1,540)	102,489	104,403	17,080	361	17,441	17,437	28,470	467	28,937	28,627
User Charges & Fees	59,020	2,383	61,403	13,258	27,319	2,389	29,708	6,812	30,335	126	30,461	6,677	1,366	(131)	1,234	(231)
Interest and Investment Revenue	7,520	(594)	6,926	1,601	4,257	(336)	3,920	964	1,237	(88)	1,150	230	2,026	(170)	1,856	407
Other	4,179	670	4,849	1,456	3,760	622	4,381	1,267	318	32	350	124	101	16	117	65
Grants & Contributions Operating	20,594	1,017	21,611	4,310	18,761	1,017	19,777	4,302	1,117	0	1,117	8	716	0	716	(0)
Grants & Contributions Capital	15,253	677	15,929	1,072	11,314	677	11,991	444	2,889	-	2,889	252	1,050	0	1,050	375
Gain from the Disposal of Assets	2,027	25	2,052	33	2,027	25	2,052	33	0	0	0	-	0	0	0	(0)
<b>Total income from continuing operations</b>	<b>258,172</b>	<b>3,465</b>	<b>261,637</b>	<b>172,197</b>	<b>171,467</b>	<b>2,852</b>	<b>174,318</b>	<b>118,226</b>	<b>52,976</b>	<b>432</b>	<b>53,408</b>	<b>24,728</b>	<b>33,729</b>	<b>181</b>	<b>33,910</b>	<b>29,244</b>
<b>EXPENSES from continuing operations:</b>																
Employee Costs	83,061	(1,477)	81,584	16,932	70,054	(1,484)	68,570	13,410	6,565	7	6,571	1,758	6,442	0	6,442	1,764
Borrowing Costs	14,577	204	14,781	4,517	2,130	173	2,303	129	10,806	31	10,837	3,956	1,642	0	1,642	432
Materials and Contracts	50,763	1,567	52,330	8,736	22,781	1,251	24,032	2,239	15,168	(10)	15,159	3,340	12,814	326	13,140	3,158
Depreciation	56,052	2	56,054	13,857	25,677	(6)	25,672	6,347	16,907	91	16,998	4,245	13,467	(84)	13,384	3,264
Other	37,656	2,243	39,898	10,323	32,400	2,246	34,646	9,276	3,041	(3)	3,038	434	2,215	0	2,215	613
Loss from the Disposal of Assets	215	200	415	260	215	200	415	260	-	-	-	-	-	0	-	-
<b>Total expenses from continuing operations</b>	<b>242,324</b>	<b>2,739</b>	<b>245,063</b>	<b>54,624</b>	<b>153,256</b>	<b>2,381</b>	<b>155,638</b>	<b>31,661</b>	<b>52,487</b>	<b>115</b>	<b>52,603</b>	<b>13,733</b>	<b>36,580</b>	<b>242</b>	<b>36,823</b>	<b>9,231</b>
<b>Operating Result from Continuing Operations</b>	<b>15,848</b>	<b>726</b>	<b>16,574</b>	<b>117,573</b>	<b>18,210</b>	<b>471</b>	<b>18,681</b>	<b>86,565</b>	<b>489</b>	<b>316</b>	<b>805</b>	<b>10,995</b>	<b>(2,851)</b>	<b>(61)</b>	<b>(2,912)</b>	<b>20,013</b>
<b>Net Operating Result before Capital Grants and Contributions</b>	<b>596</b>	<b>49</b>	<b>645</b>	<b>116,501</b>	<b>6,896</b>	<b>(206)</b>	<b>6,690</b>	<b>86,120</b>	<b>(2,400)</b>	<b>316</b>	<b>(2,084)</b>	<b>10,743</b>	<b>(3,901)</b>	<b>(61)</b>	<b>(3,962)</b>	<b>19,638</b>
Less Tax Equivalent Payments (Notional)	-	1,380	1,380	348	-	696	696	177	-	408	408	102	-	276	276	69
<b>Total Result after Tax Equivalent Payments</b>	<b>596</b>	<b>1,429</b>	<b>(736)</b>	<b>116,153</b>	<b>6,896</b>	<b>490</b>	<b>5,994</b>	<b>85,943</b>	<b>(2,400)</b>	<b>724</b>	<b>(2,492)</b>	<b>10,641</b>	<b>(3,901)</b>	<b>215</b>	<b>(4,238)</b>	<b>19,569</b>

## 3.17 Capital Expenditure Report

Capital Expenditure	Original Budget	Approved Changes Continuation Projects	Annual Budget	Recommended Changes for Council Resolution Q1	Projected Year End Result	Actual YTD	YTD Actual / Annual Budget	Last Year Actual
Council Service	2014-15 \$'000	2014-15 \$'000	2014-15 \$'000	2014-15 \$'000	2014-15 \$'000	2014-15 \$'000	%	2013-14 \$'000
Corporate Governance	-	-	-	-	-	-	-	50
Financial Systems	200	-	200	-	200	5	2.6%	56
Integrated Planning	220	-	220	-	220	3	1.3%	16
Information Management System Support	505	(25)	480	-	480	(30)	(6.3%)	755
Information Technology	-	-	-	-	-	3	-	985
Information Management	155	25	180	-	180	31	17.1%	107
Organisational Development	20	-	20	-	20	-	-	6
Safety and HR Information	141	-	141	-	141	-	-	-
Rangers	-	-	-	-	-	-	-	16
Building Certification, Compliance and Health Management	40	-	40	-	40	-	-	-
Natural Areas	2,081	-	2,081	111	2,192	171	8.2%	667
Recreation Planning and Development	1,083	525	1,608	503	2,111	65	4.0%	1,112
Parks and Sportsfields	179	-	179	(3)	176	59	32.7%	293
Care and Education	85	3	88	-	88	3	2.9%	70
Community Planning and Learning	-	-	-	-	-	-	-	45
Community Infrastructure	11,631	(3)	11,628	(1,777)	9,851	(56)	(0.5%)	3,477
Marketing and Communications	97	-	97	-	97	-	-	-
Libraries	776	-	776	(110)	666	165	21.3%	638
Customer Engagement	186	-	186	-	186	-	-	-
Strategic Development	1,545	703	2,248	2,631	4,879	1,024	45.6%	1,170
Development Management	8,200	-	8,200	3,180	11,380	2,001	24.4%	70
Property Services	3,892	(551)	3,341	(1,094)	2,247	243	7.3%	2,513
Building Services	1,344	(177)	1,166	(739)	427	33	2.8%	56
Holiday Parks	-	-	-	-	-	8	-	600
Cemeteries	20	-	20	-	20	-	-	20
Plant and Fleet	5,357	-	5,357	-	5,357	339	6.3%	5,045
Waste	3,567	-	3,567	-	3,567	1,453	40.7%	6,505
Water Supply	5,686	-	5,686	(145)	5,541	817	14.4%	9,938
Sewerage Services	22,080	(2,080)	20,000	(2,007)	17,993	1,310	6.5%	5,857
Waterways and Coastal	3,110	-	3,110	(489)	2,621	191	6.1%	1,908
Emergency Management	-	28	28	-	28	6	19.6%	46
Emergency Services	500	(28)	472	-	472	11	2.3%	446
Roads & Drainage Construction	23,224	124	23,347	(118)	23,229	4,555	19.5%	31,422
Roads & Drainage General Works	3,901	(124)	3,777	(1,382)	2,395	192	5.1%	2,463
Roads & Drainage Assets and Planning	30	-	30	-	30	6	19.9%	64
Contract and Project Management	240	-	240	-	240	25	10.2%	66
Employee Overheads	-	-	-	-	-	-	-	29
<b>Total</b>	<b>100,093</b>	<b>(1,580)</b>	<b>98,513</b>	<b>(1,439)</b>	<b>97,074</b>	<b>12,629</b>	<b>12.8%</b>	<b>76,511</b>



### 3.18 Proposed Capital Budget Amendments

Proposed Capex Changes - Q1 2014/15			
Projects Deferred or Removed			
Unit	Project Name	Amount \$'000	Comments
Community Partnerships and Planning	Community Facility Upgrades	(166)	Savings from a number of Community Facility Projects transferred to other Community Partnerships and Planning projects (see below for details) .
Community Partnerships and Planning	The Art House	(1,777)	Budget for the Art House Project 2014/15 aligned to most recent cash flow forecast, funds deferred to 2015/16.
Customer and Community Relations	Library Resource Purchases	(126)	Accounting treatment of eResources changed from capital to operating budget.
Open Space and Recreation	Magenta Shared Pathway	(1,000)	Reduce budget to align with works able to be completed in 2014/15. Stage 1 Evans Road to Wyrribalong National Park Carpark and Stage 2 Wyrribalong Carpark to North Entrance Survey - Design, Investigation, Cost and Documentation.
Property Development	Long Jetty Public Art	(32)	Project in current form is not progressing.
Property Development	Memorial Park The Entrance (construction)	(850)	Works deferred until 2015/16 (funded by VPA).
Property Development	Wyong Education & Business Precinct	(320)	Reduce 2014/15 expenditure on Wyong Education & Business Precinct project, remaining funds (\$180k) for design of Smart Hubs.
Property Management	Coral Street and Victoria Street Footpaving	(55)	Completed in 2013/14, current year budget not required.
Property Management	Pavement Management Long Jetty Depot	(779)	Project in current form is not progressing.
Property Management	The Entrance, Azzuro Blu Toilet	(40)	Project is not progressing.
Property Management	The Entrance, Manning Road Property Purchases	(1,097)	Budget not required as properties are not available for sale.
Property Management	Bush Regeneration Burlington Road Jilliby	(8)	Final contract payment (\$8k) deferred until 2015/16.
Water and Sewer	Various Water Supply Projects	(146)	Tendered costs are less than estimated costs.
Water and Sewer	Various Sewer Projects	(2,006)	Tendered costs are less than estimated costs (\$310k) and resourcing issues have resulted in the partial deferral of some large projects to 2015/16 (\$1.6m), including Sewer Pump Station works; Wyong South, Toowoomba Bay and Blue Bay.
Waterways and Asset Management	Gross Pollutant Trap Projects	(489)	Reduction in estimated cost of 2014/15 projects.
	<b>Sub Total</b>	<b>(8,891)</b>	

Proposed Capex Changes - Q1 2014/15			
Projects Bought Forward or Increased			
Unit	Project Name	Amount \$'000	Comments
Community Partnerships and Planning	Bateau Bay Hall Playground	47	Cost of project higher than originally budgeted for, offset by savings in other projects within Unit.
Community Partnerships and Planning	CCTV Upgrades	94	To upgrade existing CCTV at Council Halls and Community Facilities.
Community Partnerships and Planning	Community Facility Signage	25	Quoted costs higher than originally budgeted for.
Customer and Community Relations	Revitalising Regional Libraries Grant	16	Grant not expended in 2013/14 (received May 2014) - funds to be spent in 2014/15, transferred from Restricted Assets.
Open Space and Recreation	Norah Head Boat Ramp project.	111	Amend Grant Income and Expense as per Funding agreement for Norah Head Boat Ramp
Property Development	Memorial Park Design and Documentation	13	Additional funding required to complete.
Property Development	Strategic Land Purchases Jilliby and Doyalson	7,000	As approved by Council 25 June 2014.
Property Management	Building Management IT System Replacement	4	Building Management IT server in Civic Centre failed and could not be repaired. These funds to purchase a replacement server.
Property Management	Civic Centre Works	102	Works to repair storm damage including repairs to box guttering, and projects finalised from 2013/14. Insurance claim to offset storm repairs.
Property Management	Security Improvements Long Jetty Depot	40	For installation of CCTV and Boom Gates.
	<b>Sub Total</b>	<b>7,452</b>	
	<b>Net Movement (Decrease)</b>	<b>(1,439)</b>	

## **5.8 Annual Report 2013/14**

---

TRIM REFERENCE: F2013/01662 - D11750476

MANAGER: Stephen Naven, Chief Financial Officer

AUTHOR: Kathleen Morris; Manager

### **SUMMARY**

Presentation of Council's 2013/14 Annual Report, including Audited Financial Statements.

### **RECOMMENDATION**

- 1 That Council adopt the 2013/14 Annual Report (including enclosures).**
- 2 That Council authorise the General Manager to make final minor changes to the plan to ensure correctness and clarity.**
- 3 That Council upload a copy of the 2013/14 Annual Report (including enclosures) on Council's website.**
- 4 That Council advise the Minister for Local Government of Council's URL link to access the report.**

### **BACKGROUND**

Under Section 428 of the *Local Government Act 1993* Council is required to prepare an annual report that outlines Council's achievements in implementing its delivery program and provides the audited financial statements and notes. The annual report must be adopted by 30 November, be posted on Council's website and provided to the Minister Local Government.

Section 217 of the *Local Government (General) Regulation 2005* requires the inclusion of certain details which are provided in the Statutory Reporting section of the Annual Report.

### **CURRENT STATUS**

The annual report reflects on activities undertaken over the 2013/14 financial year. This year saw:

- Council realise its second successive year in the black, achieving a surplus of \$5.5 million for the year ended 30 June 2014
- Focus on delivering essential services with \$34 million spent on road upgrades and renewal, including the two biggest upgrades at Minnesota Road and Warnervale Road.

- The \$1 million replacement of the Tumbi Creek footbridge, which extended our shared pathway network, and construction of a new lake side beach created at Lake Munmorah.
- Around 6,600 tonnes of litter collected from gross pollutant traps, preventing it from entering the lakes, and a record 12,000 cubic metres of wrack removed from Tuggerah Lakes, four times the previous average annual total.
- \$9.7 million spent in addressing the infrastructure asset backlog through funding from the 6.9% Special Rate Variation (SRV).

In addition to these core deliverables there were many other notable achievements including commencement of The Art House, the development of a Cinema Complex at Lake Haven and the attraction of significant development that will result in a projected 10,000 local jobs.

## **THE PROPOSAL**

Council's 2013/14 Annual Report has been prepared in accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*. This report seeks adoption of the 2013/14 Annual Report.

## **STRATEGIC LINKS**

### **Budget Impact**

Development of the report is supported by budget allocation.

## **CONSULTATION**

All departments of Council were consulted in the development of the report.

## **GOVERNANCE AND POLICY IMPLICATIONS**

The report is prepared in accordance with the *Local Government Act 1993*, *Local Government (General) Regulation 2005* and *Integrated Planning & Reporting Guidelines*.

## **CONCLUSION**

The Annual Report is one of the key points of accountability between Council and the community. The report has been developed in accordance with legislation and provides the community with an overview of achievements during the 2013/14 reporting period.

## **ATTACHMENTS**

- 1 Annual Report 2013-14 - D11778592

A photograph of three children sitting on a sandy beach. They are wearing colorful swim caps and rash guards. The child on the left has a blue and white cap, the middle child has a red cap, and the child on the right has a yellow, blue, and red cap. They are all smiling and looking towards the camera. The background shows the ocean with waves under a clear blue sky.

WYONG SHIRE COUNCIL  
ANNUAL REPORT

2013  
-----  
2014



## OUR COMMUNITY

Pages 58 to 67

### Achievements

- Developed a strategy to support our ageing community
- Enhanced community facilities with anti-graffiti murals, walkway extensions, skate park relocation, beach improvements and arts and culture centre
- Upgraded major transport routes at Warnervale Road and Ruttleys Road
- Provided opportunities for education through library services and our Wyong Action Team (youth) activities
- Opened the Central Coast Youth Skills and Employment Centre

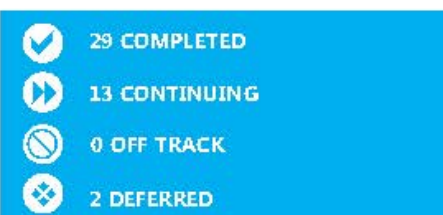
### Challenges

- Forming partnerships that build community and support future planning
- Accessing funding to support infrastructure development

### Looking Forward

- + Rebuild of Alison Homestead
- + Construction of the Magenta Shared Pathway
- + Studies for the Tuggerah Regional Sporting and Recreation Complex
- + Improvements to Kanangra Drive
- + Continuing works at Norah Head Boat Ramp

#### PERFORMANCE AGAINST OPERATIONAL PLAN:



## OUR ENVIRONMENT

Pages 68 to 75

### Achievements

- Invested \$13.1 million to protect our creeks, rivers, wetlands and lakes
- Collected 12,381 cubic metres of wrack
- Added 7.6 kilometres of walking track to the Coast to Lake walk
- Created a new swimming beach at Lake Munmorah
- Replaced the seawall at Picnic Point
- Promoted water conservation through the Water Everywhere school education program

### Challenges

- Innovating through pilot projects such as the swimming beach
- Expanding community understanding of their role in maintaining the health of our waterways

### Looking Forward

- + Long Jetty will celebrate its 100th birthday
- + Landscape upgrade works at Shelly Beach
- + Development of a biodiversity strategy
- + Foreshore improvement works at Canton Beach and Long Jetty

#### PERFORMANCE AGAINST OPERATIONAL PLAN:





## OUR ECONOMY

Pages 76 to 83

### Achievements

- Received over \$400 million worth of development applications
- \$6.8 million upgrade of drainage in Wyong
- Improved town centres at Toukley, Long Jetty, Lake Haven and Bateau Bay
- Developed strategies for economic development and property management

### Challenges

- Ensuring appropriate land is banked for future strategic development
- Attracting new business investors to create local employment

### Looking Forward

- ⊕ Stage 3 of The Entrance Retailing Project
- ⊕ Implementation of the Memorial Park Masterplan
- ⊕ Securing land for the Central Coast Regional Airport

#### PERFORMANCE AGAINST OPERATIONAL PLAN:



## OUR CIVIC LEADERSHIP

Pages 84 to 95

### Achievements

- Achieved a \$5.5 million operating surplus
- Identified improvements to customer service interactions including implementation of new technology
- Participated in raising awareness of infrastructure needs through the Fair Go for the Coast campaign
- Conducted service reviews for child care and education, lifeguards and animal care facility operation
- Introduced new community engagement initiatives and Ward Forums

### Challenges

- Providing engagement activities that suit the different needs of our community
- Determining best value services that meet community needs

### Looking Forward

- ⊕ Response to the State Government Fit for the Future review
- ⊕ Positioning our Shire through the Brand Development Project

#### PERFORMANCE AGAINST OPERATIONAL PLAN:



## OUR CORPORATE VISION

*To be recognised as a benchmark for the delivery of quality essential services, governance and creativity.*

## OUR ROLE

*To provide leadership, and create and deliver sustainable services to position our Shire as a place of choice to live, visit and invest.*



Wyong  
Shire  
Council  
CENTRAL COAST

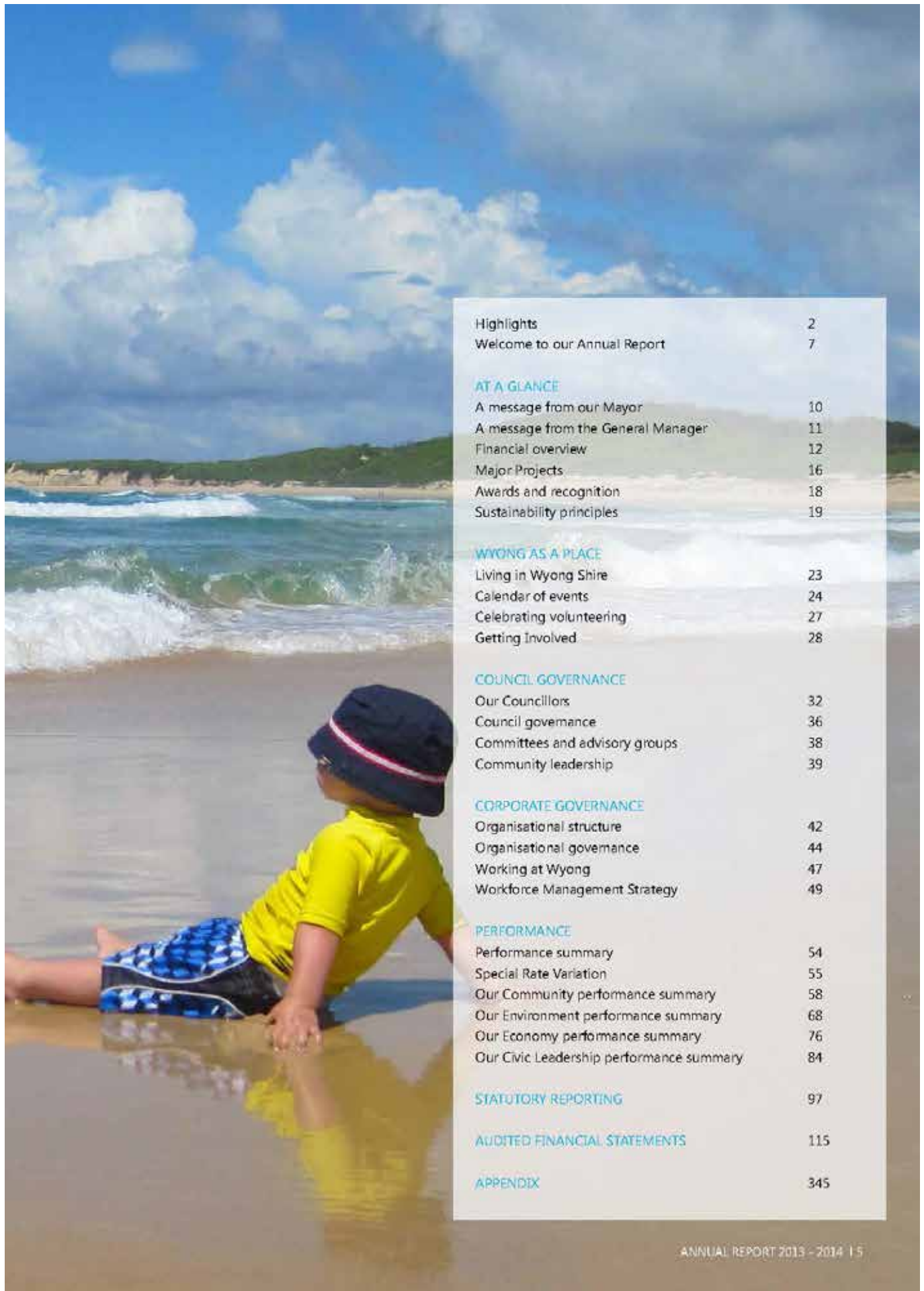
### ACKNOWLEDGING OUR HERITAGE

We recognise the living culture of the local Aboriginal people – the Dackinjung, Guringal and Awabakal – and the unique contribution they and their Elders have made and continue to make to the life of the Wyong Shire.

*Cover: 'Little Nippers' by Christine Bennett  
Photo: 'Harry' by Anne Butler*

4 | WYONG SHIRE COUNCIL





Highlights	2
Welcome to our Annual Report	7
<b>AT A GLANCE</b>	
A message from our Mayor	10
A message from the General Manager	11
Financial overview	12
Major Projects	16
Awards and recognition	18
Sustainability principles	19
<b>WYONG AS A PLACE</b>	
Living in Wyong Shire	23
Calendar of events	24
Celebrating volunteering	27
Getting Involved	28
<b>COUNCIL GOVERNANCE</b>	
Our Councillors	32
Council governance	36
Committees and advisory groups	38
Community leadership	39
<b>CORPORATE GOVERNANCE</b>	
Organisational structure	42
Organisational governance	44
Working at Wyong	47
Workforce Management Strategy	49
<b>PERFORMANCE</b>	
Performance summary	54
Special Rate Variation	55
Our Community performance summary	58
Our Environment performance summary	68
Our Economy performance summary	76
Our Civic Leadership performance summary	84
<b>STATUTORY REPORTING</b>	97
<b>AUDITED FINANCIAL STATEMENTS</b>	115
<b>APPENDIX</b>	345



6 | WYONG SHIRE COUNCIL

*New in-field technology*

## WELCOME TO OUR ANNUAL REPORT

Wyong Shire Council's annual report for the 2013/14 financial year is an important part of our commitment to open and accountable governance.


### PURPOSE OF THIS REPORT

This report informs our community about the progress we have made in delivering the Community Strategic Plan and reflects our commitment to delivering quality essential services, governance and creativity.

It is prepared in accordance with the Integrated Planning and Reporting Guidelines under the *Local Government Act 1993*, section 428(3).

### MEASURING OUR PERFORMANCE

The following indicators are used to identify the status of actions:

COMPLETED		Work completed
CONTINUING		Work continuing over future years
OFF TRACK		Work commenced but target not achieved
DEFERRED		Works on hold

### REPORT STRUCTURE

This report is divided into several sections that provide an overview of Wyong Shire and the community we serve, highlight the role of the Councillors, explain our organisation and how we manage our people, review our performance, and provide statutory information and audited financial statements.

### HOW TO OBTAIN EXTRA COPIES

Copies are available in both hard copy and electronic format at: [www.wyong.nsw.gov.au](http://www.wyong.nsw.gov.au).



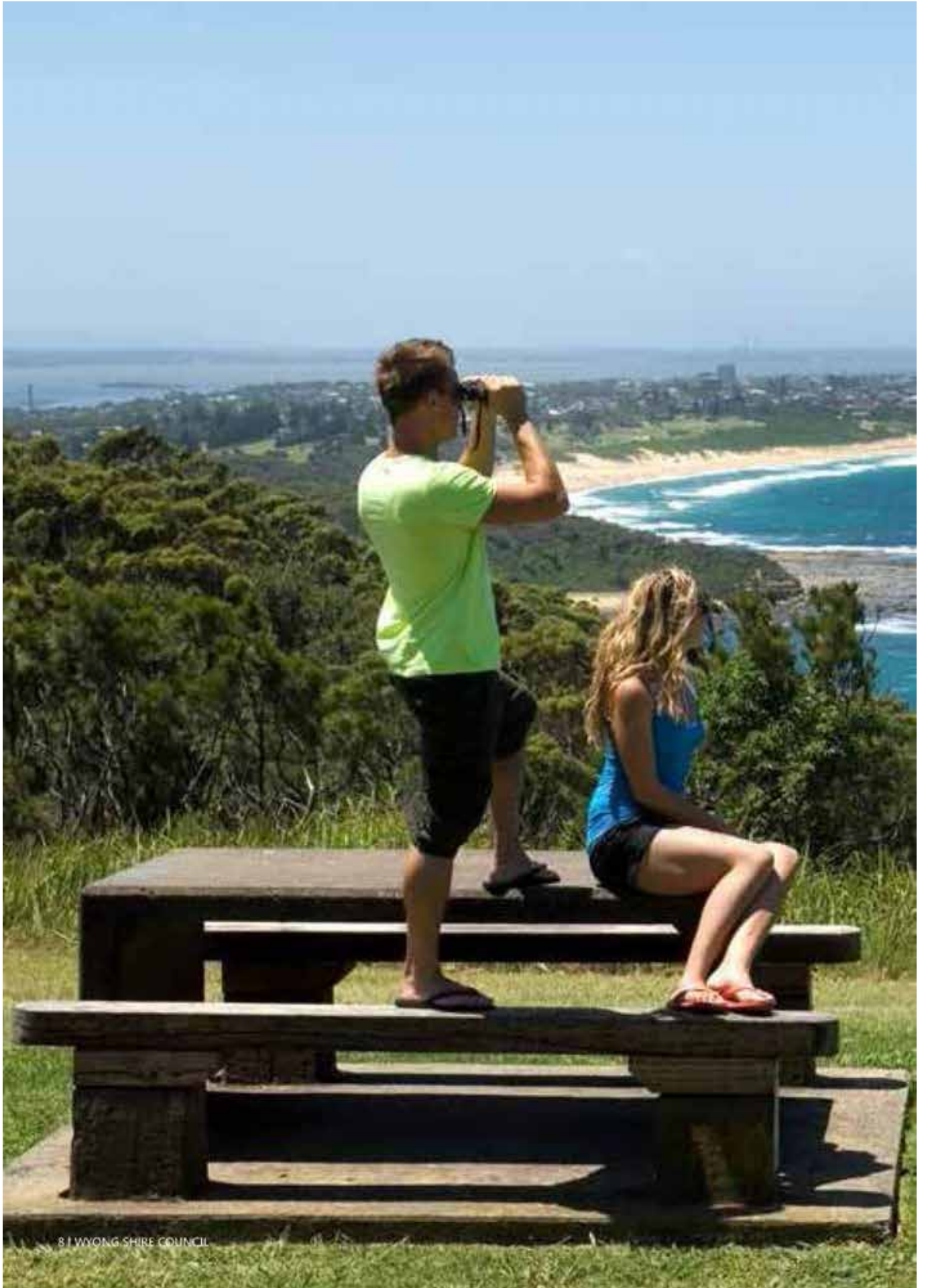
or by:

- Phoning us on (02) 4350 5555
- Visiting our civic centre at 2 Hely Street, Wyong
- Emailing [wsc@wyong.nsw.gov.au](mailto:wsc@wyong.nsw.gov.au)
- Writing to us at PO Box 20, Wyong NSW 2259.

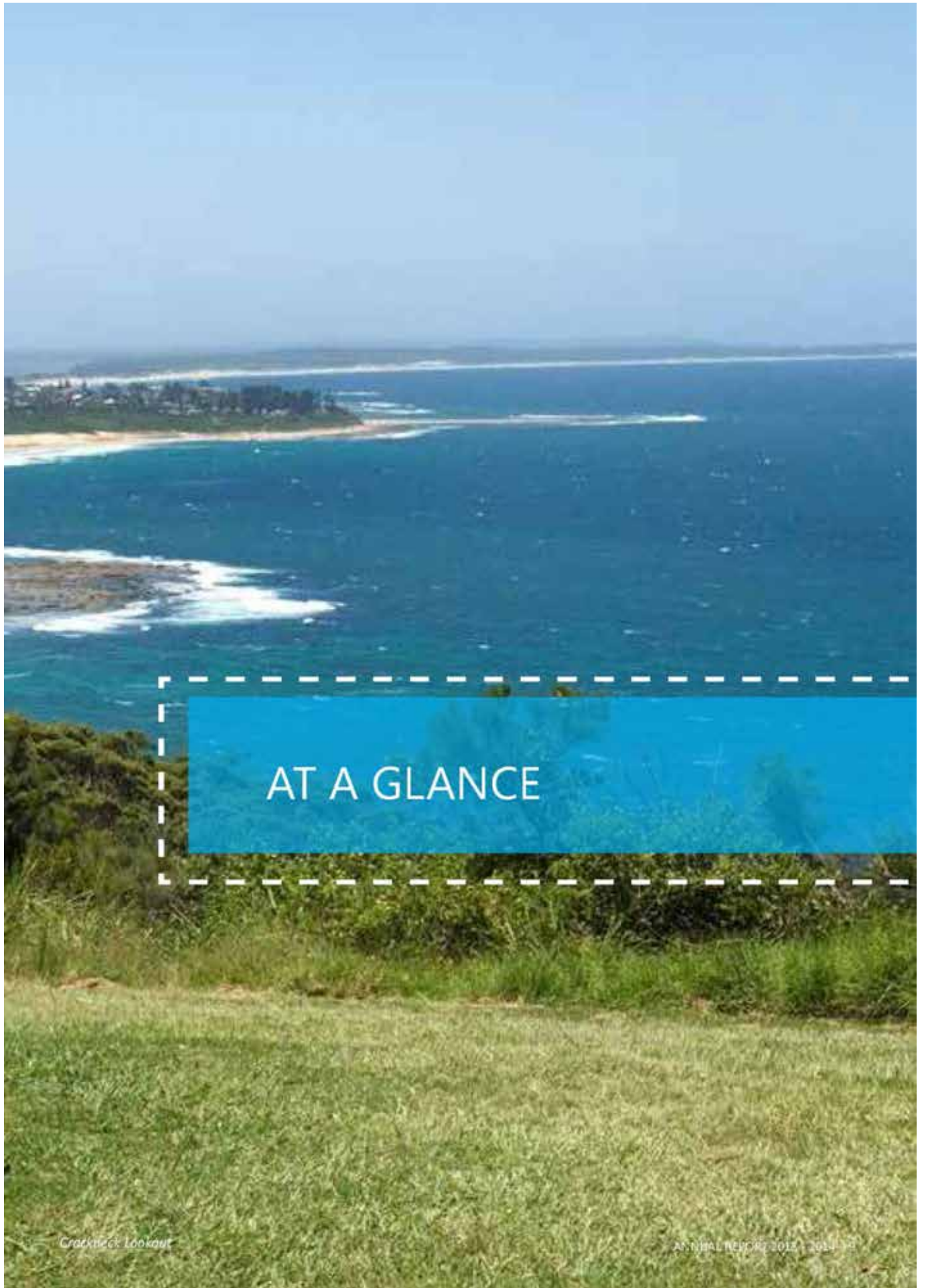
Hard copies are \$38.00 per copy, electronic copies are \$4.00 for a CD or free from our website.

### FEEDBACK

We welcome your ideas about this report to help us make improvements for future years. If you would like to provide feedback or want more information on any matter in the report, please email [wsc@wyong.nsw.gov.au](mailto:wsc@wyong.nsw.gov.au).



8 | WYONG SHIRE COUNCIL



AT A GLANCE



## A MESSAGE FROM OUR MAYOR

Since the election in 2012, this Council has been committed to a plan consisting of three main objectives:

- To repair the budget
- Get back to basics
- Create more local jobs

These objectives have been achieved.

### REPAIRING THE BUDGET

Council finances have been repaired. This is an extraordinary achievement to recover from a \$30 million operating deficit in 2010 to a modest surplus last year and a \$5.5 million surplus for the year ended 30 June 2014.

This has been achieved because we have reined in spending, tightened planning control and continually reviewed and benchmarked our services. Staff numbers have been reduced through natural attrition and by tendering out of some services where the market could match or improve the value for money. In addition we are seeking opportunities to increase revenue or get more from our existing assets, and increasing productivity by employing new service delivery methods including more efficient equipment.

Many of these decisions have been difficult, and occasionally controversial, but the greater imperative of financial sustainability and the opportunities to achieve better outcomes for our community meant we were able to make the hard decisions that had to be made when the time came.

Council is now in a healthy financial position, but vigilance is required to ensure these hard won gains are not allowed to slip away.

### BACK TO BASICS

A back to basics approach has been implemented with emphasis being placed on core Council services of roads, lakes and parks.

Road spending is around \$53 million a year and some 60 kilometres of roads are resurfaced or rebuilt each year.

Notoriously unsafe roads, like Minnesota Road at Hamlyn Terrace, have been completely rebuilt.

We have 1,000 kilometres of roads to maintain and the quality of our resurfacing has never been better. Our lakes are the cleanest they have been in

years, with a record of over 12,000 cubic metres of wrack removed last year, three times the previous average annual total (page 70).

Around 10 new Gross Pollutant Traps are being installed each year (page 69). A new lake side beach has been created at Lake Munmorah (page 70) and works are now underway for an upgrade of Canton Beach.

The playground at Canton Beach was recently awarded the title of Best Playground in Australia at the Parks and Leisure National Awards – great acclaim for this popular all access playground that was designed with plenty of community input. In the last year we added a new state of the art playground at Ourimbah to our assets and this year it will be Buff Point's turn. We know how important these facilities are for our families and more upgrades, including playgrounds in Kanwal, are planned for this year.

We also stepped up efforts to advocate for the projects and decisions that benefit our Shire with the NSW State Government allocating millions of dollars to support major transport corridor upgrades and the Federal Government funding improvements to our Lakes, local roads and recreational facilities.

I believe we have well and truly delivered on the back to basics commitment.

### CREATING MORE LOCAL JOBS

Investment is really taking off with over \$4 billion of development underway in the Shire producing around 10,000 jobs.

Projects such as the Regional Airport (page 81), the Wamervale University and the Chinese Theme Park alone represent well over a billion dollars in investment, translating into 5,000 local jobs and will transform our local economy as we know it.

Already major corporate and international investment is coming to our Shire to make up the other \$3 billion of development.

Between 2012 and 2013, local jobs increased by 1,500 from 49,595 to 51,039. Despite the closure of Bluetongue Brewery and Kellogg's, there has been a net gain on the ground at a time when many other areas are struggling to attract investment.

In addition to these core deliverables there has been many other notable achievements including commencement of The Art House – this is a \$12 million investment by Council in the arts and culture of our Shire. Over the next year we will watch this state-of-the-art Performing Arts and Conference Centre take shape with an opening night planned before Christmas 2015. By the end of the year the Cinema Complex at Lake Haven, owned by Council but leased to Metro Cinemas will be operational - it will provide much needed jobs and entertainment for our local young people.

Our Buttenderry waste facility being recognised as the best in Australia and our organisation being named NSW Large Employer of the Year are notable awards and show how we really are leading the way in these key areas.

Rebuilding the Norah Head boat ramp (page 65), forming the Multicultural Advisory Committee, ramping up the war against graffiti (page 60) and forming the Wyong Action Team for our young people (page 60) are other achievements I am particularly proud of.

### LOOKING TO THE FUTURE

I am proud of the work Council has done and look forward to what lies ahead. It is certainly an interesting time to be in Local Government with the State Government wanting councils to amalgamate and offering large financial and other incentives to do so. We must carefully examine the pros and cons of this and discuss the options with Gosford City Council and the wider community. A submission on the Fit for the Future review is required by 30 June 2015.

**Cr Doug Eaton**  
Mayor

## A MESSAGE FROM THE GENERAL MANAGER

Great staff are at the heart of our organisation and I congratulate all staff and thank them for the hard work they do each and every day.



### FINANCIAL POSITION

We are back in the black - our history of multi-million dollar operational deficits are well and truly behind us. We have posted a modest surplus of around \$5.5 million, our second surplus in a row after ten years of deficits. We have turned things around through fiscal responsibility, reducing our costs and working smarter. It is a credit to the hard work and dedication of Councillors and staff and I can't thank them enough. We anticipate maintaining an annual surplus in our long term financial strategy for the next ten years.

### SPENDING HIGHLIGHTS ON ROADS AND INFRASTRUCTURE

Our community asked us to focus on delivering essential services this year with \$34 million spent on road upgrades and renewals and a further \$19 million on road maintenance – delivering our target of 13.8 kilometres. The two biggest upgrades were Minnesota Road and Warnervale Road (page 62) – costing almost \$5 million combined – these works have made a huge difference to the residents who live in those areas.

The \$1 million Tumbi Creek Bridge is now operational and is a vital link in our shared pathway network now spanning over 100 kilometres of our Shire. The Morah Head boat ramp – the Shire's only ocean access ramp will be completed in February 2015 and was made possible by all three levels of government working together and providing the funding for this initiative (page 65).

This financial year \$9.7 million was spent addressing our infrastructure asset backlog thanks to funding from the 6.9% Special Rate Variation (SRV) granted by the Independent Pricing and Regulatory Tribunal (IPaRT). It is planned to spend at least \$10 million each year until 2030 to address the infrastructure asset backlog and improve the condition of our assets.

In the coming year we have budgeted for \$340 million in spending on services to the community including \$100 million on essential capital works.

### AWARDS

Council continues to be recognised for our hard work and commitment to our community with 12 awards in the past year. Highlights include:

- The organisation's Annual Report was recognised with a Silver Award at the Australasian Reporting Awards.
- The Mardi Mangrove Link Project, won three major awards and continues to provide important security and certainty in our water supply. Greg McDonald, the Director responsible for the Link, was awarded Leader of the Year at the Institute of Public Works Engineering Australasia Conference.
- The Northlakes Little Coast Kids Centre Manager, Alison Whitmore, won Outstanding Contribution by an Individual in Australian Childcare Week Award. Todd Pattison won Water Operator of the Year Award in the Water Industry Operators Association of Australia while Mary-Ellen Wallace was awarded the prestigious NSW Local Government Procurement Professional of the Year.

Just recently we were named NSW Large Employer of the Year at the annual NSW Training Awards. We were up against some impressive finalists making the win a particularly pleasing accomplishment. A range of other Council programs and staff achievements were highlighted with prestigious awards during 2013/14 and I encourage you to read about them on page 18.

### INVESTMENT

There is currently \$4 billion worth of investment flowing into our Shire which is great for local jobs and our economy. An Economic Development Strategy (page 80) has been formally adopted by Council, providing a framework to effectively manage this development and make sure it is sustainable and has lasting benefits for our community.

### THE FUTURE

In 2014/15, Council will continue its internal culture change program. I believe that if you nurture and improve internal culture, people will be more committed and determined to do a good job. Ultimately this benefits the community in best value delivery of services and a workforce that care about its community. We will establish a cross-organisational group focussing on leadership, working together, wellbeing, communication and innovation under our new brand strategy – Value. Create. Lead.

Whether we amalgamate or not the population of Wyong Shire is projected to grow by 50,000 to 210,000 and the Central Coast to over 400,000 by 2031. Most of this growth will be in the northern area of the Shire and we are doing everything we can to entice sustainable investment and employment opportunities here and secure State and Federal funding to deliver services and infrastructure. There will continue to be significant growth in our ageing population and thankfully we now have a Central Coast Positive Ageing Strategy in place that will guide planning and service delivery for this significant section of the community.

It is a huge challenge for an essential service organisation to deliver best value outcomes to everyone in our community but I do believe we have the ideas, plans and people to deliver the services and infrastructure that our current and future residents need and deserve.

I want to thank the Mayor, Councillors, 1100 staff and many volunteers for their efforts over the last year and look forward to working with them into the future to make Wyong a better place to live and work.

**Michael Whittaker**  
General Manager

AT A GLANCE

WYONG AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX



## FINANCIAL OVERVIEW

The 2013/14 financial year has again seen our operations in the black and our history of multi-million dollar operational deficits well and truly behind us.

The modest surplus of \$5.5 million in 2013/14, our second surplus in a row after ten years of deficits, signifies our commitment to fiscal responsibility, reducing costs and working smarter. Compared to 2010, our costs have fallen in real terms by approximately 13%. This is a fantastic effort given that a large portion of our cost base is subject to annual increases.

Even more pleasing is despite continued deficits in the Water Supply Authority attributed to the pricing determination set by the Independent Pricing and Regulatory Tribunal (IPaRT), General Fund operations more than offset this and brought the consolidated operating result into surplus.

We also invested in the replacement of over 12,000 water meters to ensure meters remain within standards, more accurately measure, charge and predict water usage and maintain charging equity between customers. This and other business reviews will improve the financial performance of the water and sewer operations, helping us to continue to deliver consolidated operational surpluses.

This financial overview provides a summary of our 2013/14 financial statements, which are included in full on page 115.

### HOW WAS OUR OVERALL FINANCIAL PERFORMANCE?

The following shows how our operational costs have recovered over the past five years. The figures are provided without capital income (which is received through government grants).

#### Operating Result (excluding capital grants and contributions)



■ Operating Expenses  
■ Income excluding capital







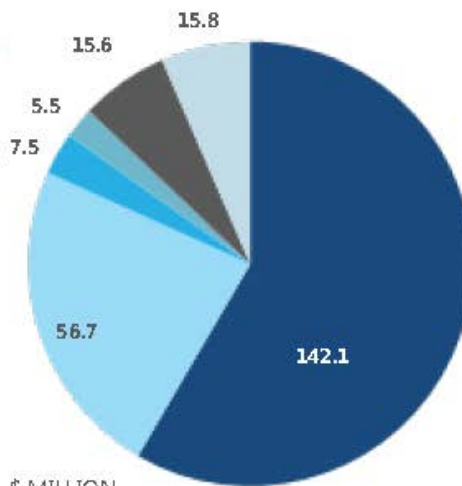
Sand dune rehabilitation at Soldiers Beach

AT A GLANCE

WORKING AS A PLACE

**WHERE DID THE MONEY COME FROM?**

We received \$243.2 million in income from property rates, the provision of services (such as waste, water and sewer), user charges and fees, interest and operating and capital grants and contributions. As with previous years, our major source of income was rates and annual charges. Income excluding capital grants and contributions was \$227.5 million. Total grants income was \$19 million (\$13.4 from operating grants and \$5.6 from capital grants) down \$10.3 million compared to the previous year due mainly to the prepayment of grants in 2012/13.



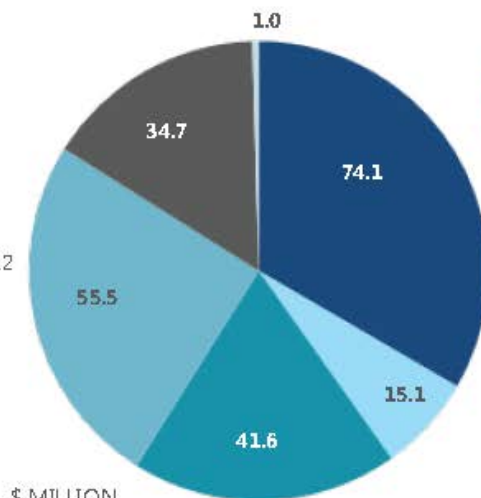
\$ MILLION

- 59% Rates and annual charges
- 23% User charges and fees
- 3% Interest and investment revenue
- 2% Other revenues
- 6% Grants and contributions - operating
- 7% Grants and contributions - capital

**HOW DID WE SPEND THE MONEY?**

**Operating expenses**

Money is spent on providing services such as domestic waste collection and management, water and sewer services, roads and community assets. Over the year we spent \$222 million on operating expenses down \$3.2 million from the \$225.2 million expended in 2012/13.



\$ MILLION

- 33% Employee benefits and on-costs
- 7% Borrowing costs
- 19% Materials and contracts
- 25% Depreciation and amortisation
- 15% Other expenses
- 1% Net losses from disposal of assets

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STAKEHOLDER REPORTING

FINANCIAL STATEMENTS

APPENDIX

**Capital expenses**

In 2013/14 we spent \$76.5 million on capital expenditure, of which \$10 million was specifically allocated to address the infrastructure asset backlog, funded by an additional \$2 million raised via the Special Rate Variation (SRV).



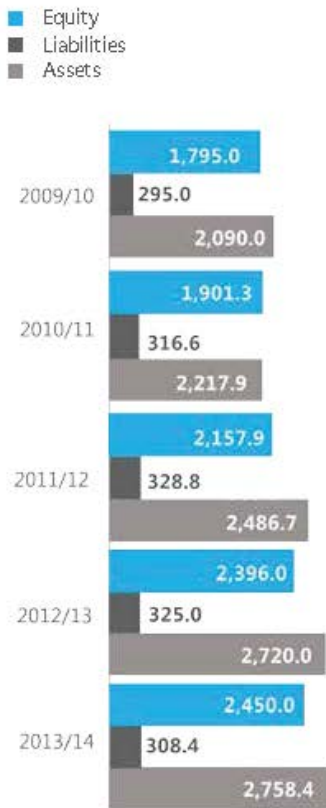
Roads received \$33.9 million on upgrades and renewals, reaching our target of delivering 13.8 kilometres of works. The two biggest upgrades were Minnesota Road and Warnervale Road (page 62), costing almost \$5 million combined in 2013/14 alone. The \$1 million Tumbl Creek Bridge is also operational and is a vital link in our shared pathway network now which spans over 100 kilometres of our Shire (page 62).

We have also continued to invest in our water and sewer infrastructure with further improvements in water quality at Mardi Water Treatment Plant, installation of a new inlet screen at Gwandalan Sewage Treatment Plant and continued relining and rehabilitation of our sewerage network. Over the next few years we will continue to invest in renewing ageing sewage pumping stations.

2009/10 and 2010/11 capital expenditure was higher than average due to the completion of the \$120 million Mardi-Mangrove Link project. The project involved the construction of two new pump stations and a two-way pipeline between Mardi Dam and the much larger Mangrove Creek Dam. It is integral to the provision of a secure, reliable and safe water supply for the Central Coast's current population and future growth. The project was an initiative of Gosford City and Wyong Shire Councils with Federal Government funding of \$80.3 million provided through the Water Smart Australia Program –Water for the Future initiative, and an additional \$40 million combined from the two Councils.

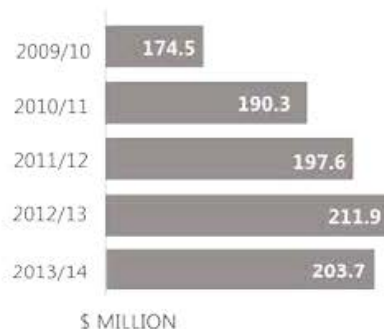
**WHAT IS OUR FINANCIAL WORTH?**

Our net worth continues to strengthen with a closing equity of \$2.45 billion, increasing \$655 million over the past five years.



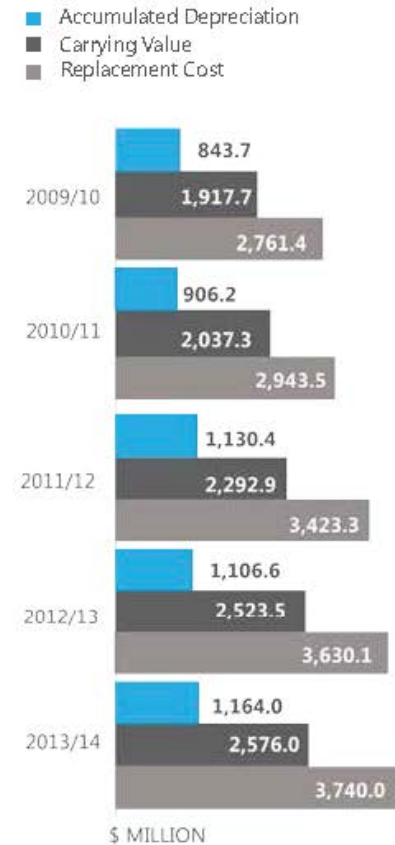
**WHAT DO WE OWE?**

Our loan liability has reduced and only \$3 million in new low interest loans were drawn in 2013/14 for infrastructure works, leaving a total of \$203.7 million debt. Of this there is \$196.2 million gross debt in our Water Supply Authority which councils including Lake Macquarie and Newcastle do not have. This is because they do not provide their water and sewerage services or own their water and sewer assets, which are owned and operated by Hunter Water, a State Government owned entity.



**MANAGING OUR ASSETS**

Our public assets have a replacement value of \$3.74 billion including roads, community buildings, land, pools, water and sewerage network, stormwater drainage, footpaths, bridges, parks, ovals, cash and investments, receivables, inventories and intangible assets.



**PERFORMANCE MEASURES**

Each year we measure our financial performance against the standards set by the Local Government Code of Accounting Practice and Financial Reporting. In 2013/14 the code was revised resulting in some new measures being reported this year and existing measures being redefined. In all areas we have met or exceeded the benchmarks set for our performance.

**Operating performance ratio**

Council is demonstrating continued successful fiscal management towards financial sustainability by containing operating expenditure within operating revenue. This result is well above the benchmark of > 0.00%.

2012/13 Actual	3.66%
<b>2013/14 Actual</b>	<b>2.92%</b>
2014/15 Target	>2.00%

**Own source operating revenue ratio**

We have enough income without relying on grants showing strong financial flexibility and an improvement over the previous year. This result is well above the benchmark of 60%.

2012/13 Actual	83.37%
<b>2013/14 Actual</b>	<b>87.11%</b>
2014/15 Target	>85.00%

**Unrestricted current ratio**

For every \$1 of current liabilities we have \$1.56 of working capital. This result is well above the benchmark of \$1.50.

2012/13 Actual	1.98
<b>2013/14 Actual</b>	<b>1.56</b>
2014/15 Target	> 1.5

**Debt service cover ratio**

We continue to strengthen our ability to cover our debts as our operating result improves and debt is repaid. This result is well above the benchmark of 2.00.

2012/13 Actual	2.89
<b>2013/14 Actual</b>	<b>3.17</b>
2014/15 Target	>2.85

**Rates, annual charges, interest and extra charges outstanding percentage**

Over the year we have continued to work with outstanding debtors to put in place payment plans and reduce the amount of debt, in line with our debt recovery policy and hardship policy. The benchmark is 5%.

2012/13 Actual	6.10%
<b>2013/14 Actual</b>	<b>5.22%</b>
2014/15 Target	<= 5.0%

**Cash expense cover ratio**

We could operate for a period of 8.65 months without additional income from grants or other sources outside of Council. This result is well above the benchmark of three months.

2012/13 Actual	9.23
<b>2013/14 Actual</b>	<b>8.65</b>
2014/15 Target	>8.00

**Building and infrastructure renewals ratio**

We are renewing our assets at the same rate they are depreciating, slightly exceeding the benchmark of 100%. This was a significant improvement on 2012/13 assisted by the special rate variation income being spent on reducing our infrastructure asset backlog. The benchmark is 100%.

2012/13 Actual	71.91%
<b>2013/14 Actual</b>	<b>100.33%</b>
2014/15 Target	> 100%

**Infrastructure backlog ratio**

The value of our backlog works against the total value of our assets meets the benchmark, which is a maximum of 0.02. Again this is the result of allocating special rate variation income against our infrastructure asset backlog.

2012/13 Actual	0.05%
<b>2013/14 Actual</b>	<b>0.02%</b>
2014/15 Target	0.02%

**Asset maintenance ratio**

We are spending the same amount on maintenance as that which is required, indicating that we are investing enough funds to stop the infrastructure asset backlog from growing, achieving the benchmark result of 1.00.

2012/13 Actual	0.91
<b>2013/14 Actual</b>	<b>1.00</b>
2014/15 Target	>= 1.00

**Capital expenditure ratio**

We have increased the amount we are spending on capital works, again reflecting special rate variation expenditure on the replacement and renewal of assets, in line with our Asset Management Strategy. The minimum benchmark is 1.10.

2012/13 Actual	1.36
<b>2013/14 Actual</b>	<b>1.43</b>
2014/15 Target	>1.50

AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STAKEHOLDER REPORTING

FINANCIAL STATEMENTS








APPENDIX



## MAJOR PROJECTS

As part of our corporate planning process, we have designated a number of major projects to be delivered over the term of our four year delivery program. In 2013/14 there were 16 high-priority areas identified as being of critical importance to the community. It is important to note that projects may be subject to the receipt of external government funding.

**COMPLETED** 
**CONTINUING** 
**OFF TRACK** 
**DEFERRED** 

<b>ART HOUSE</b>	
With drainage works and demolition of the Wyong Memorial Hall complete, tenders are now being invited for the construction of the \$12.7 million Art House, which has an expected completion of December 2015.	
<b>NORTHERN COMMUNITY HUB</b>	
Site assessments have been undertaken, with two options being considered.	
<b>DUNECARE AND LANDCARE SUPPORT AND PROMOTION</b>	
There are currently 41 active groups, with 458 volunteers supported. In 2013/14 training was provided to 206 volunteers to carry out actions that support environmental management.	
<b>TUGGERAH REGIONAL SPORTING AND RECREATION COMPLEX</b>	
Further progress has been made with a \$1 million Federal grant received to acquire land and carry-out planning activities (page 65).	
<b>ESTABLISHMENT OF A WATERWAYS SERVICE</b>	
A new Waterways and Asset Management Unit was established, strategies implemented in consultation with the Tuggerah Lakes Estuary and Coastal Floodplain Management Committee (TLECFMC) and approved by Council.	
<b>ENHANCED GRAFFITI REMOVAL</b>	
Refer to page 60 to see some of the innovative and creative initiatives we have implemented to combat graffiti across the Shire.	
<b>CENTRAL COAST REGIONAL AIRPORT</b>	
Refer to page 81 to see plans for the airport in 2014/15.	



AT A GLANCE

WINDING US A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

<b>DEVELOPMENT OF KEY ICONIC SITES</b>	▶▶
The first development application for an iconic site was lodged, with a \$40.5 million modern 20 storey tower with retail space proposed for the "Key Site" at The Entrance.	
<b>PROPERTY PORTFOLIO STRATEGY</b>	▶▶
The Property Strategy has been adopted and a review of our portfolio is underway, refer to page 80 for more information.	
<b>WARNERVALE TOWN CENTRE</b>	▶▶
Tenders have been invited for the construction of the Warnervale Entry Road and if successful will commence in 2014/15.	
<b>BEST PRACTICE APPLICATION ASSESSMENT – BUILDING CERTIFICATION APPLICATIONS</b>	✔
Median processing times is down to 16 days.	
<b>BEST PRACTICE APPLICATION ASSESSMENT – DEVELOPMENT APPLICATIONS</b>	▶▶
Draft surveys have been created and staff trained in the use of electronic assessment tools. Additional software (Trapeze) will be rolled-out in 2015.	
<b>LOCAL ENVIRONMENTAL PLAN (LEP) AND DEVELOPMENT CONTROL PLAN (DCP) ADOPTED</b>	✔
The LEP was gazetted on 23 December 2013, with the DCP to be adopted in July 2014.	
<b>ESTABLISHMENT OF CENTRAL COAST WATER CORPORATION (CCWC) AND JOINT SERVICES BUSINESS (JSB)</b>	⊗
The CCWC and JSB remain on hold until further notice.	
<b>CAPITAL WORKS PROGRAM</b>	✔
We have established a Capital Expenditure Committee who meet regularly to ensure projects are being delivered according to plans.	
<b>SPECIAL RATE VARIATION (SRV) OUTCOMES</b>	✔
The Capital Expenditure Committee reviews the SRV projects. Where an SRV project is experiencing delays other projects, which are ready for delivery, are brought forward.	



Excellence Award for the Buttanderry Waste Management Facility

2014 Sustainable Cities Awards

## AWARDS AND RECOGNITION

Award	Category	Status
<b>Our Community</b>		
Australian Childcare Week Awards	Outstanding Contribution by an Individual Award	Winner – Alison Whitmore
Parks and Leisure Australia Regional Awards	Playspace Award for Excellence	Winner – Canton Beach and Bamayi Reserve
2013 Australian Road Safety Awards	Local Government Initiatives for Excellence in Road Safety Engineering	Winner
<b>Our Environment</b>		
Central Coast / Hunter Region Clean Beaches – Connecting our Coast Awards	Cultural / Historical	Finalist – Norah Head headland
2014 Sustainable Cities Awards – Keep NSW Beautiful	Sustainable Water Biodiversity Conservation	Winner – Estuary Management Plan Highly Commended
<b>Our Economy</b>		
NSW / ACT Regional Achievement and Community Awards	Crown Lands Crown Reserve Trust Corporate Managers	Runner-up – Holiday Parks
<b>Our Civic Leadership</b>		
2013 National Landfill and Transfer Stations Innovation	Excellence Award	Winner – Buttanderry Waste Management Facility
Government Communications Awards	Best Communications / Engagement for a Shire or Rural Council	Finalist – Love our Living Lakes Campaign
Water Industry Operators Association NSW	Operator of the Year Award	Winner – Todd Pattison
Local Government Managers Forum Awards	Organisational Development	Finalist – Workforce Management
Australasian Reporting Awards	Local Government Reporting	Silver – 2012/13 Annual Report
NSW Training Awards	NSW Large Employer of the Year	Winner
Institute of Public Works Engineering Australasia Conference	Leader of the Year	Winner – Greg McDonald
NSW Local Government Procurement Awards	Procurement Professional of the Year	Winner – Mary-Ellen Wallace
National Public Works Medal	National Public Works Leader of the Year	Winner – Greg McDonald

## SUSTAINABILITY PRINCIPLES

Sustainability is a central theme for all Council activities and is defined as "meeting the needs of the present without compromising the ability of future generations to meet their own needs". We use a quadruple bottom line approach in planning, reporting and operations to ensure that relevant economic, social, environmental and governance impacts are considered. Our sustainability principles are:



### THINK HOLISTICALLY, ACT RESPONSIBLY

We recognise that people, nature and the economy are affected by our actions. We plan for the long-term and recognise shorter term needs. We integrate these considerations into our decision making, working with the forms and functions of the natural environment and with our social and economic attributes as the basis of our planning and development.



### SMART, LOCAL, ADAPTABLE

We respond to future challenges by embracing innovation and acting in a timely and effective manner. We base our actions locally, mindful of our place in the world, building on our strengths and special qualities of place and community.



### CARE FOR NATURE

We recognise the intrinsic value of biodiversity and natural ecosystems, protecting the environment for the benefit of all life forms. We commit to the sustainable use of natural resources to maintain healthy ecological systems for the benefit of present and future generations.



### GOOD PROCESSES, IMPROVED OUTCOMES

We demonstrate leadership, accountability, transparency and financial responsibility in all decision making. We measure our prosperity by the health and wellbeing of our people, environment and economy and strive for continuous improvement.



### WORKING TOGETHER

We build partnerships by engaging with and listening to all facets of society, working together for the benefit of the whole. We have a culture of collaboration and participation that encourages innovation, sharing of resources, engagement in decision making and shared accountability for all results.

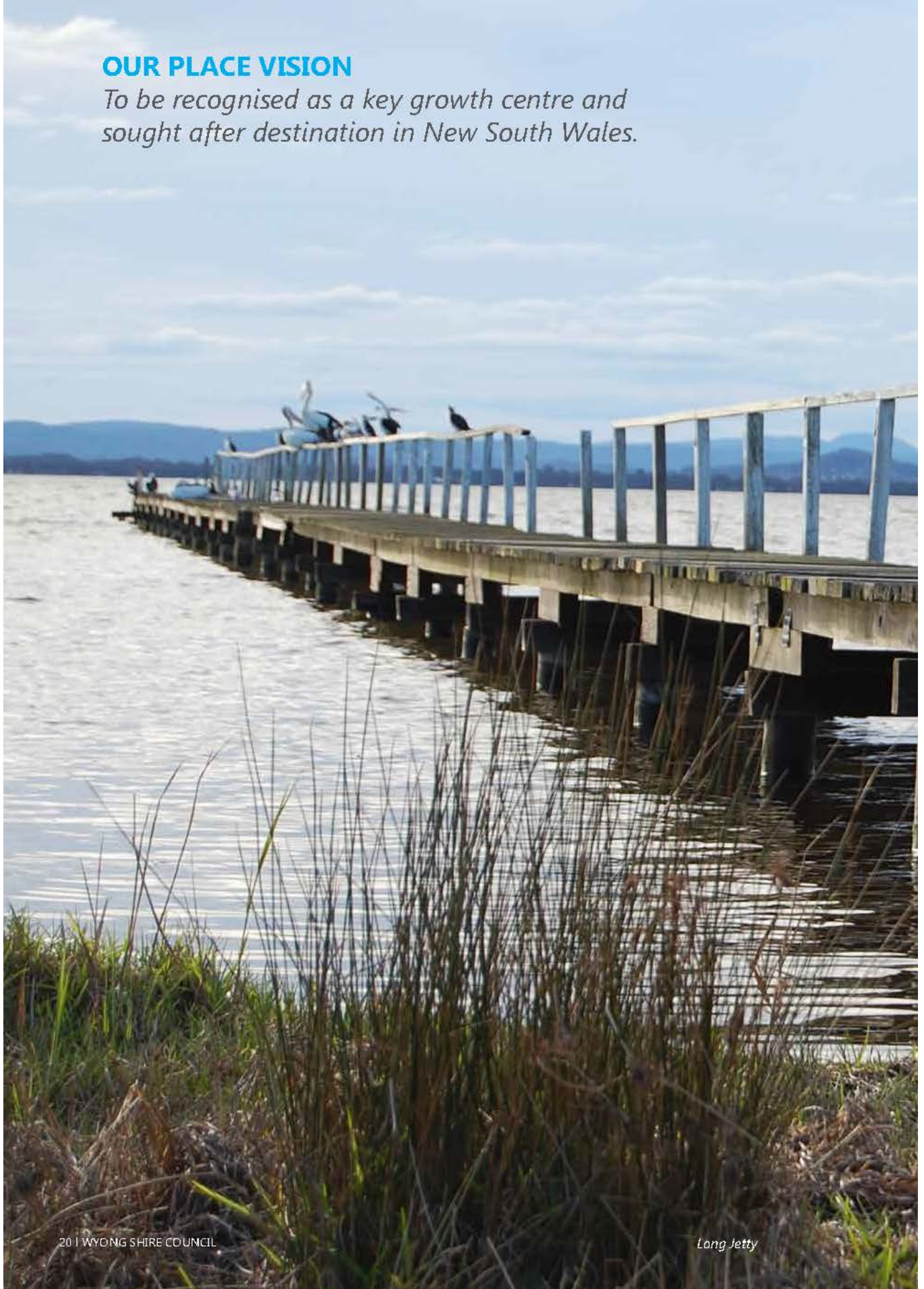


### LEAD BY EXAMPLE

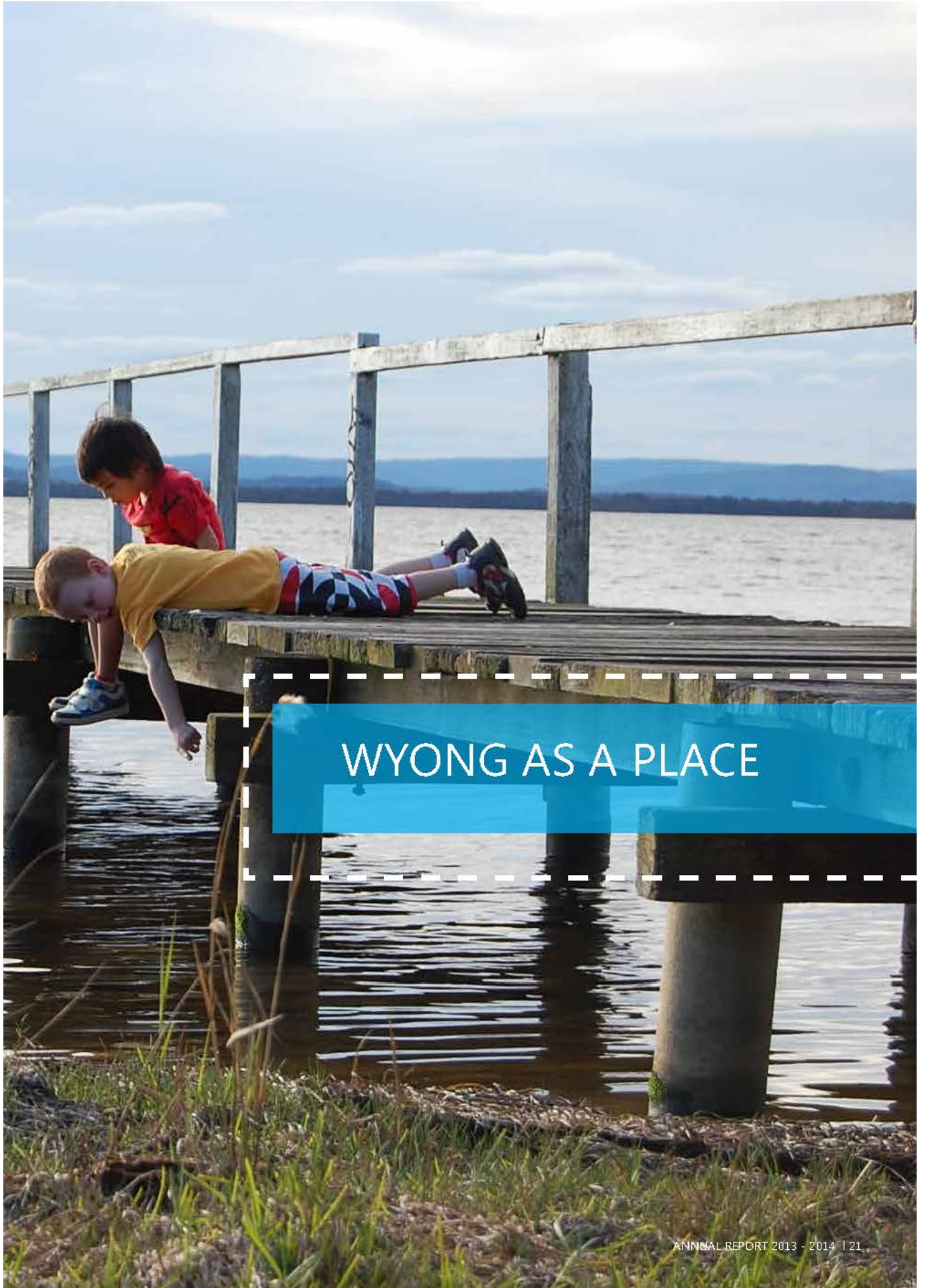
We lead by example with actions for positive change and support visionary policies and practices within the community. We involve people with the relevant skills and knowledge in our projects and recognise there are many ways to achieve our goals. We embrace the opportunity to learn from our actions and the actions of others.

## OUR PLACE VISION

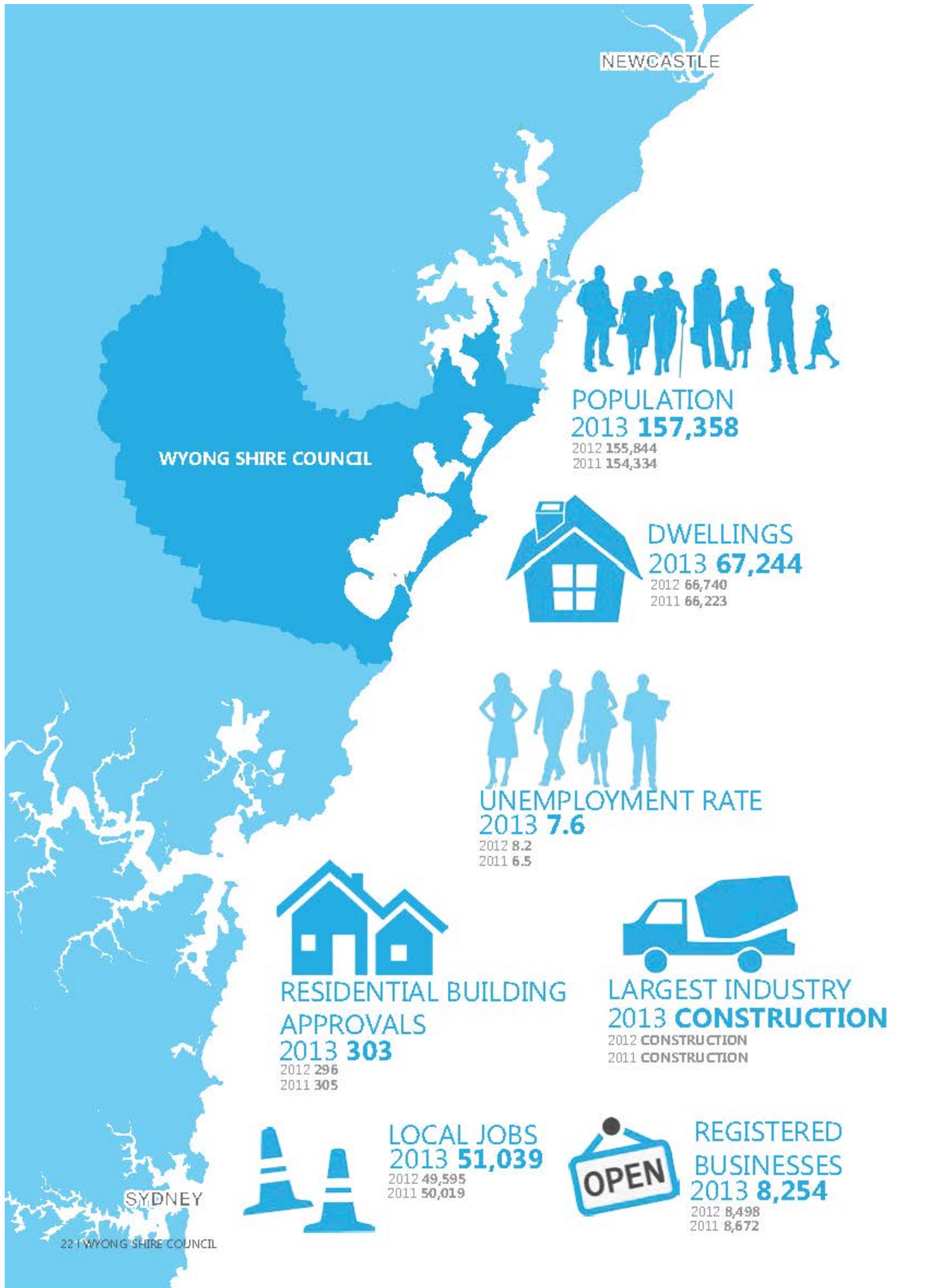
*To be recognised as a key growth centre and sought after destination in New South Wales.*







WYONG AS A PLACE



## LIVING IN WYONG SHIRE

Our Shire is a growth centre linking diverse lifestyle and new business opportunities.

### WHERE WE CAME FROM

This area was originally inhabited by the Darkinjung, Guringai and Awabakal people. Our Shire contains over 300 registered sites of Aboriginal cultural importance.

Recorded European settlement commenced in the 1820's, though timber getters worked and lived here from the 1790s. The opening of the Great Northern Railway in the late 1880's created a much closer link to Sydney.

The first local government area, the District Council of Brisbane Water, was constituted in 1843. In 1906, following Australian Federation, the Shire of Erina was established, later subdivided into Wyong Shire in 1947.

### WHERE WE LIVE

Wyong Shire covers 820 square kilometres and is located on the Central Coast of New South Wales. It boasts twice the foreshore of Sydney harbour, with 35 kilometres of coastline, rural valleys and an unspoilt mountain backdrop.

We have a dynamic tourism industry, a skilled and motivated workforce, opportunities for commercial investment, a growing residential area and living affordability. We are located 90 kilometres north of Sydney and 75 kilometres south of Newcastle and have ease of access to both cities with good transport links on the M1 Motorway, Pacific Highway and Sydney to Brisbane rail line.

We are home to the Central Coast (Ourimbah) Campus of the University of Newcastle, a Community College and the Ourimbah and Wyong TAFE Campuses of the Hunter TAFE NSW Institute. We have over 45 public and private schools as well as the Central Coast Academy of Sports and the new Central Coast Mariners Centre of Excellence in Tuggerah. We are also working on the establishment of a new education and business precinct in Warnervale which is proposed to house 7,000 tertiary students.

Community health is supported by a major public hospital, two smaller private hospitals and a number of health facilities.

### WHO WE ARE

In 1947, when the previous local government area was split into Gosford City and Wyong Shire, our population was 10,000 residents. Post World War II a number of retirees settled in the area. Population growth continued in the 1960s with the opening of the freeway from Sydney, and in the 1970s and 1980s with the increases from 47,000 in 1976 to 82,000 in 1986. Substantial growth continued and the population reached about 100,000 in 1991.

Today our Shire has over 160,000 people with population projections expected to reach over 210,000 by 2031. Identified growth suburbs include Hamlyn Terrace, Wadalba, Warnervale and Woongarah.

Our demographics show a high percentage of residents in the 'under 15' or 'over 65' age bracket which drives our planning around growing our economy, positive ageing and access to educational and health facilities.

### WHERE WE WORK

Around 8,500 businesses operate within the Shire and our top four employment sectors are retail trade, healthcare and social assistance, accommodation and food services, and construction. A large percentage of our workforce is made up of local residents although 38% of our labour force commutes outside of the Shire for work. We have an unemployment rate of 7.9% (December 2013).

### WHERE WE PLAY

There are 3 public golf courses located at Shelly Beach, Wyong and Toukley. Other recreational facilities located throughout our Shire are playgrounds, park and reserves, sporting grounds and fields, and shared pathways.

The area includes the major service centre of Wyong-Tuggerah, with a large Westfield centre and business park. Other major shopping precincts are located at Lake Haven and Bateau Bay, with smaller retail centres located at The Entrance, Wyong, and Toukley.

In the north is the developing town centre of Warnervale, which includes a large retail and commercial centre surrounded by residential development.

To the west the picturesque Dooralong and Yarramalong Valleys, and the Olney, Wyong and Ourimbah State Forests.

Our lakes and beaches are a great way to get out and enjoy a range of water activities. Our lifeguards patrol six beaches from September to April each year at Lakes Beach, Shelly Beach, Soldiers Beach, The Entrance Beach, North Entrance Beach, and Toowoan Bay Beach.



Wyong Shire is forecast to have the greatest growth of all Hunter / Central Coast councils over the next 15 years



## CALENDAR OF EVENTS

### JULY

- ▶ Whale Dreamers Festival
- ▶ NAIDOC Week
- ▶ Art Day & Destash Markets
- ▶ Wastewise & Grant Writing Workshops
- ▶ Coastal Connect Day
- ▶ Council's Facebook page reaches 1,000 likes
- ▶ Toukley Tennis Court upgrade completed
- ▶ National Tree Day

### SEPTEMBER

- ▶ eBooks introduced to the library system
- ▶ 40th Annual Wyong Shire Garden Competition
- ▶ Minnesota Road reopens
- ▶ NSW Bike Week

### NOVEMBER

- ▶ National Recycle Week
- ▶ Animal Care Facility free micro-chipping for cats
- ▶ Food Safety Week
- ▶ Diversity of Watercolour exhibition at The Entrance Community Centre
- ▶ Asbestos Awareness Month
- ▶ Kids Day out

### AUGUST

- ▶ Chemical CleanOut
- ▶ Paws and Claws for a cause dog walk
- ▶ Sohler Park opens at Ourimbah
- ▶ Wyong Shire's parks, sportsfields and other recreational facilities achieve a high satisfaction rating in benchmarking survey

### OCTOBER

- ▶ Family Fun Day at Council's Holiday Parks
- ▶ Bateau Bay Library hosts bestselling authors Dianne Blacklock, Ber Carroll and Liane Moriarty
- ▶ Graffiti Removal Day
- ▶ Libraries host an interactive information sessions for kids heading to High School
- ▶ A large bushfire affects the Shire's north
- ▶ National Water Week
- ▶ Grandparents Day
- ▶ Meet the Mayor campaign

### DECEMBER

- ▶ Coastal Paradise Revealed book release
- ▶ *Do you know this person* graffiti management campaign (page 60)
- ▶ Gazettal of Wyong Local Environmental Plan
- ▶ Christmas Story Time sessions at Council's libraries
- ▶ New Lifeguard tower opened at Soliders Beach
- ▶ Multicultural Christmas Party



- JANUARY**
- ▶ Australia Day Awards
  - ▶ 33rd Annual Lifeguard Challenge
  - ▶ Gravity Summer Concert
  - ▶ CARES bike safety program
  - ▶ Talking Trash Tour at Long Jetty and The Entrance
  - ▶ Grant Writing Workshop

- MARCH**
- ▶ Clean-up Australia Day
  - ▶ Seniors Week
  - ▶ Harmony Day
  - ▶ The township of Kulnura celebrates 100 years
  - ▶ Chemical CleanOut

- MAY**
- ▶ Community Ward Forums (page 85)
  - ▶ Reconciliation Week
  - ▶ Exposure Photo Competition
  - ▶ Report an Issue mobile app launched
  - ▶ National Volunteer Week
  - ▶ Fatality Free Friday
  - ▶ Maliga Art Exhibition

- FEBRUARY**
- ▶ Library Lovers Day
  - ▶ Road Rules Awareness Day
  - ▶ DrumFEST 2014
  - ▶ WyCare and Council Landcare workshop
  - ▶ Big and Bold Social Enterprise showcase

- APRIL**
- ▶ Youth Week and Impact Youth Forum
  - ▶ National Trust Heritage Festival
  - ▶ Wamervale Road reopens (page 62)
  - ▶ GOATS Festival
  - ▶ Anzac Day services
  - ▶ Photographic Workshop with Glenn McKimmin & Danny Irvine

- JUNE**
- ▶ Central Coast Youth Skills and Employment Centre opens (page 65)
  - ▶ Gravity Skate & Scooter competition
  - ▶ Learner Driver Workshop at Library
  - ▶ Australian Child Care Week
  - ▶ The Grove launch

AT A GLANCE  
 WRONG AS A PLACE  
 COUNCIL GOVERNANCE  
 CORPORATE GOVERNANCE  
 PERFORMANCE  
 STATUTORY REPORTING  
 FINANCIAL STATEMENTS  
 APPENDIX





AT A GLANCE

WYONG AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

Above from left: Eddy Olierook, Ian Robb, Sandra Davidson and Ruth Ward

## CELEBRATING VOLUNTEERING

Our volunteers provide support throughout the year in varying capacities and continue to make a positive difference. They are the unsung heroes of the community.

In 2013/14 we recognised the following volunteers:

Wyong Shire's 2014 Citizen of the Year **EDNA WACHER** is an active member of a number of committees including the chair of our Multicultural Advisory Committee. With her Filipino heritage, she understands the importance of advocating for people who are culturally and linguistically diverse and has helped facilitate events such as Harmony Day, a Multicultural Health Expo and the committee's Cultural Christmas celebration.

**EDDY OLIEROOK** is a volunteer team leader at Blue Haven Community Centre and is a big part of the community centre success story, having been there for over six years. Eddy will soon be coordinating volunteers at community centres across the Shire and was a finalist in this year's Australia Day Citizen of the Year Awards.

**IAN ROBB** was formally recognised by winning this year's Australia Day Environmental Award. He started the landcare group Tumbl Wetlands Bushcare, is involved in a number of local organisations, and has worked with local Aboriginal elders to identify plant species and with Bateau Bay Men's Shed to prepare nest boxes for the wetland.

**SANDRA DAVIDSON** has been a volunteer with our Animal Care Facility for over four years encouraging more than 50 adoptions a year, providing blankets, buying food daily and helping dogs with their social behaviour needs.

**RUTH WARD** volunteered as a way to meet new people. She edits our Senior's GOALL magazine - Getting Older and Loving Life, using her skills from a long and varied career.



Budgewoi Dunecare Volunteers

Take 3 Team volunteer for a clean up at The Entrance



## GETTING INVOLVED

Whether you love animals, have a passion for the environment, enjoy research or catalogue work, or even if you have a passion for tabletop gaming design, there's an opportunity for you to get involved!

### LANDCARE

Landcare works to improve biodiversity and the local natural environment, ensuring all future generations will experience the wonders of the natural environment. We have active Landcare, Bushcare, Coastcare and Dunecare groups working together to restore bushland, dunes, rivers, wetlands and lakes.

### ANIMAL CARE FACILITY

Our volunteers make a difference to the lives of rescued, surrendered or lost animals, at the Animal Care Facility. Volunteers assist with walking, feeding and grooming as well as providing important interaction for the dogs and cats of the shelter.

### TIDY TOWNS

Tidy Towns is aimed at improving natural and built environments with five groups located in Wyong Shire at Berkeley Vale, Gorokan, Mannering Park, San Remo, and Summerland Point / Gwandalan. The groups attend to graffiti, litter, as well as a range of other activities like environmental education, habitat conservation and foreshore management.

### LIBRARIES

Our Libraries have a range of volunteer opportunities from helping to digitise historic records, assisting with fundraising and advocating programs through to getting creative with fantasy game design.

### COMMUNITY CENTRES

The Shire's halls and community centres are used by residents and visitors for social, recreational and cultural activities. Centres are located across the Shire and volunteers can meet and greet visitors, conduct tours, inductions or inspections and may be asked to take bookings or handle service requests.

We have over 500 volunteers, if you are interested in getting involved visit our volunteers page ([www.wyong.nsw.gov.au/get-involved/volunteer](http://www.wyong.nsw.gov.au/get-involved/volunteer)) and find out how you can get involved.



14%

of the Shire's population participate in volunteer work





*Ourimbah Landcare Volunteers*

ANNUAL REPORT 2013 - 2014 199



30 WYONG SHIRE COUNCIL

Wyang Shire Councillors front row left to right Cr Ken Greenwald, Cr Bob Graham, Cr Doug Eaton Mayor, Cr Lynne Webster Deputy Mayor, Cr Lisa Matthews. Second row left to right Cr Lloyd Taylor, Cr Adam Tray, Cr Greg Best, Cr Luke Nayna, Cr Doug Vincent.



## OUR COUNCILLORS

### WARD A



### GREG BEST

Councillor  
(IND)  
WARD A  
0408 001 597  
bestg@wyong.nsw.gov.au  
First elected : 1995

As a strong Independent Councillor for more than 18 years, I am committed to my civic role in helping local residents with their day-to-day issues around Council's services. My experience and track record as a Councillor are invaluable to residents in getting things done. I am passionate about our Coast and understand the need to protect our beautiful environment. As General Manager of CCGT (Central Coast Group Training), the Coast's largest employer of apprentices and trainees, I also understand the importance of local employment. This balance provides me with unique opportunity to address competing interests with common sense. Throughout my time on Council I have served on numerous committees, government boards and community organisations. A local resident for the past 25 years, with my wife Maree I have raised and educated three young children. This family foundation provides a genuine understanding of local families and their needs. Also, throughout this time I have been a strong advocate for our seniors. Again, this understanding has come first hand through my parents living locally. Since my election to Council in 1995 I have served as Deputy Mayor in 1996-97 and 2001-02 and as Mayor in 2002-04.



### KEN GREENWALD

Councillor  
(ALP)  
WARD A  
0400 389 985  
ken.greenwald@wyong.nsw.gov.au  
First elected : 2012

A resident of Watanobbi, my family have lived in the Shire for over 27 years. My background is in rail transport where I worked in Operational Resource Management. In recent years I have been working in project and administrative roles and am experienced in the areas of information technology and workplace training. I have also studied real estate practice. A long term community worker, I have spent the most part of the last decade as either the secretary or chairperson of the Watanobbi Wamervale Community Precinct Committee. In line with this I have worked with the community in campaigns to improve roads and facilities. I am continuing this community focus as a Councillor, serving on the Wyong Shire Council Economic, Employment and Development Committee, acting as the alternative Council delegate to the Wyong Regional Chamber of Commerce, and as a member of the Australian Labor Party, NSW Branch. My highlight for 2013/14 is in having the honour of representing in Council the community of A Ward and Wyong Shire as a whole.



### LUKE NAYNA

Councillor  
(LIB)  
WARD A  
0421 832 611  
luke.nayna@wyong.nsw.gov.au  
Twitter: @CrLukeNayna  
First elected : 2012

I have grown up in our Shire, living here for more than 20 years. After finishing school on the Central Coast, I completed a Bachelor of Arts from the University of NSW with a Double Major in Human Resource Management and Social Science and Policy. I am currently undertaking a Masters in Public Policy and Politics from Macquarie University. I work as an Electorate Liaison Officer, and am involved with local community groups, working with both Wyong Shire Council and the community to address local issues and concerns. My priorities include improving the Shire's infrastructure and planning systems, addressing youth issues, as well as the creation of long term well-paid jobs so that my wife and I can raise our family here in Wyong Shire. As well as my membership on Wyong Shire Council Committees I am the delegate to Greater Toukley Vision and to the Central Coast Regional Organisation of Councils.



**ADAM TROY**

Councillor  
**(STL)**  
**WARD A**  
 0412 000 665  
 adam.troy@wyong.nsw.gov.au  
 First elected : 2012

Born on the Central Coast, I have lived in the Wyong Shire since I was a young child. I am married with three adult children and live near the Tuggerah Lakes at Tuggerawong. I have owned and operated a Bobcat Excavation business for the last 23 years as well as undertaking communication and confined space work as a sub-contractor. I also am an active volunteer with the Rural Fire Service, having served for almost 25 years and currently holding the role of Deputy Captain, and former Captain of the Wadalba Rural Fire Brigade. I am honoured to have been given the opportunity to work hard for the community and am committed to ensuring Council responsibly and effectively use ratepayers' money to provide quality services, improve the Tuggerah Lake system, encourage tourism and enhance local employment opportunities.



**DOUG VINCENT**

Councillor  
**(ALP)**  
**WARD A**  
 0417 224 105  
 doug.vincent@wyong.nsw.gov.au  
 First elected : 2008

I have lived in the Budgewoi area for 36 years and am married with five children. With elderly parents who also live on the Coast and kids who enjoy sports, parks and libraries I understand that keeping the services and infrastructure provided by Council is an essential part of maintaining our way of life. I believe the community knows what's best for their neighbourhood and therefore listen to local residents and work hard to represent their views. I consider local jobs and worker's rights to be extremely important and advocate for Council to focus on its core business activities to improve the Shire's roads, footpaths, stormwater and lake systems. I have held a variety of positions on Council Committees which include Gosford/Wyong Councils Joint Water Authority, Chairperson Wyong/Lake Macquarie Joint Bushfire Management Committee, Status of Women Committee, Audit and Risk Committee, Wyong Rural Fire Service District Liaison Committee, Multicultural Committee, Finance Committee and the Governance Committee. I am employed as a Project Manager in the energy sector and hold qualifications in the electrical trade, air-conditioning and refrigeration trade and electrical engineering, having also completed a Business Degree and a Masters of Management at Newcastle University.

**HIGHLIGHTS**

Lifeguard Tower Soldiers Beach (page 63)



Toukley Town Centre upgrade (page 78)



Toukley Library upgrade (page 64)



Soldiers Beach upgrades (page 63)

Lake Munmorah beach (page 70)



Metro Cinema Lake Haven (page 79)



AT A GLANCE

WYONG AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

## WARD B

**DOUG EATON**

Mayor  
(IND)  
**WARD B**  
(02) 4350 5211  
eatond@wyong.nsw.gov.au  
Twitter: @CrDougEaton  
First elected : 1991

As the longest serving Councillor, I have represented our community since 1991. Highlights during my time as Mayor include winning the Bluett Memorial Award for best NSW Council in 1996-97 and placing second in 2012. I live in Wyong and am a local businessman, owning Eaton's Mitre 10 as well as a conveyancing practice. I hold degrees in Commerce and Law from the University of NSW and memberships with the NSW State Parole Authority, the Home Building Advisory Council, the State Government's Joint Regional Planning Panel for the Central Coast Hunter region and have previously served as a member of the executive of the Local Government Association. My core objectives for this term of Council are repairing the budget, a back to basics approach and creating local jobs. My highlights for 2013/14 are bringing the budget back into the black making us financially sustainable, the 60 kilometres of roads that have been rebuilt and/or resurfaced with pavement condition index (PCI) improving and \$4 billion worth of development projects underway which are projected to create 10,000 local jobs.

**BOB GRAHAM**

Councillor  
(IND)  
**WARD B**  
0408 439 155  
grahamb@wyong.nsw.gov.au  
First elected : 1999

Married to Lorraine, we have lived at Berkeley Vale for 36 years. We have two adult children both living and working in Wyong Shire, and seven grandchildren. From 1988-1991, I was State Member for The Entrance, before that owning the "Butchers Hook Butchery" at Chittaway, and prior to that as proprietor of "Bob Graham's Wholesale Foods" smallgoods and fresh food distributors at Long Jetty. From 1992 to 2007, I owned a Public Relations and Consulting company. I have long been active in the community and am a former Board Member of the Central Coast Mariners Football Club and Patron of Wyong Race Club. My other community involvement includes President of Berkeley Vale Public School Council, Patron of Berkeley Vale Soccer Club, Tuggerah United Soccer Club, Ourimbah United Soccer Club and Wyong Soccer Club, The Entrance Leagues Club, The Entrance Rugby Club, The Entrance Amateur Swimming Club, Shelly Beach S.L.S.C, The Entrance S.L.S.C., Tuggerah Tuffs Winter Swimming Club and many more. I am a former board member of the Gosford/Wyong Councils' Water Authority; former Chair of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee; and the Wyong Shire Beach Liaison Committee and have been a Justice of the Peace since 1971.

34 | WYONG SHIRE COUNCIL

**LISA MATTHEWS**

Councillor  
(ALP)  
**WARD B**  
0403 305 891  
lisa.matthews@wyong.nsw.gov.au  
First elected : 2008

Elected to the Council in September 2008, I have lived on the Central Coast for more than 10 years with my husband and two children. I bring extensive knowledge and experience to my role being the 2261 Out of the Box Family Connections Volunteer Coordinator, the Wyoming Public School Partnerships Officer, a member of the Australian Institute of Company Directors and formerly the Salvation Army Red Shield Appeal District Chairman in 2011 and 2012. I also run my own Natural Beauty business and have previously been employed in Community Development within Wyong Council. One of my focus areas is the status of women and I represent Council on this advisory committee. There are many challenges facing women in the Shire, including lack of leadership positions and opportunities. One of my key focus areas with the Status of Women Committee is to mentor young women looking at taking on these roles and provide support to women looking at a career in local government.



**LLOYD TAYLOR**  
 Councillor  
**(STL)**  
**WARD B**  
 0416 234 000  
 lloyd.taylor@wyong.nsw.gov.au  
 Twitter: @ClrLloydTaylor  
 First elected : 2012

A Toukley businessman, I operate a consultancy that specialises in environmental solutions, solar products and wastewater treatment. I am married with three children and a long term resident of Wyong Shire. I am a former chairman of the Central Coast Agri-Business Alliance, a member of the Warnervale Chamber of Commerce and a founding member of Wyong Land Owners Rights Association. I am also a keen sailor and enjoy scuba diving, bush walking, trekking and travel.



**LYNNE WEBSTER**  
 Deputy Mayor  
**(LIB)**  
**WARD B**  
 0414 853 788  
 lynne.webster@wyong.nsw.gov.au  
 First elected : 2008

I have lived on the Central Coast for 24 years, am married with five children and seven grandchildren and have a family business at Tuggerah. A former Journalist, I was initially employed at the former Tuggerah Lakes Tourist Association, where I developed a strong interest in the community and its needs. I spent many years as Secretary of the Tuggerah Lakes Mardi Gras Festival and assisted in the organisation of numerous festivals staged at The Entrance over the years. I have also served The Entrance Town Centre Management Corporation Inc in several roles, including the position of Secretary/Treasurer in 2013/14. I understand the need for continuous improvement and in ensuring we satisfy the principles of local government as well as address the basic needs of our local community. I am obsessive about the local area and its community and welcome comments, complaints and enquiries from residents and local businesses.

## HIGHLIGHTS

Warnervale Road upgrade (page 62)



Central Coast Youth Skills and Employment Centre Tuggerah (page 65)



Tumbi Creek footbridge replacement (page 62)



Bateau Bay Library upgrade (page 64)

Wyong Grove and Memorial Hall demolition (page 63)



Wrack removal Tuggerah Lakes (page 70)



## COUNCIL GOVERNANCE

Wyong Shire Council is an independent statutory body responsible for administering the local government area of Wyong Shire, over which it has jurisdiction. It is one of 152 Councils in New South Wales operating under the *Local Government Act 1993*. The main responsibilities of Council are to provide community facilities, look after regulations and provide opportunities for the community to grow through supporting local events and activities.

### STRATEGIC PLANNING

The Integrated Planning and Reporting framework enables us to do long, mid and short term planning. The framework is cyclical and ensures plans are developed, measured, reported and monitored to achieve outcomes against our vision and the Community Strategic Plan.

The diagram below shows our integrated planning and reporting cycle.

### THE ROLE OF COUNCILLORS

Councillors provide community leadership, guidance and assistance in communicating with officers of Council in accordance with the *Local Government Act 1993*. Our duty is to ensure that decision making and day-to-day activities are undertaken in the best interests of the Shire's current and future generations.

We make policies on the Shire's future direction and decisions on funding, expenditure, investment, borrowing, finance, strategic development and growth.

Our Mayor chairs Council meetings, carries out civic and ceremonial functions and exercises urgent policy-making functions if required between Council meetings.

### LOCAL ELECTIONS

Our Councillors represent the community in two electoral areas, or Wards, with five Councillors elected in 'A' Ward, covering the northern part of the Shire, and five elected in 'B' Ward, covering the southern part.

Councillors are democratically elected every four years to represent the interests of the whole community.

Each September our Mayor and Deputy Mayor are elected by Councillors to serve for the following year. In 2013, Mayor Doug Eaton and Deputy Mayor Lynne Webster were elected.

At the next local government election, in 2016, our community will vote to decide who will be Mayor for the four year term from 2016 to 2020, increasing the number of Councillors to eleven.





### DECISION MAKING

The General Manager has delegated authority under the *Local Government Act 1993* to make certain decisions, which are then implemented by Council officers.

Where delegated authority does not exist he makes recommendations for Council consideration. Decisions are made by Councillors as a group on a majority basis and implemented by the General Manager.

In 2013/14 we considered the following key policies, strategies and plans:

- Naming of Public Facilities
- Enforcement (of unlawful activities)
- Sponsorship
- Debt management
- Reward for Reporting Vandalism (page 60)
- Foreshore Reserves Management Plan
- Community Precinct Forum Framework
- Enterprise Risk Management Strategy (page 44)
- Property Strategy (page 80)
- Masterplans for Lake Haven, Bateau Bay, Long Jetty, Budgewoi and the Wyong Education and Business Precinct (page 78)
- Temporary Economic Stimulus Plan
- Council Strategic Plan 2014-2018.

### CODE OF CONDUCT

Our Code of Conduct sets the minimum compliance requirements for administrators, staff, independent conduct reviewers, committee members and delegates (including contractors and volunteers). A copy can be found at [www.wyong.nsw.gov.au/codeofconduct](http://www.wyong.nsw.gov.au/codeofconduct)

### CODE OF MEETING PRACTICE

Council meetings operate under a Code of Meeting Practice which provides for orderly and efficient meetings. The code informs participant obligations and ensures meetings are held in an environment that facilitates respect, and maintains and builds good working relationships. A copy can be found at [www.wyong.nsw.gov.au/codeofmeetingpractice](http://www.wyong.nsw.gov.au/codeofmeetingpractice)

### FORMAL MEETINGS OF COUNCIL

Ordinary meetings are held on the second and fourth Wednesday each month, except in January and December. On weeks where we do not formally meet, we attend inspections or workshops.

An extraordinary meeting is held to elect our Mayor and Deputy Mayor, in September, with additional meetings held if needed.

Meetings are open to the public and information on meeting schedules or copies of agendas / minutes can be found at [www.wyong.nsw.gov.au/about-council/council-meetings/](http://www.wyong.nsw.gov.au/about-council/council-meetings/)

In 2013/14, we held 21 Ordinary and 2 Extraordinary Council meetings, with attendance as follows:

Councillor	Meetings attended	
	Ordinary	Extra-ordinary
Mayor Doug Eaton	21	2
Deputy Mayor Lynne Webster	21	2
Councillor Greg Best	21	2
Councillor Bob Graham	21	2
Councillor Ken Greenwald	20	2
Councillor Lisa Matthews	15	2
Councillor Luke Nayna	14	1
Councillor Lloyd Taylor	17	2
Councillor Adam Troy	19	2
Councillor Doug Vincent	18	2

### COUNCILLOR EXPENSES AND FACILITIES

Councillors incurred the following expenses and provision of facilities while undertaking their civic duties in 2013/14:

Expense or Facility	Cost
Office Equipment	\$15,290.76
Telephone calls	\$9,268.22
Conferences and Seminars	\$49,369.58
Training / skills development	\$5,981.76
Interstate visits	\$1,845.00
Overseas visits	\$0.00
Expenses of spouse, partner or other person	\$6,740.74
Expenses for provision of child care	\$312.42
Other Costs (uniforms, travel, meals)	\$38,262.68
<b>Total</b>	<b>\$127,071.16</b>

### COÖPERATIVE COUNCILS

To enhance tourism, trade and cultural development, we maintain cooperation agreements with Qingpu District, Shanghai China, Southland District Council, South Island New Zealand and Qianjiang District, China. This allows us to share information about trade, science, technology, education, health, environmental protection and the economy. During 2013/14 we undertook an officer exchange program with Southland Shire Council, exchanging information on road construction, corporate planning and community engagement (page 51).

### OVERSEAS VISITS BY COUNCILLORS

There were no overseas visits by Councillors in 2013/14.

### EXTERNAL CONTROLS

While many of our functions are set by the *Local Government Act 1993*, we also operate under a number of other acts including environmental, planning, human resource management, governance, regulation and compliance. In the course of undertaking our roles we are directed by Federal and State Government legislation, the NSW Ombudsman, Office of Local Government, Independent Commission Against Corruption, Workcover and an external financial audit. These external controls are set in place to ensure that Council operates efficiently, effectively and consistently.

## COMMITTEES AND ADVISORY GROUPS

Councillors and internal/external stakeholders provide advice on specific issues through a series of Committees and Advisory Groups.

The following groups were operational in 2013/14, represented by Councillors as indicated:

### **Audit and Risk Committee**

Risk profile, management controls and compliance frameworks (page 44).  
**Members** / Councillors Eaton, Webster, Nayna and Vincent

### **Expenditure Review Committee**

Cost saving initiatives, best value management practices, continuous improvement.  
**Members** / Councillors Taylor, Matthews, Best, Greenwald, Nayna, Troy and Vincent

### **Bushfire Management Committee**

Bush fire risk management planning, management and related activities.  
**Members** / Councillors Troy and Taylor

### **Fire Control District Liaison Committee**

Rural Fire Service funding.  
**Members** / Councillors Taylor and Troy

### **Employment and Economic Development Committee**

Employment generation, economic development and sustainable growth.  
**Members** / Councillors Best, Nayna, Webster, Greenwald, Troy and Eaton

### **Heritage Committee**

Heritage conservation strategies, policies and programs.  
**Members** / Councillor Taylor

### **Joint Regional Planning Committee**

Regionally significant development applications and other planning matters.  
**Members** / Councillors Eaton, Best, Nayna and Taylor

### **Local Traffic Committee**

Technical matters regarding traffic control devices.  
**Members** / Councillors Nayna and Webster

### **Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee**

Estuary, coastal, and floodplain risk management plans.  
**Members** / Councillors Taylor, Troy, Eaton and Webster

### **Grants Advisory Group**

Assess applications for community benefit, cultural development and sports equipment and recreational grants.  
**Members** / Councillors Eaton, Webster and Nayna

### **Multicultural Advisory Group**

Discussion and advisory forum for people from a multicultural and/or culturally and linguistically diverse (CALD) background.  
**Members** / Councillors Eaton, Vincent and Webster

### **Sports Advisory Group**

Sports participation, tourism and the development and usage of facilities, programs, services and events.  
**Members** / Councillors Eaton, Nayna, Troy and Taylor

### **Status of Women Advisory Group**

Promotes the status of women, fosters involvement in women's events and encourages a regional focus.  
**Members** / Councillors Webster, Matthews and Troy

More information can be found at [www.wyong.nsw.gov.au/get-involved/community-engagement/council-committees](http://www.wyong.nsw.gov.au/get-involved/community-engagement/council-committees)

## COMMUNITY LEADERSHIP

Our community are active participants in the setting of our future direction. They are able to have a say through a variety of ways from our online resident e-Panel to our face to face ward forums.

In 2013/14 engagement was undertaken on the following:

- Economic Development Strategy (page 80)
- Central Coast Positive Ageing Strategy (page 59)
- Customer Charter
- Community Ward Forums (page 85)
- After Hours Response
- Council Strategic Plan 2014-2018
- Various Planning Proposals
- Incentive Policy for Iconic Development on Key Sites
- Development Control Plan 2013 and Section 94 Contribution Plan Amendment
- Brand Development
- Facilities and Expenses for Councillors
- Variations to the Revenue Policy
- Engage Me and Resident ePanel feedback
- Draft Management Plans for Foreshore Community Land and Crown Land Foreshore Reserves
- Masterplans for Lake Haven Town Centre, Bateau Bay Town Centre, Budgewoi Village, Long Jetty (page 78)
- Killarney Vale/Long Jetty Overland Flood Study
- Proposed renaming of Tuggerah Beach
- Swimming pool audits.

We encourage engagement through our 'Engage Me' framework which can be found at [www.wyong.nsw.gov.au/get-involved/engage-me/](http://www.wyong.nsw.gov.au/get-involved/engage-me/).

### SOCIAL MEDIA STATS:



530 posts  
662,074 views



440 tweets



4,669 views



1,751 members

e-news

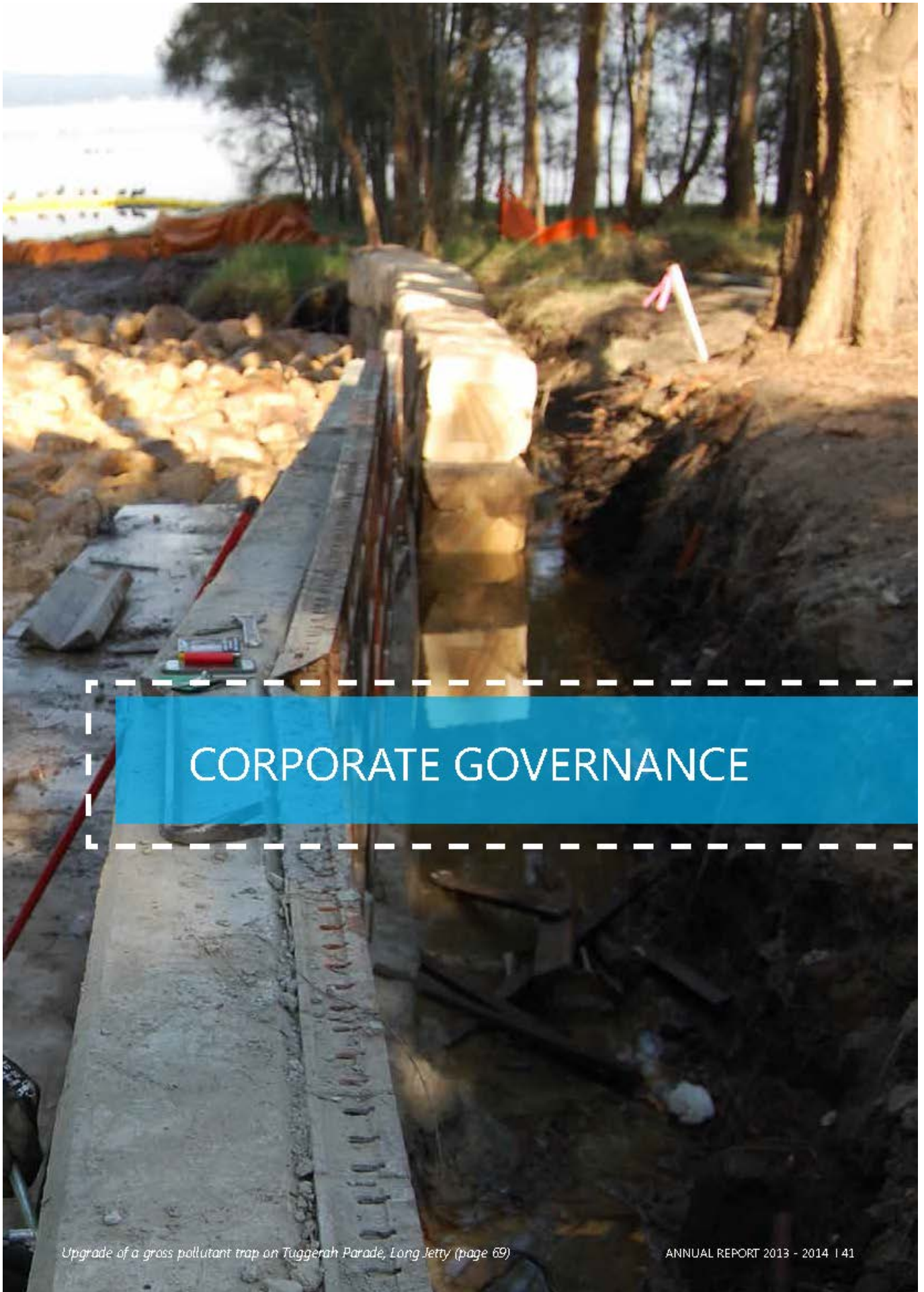
1,751 subscribers

In addition to planned engagement activities, all community members can participate in Council decisions or provide us with information by:

- Voting at the next local government elections in 2016
- Contacting a Councillor (page 32-35)
- Speaking at a residents' forum, which are held when required prior to Council meetings to discuss items not included on the agenda, [www.wyong.nsw.gov.au/about-council/council-meetings/residents-forum](http://www.wyong.nsw.gov.au/about-council/council-meetings/residents-forum)
- Addressing a Council meeting - must be about an agenda item and be arranged through the Mayor prior to the meeting
- Making submission on public exhibitions of strategies and plans
- Joining the resident ePanel where over a thousand members participate in email and web-based surveys on various topics, [www.wyong.nsw.gov.au/get-involved/resident-epanel/](http://www.wyong.nsw.gov.au/get-involved/resident-epanel/)
- Joining the consultation hub which is a forum for new projects, plans and local issues, [consultation.wyong.nsw.gov.au/](http://consultation.wyong.nsw.gov.au/)
- Attending a Ward Forum which are held in both A and B Wards to discuss key projects and capture/ provide feedback to help with future planning
- Connecting into our social media forums
- Signing up to receive our email newsletters
- Phoning us on (02) 4350 5555
- Visiting our Civic Centre at 2 Hely Street, Wyong
- Emailing us at [wsc@wyong.nsw.gov.au](mailto:wsc@wyong.nsw.gov.au)
- Writing to us at PO Box 20, Wyong NSW 2259.



40 | WYONG SHIRE COUNCIL



## CORPORATE GOVERNANCE

*Upgrade of a gross pollutant trap on Tuggerah Parade, Long Jetty (page 69)*

ANNUAL REPORT 2013 - 2014 | 41

## ORGANISATIONAL STRUCTURE

Our organisational structure is designed to support the efficient and effective delivery of services across the key areas of community, compliance, economic development and asset management.

<b>GENERAL MANAGER'S DEPARTMENT</b>  <b>Michael Whittaker</b>	FINANCE* - Stephen Naven HUMAN RESOURCES - Marie Hanson-Kentwell INFORMATION MANAGEMENT - Bob Platt LEGAL & GOVERNANCE - Brian Glendenning	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Department budgeted FTE</td> <td style="width: 33%;">142</td> <td style="width: 33%;">Revenue (\$000)</td> <td style="width: 33%;">\$78,106</td> </tr> <tr> <td>Expenditure (\$000)</td> <td>(\$710)</td> <td>Asset (\$000)</td> <td>\$53,208</td> </tr> </table> <small>*Includes Corporate Income and Expense</small>	Department budgeted FTE	142	Revenue (\$000)	\$78,106	Expenditure (\$000)	(\$710)	Asset (\$000)	\$53,208
Department budgeted FTE	142	Revenue (\$000)	\$78,106							
Expenditure (\$000)	(\$710)	Asset (\$000)	\$53,208							
<b>COMMUNITY &amp; RECREATION SERVICES DEPARTMENT</b>  <b>Maxine Kenyon</b>	COMMUNITY PARTNERSHIPS & PLANNING - Julie Vaughan CUSTOMER & COMMUNITY RELATIONS - Sue Ledingham OPEN SPACE & RECREATION - Brett Sherar	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Department budgeted FTE</td> <td style="width: 33%;">269.4</td> <td style="width: 33%;">Revenue (\$000)</td> <td style="width: 33%;">\$6,550</td> </tr> <tr> <td>Expenditure (\$000)</td> <td>\$34,515</td> <td>Asset (\$000)</td> <td>\$166,948</td> </tr> </table>	Department budgeted FTE	269.4	Revenue (\$000)	\$6,550	Expenditure (\$000)	\$34,515	Asset (\$000)	\$166,948
Department budgeted FTE	269.4	Revenue (\$000)	\$6,550							
Expenditure (\$000)	\$34,515	Asset (\$000)	\$166,948							
<b>INFRASTRUCTURE &amp; OPERATIONS DEPARTMENT</b>  <b>Greg McDonald</b>	CONTRACT & PROJECT MANAGEMENT - Rob Fulcher ROADS & DRAINAGE - Peter Murray WATER & SEWER - Daryl Mann WATERWAYS & ASSET MANAGEMENT - Andrew Pearce	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Department budgeted FTE</td> <td style="width: 33%;">351.4</td> <td style="width: 33%;">Revenue (\$000)</td> <td style="width: 33%;">\$85,439</td> </tr> <tr> <td>Expenditure (\$000)</td> <td>\$131,008</td> <td>Asset (\$000)</td> <td>\$3,002,770</td> </tr> </table>	Department budgeted FTE	351.4	Revenue (\$000)	\$85,439	Expenditure (\$000)	\$131,008	Asset (\$000)	\$3,002,770
Department budgeted FTE	351.4	Revenue (\$000)	\$85,439							
Expenditure (\$000)	\$131,008	Asset (\$000)	\$3,002,770							
<b>PROPERTY &amp; ECONOMIC DEVELOPMENT DEPARTMENT</b>  <b>Jari Ihalainen</b>	COMMERCIAL ENTERPRISES - Eric Lemon PROPERTY DEVELOPMENT - Steven Mann PROPERTY MANAGEMENT - Chris Luscombe	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Department budgeted FTE</td> <td style="width: 33%;">190</td> <td style="width: 33%;">Revenue (\$000)</td> <td style="width: 33%;">\$52,684</td> </tr> <tr> <td>Expenditure (\$000)</td> <td>\$47,069</td> <td>Asset (\$000)</td> <td>\$516,314</td> </tr> </table>	Department budgeted FTE	190	Revenue (\$000)	\$52,684	Expenditure (\$000)	\$47,069	Asset (\$000)	\$516,314
Department budgeted FTE	190	Revenue (\$000)	\$52,684							
Expenditure (\$000)	\$47,069	Asset (\$000)	\$516,314							
<b>DEVELOPMENT &amp; BUILDING DEPARTMENT</b>  <b>Scott Cox</b>	BUILDING CERTIFICATION, COMPLIANCE & HEALTH - Jamie Loader DEVELOPMENT & REZONING - Tanya O'Brien	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Department budgeted FTE</td> <td style="width: 33%;">82.2</td> <td style="width: 33%;">Revenue (\$000)</td> <td style="width: 33%;">\$4,671</td> </tr> <tr> <td>Expenditure (\$000)</td> <td>\$10,095</td> <td>Asset (\$000)</td> <td>\$737</td> </tr> </table>	Department budgeted FTE	82.2	Revenue (\$000)	\$4,671	Expenditure (\$000)	\$10,095	Asset (\$000)	\$737
Department budgeted FTE	82.2	Revenue (\$000)	\$4,671							
Expenditure (\$000)	\$10,095	Asset (\$000)	\$737							
		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"><b>Organisation Budgeted FTE</b></td> <td style="width: 33%;"><b>1035</b></td> <td style="width: 33%;"><b>Revenue (\$000)</b></td> <td style="width: 33%;"><b>\$ 227,450</b></td> </tr> <tr> <td><b>Expenditure (\$000)</b></td> <td><b>\$221,977</b></td> <td><b>Assets (\$000)</b></td> <td><b>\$3,739,977</b></td> </tr> </table>	<b>Organisation Budgeted FTE</b>	<b>1035</b>	<b>Revenue (\$000)</b>	<b>\$ 227,450</b>	<b>Expenditure (\$000)</b>	<b>\$221,977</b>	<b>Assets (\$000)</b>	<b>\$3,739,977</b>
<b>Organisation Budgeted FTE</b>	<b>1035</b>	<b>Revenue (\$000)</b>	<b>\$ 227,450</b>							
<b>Expenditure (\$000)</b>	<b>\$221,977</b>	<b>Assets (\$000)</b>	<b>\$3,739,977</b>							



**GENERAL  
MANAGER**  
Michael Whittaker

I have been Wyong Shire Council's General Manager since May 2010 and in that time have focused on improving operational efficiency through sustainable financial and asset management practices, streamlining organisational structure and ensuring staff are supported to continuously improve process and provide best value services.

My qualifications include a Master of Business Administration in Accounting, Bachelor of Business, Associate Diploma in Health Surveying, Diploma in Company Directing and a Graduate Diploma in Urban Planning (not completed). I am also a member of the Local Government Managers Association and the Australian Institute of Company Directors.

I currently represent Council as a Director of the Central Coast Tourism Board, the Central Coast Regional Development Corporation, Central Coast Water Corporation and a member of the Consultative Committee for the Central Coast University.



**DIRECTOR  
INFRASTRUCTURE  
AND OPERATIONS**  
Greg McDonald

In 2008 I joined Council after 15 years as a professional Civil Engineer, a majority of which was spent in local government.

My focus is on environmental and asset management, and the cost effective provision of essential road, water and sewerage infrastructure.

I hold a Master of Business Administration, Master of Engineering Science, Bachelor of Engineering and am a Graduate of the Australian Institute of Company Directors. I am an executive committee member of the NSW Water Directorate and have received several awards including the 'Public Works Leader of the Year 2013' and 'GA Taylor Award 2007'.

This year my team managed a capital works budget of \$80 million, one of the largest in local government.



**DIRECTOR  
COMMUNITY  
AND RECREATION  
SERVICES**  
Maxine Kenyon

I started with Council in 2010 to lead the newly formed Community and Recreation Services department.

I am passionate about providing best value services to the community and have a strong focus on customer connection and engagement. Through my directorate I have developed and delivered a range of services, providing better value to the community and implementing services that meet their changing needs. My team has more than 300 multi skilled staff to meet community needs.

I have a background in community development, community planning and service delivery, a degree in Welfare and am undertaking a Master of Business Administration.



**DIRECTOR  
DEVELOPMENT  
AND BUILDING**  
Scott Cox

I started with Council in 2013 and have focused on streamlining planning assessment processes for our customers, introducing flexible and pragmatic development controls, increasing the supply of residential, retail and employment lands and providing customer focused service request delivery based on timeframe expectations.

My qualifications include a Masters of Property Development, Graduate Diploma in Building Surveying, Graduate Certificate in Urban Planning, Graduate Certificate in Business, Degree in Applied Science and a Diploma of Project Management.

*NB: Jari Ihalainen, the Director of Property and Economic Development resigned in July 2014*

AT A GLANCE

WYONG AS A PLACE

COUNCIL GOVERNANCE

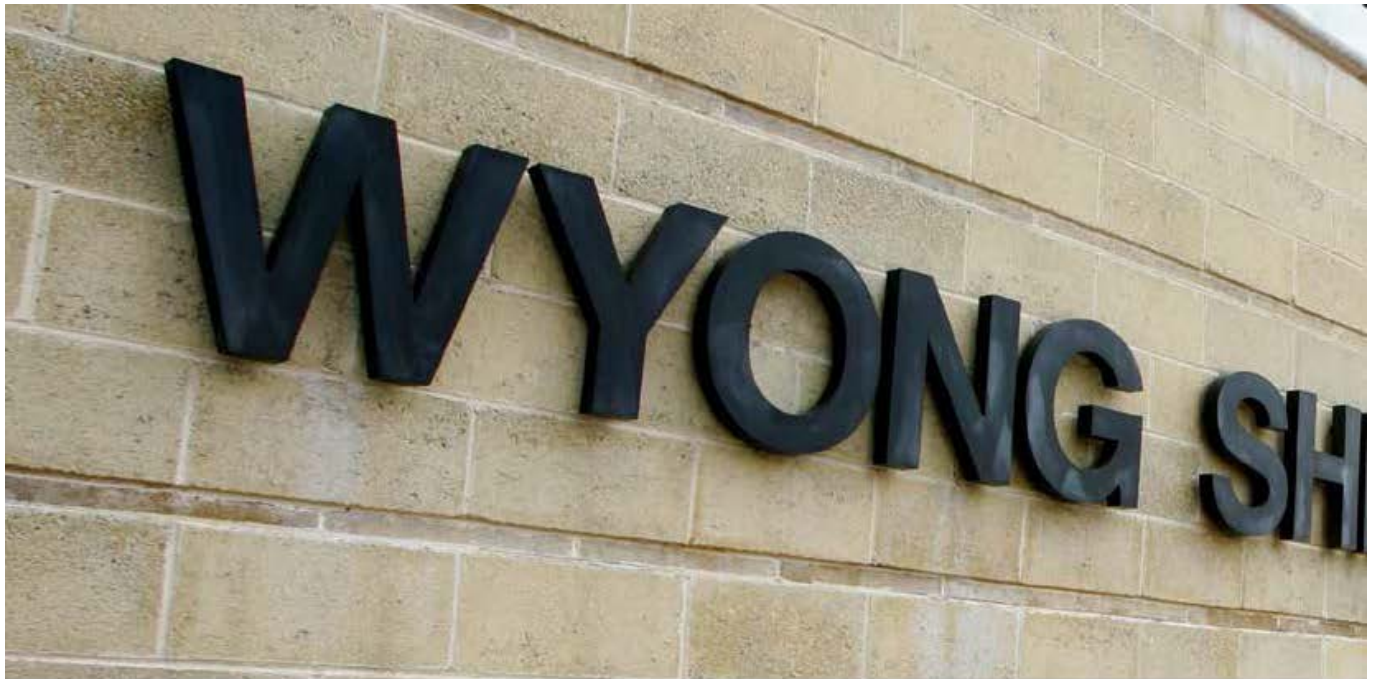
CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX



## ORGANISATIONAL GOVERNANCE

Governance is not just a set of processes and structures, but a core responsibility of every Councillor and staff member. To help achieve this, we have a rigorous governance framework in place, above and beyond the standards required by the *Local Government Act 1993*, to guide in making the right decisions and setting the right course for the community at all times.

### AUDIT AND RISK COMMITTEE

Our Audit and Risk Committee is established under the *Local Government Act 1993*. In addition to internal representation there are two independent committee members, Mr Jason Masters, Committee Chair, and Mr Glenn Harris. These members take an independent view on matters of significance and materiality regarding the operation of the business and provide independent advice. During 2013/14 the committee provided input on a number of matters including Council's Enterprise Risk Management Framework and procedures, major projects, structural changes, internal audits, external audits and compliance matters.

### INTERNAL AUDIT

The Internal Audit team play a key role in strengthening our governance, risk management and compliance practices. Their work program incorporates a schedule of audits, consulting and advisory activities, stakeholder engagement, education and communication.

In 2013/14, the internal audit plan focused on a back to basics theme, delivering a range of audits across a number of different processes, including:

- sponsorship
- the administration of Councillor allowances and expenses
- closed circuit television (CCTV)
- inventory management in Council Stores
- the engagement and management of temporary contract personnel
- the tendering and contract award process.

### ENTERPRISE RISK MANAGEMENT SYSTEM

We have developed an Enterprise Risk Management System (ERMS) to assist in the mitigation of risk in our internal and external operating environments and ensure a sustainable long term approach to risk management. This includes:

- a Risk Management Policy to describe our approach to Enterprise Risk Management.
- Risk Appetite Statements that identify the amount of risk we are prepared to accept in pursuing our strategic objectives. These are reviewed annually and include key risk indicators to ensure quantifiable accountability is provided.
- risk response business rules that provide general business rules around the appropriate level of response to any risk.
- ERMS framework document to provide an overarching structure that accommodates the ERM system.
- an internal reporting system to monitor risks.





AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

**ENVIRONMENTAL MANAGEMENT SYSTEM**

In 2014 we undertook a project to improve our environmental management practices by developing an Environmental Management System (EMS).

The EMS is a 'tool' that enables us to control the effect of our activities, products or services on the natural environment. It supports environment protection, biodiversity conservation, ecologically sustainable development and resource sustainability.

The EMS was developed as a subset of the Enterprise Risk Management System to provide environmental:

- procedures
- incident reporting
- management planning
- risk assessment
- training
- policy.

**INFORMATION MANAGEMENT STRATEGY**

Our Information Management Strategy provides a framework for ensuring stable, scalable and flexible infrastructure and services that meet our needs to deliver against the Community Strategic Plan.

The Strategy focuses on five areas: enterprise security, standardisation of systems and processes, workforce management, enterprise architecture and best value use of technology and opportunities.

During the year we focused on improving our customer interface through providing a version of our website for mobile phones, the ability to pay bills through Australia Post, access to the new electronic housing code for self-service building and development enquiries, and an application that allows our customers to easily report incidents/problems through their mobile technology (page 86).

Internal systems also benefitted through upgrades to our firewall, document management system and remote servers at libraries. We also implemented a management information system to provide real time data on our key fiscal, workforce and asset management measures, an enterprise risk management system, and in field devices and technology to better manage sporting field maintenance.

In meeting our Information Management Strategy we face a number of challenges including the constant upgrading of technology, ensuring we are providing in field technology to support our workforce to be more flexible and efficient in the delivery of services, and in providing business analytical support to review internal process and system refinements.



## WORKFORCE

### Catch of the Day

In April fridges washed up on the sand at Shelly Beach and Toowoan Bay. Our staff responded promptly and professionally to the unusual situation, getting in touch with the relevant authorities and making sure they handled the environmental and public risk. Our lifeguards cordoned off the area where the container was beached, then moved the heavy objects to the surf club.

The following day water and sewer staff and lifeguards packed the beached fridges back into the mangled contain for it to be removed.

The shipping company who lost the container was so impressed with the way our staff handled the situation they sent an email thanking us for our excellent support and responsiveness throughout the operations.

## WORKING AT WYONG

Wyong Shire Council is one of the largest councils in New South Wales, having a public asset replacement value of \$3.74 billion, an operational budget of more than \$240 million and a planned capital expenditure budget of \$100 million. Our 1,100 strong team make a positive difference in our community and to the organisation through various services and initiatives to achieve the Community Strategic Plan.

### OUR VALUES

In 2013/14 staff and Councillors worked together to develop new values to support our focus on providing leadership and creating and delivering sustainable services that will position our Shire as a place of choice to live, visit and invest.

**Progress** - We take a long-term approach to sustainable growth – positioning our Shire as a desirable place to live, work and invest for future generations.

**Connectedness** - We celebrate our location, accessibility and proximity to others supported by a connection to our natural environment. We value and support the role and contributions of all our stakeholders.

**Discovery** - We believe that our Shire offers a variety of unique experiences that excite, inspire and surprise investors, visitors and residents alike. There are many secrets to uncover and ways to prosper. We support people and businesses who discover new and innovative ways of doing things.

**Diversity** - We embrace different ideas, cultures and approaches and celebrate the vibrancy that these differences bring to our place and our lifestyle. We support different business approaches to create opportunities for our residents and visitors. We deliver extensive and varied sport and recreational facilities.

**Respect** - Our service culture is based on respect for each other and our community. We want to ensure our Shire is a place where people feel safe, secure and comfortable. In delivering our services, we respond to the individual needs of staff, stakeholders and residents, creating a caring environment, supporting community goals.

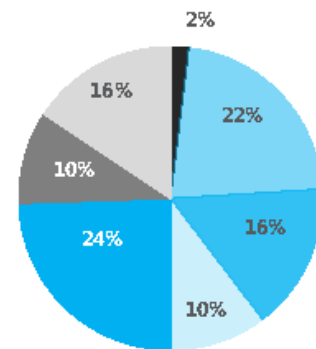
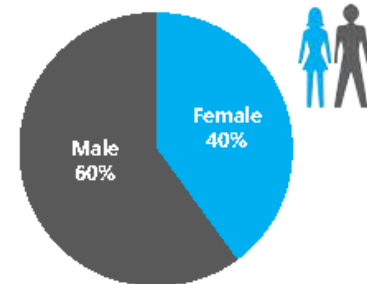
### OUR PEOPLE

Our people make our organisation great. We are passionate about Wyong Shire and the contributions and achievements we make to improve our community. Employees come from a diverse range of backgrounds with a wealth of experiences, knowledge and expertise to share. We are environmentally conscious and committed to sustainability and working towards higher levels of employee motivation and engagement.

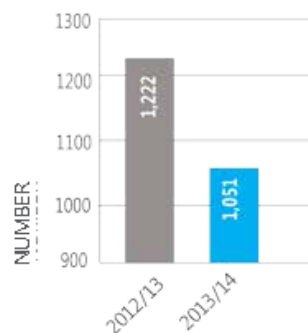
#### Employees by Occupation 2013/14

- Managers
- Professional roles
- Technical and trades
- Community and personal services
- Clerical and administration
- Machinery operators
- Labourers

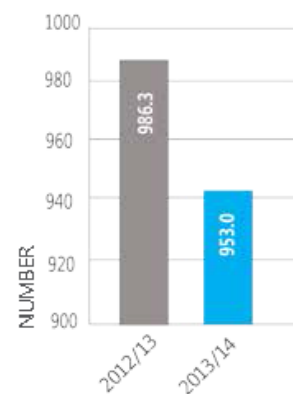
#### Gender Composition of Employees



#### Total Employee Headcount



#### Full Time Equivalent Staff Numbers



AT A GLANCE

WYONG AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

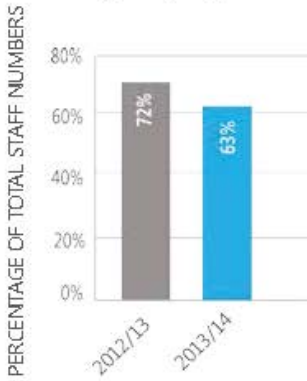


Staff celebrate 25 years at Council

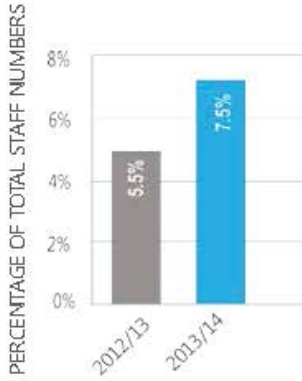
Sue Ralph participates in the employee exchange program



**Staff Living In Wyong Shire**

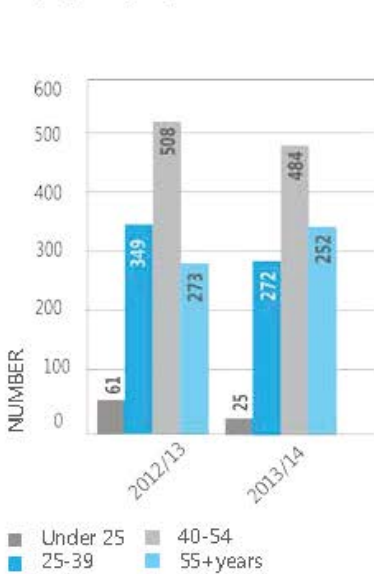


**Staff Turnover**

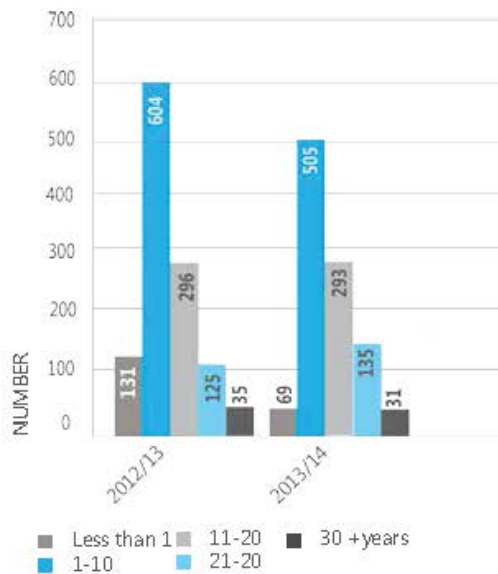


**OVER \$13,000**  
in cash and goods  
donated by staff to  
local charities

**Employees by Age**



**Employees by Length of Service**





Staff fundraising activities

Leadership Development Program participants

AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

## WORKFORCE MANAGEMENT STRATEGY

Our Workforce Management Strategy aims to lead and support our organisation in building capability and competitive advantage through our people to ensure the achievement of our objectives and make a positive impact on our community.

### GOVERNANCE

#### Code of Conduct

Following the adoption of the Model Code of Conduct for NSW Local Councils by the Office of Local Government, we provided staff training to ensure the successful implementation of the new code and provide a clear understanding of the expectations of the code and the organisation.

### WORK HEALTH, SAFETY AND RISK MANAGEMENT

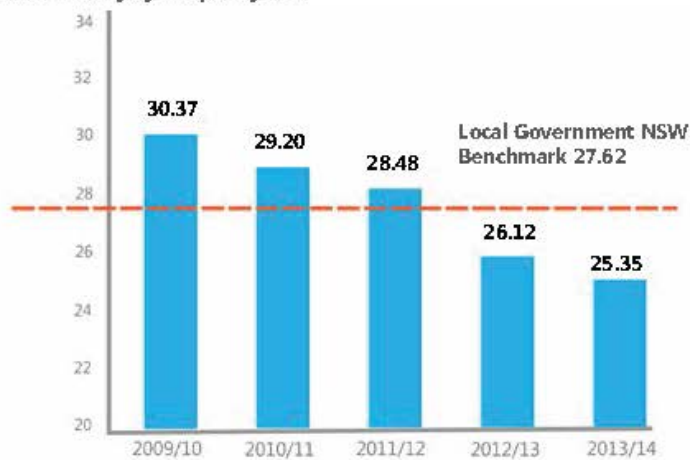
#### WorkCover Audit

As a self-insured organisation we undergo a WorkCover Audit every three years. The latest audit was undertaken in February 2014 against two categories that required a minimum score of 75% in each category, achieving the following results:

Category	Score
Management Responsibility	92%
Process Control	96%

The results show a significant improvement compared to previous audits and demonstrates how effective our WHS Management System is in meeting legislative requirements and ensuring the health and wellbeing of our staff.

Lost Time Injury Frequency Rate



#### LTIFR Performance

Lost Time Injury Frequency Rate (LTIFR), which measures the number of hours lost through injuries against the total number of hours worked over a given period, has reduced by 16.5% to 25.35 since 2009. Total hours lost due to injury has also decreased, down 50% from last year. This has saved approximately \$107,000 in payments for time off work on workers compensation.

#### Alcohol and Other Drug Procedure

In July 2013, we implemented an Alcohol and Other Drug Procedure and testing program to ensure workers are fit for work and do not expose themselves, their co-workers or other people in the workplace to unnecessary risks. Workers can access self testing devices at our depots and civic centre to self-determine if they are fit for work. Random testing is also conducted across worksites. Program implementation was supported through 57 staff awareness sessions, attended by 1,228 staff, which focused on the safety risks and personal effects of alcohol and other drugs.



#### Health and Safety Representative Committee

The Committee of staff and management representatives promote the health and safety of workers through the discussion of WHS matters, assisting in the development and review of WHS policies procedures and other workplace documents, resolving health and safety concerns and identifying safety initiatives that promote a positive culture towards safety. Initiatives of the Committee included:

- Awareness campaign for working in heat during the warmer months
- Provision of high visibility lanyards that have the WHS occurrence hotline embellished on it
- Provision of CPR face shields to first aid officers and other workers with first aid certification
- Safety noticeboards at our depots and main office.

#### Wellbeing Program

Our staff wellbeing program continues to grow with new initiatives available each year. The program focuses on the differing ages, lifestyles and backgrounds of our workforce and includes:

- Quit smoking support
- Workfit (reduced cost gym membership)
- Targeted health awareness weeks (Bowel Cancer Awareness Week, Donate Life Week, Heart Week, Healthy Weight Week, etc)
- Lunch time walking group
- Employee Assistance Program
- Skin cancer screenings
- Flu vaccinations
- Blood donation
- Breast screenings
- Weight Watchers at work.

#### GOVERNANCE, EQUITY AND DIVERSITY

##### Equal Employment Opportunity

Our Equal Employment Opportunity (EEO) Management Plan ensures all employees, and potential employees, are treated equitably and fairly on the basis of merit. Actions delivered in 2013/14 include:

##### 1) Provision of Workplace Behaviour Training

Comprehensive training for all employees regarding their rights and responsibilities including identification and understanding of behaviours which constitute bullying and harassment. This training supported the EEO Management Plan objectives including the goal of continuous improvement and promotion of EEO awareness, holding all employees accountable for the implementation, application and reporting of EEO matters.

##### 2) Policy and procedure review

All policies and procedures were reviewed to meet legislative compliance and ensure our programs, services and employment conditions support gender equality in terms of provision, application and access following the introduction of the *Workplace Gender Equality Act* by Parliament in March 2012 and amendments to the *Paid Parental Leave Act* to include Dad and Partner Pay.

##### 3) Demographics reporting

Monthly statistical analysis is undertaken on the demographics of our workforce including gender, age, tenure, and employment type. Reporting enhancements included data on flexible work arrangements, with information management and reporting enhancements continuing to support the organisation's access to, and use of, EEO data.



Water meter replacement program

AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

**ORGANISATIONAL DEVELOPMENT**

**Study Assistance**

Our Study Assistance Scheme (SAS) supports employees to attain formal qualifications for career development and to respond to skill shortages. The scheme offers financial assistance and study leave and provides full or partial assistance to staff. In 2013/14 eight staff participated.

**Leadership Development Program**

The Leadership Development Program (LDP), offered at two levels, provides our emerging leaders with contemporary leadership skills. Since its inception in 2011, a total of 68 staff have commenced in the programs, with 37 completing the course to date and the remaining progressing. By conducting sessions in house and partnering with an external registered training organisation (RTO) to accredit the LDP, we have saved approximately \$217,000.

**Employee Exchange Program**

Our employee exchange program kicked off in April 2014 with Roads and Drainage Planner, Sue Ralph, swapping with Planning and Reporting Analyst, Shannon Oliver, from Southland District Council, New Zealand. We face similar challenges as Southland District Council, with decreases in State and Federal funding, catering for an ageing population, and finding new ways to engage with youth. Sue and Shannon spent their time learning the operations within their field of expertise, both bringing back ideas to share with their colleagues. Another exchange is planned for October 2014.

**ATTRACTION AND RETENTION**

**Career Expo**

In 2013/14 we attended two career expos to promote our organisation and career and learning opportunities.

**Youth Employment Strategy**

In 2011 our youth employment rate was 8.2% or 101 of our total workforce headcount including apprentices. Our goal is to increase youth employment to 10% by the end of 2016 (21 employees over four years), with a long term goal of maintaining 15%.

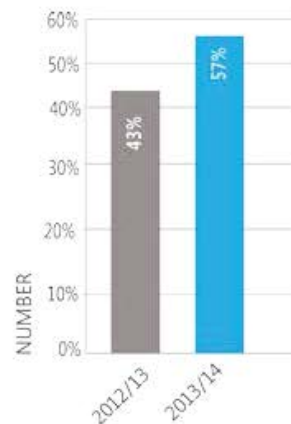
Despite 17 of the 24 recommendations from the strategy being implemented, our current youth employment rate has decreased to 3.7%. This is due to a number of factors including staff reductions, increased outcome expectations, role redesign, apprentice opportunities being offered to mature age apprentices, lease of two Care and Education centres, and gradual movement of permanently employed youth out of the category. In 2013/14 we hosted 26 apprentices.

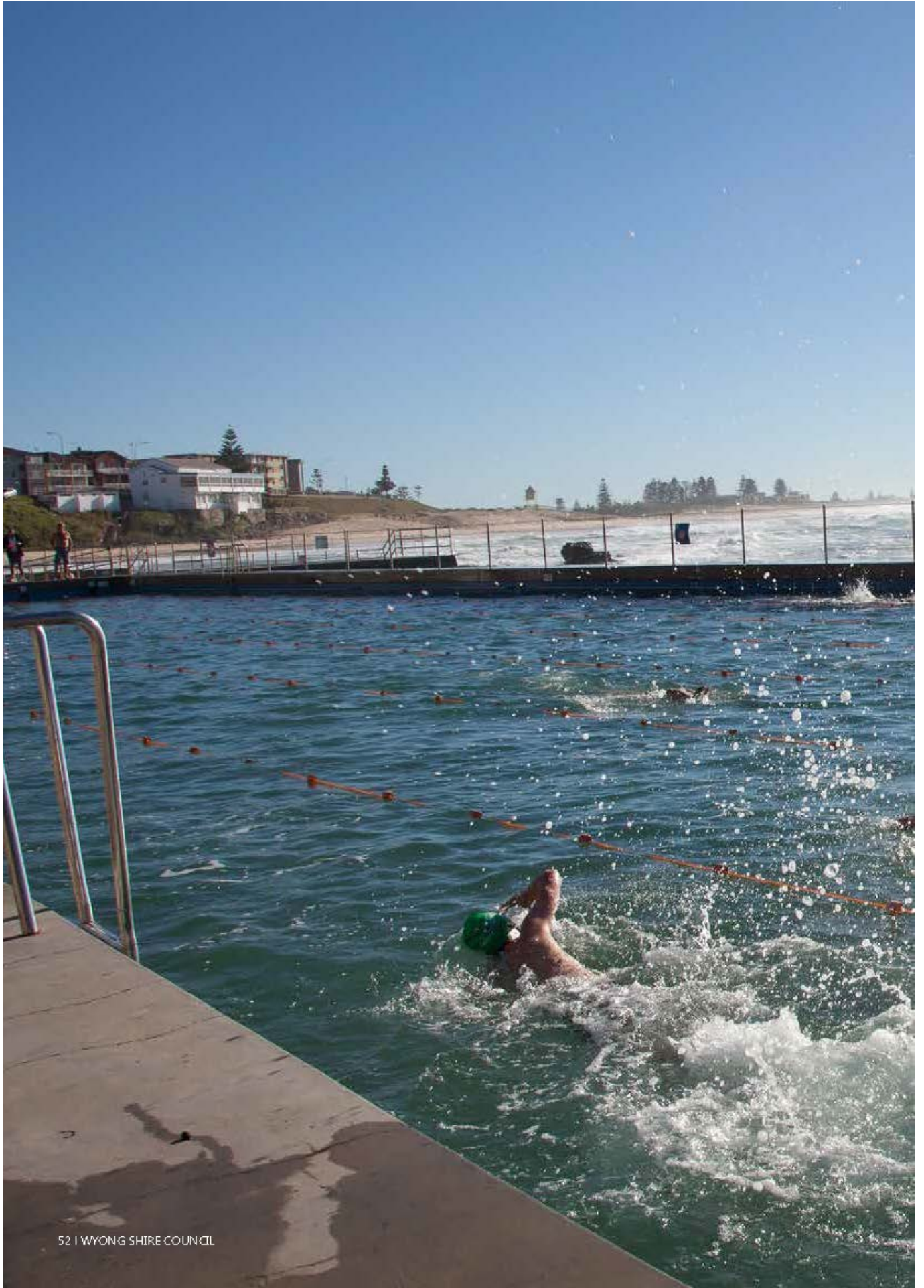
**HR DATA MEASUREMENT AND ANALYSIS**

**Staff Engagement**

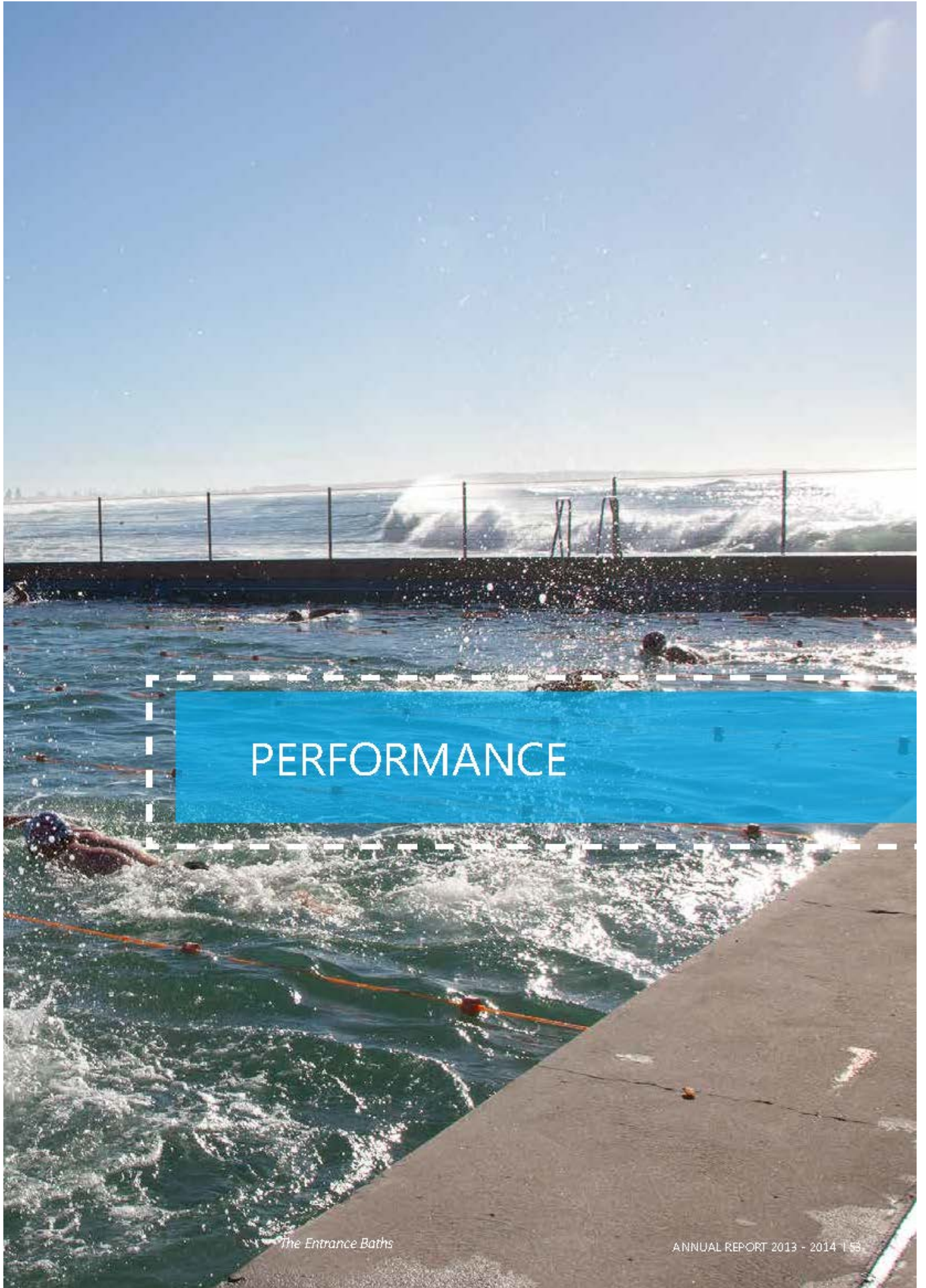
The My Voice Staff Survey captures how our staff feel about working for Council and how we can continue to improve. The survey was first conducted in 2012 providing a benchmark for the comparison of the 2014 survey results so we can assess and determine how we've fared over the past two years. Employees and managers are now working together to determine where improvements can be made and actions implemented.

**My Voice Survey Participation Rate**









*The Entrance Baths*

ANNUAL REPORT 2013 - 2014 155



Norah Head boat ramp demolition



Exercise equipment at Chittaway Bay

## PERFORMANCE SUMMARY

Progress on the actions and targets for the 2013/14 Operational Plan and the Four Year Delivery Program tracked well with a total of 124 out 203 completed and 58 continuing in 2014/15.

### PERFORMANCE SUMMARY

Below is a summary of our performance, with full details contained under each of the Community Strategic Plan themes:

	✓	▶▶	⊘	⊞	Total
Our Community	29	13	0	2	44
Our Environment	15	3	2	5	25
Our Economy	16	23	1	3	43
Our Civic Leadership	64	19	3	5	91
<b>Total</b>	<b>124</b>	<b>58</b>	<b>6</b>	<b>15</b>	<b>203</b>

**COMPLETED** ✓ 
 **CONTINUING** ▶▶ 
 **OFF TRACK** ⊘ 
 **DEFERRED** ⊞

Continuing actions are a result of:

- activities that span the four years of our delivery program
- inability to access funding for some projects
- reprioritisation of deliverables in line with special rate variation projects
- realisation of cost savings through deferring to the following year
- development of supporting models and plans to ensure best value
- rephrasing of deliverables.



Road upgrade works at Killarney Vale

Fire trail upgrade

## SPECIAL RATE VARIATION

On 1 July 2013 we implemented a 6.9% special rate variation (SRV) on ordinary and special rates (including the standard rate peg) which was approved by the Independent Pricing and Regulatory Tribunal (IPaRT) in early 2013.

Funds raised from the variation will be spent on the priorities identified in the Asset Management Strategy, and will allow us to address our infrastructure asset backlog and reverse a long-term decline in asset conditions.

In 2013/14 we allocated \$10 million to address the infrastructure asset backlog, funded by \$2 million raised by the SRV during the year.

### CHANGES TO THE SRV WORKS PROGRAM

An initial program of works was identified for 2013/14 and during the year some variations occurred. Projects that were not completed in 2013/14 will be continued in 2014/15, along with the 2014/15 SRV works program.

Changes to the SRV works program were due to resources being re-allocated to work on the Wyong CBD drainage project (non SRV project) so that other significant development projects within the Wyong CBD could proceed, including construction of the Art House, Frank Ballance Park and the Aldi retail store development. This meant a number of Road Upgrade projects were deferred until 2014/15. Some SRV funding was re-allocated to other road pavement upgrade projects that were identified in our infrastructure backlog program of works. In some cases the alternate road projects were initially classified as renewal projects, but during detailed investigation and design phases were identified as requiring more extensive upgrade work and therefore able to be funded by the SRV. Some other non-road projects from the original SRV program were achieved through alternate funding sources which allowed other projects to be brought forward to 2013/14.

### OUTCOMES ACHIEVED FROM THE SPECIAL RATE VARIATION PROJECTS

- SRV road projects contributed to an improvement in the overall condition of the Shire's road network as shown by the movement in the Pavement Condition Index from 6.3 to 6.9
- Improved community recreation assets that promote health and fitness
- Improved public safety at Norah Head Boat Ramp and Soldier's Beach
- Reduction in operating costs of Council buildings through more efficient air conditioning
- Improved compliance with disabled access requirements
- Improvements to natural areas and reduced bushfire risk to properties
- Local economic stimulus from Town Centre improvements
- Increased organisational efficiency
- Reduced asset backlog by \$9.7 million



#### 2013/14 SPECIAL RATE VARIATION PROJECTS

Project Name	Progress	Amount
<b>Our Community</b>		
Outdoor playground upgrade at Treelands Care and Education Centre	✓	\$18,359
Library Radio Frequency Identification Device improvements**	N/A	N/A
Install exercise equipment Killarney Vale Foreshore Reserve*	✓	\$3,000
Install exercise equipment at Mannering Park*	✓	\$2,000
Tower at Soldiers Beach* (page 63)	✓	\$112,178
Morah Head Bald Street Boat Ramp replacement	▶	\$353,718
Toukley Pool - upgrade filtration system in pool plant room	✓	\$29,268
Anita Avenue at Agatha - road upgrade	✓	\$794,799
Bay Road - road upgrade	▶	\$76,059
Berkeley Road - road upgrade	▶	\$407,596
Bumble Hill guardrail	✓	\$77,157
Bunning Creek Road - road upgrade	✓	\$101,317
Elouera Avenue - road upgrade	✘	\$1,099
Goorama Avenue - road upgrade/renewal	✓	\$683,534
Panorama Avenue/Hobson - road upgrade/renewal	▶	\$60,570
Saltwater Creek Killarney Vale timber footbridge replacement programme	▶	\$6,897
Shire Wide footbridge renewals	▶	\$168,712
The Entrance Road disabled parking improvements	✓	\$14,500
The Ridgeway (CH1100 CH1870) - road upgrade and renewal**	N/A	N/A
Timber footbridge replacement programme – Peninsula (page 62)	✓	\$1,048,119
Tumbi Road at The Ridgeway road safety facilities***	N/A	N/A
Moala Parade Charmhaven pavement upgrade*	✓	\$519,703
Mandalong Road Dooralong*	✓	\$188,698
Gascoigne Avenue Gorokan pavement upgrade*	✓	\$426,283
Cornish Avenue Killarney Vale pavement upgrade*	✓	\$319,627
Anne Findlay Place Bateau Bay pavement upgrade*	✓	\$162,270
Wahroonga Road Kanwal pavement upgrade*	✓	\$204,915
McPherson Road Mardi pavement upgrade*	✓	\$239,885
Woolworths Way Warnervale pavement upgrade*	✓	\$198,948
Sherry Street Tumbi Umbi pavement*	✓	\$158,655



Anita Avenue upgrade works at Lake Munmorah

Project Name	Progress	Amount
Cuthbert Road Killarney Vale pavement upgrade*	✓	\$142,706
Heador Street Toukley pavement upgrade*	✓	\$135,900
Malana Avenue Bateau Bay pavement upgrade*	✓	\$96,135
Woolana Avenue Halekulani pavement renewal*	✓	\$278,499
Greenacre Avenue Lake Munmorah*	✓	\$295,926
Thompson Road Toowoomb Bay upgrade*	✓	\$188,875
<b>Our Environment</b>		
Asset Protection Zone (APZ) upgrades	✓	\$268,033
Fire Trail upgrades	✓	\$51,287
Natural Asset capital upgrades and renewals	✓	\$203,677
<b>Our Economy</b>		
Budgewoi Town Centre Masterplan Implementation*	✓	\$35,072
Wyong Civic and Cultural Precinct Masterplan*	✓	\$321,812
Lake Haven Town Centre Masterplan Implementation**	N/A	N/A
Long Jetty Town Centre Masterplan Implementation (page 78)	▶▶	\$163,320
Toukley Town Centre Masterplan (page 78)	▶▶	\$421,292
<b>Our Civic Leadership</b>		
Information Technology	▶▶	\$243,869
Finance Technology upgrades	✓	\$71,762
Disabled Toilet Level 4 Civic Centre*	▶▶	\$1,630
Air Conditioning unit replacements	✓	\$350,960
Kitchenette upgrades	✓	\$16,711
Passenger Lift upgrade (Lift No 2)**	N/A	N/A
<b>Total Expenditure</b>		<b>\$9,665,332</b>

\*Alternate SRV Project

\*\*Project no longer funded by SRV

\*\*\*Incorporated into another SRV Project



OUR COMMUNITY

# PERFORMANCE SUMMARY

## PERFORMANCE SUMMARY



### ACHIEVEMENTS

- ✔ Positive Ageing Strategy
- ✔ Wyong Action Team
- ✔ Community mural program
- ✔ Community grants and sponsorships
- ✔ Wamervale and Ruttleys Road upgrades
- ✔ Tumbl Creek footbridge
- ✔ Soldiers Beach upgrades
- ✔ Relocation of Lake Haven skate park
- ✔ The Grove community space
- ✔ Library upgrades
- ✔ Central Coast Youth Skills and Employment Centre

### CHALLENGES

We are working with our delivery partners to provide our community with opportunities to connect, collaborate, and learn. Our challenge is to meet the diverse needs of our community, ensuring:

- other levels of government and the community are engaged to plan and deliver mutually beneficial services
- community connections are supported
- new and existing facilities are delivered and maintained
- funding is sought and received that supports infrastructure development.

### FINANCIAL SUMMARY

#### Financial Performance 2013/14

Our Community	Full Year Actual \$'000	Full Year Budget \$'000	Variance \$'000
Income (excluding capital)	18,406	17,132	1,274
Expenses	78,328	79,373	1,044
<b>Net Operating Result</b>	<b>(59,922)</b>	<b>(62,240)</b>	<b>2,318</b>
<b>Capital Expenditure</b>	41,091	39,403	(1,687)



8 community murals to combat graffiti

## Vibrant, caring and connected communities

Our focus is on supporting communities to feel connected, build relationships, participate in activities and have a sense of belonging and pride.



51,500

attendees at community/cultural events

### POSITIVE AGEING STRATEGY

Like much of Australia, our community is ageing. The Central Coast is, and will continue to be, an attractive place for older people to live. With 25% of the region's population aged 60 years and over (compared to 20% for NSW), older people play a vital role in our community and it is important to recognise their contribution as workers, volunteers, neighbours, friends, parents and grandparents.

In the past year we joined together with Gosford City Council to develop a Central Coast Positive Ageing Strategy to focus on the challenges and opportunities of our ageing population and commit to making the Central Coast a place where older people feel valued, safe and fulfilled.

The development of the strategy included working with over 2,500 older residents, government and private bodies, including ADSSI Home Living Services, Central Coast Medicare Local Aged Care Taskforce, COTA and Transport NSW.

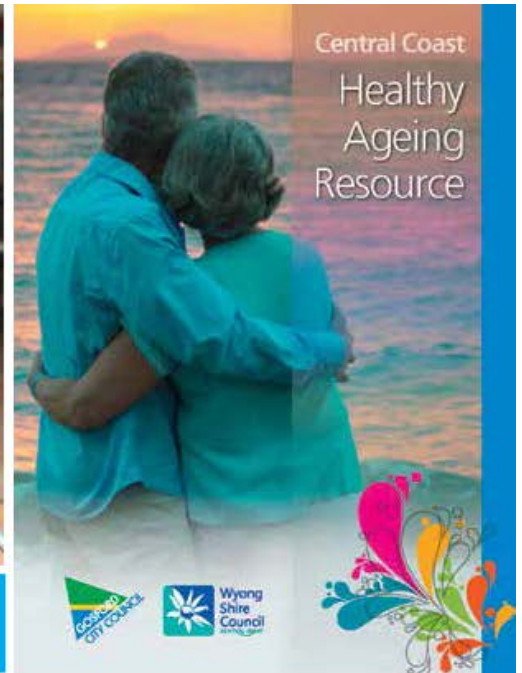
The strategy recognised the following priority areas, with identified activities to be implemented through an action plan and reviewed on an annual basis over the life span of the strategy:

- 🍏 Staying healthy
- 👏 Being involved
- 👥 My community
- 🏠 My home
- 🚌 Getting around
- 👤 Transition and support



Wyong Youth Action Team  
at DrumFEST

Positive Ageing Strategy



### WYONG ACTION TEAM (WAT)

This team was formed as part of the Youth Engagement Strategy as an opportunity for young people to be innovative, creative, develop new skills and connect with their community. Each year, 12 young people form a new WAT and undergo three months of training and development. Over the next 12 months they carry out a range of actions that can include events, activities, programs, campaigns or items under the members areas of interest.

In 2013/14 members of the team attended a Leadership Development Camp, where they explored their personal leadership style and identified an action they would like to achieve for the youth in their community. Actions included:

- music festivals
- youth spaces
- volunteering for young people
- free sporting activities
- young leaders forum
- free outdoor gym programs.

In addition, an agreement was made with Westfield Shopping Centre Tuggerah to provide busking opportunities for young local performers. Up to six young people a week now perform for shoppers, gaining valuable experience and exposure while promoting a positive image for our Shire's youth.

### COMMUNITY MURALS

A Community Mural Program was introduced in 2013 to combat graffiti and capture creativity and community spirit. The program was a partnership with Uniting Care Burnside and involved local artists working with young people, businesses and local residents to ensure their designs represented the local community.

Community facilities transformed into eye catching artwork as a result of the program are:

- Banksia Centre at Bateau Bay – created by artist Russel Austin
- Baker Park at Wyong – created by artist Charlie Trivers
- Community Centre and amenity block at Summerland Point – created by artist Trent Whitehead
- Village Green at Toukley – created by a number of local artists
- Sporting Club at Wadalba – created by artist Charlie Trivers.

The program created community pride, improved community buildings and deterred graffiti vandalism, with a reduction already seen in tagging.

Other actions carried out under the Graffiti Management Strategy included:

#### **Do you know this person? webpage**

CCTV footage images can be posted so the public can provide details about those caught on camera, with information used in NSW Police investigations into graffiti crime and vandalism.

#### **Reward**

A reward payment of up to \$10,000 can be offered for evidence that leads to the apprehension of offenders.

#### **Community Services**

Through the Department of Corrective Services, offenders scrub off and paint over tags at various hotspots. Under this program over 3,000 hours, or \$50,000, of labour is provided each year including dune care, park clean-ups, car park maintenance and rubbish removal.

#### **Graffiti Removal Kits**

Free kits are available for residents, who have had their brick walls, sheds and fences targeted, to help remove the graffiti quickly and deter a further attack.

#### **Graffiti Removal Day**

The NSW Government and Rotary Down Under hold an annual graffiti removal and prevention day for individuals, community groups, sporting clubs, businesses and other organisations to clean-up graffiti sites around the community, sending a clear message that graffiti will not be tolerated.

While preventing graffiti attacks, these initiatives also bring the community together and enhance community pride.





Fatality Free Friday

Community Mural at the Banksia Centre, Bateau Bay

**COMMUNITY GRANTS AND SPONSORSHIPS**

Over \$1 million in funding was provided to the community in 2013/14, including allocations through our various community grant programs, which achieved the following outcomes:

- floodlighting at Northlakes Oval
- implementation of a performing arts development project for young people
- fencing and planting along the dune path and around the beach seating area at The Entrance North
- upgrade of Stage 4 to Wyong Creek Hall
- Blue Haven community playground upgrade
- planning and preparing a development application for the CASAR Park Community Motor Sport facility
- St Vinnie's Wyong Financial Advice and Support Program
- site preparation and building fit-out for Manno (Mannering Park) Men's Shed
- garden beds for fruit tree garden at Gwandalan and Summerland Point Community Garden
- purchase of inflatable rescue boat for Budgewoi Sailing Club.



Check out our Event Management Guide to help plan and prepare for community events

The amounts allocated in 2013/14 are detailed in the table below:

Sponsorship Funding, Contributions and Donations	Amount
Community Matching Grants	\$248,000
Central Coast Tourism Inc.	\$150,000
Tipping Fee Community Groups	\$148,000
Community Benefit Grants	\$138,000
Councillor Community Improvement Grants	\$130,000
Surf Clubs	\$54,000
Rent For Community Groups	\$39,000
Central Coast Business Enterprise Centre	\$25,000
Regional Development Australia Central Coast	\$20,000
Sport And Cultural Sponsorship Program	\$18,000
Volunteer Rescue Association	\$15,000
Central Coast Lifesaving	\$14,000
Community Subsidy Scheme	\$8,000
Wyong Shire Garden Competition Inc.	\$6,000
Convict Trail	\$5,000
Casar Park Supporters Inc.	\$5,000
Central Coast Business Awards	\$5,000
University Of Newcastle	\$5,000
Greater Toukley Vision Inc.	\$5,000
Mingara Leisure Centre	\$5,000
Youth Week	\$4,000
Regional Harmony Day	\$3,000
Mingara Orchid Day	\$2,000
Wyong District Museum & Historical Society	\$2,000
Red Shield Appeal	\$2,000
Hunter Tourism Awards	\$1,000
<b>Total</b>	<b>\$1,057,000</b>

AT A GLANCE

WYONG AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX



## Ease of travel

Our focus is on providing easy travel within the Shire and canvassing for public transport options.

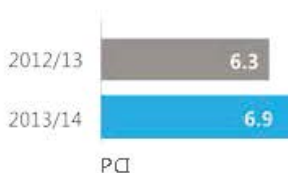
### WARNERVALE ROAD UPGRADE

Continuing our focus on road and drainage upgrades, Warnervale Road was upgraded to provide safer, flood free driving for our community. The road closed to traffic in October 2013, reopening in April 2014, while the following works were undertaken:

- road widening
- road raised nearly two metres
- 373 metres of new road pavement
- installation of nearly 30 metres of concrete drains
- kerb and guttering
- retaining wall
- streambank protection works
- shared pathway.

The \$3.27 million upgrade is a great example of our work with the State Government who provided a subsidy under the Loan Infrastructure Renewal Scheme.

### Shire Wide Average Pavement Condition Index (PCI)



### RUTTLEYS ROAD UPGRADE

A successful \$2 million Safer Roads funding application from Roads and Maritime Services helped us carry out improvement works on Ruttleys Road at Mannering Park.

This road is an important part of our network and carries over 8,500 vehicles each day, including heavy coal transport. With 46 recorded crashes and 5 fatalities over the past five years works were targeted around improving driver safety and included:

- widening of the road shoulder
- road resurfacing
- new line markings
- installation of barriers
- removal of trees
- replacement of signs.

Similar works will continue in 2014/15 between the Pacific Highway and the Wyong and Lake Macquarie boundary.

### Pavement replacement/renewal



### TUMBI CREEK FOOTBRIDGE

One of the more complex footbridge constructions took place in 2013/14 with a 250 tonne ten storey crane used to replace the existing timber bridge at Tumbi Creek. The old bridge had reached the end of its life and needed to be replaced to meet safety standards and provide ease of maintenance. The new \$1 million bridge is part of 19 kilometres of shared pathway around the beautiful Tuggerah Lakes, providing a link between Berkeley Vale and Killarney Vale foreshores.

### Shared pathways and footpaths constructed



### Reseals





New Lifeguard tower at Soldiers Beach

AT A GLANCE

WINDING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

## Access to facilities, programs and services

Our focus is on having a range of local and regional facilities that support the diverse needs of our community.

### SOLDIERS BEACH UPGRADES

A number of improvements were made to Soldiers Beach in the past year.

A new lifeguard tower was completed just in time for the summer season which replaced ground level monitoring, providing better protection of beach goers and making lifeguards easier to spot if assistance is required. The new structure is portable so that if severe coastal erosion were to occur it could be easily relocated.

With \$120,000 received from the State Government, new beach access stairs were built to replace the original that were damaged and to provide better beach access, including a seating and viewing area. Cliff top fencing was also installed to control pedestrian access and allow for dune restoration.

### RELOCATION OF LAKE HAVEN SKATE PARK

The original site of the skate park, between the Lake Haven Recreation Centre and Gravity Youth Centre, is now the construction site for a new cinema complex. This meant the skate park needed to be moved.

As a great recreational and community space to socially engage and remain active, it was important to find a location that met the needs of our young people and local residents.

Through stakeholder and community consultation, a number of options were discussed and the skate park was demolished and relocated behind the Lake Haven Recreation Centre, next to the tennis courts.

### THE GROVE

A temporary home was needed for the Wyong Drama Group, Wyong Musical Society and other local art and culture groups who were temporarily displaced with the demolishing of the Wyong Memorial Hall to make way for the new Art House.

An opportunity was found with the closure of the Wyong Grove Public School and we negotiated a two year lease agreement with the Department of Education to use this space. 'The Grove' was officially opened in June 2014 by the Art House Ambassador Joshua Horner and will be used as an exciting new community and cultural hub for events, performances, and programs.

The Art House is due to open in December 2015.



**6,080**  
residents  
participated in road  
safety programs



**1,056km**  
of roads



NAIDOC Week Celebrations

### Educated, innovative and creative communities

Our focus is on establishing a learning community that improves opportunities for development and supports the establishment of local jobs.

#### LIBRARY SERVICES

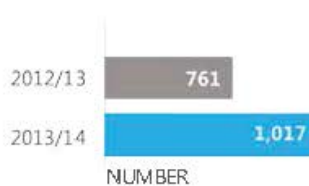
Two of our libraries received upgrades in 2013/14, with Bateau Bay gaining a new service desk, floor plan and shelving, and Toukley receiving a new entry way, including boardwalk, stairs and ramp.

Each year the libraries host a wide range of events. Highlights for 2013/14 include:

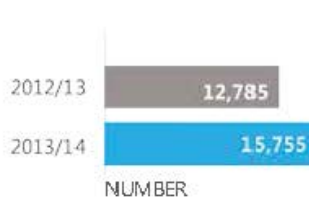
- Library Seniors Week – This ranged from learning how to use e-Resources, practical tips on natural remedies and lifestyle, hearing loss and devices, relaxing through meditation, laughing yoga and interesting new books about exploring family history.
- Meet the Author – Tuggerah Library hosted Jenny Ford, writer of the murder mystery romance series 'Lord Pinhorn'.
- Library Lovers Day – Held at all libraries, on 14 February, with morning tea and displays of romance books, balloons, hand crafted flowers and bookmarks.

- Short Story Competition – Stories of up to 1,500 words were invited in four divisions: Adult, Aboriginal and Torres Strait Islander, Teenager or Children. Eighty four entries were received, with the winners receiving an iPad Mini to continue their creative writing efforts.
- King of Wars – A creative new learning activity for all ages, with 29 children and adults participating.

#### Library programs delivered



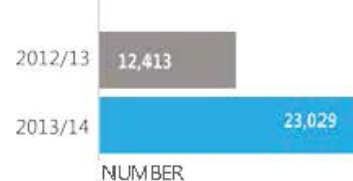
#### Library program attendees



769

new library members during the Join Up campaign

#### WiFi Sessions Used (85.5% increase)



1,580,868

items borrowed from the libraries



AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

**CENTRAL COAST YOUTH SKILLS AND EMPLOYMENT CENTRE**

A \$2.7 million centre located at the Tuggerah Business Park opened in June 2014 to deliver job pathways and career opportunities for the Coast's young people.

The 1,600m2 facility can accommodate up to 200 students with over 4,000 young people already signed up for assistance with a range of trades and courses.

The centre was delivered in partnership with Central Coast Group Training, funded by the Federal Government and involved youth input in all stages of planning, design and construction.

This project is a great example of different levels of Government, the private sector and the community working together to improve social outcomes.



**16.4%**

Shire youth unemployment rate

**What You'll See in Our Community in 2014/15**

**ALISON HOMESTEAD REBUILD**

The homestead, damaged beyond repair by fire in 2011, will be rebuilt in 2014/15. The rebuild aims to retain heritage and cultural integrity through quality building design and construction and, when completed, will be used as a museum and heritage centre.

**CONSTRUCTION OF THE MAGENTA SHARED PATHWAY**

Continuing the shared pathway network, this project will provide a continuous link from Blue Haven, across the newly constructed footbridge over Tumbi Creek, through to Tuggerah.

**TUGGERAH REGIONAL SPORTING AND RECREATION COMPLEX**

The proposed complex will provide a facility that can cater for large scale events, with planning to continue in 2014/15 assisted by Federal funding for land acquisition and to carry out studies.

**KANANGRA DRIVE ROAD IMPROVEMENTS**

State funding has been received to upgrade the road and improve driver safety. Works to include road resurfacing, widening lanes and the road shoulder, installing safety barriers, upgrading the warning sign and Police enforcement bays.

**NORAH HEAD BOAT RAMP UPGRADE**

Work on the Shire's only ocean access ramp began in 2013/14 and will continue in 2014/15, with expected completion in early 2015. Works include the upgrade of the double lane ramp, replacement of the retaining wall with a rock wall, relocation of the sewer main and installation of a gross pollutant trap and stormwater outlet.

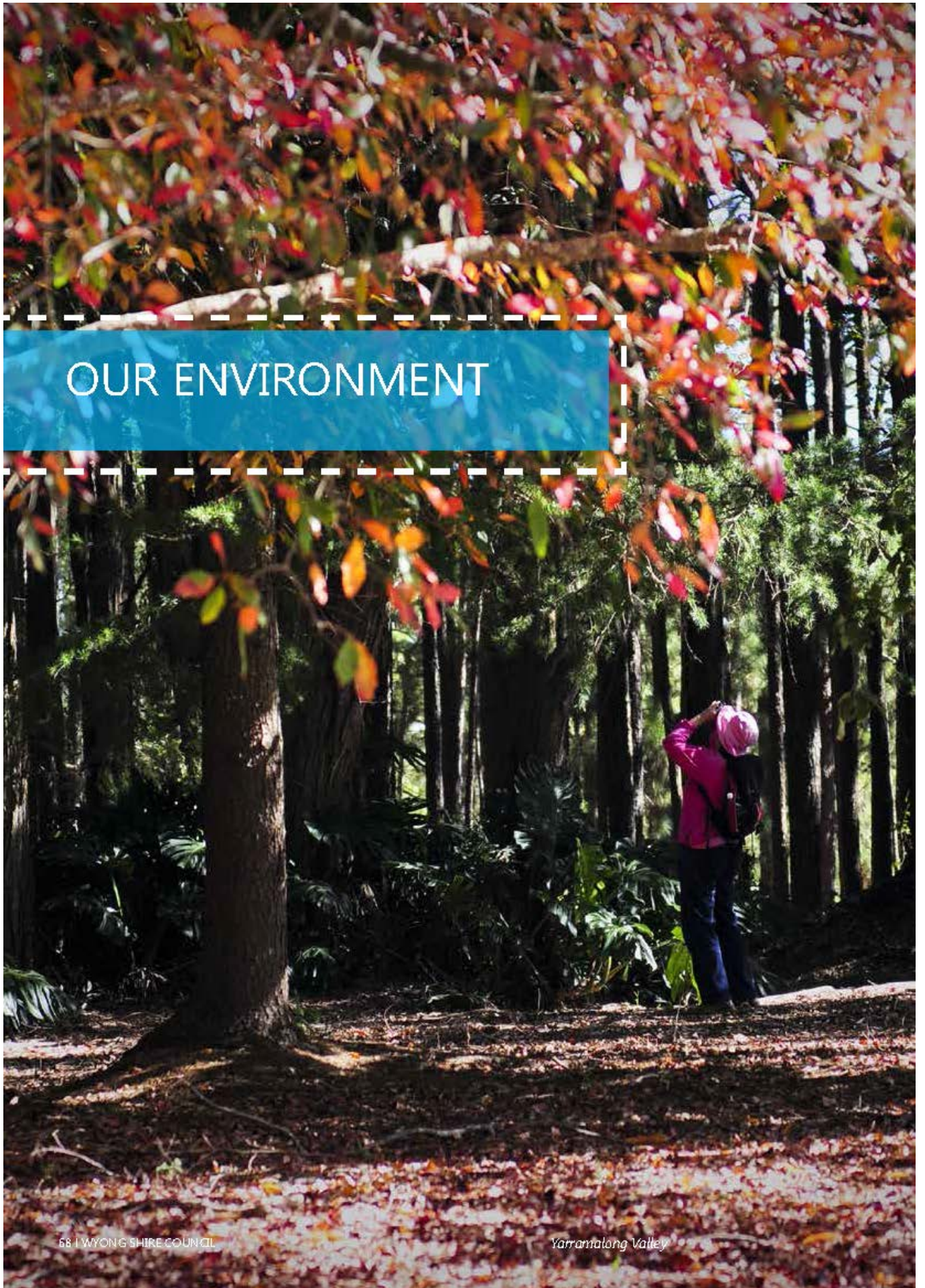
## Our Community Performance against the 2013/14 Operational Plan

COMPLETED  CONTINUING  OFF TRACK  DEFERRED 

Action / Performance Target	Status	Comments
<b>Community Partnerships and Planning</b>		
Implement key actions from the Learning Community Strategy*		Implemented NGURa leadership program, Waste and Water education, Seniors Council, Positive Ageing conversation; appointment of Wyong Action Team members; grant received for nutrition program; Little Green Steps program held in 22 pre-schools across the Coast
Implementation of key actions from the Community Facility Strategy*		Developed draft marketing strategy; CCTV camera upgrades at Blue Haven and Gravity Youth Centre; upgrades at nine facilities; new management of the Wyong Grove School site as a community and cultural hub
Continue to focus on events that address key corporate opportunities and resourcing / development requirements for the community		Participated in Central Coast Tourism events forum; launched a Sustainable Events Guide; hosted seniors, youth, indigenous, volunteer, art and road safety events and five community workshops; supported local festivals
Introduce electronic portfolios for children*		Electronic portfolios introduced at Care and Education Centres
Undertake service changes in Care and Education that model sustainable business practice to the community and children/families*		Child care review undertaken, resulting in the lease of the Spotted Gum and Tom Stone Care and Education Centres (page 87)
Complete Development of Positive Ageing Strategy to respond to the opportunities and challenges of an ageing population		Positive Ageing Strategy and healthy ageing resource developed (page 59)
Preparation of concept design for Warnervale Community Hub*		Funding not received
Complete the realignment of the critical building asset registers within Council's corporate asset management systems*		Asset valuations completed and uploaded into the Asset Management System
<b>Customer and Community Relations</b>		
Library Services - 5% increase in overall customer interaction (including: programs, website, Wi-Fi, PC usage, digital loans and door count) customer enquiries		21.7% achieved
An increase in Library membership of 1.5% per annum		2.7% achieved
Cultural Enrichment - explore opportunities to bring music and art based experiences into the Library through external collaboration and partnership*		Libraries hosted a fashion photography exhibition, knitter's sessions and early literacy groups (refer page 64)
Implement Learning Community Strategy priority actions*		Over 1,000 people attended programs including: musical toolkit, transition to school, born to read, meditation, local history, natural remedies, digital devices, relaxation, Centrelink, Hearing Australia, Law Week, Australia's Biggest Morning Tea and How to Raise Boys
Implement exterior area upgrade for Toukley Library nested assets in consultation with other asset planners to address Work Health Safety risks		Stage 1 completed (page 64)
Implement high priority 2013/14 actions from Library Strategic Plan		Library Strategic Plan drafted for consultation
Maintain ongoing learning partnerships between external organisations and Wyong Shire Council and increase collaboration between members of the Wyong Shire Learning Network resulting in the development of two new learning partnerships between local services/organisations		Work not commenced due to role changes within Council
<b>Open Space and Recreation</b>		
Aquatic Infrastructure strategy is adopted by June 2013*		Final draft completed
Implement priority actions from the Aquatic Infrastructure Strategy*		Four year target with priority works undertaken as identified during inspections, such as the Norah Head boat ramp
90% of services performed to schedule (roadside and other vegetation control)		98% achieved
Construction of the Lakes Beach Lifeguard Tower		Building purchased with works continuing in 2014/15
Implement priority actions from the On-road Bicycle and Shared Pathway Strategy*		Approximately 1 kilometre of shared pathway constructed, with works undertaken at Buff Point foreshore, Wallarah Road, Tuggerah Lake foreshore The Entrance, Tuggerah Parade, Agatha and Aracia Avenues
Implement key actions out of the Master Plan for Tunkawallin and Boat Harbour*		Four year target with irrigation, sub soil drainage at Tunkawallin, partial fencing and carpark upgrade at Boat Harbour completed

Action / Performance Target	Status	Comments
Continue to implement the key actions out of the Playground Strategy*	▶	Natural play spaces constructed at Wattenobbi and Gorokan; planning undertaken and materials purchased to support the 2014/15 renewal program and upgrade of six playgrounds
Feasibility study of the area between the freeway and Mardi landfill site for future sports fields*	✓	The cost of construction and drive to provide a regional sporting complex in Tuggerah has led to this project no longer being feasible
Construction Entrance District Sporting and Community (EDSACC) Centre North Sub-soil drainage	✓	Sub soil drainage installed
No fatalities in flagged areas on Council beaches while professional lifeguard services are on duty	✓	Achieved
90% of services performed to schedule (parks and reserve maintenance)	✓	98% achieved
90% of services performed to schedule (sport field maintenance)	✓	97% achieved
Monthly safety inspections completed on time	✓	Achieved
Seasonal changeovers and maintenance completed on time	✓	Achieved
Undertake a large scale nursery improvement program subject to Federal biodiversity grant funding*	✳	Nursery closed and plants sourced from commercial nursery as this is the most cost effective process
Implement the priority actions of the Tennis Review*	✓	Leases implemented at sites where merited, otherwise managed by 355 committees or other methods. Facility improvement included lights at Lake Haven, stairs and parking at Lake Munmorah and fencing/amenity upgrades at Manning Park
<b>Roads and Drainage</b>		
1,000 metres of shared pathways constructed per annum - Measures annual growth of the shared pathway system (length of constructed cycleway is influenced by terrain, grant funding and Council funds allocated to the deliver the service)	✓	1,838 metres constructed
Provide average pavement condition index (PCI) >6.5 (industry standards) as a measure of the road quality	✓	Achieved estimated PCI of 6.9
Develop Rural Roads Policy	✓	Policy statement developed for staff to use in responding to enquiries
Develop and implement formal Boundary and Adjacent Roads Agreements in association with Gosford City, Cessnock, and Lake Macquarie City Councils which define responsibilities, promote cooperation, provide equity, and improve service efficiency*	▶	Finalisation of the model agreement delayed with negotiations to continue in 2014/15
Collection of automated road condition data on >15% of the road network per annum	✓	Achieved
Develop a new shared pathway capital works project priority listing	✓	Assessment process developed to identify priority works
10% of drainage systems inspected and returned to its original design capacity per annum	✓	Achieved
Implement strategic capital works programming for drainage assets using asset management systems	✓	Closed circuit cameras used for condition assessment
<b>Property Management</b>		
Refurbish three toilet blocks each year*	▶	Ongoing
Implement the priority actions arising from the Community Facilities Strategic Plan*	▶	New building services and facilities management business models being developed to facilitate strategy implementation
<b>Commercial Enterprises</b>		
Implement Cemeteries Plan of Management*	▶	Validating status of Cemeteries Plan of Management to ensure currency
<b>Waterways and Asset Management</b>		
Complete an adopted Asset Management Strategy by June in each financial year to apply for the following year	✓	Achieved
Improve WSC Asset Management Practices beyond core level to an appropriate advanced level by June 2014, by implementing relevant corporate tasks in the Asset Management Improvement Plan and reviewing progress by asset suppliers on individual asset classes in the AMIP*	✓	Ongoing continual improvement with maturity developed in areas such as annual budget, long term strategic planning, data and systems. Future focus is to define targets at unit level and place emphasis on areas such as asset management plans, evaluation and levels of service

\*This target is a carry-over from the Wyong Shire Council 2012-16 Strategic Plan



OUR ENVIRONMENT



## PERFORMANCE SUMMARY

## ACHIEVEMENTS

- ✔ Stormwater Management Services
- ✔ Lake Munmorah beach construction
- ✔ Coast to Lake Walk extended
- ✔ Record wrack harvest
- ✔ Waste management programs
- ✔ Seawall at Picnic Point
- ✔ Tuggerah Lakes education campaign
- ✔ Primary Schools environment program



1,087

trees planted

## PERFORMANCE SUMMARY

✔ 15   ▶ 3   ⚡ 2   🔄 5

## CHALLENGES

Our diverse natural landscape provides for a range of community activities. Our challenge is to engage our community to ensure:

- our lakes are protected
- a balance is achieved between the natural and built environment
- community ownership of our natural areas
- the natural beauty of the area is recognised and celebrated

## FINANCIAL SUMMARY

## Financial Performance 2013/14

Our Environment	Full Year Actual \$'000	Full Year Budget \$'000	Variance \$'000
Income (excluding capital)	2,609	1,844	765
Expenses	6,717	10,403	3,686
<b>Net Operating Result</b>	<b>(4,108)</b>	<b>(8,558)</b>	<b>4,450</b>
<b>Capital Expenditure</b>	<b>2,716</b>	<b>4,244</b>	<b>1,528</b>

## Enhanced areas of natural value

Our focus is retaining and maintaining areas of natural value.

## STORMWATER MANAGEMENT SERVICES

We are committed to protecting the life and property of our community, along with our creeks, rivers, wetlands and lakes. Our gross pollutant traps (GPTs), which are designed to stop stormwater pollutants such as litter, garden waste and sediment entering the lakes, collected around 660 tonnes of pollutants this year, and is a great example of our commitment.

In 2013/14 we spent \$13.1 million on stormwater management works including \$9.9 million on replacement, upgrade and expansion of Council's network of pipes, pits, channels and GPTs; and \$3.2 million in cleaning and repairing the stormwater network.

A stormwater management service levy collected from our community provided \$1.6 million, or 12% of the total expenditure. The specific projects funded in 2013/14 were:

Stormwater Management Service Charge Projects	Amount
Gross Pollutant Trap - Lions Park, Long Jetty	\$293,953
Gross Pollutant Trap - Wirriga Avenue, Charmhaven	\$261,027
Gross Pollutant Trap - Tuggerah Parade, Long Jetty	\$221,368
Gross Pollutant Trap - Dudley Street, Lake Haven	\$203,940
Constructed Wetland - Woongarra	\$179,077
Gross Pollutant Trap - 58 Lucinda Avenue, Killarney Vale	\$83,740
Gross Pollutant Trap - 44 Lucinda Avenue, Killarney Vale	\$73,946
Gross Pollutant Trap - 31 Lucinda Avenue, Killarney Vale	\$64,337
Gross Pollutant Trap - Bald Street, Morah Head	\$58,240
Maintenance of Gross Pollutant Traps	\$36,766
Maintenance of Constructed Wetlands	\$33,685
Upgrade of swales and Constructed Wetlands	\$30,154
Stormwater outlet protection - Soldiers Beach	\$20,017
Gross Pollutant Trap - Adelaide Street, Killarney Vale	\$18,000
Gross Pollutant Trap - 198 Scenic Drive, Budgewoi	\$15,226
Gross Pollutant Trap - 240 Scenic Drive, Budgewoi	\$10,145
Gross Pollutant Trap - 53 Liamena Avenue, San Remo	\$10,125
Gross Pollutant Trap - Catalina Avenue, San Remo	\$8,070
<b>Total</b>	<b>\$1,621,816</b>



Wrack reused for dune stabilisation

Waste Workshop



**LAKE MUNMORAH BEACH**

A new swimming, picnic and beach area was created off Dianne Avenue at Lake Munmorah to improve the lake foreshore and enhance recreation and use of the area. The project included the addition of 100 metres of sand, a sandstone retaining wall and new turf.

The new beach will help and protect some of the delicate areas around the lake.

The design of the works will also help minimise the amount of wrack washing ashore, but still allow access for our beach cleaner to intermittently remove any wrack or litter.

Similar works, but to a much larger scale, are scheduled for Canton Beach.

**COAST TO LAKE WALK**

The finishing touches were put on our popular Coast to Lake Walk, with the inclusion of 7.6 kilometres of self-guided walking track around The Entrance peninsula.

The latest works include a timber boardwalk and stairs at Toowoan Bay's Swadling Reserve. At Picnic Point we have a new amenities block and have completed a missing pathway link, with a new pathway along The Entrance channel.

There are four main sections to the Coast to Lake Walk connecting The Entrance to Toowoan Bay along the beach, down to Long Jetty and back to Memorial Park along the lake foreshore.

The Walk was jointly funded by Council and a NSW Government grant through the Central Coast Regional Development Corporation.

**RECORD WRACK REMOVAL**

We surpassed our 2013/14 goal of removing 10,000 cubic metres of wrack, collecting 12,381 cubic metres from our lakes and waterways - three times more than our historical average.

Wrack is an accumulation of dead seagrass, algae and other vegetative matter which floats on the lakes surface. If left uncollected, excess nutrients are released into the lake causing a smelly black ooze.

As the wrack has a high level of nutrients we reuse it for other projects like saltmarsh and dune restoration or commercially compost it into an organic soil mix. Recent works at Soldiers Beach to restabilise and revegetate the dunes is an example of how the wrack can be reused.

As a result, our lakes and foreshores are looking better than ever, with our community out and about enjoying our greatest natural asset.

The wrack collected is enough to:

- Cover an international sized soccer pitch 1.5 metres deep
- Fill around 300 backyard swimming pools
- Completely cover about 20 kilometres of our residential streets.



**68,971,077**  
square metres of  
grass mown



Chemical Cleanout

Picnic Point seawall

## Community ownership of the natural and built environment

Our focus is establishing programs and activities that create community involvement.

### WASTE PROGRAMS

#### Waste Wise Workshops

Food waste is the most carbon intensive material in our landfill. As it breaks down it produces methane that is 24 times stronger than carbon dioxide. We all need to do our bit to stop food waste and throughout 2013/14 Waste Wise Workshops were held to educate the community on how to reduce the amount of this waste from our landfill. Topics included composting, worm farming, organic gardening, detoxing your home with natural cleaning, chook keeping, and much more.

Using funding under the Waste and Sustainability Improvement Program (WaSIP) the State Government has supported us to provide education to over 1,500 residents since 2011. Workshops have proved very popular with residents as they provide practical hands-on skills to help reduce and recycle food waste.

For more information on upcoming workshops visit: [www.wyong.nsw.gov.au/my-property/waste-and-recycling/waste-education/waste-wise-workshops](http://www.wyong.nsw.gov.au/my-property/waste-and-recycling/waste-education/waste-wise-workshops)

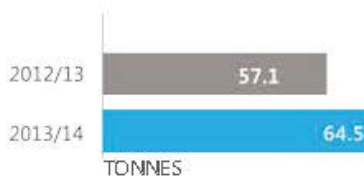
#### Waste Diversion Rates



### Chemical Collections

Incorrect disposal of chemicals, such as illegal dumping, pouring chemicals down drains and placing in household garbage bins, can cause serious harm to the environment by contaminating the land, our waterways and even our landfill. Our Chemical CleanOut program has been running since 2004 and allows residents to drop off a maximum of 20 kilograms or 20 litres per item of household chemicals to one of our designated depots. Chemicals are then sorted and where possible reprocessed for new uses or in the small minority disposed of safely where they cannot be reused. The free program is supported by the NSW Environmental Protection Agency (EPA) and is run bi-annually, with the community making great use of this service with 64.5 tonnes of chemicals collected in 2013/14.

#### Chemicals Collected



### SEAWALL AT PICNIC POINT

This popular waterfront destination got a much needed makeover in 2013/14 with repair work to the seawall and footpath.

The seawall and footpath between Picnic Point and Fisherman's Wharf at The Entrance was built in the 1980s and over the course of time the seawall had eroded, causing large voids to form beneath the footpath, making it both unusable and a safety hazard.

The 300 metre section was completed in stages including the removal of the footpath, repairs to the seawall, backfilling of the voids behind the seawall and reinstatement of the footpath.



190,000

waste services provided per week

AT A GLANCE

WYONG AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX



*Catchment Tour on Wyong River*

Given the huge popularity with fisherman, we also took the opportunity to remove low lying tree branches to prevent fish hooks and line getting caught in the trees, and also installed fishing rod holders along the new fence.

Thanks to a \$30,000 grant from the Environmental and Protection Agency (EPA), we have also helped fisherman to appropriately dispose of unwanted fishing line by installing fishing litter bins (known as TAngler Bins) around The Entrance.

These works have ensured the community can continue to enjoy the lakes whilst also ensuring its protection.



**28,300**

water/environmental  
education program  
attendees

#### LOVE OUR LIVING LAKES

Love our Living Lakes is a project that aims to raise awareness about the importance of our Tuggerah Lakes Estuary, the issues facing it, and how the simple actions we take can either affect it or help protect it.

In 2014, a three week campaign was launched to show the Love our Living Lakes advertisement at Greater Union Cinemas. The animated advertisement was released during the Easter school holidays and highlighted some of the everyday things we can do to protect our lakes, such as:

- Washing our car on the lawn, which will filter some or all of the chemicals through ground seepage, or at a car wash, where the waste water is recycled and reused.
- Using a catcher when mowing the lawn and disposing of clippings in the compost or green waste bin so they don't wash directly into the stormwater drain.
- When out and about always taking your rubbish with you and disposing of in a bin to avoid rubbish ending up in our lakes or getting blocked in our GPTs (gross pollutant traps).
- Always riding or walking on the pathway provided to avoid damaging our shorelines and precious saltmarshes.

The alternate media approach reached over 22,000 people of varying ages, raised awareness and reached those members of the community we may have missed through usual advertising avenues.

Check out the Love Our Living Lakes campaign:





AT A GLANCE

WINDING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

**WATER WATER EVERYWHERE**

Our annual Primary Schools Environment Program was held in 2013 with the theme of Water Water Everywhere.

The program is open to all primary schools within the Shire and has been running for the past 26 years. It offers opportunities for students to become involved in fun, innovative and environmentally sustainable projects, and aims to support schools in reducing their impact on the environment while increasing students' environmental awareness.

The outcomes of the program are also linked to the Wyong Learning Community Strategy, where partnerships and wider learning opportunities are created, with many students sharing their learning at home and in the community.

The Water Water Everywhere theme embraced the variety of ecosystems and habitats within the Shire and asked schools to celebrate their local environment and our use of water both at home and in our environment.

The 2014 theme Alive with Organics will focus on how different organics can help manage waste at school and home. Visit Council's website for more information on how schools can participate. [www.wyong.nsw.au/environment/environmental-education](http://www.wyong.nsw.au/environment/environmental-education)



**2.8 TONNE**  
of rubbish collected during Clean Up Australia Day

**What You'll See in Our Environment in 2014/15**

**LONG JETTY CELEBRATIONS**

Long Jetty will celebrate its 100th birthday in style during 2015, with a number of events being planned to mark the occasion. Further information will be released closer to the date.

**SHELLY BEACH LANDSCAPE WORKS**

Amenity and access to Shelly Beach will be improved through a \$203,708 grant from the Department of Planning and Infrastructure. Works will include a new retaining wall adjacent to the vehicle access ramp, replacement of the existing stairs to the amenities block, a new path along the main entry road, new picnic facilities along the beach front, trees and landscaping works.

**BIODIVERSITY STRATEGY**


















The development of a Biodiversity Strategy that will focus on bio banking and the management of high value sites for environmental sustainability.

**CANTON BEACH AND LONG JETTY FORESHORE WORKS**

Similar to the works carried out at Lake Munmorah, the Canton Beach foreshore improvement works are well under way and on track for completion by the Christmas holidays in 2014. Further works will also be carried out at Long Jetty in 2015.

## Our Environment Performance against the 2013/14 Operational Plan

COMPLETED  CONTINUING  OFF TRACK  DEFERRED 

Action / Performance Target	Status	Comments
<b>Open Space and Recreation</b>		
>1,000 Trees planted in the public domain		1,087 trees planted
>400 active Land Care volunteers		458 active volunteers, including Tidy Towns (page 28)
<b>Waterways and Asset Management</b>		
Global Reporting Initiative Performance Indicator Environmental 13 - Habitats protected or restored. Metres of stream bank rehabilitated Subject to alignment with the Estuary Management Plan reporting requirements (subject to funding however maintenance schedules will continue)		Estuary Management Plan reporting completed
Dredging works complete as per adopted Resourcing Strategy		Triggers for dredging not met, activity deferred as per agreement through the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee (TLECFMC)
Required approvals for the wrack harvesting program and dredging program obtained by June 2014		Relevant approvals to increase volumes, areas and methodology obtained
Review adopted Coastal Management Plan and send to the Office of Environment and Heritage (OEH) by October 2013		Grant received from Office of Environment and Heritage (OEH) to undertake these works, project pending on release of the State Governments stage 2 coastal reforms due 2014/15
Two Gross Pollutant Trap maintenance activities as per Type 1 Gross Pollutant Traps		Maintenance activities completed (including higher frequency of cleaning on selected devices)
Three Gross Pollutant Trap maintenance activities as per Type 3 Gross Pollutant Traps		Two maintenance activities completed per device due to resourcing issues
Six Gross Pollutant Trap renewed with improved more efficient and maintainable designs		Nine completed (page 69)
Review progress in implementing Estuary Management Plan and update strategy by 30 June 2014		New strategy, aligned with priorities for direct actions in the lakes, has been resourced and implemented
Complete two wetland maintenance activities (sediment zone dredging, waste sediment disposal, replacement planting) per constructed wetland		Completed
Complete three stream bank maintenance activities per constructed stream bank		Completed
Complete The Entrance Channel Flooding Impact Study in 2013/14*		Funded and managed by the NSW State Government
Complete at least 4,000 cubic metres (1,000 tonne dry weight) of wrack harvesting		12,381 cubic metres collected (page 70)
Water quality monitoring results are reported six monthly in an appropriate format that clearly demonstrates and explains progress in improving the waterways		Results for recreational usage reported monthly, all other results reported annually as part of the report card compiled by Office of Environment and Heritage (OEH)
<b>Commercial Enterprises</b>		
50% of domestic waste diverted from landfill		Average of 48% achieved
Domestic Waste Collection - 100% of registered premises provided with regular collection services		Achieved

Action / Performance Target	Status	Comments
Develop and implement a program to move towards the NSW domestic waste diversion target of 66% resource recovery (or diversion from landfill) by 2014 by means of education, awareness, behavioural change programs, additional process initiatives and landfill operations; continue to explore opportunities through the Regional Waste Strategy between Gosford and Wyong*	▶▶	Education program underway
Scheduled and programmed services to clean-up and monitor open spaces and roadsides	✔	Completed
<b>Property Management</b>		
Global Reporting Initiative Performance Indicator EN3 - Direct energy consumption by primary energy source to a target	✔	Electricity consumption for Civic Centre reduced by 23% (176,063kWh) (page 88)
Global Reporting Initiative Performance Indicator Environmental 22 - Amount of waste created by Council's operations, including type and disposal method	✖	Data on the number and type of waste receptacles for Council operations is available, however no data is available on the amount of waste produced
Global Reporting Initiative Performance Indicator Environmental 22 - Total weight of waste collected by type and disposal method	✖	Data on the number and type of waste receptacles for Council operations is available, however no data is available on the amount of waste produced
Complete two Sustainability Advantage modules*	✔	Achieved
Complete the milestones in Sustainability Advantage Program*	✖	Due to reduction in resources
Develop Sustainability Strategy by 30 June 2013*	✖	Due to reduction in resources

\*This target is a carry-over from the Wyong Shire Council 2012-16 Strategic Plan

AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STAKEHOLDER REPORTING

FINANCIAL STATEMENTS

APPENDIX



# OUR ECONOMY

76 | WYONG SHIRE COUNCIL

*Building certification inspection*



# PERFORMANCE SUMMARY

## ACHIEVEMENTS

- ✓ Development activity
- ✓ Wyong works
- ✓ Town centre masterplans
- ✓ Economic development planning
- ✓ National Broadband Network



**\$417 million**  
received in value  
for development  
applications

## PERFORMANCE SUMMARY



## CHALLENGES

There are opportunities to expand our economic base and provide jobs to meet our growing population. Our challenge is to:

- attract commercial investment and create local jobs
- improve our network of town centres
- integrate infrastructure upgrades with place management activities
- enhance community pride to enhance amenity and attract growth

## FINANCIAL SUMMARY

### Financial Performance 2013/14

Our Economy	Full Year Actual \$'000	Full Year Budget \$'000	Variance \$'000
Income (excluding capital)	10,008	9,503	505
Expenses	12,049	11,331	(717)
<b>Net Operating Result</b>	<b>(2,041)</b>	<b>(1,829)</b>	<b>(212)</b>
<b>Capital Expenditure</b>	1,840	3,589	1,749

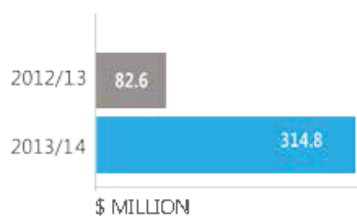
## Strong sustainable business sector and increased local employment

*Our focus is in supporting the growth of a sustainable business sectors and increasing local employment*

### DEVELOPMENT ACTIVITY

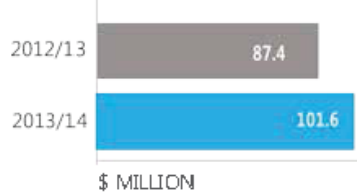
Following the gazettal of the Local Environmental Plan in December 2013, the number of development applications has significantly increased with over \$400 million worth received during the year. Developments range from residential to commercial and will support future population growth, create job opportunities and improve confidence in local businesses. This is a great outcome particularly with the recent closures of Kellogg's and Blue Tongue Brewery, and shows that people are willing to invest in our Shire and have confidence in the area.

### Value of Class 2 to 9 Development Applications\*



\*residential flat buildings, commercial development, aged care facilities, education facilities

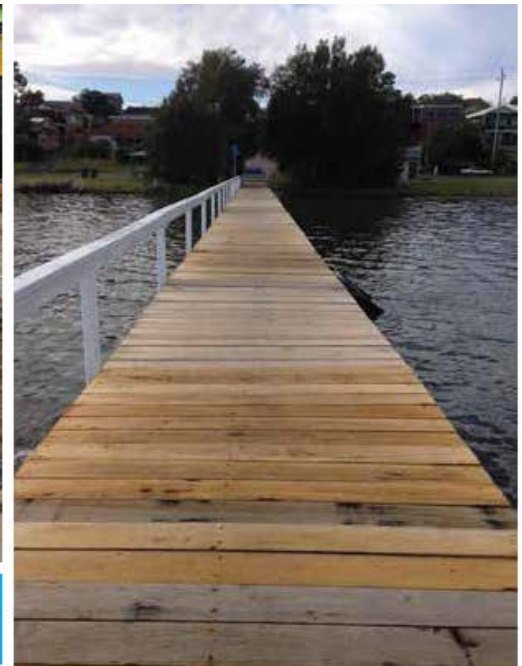
### Value of Class 1 and 10 Development Applications\*



\*predominantly residential dwellings



Wyong drainage works



Long Jetty redecking

Major development approvals for 2013/14 include:

- Centrelink office at Lake Haven - construction of the \$2.2 million office has commenced, with a projected 50 jobs to be created
- Metro Cinemas at Lake Haven - construction of the \$4.5 million complex has commenced, with a projected 25 jobs to be created
- Aldi at Lake Haven - construction of the \$3.9 million supermarket has commenced, with a projected 20 jobs likely to be created
- McDonalds, 7 Eleven and Industrial Units at North Wyong - the \$3.5 million construction is projected to create 100 jobs
- Child Care Centre at Tuggerah Business Park - the centre will cater for up to 50 children
- Westfield Tuggerah expansion - the \$50 million expansion, due for completion in 2016, is projected to create 500 jobs
- subdivision on Kanangra Drive at Gwandalan - the 405 lot residential subdivision will accommodate future population growth in our Shire's north
- Art House at Wyong - demolition of the existing hall has been completed and construction of the \$12 million facility commenced
- aged care facility at Tumby Umbi - the \$35 million development will provide 84 assisted living units
- Aldi at Wyong - construction of the \$4.9 million supermarket will commence in late 2014, with a projected 20 jobs to be created.

78 | WYONG SHIRE COUNCIL

### WYONG WORKS

To support a number of projects in the local area we have undertaken crucial ground work to upgrade drainage where flooding is known to occur.

The works commenced in March 2014 along the Pacific Highway to North Road, where part of the road was closed for four weeks, and then continued on to Anzac Avenue. The \$6.8 million upgrade included:

- earthworks
- relocation of sewer mains
- replacements of existing twin drainage pipes
- installation of new 900 millimetre high, 2.7 metre wide pipes.

While the work won't solve all the drainage issues in Wyong CBD, it will greatly reduce the severity during major flooding events, making it safer for residents, and less of an impact on property owners and businesses.

Developments now underway include the demolition and construction of the new Art House, construction of an Aldi supermarket and redevelopment of Frank Ballance Park.

### TOWN CENTRE MASTERPLANS

#### Toukley

Toukley Town Centre has had a makeover with a new rejuvenated look that includes a new café-style pedestrian strip that provides an attractive, safe and accessible link to shops and businesses in the centre, with a space for outdoor dining, new paving, installation of vehicle safety barriers, landscaping, and new

street furniture. This project kicked off the implementation of the Toukley Town Centre Masterplan and focused on improving the connection between the Village Green, the Senior Citizen Centre, the shops around the central car park, and Hargraves Street. The new pedestrian link was officially opened at the Toukley Food, Fun and Music Festival with shop keepers, shoppers and residents making the most of the new and improved area. Future works will improve the connectivity from Main Road to the car park, with a focus on Ron Alt Lane and Main Road.

#### Long Jetty

Long Jetty has had a busy year, with the Masterplan adopted in October 2013 and a number of priority projects already completed. The Long Jetty Village Centre Improvement Masterplan aims to re-establish Long Jetty as a vibrant village centre by revitalising the retail and commercial precincts, enhancing the foreshore, and providing connections between different areas. The Masterplan includes 4 precincts where improvements will be carried out, with the following projects already underway:

#### Main Street and Urban Core

New bin hutches include "What Goes in the Lake, Stays in the Lake" illustrations.

#### Saltwater Creek Reserve and Lions Park

Kerb ramps along the cross-streets of The Entrance Road, between Surf Street and Toowoona Bay Road, have been removed and replaced with safer versions.

#### Lake Foreshore and Jetties

Saltwater Creek Park will have free wi-fi, with installation currently underway.



Taukley Town Centre rejuvenation

Resurfacing works on Tuggerah Parade, Long Jetty

AT A GLANCE

WINDING US A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

**Southern Precinct**

Parry Jetty has had re-decking, handrail installation, and painting.

- Long Jetty (337 metres) has had 70 metres of re-decking completed with the remaining 267 metres scheduled for 2014/15.
- Significant works were completed to formalise car parking and replace old fencing along the boundary of the foreshore and road.
- Gross pollutant traps have been installed along Tuggerah Parade and near Saltwater Creek, with further projects planned to improve water quality.
- Pavement renewal was completed along Tuggerah Parade, between Toowoan Bay Road and Archbold Road.
- Existing stormwater drains will be renewed at selected locations throughout Long Jetty.
- New street furniture has been installed along with painting of shopfronts and artwork painted on signal boxes (by local artists).

A television commercial was also screened on NBN Central Coast to promote Long Jetty and the recent improvements. The "Lots to Like about Long Jetty" campaign was aired at different timeslots and aimed at changing the perceptions of the area to encourage visitors and further economic growth.

To view the commercial:



**Lake Haven**

A new cinema complex at Lake Haven will provide an entertainment facility, employment opportunity, and economic growth for the Shire's north.

An agreement with Metro Cinemas was established in November 2013 which sees our land leased to the company to construct and operate a cinema complex.

The agreement includes a maximum provision of \$6.7 million for the design, construction and fit out of an eight cinema complex on land located next to the Recreation Centre (previously the skate park). The complex will be leased to Metro cinemas for 20 years, with two five year options.

The use of our land means we can generate a significant income stream whilst ensuring the community has assets for recreational use. The facility also aligns with the Lake Haven Town Centre Masterplan, with future works including a community square, a new bus interchange, and improved vehicle and pedestrian access to the town centre.

The complex was approved in March 2014, and is expected to be open in December 2014.

**Bateau Bay**

Focus for the Bateau Bay Town Centre Masterplan is on investment in community buildings, economic activities, employment and environmental sustainability. This includes using key sites for joint ventures and public private partnerships to generate commercial, recreation and housing choices. The key objectives are:

- facilitating land development for leisure/recreation, entertainment, business services, employment, education, training and housing (in addition to retail shopping and community facilities)
- developing outdoor spaces that are useable and safe through streetscapes, pathways, signage, furniture, lighting, landscaping and public art
- continuing to provide a range of safe transport options including roads, pedestrian and cycle paths, and parking
- enhancing facilities to meet community social and recreational needs and promote community pride
- appropriately managing biodiversity, water conservation, energy efficiency, waste management and promoting a walkable environment.



The Entrance

**ECONOMIC DEVELOPMENT**

**Economic Development Strategy**

With an expected population increase of 50,000 over the next 18 years, the Economic Development Strategy provides a blueprint for ensuring we cater for this growth and continue to provide a place where people can live, work and play. The Strategy provides a positive framework which guides and encourages diverse and sustainable economic activity that boosts development, creates employment opportunities and enhances the quality of life of our residents.

The Strategy is supported by an implementation plan that outlines the priority actions and activities to be undertaken each year over the life of the plan (25 years). Delivery partners are essential in achieving the Strategy's vision and include Shire businesses, industries, governments and the broader community.

**Property Strategy**

The Property Strategy provides a framework to effectively manage our property portfolio and ensure current and future community and operational land needs are met. It focuses on investing and securing land for the future so that we can deliver infrastructure and employment generating development.

In the past our properties have not been used to create a commercial return, instead we have spent money and resources maintaining vacant, unutilised parcels of land. Through innovative agreements like Metro Cinemas at Lake Haven, we can ensure we are using our land to provide necessary services and assets to our community.

The Strategy will ensure:

- existing and future property assets are aligned with service delivery objectives
- property use is optimised to reduce cost and improve efficiency
- asset management outcomes are commercially focused and accurately reported
- property transactions are transparent.



**\$941,000**

invested in town centres



**83**

enterprises/  
business assisted



AT A GLANCE

WIVING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

## Advanced information communication technology

*Our focus is on advocating for community access to advanced communication technology.*

### NATIONAL BROADBAND NETWORK

The National Broadband Network (NBN) is now available in Long Jetty with around 2,500 homes and businesses already connected in parts of Glenning Valley and Berkeley Vale (bordered by Glenning Road, Anderson Road, Lakedge Avenue and Berkeley Road).

NBN has advised that from May 2015, landline phone, ADSL internet and Telstra cable internet services will be switched off in those areas where the NBN is available and that eligible residents need to contact their preferred phone or internet provider. Even residents who don't use the internet will still need to switch to the NBN if they want to keep using their landline home phone. Special equipment, such as medical and security alarms which operate over the landline, may also need to be replaced or upgraded.

Contracts have also been issued for physical construction of the NBN to a further 9,700 premises in Berkeley Vale, Chittaway Bay, Killarney Vale and Tumby Umbi as well as the wider Central Coast.

The availability of the NBN is expected to unlock new opportunities for our Shire's businesses and could help stimulate much needed local employment opportunities.

### What You'll See in Our Economy in 2014/15

#### THE ENTRANCE

- Stage three of The Entrance retailing project will start in 2014/15 to replace the original tiles which had become a trip hazard.
- Implementation of the Memorial Park Masterplan will commence with the new design to provide a waterfront space that caters for all users.

#### CENTRAL COAST REGIONAL AIRPORT

Land will be secured in 2014/15 with further investigations to be undertaken and federal funding to be obtained for the regional airport. The proposed airport will create jobs, boost tourism, and improve interstate air transport for our community.

## Our Economy Performance against the 2013/14 Operational Plan

COMPLETED  CONTINUING  OFF TRACK  DEFERRED 

Action / Performance Target	Status	Comments
<b>Property Development</b>		
Commence the implementation of the Pacific Highway/Alison Road Wyong Masterplan by December 2013		Project deferred pending Road and Maritime Services (RMS) plans for the Pacific Highway upgrade
Commence the implementation of the high priority projects identified in the Bateau Bay Masterplan by December 2013		Masterplan adopted in April 2014, with implementation plan to follow
Commence the implementation of the high priority projects identified in the Killarney Vale Masterplan by June 2014		The development of this masterplan has been deferred to 2014/15 to allow for appropriate funding
Commence the implementation of the high priority projects identified in the Lake Haven Masterplan by December 2013		Voluntary Planning Agreement made with Metro for revitalisation of the Public Domain
Commence the implementation of the high priority projects identified in the Long Jetty Masterplan by December 2013		Kerb and gutter upgrades, re-decking of jetties and Wi-Fi installation complete
Commence the implementation of the high priority projects identified in the Norah Head Masterplan by June 2014		The development of this masterplan has been deferred to 2014/15 to allow for appropriate funding
Complete and adopt the Bateau Bay Masterplan by March 2014		Masterplan adopted in April 2014, with implementation plan to follow
Complete and adopt the Budgewoi Masterplan by March 2014		Masterplan adopted in December 2013, with implementation plan to follow
Complete and adopt the Lake Haven Masterplan by March 2014		Masterplan adopted in April 2014, with implementation plan to follow
Complete and adopt the Pacific Highway/Alison Road Masterplan by March 2014		Project deferred pending Road and Maritime Services (RMS) plans for the Pacific Highway upgrade
Complete and adopt the Long Jetty Village Centre Masterplan by December 2013. The service also includes identifying alternate funding sources to assist in the delivery of these plans		Masterplan adopted in October 2013, with implementation plan to follow
Complete the concept design for the redevelopment of the Memorial Park at The Entrance		Detailed survey work and concept design completed with tenders called for detailed design
Complete the construction of Stage 1 of Frank Ballance Park*		Deferred with projected completion by December 2015
Complete the detailed design and documentation of the Civic Plaza in Margaret Street Wyong		This capital project deferred pending funding allocation
Continue the tile replacement program at The Entrance*		Stage 1 works complete with contractor appointed for Stage 2 works
Continue to work with the Department of Planning and Infrastructure on the preparation of the Tuggerah Town Centre Masterplan – External Project		Preliminary briefing provided by Department of Planning and Infrastructure
Develop Urban Design Guidelines for the remaining development areas in the Shire		To be completed for Town Centres in 2014/15
Finalise Ourimbah Masterplan*		Rescheduled for 2014/15
First draft completed of the Ourimbah Masterplan study*		Rescheduled for 2014/15
Commence implementation of actions identified in the adopted Wyong Shire Settlement Strategy*		The implementation of action has commenced, including zoning changes in Wyong Local Environmental Plan (WLEP) 2013
Develop a Tourism Infrastructure Plan by June 2013*		The Central Coast Tourism Opportunities Plan (prepared by Central Coast Tourism Incorporated) was released in April 2013 and addresses Tourism Infrastructure provision
Finalise Amendment 1 to the Wyong Local Environmental Plan (WLEP) and Wyong Development Control Plan (DCP) 2012*		Stage 1 Local Environmental Plan amendment to go to Council for approval in July 2014

82 | WYONG SHIRE COUNCIL

Action / Performance Target	Status	Comments
Implement Phase 2 of the Ourimbah Master plan*	➡	Pending stage 1 completion with phase 2 scheduled for 2014/15
Review Town Centre development options for the Ourimbah Masterplan by August 2012*	➡	Masterplan to be completed 2014/15
Review of the Central Coast Regional Strategy*	➡	The State Government is scheduled to release a paper on regional growth in 2014/15
Review and finalisation of the existing draft Shire Wide s94 Contributions Plan*	✓	Reviewed
Develop a Property Development and Investment Strategy by 30 June 2013*	✓	Property Strategy completed with review of property portfolio underway
Management of two external organisations on their performance against funding agreements	➡	Ongoing
Build a long term (greater than five year) property development portfolio that will enable Council to roll out development projects in excess of \$5 million per annum	➡	Property Portfolio Review project commenced with Stage 1 sales approved
Develop a detailed project plans for five iconic sites*	➡	Development application plans being prepared for three Council owned sites
Establish a register of sites appropriate for development of aged housing*	➡	Forms part of the property portfolio review
Make submissions and recommendations on development opportunities to leverage Councils financial position for Denning / Short Street car park by December 2012*	✓	Council endorsed strategy to sell the site with a development application
Make submissions and recommendations on development opportunities to leverage Councils financial position for Warnervale Airport by December 2012*	➡	To be reviewed in 2014/15
New Business start-ups and relocations	➡	Metro Cinemas and Centrelink developments in Lake Haven
Iconic Development Sites Implementation	✓	Planning controls included in the Wyong Local Environmental Plan 2013
<b>Commercial Enterprises</b>		
Holiday Parks- Financial surplus of \$1.5M achieved by 2015/16*	➡	This relates to a financial surplus in 2015/16
Holiday Parks- Implement the Marketing Strategy*	➡	Strategy completed with implementation deferred pending Masterplan approved
Holiday Parks- Undertake the key work for 2012/13 as identified in the new Business Strategy*	➡	Strategy completed with implementation deferred pending Masterplan approved
Holiday Parks- Undertake the key work for the current year as identified in the rolling works program*	➡	Key works as prioritised are underway including replacing street lights at Toowoona Bay Holiday Park and increasing power supply and replacing the power heads at Canton Beach Holiday Park
<b>Development and Rezoning</b>		
Development applications deliver >\$1 billion in total project value	⊘	\$417 million achieved
Processing time of employment generating Development Applications to be less than 40 working days (Employment generating is defined as "development applications that will result in at least ten permanent full-time equivalent positions" net median)	✓	27 days achieved
Development stimulus in conjunction with Economic Property Development to promote and encourage development throughout the Shire.	✓	Developer contribution stimulus package in place
Commence a review of the "Valleys Study"	✓	Review commenced with project adopted, scope and contract brief prepared

\*This target is a carry-over from the Wyong Shire Council 2012-16 Strategic Plan



84 | WYONG SHIRE COUNCIL

Community Ward Forum



# PERFORMANCE SUMMARY

## ACHIEVEMENTS

- ✔ Customer service project
- ✔ Ward forums
- ✔ e-Enhancements
- ✔ Fair Go for the Coast campaign
- ✔ Child Care review
- ✔ Lifeguard tender
- ✔ Animal Care Facility review
- ✔ e-Business paper
- ✔ Water meter replacement program
- ✔ GPS hardware and monitoring project



**226,140**  
calls to customer  
contact and 4,292  
service requests

## PERFORMANCE SUMMARY



### CHALLENGES

Our community are key stakeholders in the delivery of civic leadership. Our challenge is to:

- encourage and enhance opportunities for engagement
- engage other levels of government to support the future development of our Shire
- practice continuous improvement and service delivery reviews to align with community needs

### FINANCIAL SUMMARY

Financial Performance 2013/14

Our Civic Leadership	Full Year Actual \$'000	Full Year Budget \$'000	Variance \$'000
Income (excluding capital)	119,563	124,862	(4,810)
Expenses	126,837	131,876	4,550
<b>Net Operating Result</b>	<b>(7,274)</b>	<b>(7,015)</b>	<b>259</b>
<b>Capital Expenditure</b>	<b>30,865</b>	<b>36,591</b>	<b>5,726</b>

## Government is conducted with openness and transparency involving the community in the decisions that affect it

### CUSTOMER CULTURE

Most of our residents will contact us at some point during each year. Following on from phase one of a Customer Service Project in 2012/13, we commenced a whole of Council Customer Service Review project in 2013/14. This project was designed to help us understand how our customers perceive our service, improve customer experience and build a customer focused culture.

The project has seen our managers and coordinators put themselves in the shoes of their customers as they interact with us. Through a series of workshops in late November 2013, the teams identified high volume customer interaction and how it could be improved. We identified the steps that the customer takes as they connect with us, how we respond and what outcome is reached. Staff then identified 'pain points' and gaps in our current service delivery that could be improved, categorising these into process, people, technology and communication areas so we can develop improvements over the short and longer term.

### WARD FORUMS

In 2014 we trialled quarterly Community Ward Forums to improve interaction and engagement with all members of our community. The forums provide opportunities for the community to chat one on one with senior staff and Councillors, participate in workshops, listen to key presentations, and take part in Q&A sessions. Forums are held in both A and B Wards, with topics nominated by the community and generally focusing on key projects or community issues. Information on other ways to connect with Council is available on page 39.

### E-EHANCEMENTS

#### e-News

Information about what is happening in the Shire can now be sent straight to your in-box by signing up to e-News. This monthly update lists upcoming events, provides access to our services and keeps track of new initiatives or changes. The first edition was sent out in December 2013 and is another great way we communicate and connect with our residents, ratepayers, businesses, and visitors. Sign up by going to [www.wyong.nsw.gov.au/enews](http://www.wyong.nsw.gov.au/enews) and completing the online form. There is also an option to sign up for Library e-News.

AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STUDYING REPORTING

FINANCIAL STATEMENTS

APPENDIX



Launch of eBooks at Libraries

Using the 'Report an Issue' mobile application



### Report an Issue

Issues can now be reported straight away through your smart phone. The new service allows residents to easily report a problem when they are out and about using their mobile. It even allows a photo to be uploaded so we can see exactly what the problem is.

If the matter is urgent it should still be phoned through on (02) 4350 5555, however this new service is a quick way to report common issues such as graffiti, litter, broken swings and damaged signs, bins and lighting. For more information go to: [www.wyong.nsw.gov.au/about-council/report-an-issue](http://www.wyong.nsw.gov.au/about-council/report-an-issue)

### eBooks

eBooks are now freely available for library members to read on their personal computer or mobile device such as an iPad, tablet or smart phone. The new technology allows members to borrow an eBook for 14 days after which time it will expire or stop working. If someone else has borrowed the eBook it can be reserved and we will let you know when it becomes available. To access this service just download the "BorrowBox" app from iTunes or the Google Play Store to your device and check out the thousands of titles available.

## All three levels of government work closely together

### FAIR GO FOR THE COAST

The Fair Go campaign was initiated in October 2013 in partnership with News Corporation and Gosford City Council, to raise the profile of the Central Coast and the need for financial and strategic support from State and Federal Governments. The aim was to raise the profile on five key issues - education, employment, transport, waterways/environment and health, over a six week period.

The campaign included a weekly three page feature, reaching over 178,000 readers of the Central Coast Express Advocate in each issue, and a call to action via a petition. It resulted in:

- 64 articles, including eight front page exposures
- public support from local MPs
- public support from local celebrities
- mentions of the campaign in NSW Parliament by Chris Holstein MP
- over 1,765 residents signed a petition to local members
- support from residents who agreed to be interviewed for articles.

Whilst there is no direct link to the campaign, the Federal Budget announced additional funding, matching four of the five priority issue areas including employment (Local Skills and Job Centres \$2.7 million), health (Sporting Precinct \$1 million), transport (The Ridgeway upgrade \$2.4 million, widening of M1 plus the \$405 million NorthConnex), and waterways/environment (Tuggerah Lakes stormwater treatment \$3.3 million over three years).

Future opportunities will be explored with NewsCorp in the lead up to the State Government elections in March 2015.



Tablets are used to manage sporting field maintenance.

Water meter replacement program

AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

## There is fiscal responsibility

Financial Overview is provided on page 12, with full audited financials on page 115.

### CHILD CARE REVIEW

We have been operating child care centres for over 30 years, however following an increase in private providers and market competitiveness, during the year we completed a review on the viability of continuing operations. The review identified that Tom Stone and Spotted Gum centres were operating at a loss and continuing to fall in enrolment numbers. Rather than close the doors, we called for tenders on the lease and operation of these two centres in an effort to continue to provide this service to the local community.

Following an expression of interest, five applicants were invited to tender. Four made submission, including our own, and tenders were assessed against price, operations and experience.

On 23 April 2014 Councillors made the difficult decision to accept Lighthouse Early Learning Centre's tender for the lease and operation of both Tom Stone and Spotted Gum Care and Education Centres, entering into a ten year lease commencing in July 2014.

### LIFEGUARD TENDER

In June 2013, we made the decision to undertake a competitive tender process for beach safety services, which we had been providing since 1977.

We received three tenders, including our own, which were assessed against delivery efficiency and ensuring zero compromise on safety levels. The successful tender was awarded to our own lifeguards, who had identified operational efficiencies providing savings of \$660,000 that could be used for additional coastline and environmental works. The contract is for three year period and lifeguards were back on patrol in September 2013 at Shelly Beach, Toowoan Bay, The Entrance North, Soldiers Beach and Lakes Beach.

Our lifeguards are also sporting a new look with their red, white and yellow uniforms. The new uniforms are in line with Gosford City and the volunteer Surf Life Savers, making it visually consistent across the Central Coast.

### ANIMAL CARE FACILITY REVIEW

The third major service review during the year was for our Animal Care Facility, resulting in a call for tenders for the centre's operation. Tenders were evaluated against price, methodology, experience, performance and local content with the successful tenderer to ensure that the operation of the facility did not have a detrimental impact on our ability to deliver our regulatory functions, such as dealing with dangerous or restricted dogs.

Three tenders were received and a contract awarded to SoCares (Society of Companion Animals Rescuers Inc). By tendering out the operation of the centre we have reduced our annual expenditure for the facility by \$242,000.



**716**  
children in  
childcare



Winning Entry in the Exposure Photography Competition: A dog and his boy by Katheryn Weir

## There is environmental, social and economic sustainability

### E- BUSINESS PAPER

During the year we reduced costs by phasing out hard copy Council meeting papers, resulting in a saving of \$26,000. The ordinary meeting business papers are a vital part of our fortnightly decision making process, but were also the biggest printing job we produced. After almost 70 years of printing 200+ page documents every fortnight it was time to take advantage of the available technology. Councillors now access current and archived versions of the meeting business papers and minutes electronically, reducing preparation time, printing and courier costs and supporting environmental sustainability. The switch also enables the use of different media formats to improve public access to complex information in the form of tables, links, and videos.

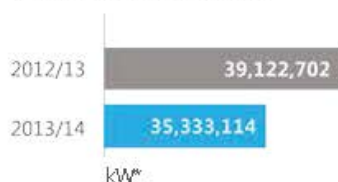
### WATER METER REPLACEMENT PROGRAM

In 2013/14 we underwent a major replacement program of residential and commercial water meters, replacing over 12,000 meters across the Shire as part of a \$1.48 million project. As mechanical devices, water meters do wear with age and use. This means that they may be under recording water usage. To ensure we are complying with our responsibilities under the National Measurements Acts and Regulations, we need to replace them. Information was provided to residents prior to the replacement, including details on when the meter would be replaced and what to expect after, including potential higher water usage, due to more accurate recording of their new water meter.

### GPS HARDWARE AND MONITORING PROJECT

Our operational vehicle fleet is essential to the delivery of services to the community. In April 2014 GPS equipment was installed in 287 operational vehicles and plant to enable the collection of accurate and transparent data on how we use these assets, and provide us with a better understanding of how our services are run and where we can improve them in the future. This will enable us to optimise route planning and improve work allocation. Over time, these two actions alone should lead to a significant reduction in fuel and other costs with studies showing other organisations have achieved savings of around 5%. For us, that could mean \$150,000 per year in fuel costs that could be reinvested into additional services for our growing Shire. Put simply - optimising our fleet allocation means better value for money for our community.

### Total Energy Consumption



\*Includes metered and non-metered consumption



AT A GLANCE

WHERE AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATUTORY REPORTING

FINANCIAL STATEMENTS

APPENDIX

## What You'll See in Our Civic Leadership in 2014/15

### FIT FOR THE FUTURE


We will be preparing a submission around our future sustainability, including financial and infrastructure management, in response to the State Government's reform package for local government.

### BRAND DEVELOPMENT PROJECT

The brand development project aims to refresh our identity and position the Shire as a desirable place to live, work, visit and invest. Over the past 12 months we've talked with staff and hundreds of people who live and work in the area about how we can enhance and refresh the identity of Wyong Shire. Implementation of these ideas will commence over the 2014-2018 Four Year Delivery Program.

## Our Civic Leadership Performance against the 2013/14 Operational Plan

COMPLETED  CONTINUING  OFF TRACK  DEFERRED 

Action / Performance Target	Status	Comments
<b>Customer and Community Relations</b>		
Develop a Corporate and Place Brand Strategy by June 2014*		Brand Strategy presented to Council. Further work will continue with community engagement prior to development of designs and implementation
Develop a marketing strategy by June 2013*		Communications and marketing strategy developed
Implement the marketing of high priority actions from the Economic Development Strategy		Marketing actions completed for iconic sites, regional airport plans and place branding
75% customer satisfaction with service provided by Customer Contact		Survey deferred to 2014/15 to encompass Voice of Customer program
78% of calls are responded to at the first point of contact by Council Customer Contact		81% achieved
<5% of calls received are not abandoned by Council Customer Contact		4.97% achieved
Develop an Online Business Strategy for customers and partners to do online business with Council by June 2014*		Implemented mobile version of website; customer journey mapping completed to identify services for online transactions; online business strategy developed incorporating actions to improve customer self-help access, reduce forms and enhance ease of doing business
Develop and conduct a Customer Survey Program by June 2017*		Voice of Customer survey to commence in 2014/15
Implement specific actions to support the organisation's cultural change in customer focus		Customer Journey Mapping undertaken, Voice of Customer Program finalised and complaints process developed
Increase the range of self-help services available online to customers by June 2015*		New "Report An Issue" mobile application launched (page 86)
<b>Waterways and Asset Management</b>		
Complete Stage 2 of the Emergency Services review project. (as per WSC strategic plan 2013-2017)*		Key actions include appointment of Emergency Management Officer, budget consolidation, testing of emergency response and operational effectiveness and service level agreements
Develop 10 year plan for maintaining Rural Fire Service (RFS) buildings in place*		A more comprehensive Asset Management Plan for RFS buildings inclusive of capital works to be developed in 2014/15
Deliver Flood Risk Management Plan for Northern Catchments and Lake Macquarie*		Subject to future grant funding
Deliver Flood Risk Management Plan for Tuggerah Lake Foreshore*		Tuggerah Lakes study completed for public exhibition prior to endorsement
Deliver Flood Risk Management Plan for Wallarah and Spring Creek (Dependent on grant funding)*		Subject to future grant funding
Deliver Flood Risk Management Plan for Wyong River*		Flood study completed, grant applications submitted to complete risk plans
Deliver Ourimbah Creek Catchment Floodplain Risk Management Plan*		Flood study completed, grant applications submitted to complete plans
Studies and Plans completed according to contractual work plan targets agreed by grant funding partners		All plans completed
Undertake Bathymetric study of major creek entrances in Tuggerah Lakes*		Surveys of creek entrances completed, Ourimbah Creek data submitted State Government to support dredging application

Action / Performance Target	Status	Comments
<b>Commercial Enterprises</b>		
Development Strategy for area 5 at BWMP <sup>a</sup>	▶▶	Optimisation study due early 2015
Soil processing facility operating by January 2014	▶▶	Negotiations continuing with operator
Gwandalan Tip - Stage 3.1 - Master Design, Environmental Impact Statement Studies and Lodgement of the development application	✔	Remediation action plan completed and detail design contract awarded, Environmental Protection Agency approval pending
Continue to explore opportunities through the Regional Waste Strategy between Gosford and Wyong <sup>a</sup>	⊕	Waste Less Recycle More funding application submitted, arrangements with Gosford City Council remain in place
Plant and Fleet Service unit to deliver a 100% break-even cost Structure	✔	Full cost recovery achieved
Alignment and potentially Shared Service arrangement with Gosford City Council for all Plant and Fleet operations including this Service (Management) as well as all of the products under the service - Plant Mobile Equipment and Vehicles <sup>a</sup>	⊕	
Identify and implement options to generate profitable income from external sources (servicing of other fleet-provider's plant & equipment) <sup>a</sup>	▶▶	Works undertaken in construction truck bodies with additional works sought and ongoing
Develop a 10 year plan for maintaining Charmhaven Depot <sup>a</sup>	▶▶	Utilisation of the depot will be included in the property portfolio review
<b>Property Management</b>		
New lease revenue of \$500,000 achieved by 30 June 2014 <sup>a</sup>	⊖	Approximately \$125,000 of new lease revenue
10% increase in rental and/or land sale revenue to Council	✔	14% achieved
Review standard lease template to ensure compliance with contemporary commercial practice by December 2012 <sup>a</sup>	▶▶	Deferred pending commercial analysis of leasing portfolio and prioritisation of needs
<b>Building Certification, Compliance and Health</b>		
Implement portable in-vehicle computers connected to Council's On-line to allow access to data in field and reduce time spent on administration <sup>a</sup>	✔	Integration with the Pathway system complete with devices allocated to field staff
Not less than 75% of all complaints are substantially responded to within 0-5 days. (Substantially responded to includes acknowledging the complainant by phone, e-mail, letter or on-site visit but does not mean the complaint will be completed within that time) <sup>a</sup>	✔	Service Delivery Charter developed and complaints acknowledged, responded to, and resolved in accordance with the Charter
Process improvements, utilising mobile technology to achieve <5 days median processing times for Complying Development Certificates (CDCs)	⊖	Legislative changes have resulted in median processing time changing to six days.
Expand online building inspection booking to all of Council customers	✔	On-line inspection bookings available to all Council customers
Complete 2012/13 stage of the Environmental Management Strategy (EMS) by 30 June 2013 <sup>a</sup>	▶▶	Review underway across the organisation
Investigate using internal equipment to clear private overgrown blocks	✔	Procedure implemented through Open Space and Recreation staff
<b>Development and Rezoning</b>		
< 25 net median working days processing times for Part V matters	✔	Managed by each Council directorate
< 25 net median working days processing times for development applications (Class 1(a)(ii) and 2-9)	✔	20 days achieved

AT A GLANCE

WORKING AS A TEAM

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STAKEHOLDER REPORTING

FINANCIAL STATEMENTS

APPENDIX

Action / Performance Target	Status	Comments
< 30 working days in accordance with statutory notification period for State Significant Development	✓	No applications received
Better co-ordination of planning related legal services, including mediated outcomes on legal disputes	✓	Internal agreement with General Counsel
Implement mobile technological tools to streamline current practices and provide a more efficient, accessible service to the public*	✓	Processes under review for integration
Improved process and education for other operational units to ensure better compliance with Part V approval under Environmental Planning Act (EPA) requirements	✓	Process mapped with ongoing advice provided to internal customers
Investigate the use of e-lodgement process to include major development applications	✓	Large development applications can be lodged electronically
Review a range of Council development related policies*	✓	Policies reviewed with future reviews on a bi-annual basis
Review current Landscape Policy*	✓	Draft review completed for report to Council
Improved information to developers	✓	Website reviewed; pre-lodgment meeting process implemented; Wyong Development Control Plan 2013 amended and reported to Council; a number of policies repealed and updated
<b>Water and Sewer</b>		
100% compliance against the health related criteria of the Australian drinking water guidelines	✓	100% compliance achieved
95% customer satisfaction with sewerage service	✓	Process for tracking data identified for review
95% of customer satisfaction with water supply service	✓	Process for tracking data identified for review
Global Reporting Initiative Performance Indicator Environmental 10 - Percentage and total volume of water recycled and reused. The estimated quantity of tertiary treated recycled water that is produced and distributed for non-potable purposes	✓	Total Volume of 839 ML of tertiary treated water recycled and re-used equivalent to 7% of the combined treated volume of effluent
Global Reporting Initiative Performance Indicator Environmental 21 - Total water discharge by quality and destination. The combined total estimated discharge of secondary treated effluent sent to ocean outfalls and tertiary treated effluent for non-potable	✓	11,319 ML of secondary treated effluent sent to Council's ocean outfalls and non-potable purposes
Global Reporting Initiative Performance Indicator Environmental 8 - Total water withdrawal by source. Estimated quantity of water sourced from local water supplies (Wyong River/Ourimbah Creek) and transferred to Mardi Water Treatment Plant	✓	16,307 ML transferred to Mardi WTP 13,325 ML extracted from Wyong River and Ourimbah Creek
Council to ensure less than nine water main breaks per 100 kilometres of Council's mains (not associated with third party damage)	✓	13 water main breaks per 100 kilometres of water main
100% compliance with Environmental Protection Authority licensing requirements for the quality of secondary treated effluent that is discharged to the ocean	✓	100% compliance
Implementation of revised operating strategy to maintain water quality, asset management and customer service in view of increasing population, asset age and regulatory changes*	➡	Developing a Drinking Water Quality Management System under funding from the Department of Health; asset management strategy developed; gravity sewer main framework developed that incorporates condition and criticality analysis; commenced development to capture fault reporting and response into a corporate asset management system



Action / Performance Target	Status	Comments
<b>Contract and Project Management</b>		
80% of all contracts managed by the Contract and Project Management Service Unit are to be completed within budget	✓	Completed
95% compliance with goods and services requested and processed within 48 hours of receipt of order	✓	Completed
Optimise store inventory, ensuring total value is maintained at <\$1 million	✓	Completed
Commence baseline monitoring for Porters Creek Stormwater Harvesting Scheme and Precinct 7A by 30 June 2013*	✓	Consultant engaged to review modelling of the wetlands' hydrology and ecology which will allow a review of the current plan
<b>Finance</b>		
Agreed productivity gains are identified and achieved with gains or offset recorded against the business of Council	✓	Completed
Building and infrastructure renewals ratio of >1%	✓	Refer to audited Financial Statements
Debt Service Ratio of <15%	✓	Refer to audited Financial Statements
Rate coverage ratio of 50%	✓	Refer to audited Financial Statements
Rates outstanding percentage of <5%	✓	Refer to audited Financial Statements
The organisation achieves 100% budgeted target revenue	✓	Completed
The organisation achieves within + / - 1% of actual expenditure budget at year end	✓	Completed
The organisation completes 80% of all projects on time and within budget	✓	90% of capital expenditure achieved
The organisation to achieve 1% saving in operational (salaries and wages) budgeted expenditure for each service unit for actual expenditure	✓	Completed
Unrestricted current ratio > 1.5%	✓	Refer to audited Financial Statements
<12,000 assessments in arrears	✓	12,545 assessments in arrears
100% compliance with Integrated Planning and Reporting guidelines & Local Government Act (including Community Strategic Plan, four year Delivery Program, Resourcing Strategy, one year Operational Plan and Annual Report)	✓	Achieved
Refine the integrated planning process through benchmarking and best practice*	✓	Process refined over the past few years, with finance and business integration
<b>Human Resources</b>		
Lost Time Injury Frequency Rate (LTIFR) - Minimum achievement of set targets for lost time injuries of < 24.81 per million hours (organisational)	⊗	25.35
Permanent Staff Turnover at <10%	✓	7.5%
Central Coast Water Corporation HR Coordination	⊗	Central Coast Water Corporation project on hold
WHS - 3 System Audits	✓	Transition to using the system to audit safety
WHS - 30 Inspections	✓	Random inspections now make up a % of inspections which creates opportunities for improvement
WHS - 30 Observations	✓	Achieved - regular green book action noting all observations
WHS - 40 Compliance Audits	✓	Reviewed methodology for execution of compliance audits with focus on 12 targeted audits in 2014/15

AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STAKEHOLDER REPORTING

FINANCIAL STATEMENTS

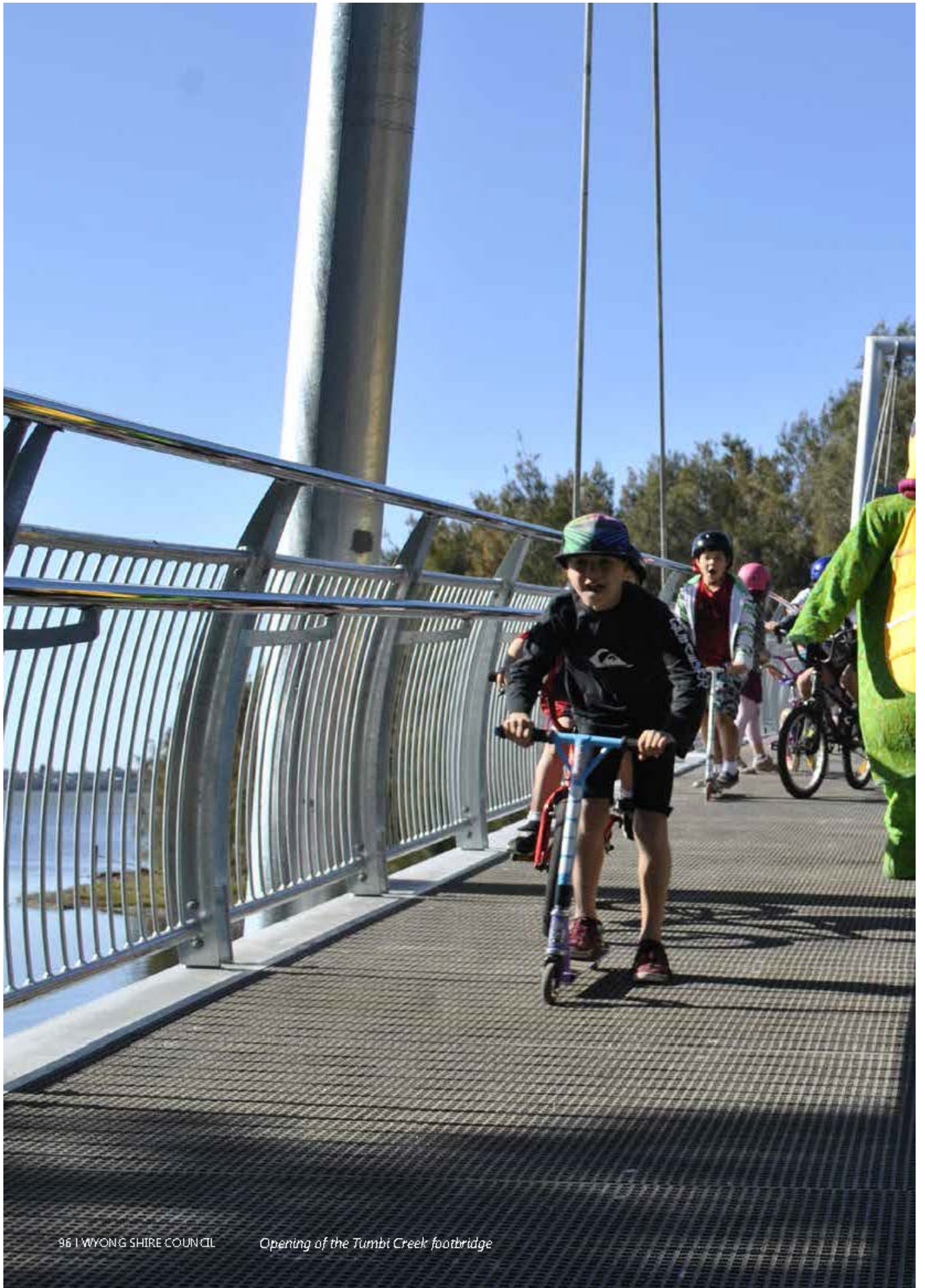
APPENDIX

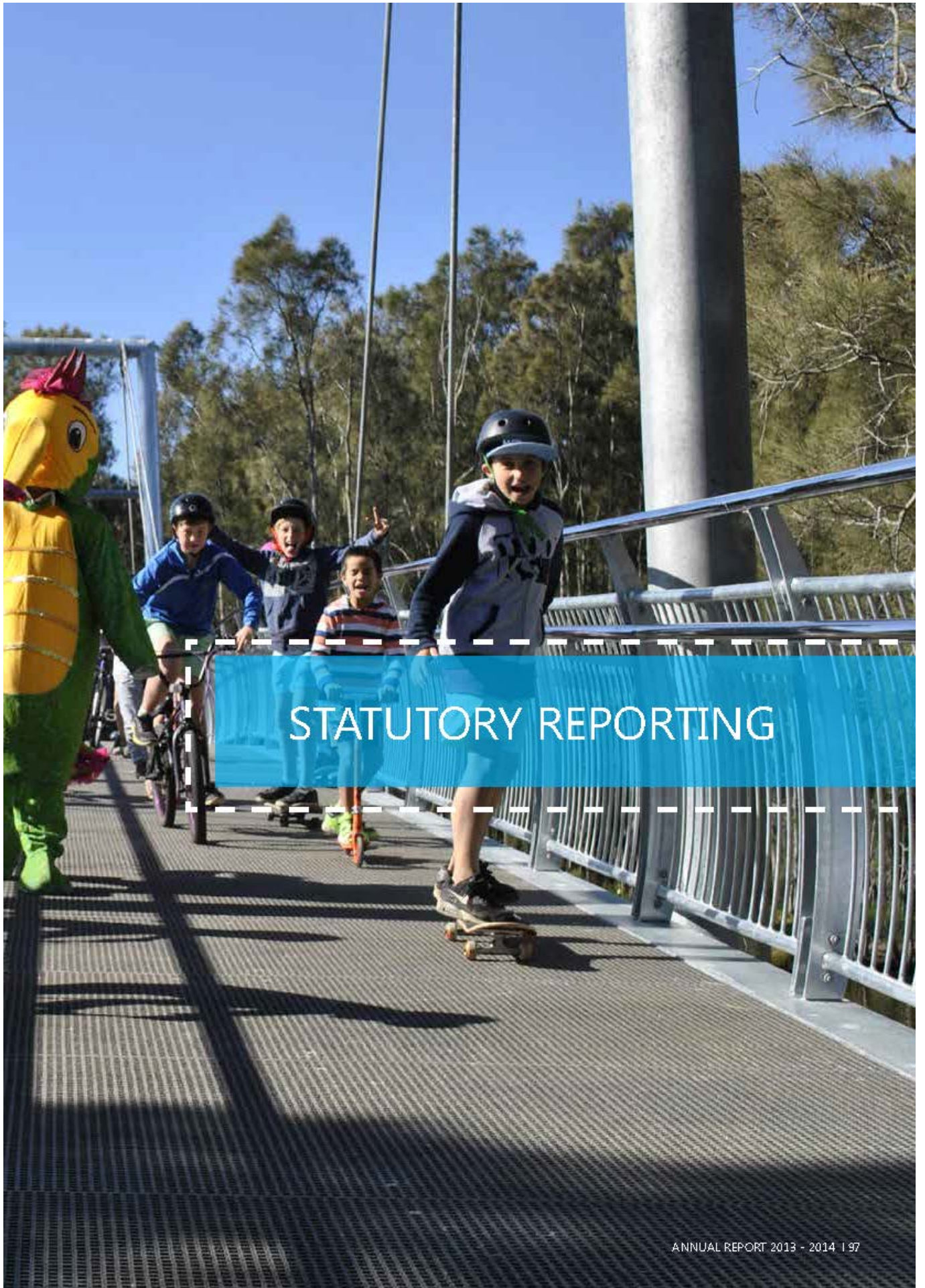
Action / Performance Target	Status	Comments
All incidents entered into SafeSmart system on day of notification. Volume depends on incidents occurring. Estimate of 220 Incidents per year (based on 2010/11)	✓	All incidents entered on the day reported with after hours reports submitted next working day
Maintain Drug and Alcohol testing program	✓	Suggested improvements from first trial for review and approval to proceed to union consultation (page 49)
Streamline process after new Performance Management system and Salary Grading system are in place*	✓	Implementing new Performance Review system through hard copy process while online submission in production
<b>Information Management</b>		
85% of the organisations service requests are assessed within the required timeframes	➡	Overall 82.32% on time performance, an improvement in most Departments
Wyong Shire Loyalty System*	➡	Ongoing
<b>Legal and Governance</b>		
Implement a comprehensive policy for the management of complaints	➡	Ongoing
Develop and maintain an interactive register of legislative provisions that apply to or have impact upon Council by March 2013*	⚡	Pending release of software package by Local Government Legal
Establish an interactive intranet site that provides useful information to staff and councillors about legislation that applies to Council	⚡	As above
Improve compliance and statutory timeframes by 20% under the Government Information (Public Access) Act 2009*	➡	Ongoing
Ensure compliance with all relevant legislation - review claims to ensure compliance, ensure an investigation is carried out within five days for each claim received, ensure all claims and possible public liability claims are reported to our insurers, ensure Units are informed of insurers decisions within five business days	✓	Completed
Provide steps for injured workers/ supervisors/ managers that will encourage a safe and durable return to work for the injured worker in a reasonable period of time.	✓	Completed
New Code of Conduct to be released by Office of Local Government	✓	Completed

\*This target is a carry-over from the Wyong Shire Council 2012-16 Strategic Plan



Staff provide information at the Ward Forum roadshow





STATUTORY REPORTING

## STATUTORY REPORTING

### ANNUAL REPORTS

Under Section 428(2) of the *Local Government Act 1993* an end of term report will be provided in 2016, the year of the next Councillor election.

Under Section 428(3) of the *Local Government Act 1993* this document responds to requirements for annual reporting.

Under Section 428(5) of the *Local Government Act 1993* this document will be published on Council's website.

### CHARGES DETERMINED BY IPaRT

Under Section 18(4) of the *Independent Pricing and Regulatory Tribunal Act 1992* actions against determinations are as follows:

#### 1. Water supply service charges

Council levies the water supply service charge on the owners of all properties for which there is an available water supply service. This pays the full cost of supplying water. For those properties that become chargeable or non-chargeable during the year a proportional charge or fee calculated on a daily basis is applied. The water supply service charges levied for 2013/14 were as follows:

Meter type/size	2013/14 Charge
Residential property service charge	\$169.50
Multi Premises	\$84.75
Water availability	\$169.50
Non Res single 20mm	\$169.50
20mm meter	\$145.65
25mm meter	\$227.88
40mm meter	\$583.37
50mm meter	\$911.51
80mm meter	\$2,333.47
100mm meter	\$3,646.05
150mm meter	\$8,203.61
200mm meter	\$14,584.19
Non specified pipe/meter size	(meter size) <sup>2</sup> /625 x \$227.88

#### 2. Water usage charges

In addition to the water supply service charge, all potable water consumed was charged at \$2.17 per kilolitre.

#### 3. Sewerage supply service charges

Council levies this charge to cover the cost of supplying services on all properties for which there is a sewerage service either connected or available.

Non Residential properties are levied a sewerage service charge based on meter size and a sewerage usage charge.

A discharge factor in accordance with Council's Trade Waste Policy is applied to the charge based on the volume of water discharged into Council's sewerage system.

Meter type/size	2013/14 Charge
Residential property service charge	\$457.62
Multi Premises	\$227.29
Sewer availability	\$457.62
Non-residential minimum	\$457.62
20mm meter	\$241.90
25mm meter	\$377.97 x DF
40mm meter	\$967.60 x DF
50mm meter	\$1,511.88 x DF
80mm meter	\$3,870.40 x DF
100mm meter	\$6,047.50 x DF
150mm meter	\$13,606.88 x DF
200mm meter	\$24,190.00 x DF
Non specified pipe/meter size	(meter size) <sup>2</sup> /625 x \$377.97 x DF

#### 4. Sewerage Usage Charges

There is no sewer usage charge payable by residential properties.

For non-residential properties, a discharge factor based on the type of premises is applied to the assessed volume of water purchased from Council to determine the volume discharged to the sewerage system.

Sewage discharged into the sewerage network was charged at \$0.83 per kilolitre.

#### 5. Drainage Service Charges

This charge is levied by Council for the provision of drainage services, and covers the cost of maintaining the Shire's drainage network.

Meter type/size	2013/14 Charge
Residential property service charge	\$98.62
Multi premises	\$73.96
20mm meter	\$98.62
25mm meter	\$154.09
40mm meter	\$394.46
50mm meter	\$616.35
80mm meter	\$1,577.84
100mm meter	\$2,465.38
150mm meter	\$5,547.11
200mm meter	\$9,861.53
Non specified pipe/meter size	(meter size) <sup>2</sup> /625 x \$98.62

## 6. Liquid Trade Waste Charges

Liquid trade waste means all liquid waste other than sewage of domestic nature.

Application fee	Annual trade waste fee	Reinspection fee	Liquid trade waste usage charge / KL	Excess mass charges / kg	Non-compliant excess mass charges / kg
<b>Category 1</b> - Dischargers conducting an activity deemed by Council as requiring nil or minimal pre-treatment equipment, whose effluent is well defined and low risk to the sewerage system. Volume of discharge is low. Also included are activities with prescribed pre-treatment but low risk					
\$49.38	\$86.37	\$80.98	No charge	No charge	No charge
<b>Category 2</b> Dischargers conducting an activity deemed by Council to require a prescribed type of pre-treatment equipment and whose effluent is well characterised. Volume of discharge is up to 20 KL per day					
\$62.85 (includes primary treatment device)	\$345.47	\$80.98	Compliant – \$1.02 / KL Non-compliant - \$13.80 / KL	No charge	No charge
<b>Category 3</b> - Dischargers conducting an activity which is of an industrial nature and/or which results in discharge of large volumes (over 20 KL/day) of liquid trade waste to the sewerage system					
\$963.95 (includes two site visits during construction)	\$580.31	\$80.98	No charge	Refer to table below	Refer to table below
<b>Category 5</b> - Dischargers conducting an activity of transporting and/or discharging septic tank waste, pan waste and ship to shore pump-outs into the sewerage system. Private pumping stations are included in this category					
Residential \$51.91 Non-residential \$209.89 (includes one inspection)	Residential \$46.16 Non-residential \$93.75	\$80.98	No charge	No charge	Charged to private pumping stations only – in accordance with attached Schedule of Fees

In addition to the substances listed above, excess mass charges will apply per kilogram of waste discharged in excess of the Liquid Trade Waste Policy Guideline Acceptance Limits. Non-compliant excess mass charges will apply for trade waste discharged in excess of the Liquid Trade Waste Approval Limit. The nominated charges are applied in accordance with the formulas contained in Council's Liquid Trade Waste Policy.

## Excess Mass Charges

Pollutant	2013/14 Charge Per KL		
Aluminium (Al)	\$0.67	Molybdenum (Mo)	\$0.67
Ammonia (as Nitrogen)	\$0.72	Nickel (Ni)	\$22.55
Arsenic (As)	\$67.67	Nitrogen (N)	\$0.17
Barium (Ba)	\$33.85	Organoarsenic compounds	\$676.74
Biochemical Oxygen Demand	\$0.72	Pesticides general (excludes organochlorines and organophosphates)	\$676.74
Boron (B)	\$0.67	Petroleum Hydrocarbons (non-flammable)	\$2.27
Bromine (Br <sub>2</sub> )	\$13.80	pH	\$0.40
Cadmium (Cd)	\$313.29	Phenolic compounds (non-chlorinated)	\$6.78
Chloride	No charge	Phosphorus	\$1.38
Chlorinated Hydrocarbons	\$33.85	Polynuclear aromatic hydrocarbons (PAH's)	\$13.80
Chlorinated Phenolics	\$1,378.51	Selenium (Se)	\$47.61
Chlorine (Cl <sub>2</sub> )	\$1.38	Silver (Ag)	\$1.34
Chromium (Cr)	\$22.55	Sulphate (SO <sub>4</sub> )	\$0.13
Cobalt (Co)	\$13.80	Sulphide (S)	\$1.38
Copper (Cu)	\$13.80	Sulphite (SO <sub>3</sub> )	\$1.38
Cyanide	\$67.67	Suspended solids	\$0.92
Fluoride (F)	\$3.37	Thiosulphate	\$0.26
Formaldehyde	\$1.38	Total dissolved solids	\$0.04
Grease and Oil	\$1.29	Tin	\$6.78
Herbicides/defoliants	\$676.74	Uranium	\$7.29
Iron (Fe)	\$1.38	Zinc (Zn)	\$13.80
Lead (Pb)	\$33.85		
Lithium (Li)	\$6.78		
Methylene Blue Active Substances (MBAS)	\$0.67		
Manganese (Mn)	\$6.78		
Mercaptans	\$72.88		
Mercury (Hg)	\$2,255.77		

It should be noted that Trade Waste Charges apply in addition to sewer service charges. Where properties discharging Liquid Trade Waste become chargeable or non-chargeable for a part of the financial year a proportional charge calculated on a weekly basis is to apply.

ANNUAL REPORT 2013 - 2014 | 99

## 7. Ancillary and Miscellaneous Charges

Item	2013/14 Charge
<i>Conveyancing Certificate</i> Statement of outstanding charges	\$18.80
<i>Property Sewerage Diagram</i> Diagram showing location of the house-service line, building and sewer for a property	\$53.30
<i>Service Location Diagram</i> Location of sewer and/or water mains in relation to a property's boundaries	\$18.80
<i>Special Meter Reading Statement</i>	\$57.65
<i>Billing Record Statement</i> Up to and including 5 years	\$18.80
Further back than 5 years	\$18.81 for first 15 mins \$12.56 per 15min thereafter
<i>Water Reconnection</i> During business hours	\$38.86
Outside business hours	\$160.40
<i>Workshop test of water meter</i> Up to 80mm	\$192.99
Over 80mm	By quote
If the meter is faulty, no fee is charged	
<i>Application for disconnection</i> (all sizes)	\$32.56
<i>Physical disconnection</i> (all sizes)	\$127.15
<i>Application for water service connection</i> (all sizes)	\$32.56
<i>Physical connection</i> Meter only 20mm	\$110.28
Short or long service 20mm	\$669.20
Short or long service 25mm	\$812.08
Short service 40mm	\$1,526.40
Short service 50mm	\$2,028.94
Long service 50mm	\$2,178.05
Larger services – provision of live main connection only	By quote
<i>Standpipe Hire – Security Bond</i> 25mm	\$397.27
63mm	\$764.45
<i>Standpipe Hire – Annual Fee</i>	Water service charge pro-rated for applicable part of the year
<i>Backflow prevention device</i> Application and registration fee	\$66.42

Item	2013/14 Charge
<i>Major works inspection fee</i> (\$/metre) For the inspection, for the purposes of approval of water and sewer mains, constructed by others, that are longer than 25 meters and/or greater than 2 metres in depth.	
Water main	\$5.77
Gravity sewer main	\$7.92
Rising sewer main	\$5.94
<i>Statement of available pressure and flow</i>	\$131.29
<i>Underground plant locations</i> Council assists in on-site physical location. Customer provides all equipment required to expose asset	\$77.07 for first hour \$18.79 / 15mins thereafter
Council undertakes on-site physical location. Council provides all equipment and labour.	\$128.44 for first hour \$31.95 / 15mins thereafter
<i>Plumbing and Drainage inspection fee</i>	
Residential single dwelling, villas and units	\$155.39/unit
Alterations, caravan & mobile homes	\$78.30/permit
Commercial and industrial	\$155.39/unit +\$45.11/water closet
<i>Additional inspections</i>	\$57.64/inspection
<i>Relocate existing stop valve or hydrant</i> Price exclusive of plant hire, material costs and traffic control	\$128.44 for first hour \$31.95/15 min thereafter
<i>Raise/lower/adjust existing services</i> A height adjustment with lateral movement no more than 2 meters from existing location	
20mm only – no materials	\$129.09
Over 20mm – requires materials	By quote
<i>Relocate existing services</i> Where the lateral adjustment exceeds those above	
Short 20mm	\$325.83
Long 20mm	\$507.55
Larger than 20mm	By quote



Item	2013/14 Charge
Water Sample Analysis	\$78.30
Alteration from dual service to single service	
20mm service only	\$389.76
Sewerage junction cut-in (150mm)	
No excavation, no concrete encasement removal, no sideline, junction within property.	\$288.23
Sewerage junction cut-in (150mm) – sideline less than 3m	
No excavation, no concrete encasement removal, junction outside property	\$301.90
Sewerage junction cut-in (225mm)	
No excavation, no concrete encasement removal, no sideline, junction within property.	\$674.44
Sewerage junction cut-in (225mm) – sideline less than 3m	
No excavation, no concrete encasement removal, junction outside property	\$712.03
Sewerage junction cut-in (over 225mm or where excavation or removal of concrete encasement required by Council)	
Price exclusive of plant hire charges, materials and traffic control.	\$128.44 first hour \$31.95/15 min thereafter
Sewer main encasement with concrete	
Encasement inspection fee – construction not undertaken by Council	\$97.34
Construction by Council	By quote
Raise and Lower Sewer manholes (over 300mm)	
Adjustments less than 300mm	No charge
Manhole Inspection fee	\$107.14
Actual physical adjustment	By quote
Septage and Septic effluent discharge charge (per KL)	
Licensed contractors dispose of septage and effluent, wastewater from domestic onsite sewerage systems and sewer pumping stations at Council's sewer treatment sites.	\$16.20

Item	2013/14 Charge
Development investigation fees	
Major developments (Category 1)	\$615.51
Minor developments (Category 2)	\$267.11
Class 1 and 10 developments (Category 3)	\$78.21

#### COASTAL PROTECTION SERVICES

Council did not levy an annual charge under Section 217(1) (e1) of the *Local Government (General) Regulation 2005*.

#### COMPANION ANIMAL INFORMATION

The following activities were undertaken in relation to enforcing and ensuring compliance with the provisions of the *Companion Animals Act 1998*:

- Pound data collection returns were lodged with the Office of Local Government with a total of 1,644 animals processed of which 1,391 were saved.
- A total of 445 dog attack incidents were reported to and investigated by Council. On completion of these investigations, we notified the Office of Local Government through lodgement of Dog Attack Data Collection Forms.
- We collected \$233,259 in income during 2013/14 (including companion animal registration fees and animal sales). Operational expenditure totalled \$616,900 including:
  - Enforcement of the companion animal act \$133,181
  - Vet fees - \$71,323
  - Materials - \$34,395
  - Salaries - \$107,694
- We held the following companion animal community education programs to promote and assist the de-sexing of dogs and cats:
  - a free micro-chipping day in conjunction with the RSPCA at the Tuggerah Supercentre
  - 2013 Community Dog Walk for Central Coast families raising money to promote responsible pet ownership and support the national de-sexing program
  - Council sponsored de-sexing for all dogs listed for 'dog of the week'
- The strategies we have in place to comply with the requirement under section 64 of the *Companion Animals Act 1998* to seek alternatives to euthanasia for unclaimed animals include:
  - Rangers first priority when seizing an animal is to return the animal to its owner in the field
  - Dogs for sale advertised on photo gallery on Council's website
  - Maximising trading times so the public can seek a pet through the animal care facility operating six days a week from 10:00am to 4:30pm

AT A GLANCE

WORKING AS A TEAM

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATION REFORMS

FINANCIAL STATEMENTS

APPENDIX

- Building stronger and more productive partnerships with community based dog and cat re-homing organisations, including lists of suitable animals for re-homing emailed to these organisations
  - Procedure to ensure full compliance with minimum holding times is observed, by referring all intentions to euthanize to the Chief Ranger for prior approval
  - "Dog of the Week" program fully funded by Council, including free microchip, registration, vaccinations, worming and de-sexing
  - Undertaking proactive marketing of cats and dogs through local media and community based animal welfare and rescue organisations
  - Ensuring companion animals are offered for purchase at an affordable price
  - Engaging community volunteers in Council's animal socialisation program, including grooming, exercise, behavioural assessment.
- f) In 2013/14 we provided 15 off leash areas including:
- Reserve on Lowana Avenue, Charmhaven
  - Reserve off Moola Road, Buff Point
  - Reserve adjacent to Colongra Bay Hall, Colongra Bay Road, Lake Munmorah
  - Lakes Beach from 500 metres north of the Surf Club to Ocean Street
  - North Shelly Beach, from the northern beach access walkway off Shelly Beach Road
  - North Entrance Beach from Wyuna Avenue to Stewart Street
  - Reserve bounded by Avignon Avenue, Sabrina Avenue and Fishermans Bend, Bateau Bay
  - Reserve, Tallowood Crescent, Ourimbah
  - Drainage easement, James Watt Drive, Chittaway
  - Lees Reserve, Wyong Road, Chittaway
  - Craigie Reserve, Donald Avenue, Kanwal
  - Helen Reserve, Gascoigne Road, Gorokan
  - Mataram Ridge Park, Woongarra
  - Council Reserve, Peppercorn Avenue and Ivory Crescent, Woongarra
  - Tuggerah Oval, Second Avenue, Tuggerah.

## CONTRACTS AWARDED

Under Section 217(1)(a2)(ii) of the *Local Government (General) Regulation 2005* the following contracts over \$150,000 were awarded.

Contract Description	Name of Contractor	Contract Value
Construction of Cell 4.3 and Associated Works, Buttonderry Waste Management Facility	Robson Civil Projects Pty Ltd	\$6,972,864.00
Construction of Stormwater Culvert, Wamervale Road, Hamlyn Terrace	Bolte Civil Pty Ltd	\$729,773.00
Construction of Sewer Rising Main B14, Bateau Bay	Bothar Boring & Tunnelling Operations Pty Ltd	\$338,260.00
Beach Safety Services	Wyong Shire Council	\$2,124,069.00
Gravity Sewer Rehabilitation Services – Various Locations in Wyong Shire and Gosford City	Interflow Pty Ltd	\$3,980,000.00
Demolition of Old Mardi Intake Tower	Southern Cross Demolition Pty Ltd	\$310,000.00
The Supply and Delivery of Bulk Cationic Rapid Setting Grade Bitumen Emulsion	Downer Edi Works Pty Ltd	\$840,000.00
Domestic Water Replacement	Select Solutions Group	\$287,345.00
Inlet Screen at Gwandalan Treatment Plant	Gongues Construction Pty Ltd	\$237,600.00
Detailed Design Documentation - Remediation Former Gwandalan Landfill, Kanangra Drive, Crangan Bay	SMEC Australia Pty Ltd	\$333,367.00
Supply and Delivery of Ready Mix Concrete	Boral Resources (Country) Pty Ltd Hanson Construction Materials Pty Ltd Ritemix P/L Trading as Coastwide Readymix	\$1,380,000.00
Supply and Delivery of Top Soil and Filter Sand	TCX Pty Ltd	\$750,000.00
Supply and Delivery of Granular Base and Sub Base Materials	John Hogan Pty Ltd Buttai Gravel Pty Ltd Hodgson Quarries Pty Ltd SCE Resources Pty Ltd Boral Resources NSW Pty Ltd Hanson Construction Materials Pty Ltd	\$4,320,000.00
Supply and Delivery of Coldmix	Fulton Hogan Pty Ltd	\$300,000.00
Inlet Screen Gwandalan Sewage Treatment Plant	Gongues Constructions Pty Ltd	\$216,000.00
Domestic Water Meter Replacement Program	Select Solutions Group Pty Ltd	\$249,853.00
Remediation of Former Gwandalan Landfill	SMEC Australia Pty Ltd	\$333,367.00
Supply of Precast Concrete Culvert Units for the Wyong Town Trunk Drainage Project	Better Concrete Products Pty Ltd	\$1,013,094.00
Detailed design documentation - Remediation Former Tumbi Landfill	Meinhardt Infrastructure and Environments	\$218,000.00
Construct Gross Pollutant Trap Saltwater Creek at Long Jetty Lions Park	Collective Civil Pty Ltd	\$228,276.00
The Entrance Town Centre Tile Replacement Project	Bettal Pty Ltd	\$559,731.00
In- Vehicle GPS- Hardware and Monitoring Services	Fleet Logistics(EZY2C) Pty Ltd	\$312,816.00
Buttonderry Waste Management Facility Administration Building - Construction	SFS Projects Australia Pty Ltd	\$802,009.00
Toukley Town Centre North- South Pedestrian Link Construction	Tenite Pty Ltd	\$343,826.00
Norah Head Boat Ramp	Bolte Civil Pty Ltd	\$2,211,872.00

AT A GLANCE

WORKING AS A TEAM

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATIONARY REPORTING

FINANCIAL STATEMENTS

APPENDIX

Contract Description	Name of Contractor	Contract Value
Dewatering of Sludge Lagoons at four Treatment Plants	Waste Processing Solutions Pty Ltd	\$1,275,000.00
T06 Sewer Rising Main part replacement Noraville	McNamee Constructions Pty Ltd	\$940,550.00
Supply and Delivery of Stationery and Ancillary items	Staples Australia Pty Ltd	\$420,000.00
Operation of Wyong Shire Council Animal Care Facility	SoCares Incorporated	\$704,446.50

#### ENVIRONMENTAL UPGRADE AGREEMENTS

Under Section 54P(1) of the *Local Government Act 1993* there were no agreements entered into in 2013/14.

#### EXTERNAL BODIES EXERCISING FUNCTIONS DELEGATED BY COUNCIL

Under Section 217(1)(a6) of the *Local Government (General) Regulation 2005* the following external bodies exercised function delegated by Council.

Function	Name (appointed by Council under Section 355 of the Local Government Act)
Community Hall	Bateau Bay Community Hall
	Chain Valley Bay Community Hall
	Chittaway Point Hall
	Gwandalan Community Hall
	Kanwal Community Hall
	Kulnura Pioneer Memorial Hall
	Manning Park Community Hall
	Myrtle Brush Park Community Hall
	Sohier Park Community Hall
	Summerland Point Community Hall
	Tuggerah Community Hall
	Tunkawallin Park Hall
Wyong District Youth and Community Hall	
Community Hall and Sportsground	Berkeley Road Sports Complex
Scout and Community Hall	Budgewoi Scout Hall
Tennis Courts	Charmhaven Reserve Administration (Tennis Courts)
Senior Citizens Centre	Lake Munmorah and District Senior Citizens Centre
Tennis Courts and Club House	Manning Park Sport and Community Centre
Baby Health and Community Centre	Rose Cottage Northern Women's Health Centre
Neighbourhood Centre	San Remo Neighbourhood Centre
Heritage Church	St Barnabas' Church
Community Arts and Craft Centre	Toukley District Art & Tourist Information Centre
Neighbourhood Centre and Community Hall	Toukley Neighbourhood Centre
Retirement Village	Tuggerawong Retirement Village
Community Centre	Wadalba Community Centre
	Woodbury Park Community Centre
Community Centre Rooms	Wyong Community Centre

**GOVERNMENT INFORMATION (PUBLIC ACCESS) INFORMATION**

Under Schedule 2 of the *Government Information (Public Access) Regulation 2009* the following statistical information is presented:

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private sector business	1	0	0	0	0	0	0	2
Not for profit organisations or community groups	4	1	0	0	0	0	0	0
Members of the public (Legal Representatives)	6	1	0	0	0	0	0	2
Members of the public (Other)	13	9	7	3	0	11	0	6

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications	4	1	0	0	0	0	0	1
Access applications (other than personal information applications)	19	10	7	3	0	11	0	9
Access applications that are partly personal information applications and partly other	1	0	0	0	0	0	0	0

Reason for invalidity	No. of applications
Application does not comply with formal requirements (sec. 41 of the Act)	0
Application is for excluded information of the agency (sec. 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
<b>Total number of invalid applications received</b>	0
<b>Invalid applications that subsequently became valid applications</b>	0

	No. of times consideration used
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

**Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of the Act**

	Number of occasions when application not successful
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	7
Business interests of agencies and other persons	0
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

**Table F: Timeliness**

	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	37
Decided after 35 days (by agreement with applicant)	7
Not decided within time (deemed refusal)	10
<b>Total</b>	<b>54</b>

**Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)**

	Decision varied	Decision upheld	Total
Internal Review	0	1	1
Review by Information Commissioner	1	0	1
Internal review following recommendation under section 93 of Act	0	0	0
Review by ADT	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>2</b>

**Table H: Applications for review under Part 5 of the Act (by type of applicant)**

	Number of applications for review
Applications by access applicants	2
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

**LEGAL PROCEEDING INFORMATION**

Under Section 217(1)(a3) of the *Local Government (General) Regulation 2005* the following legal proceeding information is provided.

**Risk Management**

DETAILS OF CLAIM	CURRENT STATUS	COSTS INCURRED BY COUNCIL IN 2013/2014
Public liability claim	Active	\$29,209.20
Public liability claim	Complete	\$3,430.00
Public liability claim	Active	\$2,445.00
Public liability claim	Complete	\$50,000.00
Public liability claim	Active	\$11,950.07

**Legal Services**

Amounts incurred in legal proceedings from 1 July 2013 to 30 June 2014 (other than prosecution proceedings in the Local Court of NSW and excluding GST).

Court / Tribunal	Other Party / Parties to the Proceedings	Nature of proceedings	Date Proceedings Commenced	Status / Outcome at 30/6/2014	Amounts paid to external solicitors	Amounts paid to Barristers / Agents	Other amounts paid	Amounts and costs received by Council from another party	Amounts and costs paid to another party by Council
Land & Environment Court	Strathavon Resort Pty Ltd	Three merit appeals and one civil enforcement matter	15/7/2013, & 7/2/2014 (x2)	Two merit appeals discontinued by the Other Party; one merit appeal disposed of following s.34 conference (resulting in the grant of deferred commencement consent), and civil enforcement matter dismissed with no order as to costs by consent.	Nil	\$29,675.00	Nil	Nil	Nil
Supreme Court of NSW and Land and Environment Court of NSW	Australia Skydive Pty Ltd, Central Coast Aero Club Ltd, and Tuggerah Lake (R1003002) Reserve Trust	Civil enforcement proceedings (3) and a merit appeal	Various from 22/11/2013	Pending – all matters	Nil	\$82,090.00	\$13,058.00	Nil	Nil
Land & Environment Court	Association for Better Living and Education	Merit appeal	9/5/2014	Pending	Nil	Nil	Nil	Nil	Nil

AT A GLANCE

WRONG AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STAKEHOLDER REPORTING

FINANCIAL STATEMENTS

APPENDIX

Court / Tribunal	Other Party / Parties to the Proceedings	Nature of Proceedings	Date Proceedings Commenced	Status / Outcome at 30/6/2014	Amounts paid to external solicitors	Amounts paid to Barristers / Agents	Other amounts paid	Amounts and costs received by Council from another party	Amounts and costs paid to another party by Council
Land & Environment Court	Center Developments Pty Ltd	Merit appeal	12/6/2014	Pending	Nil	Nil	Nil	Nil	Nil
Federal Court	Awabakal & Guringal People	Native title claim		Pending	Nil	Nil	Nil	Nil	Nil
Local Court	Mirza	Civil claim (motor accident)	3/12/2013	Verdict for the Plaintiff	Nil	Nil	Nil	Nil	\$3,698.15
Local Court	Various	3 appeals against dangerous dog declarations	Various	Control orders made by consent; appeals upheld; no order as to costs	Nil	Nil	Nil	Nil	Nil
Local Court	Various defendants	Debt recovery	Various	Various	\$141,595.30	Nil	Nil	\$1,808,439.67	Nil
Industrial Relations Commission of NSW	United Services Union	6 dispute proceedings and 1 unfair dismissal proceedings	Various	Unfair dismissal proceedings resolved on confidential terms; remaining proceedings dismissed or discontinued	Nil	Nil	Nil	Nil	Confidential (unfair dismissal matter), otherwise nil
Workers Compensation Commission	Various (9 parties)	Seeking compensation for alleged work related injuries	Various	Various	\$71,798.73 -includes disbursements	Nil	Nil	Nil	Confidential
Human Rights Commission	Elliot	Allegation of discrimination re footpath access		Withdrawn by consent after conciliation	Nil	Nil	Nil	Nil	Nil



#### OTHER BODIES IN WHICH COUNCIL HAD A CONTROLLING INTEREST

Under Section 217(1)(a7) of the *Local Government (General) Regulation 2005* Council had a controlling interest in the following:

Body	Details
The Entrance Reserve Trust	Drafted and executed temporary licence for occupation of land for various uses.
Darlingjung Local Aboriginal Land Council	Memorandum of understanding for joint works for bush fire protection at Norah Head Caravan Park.

#### OTHER BODIES IN WHICH COUNCIL PARTICIPATED

Under Section 217(1)(a8) of the *Local Government (General) Regulation 2005* Council participated in the following:

Body	Details
Pacific Link Housing	Memorandum of Understanding to achieve a general understanding between the parties for future cooperation with respect to community housing in Wyong Shire.
University of Newcastle	Memorandum of Understanding for the transport and use of the Dental Clinic Van and special purpose ramp.
Ex-Officio Trust Member of the Norah Head Lighthouse Reserve Trust	Contribution to the ongoing management of the reserve.
Central Coast Water Corporation	Management of water and sewer.
Qingpu District of Shanghai China	Friendly exchange cooperation memorandum.

#### PLANNING AGREEMENTS

Under Section 93G(5) of the *Environmental Planning and Assessment Act 1979* the following planning agreements were in place for 2013/14:

Agreement Parties	Agreement Description	Property Description	Date Executed	Compliance Activities	Outcome as of 30 June 2014
<b>Completed Voluntary Planning Agreements (VPAs)</b>					
WSC & Stephen Thorne & Associates Pty Ltd	Substitution of \$94 contributions as per 2009 draft Plan (\$34,682 x 4 lots).	18 Pacific Highway, Wadalba	28/11/2012	Requirement for payment to be made prior to release of subdivision certificate.	Required payments have been completed.
WSC & Yialkin & Ozel Shevket	Substitution of \$94 contributions as per 2009 draft Plan (\$34,682 x 12 lots + \$67,960 "Addition to Wadalba Corridor" contributions).	Lot 1409 DP 1165185 Salamander Road, Wadalba	28/11/2012	Requirement for payment to be made prior to release of subdivision certificate.	Required payments have been completed.

Agreement Parties	Agreement Description	Property Description	Date Executed	Compliance Activities	Outcome as of 30 June 2014
<b>Active Voluntary Planning Agreements (VPAs)</b>					
The Minister for Planning & AV Jennings Properties Limited & Orlit Proprietary Limited & Minister for Disability Services	Urban land release and land transfer. Payment of \$1.87 million in contributions to the Minister for Planning and \$5,000 for each lot in excess of 331 lots.	Lots 43 & 47 DP 7091, Lot 4 DP 208596, Lot A DP 381268, Lots 1 & 2 DP 314442, Lot 2 DP 208596, Lot 1 DP 432827, Lots A & B DP 31271 Louisiana Road, Hamlyn Terrace	16/06/2008	Compliance unknown.	Council is not a party to this VPA (refer to Department of Planning).
WSC & The Trustees of the Roman Catholic Church of the Diocese of Broken Bay & Warnervale Medical Holdings Pty Ltd	Payment of roads and drainage contributions for Super Clinic development in absence of Warnervale Town Centre Contributions Plan.	Lot 8 DP 7738 85 Sparks Road, Warnervale.	24/09/2010	Requires infrastructure payments to be made and a bank guarantee to be lodged.	Part payment has been made. Currently subject to a draft VPA variation that will provide for stage development and payments.
WSC & Fabcot Pty Ltd	Additional developer financed benefit for Lake Munmorah Village Shopping Centre development. 2 staged upgrade of local pathways.	275 Pacific Highway, Lake Munmorah	01/12/2010	Requires payment to be made for the construction of pathways over 2 stages, based on the development of commercial floor space.	Stage 1 payment made. Works are being planned by Council.
WSC & AV Jennings Properties Ltd	Payment of \$419,258 in 4 stages in substitution of \$94 contributions to recognise Stage 9 shortfall, \$34,682 per lot based on 2009 draft Plan rate and sewer credits.	Part Lot 1 DP 180012 483 Pacific Highway, Wadalba	29/02/2012	Requirement for 4 equal contributions payments to be made over a 2 year period.	Stage 1, 2 & 3 payments have been made. Stage 4 payment to be made by 30 June 2014.
Minister for Planning & Infrastructure & Minister administering the National Parks and Wildlife Act & Gwandalan Land Pty Ltd	State Infrastructure Contributions towards Gwandalan Public School, Emergency Services, and requirement to complete road works and dedication of land.	Lot 2 DP 1043151 Lot 57 DP 755266	22/03/2012	Compliance unknown.	Council is not a party to this VPA (refer to Department of Planning).
WSC & Ecclesia Housing Ltd	To substitute in part or full the payment of contributions required under the consent with an arrangement for payment of contributions under this VPA.	Lot 255 DP 1038214, 35 Figtree Boulevard, Wadalba	10/03/2014	Requires substantial completion of residential units prior to 30 June 2015.	Compliance unknown

Agreement Parties	Agreement Description	Property Description	Date Executed	Compliance Activities	Outcome as of 30 June 2014
WSC & Ecclesia Housing Ltd	To substitute in part or full the payment of contributions required under the consent with an arrangement for payment of contributions under this VPA.	Part Lot 317 DP 1083445, 1 Vine Lane, Wadalba	10/03/2014	Requires substantial completion of residential units prior to 30 June 2015.	Compliance unknown
WSC & The Trustees of the Roman Catholic Church of the Diocese of Broken Bay & Wamervale Medical Holdings Pty Limited	Variation to original VPA entered into on 24/09/2010, to permit staged payment of developer contributions, acknowledge developer has paid previous contributions,	Lot 3 DP 1155796	10/03/2014	Provides for return to developer of both bank guarantee and proportion of contributions that relate to Stage 1	Deed registered in LTO. Bank guarantee returned by Council, and refund of contributions processed.
Metro Cinemas Lake Haven Pty Limited & WSC	Additional contributions to be paid by Metro & WSC to make a matching contribution, in order to improve the public domain area south of cinema.	Lot 2 DP 1084245	19/02/2014	Compliance Unknown	Compliance Unknown

Agreement Parties	Agreement Description	Property Description	Date Executed	Compliance Activities	Outcome as of 30 June 2014
WSC & Tinbana Pty Ltd	Developer to pay monetary contributions in accordance with this agreement in substitution of contributions required under the S94 plans.	Lot 1301 DP 1135355 6 Florin Place, Wadalba	31/10/2013	Compliance Unknown	Compliance Unknown

#### RATES AND CHARGES WRITTEN OFF

Under Section 132 of the *Local Government (General) Regulation 2005*, \$2,714.53 was written off in rates and charges for 2013/14.

#### REMUNERATION – GENERAL MANAGER AND SENIOR STAFF

Under Section 217(1)(b) and (c) of the *Local Government General Regulation 2005* the total remuneration during 2013/14 for the General Manager and senior staff was \$428,992.51 and \$3,850,722.79 respectively

#### STATE OF ENVIRONMENT REPORT

Under Section 428A(1), 428A(2), 428A(3), 428A(4) of the *Local Government Act 1993* this will be reported in 2016, the year of the next Council election.

#### SWIMMING POOL INSPECTIONS

Under Section 22F(2) of the *Swimming Pools Act 1992* the private swimming pool inspection program has been adopted by Council and inspections have commenced. In 2013/14, 1,100 private swimming pool inspections were carried out.

#### WORKS CARRIED OUT ON PRIVATE LAND

Under Section 67(3) of the *Local Government Act 1993* and Section 217(1) (a4) of the *Local Government (General) Regulation 2005* Council did not carry out any works on private land.

AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STANDARDS REPORTING

FINANCIAL STATEMENTS

APPENDIX

## WORK HEALTH AND SAFETY POLICY



## WHS POLICY

### WORK HEALTH AND SAFETY



Our WHS Vision: **"Safety First – No Injuries, to Anyone, at Anytime"**

**Wyong Shire Council (WSC) is committed to providing and maintaining a safe and healthy work environment for everyone in the workplace. We achieve this through commitment to policy and systems, leadership, accountability, consultation, education, awareness and worker participation.**

To meet this commitment and fulfil our responsibilities, all levels of management will:

#### Manage risk to health and safety to prevent incidents

WSC shall identify and assess workplace hazards with the aim to eliminate risks to health and safety, so far as reasonably practicable. If risks to health and safety can not be eliminated, we will minimise those risks so far as reasonably practicable.

#### Comply with relevant health and safety legislation and other requirements

WSC shall comply with all relevant work health and safety legislation, regulations, standards and other requirements to which we subscribe. We will work closely with safety regulators, industry peers and our workers to achieve compliance.

#### Set measurable objectives and targets

WSC will set measurable objectives and targets aimed at eliminating work related injury or illness. We will measure and assess our performance to these targets and take responsive action to drive continuous improvement.

#### Provide appropriate training, education and awareness

WSC will provide appropriate health and safety induction and training to our workers. In addition we will provide education and awareness to workers to ensure they are empowered to work safely.

#### Consultation and worker participation

WSC shall ensure our consultation process provides workers the opportunity to be included in decision making that may impact their health and safety at work. We aim to consult with workers, contractors, suppliers and others on safety matters to aid in providing a safe and healthy work environment for everyone in the workplace.

#### Dissemination of health and safety information

WSC shall provide appropriate and effective information to all workers, contractors, labour hire personnel and visitors to the work place. WSC will do this using various methods including the intranet, email, newsletters, notice boards, information sessions and face to face communication.

#### Policy Implementation

This policy will be displayed in the workplace and shall be made available to other interested parties including regulators, visitors and contractors. This policy will be supported by a relevant Work Health and Safety Management System to be implemented by all levels of management which is regularly reviewed for continual improvement. We will strive to engage our workers at every level and will foster a top down safety culture to demonstrate and reinforce our commitment to the health and safety of our workers

**While management provides this commitment, it is essential that everybody understands that the responsibility and accountability for workplace safety is owned by us all. Together with your support we can ensure WSC continues to be a safe and healthy place to work that shall benefit everybody. I seek and encourage your support and co-operation in the application of this policy and our Work Health and Safety Management System.**

M Whittaker  
**GENERAL MANAGER**  
 Approved: April 2013  
 Review Date: April 2016

*This is a controlled document. Always check the currency of this document on the Intranet before use.*

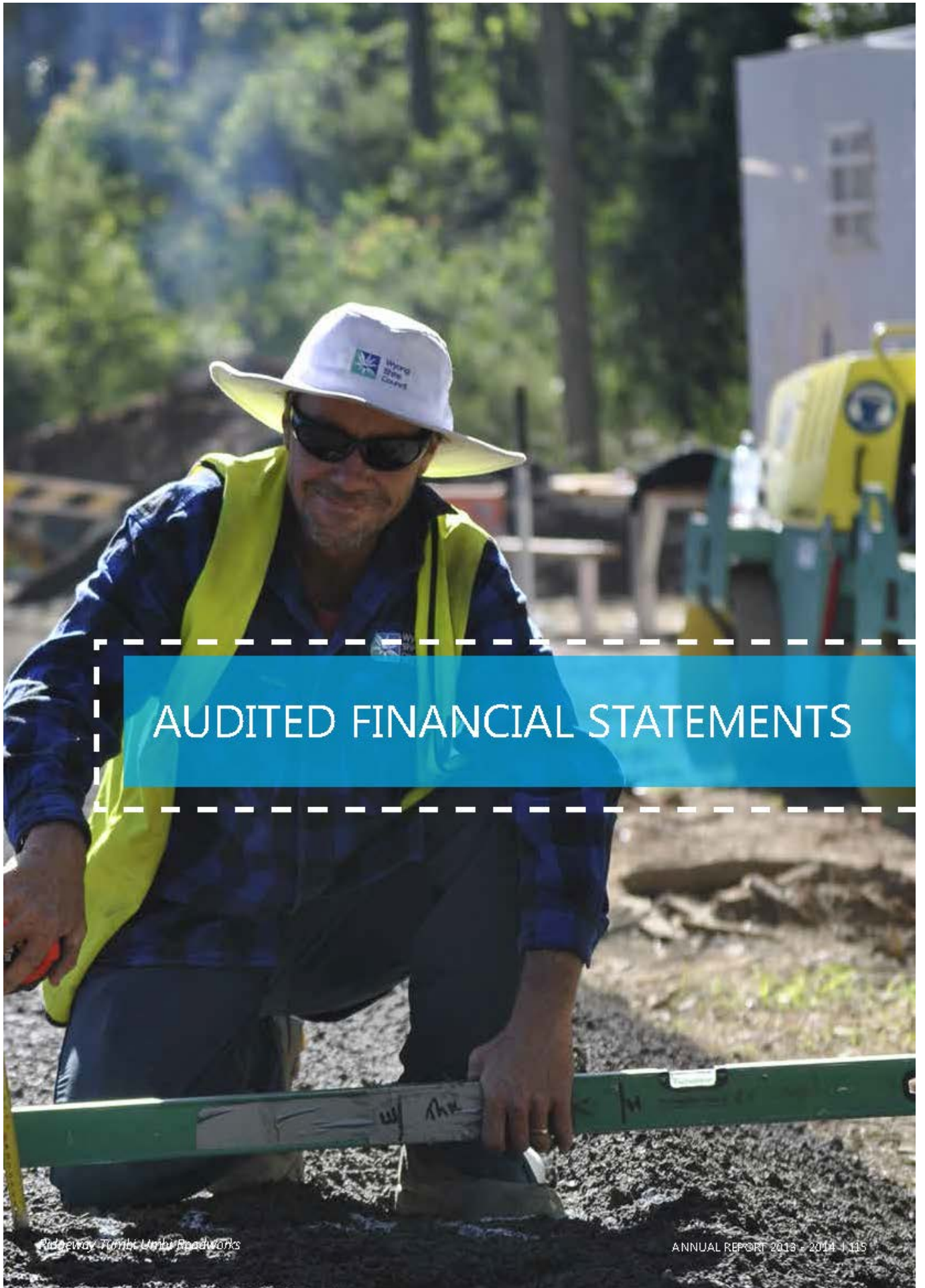


*Contractors demolish the old Mardi intake tower*

ANNUAL REPORT 2013 - 2014 | 113



114 LAYONG SHIRE COUNCIL



Ridgeway Turf and Landscapes

ANNUAL REPORT 2013 - 2014 | 115

## Wyong Shire Council

### General Purpose Financial Statements for the financial year ended 30 June 2014

Contents	Page
<b>1. General Manager's Report</b>	117
<b>2. Understanding Council's Financial Statements</b>	119
<b>3. Statement by Councillors &amp; Management</b>	120
<b>4. Primary Financial Statements:</b>	
- Income Statement	121
- Statement of Comprehensive Income	122
- Statement of Financial Position	123
- Statement of Changes in Equity	124
- Statement of Cash Flows	125
<b>5. Notes to the Financial Statements</b>	126
<b>6. Independent Auditor's Reports:</b>	
- On the Financial Statements (Sect 417 [2])	218
- On the Conduct of the Audit (Sect 417 [3])	220

---

#### Overview

- (i) These financial statements are General Purpose Financial Statements and cover the consolidated operations for Wyong Shire Council.
- (ii) Wyong Shire Council is a body politic of NSW, Australia - being constituted as a Local Government area by proclamation and is duly empowered by the Local Government Act (LGA) 1993 of NSW.

Council's Statutory Charter is detailed in Paragraph 8 of the LGA and includes giving Council;

- the ability to provide goods, services & facilities, and to carry out activities appropriate to the current & future needs of the local community and of the wider public,
- the responsibility for administering regulatory requirements under the LGA and
- a role in the management, improvement and development of the resources in the area.

A description of the nature of Council's operations and its principal activities are provided in Note 2(b).

- (iii) All figures presented in these financial statements are presented in Australian Currency.
- (iv) These financial statements were authorised for issue by the Council on 8 October 2014. Council has the power to amend and reissue these financial statements.
-



## Wyong Shire Council

### Financial Statements

for the financial year ended 30 June 2014

### General Manager's Report

---

It is with great pleasure that I present the 2014 financial statements for Wyong Shire Council.

#### **Financial Performance**

The 2014 financial year has seen our operations again in the black and our history of multi-million dollar operational deficits are well and truly behind us. The modest surplus of \$5 million in 2014, our second surplus in a row after ten years of deficits, signifies our commitment to fiscal responsibility, reducing costs and working smarter. Compared to 2010, our costs have fallen by approximately 13% in real terms. This is a fantastic feat given a large portion of our cost base is subject to annual cost increases. It is credit to the hard work and dedication of Councillors and Staff that we have been able to achieve this result.

Other challenges to our operations that make this result more pleasing is the pricing determination set by the Independent Pricing and Regulatory Tribunal (IPaRT) which see our Water and Sewer operations remain in deficit and offset by the surplus from General fund operations. During 2014 we invested in the replacement of over 12,000 water meters. This project not only ensures our meters remain within standards, it also allows us to more accurately measure, charge and predict water usage and maintain charging equity between our customers. This and other business reviews will improve the financial performance of the water and sewer operations and we believe we will continue to deliver consolidated operational surpluses through continued financial prudence and improved yields from our assets and operating units.

The past two years of operating surpluses is entrenching a culture for continual operational improvement which will allow us to deliver on the key projects and other job creating initiatives that the community need and deserve.

#### **Financial Position/Assets**

Council is responsible for managing \$3 billion in infrastructure and other assets that belong to the community. It was the clear request of our community that we focus on getting back to basics by addressing asset maintenance and the asset backlog. In 2014 we spent \$76.5 million on capital expenditure, of which \$10 million was specifically allocated to address the asset backlog. To assist funding the increased investment in community assets an extra \$2 million in rates receipts was collected via the Special Rate Variation (SRV).

In 2014 we spent \$58.5 million on roads including \$33.9 million on upgrades and renewals, delivering our target of 13.8km. The two biggest upgrades were Minnesota Road and Warnervale Road, costing almost \$5 million combined in 2013/14 alone, these works have made a huge impact for the residents who live in these areas. The \$1 million Tumby Creek Bridge is now operational and is a vital link in our shared pathway network now spanning over 100km of our Shire.

We have also continued to invest in our water and sewer infrastructure with further improvements in water quality at Mardi Water Treatment Plant, installation of a new inlet screen at Gwandalan Sewage Treatment Plant and continued relining and rehabilitation of our sewerage network. Over the next few years we will continue to invest in renewing aging sewage pumping stations and improving water quality.

Our 2014/15 strategic plan outlines one of the State's largest capital works programs of \$100m to help create jobs in our local area, bring our \$3 billion of assets to a satisfactory condition and to invest in our infrastructure to deliver essential services for the forecasted population increase within our Shire. This will be funded from operational revenue, prudent fiscal management and the sale of surplus assets to invest in strategic assets for the community with a key focus on job creation.

## Wyong Shire Council

### Financial Statements

for the financial year ended 30 June 2014

### General Manager's Report (continued)

---

It is a huge challenge for an essential service organisation to deliver a wide range of best value services with a 2014/15 budget of \$340 million to everyone in our community but I do believe Wyong Shire Council has the ideas, plans and people to deliver the services and infrastructure that our current and future residents need and deserve. Our operating results over the past two years after years of operational deficits are evidence of this ability.

I want to thank the Mayor, Councillors, 1200 Staff and many community volunteers for their efforts over the last year to achieve this result and look forward to working with them into the future to make Wyong Shire a better place to live and work.

**Michael Whittaker**  
General Manager



## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Understanding Council's Financial Statements

---

##### Introduction

Each year, individual Local Governments across NSW are required to present a set of audited financial statements to their Council and community.

##### What you will find in the Statements

The financial statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2014.

The format of the financial statements is standard across all NSW Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the Office of Local Government.

##### About the Councillor/Management Statement

The financial statements must be certified by Senior staff as "presenting fairly" the Council's financial results for the year, and are required to be adopted by Council - ensuring both responsibility for and ownership of the financial statements.

##### About the Primary Financial Statements

The financial statements incorporate five primary financial statements:

##### 1. The Income Statement

Summarises Council's financial performance for the year, listing all income and expenses.

This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

##### 2. The Statement of Comprehensive Income

Primarily records changes in the fair values of Council's Infrastructure, Property, Plant and Equipment.

##### 3. The Statement of Financial Position

A 30 June snapshot of Council's financial position indicating its Assets, Liabilities and Net Wealth.

##### 4. The Statement of Changes in Equity

The overall change for the year (in dollars) of Council's Net Wealth.

##### 5. The Statement of Cash Flows

Indicates where Council's cash came from and where it was spent.

This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

##### About the Notes to the Financial Statements

The Notes to the financial statements provide greater detail and additional information on the five primary financial statements.

##### About the Auditor's Reports

Council's financial statements are required to be audited by external accountants (that generally specialise in Local Government).

In NSW, the Auditor provides two audit reports:

1. An opinion on whether the financial statements present fairly the Council's financial performance and position, and
2. Their observations on the conduct of the Audit including commentary on the Council's financial performance and financial position.

##### Who uses the Financial Statements?

The financial statements are publicly available documents and must be presented at a Council meeting between 7 days and 5 weeks after the date of the Audit Report.

Submissions from the public can be made to Council up to 7 days subsequent to the public presentation of the financial statements.

Council is required to forward an audited set of financial statements to the Office of Local Government.

## Wyong Shire Council

### General Purpose Financial Statements for the financial year ended 30 June 2014

### Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (as amended)

**The attached General Purpose Financial Statements have been prepared in accordance with:**

- The Local Government Act 1993 (as amended) and the Regulations made thereunder.
- The Australian Accounting Standards and professional pronouncements.
- The Local Government Code of Accounting Practice and Financial Reporting.

**To the best of our knowledge and belief, these Financial Statements:**

- present fairly the Council's operating result and financial position for the year, and
- accords with Council's accounting and other records.

**We are not aware of any matter that would render the Reports false or misleading in any way.**

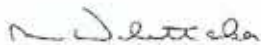
**Signed in accordance with a resolution of Council made on 8 October 2014.**



Doug Eaton  
MAYOR



Lynne Webster  
DEPUTY MAYOR



Michael Whittaker  
GENERAL MANAGER



Stephen Naven  
RESPONSIBLE ACCOUNTING OFFICER

## Wyong Shire Council

Income Statement  
for the financial year ended 30 June 2014

Budget 2014	\$ '000	Notes	Actual 2014	Actual 2013
<b>Income from Continuing Operations</b>				
<b>Revenue:</b>				
142,171	Rates & Annual Charges	3a	142,129	135,676
60,569	User Charges & Fees	3b	56,743	57,503
8,677	Interest & Investment Revenue	3c	7,479	9,272
4,124	Other Revenues	3d	5,483	4,084
14,431	Grants & Contributions provided for Operating Purposes	3e,f	15,616 <sup>2</sup>	25,953
14,644	Grants & Contributions provided for Capital Purposes	3e,f	15,765	15,114
<b>Other Income:</b>				
490	Net gains from the disposal of assets	5	-	-
-	Net Share of interests in Joint Ventures & Associated Entities using the equity method	19	-	-
<b>245,106</b>	<b>Total Income from Continuing Operations</b>		<b>243,215</b>	<b>247,602</b>
<b>Expenses from Continuing Operations</b>				
79,473	Employee Benefits & On-Costs	4a	74,076	75,224
16,071	Borrowing Costs	4b	15,084	16,742
43,382	Materials & Contracts	4c	41,598	44,674
55,078	Depreciation & Amortisation	4d	55,511	52,651
-	Impairment	4d	-	26
38,802	Other Expenses	4e	34,727	34,010
-	Net Losses from the Disposal of Assets	5	981	1,855
<b>232,806</b>	<b>Total Expenses from Continuing Operations</b>		<b>221,977</b>	<b>225,182</b>
<b>12,300</b>	<b>Operating Result from Continuing Operations</b>		<b>21,238</b>	<b>22,420</b>
<b>Discontinued Operations</b>				
-	Net Profit/(Loss) from Discontinued Operations	24	-	-
<b>12,300</b>	<b>Net Operating Result for the Year</b>		<b>21,238</b>	<b>22,420</b>
12,300	Net Operating Result attributable to Council		21,238	22,420
-	Net Operating Result attributable to Non-controlling Interests		-	-
<b>(2,344)</b>	<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>		<b>5,473</b>	<b>7,306</b>

<sup>1</sup> Original Budget as approved by Council - refer Note 16

<sup>2</sup> Financial Assistance Grants for 13/14 are lower, reflecting a timing difference due to a change in how the grant is paid - refer Note 3 (e)

This Statement should be read in conjunction with the accompanying Notes.

## Wyong Shire Council

Statement of Comprehensive Income  
for the financial year ended 30 June 2014

\$ '000	Notes	Actual 2014	Actual 2013
<b>Net Operating Result for the year</b> (as per Income statement)		<b>21,238</b>	<b>22,420</b>
<b>Other Comprehensive Income:</b>			
<i>Amounts which will not be reclassified subsequently to the Operating Result</i>			
Gain (loss) on revaluation of I,PP&E	20b (ii)	34,359	145,569
Adjustment to correct prior period errors		-	69,791
Impairment (loss) reversal relating to I,PP&E	20b (ii)	(1,324)	-
<b>Total Items which will not be reclassified subsequently to the Operating Result</b>		<b>33,035</b>	<b>215,360</b>
<i>Amounts which will be reclassified subsequently to the Operating Result when specific conditions are met</i>			
Nil			
<b>Total Other Comprehensive Income for the year</b>		<b>33,035</b>	<b>215,360</b>
<b>Total Comprehensive Income for the Year</b>		<b>54,273</b>	<b>237,780</b>
Total Comprehensive Income attributable to Council		54,273	237,780
Total Comprehensive Income attributable to Non-controlling Interests		-	-

This Statement should be read in conjunction with the accompanying Notes.

## Wyong Shire Council

Statement of Financial Position  
as at 30 June 2014

\$ '000	Notes	Actual 2014	Actual 2013
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents	6a	19,357	28,667
Investments	6b	102,913	116,000
Receivables	7	31,738	31,569
Inventories	8	1,442	1,947
Other	8	720	537
Non-current assets classified as "held for sale"	22	-	-
<b>Total Current Assets</b>		<b><u>156,170</u></b>	<b><u>178,720</u></b>
<b>Non-Current Assets</b>			
Investments	6b	25,000	16,573
Receivables	7	480	512
Inventories	8	-	-
Infrastructure, Property, Plant & Equipment	9	2,576,048	2,523,472
Investments accounted for using the equity method	19	250	250
Investment Property	14	-	-
Intangible Assets	25	340	711
<b>Total Non-Current Assets</b>		<b><u>2,602,118</u></b>	<b><u>2,541,518</u></b>
<b>TOTAL ASSETS</b>		<b><u>2,758,288</u></b>	<b><u>2,720,238</u></b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Payables	10	34,103	36,931
Borrowings	10	11,368	10,755
Provisions	10	23,424	27,530
<b>Total Current Liabilities</b>		<b><u>68,895</u></b>	<b><u>75,216</u></b>
<b>Non-Current Liabilities</b>			
Payables	10	12,290	14,210
Borrowings	10	172,672	181,132
Provisions	10	54,532	54,054
<b>Total Non-Current Liabilities</b>		<b><u>239,494</u></b>	<b><u>249,396</u></b>
<b>TOTAL LIABILITIES</b>		<b><u>308,389</u></b>	<b><u>324,612</u></b>
<b>Net Assets</b>		<b><u>2,449,899</u></b>	<b><u>2,395,626</u></b>
<b>EQUITY</b>			
Retained Earnings	20	1,364,702	1,343,464
Revaluation Reserves	20	1,085,197	1,052,162
Council Equity Interest		2,449,899	2,395,626
Non-controlling Interests		-	-
<b>Total Equity</b>		<b><u>2,449,899</u></b>	<b><u>2,395,626</u></b>

This Statement should be read in conjunction with the accompanying Notes.

## Wyong Shire Council

Statement of Changes in Equity  
for the financial year ended 30 June 2014

\$ '000	Notes	Retained Earnings	Reserves (Refer 20b)	Council Interest	Non-controlling Interest	Total Equity
<b>2014</b>						
<b>Opening Balance</b> (as per Last Year's Audited Accounts)		1,343,464	1,052,162	2,395,626	-	2,395,626
a. Correction of Prior Period Errors	20 (c)	-	-	-	-	-
b. Changes in Accounting Policies (prior year effects)	20 (d)	-	-	-	-	-
<b>Revised Opening Balance</b> (as at 1/7/13)		<b>1,343,464</b>	<b>1,052,162</b>	<b>2,395,626</b>	-	<b>2,395,626</b>
<b>c. Net Operating Result for the Year</b>		<b>21,238</b>	-	<b>21,238</b>	-	<b>21,238</b>
d. Other Comprehensive Income						
- Revaluations : IPP&E Asset Revaluation Rsve	20b (ii)	-	34,359	34,359	-	34,359
- Impairment (loss) reversal relating to IPP&E	20b (ii)	-	(1,324)	(1,324)	-	(1,324)
<b>Other Comprehensive Income</b>		-	<b>33,035</b>	<b>33,035</b>	-	<b>33,035</b>
<b>Total Comprehensive Income (c&amp;d)</b>		<b>21,238</b>	<b>33,035</b>	<b>54,273</b>	-	<b>54,273</b>
e. Distributions to/(Contributions from) Non-controlling Interests		-	-	-	-	-
f. Transfers between Equity		-	-	-	-	-
<b>Equity - Balance at end of the reporting period</b>		<b>1,364,702</b>	<b>1,085,197</b>	<b>2,449,899</b>	-	<b>2,449,899</b>

\$ '000	Notes	Retained Earnings	Reserves (Refer 20b)	Council Interest	Non-controlling Interest	Total Equity
<b>2013</b>						
<b>Opening Balance</b> (as per Last Year's Audited Accounts)		1,251,253	906,593	2,157,846	-	2,157,846
a. Correction of Prior Period Errors	20 (c)	-	-	-	-	-
b. Changes in Accounting Policies (prior year effects)	20 (d)	-	-	-	-	-
<b>Revised Opening Balance</b> (as at 1/7/12)		<b>1,251,253</b>	<b>906,593</b>	<b>2,157,846</b>	-	<b>2,157,846</b>
<b>c. Net Operating Result for the Year</b>		<b>22,420</b>	-	<b>22,420</b>	-	<b>22,420</b>
d. Other Comprehensive Income						
- Revaluations : IPP&E Asset Revaluation Rsve	20b (ii)	-	145,569	145,569	-	145,569
- Other Movements	20a	69,791	-	69,791	-	69,791
<b>Other Comprehensive Income</b>		<b>69,791</b>	<b>145,569</b>	<b>215,360</b>	-	<b>215,360</b>
<b>Total Comprehensive Income (c&amp;d)</b>		<b>92,211</b>	<b>145,569</b>	<b>237,780</b>	-	<b>237,780</b>
e. Distributions to/(Contributions from) Non-controlling Interests		-	-	-	-	-
f. Transfers between Equity		-	-	-	-	-
<b>Equity - Balance at end of the reporting period</b>		<b>1,343,464</b>	<b>1,052,162</b>	<b>2,395,626</b>	-	<b>2,395,626</b>

This Statement should be read in conjunction with the accompanying Notes.



## Wyong Shire Council

## Statement of Cash Flows

for the financial year ended 30 June 2014

Budget 2014	\$ '000	Notes	Actual 2014	Actual 2013
<b>Cash Flows from Operating Activities</b>				
<b>Receipts:</b>				
141,814	Rates & Annual Charges		142,570	135,469
60,233	User Charges & Fees		57,699	58,551
9,028	Investment & Interest Revenue Received		7,307	8,436
29,010	Grants & Contributions		23,862	38,242
-	Bonds, Deposits & Retention amounts received		474	622
3,953	Other		11,811	13,043
<b>Payments:</b>				
(79,056)	Employee Benefits & On-Costs		(75,378)	(75,447)
(50,719)	Materials & Contracts		(52,160)	(45,009)
(13,566)	Borrowing Costs		(14,834)	(10,727)
-	Bonds, Deposits & Retention amounts refunded		(435)	(581)
(39,464)	Other		(36,728)	(46,000)
<b>61,233</b>	<b>Net Cash provided (or used in) Operating Activities</b>	11b	<b>64,188</b>	<b>76,599</b>
<b>Cash Flows from Investing Activities</b>				
<b>Receipts:</b>				
16,006	Sale of Investment Securities		94,827	136,931
1,937	Sale of Infrastructure, Property, Plant & Equipment		1,695	2,689
<b>Payments:</b>				
-	Purchase of Investment Securities		(90,364)	(145,856)
(83,827)	Purchase of Infrastructure, Property, Plant & Equipment		(71,809)	(68,011)
-	Contributions Paid to Joint Ventures & Associates		-	(125)
<b>(65,884)</b>	<b>Net Cash provided (or used in) Investing Activities</b>		<b>(65,651)</b>	<b>(74,372)</b>
<b>Cash Flows from Financing Activities</b>				
<b>Receipts:</b>				
-	Proceeds from Borrowings & Advances		3,000	7,130
<b>Payments:</b>				
(11,691)	Repayment of Borrowings & Advances		(10,847)	(12,818)
<b>(11,691)</b>	<b>Net Cash Flow provided (used in) Financing Activities</b>		<b>(7,847)</b>	<b>(5,688)</b>
<b>(16,342)</b>	<b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>		<b>(9,310)</b>	<b>(3,461)</b>
28,667	plus: Cash & Cash Equivalents - beginning of year	11a	28,667	32,128
<b>12,325</b>	<b>Cash &amp; Cash Equivalents - end of the year</b>	11a	<b>19,357</b>	<b>28,667</b>
Additional Information:				
	plus: Investments on hand - end of year	8b	127,913	132,573
<b>Total Cash, Cash Equivalents &amp; Investments</b>			<b>147,270</b>	<b>161,240</b>

Please refer to Note 11 for additional cash flow information

This Statement should be read in conjunction with the accompanying Notes.

ANNUAL REPORT 2013 - 2014 | 125

## Wyong Shire Council

## Notes to the Financial Statements

for the financial year ended 30 June 2014

## Contents of the Notes accompanying the Financial Statements

Note	Details	Page
1	Summary of Significant Accounting Policies	127
2(a)	Council Functions / Activities - Financial Information	140
2(b)	Council Functions / Activities - Component Descriptions	141
3	Income from Continuing Operations	143
4	Expenses from Continuing Operations	149
5	Gains or Losses from the Disposal of Assets	153
6(a)	Cash & Cash Equivalent Assets	154
6(b)	Investments	155
6(c)	Restricted Cash, Cash Equivalents & Investments - Details	156
7	Receivables	158
8	Inventories & Other Assets	159
9(a)	Infrastructure, Property, Plant & Equipment	161
9(b)	Externally Restricted Infrastructure, Property, Plant & Equipment	162
9(c)	Infrastructure, Property, Plant & Equipment - Current Year Impairments	162
10(a)	Payables, Borrowings & Provisions	163
10(b)	Description of (and movements in) Provisions	165
11	Statement of Cash Flows - Additional Information	166
12	Commitments for Expenditure	168
13	Statement of Performance Measures:	
	13a (i) Local Government Industry Indicators (Consolidated)	169
	13a (ii) Local Government Industry Graphs (Consolidated)	170
	13b Local Government Industry Indicators (by Fund)	172
14	Investment Properties	173
15	Financial Risk Management	174
16	Material Budget Variations	177
17	Statement of Developer Contributions	179
18	Contingencies and Other Liabilities/Assets not recognised	187
19	Controlled Entities, Associated Entities & Interests in Joint Ventures	189
20	Equity - Retained Earnings and Revaluation Reserves	192
21	Financial Result & Financial Position by Fund	193
22	"Held for Sale" Non Current Assets & Disposal Groups	195
23	Events occurring after the Reporting Date	195
24	Discontinued Operations	195
25	Intangible Assets	196
26	Reinstatement, Rehabilitation & Restoration Liabilities	197
27	Fair Value Measurement	198

## Wyong Shire Council

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### (a) Basis of preparation

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the Local Government Act (1993) and Regulation, and the Local Government Code of Accounting Practice and Financial Reporting. Council is a not for-profit entity for the purpose of preparing the financial statements.

##### *New and amended standards adopted by Council*

During the current year, the following relevant standards became mandatory for Council and have been adopted:

- AASB 13 Fair Value Measurement
- AASB 119 Employee Benefits

AASB 13 Fair Value Measurement has not affected the assets or liabilities which are to be measured at fair value; however it provides detailed guidance on how to measure fair value in accordance with the accounting standards.

It introduces the concept of highest and best use for non-financial assets and has caused the Council to review their valuation methodology.

The level of disclosures regarding fair value has increased significantly and has been included in the financial statements at Note 27.

AASB 119 Employee Benefits has changed the basis for determining the income or expense related to defined benefit plans and introduces revised definitions for short-term employee benefits.

Whilst Council has reviewed the annual leave liability to determine the level of annual leave which is expected to be paid more than 12 months after the end of the reporting period, there has been no effect on the amounts disclosed as leave liabilities since Council's existing valuation policy was to discount annual leave payable more than 12 months after the end of the reporting period to present values.

##### *Early adoption of standards*

Council has not elected to apply any pronouncements before their operative date in the annual reporting period beginning 1 July 2013.

##### *Historical cost convention*

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and certain classes of property, plant and equipment and investment property.

##### *Critical accounting estimates and judgements*

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the entity and that are believed to be reasonable under the circumstances.

##### **Critical accounting estimates and assumptions**

Council makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are set out below.

- (i) Estimated fair values of investment properties.
- (ii) Estimated fair values of infrastructure, property, plant and equipment.
- (iii) Estimated tip remediation provisions.

##### **Critical judgements in applying the entity's accounting policies**

- (i) Impairment of Receivables - Council has made a significant judgement about the impairment of a number of its receivables in Note 7.
- (ii) Projected Section 94 Commitments - Council has used significant judgement in determining future Section 94 income and expenditure in Note 17.

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

##### (b) Revenue recognition

Council recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the entity and specific criteria have been met for each of the Council's activities as described below. Council bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

Revenue is measured at the fair value of the consideration received or receivable. Revenue is measured on major income categories as follows:

##### *Rates, annual charges, grants and contributions*

Rates, annual charges, grants and contributions (including developer contributions) are recognised as revenues when the Council obtains control over the assets comprising these receipts. Developer contributions may only be expended for the purposes for which the contributions were required but the Council may apply contributions according to the priorities established in work schedules.

Control over assets acquired from rates and annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

Control over granted assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and is valued at their fair value at the date of transfer.

Revenue is recognised when the Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to the Council and the amount of the contribution can be measured reliably.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at reporting date, the unused grant or contribution is disclosed in Note 3(g). The note also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at reporting date.

##### *User charges and fees*

User charges and fees (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

##### *Sale of plant, property, infrastructure and equipment*

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

##### *Interest*

Interest income is recognised using the effective interest rate at the date that interest is earned.

##### *Rent*

Rental income is accounted for in accordance with the terms of the lease.

##### *Other income*

Other income is recorded when the payment is due, the value of the payment is notified or the payment is received, whichever occurs first.

##### (c) Principles of consolidation

##### *The Consolidated Fund*

In accordance with the provisions of Section 409(1) of the Local Government Act 1993, all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund. The consolidated fund and other entities through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this report.

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

The following entities have been included as part of the Consolidated fund:

- General purpose operations
- Wyong Shire Council Water Supply Authority, established under the Water Management Act 2000
- Committees established under the Local Government Act 1993 S355
- Central Coast Water Corporation

##### **The Trust Fund**

In accordance with the provisions of Section 411 of the Local Government Act 1993 (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the Council in trust which must be applied only for the purposes of or in accordance with the trusts relating to those monies. Trust monies and property subject to Council's control have been included in these reports.

Trust monies and property held by Council but not subject to the control of Council, have been excluded from these reports. A separate statement of monies held in the Trust Fund is available for inspection at the Council office by any person free of charge.

##### **Associates**

Associates are all entities over which the Council has significant influence but not control or joint control, generally accompanying a shareholding of between 20% and 50% of the voting rights. Investments in associates are accounted for using the equity method of accounting, after initially being recognised at cost.

##### **Joint ventures**

###### **Jointly controlled assets**

The proportionate interests in the assets, liabilities and expenses of a joint venture activity have been incorporated in the financial statements under the appropriate headings. Details of the activity are set out in Note 19.

###### **Joint venture entities**

The interest in a joint venture partnership is accounted for using the equity method after initially

being recognised at cost. Under the equity method, the share of the profits or losses of the partnership is recognised in profit or loss, and the share of post-acquisition movements in reserves is recognised in other comprehensive income. Details relating to the partnership are set out in note 19.

Profits or losses on transactions establishing the joint venture partnership and transactions with the joint venture are eliminated to the extent of the Council's ownership interest until such time as they are realised by the joint venture partnership on consumption or sale. However, a loss on the transaction is recognised immediately if the loss provides evidence of a reduction in the net realisable value of current assets, or an impairment loss.

##### **Central Coast Water Corporation**

The project by Gosford and Wyong Councils to implement the Central Coast Water Corporation (CCWC) and Joint Services Business was aimed at achieving a co-ordinated regional management approach to water and sewerage services and decision-making, and reducing costs through the development of common administrative systems and pooled resources.

The project is currently suspended.

##### **(d) Leases**

Leases of property, plant and equipment where Council, as lessee, has substantially all the risks and rewards of ownership, are classified as finance leases. Wyong Shire Council currently has no finance lease obligations.

Leases in which a significant portion of the risks and rewards of ownership are not transferred to Council as lessee are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease.

Lease income from operating leases where Council is a lessor is recognised in income on a straight-line basis over the lease term.

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

##### (e) Acquisition of assets

The purchase method of accounting is used to account for all acquisitions of assets. Cost is measured as the fair value of the assets given, plus costs directly attributable to the acquisition.

Where settlement of any part of cash consideration is deferred, the amounts payable in the future are discounted to their present value as at the date of exchange. The discount rate used is the Council's incremental borrowing rate, being the rate at which a similar borrowing could be obtained from an independent financier under comparable terms and conditions.

##### (f) Impairment of assets

Intangible assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired. Other assets are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Where an asset is not held principally for cash generating purposes and would be replaced if the Council was deprived of it then depreciated replacement cost is used as value in use, otherwise value in use is estimated by using a discounted cash flow model.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows which are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered impairment are reviewed for possible reversal of the impairment at each reporting date.

##### (g) Cash and cash equivalents

For Statement of cashflow presentation purposes, cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other

short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the statement of financial position.

##### (h) Receivables

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Collectability of receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off by reducing the carrying amount directly. An allowance account (provision for impairment of receivables) is used when there is objective evidence that Council will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the receivable is impaired. The amount of the impairment allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

The amount of the impairment loss is recognised in the income statement within other expenses. When a receivable for which an impairment allowance had been recognised becomes uncollectible in a subsequent period, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against other expenses in the income statement.

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

##### (i) Inventories

###### *Raw materials and stores, work in progress and finished goods*

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Cost comprises direct materials, direct labour and an appropriate proportion of variable and fixed overhead expenditure, the latter being allocated on the basis of normal operating capacity. Cost includes the transfer from equity of any gains/losses on qualifying cash flow hedges relating to purchases of raw material. Costs are assigned to individual items of inventory on basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

###### *Land held for resale/capitalisation of borrowing costs*

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

##### (j) Non-current assets (or disposal groups) held for sale and discontinued operations

Non-current assets (or disposal groups) are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. They are measured at the lower of their carrying amount and fair value less costs to sell, except for assets such as deferred tax assets, assets arising from employee benefits, financial assets and investment property

that are carried at fair value and contractual rights under insurance contracts, which are specifically exempt from this requirement.

An impairment loss is recognised for any initial or subsequent write-down of the asset (or disposal group) to fair value less costs to sell. A gain is recognised for any subsequent increases in fair value less costs to sell of an asset (or disposal group), but not in excess of any cumulative impairment loss previously recognised. A gain or loss not previously recognised by the date of the sale of the non-current asset (or disposal group) is recognised at the date of de-recognition.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale. Interest and other expenses attributable to the liabilities of a disposal group classified as held for sale continue to be recognised.

Non-current assets classified as held for sale and the assets of a disposal group classified as held for sale are presented separately from the other assets in the statement of financial position. The liabilities of a disposal group classified as held for sale are presented separately from other liabilities in the statement of financial position.

A discontinued operation is a component of the entity that has been disposed of or is classified as held for sale and that represents a separate major line of business or geographical area of operations, is part of a single co-ordinated plan to dispose of such a line of business or area of operations, or is a subsidiary acquired exclusively with a view to resale. The results of discontinued operations are presented separately on the face of the Income statement.

##### (k) Investments and other financial assets

###### *Classification*

Council classifies its financial assets in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

##### (i) Financial assets at fair value through profit or loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

##### (ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the reporting date which are classified as non-current assets. Loans and receivables are included in other receivables (note 8) and receivables (note 7) in the statement of financial position.

##### (iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

##### (iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the reporting date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

##### Recognition and de-recognition

Regular purchases and sales of financial assets are recognised on trade-date - the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

##### Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the 'financial assets at fair value through profit or loss' category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established.

Changes in the fair value of monetary securities denominated in a foreign currency and classified as available-for-sale are analysed between translation differences resulting from changes in amortised cost of the security and other changes in the carrying amount of the security (note Council's obligations under Section 625 of the Local Government Act and Section 212 of the Local Government (General) Regulation 2005). The translation differences related to changes in the amortised cost are recognised in profit or loss, and other changes in carrying amount are recognised in equity. Changes in the fair value of other monetary and non-monetary securities



## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

classified as available-for-sale are recognised in equity.

Details on how the fair value of financial instruments is determined are disclosed in note 1(l).

##### Impairment

Council assesses at the end of each reporting period whether there is objective evidence that a financial asset or group of financial assets is impaired. A financial asset or a group of financial assets is impaired and impairment losses are incurred only if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset (a 'loss event') and that loss event (or events) has an impact on the estimated future cash flows of the financial asset or group of financial assets that can be reliably estimated. In the case of equity investments classified as available-for-sale, a significant or prolonged decline in the fair value of the security below its cost is considered an indicator that the assets are impaired.

##### (i) Assets carried at amortised cost

For loans and receivables, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced and the amount of the loss is recognised in profit or loss. If a loan or held-to-maturity investment has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate determined under the contract. As a practical expedient, the group may measure impairment on the basis of an instrument's fair value using an observable market price.

##### Investment Policy

Council has an approved investment policy complying with Section 625 of the Local Government Act and Section 212 of the Local Government (General) Regulation 2005. Investments are placed and managed in accordance with that policy and having particular regard to authorised investments prescribed under the Ministerial Local Government Investment Order. Council maintains an investment policy that complies with the Act and ensures that it or its representatives exercise care, diligence and

skill that a prudent person would exercise in investing Council funds.

Council amended its policy following revisions to the Ministerial Local Government Investment Order arising from the Cole Inquiry recommendations. As at the reporting date, Council does not hold any investments that are not prescribed.

##### (l) Fair value estimation

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the statement of financial position date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

##### (m) Infrastructure, property, plant and equipment (IPPE)

###### Initial Recognition

On initial recognition, an assets cost is measured at its fair value, plus all expenditure that is directly attributable to the acquisition.

Where infrastructure, property, plant and equipment assets are acquired for no cost or for an amount other than cost, the assets are recognised in the

## Wyong Shire Council

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

financial statements at their fair value at acquisition date - being the amount that the asset could have been exchanged between knowledgeable willing parties in an arm's length transaction.

##### **Asset Revaluations (including indexation)**

Council's assets have been progressively revalued to fair value in accordance with a staged implementation advised by the Office of Local Government. At reporting date the following classes of IPPE were stated at their fair value:

- Operational land (External Valuation)
- Buildings – Specialised/Non Specialised (External Valuation)
- Water/Sewerage Networks (Internal Valuation)
- Plant and equipment (as approximated by depreciated historical cost)
- Road assets – roads, bridges and footpaths (External Valuation)
- Drainage assets – (External Valuation)
- Bulk earthworks – (as approximated by depreciated historical cost)
- Community land – (Internal Valuation)
- Land Improvements (as approximated by depreciated historical cost)
- Other structures (as approximated by depreciated historical cost)
- Other assets (as approximated by depreciated historical cost)

Water and sewerage network assets are indexed annually between full revaluations in accordance with the latest indices provided in the NSW Office of Water – Rates Reference Manual. For all other assets, Council assesses at each reporting date whether there is any indication that a revalued asset's carrying amount may differ materially from that which would be determined if the asset were revalued at the reporting date. If any such indication exists, Council determines the asset's fair value and revalues the asset to that amount. Full revaluations are undertaken for all assets on a 5 year cycle.

Increases in the carrying amounts arising on revaluation are credited to the asset revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised in profit or loss.

Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income statement.

##### **Subsequent Costs**

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Land is not depreciated. Depreciation on other assets is calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives, as follows (on the next page):

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 1. Summary of Significant Accounting Policies

Buildings	8 to 100 years
Vehicles	3 to 10 years
Heavy Plant	6 to 28 years
Other plant and equipment	4 to 35 years
Office Equipment	2 to 10 years
Office Furniture	1 to 20 years
Computer Equipment	2 to 10 years
Playground Equipment	20 years
Benches, seats etc	25 years
Dams	5 to 150 years
Water Mains	50 to 100 years
Water & Sewerage Treatment Plants - Civil	15 to 100 years
Water & Sewerage Treatment Plants - Other	15 to 100 years
Sewerage Pipelines and Mains	25 to 100 years
Drainage Assets	30 to 120 years
Concrete Bridges	80 to 100 years
Road Surface:	
* Asphalt surface	25 to 33 years
* Spray Seal surface	12 to 32 years
* Slurry Seal surface	12 years
* Open Graded AC	12 years
* Concrete surface	50 years
* Gravel	5 years
* Earth	30 years
* Other	2 to 33 years
Road Structure:	
* Gravel Base and Sub Base	63 to 80 years
* Other	10 to 80 years
Kerb, Gutter and Paths	20 to 100 years

Items of IPPE, except for land and construction of buildings, are capitalised in accordance with thresholds set in Council's *Manual on Infrastructure Capitalisation*.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the income statement.

Land, other than land under roads, is classified as either operational or community in accordance with Part 2 of Chapter 6 of the Local Government Act (1993). This classification is made in Note 9(a).

**(n) Investment property**

In the period ended 30 June 2014, Council had no investment properties.

**(o) Payables**

These amounts represent liabilities for goods and services provided to the Council prior to the end of financial year which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

**(p) Borrowings**

Borrowings are initially recognised at fair value, net of transaction costs incurred. Borrowings are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method. Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down. In this case, the fee is deferred until the draw down occurs. To the extent there is no evidence that it is probable that some or all of the facility will be drawn down, the fee is capitalised as a prepayment for liquidity services and amortised over the period of the facility to which it relates.

Borrowings are removed from the statement of financial position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or finance cost.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

of the liability for at least 12 months after the reporting date.

##### (q) Borrowing costs

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed.

##### (r) Provisions

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as interest expense.

##### (s) Employee benefits

###### *Short-term obligations*

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and

accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

###### *Other long term employee benefit obligations*

The liability for long service leave and annual leave which is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

The obligations are presented as current liabilities in the statement of financial position if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

###### *Retirement benefit obligations*

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

###### *Defined Benefit Plans*

A liability or asset in respect of defined benefit superannuation plans would ordinarily be recognised in the statement of financial position, and measured as the present value of the defined benefit obligation at the reporting date plus unrecognised actuarial gains (less unrecognised actuarial losses) less the fair value of the superannuation fund's assets at that date and any unrecognised past service cost. The present value of the defined benefit obligation is based on expected future payments which arise from membership of the fund to the reporting date, calculated annually by independent actuaries using the projected unit credit method. Consideration is given to expected future wage and salary levels,

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

experience of employee departures and periods of service. However, when this information is not reliably available, Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans i.e. as an expense it becomes payable (see below).

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a "multi-employer fund" for purposes of AASB119 Employee Benefits.

Sufficient information is not available to account for the Scheme as a defined benefit plan in accordance with AASB119, because the assets to the Scheme are pooled together for all Councils.

As such no liability for the deficiency has been recognised in Council's accounts. Council has, however, disclosed a contingent liability in Note 18 to reflect the possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The amount of employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense at Note 4(a) for the year ending 30 June 2014 was \$2,634,256. The Scheme's most recent full actuarial review was performed by Richard Boyfield of Mercer Consulting (Australia) Pty Ltd and covers the period ended 30 June 2014.

However the position is monitored annually and the Actuary has estimated that as at 30 June 2014 a deficit still exists. Effective from 1 July 2009, employers are required to contribute additional contributions to assist in extinguishing this deficit. The share of this deficit that is broadly attributed to Wyong Shire Council is estimated to be in the order of \$4,218,188 as at 30 June 2014.

#### **Defined Contribution Plans**

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

#### **(t) Rounding of amounts**

Unless otherwise indicated, amounts in the financial statements have been rounded off to the nearest thousand dollars.

#### **(u) Land under roads**

Council has elected not to recognise land under roads acquired before 1 July 2008 in accordance with AASB 1051. Any land under roads that was recognised before 1 July 2008 was derecognised at 1 July 2008 against the opening balance of retained earnings.

Land under roads acquired after 1 July 2008 is recognised in accordance with AASB 116 – Property, Plant and Equipment.

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

#### **(v) Self insurance**

Council has decided to self-insure for workers' compensation risks. A provision for self-insurance has been made to recognise outstanding claims the amount of which is detailed in Note 10. Council also maintains cash and investments to meet expected future claims and these are detailed in Note 6(c).

#### **(w) Intangible assets**

##### *IT development and software*

Council has acquired, under a managed service arrangement, a licence to access information technology services. In conjunction with this contract, Council has incurred a number of costs including system build costs, software and hardware licences, as well as direct costs of materials and labour. Council's contribution to these costs have been capitalised as an intangible asset and amortised on a straight line basis over the period of the contract.

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

##### (x) Crown Reserves

Crown Reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Improvements on Crown Reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating the reserves are recognised within Council's Income Statement.

Representations from both State and Local Government are being sought to develop a consistent accounting treatment for Crown Reserves across both tiers of government.

##### (y) Rural Fire Service assets

Under section 119 of the Rural Fire Services Act 1997, "all fire fighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the Council of the area for or on behalf of which the fire fighting equipment has been purchased or constructed". Until such time as discussions on this matter have concluded and the legislation changed, Council will recognise rural fire service assets including land, buildings, plant and vehicles.

##### (z) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from

investing or financing activities which are recoverable from, or payable to the taxation authority, are presented as operating cash flows.

##### (aa) New accounting standards and interpretations issued not yet effective

Certain new (or amended) accounting standards and interpretations have been published that are not mandatory for reporting periods ending 30 June 2014.

Council has not adopted any of these standards early.

Council's assessment of the impact of these new standards and interpretations is set out below.

- (i) **AASB 9 Financial Instruments, AASB 2009 11 Amendments to Australian Accounting Standards arising from AASB 9, AASB 2010-7 Amendments to Australian Accounting Standards arising from AASB 9 and AASB 2012-6 Amendments to Australian Accounting Standards – Mandatory Effective Date of AASB 9 and transitional disclosures and AASB 2013-9 Amendments to Australian Accounting Standards – Conceptual Framework, Materiality and Financial Instruments** (effective from 1 January 2017)

AASB 9 Financial Instruments addresses the classification, measurement and de-recognition of financial assets and financial liabilities. When adopted, the standard will affect in particular Council's accounting for its available-for-sale financial assets, since AASB 9 only permits the recognition of fair value gains and losses in other comprehensive income if they relate to equity investments that are not held for trading.

There will be no impact on Council's accounting for financial liabilities, as the new requirements only affect the accounting for financial liabilities that are designated at fair value through profit or loss and Council does not have any such liabilities. The de-recognition rules have been transferred from AASB 139 Financial Instruments: Recognition and Measurement and have not been changed.

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

Council has not yet fully assessed the impact on the reporting financial position and performance on adoption of AASB 9.

**(ii) AASB 2013-3 Amendments to AASB 136 Recoverable Amount Disclosures for Non-Financial Assets** (effective for Council's 30 June 2015 Financial Statements)

There are no changes to reported financial position or performance from AASB 2013-3, however additional disclosures may be required.

**(iii) AASB 10 Consolidated Financial Statements, AASB 11 Joint Arrangements, AASB 12 Disclosure of Interests in Other Entities, revised AASB 127 Separate Financial Statements and AASB 128 Investments in Associates and Joint Ventures and AASB 2011-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards** (effective for 1 January 2014 for not-for-profit entities)

AASB 10 replaces all of the guidance on control and consolidation in AASB 127 Consolidated and Separate Financial Statements, and Interpretation 12 Consolidation – Special Purpose Entities. The core principle that a consolidated entity presents a parent and its subsidiaries as if they are a single economic entity remains unchanged, as do the mechanics of consolidation. However, the standard introduces a single definition of control that applies to all entities. It focuses on the need to have both power and rights or exposure to variable returns. Power is the current ability to direct the activities that significantly influence returns. Returns must vary and can be positive, negative or both. Control exists when the investor can use its power to affect the amount of its returns. There is also new guidance on participating and protective rights and on agent/principal relationships. Council does not expect the new standard to have a significant impact on its composition.

AASB 11 introduces a principles based approach to accounting for joint arrangements. The focus is no longer on the legal structure of joint arrangements, but rather on how rights and obligations are shared by the parties to the joint arrangement. Based on the assessment of rights and obligations, a joint arrangement will be classified as either a joint operation or a joint venture. Joint ventures are

accounted for using the equity method, and the choice to proportionately consolidate will no longer be permitted. Parties to a joint operation will account their share of revenues, expenses, assets and liabilities in much the same way as under the previous standard. AASB 11 also provides guidance for parties that participate in joint arrangements but do not share joint control.

Council's investment in the joint venture partnership will be classified as a joint venture under the new rules. As Council already applies the equity method in accounting for this investment, AASB 11 will not have any impact on the amounts recognised in its financial statements.

AASB 12 sets out the required disclosures for entities reporting under the two new standards, AASB 10 and AASB 11, and replaces the disclosure requirements currently found in AASB 127 and AASB 128. Application of this standard by Council will not affect any of the amounts recognised in the financial statements, but will impact the type of information disclosed in relation to Council's investments.

Amendments to AASB 128 provide clarification that an entity continues to apply the equity method and does not remeasure its retained interest as part of ownership changes where a joint venture becomes an associate, and vice versa. The amendments also introduce a "partial disposal" concept. Council is still assessing the impact of these amendments.

There are no other standards that are not yet effective and that are expected to have a material impact on the entity in the current or future reporting periods and on foreseeable future transactions.

#### (ab) Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported within these financial statements and/or the notes.

#### (ac) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 2(a). Council Functions / Activities - Financial Information

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 2(b).												
	Income from Continuing Operations			Expenses from Continuing Operations			Operating Result from Continuing Operations			Grants Included in Income from Continuing Operations		Total Assets held (Current & Non-current)	
	Original Budget	Actual	Actual	Original Budget	Actual	Actual	Original Budget	Actual	Actual	Actual	Actual	Actual	Actual
	2014	2014	2013	2014	2014	2013	2014	2014	2013	2014	2013	2014	2013
Governance	6	2	1	1,586	1,577	393	(1,581)	(1,576)	(391)	0	0	-	(0)
Community and Education	6,318	7,115	6,179	16,612	17,058	14,992	(10,294)	(9,942)	(8,812)	2,100	1,186	53,703	50,230
Community and Recreation	1,302	845	1,185	19,663	17,457	16,534	(18,362)	(16,613)	(15,349)	313	679	76,968	79,501
Economic & Property Development	3,431	2,958	2,232	11,705	10,884	10,166	(8,274)	(7,926)	(7,935)	371	309	418,454	381,014
Council Enterprises	10,175	10,591	10,318	9,542	9,224	9,686	633	1,367	632	2	3	53,705	30,891
Regulatory	4,452	4,671	4,968	11,069	10,035	11,986	(6,617)	(5,424)	(7,017)	46	293	537	583
Environment and Land Use	3,471	3,267	7,055	12,742	8,827	13,969	(9,271)	(5,540)	(6,915)	1,425	5,151	16,676	10,100
Waste Management	42,281	39,647	40,929	35,949	26,962	28,029	6,332	12,685	12,900	1,342	1,751	13,055	7,368
Roads	5,372	7,069	6,215	32,916	35,238	31,137	(27,545)	(28,169)	(24,923)	3,004	1,546	360,676	367,403
Stormwater	7,776	7,413	7,012	5,118	4,802	5,183	2,658	2,611	1,829	-	-	249,378	242,121
Sewerage Services	31,247	31,652	31,337	29,773	35,822	35,416	1,475	(4,169)	(4,079)	677	666	746,792	732,571
Water Supply	40,921	41,100	38,570	46,661	44,505	46,391	(5,740)	(3,404)	(7,821)	1,774	1,372	641,912	641,412
Administration	929	1,220	588	(354)	(354)	596	1,263	1,574	(8)	28	27	105,976	176,565
Corporate Income and Expense	6,807	6,004	8,341	(176)	(120)	704	6,985	6,124	7,637	146	1,785	6	229
<b>Total Functions &amp; Activities</b>	<b>164,488</b>	<b>163,574</b>	<b>164,930</b>	<b>232,806</b>	<b>221,977</b>	<b>225,162</b>	<b>(68,318)</b>	<b>(58,403)</b>	<b>(60,253)</b>	<b>11,228</b>	<b>14,748</b>	<b>2,758,038</b>	<b>2,719,988</b>
Share of gains/(losses) in Associates & Joint Ventures (using the Equity Method)	-	-	-	-	-	-	-	-	-	-	-	250	-
General Purpose Income	80,618	79,641	82,672	-	-	-	80,618	79,641	82,672	7,719	13,069	-	-
<b>Operating Result from Continuing Operations</b>	<b>245,106</b>	<b>243,215</b>	<b>247,602</b>	<b>232,806</b>	<b>221,977</b>	<b>225,162</b>	<b>12,300</b>	<b>21,238</b>	<b>22,420</b>	<b>19,947</b>	<b>27,617</b>	<b>2,758,288</b>	<b>2,720,239</b>

1. Includes: Rates & Annual Charges (incl. Ex-Gratia), United General Purpose Grants & Unrestricted Interest & Investment Income.



## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 2(b). Council Functions / Activities - Component Descriptions

Details relating to the Council's functions / activities as reported in Note 2(a) are as follows:

##### GOVERNANCE

Governance costs include elections, member's fees and expenses, meeting of council and policy making committees, area representation, and public disclosure. This expenditure helps provide the framework to facilitate sound decision making.

##### COMMUNITY AND EDUCATION

Community and Education provides information, places and spaces for people to participate learn and contribute to their local neighbourhood to improve their quality of life.

We do this by connecting residents through the delivery of programs and services including library services, community and cultural development, community education, learning partnerships and customer contact.

##### COMMUNITY AND RECREATION

To support community recreation Council works to plan, promote and operate sporting and recreation facilities and services to encourage an active and healthy lifestyle. It also maintains natural areas and open spaces such as beaches, lake foreshores and parks for community use and environmental protection.

We do this by connecting residents through the delivery of programs and services.

##### ECONOMIC AND PROPERTY DEVELOPMENT

Responsibilities for this activity include strengthening the economic base of the Shire by promoting economic development as well as the creation of employment opportunities. It identifies and develops sustainable income strategies for Council. In addition, it provides property related services for the organisation and is responsible for Council's property portfolio which varies over time, but at present includes a variety of landholdings and houses.

##### COUNCIL ENTERPRISES

Council Enterprises includes the operation of care and education services and the operation of holiday parks.

With large numbers of children in the Shire, these long day care centres provide quality education and care for 0-6 year olds.

Our holiday park facilities are a significant contributor to the local tourism industry and provide a funding stream for works on Crown Reserves in close proximity to the parks.

##### REGULATORY

This activity works to ensure compliance with statutory requirements in a professional manner across a wide range of regulatory responsibilities including public health and safety, development assessment, building certification, compliance and regulation auditing, land use compliance, ranger services, animal care facility and noxious weeds.

##### ENVIRONMENT AND LAND USE

The Environment and Land Use activity enhances the natural and built environment on both private and public land. This is done through strategic planning and policies, as well as controls over land use to maintain a high quality of life. Through this activity Council seeks to promote and plan for the sustainable use of natural resources on the Central Coast. Other responsibilities include the implementation of the Estuary Management Plan, sustainability within Council and natural resource management.

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 2(b). Council Functions / Activities - Component Descriptions

**Details relating to the Council's functions / activities as reported in Note 2(a) are as follows:**

##### **WASTE MANAGEMENT**

This activity includes domestic and commercial waste. It involves processing and disposal operations as well as landfill remediation. Waste management is about providing a safe, reliable and environmentally responsible waste collection and disposal services. It also aims to help reduce the Shire's environmental footprint.

##### **ROADS**

This activity includes roads (excluding RMS roads), bridges and traffic management in the Shire along with associated infrastructure to help ensure ease of travel and environmental responsibility, including footpaths and shared pathways and off-street car parks.

It aims to provide and maintain quality roads infrastructure to support a growing population in a cost effective and sustainable manner.

##### **STORMWATER**

Stormwater provides safe and reliable collection, transmission, treatment and discharge facilities for stormwater in a cost-effective and sustainable manner.

##### **SEWERAGE SERVICES**

Sewerage Services provides safe and reliable storage collection, treatment and disposal facilities for sewerage in a cost-effective and sustainable manner.

##### **WATER SUPPLY**

Water Supply provides safe and reliable water services including the collection, storage, transportation, treatment, and distribution of water to standards appropriate to its use in a cost-effective and sustainable manner.

##### **ADMINISTRATION**

Administration provides corporate-wide internal services. Administration is accountable for the governance and statutory compliance of the organisation's finance, human resources and corporate information. Administration also includes asset management, effective high level contract and project management to ensure fiscal responsibility and providing plant, fleet and depot services including emergency service responses.

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 3. Income from Continuing Operations

\$ '000	Notes	Actual 2014	Actual 2013
<b>(a) Rates &amp; Annual Charges</b>			
<b>Ordinary Rates</b>			
Residential		54,749	51,112
Farmland		318	304
Mining		878	823
Business		8,498	7,942
<b>Total Ordinary Rates</b>		<b>64,443</b>	<b>60,181</b>
<b>Special Rates</b>			
Stormwater		1,720	1,706
Town Improvement		1,072	1,013
<b>Total Special Rates</b>		<b>2,792</b>	<b>2,719</b>
<b>Annual Charges</b> (pursuant to s.496, s.496A, s.496B, s.501 & s.611)			
Domestic Waste Management Services		28,555	26,985
Water Supply Services		10,029	10,278
Sewerage Services		27,435	27,404
Drainage		6,426	5,763
Waste Management Services (non-domestic)		2,173	2,080
Liquid Trade Waste		228	222
Section 611 Charges		48	44
<b>Total Annual Charges</b>		<b>74,894</b>	<b>72,776</b>
<b>TOTAL RATES &amp; ANNUAL CHARGES</b>		<b>142,129</b>	<b>135,676</b>

Council has used 2011 year valuations provided by the NSW Valuer General in calculating its rates.

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 3. Income from Continuing Operations (continued)

\$ '000	Notes	Actual 2014	Actual 2013
<b>(b) User Charges &amp; Fees</b>			
<b>Specific User Charges</b> (per s.502 - Specific "actual use" charges)			
Domestic Waste Additional Services		6	6
Water Supply Services		26,940	25,394
Sewerage Services		467	760
Waste Management Services (non-domestic)		44	36
Liquid Trade Waste		611	546
<b>Total User Charges</b>		<b>28,068</b>	<b>26,742</b>
<b>Other User Charges &amp; Fees</b>			
<b>(i) Fees &amp; Charges - Statutory &amp; Regulatory Functions</b> (per s.608)			
Development Applications		1,394	1,161
Building Certification		446	409
Regulatory/ Statutory Fees		81	56
Building Inspection		490	386
Inspection Services		135	103
Regulatory/Statutory Certificates		191	153
Registration Fees		39	37
Rezoning Fees		148	209
Section 149 Certificates (EPA Act)		423	344
Section 355 Committees		424	398
Section 603 Certificates		396	305
Shop Inspection Fees		303	300
Other		103	69
<b>Total Fees &amp; Charges - Statutory/Regulatory</b>		<b>4,573</b>	<b>3,930</b>
<b>(ii) Fees &amp; Charges - Other (Incl. General User Charges)</b> (per s.608)			
Child Care		3,770	3,934
Community Centres		728	589
Companion Animals		253	201
Engineering Design Fees		486	243
Holiday Parks		9,179	8,921
On Site Sewer Management (OSSM) Fees		178	185
RMS (formerly RTA) Charges (State Roads not controlled by Council)		1,959	2,349
Tipping Fees		6,974	9,731
Other		575	678
<b>Total Fees &amp; Charges - Other TOTAL</b>		<b>24,102</b>	<b>26,831</b>
<b>USER CHARGES &amp; FEES</b>		<b>56,743</b>	<b>57,503</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 3. Income from Continuing Operations (continued)

\$ '000	Notes	Actual 2014	Actual 2013
<b>(c) Interest &amp; Investment Revenue (incl. losses)</b>			
<b>Interest &amp; Dividends</b>			
- Interest on Overdue Rates & Annual Charges (incl. Special Purpose Rates)		868	931
- Interest earned on Investments (interest & coupon payment income)		6,722	7,568
- Interest & Dividend Income (other)		22	19
<b>Fair Value Adjustments</b>			
- Fair Valuation movements in Investments (at FV or Held for Trading)		(197)	679
<b>Amortisation of Premiums &amp; Discounts</b>			
- Interest Free (& Interest Reduced) Loans provided		(10)	3
<b>Other</b>		74	72
<b>TOTAL INTEREST &amp; INVESTMENT REVENUE</b>		<u>7,479</u>	<u>9,272</u>
<b>Interest Revenue is attributable to:</b>			
<b>Unrestricted Investments/Financial Assets:</b>			
Overdue Rates & Annual Charges (General Fund)		868	931
General Council Cash & Investments		2,710	4,192
<b>Restricted Investments/Funds - External:</b>			
<b>Development Contributions</b>			
- Section 64		707	835
- Section 93F - General		42	20
- Section 93F: Drainage		16	2
- Section 93F: Water		18	1
- Section 93F: Sewer		6	1
- Section 94 - General		648	725
- Section 94 - Drainage		301	360
- Section 94A		19	11
Water Fund Operations		630	289
Sewerage Fund Operations		1,514	1,905
<b>Total Interest &amp; Investment Revenue Recognised</b>		<u>7,479</u>	<u>9,272</u>
<b>(d) Other Revenues</b>			
Fines - Parking		280	420
Fines - Other		166	214
Legal Fees Recovery - Other		171	31
Cemetery Income		203	175
Commissions & Agency Fees		10	10
Diesel Rebate		67	81
External Works		245	353
Insurance Claim Recoveries		80	111
Landfill Gas Royalty Payment		437	249
Property Rents		1,971	1,612
Restoration from Utility Providers		806	76
Sale of Scrap Metal		116	90
Sales - General		106	99
Sewerage Connections		198	92
Water Connections		263	198
Other		364	273
<b>TOTAL OTHER REVENUE</b>		<u>5,483</u>	<u>4,084</u>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 3. Income from Continuing Operations (continued)

\$ '000	2014 Operating	2013 Operating	2014 Capital	2013 Capital
<b>(e) Grants</b>				
<b>General Purpose (Untied)</b>				
Financial Assistance - General Component	5,465	9,814	-	-
Financial Assistance - Local Roads Component	1,009	2,033	-	-
Pensioners' Rates Subsidies - General Component	1,245	1,222	-	-
<b>Total General Purpose</b>	<b>7,719</b>	<b>13,069</b>	<b>-</b>	<b>-</b>
<sup>1</sup> The Financial Assistance Grant for 13/14 reflects a one off reduction due to the fact that this grant is no longer being paid in advance by up to 50% as has occurred in previous years - it does not represent a loss of income but is instead a timing difference.				
<b>Specific Purpose</b>				
Pensioners' Rates Subsidies:				
- Water	703	719	-	-
- Sewerage	672	666	-	-
- Domestic Waste Management	747	745	-	-
Water Supplies	-	-	950	600
Aged and Disabled	34	81	-	-
Bushfire & Emergency Services	787	918	491	320
Child Care	379	400	-	-
Employment & Training Programs	100	91	-	-
Environmental Protection	833	5,462	80	26
Fire Protection	-	132	-	-
Health Services	41	42	-	-
Library	356	351	46	29
Local Infrastructure Renewal Scheme (LIRS)	305	118	-	-
Recreational Facilities	-	-	308	856
Roads and Bridges	68	52	1,499	30
Storm Damage	40	171	32	-
Street Lighting	235	235	-	-
Transport	13	11	-	-
Transport (Roads to Recovery)	-	-	1,150	875
Youth Services	54	-	1,000	1,705
Other	305	113	-	-
<b>Total Specific Purpose</b>	<b>5,672</b>	<b>10,307</b>	<b>5,556</b>	<b>4,441</b>
<b>Total Grants</b>	<b>13,391</b>	<b>23,376</b>	<b>5,556</b>	<b>4,441</b>
<b>Grant Revenue is attributable to:</b>				
- Commonwealth Funding	-	3,890	2,230	2,575
- State Funding	13,343	19,439	3,326	1,866
- Other Funding	48	47	-	-
	<b>13,391</b>	<b>23,376</b>	<b>5,556</b>	<b>4,441</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 3. Income from Continuing Operations (continued)

\$ '000	2014 Operating	2013 Operating	2014 Capital	2013 Capital
<b>(f) Contributions</b>				
<b>Developer Contributions:</b>				
<i>(s93 &amp; s94 - EP&amp;A Act, s64 of the LGA):</i>				
S 93F - Contributions using Planning Agreements	-	-	298	1,213
S 94A - Fixed Development Consent Levies	-	-	534	295
S 64 - Water Supply Contributions	-	-	1,330	799
S 64 - Sewerage Service Contributions	-	-	1,247	632
S 94 - Stormwater Contributions	-	-	763	784
S 94 - Roadworks	-	-	968	809
S 94 - Open Space	-	-	1,459	1,770
S 94 - Community Facilities	-	-	1,276	1,324
Other Developer Contributions	-	-	40	43
<b>Total Developer Contributions</b>	<b>17</b>	<b>-</b>	<b>7,915</b>	<b>7,669</b>
<b>Other Contributions:</b>				
Bushfire Services	-	-	-	33
Dedications (other than by S94)	-	-	2,048	2,679
Kerb & Gutter	-	-	97	86
Paving	-	-	-	102
Roads	-	-	-	3
RMS Contributions (Regional Roads, Block Grant)	794	881	-	-
Town Planning	150	261	-	-
Vehicle Contributions by Employees	1,001	1,037	-	-
Other Environmental Protection	60	147	-	45
Other	220	251	149	56
<b>Total Other Contributions</b>	<b>2,225</b>	<b>2,577</b>	<b>2,294</b>	<b>3,004</b>
<b>Total Contributions</b>	<b>2,225</b>	<b>2,577</b>	<b>10,209</b>	<b>10,673</b>
<b>TOTAL GRANTS &amp; CONTRIBUTIONS</b>	<b>15,616</b>	<b>25,953</b>	<b>15,765</b>	<b>15,114</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 3. Income from Continuing Operations (continued)

\$ '000	Actual 2014	Actual 2013
<b>(g) Restrictions relating to Grants and Contributions</b>		
<b>Certain grants &amp; contributions are obtained by Council on condition that they be spent in a specified manner:</b>		
Unexpended at the Close of the Previous Reporting Period	42,614	46,058
add: Grants & contributions recognised in the current period but not yet spent:	15,374	6,762
less: Grants & contributions recognised in a previous reporting period now spent:	(12,614)	(10,206)
<b>Net Increase (Decrease) in Restricted Assets during the Period</b>	<b>2,760</b>	<b>(3,444)</b>
<b>Unexpended and held as Restricted Assets</b>	<b>45,374</b>	<b>42,614</b>
<b>Comprising:</b>		
- Specific Purpose Unexpended Grants	3,727	4,770
- Developer Contributions	40,814	37,148
- Other Contributions	832	696
	<b>45,374</b>	<b>42,614</b>



## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 4. Expenses from Continuing Operations

\$ '000	Notes	Actual 2014	Actual 2013
<b>(a) Employee Benefits &amp; On-Costs</b>			
Salaries and Wages		56,596	57,745
Travelling		19	22
Employee Leave Entitlements (ELE)		12,870	13,261
Superannuation		7,669	7,482
Workers' Compensation Insurance		968	558
Fringe Benefit Tax (FBT)		163	171
Payroll Tax		1,010	1,201
Training Costs (other than Salaries & Wages)		868	762
Other		1,387	1,098
<b>Total Employee Costs</b>		<b>81,550</b>	<b>82,300</b>
less: Capitalised Costs		(7,474)	(7,076)
<b>TOTAL EMPLOYEE COSTS EXPENSED</b>		<b>74,076</b>	<b>75,224</b>
Number of "Equivalent Full Time" Employees at year end		<b>927</b>	<b>972</b>
<b>(b) Borrowing Costs</b>			
<b>(i) Interest Bearing Liability Costs</b>			
Interest on Overdraft		-	6
Interest on Loans		13,270	13,946
Other Debts		237	186
<b>Total Interest Bearing Liability Costs Expensed</b>		<b>13,507</b>	<b>14,138</b>
<b>(ii) Other Borrowing Costs</b>			
Discount adjustments relating to movements in Provisions (other than ELE)			
- Remediation Liabilities	26	1,576	2,590
- Financial Instruments		1	14
<b>Total Other Borrowing Costs</b>		<b>1,577</b>	<b>2,604</b>
<b>TOTAL BORROWING COSTS EXPENSED</b>		<b>15,084</b>	<b>16,742</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 4. Expenses from Continuing Operations (continued)

\$ '000	Notes	Actual 2014	Actual 2013
<b>(c) Materials &amp; Contracts</b>			
Raw Materials & Consumables		10,229	9,765
Contractor & Consultancy Costs		15,417	19,739
- Contractor & Consultancy Costs Garbage Collection		10,556	10,156
- Contractor & Consultancy Costs Capping		1,844	1,837
- Contractor & Consultancy Costs Green Waste Processing		1,854	1,710
Auditors Remuneration <sup>(1)</sup>		189	182
Legal Expenses:			
- Legal Expenses: Planning & Development		4	2
- Legal Expenses: Debt Recovery		225	10
- Legal Expenses: Other		599	300
Operating Leases:			
- Operating Lease Rentals: Minimum Lease Payments <sup>(2)</sup>		681	973
<b>TOTAL MATERIALS &amp; CONTRACTS</b>		<b>41,598</b>	<b>44,674</b>
<b>1. Auditor Remuneration</b>			
During the year, the following fees were incurred for services provided by the Council's Auditor (& the Auditors of other Consolidated Entities):			
<b>(i) Audit and Other Assurance Services</b>			
- Audit & review of financial statements; Council's Auditor		189	182
<b>Remuneration for audit and other assurance services</b>		<b>189</b>	<b>182</b>
<b>Total Auditor Remuneration</b>		<b>189</b>	<b>182</b>
<b>2. Operating Lease Payments are attributable to:</b>			
Buildings		65	122
Computers		568	776
Other		48	75
		<b>681</b>	<b>973</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 4. Expenses from Continuing Operations (continued)

\$ '000	Notes	Impairment Costs		Depreciation/Amortisation	
		Actual 2014	Actual 2013	Actual 2014	Actual 2013
<b>(d) Depreciation, Amortisation &amp; Impairment</b>					
Plant and Equipment		-	-	4,547	1,736
Office Equipment		-	-	709	442
Furniture & Fittings		-	-	207	184
Land Improvements (depreciable)		-	-	1,544	2,144
Buildings - Non Specialised		-	-	73	85
Buildings - Specialised		1,324	26	3,285	4,436
Other Structures		-	-	817	1,178
Infrastructure:					
- Roads		-	-	12,402	11,520
- Bridges		-	-	187	-
- Footpaths		-	-	407	-
- Stormwater Drainage		-	-	2,619	2,504
- Water Supply Network		-	-	13,618	13,831
- Sewerage Network		-	-	12,508	12,087
- Swimming Pools		-	-	30	-
- Other Open Space/Recreational Assets		-	-	1,116	-
Other Assets					
- Heritage Collections		-	-	1	1
- Library Books		-	-	489	488
- Other		-	-	1	-
Tip Asset	9 & 26	-	-	565	1,112
Intangible Assets	25	-	-	386	903
<b>Total Depreciation &amp; Impairment Costs</b>		<b>1,324</b>	<b>26</b>	<b>55,511</b>	<b>52,651</b>
less: Impairments (to)/from ARR [Equity]	9a	(1,324)	-	-	-
<b>TOTAL DEPRECIATION &amp; IMPAIRMENT COSTS EXPENSED</b>		<b>-</b>	<b>26</b>	<b>55,511</b>	<b>52,651</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 4. Expenses from Continuing Operations (continued)

\$ '000	Notes	Actual 2014	Actual 2013
<b>(e) Other Expenses</b>			
Other Expenses for the year include the following:			
Advertising		651	812
Bad & Doubtful Debts		85	337
Bank Charges		456	442
Commissions		1,996	2,117
Computer Software Charges		1,639	1,475
Contributions/Levies to Other Levels of Government			
- Caravan Park Levy		404	396
- Department of Planning Levy		167	170
- NSW Fire Brigade Levy		1,192	1,167
- NSW Rural Fire Service Levy		581	540
- State Emergency Services		199	181
- Waste Minimisation Levy		9,067	9,227
- Other Contributions/Levies		107	258
Councillor Expenses - Mayoral Fee		58	57
Councillor Expenses - Councillors' Fees		233	226
Councillors' Expenses (incl. Mayor) - Other (excluding fees above)		62	81
Donations, Contributions & Assistance to other organisations (Section 356)			
- Central Coast Business Mentors Services Inc		28	112
- Central Coast Mariners FC Pty Ltd		-	75
- Central Coast Tourism Inc		150	150
- Community Groups Tipping Fees		148	229
- The Entrance Town Centre		1,528	1,413
- Toukley Town Centre		152	147
- Wyong Town Centre		73	66
- Other Contributions and Donations		894	897
Election Expenses		-	574
Electricity & Heating		6,389	6,675
Gas Charges		164	146
Insurance		1,710	1,797
Licences		227	309
Planning NSW DA Fees		222	143
Postage		370	341
Printing & Stationery		450	400
Street Lighting		3,308	3,225
Subscriptions & Publications		387	238
Telephone & Communications		705	662
Tip Rehabilitation Provision Adjustment		(1,115)	(2,905)
Valuation Fees		9	35
Valuer General Fees		348	335
Vehicle Registrations		341	326
Other		1,342	1,134
<b>TOTAL OTHER EXPENSES</b>		<b>34,727</b>	<b>34,010</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 5. Gains or Losses from the Disposal of Assets

\$ '000	Notes	Actual 2014	Actual 2013
<b>Property</b> (excl. Investment Property)			
Proceeds from Disposal - Property		58	703
less: Carrying Amount of Property Assets Sold / Written Off		(139)	(668)
<b>Net Gain/(Loss) on Disposal</b>		<b>(81)</b>	<b>35</b>
<b>Plant &amp; Equipment</b>			
Proceeds from Disposal - Plant & Equipment		1,637	1,986
less: Carrying Amount of P&E Assets Sold / Written Off		(2,285)	(1,886)
<b>Net Gain/(Loss) on Disposal</b>		<b>(648)</b>	<b>100</b>
<b>Infrastructure</b>			
Proceeds from Disposal - Infrastructure		-	-
less: Carrying Amount of Infrastructure Assets Sold / Written Off		(252)	(1,990)
<b>Net Gain/(Loss) on Disposal</b>		<b>(252)</b>	<b>(1,990)</b>
<b>Financial Assets*</b>			
Proceeds from Disposal / Redemptions / Maturities - Financial Assets		94,827	136,931
less: Carrying Amount of Financial Assets Sold / Redeemed / Matured		(94,827)	(136,931)
<b>Net Gain/(Loss) on Disposal</b>		<b>-</b>	<b>-</b>
<b>NET GAIN/(LOSS) ON DISPOSAL OF ASSETS</b>		<b>(981)</b>	<b>(1,855)</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 6a. - Cash Assets and Note 6b. - Investments

\$ '000	Notes	2014 Actual Current	2014 Actual Non Current	2013 Actual Current	2013 Actual Non Current
<b>Cash &amp; Cash Equivalents (Note 6a)</b>					
Cash on Hand and at Bank		1,876	-	6,248	-
Cash-Equivalent Assets <sup>1</sup>					
- Deposits at Call		17,481	-	22,419	-
<b>Total Cash &amp; Cash Equivalents</b>		<b>19,357</b>	<b>-</b>	<b>28,667</b>	<b>-</b>
<b>Investments (Note 6b)</b>					
- Managed Funds		-	-	-	4,703
- Long Term Deposits		102,913	15,000	116,000	1,870
- Bank Bonds		-	10,000	-	10,000
<b>Total Investments</b>		<b>102,913</b>	<b>25,000</b>	<b>116,000</b>	<b>16,573</b>
<b>TOTAL CASH ASSETS, CASH EQUIVALENTS &amp; INVESTMENTS</b>		<b>122,270</b>	<b>25,000</b>	<b>144,667</b>	<b>16,573</b>

<sup>1</sup> Those Investments where time to maturity (from date of purchase) is < 3 mths.

Cash, Cash Equivalents & Investments were classified at year end in accordance with AASB 139 as follows:

<b>Cash &amp; Cash Equivalents</b>					
a. "At Fair Value through the Profit & Loss"		<b>19,357</b>	<b>-</b>	<b>28,667</b>	<b>-</b>
<b>Investments</b>					
a. "At Fair Value through the Profit & Loss"					
- "Designated at Fair Value on Initial Recognition"	6(b-i)	-	-	-	4,703
b. "Held to Maturity"	6(b-ii)	102,913	25,000	116,000	11,870
<b>Investments</b>		<b>102,913</b>	<b>25,000</b>	<b>116,000</b>	<b>16,573</b>

Refer to Note 27 - Fair Value Measurement for information regarding the fair value of investments held.

## Wyong Shire Council

## Notes to the Financial Statements

for the financial year ended 30 June 2014

## Note 6b. Investments (continued)

\$ '000	2014 Actual Current	2014 Actual Non Current	2013 Actual Current	2013 Actual Non Current
<b>Note 6(b-i)</b>				
<b>Reconciliation of Investments classified as "At Fair Value through the Profit &amp; Loss"</b>				
Balance at the Beginning of the Year	-	4,703	-	5,955
Revaluations (through the Income Statement)	(197)	-	-	679
Additions	321	-	-	-
Disposals (sales & redemptions)	(4,827)	-	-	(1,931)
Transfers between Current/Non Current	4,703	(4,703)	-	-
<b>Balance at End of Year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,703</b>
<b>Comprising:</b>				
- Managed Funds	-	-	-	4,703
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,703</b>
<b>Note 6(b-ii)</b>				
<b>Reconciliation of Investments classified as "Held to Maturity"</b>				
Balance at the Beginning of the Year	116,000	11,870	103,014	14,000
Additions	75,043	15,000	137,986	7,870
Disposals (sales & redemptions)	(90,000)	-	(135,000)	-
Transfers between Current/Non Current	1,870	(1,870)	10,000	(10,000)
<b>Balance at End of Year</b>	<b>102,913</b>	<b>25,000</b>	<b>116,000</b>	<b>11,870</b>
<b>Comprising:</b>				
- Long Term Deposits	71,043	15,000	116,000	1,870
- Bank Bonds	-	10,000	-	10,000
- Other Long Term Financial Assets	31,870	-	-	-
<b>Total</b>	<b>102,913</b>	<b>25,000</b>	<b>116,000</b>	<b>11,870</b>
<b>Note 6(b-iii)</b>				
<b>Reconciliation of Investments classified as "Loans &amp; Receivables"</b>				
Nil				
<b>Note 6(b-iv)</b>				
<b>Reconciliation of Investments classified as "Available for Sale"</b>				
Nil				

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 6c. Restricted Cash, Cash Equivalents &amp; Investments - Details

\$ '000	2014	2014	2013	2013
	Actual Current	Actual Non Current	Actual Current	Actual Non Current
<b>Total Cash, Cash Equivalents and Investments</b>	<b>122,270</b>	<b>25,000</b>	<b>144,667</b>	<b>16,573</b>
<b>attributable to:</b>				
External Restrictions (refer below)	91,181	25,000	90,859	16,573
Internal Restrictions (refer below)	28,688	-	41,773	-
Unrestricted	2,400	-	12,036	-
	<b>122,270</b>	<b>25,000</b>	<b>144,667</b>	<b>16,573</b>

2014 \$ '000	Opening Balance	Transfers to Restrictions	Transfers from Restrictions	Closing Balance
-----------------	--------------------	------------------------------	--------------------------------	--------------------

## Details of Restrictions

## External Restrictions - Included in Liabilities

Specific Purpose Unexpended Loans-General (A)	21	976	-	998
Specific Purpose Unexpended Loans-Water (A)	3,037	-	(3,037)	-
RMS (formerly RTA) Advances (B)	190	-	(110)	80
<b>External Restrictions - Included in Liabilities</b>	<b>3,248</b>	<b>976</b>	<b>(3,147)</b>	<b>1,078</b>

## External Restrictions - Other

Developer Contributions - General (D)	1,518	6,436	(3,106)	4,847
Developer Contributions - Water Fund (D)	9,780	203	-	9,983
Developer Contributions - Sewer Fund (D)	13,587	-	(587)	13,000
Developer Contributions - Drainage (D)	10,680	-	(3,352)	7,308
Developer Contributions - VPA -General	906	1,504	-	2,410
Developer Contributions - S94a	504	556	-	1,060
Developer Contributions - VPA - Water	140	1,701	-	1,842
Developer Contributions - VPA - Sewer	49	315	-	364
Specific Purpose Unexpended Grants (E)	4,134	-	(1,943)	2,192
Specific Purpose Unexpended Grants-Water Fund (E)	639	896	-	1,535
Water Supplies (F)	6,305	-	(5,932)	373
Prepaid Contributions - Water Supplies (F)	-	1,008	-	1,008
Sewerage Services (F)	22,097	3,390	-	25,487
Domestic Waste Management (F)	22,560	6,033	-	28,593
Stormwater Management (F)	3,620	1,534	-	5,154
RMS Contributions to Works - General (G)	566	138	-	703
RMS Contributions to Works - Water (D)	129	0	-	129
Holiday parks	5,837	2,174	-	8,011
Cemeteries	280	92	-	372
Employees Leave Entitlement - Water	419	-	(78)	342
Employees Leave Entitlement - Sewer	444	-	(70)	375
Public Liability Insurance - Water	6	9	-	15
<b>External Restrictions - Other</b>	<b>104,184</b>	<b>25,988</b>	<b>(15,067)</b>	<b>115,104</b>
<b>Total External Restrictions</b>	<b>107,432</b>	<b>26,964</b>	<b>(18,214)</b>	<b>116,181</b>



## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 6c. Restricted Cash, Cash Equivalents &amp; Investments - Details (continued)

2014 \$ '000		Opening Balance	Transfers to Restrictions	Transfers from Restrictions	Closing Balance
<b>Internal Restrictions</b>					
	(C)	5,837	-	(5,837)	-
	(C)	271	-	(271)	-
	(C)	294	-	(294)	-
		3,784	-	(142)	3,643
		4,503	23	-	4,526
		-	1,361	-	1,361
		21,744	-	(7,688)	14,056
		3,998	-	(374)	3,624
		441	10	-	451
		256	18	-	274
		645	44	-	689
		-	64	-	64
		<b>41,773</b>	<b>1,521</b>	<b>(14,605)</b>	<b>28,688</b>
		<b>149,204</b>	<b>28,485</b>	<b>(32,819)</b>	<b>144,870</b>

- A Loan moneys which must be applied for the purposes for which the loans were raised.
- B Advances by Roads and Maritime Services for (RMS) works on the State's classified roads.
- C Self Insurance liability resulting from reported claims or incurred claims not yet reported.
- D Development contributions which are not yet expended for the provision of services and amenities in accordance with contributions plans (refer Note 17).
- E Grants which are not yet expended for the purposes for which the grants were obtained. (refer Note 1)
- F Water, Sewerage, Domestic Waste Management (DWM) & other Special Rates/Levies/Charges are externally restricted assets and must be applied for the purposes for which they were raised.
- G External contributions not yet expended for the provision of specific services and amenities.

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 7. Receivables

\$ '000	Notes	2014		2013	
		Current	Non Current	Current	Non Current
<b>Purpose</b>					
Rates & Annual Charges		3,057	12	3,497	13
Domestic Waste Mgt Annual Charges		1,621	9	1,755	9
Drainage Annual Charges		302	-	324	-
Sewerage Annual Charges		1,615	10	1,867	13
Water Annual Charges		522	3	609	4
Interest & Extra Charges		779	-	775	-
User Charges & Fees		13,721	-	13,975	-
Accrued Revenues					
- Interest on Investments		2,553	-	2,188	-
- Other Income Accruals		640	-	1,847	-
Government Grants & Subsidies		3,195	-	755	-
Net GST Receivable		1,707	-	1,966	-
Liquid Trade Waste		260	-	257	-
Toukley Golf Club Limited		-	420	-	447
Wyong Community Recreation Assoc.		-	794	-	794
Other Debtors		2,374	26	2,307	26
<b>Total</b>		<b>32,346</b>	<b>1,274</b>	<b>32,122</b>	<b>1,306</b>
<b>less: Provision for Impairment</b>					
User Charges & Fees		(300)	-	(245)	-
WYGRA Loan (Wyong Community Recreation Association)		-	(794)	-	(794)
Other Debtors		(308)	-	(308)	-
<b>Total Provision for Impairment - Receivables</b>		<b>(608)</b>	<b>(794)</b>	<b>(553)</b>	<b>(794)</b>
<b>TOTAL NET RECEIVABLES</b>		<b>31,738</b>	<b>480</b>	<b>31,569</b>	<b>512</b>
<b>Externally Restricted Receivables</b>					
<b>Water Supply</b>					
- Specific Purpose Grants		1,027	-	-	-
- Rates & Availability Charges		823	3	640	4
- Other		13,412	420	14,590	447
<b>Sewerage Services</b>					
- Rates & Availability Charges		1,615	10	1,862	13
- Other		1,661	-	1,931	-
<b>Domestic Waste Management</b>					
		1,621	9	1,755	9
<b>Total External Restrictions Internally</b>		<b>20,159</b>	<b>442</b>	<b>20,778</b>	<b>473</b>
<b>Restricted Receivables - Nil</b>					
<b>Unrestricted Receivables</b>		<b>11,579</b>	<b>38</b>	<b>10,791</b>	<b>39</b>
<b>TOTAL NET RECEIVABLES</b>		<b>31,738</b>	<b>480</b>	<b>31,569</b>	<b>512</b>

**Notes on Debtors above:**

- (i) Rates & Annual Charges Outstanding are secured against the property.
- (ii) Doubtful Rates Debtors are provided for where the value of the property is less than the debt outstanding.  
An allowance for other doubtful debts is made when there is objective evidence that a receivable is impaired.
- (iii) Interest was charged on overdue rates & charges at 9.00% (2013 10.00%).  
Generally all other receivables are non interest bearing.
- (iv) Please refer to Note 15 for issues concerning Credit Risk and Fair Value disclosures.

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 8. Inventories &amp; Other Assets

\$ '000	Notes	2014		2013	
		Current	Non Current	Current	Non Current
<b>Inventories</b>					
Real Estate for resale (refer below)		-	-	469	-
Stores & Materials		926	-	975	-
Water Treatment Supplies		503	-	490	-
Other		13	-	13	-
<b>Total Inventories</b>		<b>1,442</b>	<b>-</b>	<b>1,947</b>	<b>-</b>
<b>Other Assets</b>					
Prepayments		720	-	537	-
<b>Total Other Assets</b>		<b>720</b>	<b>-</b>	<b>537</b>	<b>-</b>
<b>TOTAL INVENTORIES / OTHER ASSETS</b>		<b>2,162</b>	<b>-</b>	<b>2,484</b>	<b>-</b>
<b>Externally Restricted Assets</b>					
<b>Water</b>					
Water Treatment Supplies		503	-	490	-
<b>Total Water</b>		<b>503</b>	<b>-</b>	<b>490</b>	<b>-</b>
<b>Sewerage</b>					
Nil					
<b>Domestic Waste Management</b>					
Nil					
<b>Other</b>					
Nil					
Total Externally Restricted Assets		503	-	490	-
Total Internally Restricted Assets		-	-	-	-
Total Unrestricted Assets		1,659	-	1,994	-
<b>TOTAL INVENTORIES &amp; OTHER ASSETS</b>		<b>2,162</b>	<b>-</b>	<b>2,484</b>	<b>-</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 8. Inventories &amp; Other Assets (continued)

\$ '000	2014		2013	
	Current	Non Current	Current	Non Current
<b>Other Disclosures</b>				
<b>(a) Details for Real Estate Development</b>				
Industrial/Commercial	-	-	461	-
Other Properties	-	-	8	-
<b>Total Real Estate for Resale</b>	-	-	<b>469</b>	-
(Valued at the lower of cost and net realisable value)				
<b>Represented by:</b>				
Acquisition Costs	-	-	469	-
<b>Total Costs</b>	-	-	<b>469</b>	-
<b>Total Real Estate for Resale</b>	-	-	<b>469</b>	-
<b>Movements:</b>				
Real Estate assets at beginning of the year	469	-	469	-
- Transfers in from (out to) Note 9	(469)	-	-	-
<b>Total Real Estate for Resale</b>	-	-	<b>469</b>	-

**(b) Current Assets not anticipated to be settled within the next 12 months**

The following Inventories & Other Assets, even though classified as current are not expected to be recovered in the next 12 months;

	2014	2013
Real Estate for Resale	-	469
	-	<b>469</b>

**(c) Inventory Write Downs**

There were no amounts recognised as an expense relating to the write down of Inventory balances held during the year.

Refer to Note 27 - Fair Value Measurement for information regarding the fair value of other assets held.

Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 9a. Infrastructure, Property, Plant & Equipment

	as at 30/6/2013				Asset Movements during the Reporting Period										as at 30/6/2014			
	At Cost	At Fair Value	Accumulated Dep'n	Carrying Value	Asset Additions	WDV of Asset Disposals	Depreciation Expense	Impairment Loss (reclassified in Equity)	W/P Transfers	Adjustments & Transfers	Other Movements	This from/to Real Estate Assets (note 8)	Revaluation Increments to Equity (A/R)	At Cost	At Fair Value	Accumulated Dep'n	Carrying Value	
<b>\$ '000</b>																		
Capital Work in Progress	40,717	-	-	40,717	76,511	-	-	-	(62,648)	-	(2,699)	-	-	51,881	-	-	51,881	
Plant & Equipment	-	42,525	19,125	23,400	-	(2,259)	(4,547)	-	4,254	(32)	-	-	-	41,200	20,364	20,364	20,816	
Office Equipment	-	7,724	6,364	1,360	-	(14)	(709)	-	1,950	-	1	-	-	6,000	3,412	3,412	2,498	
Furniture & Fittings	-	3,844	2,668	1,176	-	(12)	(207)	-	303	32	(1)	-	-	2,839	1,548	1,548	1,291	
Land:																		
- Operational Land	-	310,172	-	310,172	470	(49)	-	-	122	729	-	469	-	311,913	-	-	311,913	
- Community Land	-	125,410	-	125,410	87	-	-	-	-	(747)	-	-	-	124,760	-	-	124,760	
- Land under Roads (post 2008)	-	471	471	-	24	-	-	-	-	-	-	-	16	511	-	511	511	
- Land Improvements - non depreciable	-	32,981	14,538	18,443	-	(0)	-	-	-	(404)	(3)	-	-	32,864	13,330	19,564	-	
- Land Improvements - depreciable	-	4,505	3,955	550	-	-	(73)	-	3,072	-	(2)	-	-	4,506	4,031	475	475	
Buildings - Non Specialised	-	168,101	18,521	149,579	-	-	(3,285)	(1,324)	3,035	-	4	-	-	172,108	21,798	1,360	149,000	
Buildings - Specialised	-	20,618	6,909	13,709	-	(90)	(817)	-	1,793	(1,049)	-	-	-	20,159	6,612	-	13,547	
Other Structures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Infrastructure:																		
- Roads	-	572,354	260,129	312,225	256	-	(12,402)	-	27,739	(8)	(551)	-	-	601,614	274,352	-	327,262	
- Bridges	-	12,884	6,370	6,514	-	-	(197)	-	26	-	282	-	-	13,192	6,557	-	6,635	
- Footpaths	-	37,146	5,756	31,390	8	-	(407)	-	1,045	-	269	-	-	38,469	6,154	-	32,305	
- Bulk Earthworks (non-depreciable)	-	2,815	2,815	-	-	-	-	-	404	-	-	-	-	3,219	-	-	3,219	
- Stormwater Drainage	-	302,714	71,183	231,531	1,232	-	(2,619)	-	6,547	-	5	-	-	310,881	73,797	-	237,154	
- Water Supply Network	-	905,895	353,931	551,784	314	(252)	(13,816)	-	4,318	-	(11)	-	15,624	934,711	376,572	-	558,139	
- Sewerage Network	-	962,232	305,967	656,265	675	-	(12,506)	-	6,642	-	(1)	-	18,201	966,537	327,202	-	669,334	
- Swimming Pools	-	5,891	3,564	2,327	-	-	(30)	-	-	(7)	-	-	-	5,943	3,653	-	2,290	
- Other Open Space/Recreational Assets	-	56,836	15,337	41,498	-	-	(1,116)	-	-	1,466	-	-	-	57,364	15,516	-	41,869	
Other Assets:																		
- Heritage Collections	-	245	75	170	-	-	(1)	-	-	-	-	-	-	205	36	-	169	
- Library Books	-	9,301	8,186	1,115	-	-	(489)	-	497	-	(1)	-	-	4,188	3,066	-	1,122	
- Other	-	38	-	38	-	-	(1)	-	-	-	-	-	-	38	1	-	37	
Reinstatement, Rehabilitation & Restoration Assets (refer Note 26):																		
- Tip Assets	-	4,765	4,073	742	-	-	(656)	-	-	-	-	-	-	4,765	4,585	-	177	
<b>TOTAL INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIP.</b>	<b>40,717</b>	<b>3,589,357</b>	<b>1,106,602</b>	<b>2,533,472</b>	<b>79,240</b>	<b>(2,876)</b>	<b>(25,120)</b>	<b>(1,324)</b>	<b>-</b>	<b>-</b>	<b>(2,700)</b>	<b>469</b>	<b>34,338</b>	<b>51,881</b>	<b>3,689,095</b>	<b>1,142,579</b>	<b>1,350</b>	<b>2,579,548</b>

Additions to Buildings & Infrastructure Assets are made up of Asset Renewals (\$47,940) and New Assets (\$4,156). Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

Refer to Note 27 - Fair Value Measurement for information regarding the fair value of other infrastructure, Property, Plant & Equipment

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 9b. Externally Restricted Infrastructure, Property, Plant &amp; Equipment

\$ '000	Actual 2014				Actual 2013			
	At Cost	At Fair Value	A/Dep & Impairm't	Carrying Value	At Cost	At Fair Value	A/Dep & Impairm't	Carrying Value
<b>Water Supply</b>								
WIP	14,720	-	-	14,720	9,786	-	-	9,786
Plant & Equipment	-	411	270	141	-	408	230	178
Office Equipment	-	290	204	86	-	362	244	118
Furniture & Fittings	-	117	104	13	-	117	94	23
Land								
- Operational Land	-	34,631	-	34,631	-	34,578	-	34,578
- Community Land	-	1,113	-	1,113	-	1,168	-	1,168
Buildings	-	6,405	724	5,681	-	6,405	554	5,851
Other Structures	-	1,176	81	1,095	-	1,148	46	1,102
Infrastructure - Water Supply	-	934,711	376,572	558,139	-	905,695	353,931	551,764
Infrastructure - Stormwater	-	310,951	73,797	237,154	-	302,715	71,184	231,531
<b>Total Water Supply</b>	<b>14,720</b>	<b>1,289,805</b>	<b>451,752</b>	<b>852,773</b>	<b>9,786</b>	<b>1,252,996</b>	<b>426,283</b>	<b>836,099</b>
<b>Sewerage Services</b>								
WIP	4,719	-	-	4,719	5,525	-	-	5,525
Plant & Equipment	-	819	482	337	-	794	356	438
Office Equipment	-	222	150	72	-	368	270	96
Furniture & Fittings	-	32	27	5	-	45	38	7
Land								
- Operational Land	-	23,021	-	23,021	-	23,021	-	23,021
Buildings	-	7,556	1,149	6,407	-	7,556	1,014	6,542
Other Structures	-	350	32	318	-	350	21	329
Infrastructure	-	996,537	327,202	669,335	-	962,232	305,967	656,265
<b>Total Sewerage Services</b>	<b>4,719</b>	<b>1,029,537</b>	<b>329,042</b>	<b>704,214</b>	<b>5,525</b>	<b>994,364</b>	<b>307,666</b>	<b>692,223</b>
<b>TOTAL RESTRICTED I,PP&amp;E</b>	<b>19,439</b>	<b>2,319,342</b>	<b>780,794</b>	<b>1,556,987</b>	<b>15,311</b>	<b>2,247,360</b>	<b>733,949</b>	<b>1,528,322</b>

## Note 9c. Infrastructure, Property, Plant &amp; Equipment - Current Year Impairments

\$ '000	Notes	Actual 2014	Actual 2013
<b>(i) Impairment Losses recognised in the Income Statement:</b>			
Impairment of public toilet block to be demolished		-	(26)
<b>Total Impairment Losses</b>		-	<b>(26)</b>
<b>IMPAIRMENT of ASSETS - GAINS/(LOSSES) in P/L</b>	4(d)	-	<b>(26)</b>
<b>(ii) Impairment Losses recognised direct to Equity (ARR):</b>			
Impairment - Wyong Memorial Hall		(1,324)	-
<b>Total Impairment Losses</b>		<b>(1,324)</b>	-
<b>IMPAIRMENT of ASSETS - DIRECT to EQUITY (ARR)</b>	20 (ii)	<b>(1,324)</b>	-

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 10a. Payables, Borrowings &amp; Provisions

\$ '000	Notes	2014		2013	
		Current	Non Current	Current	Non Current
<b>Payables</b>					
Goods & Services - operating expenditure		7,939	-	14,377	-
Payments Received In Advance		3,966	12,290	3,432	14,210
Accrued Expenses:					
- Borrowings		1,323	-	1,396	-
- Salaries & Wages		2,481	-	1,513	-
- Other Expenditure Accruals		13,584	-	11,708	-
Security Bonds, Deposits & Retentions		773	-	734	-
Developer Bonds		930	-	1,054	-
Other		3,107	-	2,717	-
<b>Total Payables</b>		<b>34,103</b>	<b>12,290</b>	<b>36,931</b>	<b>14,210</b>
<b>Borrowings</b>					
Loans - Secured <sup>1</sup>		11,368	172,672	10,755	181,132
<b>Total Borrowings</b>		<b>11,368</b>	<b>172,672</b>	<b>10,755</b>	<b>181,132</b>
<b>Provisions</b>					
Employee Benefits:					
Annual Leave		6,180	-	6,418	-
Sick Leave		4,374	-	5,551	-
Long Service Leave		9,085	861	10,367	334
Other Leave		262	-	275	-
<b>Sub Total - Aggregate Employee Benefits</b>		<b>19,911</b>	<b>861</b>	<b>22,611</b>	<b>334</b>
Self Insurance - Workers Compensation		719	3,459	1,357	3,884
Self Insurance - Public Liability		220	-	182	-
Self Insurance - Other		69	-	80	-
Asset Remediation/Restoration (Future Works) <sup>26</sup>		2,315	50,207	3,066	49,834
Payroll Tax		190	5	234	2
<b>Total Provisions</b>		<b>23,424</b>	<b>54,532</b>	<b>27,530</b>	<b>54,054</b>
<b>Total Payables, Borrowings &amp; Provisions</b>		<b>68,895</b>	<b>239,494</b>	<b>75,216</b>	<b>249,396</b>

**Provisions**

Refer to the next page for Liabilities relating to Restricted Assets.

<sup>1</sup> Loans are secured over the General Rating Income of Council

Disclosures on Liability Interest Rate Risk Exposures, Fair Value Disclosures &amp; Security can be found in Note 15.

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 10a. Payables, Borrowings &amp; Provisions (continued)

\$ '000	Notes	2014		2013	
		Current	Non Current	Current	Non Current
<b>(i) Liabilities relating to Restricted Assets</b>					
<b>Externally Restricted Assets</b>					
Water		22,081	162,431	16,909	172,200
Sewer		5,268	23,055	6,619	23,158
Domestic Waste Management		1,737	-	1,946	-
Self Insurance Water Fund		29	64	65	176
Self Insurance Sewer Fund		1	9	59	162
Other Insurance Water Fund		15	-	6	-
Developer Contributions in advance Genera		2,395	9,397	2,402	9,397
Developer Contributions in advance Water		485	1,941	158	3,932
Developer Contributions in advance Sewer		156	881	205	881
<b>Liabilities relating to externally restricted assets</b>		<b>32,167</b>	<b>197,778</b>	<b>28,369</b>	<b>209,906</b>
<b>Internally Restricted Assets</b>					
Self Insurance General Fund		689	3,386	1,232	3,546
Other Insurance General Fund		274	-	256	-
<b>Liabilities relating to internally restricted assets</b>		<b>963</b>	<b>3,386</b>	<b>1,488</b>	<b>3,546</b>
<b>Total Liabilities relating to restricted assets</b>		<b>33,130</b>	<b>201,164</b>	<b>29,856</b>	<b>213,452</b>
<b>Total Liabilities relating to Unrestricted Assets</b>		<b>35,765</b>	<b>38,330</b>	<b>45,380</b>	<b>35,945</b>
<b>TOTAL PAYABLES, BORROWINGS &amp; PROVISIONS</b>		<b>68,895</b>	<b>239,494</b>	<b>75,216</b>	<b>249,396</b>



## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 10a. Payables, Borrowings &amp; Provisions (continued)

\$ '000	Actual 2014	Actual 2013
<b>(ii) Current Liabilities not anticipated to be settled within the next 12 months</b>		
The following Liabilities, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions - Employees Benefits	10,294	13,380
	<b>10,294</b>	<b>13,380</b>

## Note 10b. Description of and movements in Provisions

Class of Provision	2013		2014			Closing Balance as at 30/6/14
	Opening Balance as at 1/7/13	Additional Provisions	Decrease due to Payments	Remeasurement effects due to Discounting	Unused amounts reversed	
Annual Leave	6,418	5,026	(5,264)	-	-	6,180
Sick Leave	5,551	2,799	(3,976)	-	-	4,374
Long Service Leave	10,701	2,181	(2,926)	-	-	9,956
Other Leave	275	818	(831)	-	-	262
Self Insurance	5,503	1,145	(2,181)	-	-	4,467
Asset Remediation	52,900	(1)	(838)	323	138	52,522
Other	236	1,010	(1,051)	-	-	195
<b>TOTAL</b>	<b>81,584</b>	<b>12,977</b>	<b>(17,066)</b>	<b>323</b>	<b>138</b>	<b>77,956</b>

- a. Employees Leave Entitlements & On-Costs represents those benefits accrued and payable and an estimate of those that will become payable in the future as a result of past service.
- b. Self Insurance Provisions represent both (i) Claims Incurred but Not reported and (ii) Claims Reported & Estimated as per the actuarial assessment.
- c. Asset Remediation, Reinstatement & Restoration Provisions represent the Present Value estimate of future costs Council will incur in order to remove, restore & remediate assets &/or activities as a result of past operations.

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 11. Statement of Cash Flows - Additional Information

\$ '000	Notes	Actual 2014	Actual 2013
<b>(a) Reconciliation of Cash Assets</b>			
Total Cash & Cash Equivalent Assets	8a	19,357	28,667
Less Bank Overdraft	10	-	-
<b>BALANCE as per the STATEMENT of CASH FLOWS</b>		<b>19,357</b>	<b>28,667</b>
<b>(b) Reconciliation of Net Operating Result to Cash provided from Operating Activities</b>			
<b>Net Operating Result from Income Statement</b>		<b>21,238</b>	<b>22,420</b>
Adjust for non cash items:			
Depreciation & Amortisation		55,511	52,651
Net Losses/(Gains) on Disposal of Assets		981	1,855
Non Cash Capital Grants and Contributions		(5,079)	(3,483)
Impairment Losses Recognition - I,PP&E		-	26
Losses/(Gains) recognised on Fair Value Re-measurements through the P&L:			
- Investments classified as "At Fair Value" or "Held for Trading"		197	(679)
- Other		(10)	3
Amortisation of Premiums, Discounts & Prior Period Fair Valuations:			
- Interest on all fair value adjusted Interest Free Advances made by Council		10	(3)
Unwinding of Discount Rates on Reinstatement Provisions		323	6,051
+/- Movement in Operating Assets and Liabilities & Other Cash Items:			
Decrease/(Increase) in Receivables		(5,942)	(3,038)
Increase/(Decrease) in Provision for Doubtful Debts		55	336
Decrease/(Increase) in Inventories		36	107
Decrease/(Increase) in Other Assets		(183)	70
Increase/(Decrease) in Payables		(6,438)	4,090
Increase/(Decrease) in accrued Interest Payable		(73)	(36)
Increase/(Decrease) in other accrued Expenses Payable		8,594	3,385
Increase/(Decrease) in Other Liabilities		(1,081)	1,660
Increase/(Decrease) in Employee Leave Entitlements		(2,173)	(238)
Increase/(Decrease) in Other Provisions		(1,778)	(8,578)
<b>NET CASH PROVIDED FROM/(USED IN)</b>		<b>64,188</b>	<b>78,599</b>
<b>OPERATING ACTIVITIES from the STATEMENT of CASH FLOWS</b>		<b>64,188</b>	<b>78,599</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 11. Statement of Cash Flows - Additional Information (continued)

\$ '000	Notes	Actual 2014	Actual 2013
<b>(c) Non-Cash Investing &amp; Financing Activities</b>			
S94 Contributions "in kind"		3,031	804
Other Dedications		2,048	2,679
<b>Total Non-Cash Investing &amp; Financing Activities</b>		<b>5,079</b>	<b>3,483</b>
<b>(d) Financing Arrangements</b>			
<b>(i) Unrestricted access was available at balance date to the following lines of credit:</b>			
Bank Overdraft Facilities <sup>(1)</sup>		500	500
Credit Cards / Purchase Cards		750	750
Master Lease Facilities		2,000	2,000
Standby Credit Facilities		5,043	8,272
<b>Total Financing Arrangements</b>		<b>8,293</b>	<b>11,522</b>
<b>Amounts utilised as at Balance Date:</b>			
- Credit Cards / Purchase Cards		80	96
- Lease Facilities		570	490
- Standby Credit Facilities		5,043	8,272
<b>Total Financing Arrangements Utilised</b>		<b>5,693</b>	<b>8,858</b>

1. The Bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.  
Interest rates on overdrafts are Interest Rates on Loans & Other Payables are disclosed in Note 15.

**(ii) Secured Loan Liabilities**

Loans are secured by a mortgage over future years Rate Revenue only.

**(e) Bank Guarantees**

Bank Guarantee \$5,043k provided to WorkCover NSW for self insurance purposes

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 12. Commitments for Expenditure

\$ '000	Notes	Actual 2014	Actual 2013
<b>(a) Capital Commitments (exclusive of GST)</b>			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
<b>Property, Plant &amp; Equipment</b>			
Buildings		596	908
Plant & Equipment		16	653
<b>Total Commitments</b>		<b>612</b>	<b>1,561</b>
These expenditures are payable as follows:			
Within the next year		612	1,561
<b>Total Payable</b>		<b>612</b>	<b>1,561</b>
<b>Sources for Funding of Capital Commitments:</b>			
Unrestricted General Funds		108	1,561
Future Grants & Contributions		1	-
Internally Restricted Reserves		503	-
<b>Total Sources of Funding</b>		<b>612</b>	<b>1,561</b>

**Details of Capital Commitments**

Construction of an administration building and an office extension at Buttonderry Waste Management Facility comprises the majority of the capital commitments at \$500k. The remaining building commitments include the design of an Arts Centre and general upgrades across various buildings. Plant & Equipment commitments are for various workshop tools.

**(b) Operating Lease Commitments (Non Cancellable)****a. Commitments under Non Cancellable Operating Leases at the Reporting date, but not recognised as Liabilities are payable:**

Within the next year	403	437
Later than one year and not later than 5 years	474	556
Later than 5 years	1,149	1,123
<b>Total Non Cancellable Operating Lease Commitments</b>	<b>2,026</b>	<b>2,116</b>

**b. Non Cancellable Operating Leases include the following assets:**

Computer Equipment - PC's, monitors & laptops: Lease terms were all originally for 60 months. The most recent leases have 57 months remaining.

Printers: Lease terms were originally for 60 months. The most recent lease has 56 months remaining.

Northlakes Childcare Centre Premises: Expiry date of the lease is 31/12/2051.

Office Rental at 29 Hely St: This is a monthly lease. The lessor can end the monthly tenancy by giving, at any time, 3 months written notice.

**Conditions relating to Operating Leases:**

- All Operating Lease Agreements are secured only against the Leased Asset.
- No Lease Agreements impose any financial restrictions on Council regarding future debt etc.

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 13a(i). Statement of Performance Measurement - Indicators (Consolidated)

\$ '000	Amounts 2014	Indicator 2014	Prior Periods 2013
<b>Local Government Industry Indicators - Consolidated</b>			
<b>1. Operating Performance Ratio</b>			
Total continuing operating revenue <sup>(1)</sup>			
<u>(excl. Capital Grants &amp; Contributions) - Operating Expenses</u>	6,651	2.92%	3.66%
Total continuing operating revenue <sup>(1)</sup>	227,647		
(excl. Capital Grants & Contributions)			
<b>2. Own Source Operating Revenue Ratio</b>			
Total continuing operating revenue <sup>(1)</sup>			
<u>(less ALL Grants &amp; Contributions)</u>	212,031	87.11%	83.37%
Total continuing operating revenue <sup>(1)</sup>	243,412		
<b>3. Unrestricted Current Ratio</b>			
<u>Current Assets less all External Restrictions <sup>(2)</sup></u>	44,327	1.56 : 1	1.98
Current Liabilities less Specific Purpose Liabilities <sup>(3,4)</sup>	28,381		
<b>4. Debt Service Cover Ratio</b>			
Operating Result <sup>(1)</sup> before capital excluding interest and depreciation / impairment / amortisation (EBITDA)	77,246	3.17	2.89
<u>Principal Repayments (from the Statement of Cash Flows)</u>	24,355		
+ Borrowing Interest Costs (from the Income Statement)			
<b>5. Rates, Annual Charges, Interest &amp; Extra Charges Outstanding</b>			
<u>Rates, Annual and Extra Charges Outstanding</u>	7,930	5.22%	6.10%
Rates, Annual and Extra Charges Collectible	151,863		
<b>6. Cash Expense Cover Ratio</b>			
Current Year's Cash and Cash Equivalents including All Term Deposits	137,270	8.65	9.23
Payments from cash flow of operating and financing activities	15,865		

## Notes

<sup>(1)</sup> Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and net share of interests in joint ventures.

<sup>(2)</sup> Refer Notes 6-8 inclusive.

Also excludes any Real Estate & Land for resale not expected to be sold in the next 12 months.

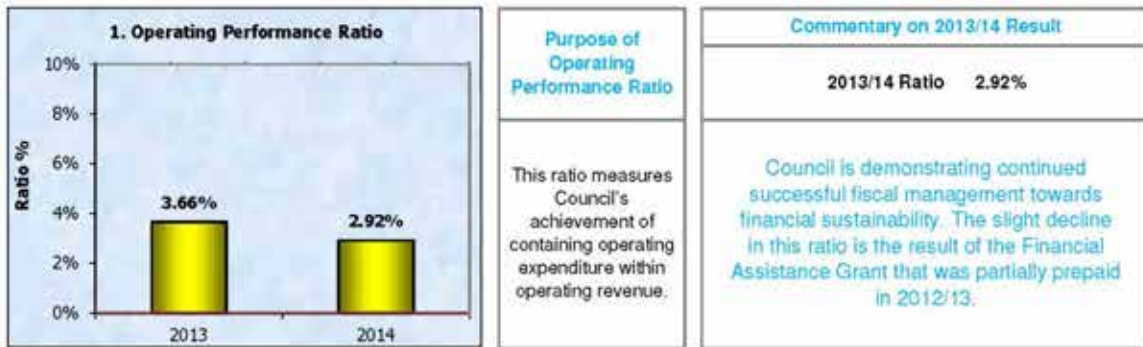
<sup>(3)</sup> Refer to Note 10(a).

<sup>(4)</sup> Refer to Note 10(a)(ii) - excludes all payables & provisions not expected to be paid in the next 12 months (incl. ELE).

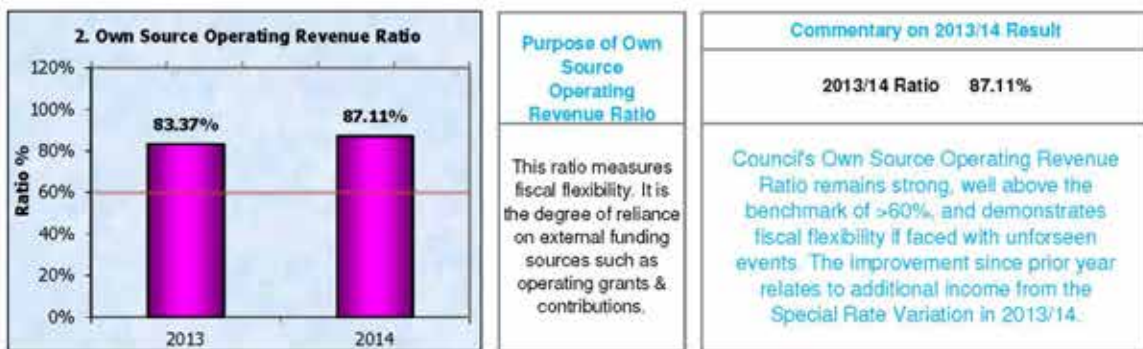
Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

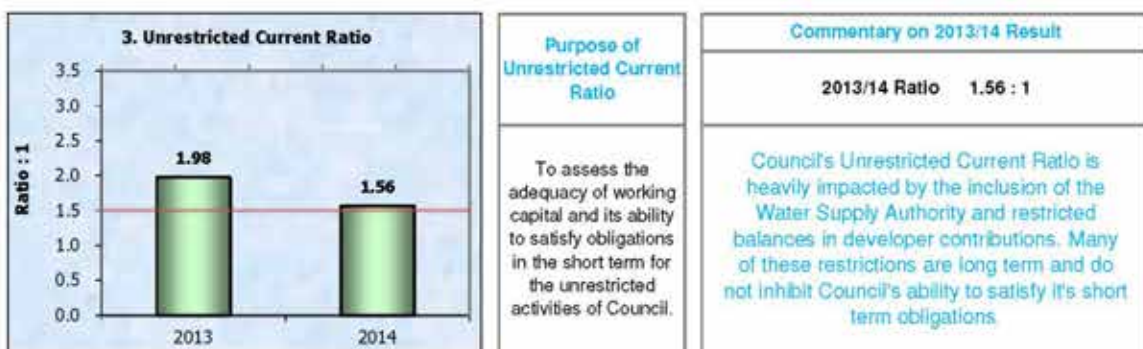
Note 13a(ii). Local Government Industry Indicators - Graphs (Consolidated)



Source for Benchmark: Code of Accounting Practice and Financial Reporting



Source for Benchmark: Code of Accounting Practice and Financial Reporting

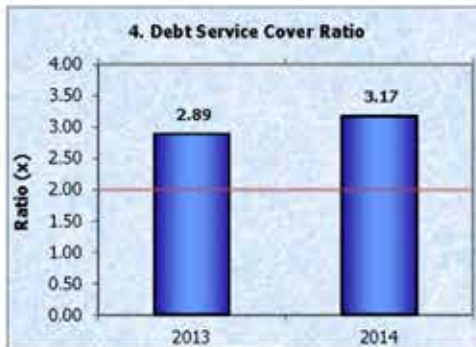


Source for Benchmark: Code of Accounting Practice and Financial Reporting

Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 13a(ii). Local Government Industry Indicators - Graphs (Consolidated)



— Minimum 2.00

Source for Benchmark: NSW Treasury Corporation

**Purpose of Debt Service Cover Ratio**

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

**Commentary on 2013/14 Result**

2013/14 Ratio 3.17

Council's Debt Service Cover Ratio continues to strengthen as the operating result improves and debt is repaid.



— Minimum 5.00%

Source for Benchmark: Office of Local Govt - Comparative Information (10/11)

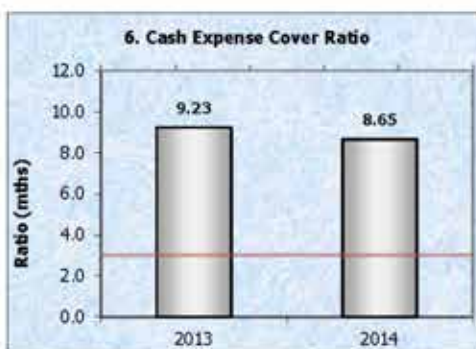
**Purpose of Rates & Annual Charges Outstanding Ratio**

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

**Commentary on 2013/14 Result**

2013/14 Ratio 5.22%

This ratio shows a significant shift towards the benchmark of 5%. Council continues to implement strategies to reduce long term outstanding debts.



— Minimum 3.00

Source for Benchmark: Code of Accounting Practice and Financial Reporting

**Purpose of Cash Expense Cover Ratio**

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

**Commentary on Result**

2013/14 Ratio 8.65

Council's Cash Expense Cover Ratio remains strong despite cash levels reducing in 2013/14 due to increased capital expenditure, reduced grants receipts and the continued repayment of borrowings.

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 13b. Statement of Performance Measurement - Indicators (by Fund)

\$ '000	Water 2014	Sewer 2014	General <sup>(5)</sup> 2014
<b>Local Government Industry Indicators - by Fund</b>			
<b>1. Operating Performance Ratio</b>			
Total continuing operating revenue <sup>(1)</sup>			
<u>(excl. Capital Grants &amp; Contributions) - Operating Expenses</u>	-11.78%	-12.93%	10.63%
Total continuing operating revenue <sup>(1)</sup>			
(excl. Capital Grants & Contributions)			
<b>2. Own Source Operating Revenue Ratio</b>			
<u>Total continuing operating revenue<sup>(1)</sup></u>	90.21%	92.64%	85.33%
(less ALL Grants & Contributions)			
Total continuing operating revenue <sup>(1)</sup>			
<b>3. Unrestricted Current Ratio</b>			
<u>Current Assets less all External Restrictions<sup>(2)</sup></u>	0.80 : 1	6.91 : 1	1.53 : 1
Current Liabilities less Specific Purpose Liabilities <sup>(3,4)</sup>			
<b>4. Debt Service Cover Ratio</b>			
Operating Result <sup>(1)</sup> before capital excluding interest and depreciation / impairment / amortisation (EBITDA)	1.06	3.95	45.92
<u>Principal Repayments (from the Statement of Cash Flows)</u>			
+ Borrowing Interest Costs (from the Income Statement)			
<b>5. Rates, Annual Charges, Interest &amp; Extra Charges Outstanding Percentage</b>			
<u>Rates, Annual and Extra Charges Outstanding</u>	5.59%	5.95%	4.98%
Rates, Annual and Extra Charges Collectible			
<b>6. Cash Expense Cover Ratio</b>			
Current Year's Cash and Cash Equivalents including All Term Deposits	5.46	15.60	8.46
Payments from cash flow of operating and financing activities			
	x12		

## Notes

(1) - (4) Refer to Notes at Note 13a(i) above.

(5) General Fund refers to all of Council's activities except for its Water &amp; Sewer activities which are listed separately.



## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 14. Investment Properties

\$ '000

Council has not classified any Land or Buildings as "Investment Properties"

#### Note 15. Financial Risk Management

##### Risk Management

Council's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's Finance Section under policies approved by the Council.

A comparison by category of the carrying amounts and fair values of Council's Financial Assets & Financial Liabilities recognised in the financial statements is presented below.

	Carrying Value		Fair Value	
	2014	2013	2014	2013
<b>Financial Assets</b>				
Cash and Cash Equivalents	19,357	28,667	19,357	28,667
Investments				
- "Designated At Fair Value on Initial Recognition"	-	4,703	-	4,703
- "Held to Maturity"	127,913	127,870	127,913	127,870
Receivables	32,218	32,081	32,218	32,081
<b>Total Financial Assets</b>	<b>179,488</b>	<b>193,321</b>	<b>179,488</b>	<b>193,321</b>
<b>Financial Liabilities</b>				
Payables	46,393	51,141	46,393	51,141
Loans / Advances	184,040	191,887	185,960	194,804
<b>Total Financial Liabilities</b>	<b>230,433</b>	<b>243,028</b>	<b>232,353</b>	<b>245,945</b>

Fair Value is determined as follows:

- **Cash & Cash Equivalents, Receivables, Payables** - are estimated to be the carrying value which approximates mkt value.
- **Borrowings & Held to Maturity Investments** - are based upon estimated future cash flows discounted by the current market interest rates applicable to assets & liabilities with similar risk profiles, unless quoted market prices are available.
- Financial Assets classified (i) "at fair value through profit & loss" or (ii) **Available for Sale** - are based upon quoted market prices (in active markets for identical investments) at the reporting date or independent valuation.

Refer to Note 27 - Fair Value Measurement for information regarding the fair value of financial assets & liabilities

ANNUAL REPORT 2013 - 2014 | 173

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 15. Financial Risk Management (continued)

---

 \$ '000
 

---

(a) Cash & Cash Equivalents, Financial assets 'at fair value through the profit & loss'  
"Available-for-sale" financial assets and "Held-to-maturity" Investments

Council's objective is to maximise its return on cash & investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's Finance area manages the Cash & Investments portfolio with the assistance of independent advisors.

Council has an Investment Policy which complies with the Local Government Act & Minister's Investment Order. This Policy is regularly reviewed by Council and its staff and an Investment Report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance.

The risks associated with the investments held are:

- **Price Risk** - the risk that the capital value of Investments may fluctuate due to changes in market prices, whether there changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.
- **Interest Rate Risk** - the risk that movements in interest rates could affect returns and income.
- **Credit Risk** - the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council - be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Council also seeks advice from independent advisers before placing any funds in Cash Equivalents & Investments.

The following represents a summary of the sensitivity of Council's Income Statement and Accumulated Surplus (for the reporting period) due to a change in either the price of a financial asset or the interest rates applicable.

It is assumed that the change in interest rates would have been constant throughout the reporting period.

	Increase of Values/Rates		Decrease of Values/Rates	
	Profit	Equity	Profit	Equity
<b>2014</b>				
Possible impact of a 10% movement in Market Values	-	-	-	-
Possible impact of a 1% movement in Interest Rates	1,473	1,473	(1,473)	(1,473)
<b>2013</b>				
Possible impact of a 10% movement in Market Values	470	470	(470)	(470)
Possible impact of a 1% movement in Interest Rates	1,565	1,565	(1,565)	(1,565)

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 15. Financial Risk Management (continued)

\$ '000

## (b) Receivables

Council's major receivables comprise (i) Rates & Annual charges and (ii) User Charges & Fees.

The major risk associated with these receivables is credit risk - the risk that debts due and payable to Council may not be repaid in full.

Council manages this risk by monitoring outstanding debt and employing stringent debt recovery procedures. It also encourages ratepayers to pay their rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts - that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates & annual charges at higher than market rates which further encourages the payment of debt.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

A profile of Council's receivables credit risk at balance date follows:

	2014 Rates & Annual Charges	2014 Other Receivables	2013 Rates & Annual Charges	2013 Other Receivables
<b>(i) Ageing of Receivables - %</b>				
Current (not yet overdue)	0%	82%	0%	85%
Overdue	100%	18%	100%	15%
	<u>100%</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>

**(ii) Ageing of Receivables - value**

Current (not yet overdue)	-	20,636		20,901
Past due by up to 30 days	3,173	2,413	3,553	1,381
Past due between 31 and 60 days	1,456	638	1,630	223
Past due between 61 and 90 days	976	70	1,092	230
Past due by more than 90 days	2,325	1,933	2,591	1,827
	<u>7,930</u>	<u>25,690</u>	<u>8,866</u>	<u>24,562</u>

**(iii) Movement in Provision for Impairment of Receivables**

	2014	2013
Balance at the beginning of the year	1,347	1,011
+ new provisions recognised during the year	55	336
<b>Balance at the end of the year</b>	<u>1,402</u>	<u>1,347</u>

ANNUAL REPORT 2013 - 2014 | 175

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 15. Financial Risk Management (continued)

\$ '000

## (c) Payables &amp; Borrowings

Payables & Borrowings are both subject to liquidity risk - the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended & overdraft facilities utilised as required.

The contractual undiscounted cash outflows (ie. principal and interest) of Council's Payables & Borrowings are set out in the maturity table below:

\$ '000	Subject to no maturity	payable in:						Total Cash Outflows	Actual Carrying Values
		≤ 1 Year	1-2 Yrs	2-3 Yrs	3-4 Yrs	4-5 Yrs	> 5 Yrs		
<b>2014</b>									
Trade/Other Payables	773	33,330	12,290	-	-	-	-	46,393	46,393
Loans & Advances	-	23,079	23,559	23,256	22,873	22,639	149,627	265,033	184,040
<b>Total Financial Liabilities</b>	<b>773</b>	<b>56,409</b>	<b>35,849</b>	<b>23,256</b>	<b>22,873</b>	<b>22,639</b>	<b>149,627</b>	<b>311,426</b>	<b>230,433</b>
<b>2013</b>									
Trade/Other Payables	734	36,197	14,210	-	-	-	-	51,141	51,141
Loans & Advances	-	24,288	23,627	23,159	22,595	22,555	169,040	285,264	191,887
<b>Total Financial Liabilities</b>	<b>734</b>	<b>60,485</b>	<b>37,837</b>	<b>23,159</b>	<b>22,595</b>	<b>22,555</b>	<b>169,040</b>	<b>336,405</b>	<b>243,028</b>

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs & debt servicing requirements. Council manages this risk through the diversification of borrowing types, maturities & interest rate structures.

The following interest rates were applicable to Council's Borrowings at balance date:

	2014		2013	
	Carrying Value	Average Interest Rate	Carrying Value	Average Interest Rate
Commercial Banks	183,331	7.0%	190,688	7.0%
NSW Government Agencies	709	4.4%	1,199	5.2%
	<u>184,040</u>		<u>191,887</u>	

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 16. Material Budget Variations

\$ '000

Council's Original Financial Budget for 13/14 was adopted by the Council on 10 April 2013.

While the Income Statement included in this General Purpose Financial Report must disclose the Original Budget adopted by Council, the Local Government Act requires Council to review its Financial Budget on a Quarterly Basis, so that it is able to manage the various variations between actuals versus budget that invariably occur throughout the year.

This Note sets out the details of material variations between Council's Original Budget and its Actual results for the year as per the Income Statement - even though such variations may have been adjusted for during each Quarterly Budget Review.

Note that for Variations\* of Budget to Actual :

Material Variations represent those variances that amount to **10%** or more of the original budgeted figure.

**F** = Favourable Budget Variation, **U** = Unfavourable Budget Variation

\$ '000	2014 Budget	2014 Actual	2014 ----- Variance* -----		
<b>REVENUES</b>					
<b>Rates &amp; Annual Charges</b>	142,171	142,129	(42)	(0%)	<b>U</b>
<b>User Charges &amp; Fees</b>	60,569	56,743	(3,826)	(6%)	<b>U</b>
<b>Interest &amp; Investment Revenue</b>	8,677	7,479	(1,198)	(14%)	<b>U</b>
This variance is due to lower than anticipated interest rates of \$1.0m as well as fair value adjustments on maturity of managed funds of \$0.2m. Investment returns have reduced from 5.2% in 2012/13 to 4.2% in 2013/14.					
<b>Other Revenues</b>	4,124	5,483	1,359	33%	<b>F</b>
This variance is due to road reinstatements for the National Broadband Network (NBN) as well as higher than expected royalty payments (as a result of positive spot rates) for gas extraction at Buttonderry Waste Management Facility.					
<b>Operating Grants &amp; Contributions</b>	14,431	15,616	1,185	8%	<b>F</b>
<b>Capital Grants &amp; Contributions</b>	14,644	15,765	1,121	8%	<b>F</b>
<b>Net Gains from Disposal of Assets</b>	490	-	(490)	(100%)	<b>U</b>
The net gains and losses on disposal of assets have been combined as a net loss in operating expenses.					

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 16. Material Budget Variations (continued)

\$ '000	2014 Budget	2014 Actual	2014 Variance*		
<b>EXPENSES</b>					
Employee Benefits & On-Costs	79,473	74,076	5,397	7%	F
Borrowing Costs	16,071	15,084	987	6%	F
Materials & Contracts	43,382	41,598	1,784	4%	F
Depreciation & Amortisation	55,078	55,511	(433)	(1%)	U
Other Expenses	38,802	34,727	4,075	11%	F
This variation is primarily driven by lower than anticipated EPA Waste Levy payments of \$3.4m due to a significant drop in tonnages received at Buttonderry Waste Management Facility, as well as adjustments to the contaminated lands provision (refer Note 26)					
Net Losses from Disposal of Assets	-	981	(981)	100%	U
This variance is principally due to net loss on sale of commercial and passenger vehicles, trucks, and retirement of water meters.					
<b>Budget Variations relating to Council's Cash Flow Statement include:</b>					
Cash Flows from Operating Activities	61,233	64,188	2,955	5%	F
Cash Flows from Investing Activities	(65,884)	(65,651)	233	(0%)	F
Cash Flows from Financing Activities	(11,691)	(7,847)	3,844	(33%)	F
This variance is a result of new loans being drawn for infrastructure works whereby the interest payments are subsidised through the Local Infrastructure Renewal Scheme (LIRS).					

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 17. Statement of Developer Contributions

\$ '000

The Council recovers contributions, raises levies and enters into planning agreements on development works that are subject to a development consent issued by Council. All contributions must be spent/used for the specific purpose they were levied and any interest applicable to unspent funds must be attributed to remaining funds.

The following tables detail the receipt, interest and use of the above contributions and levies and the value of all remaining funds which are "restricted" in their future use.

## SUMMARY OF CONTRIBUTIONS &amp; LEVIES

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Drainage	10,659	221	542	301	(2,465)	(1,950)	7,308	18,454	(34,590)	(8,828)	5,590
Roads	296	436	532	150	(958)	554	1,010	45,924	(44,624)	2,310	(4,029)
Parking	6	-	-	6	-	(2)	12	-	(3,138)	(3,126)	341
Open Space	187	467	1,019	156	(1,303)	431	957	67,715	(51,652)	17,020	(11,971)
Community Facilities	1,002	558	696	335	(904)	1,026	2,713	47,805	(61,531)	(11,014)	10,157
Other	26	32	3	1	152	(59)	155	5,312	(1,830)	3,638	(88)
<b>S94 Contributions - under a Plan</b>	<b>12,178</b>	<b>1,714</b>	<b>2,792</b>	<b>949</b>	<b>(5,478)</b>	<b>0</b>	<b>12,155</b>	<b>185,210</b>	<b>(197,365)</b>	<b>(0)</b>	<b>0</b>
<b>S94A Levies - under a Plan</b>	<b>504</b>	<b>534</b>	<b>-</b>	<b>19</b>	<b>3</b>	<b>-</b>	<b>1,060</b>				<b>-</b>
<b>Total S94 Revenue Under Plans</b>	<b>12,682</b>	<b>2,248</b>	<b>2,792</b>	<b>968</b>	<b>(5,475)</b>	<b>0</b>	<b>13,215</b>				<b>0</b>
S93F Planning Agreements	1,096	296	-	82	3,139	-	4,615				
S64 Contributions	23,370	2,336	239	704	(3,667)	-	22,984				
<b>Total Contributions</b>	<b>37,148</b>	<b>4,884</b>	<b>3,031</b>	<b>1,754</b>	<b>(6,003)</b>	<b>0</b>	<b>40,814</b>	<b>185,210</b>	<b>(197,365)</b>	<b>(0)</b>	<b>0</b>

Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 17. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 1 - WYONG

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non-Cash					Future income	Exp still outstanding	Over or (under) Funding	
Drainage	968	-	-	33	-	-	1,001	713	(5,442)	(3,729)	841
Roads	71	19	-	47	-	1	138	2,949	(4,976)	(1,889)	832
Parking	6	-	-	5	-	(2)	9	-	(3,060)	(3,061)	258
Open Space	-	95	-	43	3	17	188	2,585	-	2,742	1,975
Community Facilities	70	156	-	39	93	-	358	3,508	(3,657)	209	1,757
Other	0	-	-	2	-	1	3	7	-	-	45
<b>S94 Total</b>	<b>1,115</b>	<b>270</b>	<b>-</b>	<b>168</b>	<b>96</b>	<b>17</b>	<b>1,666</b>	<b>9,761</b>	<b>(17,135)</b>	<b>(5,708)</b>	<b>5,708</b>
s64 - Water	2,031	85	-	73	(51)	-	2,138	-	-	-	-
s64 - Sewer	3,528	279	-	81	(384)	-	3,482	-	-	-	-
<b>s64 Total</b>	<b>5,558</b>	<b>364</b>	<b>-</b>	<b>133</b>	<b>(435)</b>	<b>-</b>	<b>5,620</b>	<b>9,761</b>	<b>(17,135)</b>	<b>(5,708)</b>	<b>5,708</b>
<b>Total</b>	<b>6,673</b>	<b>634</b>	<b>-</b>	<b>301</b>	<b>(339)</b>	<b>17</b>	<b>7,286</b>	<b>9,761</b>	<b>(17,135)</b>	<b>(5,708)</b>	<b>5,708</b>

CONTRIBUTION PLAN NUMBER 2 - SOUTHERN LAKES

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non-Cash					Future income	Exp still outstanding	Over or (under) Funding	
Drainage	907	91	-	19	73	-	1,090	268	(906)	452	-
Roads	17	1	-	14	-	-	32	159	(1,395)	(1,203)	788
Open Space	39	41	-	22	-	-	102	1,988	(2,534)	(434)	1,094
Community Facilities	32	34	-	18	10	93	187	1,689	(2,834)	(978)	797
Other	1	5	-	8	2	-	8	246	(764)	(511)	(6)
<b>S94 Total</b>	<b>998</b>	<b>172</b>	<b>-</b>	<b>73</b>	<b>85</b>	<b>93</b>	<b>1,419</b>	<b>4,340</b>	<b>(8,432)</b>	<b>(2,674)</b>	<b>2,674</b>
s64 - Water	1,242	196	-	63	-	-	1,500	-	-	-	-
s64 - Sewer	2,213	169	-	42	-	-	2,424	-	-	-	-
<b>s64 Total</b>	<b>3,455</b>	<b>365</b>	<b>-</b>	<b>105</b>	<b>-</b>	<b>-</b>	<b>3,925</b>	<b>4,340</b>	<b>(8,432)</b>	<b>(2,674)</b>	<b>2,674</b>
<b>Total</b>	<b>4,451</b>	<b>537</b>	<b>-</b>	<b>177</b>	<b>85</b>	<b>93</b>	<b>5,343</b>	<b>4,340</b>	<b>(8,432)</b>	<b>(2,674)</b>	<b>2,674</b>



Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 17. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 3 - THE ENTRANCE

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Drainage	3	-	-	0	-	(1)	2	-	(110)	(108)	2
Roads	(0)	245	-	39	93	-	377	4,289	(6,591)	(1,915)	1,778
Parking	2	-	-	1	-	-	3	-	(78)	(76)	77
Open Space	4	117	-	15	(110)	-	25	1,035	-	1,060	747
Community Facilities	61	179	-	15	(233)	(4)	18	1,590	(1,229)	379	(1,945)
<b>s94 Total</b>	<b>70</b>	<b>541</b>	<b>-</b>	<b>70</b>	<b>(250)</b>	<b>(5)</b>	<b>426</b>	<b>6,924</b>	<b>(8,008)</b>	<b>(659)</b>	<b>659</b>
s93F - General	-	-	-	6	343	-	349	-	-	-	-
s93F - Water	-	-	-	7	395	-	402	-	-	-	-
<b>s93F Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13</b>	<b>738</b>	<b>-</b>	<b>751</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
s64 - Water	757	134	-	54	(392)	-	553	-	-	-	-
s64 - Sewer	899	81	-	16	(93)	-	898	-	-	-	2
<b>s64 Total</b>	<b>1,656</b>	<b>215</b>	<b>-</b>	<b>70</b>	<b>(490)</b>	<b>-</b>	<b>1,451</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2</b>
<b>Total</b>	<b>1,727</b>	<b>756</b>	<b>-</b>	<b>152</b>	<b>(2)</b>	<b>(5)</b>	<b>2,627</b>	<b>8,924</b>	<b>(8,008)</b>	<b>(659)</b>	<b>661</b>

CONTRIBUTION PLAN NUMBER 5 - OURIMBAH

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Roads	5	-	-	4	-	-	9	55	-	64	221
Open Space	(1)	-	-	3	-	-	2	34	(166)	(130)	83
Community Facilities	45	-	-	32	83	-	160	28	(2,011)	(1,823)	1,630
Other	0	-	-	0	-	-	0	4	(50)	(46)	-
<b>s94 Total</b>	<b>49</b>	<b>-</b>	<b>-</b>	<b>39</b>	<b>83</b>	<b>-</b>	<b>171</b>	<b>121</b>	<b>(2,227)</b>	<b>(1,935)</b>	<b>1,935</b>
s64 - Water	543	106	-	17	-	-	666	-	-	-	-
s64 - Sewer	530	171	-	15	-	(369)	327	-	-	-	389
<b>s64 Total</b>	<b>1,073</b>	<b>277</b>	<b>-</b>	<b>32</b>	<b>-</b>	<b>(369)</b>	<b>993</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>389</b>
<b>Total</b>	<b>1,122</b>	<b>277</b>	<b>-</b>	<b>71</b>	<b>83</b>	<b>(369)</b>	<b>1,164</b>	<b>121</b>	<b>(2,227)</b>	<b>(1,935)</b>	<b>2,324</b>

Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 17. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 6 - TOUKLEY

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Drainage	(0)	-	-	0	-	-	(0)	1,638	-	1,638	4
Roads	-	-	-	-	-	-	-	-	(135)	(135)	14
Parking	0	-	-	0	-	-	0	-	-	0	6
Open Space	24	22	4	10	17	(1)	76	6,062	(4,400)	1,738	456
Community Facilities	35	23	5	24	69	-	156	6,293	(11,163)	(4,714)	1,068
Other	-	-	-	-	-	-	-	-	(76)	(76)	-
<b>S94 Total</b>	59	45	9	34	86	(1)	233	13,993	(15,774)	(1,548)	1,548
s64 - Water	431	21	2	17	(3)	-	468	-	-	-	-
s64 - Sewer	498	14	1	8	(909)	360	2	-	-	-	(389)
<b>S64 Total</b>	930	35	3	25	(912)	360	470	-	-	-	(389)
<b>Total</b>	<b>989</b>	<b>80</b>	<b>12</b>	<b>59</b>	<b>(825)</b>	<b>369</b>	<b>703</b>	<b>13,993</b>	<b>(15,774)</b>	<b>(1,548)</b>	<b>1,159</b>

CONTRIBUTION PLAN NUMBER 7 - GOROKAN

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Roads	18	-	-	13	(137)	134	27,933	-	(1,259)	(1,231)	(24)
Open Space	33	32	-	12	83	-	160	2,279	(591)	1,848	499
Community Facilities	20	28	-	2	-	-	49	1,903	(3,400)	(1,448)	50
Other	-	4	-	-	(6)	7	5	308	-	314	(7)
<b>S94 Total</b>	71	64	-	27	(60)	141	242	4,490	(5,250)	(518)	518
s93F - Water	-	21	-	1	-	-	22	-	-	-	-
s93F - Sewer	-	15	-	-	-	-	15	-	-	-	-
<b>S93F Total</b>	-	36	-	1	-	-	37	-	-	-	-
s64 - Water	2	109	-	37	-	-	148	-	-	-	-
s64 - Sewer	1,175	77	-	23	-	(1)	1,274	-	-	-	(2,323)
<b>S64 Total</b>	1,178	186	-	60	-	(1)	1,422	-	-	-	(2,323)
<b>Total</b>	<b>1,248</b>	<b>286</b>	-	<b>87</b>	<b>(60)</b>	<b>140</b>	<b>1,701</b>	<b>4,490</b>	<b>(5,250)</b>	<b>(518)</b>	<b>(1,805)</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 17. Statement of Developer Contributions (continued)

\$ '000

## S94 CONTRIBUTIONS - UNDER A PLAN

## CONTRIBUTION PLAN NUMBER 7a - WADALBA, WOONGARRAH &amp; HAMLIN TERRACE

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/payable
		Cash	Non-Cash					Future income	Exp still outstanding	Over or (under) Funding	
Drainage	8,718	130	542	248	(2,538)	(1,949)	5,151	9,244	(17,004)	(2,610)	4,742
Roads	(2)	167	532	11	(948)	463	223	13,950	(3,665)	10,506	(8,106)
Open Space	(0)	46	1,006	18	(1,484)	414	(0)	11,625	(9,156)	2,469	(16,569)
Community Facilities	618	38	684	144	(116)	(7)	1,367	6,913	(5,710)	2,570	6,005
Other	10	6	2	0	(6)	(7)	6	1,111	(138)	979	13
<b>s94 Total</b>	<b>9,344</b>	<b>387</b>	<b>2,766</b>	<b>421</b>	<b>(5,092)</b>	<b>(1,079)</b>	<b>6,747</b>	<b>42,843</b>	<b>(35,674)</b>	<b>13,916</b>	<b>(13,916)</b>
s93F - General	373	103	-	29	1,134	-	1,639	-	-	-	-
s93F - Drainage	78	41	-	16	761	-	896	-	-	-	-
s93F - Water	63	62	-	10	388	-	523	-	-	-	-
s93F - Sewer	49	55	-	6	239	-	349	-	-	-	-
<b>s93F Total</b>	<b>563</b>	<b>261</b>	<b>-</b>	<b>61</b>	<b>2,522</b>	<b>-</b>	<b>3,407</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
s64 - Water	2,263	384	118	72	(1,052)	-	1,805	-	-	-	2,323
s64 - Sewer	2,946	289	67	68	(316)	-	3,054	-	-	-	766
<b>s64 Total</b>	<b>5,230</b>	<b>673</b>	<b>185</b>	<b>140</b>	<b>(1,368)</b>	<b>-</b>	<b>4,859</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,089</b>
<b>Total</b>	<b>15,136</b>	<b>1,321</b>	<b>2,951</b>	<b>621</b>	<b>(3,938)</b>	<b>(1,079)</b>	<b>15,013</b>	<b>42,843</b>	<b>(35,674)</b>	<b>13,916</b>	<b>(10,927)</b>

Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 17. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 8 - SAN REMO

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Drainage	83	-	-	1	-	-	64	137	-	202	1
Roads	48	4	-	11	-	(13)	49	312	(510)	(149)	(124)
Open Space	83	2	-	20	83	1	188	854	(1,855)	(612)	484
Community Facilities	52	0	-	1	-	(34)	19	714	-	734	(596)
Other	0	0	-	0	11	-	11	110	(50)	72	(11)
<b>S94 Total</b>	<b>246</b>	<b>6</b>	<b>-</b>	<b>34</b>	<b>94</b>	<b>(46)</b>	<b>333</b>	<b>2,128</b>	<b>(2,215)</b>	<b>246</b>	<b>(246)</b>
s64 - Water	997	63	43	41	(43)	-	1,101				(1)
s64 - Sewer	97	44	8	26	(8)	-	167				1
<b>S64 Total</b>	<b>1,094</b>	<b>107</b>	<b>51</b>	<b>67</b>	<b>(51)</b>	<b>-</b>	<b>1,268</b>				-
<b>Total</b>	<b>1,340</b>	<b>113</b>	<b>81</b>	<b>101</b>	<b>43</b>	<b>(46)</b>	<b>1,601</b>	<b>2,128</b>	<b>(2,215)</b>	<b>246</b>	<b>(246)</b>

CONTRIBUTION PLAN NUMBER 9 - BUDGEWOI

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Roads	2	-	-	1	-	1	4	894	(1,869)	(971)	81
Open Space	5	18	-	3	-	(1)	24	961	(48)	967	116
Community Facilities	33	15	-	32	83	-	163	803	(2,500)	(1,534)	1,512
Other	(0)	2	-	0	3	-	10	124	(265)	(131)	(10)
<b>S94 Total</b>	<b>40</b>	<b>35</b>	<b>-</b>	<b>36</b>	<b>91</b>	<b>0</b>	<b>202</b>	<b>2,781</b>	<b>(4,682)</b>	<b>(1,699)</b>	<b>1,699</b>
s64 - Water	456	12	-	10	-	(1)	507				-
s64 - Sewer	1	10	-	1	(411)	401	2				(1,166)
<b>S64 Total</b>	<b>457</b>	<b>22</b>	<b>-</b>	<b>11</b>	<b>(411)</b>	<b>400</b>	<b>509</b>				<b>(1,166)</b>
<b>Total</b>	<b>527</b>	<b>57</b>	<b>-</b>	<b>47</b>	<b>(320)</b>	<b>400</b>	<b>710</b>	<b>2,781</b>	<b>(4,882)</b>	<b>11,699</b>	<b>533</b>

Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 17. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 13 - SHIRE WIDE

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned In Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Open Space	-	47	9	1	(9)	21	69	9,305	(9,694)	(320)	(861)
Community Facilities	3	45	7	2	(1,024)	971	5	7,058	(5,520)	1,543	(1,282)
Other	12	9	1	(1)	152	(60)	113	1,355	(436)	1,031	(111)
<b>s94 Total</b>	15	101	17	2	(881)	932	186	17,719	(15,650)	2,255	(2,255)
s93F - General	7	1	-	-	-	-	8	-	-	-	-
<b>s93F Total</b>	7	1	-	-	-	-	8	-	-	-	-
<b>Total</b>	22	102	17	2	(881)	932	194	17,719	(15,650)	2,255	(2,255)

CONTRIBUTION PLAN NUMBER 15 - NORTHERN DISTRICTS

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned In Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Roads	137	-	-	10	1	1	149	13,057	(18,332)	(5,126)	478
Open Space	(0)	47	-	11	114	(20)	151	14,865	(14,543)	474	4
Community Facilities	33	40	-	26	131	-	230	12,574	(11,497)	1,307	1,161
Other	3	6	-	-	(9)	-	0	1,751	(50)	1,702	-
<b>s94 Total</b>	173	93	-	47	237	(19)	531	42,249	(44,422)	(1,643)	1,643
s93F - General	528	-	-	7	(121)	-	412	-	-	-	-
<b>s93F Total</b>	528	-	-	7	(121)	-	412	-	-	-	-
s64 - Water	1,007	58	-	31	-	-	1,096	-	-	-	(2)
s64 - Sewer	1,703	36	-	32	-	(400)	1,371	-	-	-	401
<b>s64 Total</b>	2,710	94	-	63	-	(400)	2,467	-	-	-	399
<b>Total</b>	3,459	187	-	117	115	(419)	3,410	42,249	(44,422)	(1,643)	7,042

Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 17. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 16 WTC - WARNERVALE TOWN CENTRE

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Drainage	-	-	-	-	-	-	-	8,455	(11,127)	(4,673)	-
Roads	-	-	-	1	33	(33)	1	10,250	(5,892)	4,358	33
Open Space	-	-	-	-	-	-	-	16,112	(8,865)	7,247	-
Community Facilities	-	-	-	-	-	-	-	4,752	(12,011)	(7,259)	-
Other	-	-	-	-	-	-	-	284	-	284	-
<b>S94 Total</b>	-	-	-	1	33	(33)	1	37,862	(37,866)	(33)	33
<b>Total</b>	-	-	-	1	33	(33)	1	37,862	(37,866)	(33)	33

S94A LEVIES - UNDER A PLAN

CONTRIBUTION PLAN NUMBER

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Other	504	534	-	19	3	-	1,060	-	-	-	-
<b>Total</b>	<b>504</b>	<b>534</b>	-	<b>19</b>	<b>3</b>	-	<b>1,060</b>	-	-	-	-

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 18. Contingencies & Other Assets/Liabilities Not Recognised

##### LIABILITIES NOT RECOGNISED

###### 1. Defined Benefit Superannuation

Council participates in an employer sponsored Defined Benefit Superannuation Scheme, and makes contributions as determined by the Superannuation Scheme's Trustees.

Member Councils bear responsibility of ensuring there are sufficient funds available to pay out the required benefits as they fall due.

The Local Government Superannuation Scheme – Pool B (the Scheme) is a defined benefit plan that has been deemed to be a "multi-employer fund" for purposes of AASB 119. Sufficient information under AASB 119 is not available to account for the Scheme as a defined benefit plan, because the assets to the Scheme are pooled together for all employers.

The Scheme's most recent full actuarial review was performed by Richard Boyfield of Mercer Consulting (Australia) Pty Ltd and covers the period ended 30 June 2014. This review indicated that the Net Assets of the Scheme were not sufficient to meet the accrued benefits of the Scheme's Defined Benefit member category with member Councils required to make significantly higher contributions in future years.

The Scheme is unable to provide Council with an accurate estimate of its share of the net deficit and accordingly Council has not recorded any net liability from its Defined Benefits Scheme obligations. The annual amount of additional contributions attributed to Wyong Shire Council is estimated to be \$1,054,547 until 30 June 2018 (or \$4,218,188).

Further contributions made to the Scheme to rectify the net deficit position will be recognised as an expense when they become payable. The amount of the employer contributions made to the Scheme and recognised as an expense for the year ending 30 June 2014 was \$2,634,256.

The defined benefit element of the Scheme is now closed to new members.

###### 2. Bank Guarantee

Council provides a bank guarantee to the value of \$5,043,000 to secure its self-insurance license for

Workers Compensation. The guarantee is provided to WorkCover NSW.

###### 3. Developer Contributions

Council has significant obligations to provide Section 94 infrastructure across the Local Government Area, and levies fees accordingly.

It is possible that funds contributed may be less than the cost of this infrastructure requiring Council to borrow or use general revenue to fund the difference.

These future expenses do not yet qualify as liabilities as of the reporting date, but represent Councils intention to spend funds in the manner and timing set out in those Plans (Refer Note 17).

###### 4. Closed Landfill Sites

Council is required by law to remediate its closed landfill sites. The projected costs of this remediation are provided for within the financial statements at Note 26. However once the remediation works have been carried out there is a period of validation to ensure that the remediation has been successful. This monitoring and maintenance will vary between each site and cannot be reliably estimated at this time however may approximate to \$1.9m until 2030. This estimate is based on the Closed Landfill budget of \$118k for 2014-15 multiplied by the remaining 16 years.

###### 5. Central Coast Water Corporation

The Central Coast Water Corporation (CCWC) was created under legislation by the NSW Government and came into existence in February 2011.

Under the legislation Gosford and Wyong Councils are equal (50%) shareholders in the CCWC and shares cannot be sold or transferred. The CCWC is governed by an independent Board of Directors according to a set of principal objectives outlined in the CCWC legislation.

There is a possibility that following the transfer of staff and functions, shared services and assets, that some financial or legal liabilities may remain with Council. At the time of preparing the financial statements the timing and likelihood of this impact being realised cannot be determined.

## Wyong Shire Council

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 18. Contingencies & Other Assets/Liabilities Not Recognised

---

##### 6. United Services Union

There are two separate proceedings involving the United Services Union. One before the Industrial Relations Commission and the other before the Industrial Court of NSW. Both involve the same employee. Information involving estimates on contingent liabilities usually required by AASB137 Provisions, Contingent Liabilities and Contingent Assets is not disclosed on the grounds that it may prejudice the outcome of the litigation.

##### 7. Strathavon Resort

There is a Class 4 proceeding before the Land and Environment Court in which Council seeks declaratory and injunctive orders in respect to a certain structure on the premises at 31 Boyce Avenue, Wyong. Information involving estimates on contingent liabilities usually required by AASB137 Provisions, Contingent Liabilities and Contingent Assets is not disclosed on the grounds that it may prejudice the outcome of the litigation.

##### 8. Warnervale Airport

Council is party to three proceedings before the Land and Environment Court of NSW concerning the use of Councils Airport at Warnervale and the Reserve Trust for Pioneer Dairy. The four parties involved are Wyong Shire Council, Central Coast Aero Club, Australia Skydive Pty Ltd and the Reserve Trust for the Pioneer Dairy. Information involving estimates on contingent liabilities usually required by AASB137 Provisions, Contingent Liabilities and Contingent Assets is not disclosed on the grounds that it may prejudice the outcome of the litigation.

#### ASSETS NOT RECOGNISED

##### 1. Land Under Roads

As permitted under AASB 1051, Council has elected not to bring to account Land Under Roads that it owned or controlled up to and including 30 June 2008.



## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 19. Controlled Entities, Associated Entities &amp; Interests in Joint Ventures

---

 \$ '000
 

---

The Council's objectives can and in some cases are best met through the use of separate entities and operations.

These operations and entities range from 100% ownership and control through to lower levels of ownership and control via co-operative arrangements with other Councils, Bodies and other Outside Organisations.

The accounting and reporting for these various entities, operations and arrangements varies in accordance with accounting standards, depending on the level of Councils (i) interest and (ii) control and the type (form) of entity/operation, as follows:

**Associated Entities & Joint Venture Entities**

Note 19(a) (i)&amp;(ii)

Arrangements in the form of a Separate Entity that deploys the resources of the operation itself. Under Associated Entities, Council significantly influences the operations (but does not control them, whilst for JV Entities, Council Jointly Controls the Operations with other parties.

**Joint Venture Operations**

Note 19(b)

Arrangements that do not comprise an actual individual entity which can deploy the resources of the individual participants. Under JV Operations, Council Jointly Controls the operations with the Other Parties involved.

**Accounting Recognition:**

(i) Subsidiaries disclosed under Note 19(a), and Joint Venture Operations disclosed at Note 19(c), are accounted for on a Line by Line Consolidation basis within the Income Statement and Statement of Financial Position.

(ii) Associated Entities and Joint Venture Entities as per Notes 19(b)(i) & (ii) are accounted for using the Equity Accounting Method - and are disclosed as a 1 line entry in both the Income Statement and Statement of Financial Position.

	Council's Share of Net Income		Council's Share of Net Assets	
	Actual 2014	Actual 2013	Actual 2014	Actual 2013
Associated Entities	-	-	-	-
Joint Venture Entities	-	-	250	250
<b>Total</b>	-	-	<b>250</b>	<b>250</b>

---

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 19. Controlled Entities, Associated Entities &amp; Interests in Joint Ventures

\$ '000

## (a) Associated Entities &amp; Joint Venture Entities

## (i) ASSOCIATED ENTITIES

Council has no interest in any Associated Entities.

## (ii) JOINT VENTURE ENTITIES

## (a) Carrying Amounts

Name of Entity	Principal Activity	2014	2013
Central Coast Water Corporation	Strategic decisions about the Central Coast water supply	250	250
<b>Total Carrying Amounts - Joint Venture Entities</b>		<b>250</b>	<b>250</b>

## (b) Relevant Interests

Name of Entity	Interest in Outputs		Interest in Ownership		Proportion of Voting Power	
	2014	2013	2014	2013	2014	2013
Central Coast Water Corporation	50%	50%	50%	50%	50%	50%

## (c) Movement in Carrying Amounts

	Central Coast Water Corporation	
	2014	2013
Opening Balance	250	125
New Capital Contributions	-	125
<b>Council's Equity Share in the Joint Venture Entity</b>	<b>250</b>	<b>250</b>

## (d) Share of Joint Ventures Assets &amp;

Liabilities	Assets		Liabilities		Net Assets
	Current	Non Current	Current	Non Current	
2014					
Central Coast Water Corporation	-	250	-	-	250
<b>Totals</b>	<b>-</b>	<b>250</b>	<b>-</b>	<b>-</b>	<b>250</b>
2013					
Central Coast Water Corporation	-	250	-	-	250
<b>Totals</b>	<b>-</b>	<b>250</b>	<b>-</b>	<b>-</b>	<b>250</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 19. Controlled Entities, Associated Entities &amp; Interests in Joint Ventures

\$ '000

## (b) Joint Venture Operations

## (a) The Council is involved in the following Joint Venture Operations (JVO)

Name of Operation	Principal Activity	Councils Interests in Outputs of JVO's
Joint Water Supply Authority	Water Supply Headworks	48.87%

## (b) Council Assets employed in the Joint Venture Operations

## Council's own assets employed in the Operations

## Current Assets:

	2014	2013
Property, Plant & Equipment	315,412	311,246
<b>Total Assets - Council Owned</b>	<b>315,412</b>	<b>311,246</b>
<b>Total Net Assets Employed - Council &amp; Jointly Owned</b>	<b>315,412</b>	<b>311,246</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 20. Equity - Retained Earnings and Revaluation Reserves

\$ '000	Notes	Actual 2014	Actual 2013
<b>(a) Retained Earnings</b>			
<b>Movements in Retained Earnings were as follows:</b>			
Balance at beginning of Year (from previous years audited accounts)		1,343,464	1,251,253
a. Other Comprehensive Income (excl. direct to Reserves transactions)		-	69,791
b. Net Operating Result for the Year		21,238	22,420
<b>Balance at End of the Reporting Period</b>		<b><u>1,364,702</u></b>	<b><u>1,343,464</u></b>
<b>(b) Reserves</b>			
<b>(i) Reserves are represented by:</b>			
- Infrastructure, Property, Plant & Equipment Revaluation Reserve		1,085,197	1,052,162
<b>Total</b>		<b><u>1,085,197</u></b>	<b><u>1,052,162</u></b>
<b>(ii) Reconciliation of movements in Reserves:</b>			
<b>Infrastructure, Property, Plant &amp; Equipment Revaluation Reserve</b>			
- Opening Balance		1,052,162	906,593
- Revaluations for the year	9(a)	34,359	145,569
- (Impairment of revalued assets) / Impairment reversals	9(a),(c)	(1,324)	-
<b>- Balance at End of Year</b>		<b><u>1,085,197</u></b>	<b><u>1,052,162</u></b>
<b>TOTAL VALUE OF RESERVES</b>		<b><u>1,085,197</u></b>	<b><u>1,052,162</u></b>
<b>(iii) Nature &amp; Purpose of Reserves</b>			
<b>Infrastructure, Property, Plant &amp; Equipment Revaluation Reserve</b>			
- The Infrastructure, Property, Plant & Equipment Revaluation Reserve is used to record increments/decrements of Non Current Asset values due to their revaluation.			
<b>(c) Correction of Error/s relating to a Previous Reporting Period</b>			
<b>Correction of errors as disclosed in last year's financial statements:</b>			
Adjustment for prior year depreciation on recognition of residual values for plant and equipment			1,758
Correction of prior period land depreciation			45
Adjustment for prior year depreciation on recognition of residual values for buildings			67,988
			<b><u>69,791</u></b>
<b>(d) Voluntary Changes in Accounting Policies</b>			
Council made no voluntary changes in any accounting policies during the year.			

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 21. Financial Result &amp; Financial Position by Fund

Income Statement by Fund \$ '000	Actual 2014	Actual 2014	Actual 2014
	Water	Sewer	General <sup>1</sup>
<b>Continuing Operations</b>			
<b>Income from Continuing Operations</b>			
Rates & Annual Charges	16,470	27,521	98,238
User Charges & Fees	27,582	1,447	28,336
Interest & Investment Revenue	1,380	1,812	4,287
Other Revenues	338	299	4,846
Grants & Contributions provided for Operating Purposes	1,036	677	13,995
Grants & Contributions provided for Capital Purposes	3,935	1,795	10,035
<b>Other Income</b>			
Net Gains from Disposal of Assets	-	-	-
Share of interests in Joint Ventures & Associates using the Equity Method	-	-	-
<b>Total Income from Continuing Operations</b>	<b>50,741</b>	<b>33,551</b>	<b>159,737</b>
<b>Expenses from Continuing Operations</b>			
Employee Benefits & on-costs	6,697	7,240	60,139
Borrowing Costs	13,184	1,679	221
Materials & Contracts	3,908	3,744	17,959
Depreciation & Amortisation	16,593	12,848	26,070
Impairment	-	-	-
Other Expenses	11,979	10,398	29,151
Net Losses from the Disposal of Assets	291	-	690
<b>Total Expenses from Continuing Operations</b>	<b>52,662</b>	<b>35,909</b>	<b>134,230</b>
<b>Operating Result from Continuing Operations</b>	<b>(1,911)</b>	<b>(2,358)</b>	<b>25,507</b>
<b>Discontinued Operations</b>			
Net Profit/(Loss) from Discontinued Operations	-	-	-
<b>Net Operating Result for the Year</b>	<b>(1,911)</b>	<b>(2,358)</b>	<b>25,507</b>
Net Operating Result attributable to each Council Fund	(1,911)	(2,358)	25,507
Net Operating Result attributable to Non-controlling Interests	-	-	-
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>	<b>(6,846)</b>	<b>(4,153)</b>	<b>15,472</b>

<sup>1</sup> General Fund refers to all Council's activities other than Water & Sewer.

NB. All amounts disclosed above are Gross - that is, they include internal charges & recoveries made between the Funds.

## Wyong Shire Council

Notes to the Financial Statements  
as at 30 June 2014

## Note 21. Financial Result &amp; Financial Position by Fund (continued)

Statement of Financial Position by Fund \$ '000	Actual 2014	Actual 2014	Actual 2014
	Water	Sewer	General <sup>1</sup>
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents	2,299	12,970	4,088
Investments	3,236	18,256	81,421
Receivables	15,262	3,276	13,613
Inventories	503	-	939
Other	-	-	720
Non-current assets classified as 'held for sale'	-	-	-
<b>Total Current Assets</b>	<b>21,300</b>	<b>34,502</b>	<b>100,781</b>
<b>Non-Current Assets</b>			
Investments	17,000	8,000	-
Receivables	423	10	19,257
Inventories	-	-	-
Infrastructure, Property, Plant & Equipment	852,774	704,215	1,019,059
Investments Accounted for using the equity method	-	-	250
Investment Property	-	-	-
Intangible Assets	56	33	251
<b>Total Non-Current Assets</b>	<b>870,253</b>	<b>712,258</b>	<b>1,038,817</b>
<b>TOTAL ASSETS</b>	<b>891,553</b>	<b>746,760</b>	<b>1,139,598</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Payables	11,018	2,477	20,608
Borrowings	9,801	1,017	963
Provisions	1,791	1,930	19,703
<b>Total Current Liabilities</b>	<b>22,610</b>	<b>5,424</b>	<b>41,274</b>
<b>Non-Current Liabilities</b>			
Payables	1,941	882	9,467
Borrowings	162,377	23,009	6,496
Provisions	118	55	54,359
<b>Total Non-Current Liabilities</b>	<b>164,436</b>	<b>23,946</b>	<b>70,322</b>
<b>TOTAL LIABILITIES</b>	<b>187,046</b>	<b>29,370</b>	<b>111,596</b>
<b>Net Assets</b>	<b>704,507</b>	<b>717,390</b>	<b>1,028,002</b>
<b>EQUITY</b>			
Retained Earnings	352,913	247,834	763,955
Revaluation Reserves	351,594	469,556	264,047
<b>Total Equity</b>	<b>704,507</b>	<b>717,390</b>	<b>1,028,002</b>

<sup>1</sup> General Fund refers to all Council's activities other than Water & Sewer.

NB. All amounts disclosed above are Gross - that is, they include internal receivables & payables between the Funds.

## Wyong Shire Council

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 22. "Held for Sale" Non Current Assets & Disposal Groups

---

\$ '000

---

Council did not classify any Non Current Assets or Disposal Groups as "Held for Sale".

#### Note 23. Events occurring after the Reporting Date

---

Events that occur between the end of the reporting period (ending 30 June 2014) and the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the applicable "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 08/10/14.

Events that occur after the Reporting Period represent one of two types:

**(i) Events that provide evidence of conditions that existed at the Reporting Period**

These financial statements (and the figures therein) incorporate all "adjusting events" that provided evidence of conditions that existed at 30 June 2014.

**(ii) Events that provide evidence of conditions that arose after the Reporting Period**

These financial statements (& figures therein) do not incorporate any "non-adjusting events" that have occurred after 30 June 2014 and which are only indicative of conditions that arose after 30 June 2014.

**Council is unaware of any material or significant "non-adjusting events" that should be disclosed.**

#### Note 24. Discontinued Operations

---

Council has not classified any of its Operations as "Discontinued".

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 25. Intangible Assets

\$ '000	Actual 2014	Actual 2013
Intangible Assets represent identifiable non-monetary assets without physical substance.		
Intangible Assets are as follows:		
<b>Opening Values:</b>		
Gross Book Value (1/7)	9,011	9,011
Accumulated Amortisation (1/7)	(8,300)	(7,397)
Accumulated Impairment (1/7)	-	-
<b>Net Book Value - Opening Balance</b>	<b>711</b>	<b>1,614</b>
<b>Movements for the year</b>		
- Purchases	15	-
- Amortisation charges	(386)	(903)
<b>Closing Values:</b>		
Gross Book Value (30/6)	9,026	9,011
Accumulated Amortisation (30/6)	(8,686)	(8,300)
Accumulated Impairment (30/6)	-	-
<b>TOTAL INTANGIBLE ASSETS - NET BOOK VALUE</b>	<b>340</b>	<b>711</b>

## † The Net Book Value of Intangible Assets represent:

- Software	340	711
	<b>340</b>	<b>711</b>



## Wyong Shire Council

## Notes to the Financial Statements

for the financial year ended 30 June 2014

## Note 26. Reinstatement, Rehabilitation &amp; Restoration Liabilities

\$ '000

Council is required by law to restore the present tip sites at Bateau Bay, Mardi, Gwandalan, Tumbi, Shelly Beach, Warnervale, Toukley, Halekulani and Buttoderry Waste Management Facility at Jilliby at the end of their useful lives. Council also has an obligation to remediate its two bulk fuel delivery sites. The projected cost of all rehabilitation is \$52.5 million based on engineering estimates and has been discounted to its present value at risk free cost of borrowing to Council.

Asset/Operation	Estimated year of restoration	NPV of Provision	
		2014	2013
Contaminated lands	Various	52,522	52,900
<b>Balance at End of the Reporting Period</b>		<b>52,522</b>	<b>52,900</b>

<sup>10(a)</sup>

Under AASB 116 - Property, Plant & Equipment, where the use of an asset results in the obligation to dismantle or remove the asset and restore the site on which the asset stands, an estimate of such costs is required to be included in the cost of the asset.

An equivalent liability must be recognised under AASB 137 - Provisions, Contingent Liabilities and Contingent Assets.

The provision has been calculated by determining the present value of the future expenditures expected to be incurred. The discount rate used is the risk free borrowing rate applicable to Council.

Reconciliation of movement in Provision for year:	2014	2013
Balance at beginning of year	52,900	53,961
Amounts capitalised to new or existing assets:		
Effect of a change in discount rates used in PV calculations	(1,253)	3,461
Effect of a change in other calculation estimates used	138	(6,366)
Amortisation of discount (expensed to borrowing costs)	1,576	2,590
Expenditure incurred attributable to Provisions	(839)	(746)
<b>Total - Reinstatement, rehabilitation and restoration provision</b>	<b>52,522</b>	<b>52,900</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement

\$ '000

The Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, Property, Plant and Equipment

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

(1) The following table presents all assets and liabilities that have been measured & recognised at fair values:

2014	Date of latest Valuation	Fair Value Measurement Hierarchy			Total
		Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	
<b>Recurring Fair Value Measurements</b>					
<b>Infrastructure, Property, Plant &amp; Equipment</b>					
Plant & Equipment	30/6/13	-	-	20,816	20,816
Office Equipment	30/6/13	-	-	2,588	2,588
Furniture & Fittings	30/6/13	-	-	1,291	1,291
Operational Land	30/6/13	-	-	311,913	311,913
Community Land	30/6/11	-	-	124,750	124,750
Land under Roads (post 30/06/2008)	30/6/14	-	-	511	511
Land Improvements - non depreciable	30/6/11	-	-	-	-
Land Improvements - depreciable	30/6/11	-	-	19,564	19,564
Buildings - non specialised	30/6/13	-	-	475	475
Buildings - specialised	30/6/13	-	-	149,000	149,000
Other Structures	30/6/11	-	-	13,547	13,547
Roads	30/6/10	-	-	327,262	327,262
Bridges	30/6/10	-	-	6,635	6,635
Footpaths	30/6/10	-	-	32,305	32,305
Bulk Earthworks (non depreciable)	30/6/10	-	-	3,219	3,219
Stormwater Drainage	30/6/10	-	-	237,154	237,154
Water Supply Network	30/6/12	-	-	558,139	558,139
Sewerage Network	30/6/12	-	-	669,334	669,334
Swimming Pools	30/6/11	-	-	2,290	2,290
Other Open Space/Recreational Assets	30/6/11	-	-	41,868	41,868
Heritage Collections	30/6/11	-	-	169	169
Library Books	30/6/11	-	-	1,122	1,122
Other Assets	30/6/11	-	-	37	37
Tip Assets	30/6/11	-	-	177	177
<b>Total Infrastructure, Property, Plant &amp; Equipment</b>		<b>-</b>	<b>-</b>	<b>2,524,166</b>	<b>2,524,166</b>

## Wyong Shire Council

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 27. Fair Value Measurement

##### (2) Transfers between Level 1 & Level 2 Fair Value Hierarchies

During the year, there were no transfers between Level 1 and Level 2 Fair Value hierarchies for recurring fair value measurements.

##### (3) Valuation techniques used to derive Level 2 and Level 3 Fair Values

Where Council is unable to derive Fair Valuations using quoted market prices of identical assets (i.e. Level 1 inputs), Council instead utilises a spread of both observable inputs (Level 2 inputs) and unobservable inputs (Level 3 inputs).

The Fair Valuation techniques Council has employed while utilising Level 2 and Level 3 inputs are as follows:

##### Infrastructure, Property, Plant & Equipment

##### Plant & Equipment, Office Equipment and Furniture & Fittings

Plant & Equipment, Office Equipment and Furniture & Fittings assets are recognised and valued at cost. Council assumes that the carrying amount reflects the fair value of the assets due to the nature of the items. Therefore these assets are disclosed at fair value in the notes.

These asset categories include:

- Plant & Fleet
  - Major Plant Items – tractors, excavators, street sweepers, tippers, rollers, forklifts, back hoes, beach cleaners
  - Minor Plant Items – generators, mowers, weed harvester, trailers, chainsaws, wood chippers, power hand tools
  - Fleet Vehicles – trucks, commercial vehicles and passenger vehicles
- Office Equipment – computer hardware, communications equipment, digital cameras, photocopiers
- Furniture & Fittings – work stations, storage cabinets, CCTV, air conditioning units

The unobservable level 3 inputs used include:

- Pattern of consumption
- Useful life
- Residual value

Council reviews the value of these assets based on the gross replacement cost of similar assets.

There has been no change to the valuation process during the reporting period.

##### Operational Land

This asset class is comprised of all Council's land classified as Operational Land under the Local Government Act 1993. The last valuation was undertaken at 30 June 2013 by APV Valuers & Asset Management.

The valuation of the freehold land has been carried out on a market value basis - assessed on the basis of the estimated amount which the interest in each property being valued might reasonably be expected to realise on the date of valuation in an exchange between a willing vendor and a willing purchaser in an arm's length transaction after proper marketing wherein the parties had each acted knowledgeably, prudently and without compulsion.

## Wyong Shire Council

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 27. Fair Value Measurement

---

Where a depth in market was identified, the fair value was assessed as a best estimate of the price reasonably obtainable in the market at the date of valuation. This is based on available market evidence of sales of similar or reference assets.

The gross current value has been assessed on the basis of replacement with a new asset having similar service potential and includes allowances for preliminaries and professional fees.

This asset class is categorised as level 3 as some of the inputs used in the valuation of these assets require significant professional judgement and are unobservable. There has been no change in the valuation process during the reporting period.

##### **Community Land**

Community land assets are comprised of Council owned land classified as Community Land under the Local Government Act 1993 and land under the care and management of Council on behalf of the Crown.

Council values Community Land based on the unimproved land values provided by the Valuer General or an average unit rate based on the land values for similar properties (land use, land size, shape and location) where the Valuer General has not provided a land value based on the highest and best use for the land.

As we have and are using unimproved land values provided by the Valuer General this is not considered to be an observable input based on market evidence and therefore contains Level 3 unobservable inputs.

There has been no change in the valuation process during the reporting period.

##### **Land under Roads**

Land under roads consists of land under roadways and road reserves including land under footpaths, nature strips and median strips as per AASB 1051. Council has elected not to recognise as an asset land under roads acquired before 1 July 2008.

Land under roads acquired since 1 July 2008 has been recognised in accordance with AASB 116 Property, Plant and Equipment. Where Council has acquired land under roads it is recognised at cost where the cost represents fair value. Where the land under roads is dedicated or acquired at nominal value the land is recognised at its fair value.

Values were determined using the Englobio methodology as outlined in the Local Government Code of Accounting Practice and Financial Reporting Guidelines Update No 22 - June 2014. This asset class is classified as level 3 as significant inputs used in the Englobio methodology are unobservable. There has been no change in the valuation process during the reporting period.

##### **Land Improvements**

This asset class is comprised of landscaping, cycle ways, estuary protection works and paved public areas. Land improvements are valued using the technical knowledge and experience of Council staff (engineers and asset management) and contractor information. Other significant inputs considered in the valuation of these assets are asset components, residual values, pattern of consumption, dimensions, condition ratings and remaining useful life. Asset conditions are based on field inspections using the ratings set out in Special Schedule 7.

This asset class is classified as level 3 as significant inputs used in the valuation are unobservable. There has been no change in the valuation process during the reporting period.

## Wyong Shire Council

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 27. Fair Value Measurement

---

##### **Buildings – Non Specialised and Specialised**

Council engaged APV Valuers & Asset Management to value all buildings. The valuation methodology applied is dependent on whether a market exists to substantiate the value of the asset.

Where a depth in market was identified, the fair value was assessed as a best estimate of the price reasonably obtainable in the market at the date of valuation. This is based on available market evidence of sales of similar or reference assets. The net value of the building and site services is the difference between the market value of the asset (as a whole) less the market value of the land component.

Where there is no depth of market the fair value has been determined on depreciated current replacement (DCRC) basis. This is calculated by determining the gross current replacement cost and determining the amount of accumulated depreciation to reflect the level of service potential remaining in the asset.

The valuation of buildings, structural improvements and site services includes those items that form part of the building services installation (e.g. heating, cooling and climate control equipment, lifts, escalators, fire alarms, sprinklers and firefighting equipment, and general lighting etc). The buildings and site improvements were physically inspected and measured. The building valuations incorporate a gross current value, net current value and residual value for each asset.

This asset class is categorised as level 3 as some of the inputs used in the valuation of these assets require significant professional judgement and are unobservable. There has been no change in the valuation process during the reporting period.

##### **Other Structures**

This asset class is comprised of shade shelters, retaining walls, playground equipment, fencing, fountains, sea walls and holiday park structures which did not meet the definition of a building.

The cost approach has been utilised to value other structures. Valuations are undertaken by Council staff based on the technical knowledge and experience of engineers and asset management staff. Unobservable level 3 inputs used include residual value, useful life, asset condition and pattern of consumption.

There has been no change in the valuation process during the reporting period.

##### **Roads**

This asset class is comprised of the Road Carriageway, Car Parks, Kerb & Gutter, Street Furniture, Signage and Traffic Facilities. The road carriageway is defined as the trafficable portion of a road, between but not including the kerb and gutter.

Council's roads are componentised into the pavement, surface and base and further separated into segments for inspection and valuation. The last valuation was completed by GHD a professional services organisation. The cost approach was adopted to value Council roads. The replacement cost (based on unit rates), useful lives and conditions were determined by extracting technical information contained in Council's pavement management system (SMEC). Replacement cost is assessed using the Modern Engineering Equivalent Replacement Asset (MEERA).

Some of the other significant inputs considered in the valuation of these assets are remaining useful life, pattern of consumption, dimensions, components, residual value and type of road. A pavement condition index (PCI) is used in SMEC and determined by field inspections. This PCI is converted into road technical ratings 1 (Excellent) to 5 (Very Poor).

## Wyong Shire Council

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 27. Fair Value Measurement

---

This asset class is categorised as Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable. There has been no change in the valuation process during the reporting period.

##### **Bridges**

This asset class is comprised of all pedestrian and vehicle access bridges. The bridges were inspected and valued using the cost approach by GHD a professional services organisation. The significant inputs used in valuing bridges useful life, residual value, pattern of consumption, asset condition and gross replacement cost.

This asset class is categorised a Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable.

There has been no change in the valuation process during the reporting period.

##### **Footpaths**

This asset class is comprised of pedestrian walkways and cycle ways. Footpaths are valued using the cost approach by GHD a professional services organisation. Replacement costs (unit rates) and useful lives were determined using technical knowledge. Some of the other significant inputs considered in the valuation of these assets are remaining useful life, pattern of consumption, dimensions, components, asset condition and residual value.

Footpaths were segmented to match the adjacent road segment and no further componentisation was undertaken. Footpaths are assessed by physical inspection. Condition information is updated as changes in the network are observed through regular inspections.

This asset class is categorised a Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable.

There has been no change in the valuation process during the reporting period.

##### **Bulk Earthworks (non-depreciable)**

This asset class contains the formation costs for roads, buildings and sporting facilities and are recognised and valued at cost. Council assumes that the carrying amount reflects the fair value of the assets due to the nature of the items.

Bulk earthworks are non-depreciable as it is not expected that the bulk earthworks will need to be renewed during the normal operational use of the assets.

There has been no change in the valuation process during the reporting period.

##### **Stormwater Drainage**

The Stormwater Drainage asset class consists of Council's pits, pipes, open channels, culverts, wetlands, headwalls and gross pollutant traps. GHD a professional services organisation completed the valuation of these assets using the replacement cost approach. Replacement cost is assessed using the Modern Engineering Equivalent Replacement Asset (MEERA).

Replacement costs (unit rates) and useful lives for stormwater drainage assets were determined through a combination of historic data and technical knowledge, which incorporated standard unit rates applied to the dimensions of the asset and considered environmental factors based on asset location. Other significant inputs considered in the valuation of these assets are asset condition, remaining useful life, pattern of consumption and residual value. The asset condition of 1 (Excellent) to 5 (Very Poor) was determined by assumptions based on age and CCTV investigation undertaken across a representative selection of Council's

## Wyong Shire Council

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 27. Fair Value Measurement

---

drainage network. Additionally due to the limitations in the historical records of very long lived assets there is some uncertainty on the specifications and dimensions of some assets.

This asset class is categorised a Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable.

There has been no change in the valuation process during the reporting period.

#### **Water Supply Network**

This asset class is comprised of water treatment plants, water pump stations, reservoirs, water mains, tunnels, dams, weirs and water meters.

The gross replacement cost approach has been utilised to value the water supply network. This approach estimates the gross replacement cost based on Modern Engineering Equivalent Replacement Asset (MEERA) techniques and equipment that would yield an asset to serve the same function as the existing asset, rather than replicate the existing asset. Valuations are undertaken by Council staff based on the technical knowledge and experience of engineers and asset management staff taking into consideration NSW Reference Rates issued by the Department of Primary Industries Office of Water and the valuations performed by Evans and Peck and NSW Public Works in 2011 for the Joint Water Assets. Assets have been componentised as per AASB 116. Unobservable level 3 inputs used include materials used in the construction of the asset, residual value, useful life, asset condition, unit rates and pattern of consumption. As some of the assets are very long lived assets there is some uncertainty on the specifications and dimensions of some assets however the Water & Sewer Planning section undertook data validation processes to reduce this risk.

There has been no change in the valuation process during the reporting period.

#### **Sewerage Network**

This asset class is comprised of sewer treatment plants, sewer pump stations, sewer vacuum systems and sewer mains.

The gross replacement cost approach has been utilised to value the sewerage network. This approach estimates the gross replacement cost based on Modern Engineering Equivalent Replacement Asset (MEERA) techniques and equipment that would yield an asset to serve the same function as the existing asset, rather than replicate the existing asset. Valuations are undertaken by Council staff based on the technical knowledge and experience of engineers and asset management staff taking into consideration NSW Reference Rates issued by the Department of Primary Industries Office of Water. Assets have been componentised as per AASB 116. Unobservable level 3 inputs used include materials used in the construction of the asset, residual value, useful life, asset condition, unit rates and pattern of consumption. As some of the assets are very long lived assets there is some uncertainty on the specifications and dimensions of some assets however the Water & Sewer Planning section undertook data validation processes to reduce this risk.

There has been no change in the valuation process during the reporting period.

#### **Swimming Pools**

Assets within this class are comprised of ocean baths, swimming pools and associated structures.

The gross replacement cost approach has been utilised to value this asset class. This approach estimates the gross replacement cost based on Modern Engineering Equivalent Replacement Asset (MEERA). Valuations are undertaken by Council staff based on the technical knowledge and experience of engineers and asset

## Wyong Shire Council

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 27. Fair Value Measurement

---

management staff. Significant unobservable inputs considered in the valuation of these assets are remaining useful life, pattern of consumption, dimensions, components, asset condition and residual value.

This asset class is categorised a Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable.

There has been no change in the valuation process during the reporting period.

#### **Other Open Space/Recreational Assets**

This asset class is comprised of life guard towers, tennis courts, athletics tracks, picnic shelters, playground equipment, skate parks, fencing and sporting facilities.

The gross replacement cost approach has been utilised to value this asset class. This approach estimates the gross replacement cost based on Modern Engineering Equivalent Replacement Asset (MEERA). Valuations are undertaken by Council staff based on the technical knowledge and experience of engineers and asset management staff. Significant unobservable inputs considered in the valuation of these assets are remaining useful life, pattern of consumption, components, asset condition and residual value. Asset conditions are determined by field inspections using ratings of 1 (Excellent) to 5 (Very Poor).

This asset class is categorised a Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable.

There has been no change in the valuation process during the reporting period.

#### **Heritage Collections**

This asset class is comprised of artwork and sculptures which are recognised and valued at cost.

Significant unobservable inputs considered in the valuation of these assets are useful life, pattern of consumption, asset condition and residual value. This asset class is categorised a Level 3 as the inputs used in the valuation of these assets require significant professional judgement.

There has been no change in the valuation process during the reporting period.

#### **Library Books**

Assets included in this asset category consist of library books, journals, magazines, CDs and DVDs which are recognised and valued at cost. Council assumes that the carrying amount reflects the fair value of the assets due to the nature of the items. There are no major variances between the fair value and carrying amount of these assets. Therefore these assets are disclosed at fair value in the notes.

Whilst these assets are recognised at cost with supporting supplier invoices (observable input) the remaining significant inputs (useful life, pattern of consumption, asset condition and residual values) are unobservable and therefore categorised as level 3.

There has been no change in the valuation process during the reporting period.

#### **Other Assets**

Other assets includes the Mayoral chains which are recognised and valued at cost. Council assumes that the carrying amount reflects the fair value of the assets due to the nature of the item.

The replacement cost approach has been utilised to value other assets. Significant unobservable inputs considered in the valuation of these assets are useful life, pattern of consumption, asset condition and residual value and therefore categorised as level 3.



## Wyong Shire Council

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 27. Fair Value Measurement

---

There has been no change in the valuation process during the reporting period.

##### **Tip Asset**

This asset class includes the tip cells at the Buttonderry Waste Facility which is recognised and valued at cost. Council assumes that the carrying amount reflects the fair value of the assets due to the nature of the item.

Significant unobservable inputs considered in the valuation of these assets are useful life, pattern of consumption, asset condition and residual value and therefore categorised as level 3.

There has been no change in the valuation process during the reporting period.

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement (continued)

\$ '000

## (4). Fair value measurements using significant unobservable inputs (Level 3)

## a. The following tables present the changes in Level 3 Fair Value Asset Classes.

	Plant & Equipment	Office Equipment	Furniture & Fittings	Operational Land	Total
Adoption of AASB 13	23,400	1,360	1,176	310,172	336,108
Transfers from/(to) another asset class	(32)	-	32	729	729
Purchases (GBV)	4,254	1,950	303	1,061	7,568
Disposals (WDV)	(2,259)	(14)	(12)	(49)	(2,334)
Depreciation & Impairment	(4,547)	(709)	(207)	-	(5,463)
Other Movements	-	1	(1)	-	-
<b>Closing Balance - 30/6/14</b>	<b>20,816</b>	<b>2,588</b>	<b>1,291</b>	<b>311,913</b>	<b>336,608</b>

	Community Land	Land under Roads	Land Improvements	Buildings - Non Specialised	Total
Adoption of AASB 13	125,410	471	18,443	550	144,874
Transfers from/(to) another asset class	(747)	-	(404)	-	(1,151)
Purchases (GBV)	87	24	3,072	-	3,183
Depreciation & Impairment	-	-	(1,544)	(73)	(1,617)
Revaluation Increments to Equity (ARR)	-	16	-	-	16
Other Movements	-	-	(3)	(2)	(5)
<b>Closing Balance - 30/6/14</b>	<b>124,750</b>	<b>511</b>	<b>19,564</b>	<b>475</b>	<b>145,300</b>

	Buildings - Specialised	Other Structures	Roads	Bridges	Total
Adoption of AASB 13	149,670	13,709	312,225	6,514	482,118
Transfers from/(to) another asset class	-	(1,049)	(559)	282	(1,326)
Purchases (GBV)	3,935	1,793	27,998	26	33,752
Disposals (WDV)	-	(90)	-	-	(90)
Depreciation & Impairment	(4,609)	(817)	(12,402)	(187)	(18,015)
Other Movements	4	-	-	-	4
<b>Closing Balance - 30/6/14</b>	<b>149,000</b>	<b>13,547</b>	<b>327,262</b>	<b>6,835</b>	<b>496,444</b>

	Footpaths	Bulk Earthworks	Stormwater Drainage	Water Supply Network	Total
Adoption of AASB 13	31,390	2,815	231,531	551,764	817,500
Transfers from/(to) another asset class	269	-	-	-	269
Purchases (GBV)	1,053	404	7,779	4,632	13,868
Disposals (WDV)	-	-	-	(252)	(252)
Depreciation & Impairment	(407)	-	(2,619)	(13,618)	(16,644)
Revaluation Increments to Equity (ARR)	-	-	459	15,624	16,083
Other Movements	-	-	5	(11)	(7)
<b>Closing Balance - 30/6/14</b>	<b>32,305</b>	<b>3,219</b>	<b>237,154</b>	<b>558,139</b>	<b>830,817</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement (continued)

\$ '000

## (4). Fair value measurements using significant unobservable inputs (Level 3) (continued)

## a. The following tables present the changes in Level 3 Fair Value Asset Classes. (continued)

	Sewerage Network	Swimming Pools	Other Open Space / Recreational Assets	Heritage Collections	Total
Adoption of AASB 13	656,265	2,327	41,498	170	700,260
Transfers from/(to) another asset class	-	(7)	1,486	-	1,479
Purchases (GBV)	7,317	-	-	-	7,317
Depreciation & Impairment	(12,508)	(30)	(1,116)	(1)	(13,655)
Revaluation Increments to Equity (ARR)	18,261	-	-	-	18,261
Other Movements	(1)	-	-	-	(1)
<b>Closing Balance - 30/6/14</b>	<b>669,334</b>	<b>2,290</b>	<b>41,868</b>	<b>169</b>	<b>713,661</b>

	Library Books	Other Assets	Tip Assets	Total
Adoption of AASB 13	1,115	38	742	1,895
Purchases (GBV)	497	-	-	497
Depreciation & Impairment	(489)	(1)	(565)	(1,055)
Other Movements	(1)	-	-	(1)
<b>Closing Balance - 30/6/14</b>	<b>1,122</b>	<b>37</b>	<b>177</b>	<b>1,338</b>

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement

## (4). Fair value measurements using significant unobservable inputs (Level 3)

**b. Significant unobservable valuation inputs used (for Level 3 asset classes) and their relationship to fair value.**

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various Level 3 Asset Class fair values.

## I,PP&amp;E

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Plant & Equipment	20,816	Cost Approach	Replacement Cost	Cost varies from asset to asset	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
			Useful Life	Useful life: 1 – 42 years	
			Residual Value	Residual Value: 0% - 70%	
Office Equipment	2,588	Cost Approach	Replacement Cost	Cost varies from asset to asset	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
			Useful Life	Useful life: 2 – 10 years	
			Residual Value	Residual Value: 0%	

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Furniture & Fittings	1,291	Cost Approach	Replacement Cost  Useful Life  Residual Value	Cost varies from asset to asset  Useful life: 1 – 10 years  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
Operational Land	311,913	Market Value and Cost Approach	Rate per square metre	Unit Rates: \$1 - \$1,054 per sqm	Significant changes in the rate per square metre would result in a significant change to the fair value of the asset
Community Land	124,750	Cost Approach	Unimproved Capital Value by Valuer General  Rate per square metre	Unit Rates: \$1 - \$2,532 per sqm	Significant changes in the rate per square metre would result in a significant change to the fair value of the asset
Land under Roads (post 30/06/2008)	511	Cost Approach / Englobe Valuation basis	Total Area: 807,656,352 sqm  Total Land Value: \$19,968,970,951  Total Area LUR: 206,497 sqm	Unit Rates: \$2.47 per sqm	Significant changes in the rate per square metre would result in a significant change to the fair value of the asset

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Land Improvements - depreciable	19,564	Cost Approach	Replacement Cost  Useful Life  Residual Value	Cost varies from asset to asset  Useful life: 4 – 100 years  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
Buildings - non specialised	475	Market Value	Market Value  Useful Life  Residual Value	Cost varies from asset to asset  Useful Life: 8 – 100 yrs  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Buildings - specialised	149,000	Cost Approach	Replacement Cost  Asset Condition rating  Useful Life  Residual Value	Cost varies from asset to asset  Assessed as 1 – 5: Excellent to Very poor  Useful Life: 8 – 100 yrs  Residual Value: 0% - 70%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
Other Structures	13,547	Cost Approach	Replacement Cost  Useful Life  Residual Value	Cost varies from asset to asset  Useful life: 5 – 100 years  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Roads	327,262	Cost Approach	Replacement Cost	Unit Rates Surface: \$10 - \$41 Pavement: \$21 - \$66 Formation: \$278  (Unit rates vary from asset to asset)	Movement in cost of the asset will result in the same movement in fair value
			Asset Condition rating	Asset Condition - Surface - Pavement - Formation  Assessed as 1 – 5: Excellent to Very poor	Asset condition rating and pattern of consumption impact the remaining useful life of the asset
			Useful Life	Useful Life - Surface: 22-32 yrs - Pavement: 63 yrs - Formation: 100 yrs	
			Residual Value	Residual Value: 0%	Changes in the residual value impacts the depreciation and fair value of the asset
Bridges	6,635	Cost Approach	Replacement Cost	Unit Rates – vary from asset to asset	Movement in cost of the asset will result in the same movement in fair value
			Asset Condition rating	Assessed as 1 – 5: Excellent to Very poor	Asset condition rating and pattern of consumption impact the remaining useful life of the asset
			Useful Life	Useful Life: 80 yrs	



## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Footpaths	32,305	Cost Approach	Replacement Cost  Asset Condition rating  Useful Life	Unit Rates: \$55 - \$273  Assessed as 1 – 5: Excellent to Very poor  Useful Life: 22 – 60 yrs	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset
Bulk Earthworks (non depreciable)	3,219	Cost Approach	Replacement Cost	Unit Rates – vary from asset to asset	Movement in cost of the asset will result in the same movement in fair value
Stormwater Drainage	237,154	Cost Approach	Replacement Cost  Asset Condition rating  Useful Life	Unit Rates – vary from asset to asset  Assessed as 1 – 5: Excellent to Very poor  Useful Life: 30 – 120 yrs	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Water Supply Network	558,139	Cost Approach	Replacement Cost	Unit Rates are based on the NSW Reference Rates Manual issued by the NSW Office of Water	Movement in cost of the asset will result in the same movement in fair value
			Asset Condition rating	Assessed as 1 – 5: Excellent to Very poor	Asset condition rating and pattern of consumption impact the remaining useful life of the asset
			Useful Life	Useful Life: 15 – 100 yrs	
			Residual Value	Residual Value: 0%	Changes in the residual value impacts the depreciation and fair value of the asset
Sewerage Network	669,334	Cost Approach	Replacement Cost	Unit Rates are based on the NSW Reference Rates Manual issued by the NSW Office of Water	Movement in cost of the asset will result in the same movement in fair value
			Asset Condition rating	Assessed as 1 – 5: Excellent to Very poor	Asset condition rating and pattern of consumption impact the remaining useful life of the asset
			Useful Life	Useful Life: 15 – 100 yrs	
			Residual Value	Residual Value: 0% - 38%	Changes in the residual value impacts the depreciation and fair value of the asset

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Swimming Pools	2,290	Cost Approach	Replacement Cost  Useful Life  Residual Value	Cost varies from asset to asset  Useful life: 10 – 100 years  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
Other Open Space/Recreational Assets	41,868	Cost Approach	Replacement Cost  Useful Life  Residual Value	Cost varies from asset to asset  Useful life: 5 – 100 years  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Heritage Collections	169	Cost Approach	Replacement Cost  Useful Life  Residual Value	Cost varies from asset to asset  Useful life: 10 – 100 years  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
Library Books	1,122	Cost Approach	Replacement Cost  Useful Life  Residual Value	Cost varies from asset to asset  Useful life: 5 – 10 years  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset

## Wyong Shire Council

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 27. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Other Assets	37	Cost Approach	Replacement Cost  Useful Life  Residual Value	Cost varies from asset to asset  Useful life: 50 years  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
Tip Assets	177	Cost Approach	Replacement Cost  Useful Life  Residual Value	Cost varies from asset to asset  Useful life: 4 years (current active cell)  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset

## (5). Highest and best use

All of Council's non-financial assets are considered to being utilised for their highest and best use.



## The Wyong Shire Council

### Independent auditor's report to the Council – s417(2) Report on the general purpose financial statements

#### Report on the financial statements

We have audited the accompany financial statements of the Wyong Shire Council, which comprise the statement of financial position as at 30 June 2014 and the income statement, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, accompanying notes to the financial statements and the Statement by Councillors and Management in the approved form as required by Section 413(2) of the Local Government Act 1993.

#### *Councillors' responsibility for the financial statements*

The Councillors of the Council are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1993 and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's responsibility*

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Councillors, as well as evaluating the overall presentation of the financial statements.

When this audit report is included in an Annual Report, our procedures include reading the other information in the Annual Report to determine whether it contains any material inconsistencies with the financial statements.

Our audit responsibility does not extend to the Original Budget Figures included in the Income Statement, Statement of Cash Flows and the Original Budget disclosures in notes 2(a) and 16 and the Projections disclosed in note 17 to the financial statements, nor the attached Special Schedules, and accordingly, we express no opinion on them.

---

**PricewaterhouseCoopers, ABN 52 780 433 757**  
Darling Park Tower 2, 201 Sussex Street, GPO BOX 2650, SYDNEY NSW 1171  
T +61 2 8266 0000, F +61 2 8266 9999, [www.pwc.com.au](http://www.pwc.com.au)

Liability limited by a scheme approved under Professional Standards Legislation.

2181 WYONG SHIRE COUNCIL



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

*Auditor's opinion:*

In our opinion:

- (a) the Council's accounting records have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13 part 3 Division 2 (the Division); and
- (b) the financial statements:
  - (i) have been presented, in all material respects, in accordance with the requirements of this Division
  - (ii) are consistent with the Council's accounting records
  - (iii) present fairly, in all material respects, the Council's financial position as of 30 June 2014 and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- (c) all information relevant to the conduct of the audit has been obtained; and
- (d) there are no material deficiencies in the accounting records or financial statements that have come to light during the course of the audit.

A handwritten signature in blue ink, appearing to read 'Peter Buchholz'.

PricewaterhouseCoopers

A handwritten signature in blue ink, appearing to read 'Peter Buchholz'.

Peter Buchholz  
Partner

Sydney  
15 October 2014



The Mayor  
Councillor Doug Eaton  
Wyong Shire Council  
DX 7306  
WYONG

Dear Councillor Eaton,

### **Report on the conduct of the audit for year ended 30 June 2014 – Section 417(3)**

We have completed our audit of the financial reports of Wyong Shire Council for the year ended 30 June 2014, in accordance with Section 415 of the Local Government Act, 1993.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial reports are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial reports, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial reports are presented fairly in accordance with Australian Accounting Standards as well as statutory requirements so as to present a view which is consistent with our understanding of the Council's financial position, the results of its operations and its cash flows.

This report should be read in conjunction with our audit opinion on the general purpose financial statements provided under Section 417(2) of the Local Government Act 1993.

Flowing from our audit, there are a number of comments we wish to raise concerning the trends in Council's finances. These are set out below.

#### **Operating Result**

Council's operating result declined from a \$22 million surplus to \$21 million during the period under review. The operating result before capital declined from a \$7m surplus to a \$5m surplus.

#### **Cash Position**

Council's overall cash position declined from \$161 million to \$147 million during the period under review.

The following table highlights the composition of cash.

	June 2013 \$m	June 2014 \$m
Externally restricted	107	116
Internally restricted	42	29
Unrestricted	12	2
<b>Total</b>	<b>161</b>	<b>147</b>

**PricewaterhouseCoopers, ABN 52 780 433 757**  
Darling Park Tower 2, 201 Sussex Street, GPO BOX 2650, SYDNEY NSW 1171  
T: +61 2 8266 0000, F: +61 2 8266 9999, [www.pwc.com.au](http://www.pwc.com.au)

Liability limited by a scheme approved under Professional Standards Legislation.





### **Working Capital**

Council's net current assets declined from \$104 million to \$87 million during the period under review.

The value of net current assets needs to be adjusted in order to establish Council's available working capital.

	June 2013 \$m	June 2014 \$m
Net current assets	104	87
Less:		
External restrictions	(112)	(111)
Internal restrictions	(42)	(29)
	(50)	(53)
Add:		
Current Liabilities to be funded from other sources	61	63
<b>Available Working Capital</b>	<b>11</b>	<b>10</b>

The effective unrestricted or available working capital upon which Council could build its 2015 budget was \$10 million.

### **Performance Indicators**

The financial reports disclose a number of indicators in Note 13 and these are detailed below:

	June 2013 %	June 2014 %
Operating performance ratio	3.7	2.9
Own source operating revenue ratio	83	87
Unrestricted current ratio	198	156
Debt service cover ratio	289	317
Rates outstanding ratio	6.1	5.2
Cash expense cover ratio	9	9

The Operating Performance Ratio declined but remained above the industry benchmark of 0%.

The Own Source Operating Revenue Ratio improved and remained above the industry benchmark of 60%.

The Unrestricted Current Ratio declined but remains above the accepted benchmark for the industry of 150%.

The Debt Service Cover Ratio improved and remained above the industry benchmark of 200%.

The Rates Outstanding Ratio improved but still remained above the industry benchmark of 5%.

The Cash Expense Cover Ratio indicates that Council could continue to trade for 9 months should cash inflows cease.



Council's financial position is considered to be sound and stable.

**General**

The books of accounts and records inspected by us have been kept in an accurate and conscientious manner. We thank the General Manager and his staff for the co-operation and courtesy extended to us during the course of our audit.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'P L Buchholz', written in a cursive style.

PricewaterhouseCoopers

A second handwritten signature in blue ink, appearing to read 'P L Buchholz', written in a cursive style.

P L Buchholz  
Partner  
15 October 2014

## Wyong Shire Council

### Special Purpose Financial Statements for the financial year ended 30 June 2014

Contents	Page
<b>1. Statement by Councillors &amp; Management</b>	224
<b>2. Special Purpose Financial Statements:</b>	
Income Statement - Water Supply Business Activity	225
Income Statement - Sewerage Business Activity	226
Income Statement - Other Business Activities	227
Statement of Financial Position - Water Supply Business Activity	229
Statement of Financial Position - Sewerage Business Activity	230
Statement of Financial Position - Other Business Activities	232
<b>3. Notes to the Special Purpose Financial Statements</b>	234
<b>4. Auditor's Report</b>	242

---

#### Background

(i) These Special Purpose Financial Statements have been prepared for the use by both Council and the Division of Local Government in fulfilling their requirements under National Competition Policy.

(ii) The principle of competitive neutrality is based on the concept of a "level playing field" between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, State or Local, should operate without net competitive advantages over other businesses as a result of their public ownership.

(iii) For Council, the principle of competitive neutrality & public reporting applies only to declared business activities.

These include (a) those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation and (b) those activities with a turnover of over \$2 million that Council has formally declared as a Business Activity (defined as Category 1 activities).

(iv) In preparing these financial statements for Council's self classified Category 1 businesses and ABS defined activities, councils must (a) adopt a corporatisation model and (b) apply full cost attribution including tax equivalent regime payments & debt guarantee fees (where the business benefits from councils borrowing position by comparison with commercial rates).

---

## Wyong Shire Council

### Special Purpose Financial Statements

for the financial year ended 30 June 2014

### Statement by Councillors and Management

made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

**The attached Special Purpose Financial Statements have been prepared in accordance with:**

- The NSW Government Policy Statement "Application of National Competition Policy to Local Government".
- The Division of Local Government Guidelines "Pricing & Costing for Council Businesses - A Guide to Competitive Neutrality".
- The Local Government Code of Accounting Practice and Financial Reporting.
- The NSW Office of Water (Department of Environment, Climate Change and Water) Guidelines - "Best Practice Management of Water and Sewerage".

**To the best of our knowledge and belief, these Financial Statements:**

- Present fairly the Operating Result and Financial Position for each of Council's declared Business Activities for the year, and
- Accord with Council's accounting and other records.

**We are not aware of any matter that would render these Statements false or misleading in any way.**

**Signed in accordance with a resolution of Council made on 8 October 2014.**



Doug Eaton  
MAYOR



Lynne Webster  
DEPUTY MAYOR



Michael Whittaker  
GENERAL MANAGER



Stephen Naven  
RESPONSIBLE ACCOUNTING OFFICER

## Wyong Shire Council

Income Statement of Council's Water Supply Business Activity  
for the financial year ended 30 June 2014

\$ '000	Actual 2014	Actual 2013
<b>Income from continuing operations</b>		
Access charges	16,470	16,066
User charges	27,525	25,818
Fees	57	53
Interest	1,380	1,149
Grants and contributions provided for non capital purposes	1,036	1,019
Profit from the sale of assets	-	-
Other income	338	209
<b>Total income from continuing operations</b>	<b>46,806</b>	<b>44,314</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	6,697	6,822
Borrowing costs	13,184	11,894
Materials and contracts	3,908	3,750
Depreciation and impairment	16,593	16,632
Water purchase charges	95	17
Loss on sale of assets	291	1,432
Calculated taxation equivalents	367	380
Debt guarantee fee (if applicable)	-	-
Other expenses	11,884	12,265
<b>Total expenses from continuing operations</b>	<b>53,019</b>	<b>53,192</b>
<b>Surplus (deficit) from Continuing Operations before capital amounts</b>	<b>(6,213)</b>	<b>(8,878)</b>
Grants and contributions provided for capital purposes	3,935	3,121
<b>Surplus (deficit) from Continuing Operations after capital amounts</b>	<b>(2,278)</b>	<b>(5,757)</b>
Surplus (deficit) from discontinued operations	-	-
<b>Surplus (deficit) from ALL Operations before tax</b>	<b>(2,278)</b>	<b>(5,757)</b>
less: Corporate Taxation Equivalent (30%) [based on result before capital]	-	-
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>(2,278)</b>	<b>(5,757)</b>
plus Opening Retained Profits	354,824	360,201
plus/less: Prior Period Adjustments	-	-
plus Adjustments for amounts unpaid:		
- Taxation equivalent payments	367	380
- Debt guarantee fees	-	-
- Corporate taxation equivalent	-	-
less:		
- Tax Equivalent Dividend paid	-	-
- Surplus dividend paid	-	-
<b>Closing Retained Profits</b>	<b>352,913</b>	<b>354,824</b>
Return on Capital %	0.8%	0.4%
Subsidy from Council	24,582	28,505
Calculation of dividend payable:		
Surplus (deficit) after tax	(2,278)	(5,757)
less: Capital grants and contributions (excluding developer contributions)	(1,717)	(1,771)
<b>Surplus for dividend calculation purposes</b>	<b>-</b>	<b>-</b>
<b>Potential Dividend calculated from surplus</b>	<b>-</b>	<b>-</b>

## Wyong Shire Council

Income Statement of Council's Sewerage Business Activity  
for the financial year ended 30 June 2014

\$ '000	Actual 2014	Actual 2013
<b>Income from continuing operations</b>		
Access charges	27,521	27,465
User charges	466	796
Liquid Trade Waste charges	841	774
Fees	140	102
Interest	1,812	2,244
Grants and contributions provided for non capital purposes	677	666
Profit from the sale of assets	-	-
Other income	299	130
<b>Total income from continuing operations</b>	<b>31,756</b>	<b>32,177</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	7,240	7,217
Borrowing costs	1,679	1,897
Materials and contracts	3,744	3,954
Depreciation and impairment	12,848	12,485
Loss on sale of assets	-	571
Calculated taxation equivalents	252	255
Debt guarantee fee (if applicable)	-	-
Other expenses	10,398	9,403
<b>Total expenses from continuing operations</b>	<b>36,161</b>	<b>35,782</b>
<b>Surplus (deficit) from Continuing Operations before capital amounts</b>	<b>(4,405)</b>	<b>(3,605)</b>
Grants and contributions provided for capital purposes	1,795	1,514
<b>Surplus (deficit) from Continuing Operations after capital amounts</b>	<b>(2,610)</b>	<b>(2,091)</b>
Surplus (deficit) from discontinued operations	-	-
<b>Surplus (deficit) from ALL Operations before tax</b>	<b>(2,610)</b>	<b>(2,091)</b>
less: Corporate Taxation Equivalent (30%) [based on result before capital]	-	-
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>(2,610)</b>	<b>(2,091)</b>
plus Opening Retained Profits	250,194	252,029
plus/less: Prior Period Adjustments	-	-
plus Adjustments for amounts unpaid:		
- Taxation equivalent payments	252	255
- Debt guarantee fees	-	-
- Corporate taxation equivalent	-	-
less:		
- Tax Equivalent Dividend paid	-	-
- Surplus dividend paid	-	-
<b>Closing Retained Profits</b>	<b>247,836</b>	<b>250,194</b>
Return on Capital %	-0.4%	-0.2%
Subsidy from Council	28,782	27,805
Calculation of dividend payable:		
Surplus (deficit) after tax	(2,610)	(2,091)
less: Capital grants and contributions (excluding developer contributions)	(479)	(885)
<b>Surplus for dividend calculation purposes</b>	<b>-</b>	<b>-</b>
<b>Potential Dividend calculated from surplus</b>	<b>-</b>	<b>-</b>

## Wyong Shire Council

Income Statement of Council's Other Business Activities  
for the financial year ended 30 June 2014

S '000	Waste Management		Care and Education	
	Category 1		Category 1	
	Actual 2014	Actual 2013	Actual 2014	Actual 2013
<b>Income from continuing operations</b>				
Access charges	31,192	29,479	-	-
User charges	12,081	14,728	3,794	3,976
Fees	-	-	-	-
Interest	146	161	-	-
Grants and contributions provided for non capital purposes	1,342	793	431	457
Profit from the sale of assets	-	-	-	-
Other income	553	341	3	6
<b>Total income from continuing operations</b>	<b>45,314</b>	<b>45,502</b>	<b>4,228</b>	<b>4,439</b>
<b>Expenses from continuing operations</b>				
Employee benefits and on-costs	1,878	1,716	3,529	3,486
Borrowing costs	1,576	2,590	-	-
Materials and contracts	20,643	20,958	1,189	1,185
Depreciation and impairment	854	1,360	106	131
Loss on sale of assets	-	-	1	1
Calculated taxation equivalents	122	104	194	205
Debt guarantee fee (if applicable)	-	-	-	-
Other expenses	7,368	6,376	131	104
<b>Total expenses from continuing operations</b>	<b>32,441</b>	<b>33,104</b>	<b>5,150</b>	<b>5,112</b>
<b>Surplus (deficit) from Continuing Operations before capital amounts</b>	<b>12,873</b>	<b>12,398</b>	<b>(922)</b>	<b>(673)</b>
Grants and contributions provided for capital purposes	-	-	-	-
<b>Surplus (deficit) from Continuing Operations after capital amounts</b>	<b>12,873</b>	<b>12,398</b>	<b>(922)</b>	<b>(673)</b>
Surplus (deficit) from discontinued operations	-	-	-	-
<b>Surplus (deficit) from ALL Operations before tax</b>	<b>12,873</b>	<b>12,398</b>	<b>(922)</b>	<b>(673)</b>
less: Corporate Taxation Equivalent (30%) [based on result before capital]	(3,862)	(3,719)	-	-
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>9,011</b>	<b>8,679</b>	<b>(922)</b>	<b>(673)</b>
plus Opening Retained Profits	41,902	29,400	(7,808)	(7,340)
plus/less: Prior Period Adjustments	-	-	-	-
plus Adjustments for amounts unpaid:				
- Taxation equivalent payments	122	104	194	205
- Debt guarantee fees	-	-	-	-
- Corporate taxation equivalent	3,862	3,719	-	-
add:				
- Subsidy Paid/Contribution To Operations	-	-	-	-
less:				
- TER dividend paid	-	-	-	-
- Dividend paid	-	-	-	-
<b>Closing Retained Profits</b>	<b>54,897</b>	<b>41,902</b>	<b>(8,536)</b>	<b>(7,808)</b>
Return on Capital %	68.0%	96.1%	-17.4%	-12.6%
Subsidy from Council	-	-	1,118	875

## Wyong Shire Council

Income Statement of Council's Other Business Activities  
for the financial year ended 30 June 2014

S '000	Holiday Parks	
	Category 1	
	Actual 2014	Actual 2013
<b>Income from continuing operations</b>		
Access charges	-	-
User charges	9,179	8,921
Fees	-	-
Interest	-	-
Grants and contributions provided for non capital purposes	-	3
Profit from the sale of assets	-	-
Other income	-	-
<b>Total income from continuing operations</b>	<b>8,179</b>	<b>8,924</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	200	217
Borrowing costs	44	66
Materials and contracts	3,795	3,458
Depreciation and impairment	718	1,154
Loss on sale of assets	-	3
Calculated taxation equivalents	442	228
Debt guarantee fee (if applicable)	-	-
Other expenses	3,153	3,444
<b>Total expenses from continuing operations</b>	<b>8,362</b>	<b>8,570</b>
<b>Surplus (deficit) from Continuing Operations before capital amounts</b>	<b>827</b>	<b>354</b>
Grants and contributions provided for capital purposes	40	-
<b>Surplus (deficit) from Continuing Operations after capital amounts</b>	<b>867</b>	<b>354</b>
Surplus (deficit) from discontinued operations	-	-
<b>Surplus (deficit) from ALL Operations before tax</b>	<b>867</b>	<b>354</b>
less: Corporate Taxation Equivalent (30%) [based on result before capital]	(248)	(106)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>619</b>	<b>248</b>
plus Opening Retained Profits	12,144	11,562
plus/less: Prior Period Adjustments	-	-
plus Adjustments for amounts unpaid:		
- Taxation equivalent payments	442	228
- Debt guarantee fees	-	-
- Corporate taxation equivalent	248	106
add:		
- Subsidy Paid/Contribution To Operations	-	-
less:		
- TER dividend paid	-	-
- Dividend paid	-	-
<b>Closing Retained Profits</b>	<b>13,453</b>	<b>12,144</b>
Return on Capital %	3.1%	1.5%
Subsidy from Council	182	658



## Wyong Shire Council

Statement of Financial Position - Council's Water Supply Business Activity  
as at 30 June 2014

\$ '000	Actual 2014	Actual 2013
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and cash equivalents	2,299	12,360
Investments	3,236	15,774
Receivables	15,262	15,230
Inventories	503	490
Other	-	-
Non-current assets classified as held for sale	-	-
<b>Total Current Assets</b>	<b>21,300</b>	<b>43,854</b>
<b>Non-Current Assets</b>		
Investments	17,000	3,253
Receivables	423	451
Inventories	-	-
Infrastructure, property, plant and equipment	852,774	836,099
Investments accounted for using equity method	-	-
Investment property	-	-
Intangible Assets	56	122
Other	-	-
<b>Total non-Current Assets</b>	<b>870,253</b>	<b>839,925</b>
<b>TOTAL ASSETS</b>	<b>891,553</b>	<b>883,779</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Bank Overdraft	-	-
Payables	11,018	5,518
Interest bearing liabilities	9,801	9,359
Provisions	1,791	2,262
<b>Total Current Liabilities</b>	<b>22,610</b>	<b>17,139</b>
<b>Non-Current Liabilities</b>		
Payables	1,941	3,932
Interest bearing liabilities	162,377	172,177
Provisions	118	198
<b>Total Non-Current Liabilities</b>	<b>164,436</b>	<b>176,307</b>
<b>TOTAL LIABILITIES</b>	<b>187,046</b>	<b>193,446</b>
<b>NET ASSETS</b>	<b>704,507</b>	<b>690,333</b>
<b>EQUITY</b>		
Retained earnings	352,913	354,824
Revaluation reserves	351,594	335,509
Council equity interest	704,507	690,333
Non-controlling equity interest	-	-
<b>TOTAL EQUITY</b>	<b>704,507</b>	<b>690,333</b>

## Wyong Shire Council

Statement of Financial Position - Council's Sewerage Business Activity  
as at 30 June 2014

\$ '000	Actual 2014	Actual 2013
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and cash equivalents	12,970	14,394
Investments	18,256	18,290
Receivables	3,276	3,792
Inventories	-	-
Other	-	-
Non-current assets classified as held for sale	-	-
<b>Total Current Assets</b>	<b>34,502</b>	<b>36,476</b>
<b>Non-Current Assets</b>		
Investments	8,000	3,788
Receivables	10	13
Inventories	-	-
Infrastructure, property, plant and equipment	704,215	692,223
Investments accounted for using equity method	-	-
Investment property	-	-
Intangible Assets	33	74
Other	-	-
<b>Total non-Current Assets</b>	<b>712,258</b>	<b>696,098</b>
<b>TOTAL ASSETS</b>	<b>746,760</b>	<b>732,574</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Bank Overdraft	-	-
Payables	2,477	2,658
Interest bearing liabilities	1,017	954
Provisions	1,930	2,389
<b>Total Current Liabilities</b>	<b>5,424</b>	<b>6,001</b>
<b>Non-Current Liabilities</b>		
Payables	882	881
Interest bearing liabilities	23,009	24,026
Provisions	55	175
<b>Total Non-Current Liabilities</b>	<b>23,946</b>	<b>25,082</b>
<b>TOTAL LIABILITIES</b>	<b>29,370</b>	<b>31,083</b>
<b>NET ASSETS</b>	<b>717,390</b>	<b>701,491</b>
<b>EQUITY</b>		
Retained earnings	247,834	250,194
Revaluation reserves	469,556	451,297
Council equity interest	717,390	701,491
Non-controlling equity interest	-	-
<b>TOTAL EQUITY</b>	<b>717,390</b>	<b>701,491</b>

## Wyong Shire Council

Statement of Financial Position - Council's Other Business Activities  
as at 30 June 2014

S '000	Waste Management		Care and Education	
	Category 1		Category 1	
	Actual 2014	Actual 2013	Actual 2014	Actual 2013
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash and cash equivalents	-	-	-	-
Investments	96,904	88,430	-	-
Receivables	2,302	2,596	68	71
Inventories	-	-	-	-
Other	-	-	-	-
Non-current assets classified as held for sale	-	-	-	-
<b>Total Current Assets</b>	<b>99,206</b>	<b>91,026</b>	<b>68</b>	<b>71</b>
<b>Non-Current Assets</b>				
Investments	-	-	-	-
Receivables	9	9	-	-
Inventories	-	-	-	-
Infrastructure, property, plant and equipment	21,238	15,590	5,301	5,362
Investments accounted for using equity method	-	-	-	-
Investment property	-	-	-	-
Other	-	-	-	-
<b>Total Non-Current Assets</b>	<b>21,247</b>	<b>16,599</b>	<b>5,301</b>	<b>5,362</b>
<b>TOTAL ASSETS</b>	<b>120,453</b>	<b>106,625</b>	<b>5,369</b>	<b>5,433</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Bank Overdraft	-	-	-	-
Payables	5,086	4,206	280	278
Interest bearing liabilities	-	-	8,873	7,865
Provisions	3,407	3,456	938	1,264
<b>Total Current Liabilities</b>	<b>8,493</b>	<b>7,662</b>	<b>10,091</b>	<b>9,407</b>
<b>Non-Current Liabilities</b>				
Payables	-	-	-	-
Interest bearing liabilities	-	-	-	-
Provisions	49,911	49,909	224	244
Other Liabilities	-	-	-	-
<b>Total Non-Current Liabilities</b>	<b>49,911</b>	<b>49,909</b>	<b>224</b>	<b>244</b>
<b>TOTAL LIABILITIES</b>	<b>58,404</b>	<b>57,571</b>	<b>10,315</b>	<b>9,651</b>
<b>NET ASSETS</b>	<b>62,049</b>	<b>49,054</b>	<b>(4,946)</b>	<b>(4,218)</b>
<b>EQUITY</b>				
Retained earnings	54,897	41,902	(8,536)	(7,808)
Revaluation reserves	7,152	7,152	3,590	3,590
Council equity interest	62,049	49,054	(4,946)	(4,218)
Non-controlling equity interest	-	-	-	-
<b>TOTAL EQUITY</b>	<b>62,049</b>	<b>49,054</b>	<b>(4,946)</b>	<b>(4,218)</b>

ANNUAL REPORT 2013 - 2014 | 231

## Wyong Shire Council

Statement of Financial Position - Council's Other Business Activities  
as at 30 June 2014

\$ '000	Holiday Parks	
	Category 1	
	Actual 2014	Actual 2013
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and cash equivalents	-	-
Investments	8,011	5,837
Receivables	221	237
Inventories	-	-
Other	-	-
Non-current assets classified as held for sale	-	-
<b>Total Current Assets</b>	<b>8,232</b>	<b>6,074</b>
<b>Non-Current Assets</b>		
Investments	-	-
Receivables	-	-
Inventories	-	-
Infrastructure, property, plant and equipment	28,457	28,583
Investments accounted for using equity method	-	-
Investment property	-	-
Other	-	-
<b>Total Non-Current Assets</b>	<b>28,457</b>	<b>28,583</b>
<b>TOTAL ASSETS</b>	<b>36,689</b>	<b>34,657</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Bank Overdraft	-	-
Payables	900	986
Interest bearing liabilities	5,104	4,291
Provisions	48	53
<b>Total Current Liabilities</b>	<b>6,052</b>	<b>5,330</b>
<b>Non-Current Liabilities</b>		
Payables	-	-
Interest bearing liabilities	-	-
Provisions	11	10
Other Liabilities	-	-
<b>Total Non-Current Liabilities</b>	<b>11</b>	<b>10</b>
<b>TOTAL LIABILITIES</b>	<b>6,063</b>	<b>5,340</b>
<b>NET ASSETS</b>	<b>30,626</b>	<b>29,317</b>
<b>EQUITY</b>		
Retained earnings	13,453	12,144
Revaluation reserves	17,173	17,173
Council equity interest	30,626	29,317
Non-controlling equity interest	-	-
<b>TOTAL EQUITY</b>	<b>30,626</b>	<b>29,317</b>

## Wyong Shire Council

### Special Purpose Financial Statements for the financial year ended 30 June 2014

#### Contents of the Notes accompanying the Financial Statements

Note	Details	Page
1	Summary of Significant Accounting Policies	234
2	Water Supply Business Best Practice Management disclosure requirements	237
3	Sewerage Business Best Practice Management disclosure requirements	239

## Wyong Shire Council

### Notes to the Special Purpose Financial Statements for the financial year ended 30 June 2014

#### Note 1. Significant Accounting Policies

These financial statements are a Special Purpose Financial Statements (SPFS) prepared for use by Council and the Office of Local Government.

For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these special purpose financial statements, unless otherwise stated, have been prepared in accordance with:

- the recognition and measurement criteria of relevant Australian Accounting Standards,
- other authoritative pronouncements of the Australian Accounting Standards Board (AASB) &
- Australian Accounting Interpretations.

The disclosures in these special purpose financial statements have been prepared in accordance with:

- the Local Government Act and Regulation, and
- the Local Government Code of Accounting Practice and Financial Reporting.

The statements are also prepared on an accruals basis, based on historic costs and do not take into account changing money values nor current values of non-current assets (except where specifically stated).

Certain taxes and other costs (appropriately described) have been imputed for the purposes of the National Competition Policy.

#### National Competition Policy

Council has adopted the principle of 'competitive neutrality' to its business activities as part of the national competition policy which is being applied throughout Australia at all levels of government.

The framework for its application is set out in the June 1996 Government Policy statement on the "Application of National Competition Policy to Local Government".

The "Pricing & Costing for Council Businesses: A Guide to Competitive Neutrality" issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard of disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents; council subsidies; return on investments (rate of return); and dividends paid.

#### Declared Business Activities

In accordance with *Pricing & Costing for Council Businesses - A Guide to Competitive Neutrality*, Council has declared that the following are to be considered as business activities:

##### Category 1

(where gross operating turnover is over \$2 million)

##### a. Water Supplies

Water catchment, treatment and supply; stormwater drainage

##### b. Sewerage Services

Sewerage collection, treatment and disposal

##### c. Waste Management

Collection and disposal of household and commercial waste

##### d. Care and Education

Provision of six child care centres

##### e. Holiday Parks

Provision of four holiday parks

##### Category 2

(where gross operating turnover is less than \$2 million)

None

#### Monetary Amounts

Amounts shown in the financial statements are in Australian currency and rounded to the nearest one thousand dollars, with the exception of some figures disclosed in Note 2 (Water Supply Best Practice Management Disclosures A513) and Note 3 (Sewerage Best Practice Management Disclosures

## Wyong Shire Council

### Notes to the Special Purpose Financial Statements for the financial year ended 30 June 2014

#### Note 1. Significant Accounting Policies

A514) As required by the NSW Office of Water (Department of Primary Industries) the amounts shown in Notes 2 and Note 3 are disclosed in whole dollars.

##### (i) Taxation Equivalent Charges

Council is liable to pay various taxes and financial duties in undertaking its business activities. Where this is the case, they are disclosed in these statements as a cost of operations just like all other costs.

However, where Council is exempt from paying taxes which are generally paid by private sector businesses (such as income tax), equivalent tax payments have been applied to all Council nominated business activities and are reflected in these financial statements.

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all council nominated business activities (this does not include council's non-business activities):

##### Notional Rate Applied %

###### Corporate Income Tax Rate – 30%

Land Tax – The first **\$412,000** of combined land values attracts **0%**. From \$412,001 to \$2,519,000 the rate is **1.6% + \$100**. For the remaining combined land value that exceeds \$2,519,000, a premium marginal rate of **2.0%** applies.

Payroll Tax – **5.45%** on the value of taxable salaries and wages in excess of \$750,000.

In accordance with the guidelines for Best Practice Management of Water Supply and Sewerage, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from Water Supply and Sewerage Business activities.

The payment of taxation equivalent charges, referred in the Best Practice Management of Water Supply and Sewerage Guides to as a "Dividend for Taxation equivalent", may be applied for any purpose allowed under the Local Government Act 1993.

Achievement of substantial compliance against the guidelines for Best Practice Management of Water Supply and Sewerage is not a prerequisite for the payment of the tax equivalent charges, however the payment must not exceed \$3 per assessment.

##### Income Tax

An income tax equivalent has been applied on the profits of each reported Business Activity.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account of in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level (gain/(loss) from ordinary activities before capital amounts) as would be applied by a private sector competitor – that is, it should include a provision equivalent to the corporate income tax rate, currently 30%.

Income Tax is only applied where a positive gain/(loss) from ordinary activities before capital amounts has been achieved.

Since this taxation equivalent is notional - that is, it is payable to the "Council" as the owner of business operations, it represents an internal payment and has no effect on the operations of the council. Accordingly, there is no need for disclosure of internal charges in Council's General Purpose Financial Statements.

The rate applied of 30% is the equivalent company tax rate prevalent as at reporting date. No adjustments have been made for variations that have occurred during the year.

##### Local Government Rates & Charges

A calculation of the equivalent rates and charges payable on all Category 1 businesses has been applied to all land assets owned or exclusively used by the Business Activity.

##### Loan & Debt Guarantee Fees

The debt guarantee fee is designed to ensure that council business activities face "true" commercial

## Wyong Shire Council

### Notes to the Special Purpose Financial Statements

for the financial year ended 30 June 2014

#### Note 1. Significant Accounting Policies

borrowing costs in line with private sector competitors.

In order to calculate a debt guarantee fee, council has determined what the differential borrowing rate would have been between the commercial rate and the council's borrowing rate for its business activities.

#### (ii) Subsidies

Government policy requires that subsidies provided to customers and the funding of those subsidies must be explicitly disclosed.

Subsidies occur where council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for council to meet its community service obligations.

Accordingly, Subsidies disclosed (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by the council in any given financial year.

The overall effect of subsidies is contained within the Income Statement of each reported Business Activity.

#### (iii) Return on Investments (Rate of Return)

The Policy statement requires that councils with Category 1 businesses "would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field".

Such funds are subsequently available for meeting commitments or financing future investment strategies.

The Rate of Return on Capital is calculated as follows:

Operating Result before Capital Income +  
Interest Expense

---

Written Down Value of I,PP&E as at 30 June

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 3.7% at 30 June 2014.

The actual rate of return achieved by each Business Activity is disclosed at the foot of each respective Income Statement.

#### (iv) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local Government Water Supply and Sewerage Businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

The dividend, calculated and approved in accordance with the Best Practice Management Guidelines, must not exceed either:

- (i) 50% of this surplus in any one year, or
- (ii) the number of water supply or sewerage assessments at 30 June 2014 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with the guidelines for Best Practice Management of Water Supply and Sewerage, a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the NSW Office of Water prior to making the dividend and only after it has approved the payment.



## Wyong Shire Council

Notes to the Special Purpose Financial Statements  
for the financial year ended 30 June 2014Note 2. Water Supply Business  
Best Practice Management disclosure requirements

Dollars Amounts shown below are in WHOLE DOLLARS (unless otherwise indicated)

2014

**1. Calculation and Payment of Tax-Equivalents**

[All Local Government Local Water Utilities must pay this dividend for tax-equivalents]

(i) Calculated Tax Equivalents	367,000
(ii) No of assessments multiplied by \$3/assessment	187,509
(iii) Amounts payable for Tax Equivalents [lesser of (i) and (ii)]	187,509
(iv) Amounts actually paid for Tax Equivalents	-

**2. Dividend from Surplus**

(i) 50% of Surplus before Dividends [Calculated in accordance with Best Practice Management for Water Supply and Sewerage Guidelines]	-												
(ii) No. of assessments multiplied by \$30/assessment, less tax equivalent charges/assessment	1,687,581												
(iii) Cumulative surplus before Dividends for the 3 years to 30 June 2014, less the cumulative dividends paid for the 2 years to 30 June 2013 & 30 June 2012	(25,978,382)												
<table> <tr> <td>2014 Surplus</td> <td style="text-align: right;">(3,994,960)</td> <td>2013 Surplus</td> <td style="text-align: right;">(7,527,616)</td> <td>2012 Surplus</td> <td style="text-align: right;">(14,455,806)</td> </tr> <tr> <td></td> <td></td> <td>2013 Dividend</td> <td style="text-align: right;">-</td> <td>2012 Dividend</td> <td style="text-align: right;">-</td> </tr> </table>		2014 Surplus	(3,994,960)	2013 Surplus	(7,527,616)	2012 Surplus	(14,455,806)			2013 Dividend	-	2012 Dividend	-
2014 Surplus	(3,994,960)	2013 Surplus	(7,527,616)	2012 Surplus	(14,455,806)								
		2013 Dividend	-	2012 Dividend	-								
(iv) Maximum dividend from surplus [least of (i), (ii) and (iii) above]	n/a												
(v) Dividend actually paid from surplus [refer below for required pre-dividend payment Criteria]	-												

**3. Required outcomes for 6 Criteria**

[To be eligible for the payment of a "Dividend from Surplus", ALL the Criteria below need a "YES"]

(i) Completion of Strategic Business Plan (including Financial Plan)	YES
(ii) Full Cost Recovery, without significant cross subsidies [Refer Item 2(a) in Table 1 on page 22 of the Best Practice Guidelines]	YES
- Complying charges [Item 2(b) in Table 1]	YES
- DSP with Commercial Developer Charges [Item 2(e) in Table 1]	YES
- If Dual Water Supplies, Complying Charges [Item 2(g) in Table 1]	YES
(iii) Sound Water Conservation and Demand Management implemented	YES
(iv) Sound Drought Management implemented	YES
(v) Complete Performance Reporting Form (by 15 September each year)	YES
(vi) a. Integrated Water Cycle Management Evaluation	YES
b. Complete and implement Integrated Water Cycle Management Strategy	YES

## Wyong Shire Council

Notes to the Special Purpose Financial Statements  
for the financial year ended 30 June 2014Note 2. Water Supply Business  
Best Practice Management disclosure requirements (continued)

---

Dollars Amounts shown below are in WHOLE DOLLARS (unless otherwise indicated) 2014


---

## National Water Initiative (NWI) Financial Performance Indicators

<b>NWI F1</b>	Total Revenue (Water) Total Income (w13) - Grants for the Acquisition of Assets (w11a) - Interest Income (w9) - Aboriginal Communities W&S Program Income (w10a)	\$'000	48,411
<b>NWI F4</b>	Revenue from Residential Usage Charges (Water) Income from Residential Usage Charges (w6b) x 100 divided by the sum of [Income from Residential Usage Charges (w6a) + Income from Residential Access Charges (w6b)]	%	62.56%
<b>NWI F9</b>	Written Down Replacement Cost of Fixed Assets (Water) Written down current cost of system assets (w47)	\$'000	852,534
<b>NWI F11</b>	Operating Cost (OMA) (Water) Management Expenses (w1) + Operational & Maintenance Expenses (w2)	\$'000	19,592
<b>NWI F14</b>	Capital Expenditure (Water) Acquisition of fixed assets (w16)	\$'000	19,827
<b>NWI F17</b>	Economic Real Rate of Return (Water) [Total Income (w13) - Interest Income (w9) - Grants for acquisition of assets (w11a) - Operating Costs (NWI F11) - Current Cost Depreciation (w3)] x 100 divided by [Written Down Current Cost of System Assets (w47) + Plant & Equipment (w33b)]	%	1.43%
<b>NWI F26</b>	Capital Works Grants (Water) Grants for the Acquisition of Assets (w11a)	\$'000	950

Notes: 1. References to w (eg. w12) refer to item numbers within Special Schedules No. 3 & 4 of Council's Annual Financial Statements.

2. The NWI Performance Indicators are based upon the National Performance Framework Handbook for Urban Performance Reporting Indicators & Definitions.

## Wyong Shire Council

Notes to the Special Purpose Financial Statements  
for the financial year ended 30 June 2014Note 3. Sewerage Business  
Best Practice Management disclosure requirements

Dollars Amounts shown below are in WHOLE DOLLARS (unless otherwise indicated)

2014

**1. Calculation and Payment of Tax-Equivalents**

[All Local Government Local Water Utilities must pay this dividend for tax-equivalents]

(i) Calculated Tax Equivalents	252,000
(ii) No of assessments multiplied by \$3/assessment	182,772
(iii) Amounts payable for Tax Equivalents [lesser of (i) and (ii)]	182,772
(iv) Amounts actually paid for Tax Equivalents	-

**2. Dividend from Surplus**

(i) 50% of Surplus before Dividends [Calculated in accordance with Best Practice Management for Water Supply and Sewerage Guidelines]	-
(ii) No. of assessments x (\$30 less tax equivalent charges per assessment)	1,644,948
(iii) Cumulative surplus before dividends for the 3 years to 30 June 2014, less the cumulative dividends paid for the 2 years to 30 June 2013 & 30 June 2012	(8,873,192)

2014 Surplus	(3,089,421)	2013 Surplus	(2,976,005)	2012 Surplus	(2,807,766)
		2013 Dividend	-	2012 Dividend	-

(iv) Maximum dividend from surplus [least of (i), (ii) and (iii) above]	n/a
(v) Dividend actually paid from surplus [refer below for required pre-dividend payment Criteria]	-

**3. Required outcomes for 4 Criteria**

[To be eligible for the payment of a "Dividend from Surplus", ALL the Criteria below need a "YES"]

(i) Completion of Strategic Business Plan (including Financial Plan)	YES
(ii) Pricing with full cost-recovery, without significant cross subsidies [Refer Item 2(a) in Table 1 on page 22 of the Best Practice Guidelines]	YES
Complying charges	
(a) Residential [Item 2(c) in Table 1]	YES
(b) Non Residential [Item 2(c) in Table 1]	YES
(c) Trade Waste [Item 2(d) in Table 1]	YES
DSP with Commercial Developer Charges [Item 2(e) in Table 1]	YES
Liquid Trade Waste Approvals & Policy [Item 2(f) in Table 1]	YES
(iii) Complete Performance Reporting Form (by 15 September each year)	YES
(iv) a. Integrated Water Cycle Management Evaluation	YES
b. Complete and implement Integrated Water Cycle Management Strategy	YES

ANNUAL REPORT 2013 - 2014 | 239

## Wyong Shire Council

Notes to the Special Purpose Financial Statements  
for the financial year ended 30 June 2014Note 3. Sewerage Business  
Best Practice Management disclosure requirements (continued)Dollars Amounts shown below are in WHOLE DOLLARS (unless otherwise indicated) 2014

## National Water Initiative (NWI) Financial Performance Indicators

<b>NWI F2</b>	Total Revenue (Sewerage) Total Income (s14) - Grants for Acquisition of Assets (s12a) - Interest Income (s10) - Aboriginal Communities W&S Program Income (w10a)	\$'000	31,739
<b>NWI F10</b>	Written Down Replacement Cost of Fixed Assets (Sewerage) Written down current cost of system assets (s49)	\$'000	703,801
<b>NWI F12</b>	Operating Cost (Sewerage) Management Expenses (s1) + Operational & Maintenance Expenses (s2)	\$'000	21,382
<b>NWI F15</b>	Capital Expenditure (Sewerage) Acquisition of Fixed Assets (s17)	\$'000	6,532
<b>NWI F18</b>	Economic Real Rate of Return (Sewerage) [Total Income (s14) - Interest Income (s10) - Grants for acquisition of Assets (s12a) - Operating cost (NWI F12) - Current cost depreciation (s3)] x 100 divided by [Written down current cost (ie. WDCC) of System Assets (s48) + Plant & Equipment (s34b)]	%	-0.35%
<b>NWI F27</b>	Capital Works Grants (Sewerage) Grants for the Acquisition of Assets (12a)	\$'000	-

National Water Initiative (NWI) Financial Performance Indicators  
Water & Sewer (combined)

<b>NWI F3</b>	Total Income (Water & Sewerage) Total Income (w13 + s14) + Gain/Loss on disposal of assets (w14 + s15) minus Grants for acquisition of assets (w11a + s12a) - Interest Income (w9 + s10)	\$'000	79,859
<b>NWI F8</b>	Revenue from Community Service Obligations (Water & Sewerage) Community Service Obligations (NWI F25) x 100 divided by Total Income (NWI F3)	%	1.72%
<b>NWI F16</b>	Capital Expenditure (Water & Sewerage) Acquisition of Fixed Assets (w16 + s17)	\$'000	26,359
<b>NWI F19</b>	Economic Real Rate of Return (Water & Sewerage) [Total Income (w13 + s14) - Interest Income (w9 + s10) - Grants for acquisition of assets (w11a + s12a) - Operating Cost (NWI F11 + NWI F12) - Current cost depreciation (w3 + s3)] x 100 divided by [Written down replacement cost of fixed assets (NWI F8 + NWI F10) + Plant & equipment (w33b + s34b)]	%	0.63%
<b>NWI F20</b>	Dividend (Water & Sewerage) Dividend paid from surplus (2(v) of Note 2 + 2(v) of Note 3)	\$'000	-
<b>NWI F21</b>	Dividend Payout Ratio (Water & Sewerage) Dividend (NWI F20) x 100 divided by Net Profit after tax (NWI F24)	%	0.00%

## Wyong Shire Council

Notes to the Special Purpose Financial Statements  
for the financial year ended 30 June 2014Note 3. Sewerage Business  
Best Practice Management disclosure requirements (continued)

Dollars Amounts shown below are in WHOLE DOLLARS (unless otherwise indicated)

2014

National Water Initiative (NWI) Financial Performance Indicators  
Water & Sewer (combined)

<b>NWI F22</b>	Net Debt to Equity (Water & Sewerage) Overdraft (w36 + s37) + Borrowings (w38 + s39) - Cash & Investments (w30 + s31) x 100 divided by [Total Assets (w35 + s36) - Total Liabilities (w40 + s41)]	%	9.46%
<b>NWI F23</b>	Interest Cover (Water & Sewerage) Earnings before Interest & Tax (EBIT) divided by Net Interest  Earnings before Interest & Tax (EBIT): 9,735 Operating Result (w15a + s16a) + Interest expense (w4a + s4a) - Interest Income (w9 + s10) - Gain/Loss on disposal of assets (w14 + s15) + Miscellaneous Expenses (w4b + w4c + s4b + s4c)  Net Interest: 11,671 Interest Expense (w4a + s4a) - Interest Income (w9 + s10)		1
<b>NWI F24</b>	Net Profit After Tax (Water & Sewerage) Surplus before dividends (w15a + s16a) - Tax equivalents paid (Note 2-1(iv) + Note 3-1(iv))	\$'000	(5,219)
<b>NWI F25</b>	Community Service Obligations (Water & Sewerage) Grants for Pensioner Rebates (w11b + s12b)	\$'000	1,375

- Notes:
- References to w (eg. s12) refer to item numbers within Special Schedules No. 5 & 6 of Council's Annual Financial Statements.
  - The NWI Performance Indicators are based upon the National Performance Framework Handbook for Urban Performance Reporting Indicators & Definitions.



## **The Wyong Shire Council**

### **Independent auditor's report Report on the special purpose financial report**

#### **Report on the financial report**

We have audited the accompanying financial report, being a special purpose financial report, of **the Wyong Shire Council** (the Council), which comprises the Statement of Financial Position by Business Activity for the year ended 30 June 2014, the Income Statements by Business Activity for the year then ended, Notes to the financial report for the business activities identified by Council and the Statement by Councillors and Management for Council for the year ended 30 June 2014.

#### *Councillors' responsibility for the financial report*

The Councillors of the Council are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in note 1 to the financial statements which form part of the financial report, are appropriate to meet the requirements of the Local Government Code of Accounting Practice and Financial Reporting. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to error or fraud.

#### *Auditor's responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Councillors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

---

**PricewaterhouseCoopers, ABN 52 780 433 757**  
Darling Park Tower 2, 201 Sussex Street, GPO BOX 2650, SYDNEY NSW 1171  
T: +61 2 8266 0000, F: +61 2 8266 9999, [www.pwc.com.au](http://www.pwc.com.au)

Liability limited by a scheme approved under Professional Standards Legislation.



*Auditor's opinion:*

In our opinion, the financial report presents fairly, in all material respects, the financial position by Business Activities of The Wyong Shire Council as of 30 June 2014 and its financial performance by Business Activities for the year then ended in accordance with the requirements of those applicable Accounting Standards detailed in Note 1 to the financial report, and the Local Government Code of Accounting Practice and Financial Reporting.

*Basis of Accounting and Restriction on Distribution and Use*

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the Local Government Code of Accounting Practice and Financial Reporting. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the Council.

A handwritten signature in blue ink, appearing to read 'Peter Buchholz', written in a cursive style.

PricewaterhouseCoopers

A handwritten signature in blue ink, appearing to read 'Peter Buchholz', written in a cursive style.

Peter Buchholz  
Partner

Sydney  
15 October 2014

## Wyong Shire Council

### Special Schedules

for the financial year ended 30 June 2014

### Contents

Page

#### Special Schedules<sup>1</sup> -

<b>Special Schedule No. 1</b>	Net Cost of Services	245
- <b>Special Schedule No. 2(a)</b>	Statement of Long Term Debt (all purposes)	247
- <b>Special Schedule No. 2(b)</b>	Statement of Internal Loans (Sect. 410(3) LGA 1993)	248
- <b>Special Schedule No. 3</b>	Water Supply Operations - incl. Income Statement	249
- <b>Special Schedule No. 4</b>	Water Supply - Statement of Financial Position	253
- <b>Special Schedule No. 5</b>	Sewerage Service Operations - incl. Income Statement	254
- <b>Special Schedule No. 6</b>	Sewerage Service - Statement of Financial Position	258
- <b>Notes to Special Schedules No. 3 &amp; 5</b>		259
- <b>Special Schedule No. 7</b>	Report on Infrastructure Assets (as at 30 June 2014)	260
- <b>Special Schedule No. 8</b>	Financial Projections	267
- <b>Special Schedule No. 9</b>	Permissible Income Calculation	268

<sup>1</sup> Special Schedules are not audited (with the exception of Special Schedule 9).

#### Background

(i) These Special Schedules have been designed to meet the requirements of special purpose users such as;

- the NSW Grants Commission
- the Australian Bureau of Statistics (ABS),
- the NSW Office of Water (NOW), and
- the Office of Local Government (OLG).

(ii) The financial data is collected for various uses including;

- the allocation of Financial Assistance Grants,
- the incorporation of Local Government financial figures in national statistics,
- the monitoring of loan approvals,
- the allocation of borrowing rights, and
- the monitoring of the financial activities of specific services.



## Wyong Shire Council

Special Schedule No. 1 - Net Cost of Services  
for the financial year ended 30 June 2014

\$'000				
Function or Activity	Expenses from Continuing Operations	Income from continuing operations		Net Cost of Services
		Non Capital	Capital	
<b>Governance</b>	1,579	4	-	(1,575)
<b>Administration</b>	2,174	5,828	4,381	8,035
<b>Public Order and Safety</b>				
Fire Service Levy, Fire Protection, Emergency Services	4,919	1,170	495	(3,254)
Beach Control	1,513	14	-	(1,499)
Enforcement of Local Govt. Regulations	1,647	458	-	(1,189)
Animal Control	501	282	-	(219)
Other	-	-	-	-
<b>Total Public Order &amp; Safety</b>	<b>8,580</b>	<b>1,924</b>	<b>495</b>	<b>(6,161)</b>
<b>Health</b>	<b>35</b>	<b>557</b>	<b>-</b>	<b>522</b>
<b>Environment</b>				
Noxious Plants and Insect/Vermin Control	162	50	-	(112)
Other Environmental Protection	2,127	70	80	(1,977)
Solid Waste Management	26,962	39,647	-	12,685
Street Cleaning	-	-	-	-
Drainage	6,750	6,546	946	742
Stormwater Management	162	1,757	-	1,595
<b>Total Environment</b>	<b>36,163</b>	<b>48,070</b>	<b>1,026</b>	<b>12,933</b>
<b>Community Services and Education</b>				
Administration & Education	1,744	148	-	(1,596)
Social Protection (Welfare)	-	-	-	-
Aged Persons and Disabled	186	34	-	(152)
Children's Services	5,042	4,284	-	(758)
<b>Total Community Services &amp; Education</b>	<b>6,972</b>	<b>4,466</b>	<b>-</b>	<b>(2,506)</b>
<b>Housing and Community Amenities</b>				
Public Cemeteries	144	203	-	59
Public Conveniences	1,393	-	-	(1,393)
Street Lighting	3,817	235	-	(3,582)
Town Planning	7,267	2,157	-	(5,110)
Other Community Amenities	-	-	-	-
<b>Total Housing and Community Amenities</b>	<b>12,621</b>	<b>2,595</b>	<b>-</b>	<b>(10,026)</b>
<b>Water Supplies</b>	<b>46,292</b>	<b>30,152</b>	<b>2,989</b>	<b>(5,151)</b>
<b>Sewerage Services</b>	<b>35,822</b>	<b>29,857</b>	<b>1,795</b>	<b>(4,170)</b>

## Wyong Shire Council

Special Schedule No. 1 - Net Cost of Services (continued)  
for the financial year ended 30 June 2014

\$'000

Function or Activity	Expenses from Continuing Operations	Income from continuing operations		Net Cost of Services
		Non Capital	Capital	
<b>Recreation and Culture</b>				
Public Libraries	4,898	437	46	(4,415)
Museums	-	-	-	-
Art Galleries	15	-	-	(15)
Community Centres and Halls	4,057	1,071	-	(2,986)
Performing Arts Venues	-	-	-	-
Other Performing Arts	-	-	-	-
Other Cultural Services	796	104	-	(692)
Sporting Grounds and Venues	4,592	285	175	(4,132)
Swimming Pools	1,020	4	-	(1,016)
Parks & Gardens (Lakes)	8,389	46	-	(8,343)
Other Sport and Recreation	2,285	-	1,190	(1,095)
<b>Total Recreation and Culture</b>	<b>26,052</b>	<b>1,947</b>	<b>1,411</b>	<b>(22,694)</b>
<b>Mining, Manufacturing and Construction</b>				
Building Control	1,642	1,111	-	(531)
Other Mining, Manufacturing & Construction	-	-	-	-
<b>Total Mining, Manufacturing and Const.</b>	<b>1,642</b>	<b>1,111</b>	<b>-</b>	<b>(531)</b>
<b>Transport and Communication</b>				
Urban Roads (UR) - Local	22,089	2,050	1,449	(18,590)
Urban Roads - Regional	735	483	1,499	1,247
Sealed Rural Roads (SRR) - Local	-	-	-	-
Sealed Rural Roads (SRR) - Regional	-	-	-	-
Unsealed Rural Roads (URR) - Local	1,274	-	-	(1,274)
Unsealed Rural Roads (URR) - Regional	-	-	-	-
Bridges on UR - Local	461	-	-	(461)
Bridges on SRR - Local	-	-	-	-
Bridges on URR - Local	-	-	-	-
Bridges on Regional Roads	-	-	-	-
Parking Areas	701	-	-	(701)
Footpaths	1,423	-	-	(1,423)
Aerodromes	78	10	-	(68)
Other Transport & Communication	5,170	1,317	146	(3,707)
<b>Total Transport and Communication</b>	<b>31,931</b>	<b>3,860</b>	<b>3,094</b>	<b>(24,977)</b>
<b>Economic Affairs</b>				
Camping Areas & Caravan Parks	7,911	9,179	40	1,308
Other Economic Affairs	5,990	2,046	534	(3,410)
<b>Total Economic Affairs</b>	<b>13,901</b>	<b>11,225</b>	<b>574</b>	<b>(2,102)</b>
<b>Totals – Functions</b>	<b>223,764</b>	<b>149,596</b>	<b>15,765</b>	<b>(58,403)</b>
<b>General Purpose Revenues<sup>(2)</sup></b>		<b>79,641</b>		<b>79,641</b>
Share of Interests - joint ventures & associates using the equity method	-	-	-	-
<b>NET OPERATING RESULT<sup>(1)</sup></b>	<b>223,764</b>	<b>229,237</b>	<b>15,765</b>	<b>21,238</b>

(1) As reported in the Income Statement

(2) Includes: Rates &amp; Annual Charges (incl. Ex Gratia, excl. Water &amp; Sewer), Non Capital General Purpose Grants, Interest on Investments (excl. Ext. Restricted Assets) &amp; Interest on overdue Rates &amp; Annual Charges

## Wyong Shire Council

Special Schedule No. 2(a) - Statement of Long Term Debt (all purpose)  
for the financial year ended 30 June 2014

Classification of Debt	Principal outstanding at beginning of the year			New Loans raised during the year	Debt redemption during the year		Transfers to Sinking Funds	Interest applicable for Year	Principal outstanding at the end of the year		
	Current	Non Current	Total		From Revenue	Sinking Funds			Current	Non Current	Total
<b>Loans (by Source)</b>											
Commonwealth Government	-	-	-	-	-	-	-	-	-	-	-
Treasury Corporation	-	-	-	-	-	-	-	-	-	-	-
Other State Government	484	709	1,193	484	-	-	-	44	370	339	709
Public Subscription	6	-	6	6	-	-	-	-	-	-	-
Financial Institutions	10,265	180,423	190,688	3,000	10,357	-	-	13,226	10,998	172,333	183,331
Other	-	-	-	-	-	-	-	-	-	-	-
<b>Total Loans</b>	<b>10,755</b>	<b>181,132</b>	<b>191,887</b>	<b>3,000</b>	<b>10,847</b>	-	-	<b>13,270</b>	<b>11,368</b>	<b>172,672</b>	<b>184,040</b>
<b>Other Long Term Debt</b>											
Ratepayers Advances	-	-	-	-	-	-	-	-	-	-	-
Government Advances	-	-	-	-	-	-	-	-	-	-	-
Finance Leases	-	-	-	-	-	-	-	-	-	-	-
Deferred Payments	-	-	-	-	-	-	-	-	-	-	-
<b>Total Long Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Debt</b>	<b>10,755</b>	<b>181,132</b>	<b>191,887</b>	<b>3,000</b>	<b>10,847</b>	-	-	<b>13,270</b>	<b>11,368</b>	<b>172,672</b>	<b>184,040</b>

Notes: Excludes (i) Internal Loans & (ii) Principal Inflows/Outflows relating to Loan Re-Financing.  
This Schedule is prepared using the face value of debt obligations, rather than fair value (which are reported in the GPFS).

## Wyong Shire Council

Special Schedule No. 2(b) - Statement of Internal Loans [Section 410(3) LGA 1993]  
for the financial year ended 30 June 2014

\$'000

## Summary of Internal Loans

Borrower (by purpose)	Amount originally raised	Total repaid during the year (Principal & Interest)	Principal Outstanding at end of year
General Water Sewer Domestic Waste Management Gas Other	20,000	2,165	19,622
<b>Totals</b>	<b>20,000</b>	<b>2,165</b>	<b>19,622</b>

Note: The summary of Internal Loans (above) represents the total of Council's Internal Loans categorised according to the borrower.

## Details of Individual Internal Loans

Borrower (by purpose)	Lender (by purpose)	Date of Minister's Approval	Date Raised	Term (years)	Dates of Maturity	Rate of Interest	Amount Originally raised	Total repaid during year (Princ. & Int.)	Principal Outstanding at end of year
Water	General	Not required	30/06/13	20	30/06/33	9.00%	20,000	2,165	19,622
<b>Totals</b>							<b>20,000</b>	<b>2,165</b>	<b>19,622</b>

## Wyong Shire Council

## Special Schedule No. 3 - Water Supply Income Statement

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis,  
for the financial year ended 30 June 2014

\$'000	Actuals 2014	Actuals 2013
<b>A Expenses and Income Expenses</b>		
<b>1. Management expenses</b>		
a. Administration	3,524	2,499
b. Engineering and Supervision	2,310	2,364
<b>2. Operation and Maintenance expenses</b>		
<b>- Dams &amp; Weirs</b>		
a. Operation expenses	422	632
b. Maintenance expenses	78	108
<b>- Mains</b>		
c. Operation expenses	2,468	2,389
d. Maintenance expenses	4,224	4,247
<b>- Reservoirs</b>		
e. Operation expenses	202	248
f. Maintenance expenses	336	338
<b>- Pumping Stations</b>		
g. Operation expenses (excluding energy costs)	578	634
h. Energy costs	946	1,141
i. Maintenance expenses	504	557
<b>- Treatment</b>		
j. Operation expenses (excluding chemical costs)	2,562	2,445
k. Chemical costs	638	608
l. Maintenance expenses	333	384
<b>- Other</b>		
m. Operation expenses	223	429
n. Maintenance expenses	149	328
o. Purchase of water	95	17
<b>3. Depreciation expenses</b>		
a. System assets	16,233	16,335
b. Plant and equipment	360	297
<b>4. Miscellaneous expenses</b>		
a. Interest expenses	13,184	11,894
b. Revaluation Decrements	-	-
c. Other expenses	2,992	3,485
d. Impairment - System assets	-	-
e. Impairment - Plant and equipment	-	-
f. Aboriginal Communities Water & Sewerage Program	-	-
g. Tax Equivalents Dividends (actually paid)	-	-
<b>5. Total expenses</b>	<b>52,361</b>	<b>51,379</b>

ANNUAL REPORT 2013 - 2014 | 249

## Wyong Shire Council

## Special Schedule No. 3 - Water Supply Income Statement (continued)

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis,  
for the financial year ended 30 June 2014

\$'000	Actuals 2014	Actuals 2013
<b>Income</b>		
<b>6. Residential charges</b>		
a. Access (including rates)	16,470	16,066
b. Usage charges	27,525	25,797
<b>7. Non-residential charges</b>		
a. Access (including rates)	-	-
b. Usage charges	-	-
<b>8. Extra charges</b>	-	-
<b>9. Interest income</b>	1,380	1,149
<b>10. Other income</b>	395	283
<b>10a. Aboriginal Communities Water and Sewerage Program</b>	-	-
<b>11. Grants</b>		
a. Grants for acquisition of assets	950	610
b. Grants for pensioner rebates	703	719
c. Other grants	231	212
<b>12. Contributions</b>		
a. Developer charges	1,513	1,531
b. Developer provided assets	1,472	980
c. Other contributions	102	88
<b>13. Total income</b>	<u>50,741</u>	<u>47,435</u>
<b>14. Gain (or loss) on disposal of assets</b>	(291)	(1,432)
<b>15. Operating Result</b>	<u>(1,911)</u>	<u>(5,376)</u>
<b>15a. Operating Result (less grants for acquisition of assets)</b>	(2,861)	(5,986)

## Wyong Shire Council

## Special Schedule No. 3 - Water Supply Income Statement (continued)

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis,  
for the financial year ended 30 June 2014

\$'000	Actuals 2014	Actuals 2013
<b>B Capital transactions</b>		
<b>Non-operating expenditures</b>		
<b>16. Acquisition of Fixed Assets</b>		
a. New Assets for Improved Standards	-	-
b. New Assets for Growth	2,339	5,128
c. Renewals	17,211	4,552
d. Plant and equipment	277	3,917
<b>17. Repayment of debt</b>		
a. Loans	9,358	9,649
b. Advances	-	-
c. Finance leases	-	-
<b>18. Transfer to sinking fund</b>	-	-
<b>19. Totals</b>	<b>29,185</b>	<b>23,246</b>
<b>Non-operating funds employed</b>		
<b>20. Proceeds from disposal of assets</b>	-	-
<b>21. Borrowing utilised</b>		
a. Loans	-	23,200
b. Advances	-	-
c. Finance leases	-	-
<b>22. Transfer from sinking fund</b>	-	-
<b>23. Totals</b>	<b>-</b>	<b>23,200</b>
<b>C Rates and charges</b>		
<b>24. Number of assessments</b>		
a. Residential (occupied)	59,068	58,392
b. Residential (unoccupied, ie. vacant lot)	763	1,352
c. Non-residential (occupied)	2,483	2,514
d. Non-residential (unoccupied, ie. vacant lot)	189	17
<b>25. Number of ETs for which developer charges were received</b>	- ET	- ET
<b>26. Total amount of pensioner rebates (actual dollars)</b>	\$ 1,250,754	\$ 1,258,363

Wyong Shire Council

Special Schedule No. 3 - Water Supply Cross Subsidies  
for the financial year ended 30 June 2014

\$'000	Yes	No	Amount
<b>D Best practice annual charges and developer charges*</b>			
<b>27. Annual charges</b>			
a. Does Council have best-practice water supply annual charges and usage charges*?	<input type="checkbox"/> Yes	<input type="checkbox"/>	
If Yes, go to 28a			
If No, please report if council has removed <b>land value</b> from access charges (ie rates)?			
	<input type="checkbox"/>	<input type="checkbox"/>	
<b>NB.</b> Such charges for both residential customers and non-residential customers comply with section 3.2 of Water Supply, Sewerage and Trade Waste Pricing Guidelines, NSW Office of Water, December, 2002. Such charges do not involve significant cross subsidies.			
b. Cross-subsidy <b>from</b> residential customers using less than allowance (page 25 of Guidelines)			<input type="text"/>
c. Cross-subsidy <b>to</b> non-residential customers (page 24 of Guidelines)			<input type="text"/>
d. Cross-subsidy <b>to</b> large connections in unmetered supplies (page 26 of Guidelines)			<input type="text"/>
<b>28. Developer charges</b>			
a. Has council completed a water supply Development Servicing** Plan?	<input type="checkbox"/> Yes	<input type="checkbox"/>	
b. Total cross-subsidy in water supply developer charges for 2012/13 (page 47 of Guidelines)			<input type="text"/>
** In accordance with page 9 of Developer Charges Guidelines for Water Supply, Sewerage and Stormwater, NSW Office of Water, December, 2002.			
<b>29. Disclosure of cross-subsidies</b>			
<b>Total of cross-subsidies (27b +27c + 27d + 28b)</b>			<input type="text" value="-"/>

\* Councils which have not yet implemented best practice water supply pricing should disclose cross-subsidies in items 27b, 27c and 27d above.

However, disclosure of cross-subsidies is **not** required where a Council has implemented best practice pricing and is phasing in such pricing over a period of 3 years.



## Wyong Shire Council

## Special Schedule No. 4 - Water Supply Statement of Financial Position

Includes INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis.  
as at 30 June 2014

\$'000	Actuals Current	Actuals Non Current	Actuals Total
<b>ASSETS</b>			
<b>30. Cash and investments</b>			
a. Developer charges	4,091	16,050	20,141
b. Special purpose grants	585	950	1,535
c. Accrued leave	342	-	342
d. Unexpended loans	-	-	-
e. Sinking fund	-	-	-
f. Other	517	-	517
<b>31. Receivables</b>			
a. Specific purpose grants	1,027	-	1,027
b. Rates and Annual Charges	823	-	823
c. User Charges	12,607	3	12,610
d. Other	805	420	1,225
<b>32. Inventories</b>	503	-	503
<b>33. Property, plant and equipment</b>			
a. System assets	-	852,534	852,534
b. Plant and equipment	-	240	240
<b>34. Other assets</b>	-	56	56
<b>35. Total assets</b>	<u>21,300</u>	<u>870,253</u>	<u>891,553</u>
<b>LIABILITIES</b>			
<b>36. Bank overdraft</b>	-	-	-
<b>37. Creditors</b>	11,018	1,941	12,959
<b>38. Borrowings</b>			
a. Loans	9,801	162,377	172,178
b. Advances	-	-	-
c. Finance leases	-	-	-
<b>39. Provisions</b>			
a. Tax equivalents	-	-	-
b. Dividend	-	-	-
c. Other	1,791	118	1,909
<b>40. Total liabilities</b>	<u>22,810</u>	<u>164,436</u>	<u>187,046</u>
<b>41. NET ASSETS COMMITTED</b>	<u>(1,310)</u>	<u>705,817</u>	<u>704,507</u>
<b>EQUITY</b>			
<b>42. Accumulated surplus</b>			352,913
<b>43. Asset revaluation reserve</b>			351,594
<b>44. TOTAL EQUITY</b>			<u>704,507</u>
<b>Note to system assets:</b>			
<b>45. Current replacement cost of system assets</b>			1,303,708
<b>46. Accumulated current cost depreciation of system assets</b>			(451,174)
<b>47. Written down current cost of system assets</b>			<u>852,534</u>

## Wyong Shire Council

## Special Schedule No. 5 - Sewerage Service Income Statement

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis,  
for the financial year ended 30 June 2014

\$'000	Actuals 2014	Actuals 2013
<b>A Expenses and Income Expenses</b>		
<b>1. Management expenses</b>		
a. Administration	3,250	3,296
b. Engineering and Supervision	-	-
<b>2. Operation and Maintenance expenses</b>		
<b>- Mains</b>		
a. Operation expenses	1,703	1,411
b. Maintenance expenses	1,720	1,666
<b>- Pumping Stations</b>		
c. Operation expenses (excluding energy costs)	2,995	2,992
d. Energy costs	970	900
e. Maintenance expenses	2,511	2,443
<b>- Treatment</b>		
f. Operation expenses (excl. chemical, energy, effluent & biosolids management costs)	4,552	4,113
g. Chemical costs	145	122
h. Energy costs	1,550	1,406
i. Effluent Management	-	-
j. Biosolids Management	-	-
k. Maintenance expenses	1,629	1,905
<b>- Other</b>		
l. Operation expenses	241	281
m. Maintenance expenses	116	39
<b>3. Depreciation expenses</b>		
a. System assets	12,510	12,082
b. Plant and equipment	338	403
<b>4. Miscellaneous expenses</b>		
a. Interest expenses	1,679	1,897
b. Revaluation Decrements	-	-
c. Other expenses	-	-
d. Impairment - System assets	-	-
e. Impairment - Plant and equipment	-	-
f. Aboriginal Communities Water & Sewerage Program	-	-
g. Tax Equivalent Dividends (actually paid)	-	-
<b>5. Total expenses</b>	<b>35,909</b>	<b>34,956</b>

## Wyong Shire Council

## Special Schedule No. 5 - Sewerage Income Statement (continued)

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis,  
for the financial year ended 30 June 2014

\$'000	Actuals 2014	Actuals 2013
<b>Income</b>		
<b>6. Residential charges</b> (including rates)	25,260	25,141
<b>7. Non-residential charges</b>		
a. Access (including rates)	2,261	2,322
b. Usage charges	466	796
<b>8. Trade Waste Charges</b>		
a. Annual Fees	230	235
b. Usage charges	611	539
c. Excess mass charges	-	-
d. Re-inspection fees	-	-
<b>9. Extra charges</b>	-	-
<b>10. Interest income</b>	1,812	2,244
<b>11. Other income</b>	439	235
<b>11a. Aboriginal Communities Water &amp; Sewerage Program</b>	-	-
<b>12. Grants</b>		
a. Grants for acquisition of assets	-	-
b. Grants for pensioner rebates	672	666
c. Other grants	5	-
<b>13. Contributions</b>		
a. Developer charges	1,239	677
b. Developer provided assets	556	837
c. Other contributions	-	-
<b>14. Total income</b>	<u>33,551</u>	<u>33,692</u>
<b>15. Gain (or loss) on disposal of assets</b>	-	(571)
<b>16. Operating Result</b>	<u>(2,358)</u>	<u>(1,835)</u>
<b>16a. Operating Result (less grants for acquisition of assets)</b>	(2,358)	(1,835)

## Wyong Shire Council

## Special Schedule No. 5 - Sewerage Income Statement (continued)

Includes ALL INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis,  
for the financial year ended 30 June 2014

\$'000	Actuals 2014	Actuals 2013
<b>B Capital transactions</b>		
<b>Non-operating expenditures</b>		
<b>17. Acquisition of Fixed Assets</b>		
a. New Assets for Improved Standards	-	-
b. New Assets for Growth	776	2,483
c. Renewals	5,210	7,533
d. Plant and equipment	546	2,063
<b>18. Repayment of debt</b>		
a. Loans	955	2,115
b. Advances	-	-
c. Finance leases	-	-
<b>19. Transfer to sinking fund</b>	-	-
<b>20. Totals</b>	<b>7,487</b>	<b>14,194</b>
<b>Non-operating funds employed</b>		
<b>21. Proceeds from disposal of assets</b>	-	-
<b>22. Borrowing utilised</b>		
a. Loans	-	-
b. Advances	-	-
c. Finance leases	-	-
<b>23. Transfer from sinking fund</b>	-	-
<b>24. Totals</b>	<b>-</b>	<b>-</b>
<b>C Rates and charges</b>		
<b>25. Number of assessments</b>		
a. Residential (occupied)	57,633	57,704
b. Residential (unoccupied, ie. vacant lot)	826	1,053
c. Non-residential (occupied)	2,304	2,551
d. Non-residential (unoccupied, ie. vacant lot)	161	167
<b>26. Number of ETs for which developer charges were received</b>	- ET	- ET
<b>27. Total amount of pensioner rebates (actual dollars)</b>	\$ 1,221,615	\$ 1,211,792

Wyong Shire Council

Special Schedule No. 5 - Sewerage Cross Subsidies  
for the financial year ended 30 June 2014

\$'000	Yes	No	Amount
<b>D Best practice annual charges and developer charges*</b>			
<b>28. Annual charges</b>			
a. Does Council have best-practice sewerage annual charges, usage charges and trade waste fees & charges*?	<input type="checkbox"/> YES	<input type="checkbox"/>	
If Yes, go to 29a			
If No, please report if council has removed <b>land value</b> from access charges (ie rates)?	<input type="checkbox"/>	<input type="checkbox"/>	
<b>NB.</b> Such charges for both residential customers and non-residential customers comply with section 4.2 & 4.3 of the Water Supply, Sewerage and Trade Waste Pricing Guidelines, NSW Office of Water, December, 2002. Such charges do not involve significant cross subsidies.			
b. Cross-subsidy to non-residential customers (page 45 of Guidelines)			<input type="text"/>
c. Cross-subsidy to trade waste discharges (page 46 of Guidelines)			<input type="text"/>
<b>29. Developer charges</b>			
a. Has council completed a sewerage Development Servicing** Plan?	<input type="checkbox"/> YES	<input type="checkbox"/>	
b. Total cross-subsidy in sewerage developer charges for 2012/13 (page 47 of Guidelines)			<input type="text"/>
<b>**</b> In accordance with page 9 of Developer Charges Guidelines for Water Supply, Sewerage and Stormwater, NSW Office of Water, December, 2002.			
<b>30. Disclosure of cross-subsidies</b>			
<b>Total of cross-subsidies (28b + 28c + 29b)</b>			<input type="text"/> -

\* Councils which have not yet implemented best practice sewer pricing & liquid waste pricing should disclose cross-subsidies in items 28b and 28c above.

However, disclosure of cross-subsidies is **not** required where a Council has implemented best practice sewerage and liquid waste pricing and is phasing in such pricing over a period of 3 years.

## Wyong Shire Council

## Special Schedule No. 6 - Sewerage Service Statement of Financial Position

Includes INTERNAL TRANSACTIONS, ie. prepared on a Gross Basis.  
as at 30 June 2014

\$'000	Actuals Current	Actuals Non Current	Actuals Total
<b>ASSETS</b>			
<b>31. Cash and investments</b>			
a. Developer charges	5,364	8,000	13,364
b. Special purpose grants	-	-	-
c. Accrued leave	375	-	375
d. Unexpended loans	-	-	-
e. Sinking fund	-	-	-
f. Other	25,487	-	25,487
<b>32. Receivables</b>			
a. Specific purpose grants	-	-	-
b. Rates and Annual Charges	1,615	10	1,625
c. User Charges	316	-	316
d. Other	1,345	-	1,345
<b>33. Inventories</b>	-	-	-
<b>34. Property, plant and equipment</b>			
a. System assets	-	703,801	703,801
b. Plant and equipment	-	414	414
<b>35. Other assets</b>	-	33	33
<b>36. Total Assets</b>	<u>34,502</u>	<u>712,258</u>	<u>746,760</u>
<b>LIABILITIES</b>			
<b>37. Bank overdraft</b>	-	-	-
<b>38. Creditors</b>	2,477	882	3,359
<b>39. Borrowings</b>			
a. Loans	1,018	23,008	24,026
b. Advances	-	-	-
c. Finance leases	-	-	-
<b>40. Provisions</b>			
a. Tax equivalents	-	-	-
b. Dividend	-	-	-
c. Other	1,930	55	1,985
<b>41. Total Liabilities</b>	<u>5,425</u>	<u>23,945</u>	<u>29,370</u>
<b>42. NET ASSETS COMMITTED</b>	<u>29,077</u>	<u>688,313</u>	<u>717,390</u>
<b>EQUITY</b>			
<b>42. Accumulated surplus</b>			247,834
<b>44. Asset revaluation reserve</b>			469,556
<b>45. TOTAL EQUITY</b>			<u>717,390</u>
Note to system assets:			
<b>46. Current replacement cost of system assets</b>			1,032,185
<b>47. Accumulated current cost depreciation of system assets</b>			(328,384)
<b>48. Written down current cost of system assets</b>			703,801

## Wyong Shire Council

Notes to Special Schedule No.'s 3 & 5  
for the financial year ended 30 June 2014**Administration** <sup>(1)</sup>

(item 1a of Special Schedules 3 and 5) comprises the following:

- Administration staff:
  - Salaries and allowance
  - Travelling expenses
  - Accrual of leave entitlements
  - Employment overheads.
- Meter reading.
- Bad and doubtful debts.
- Other administrative/corporate support services.

**Engineering and supervision** <sup>(1)</sup>

(item 1b of Special Schedules 3 and 5) comprises the following:

- Engineering staff:
  - Salaries and allowance
  - Travelling expenses
  - Accrual of leave entitlements
  - Employment overheads.
- Other technical and supervision staff:
  - Salaries and allowance
  - Travelling expenses
  - Accrual of leave entitlements
  - Employment overheads.

**Operational expenses** (item 2 of Special Schedules 3 and 5) comprise the day to day operational expenses excluding maintenance expenses.

**Maintenance expenses** (item 2 of Special Schedules 3 and 5) comprise the day to day repair and maintenance expenses. (Refer to Section 5 of the Local Government Asset Accounting Manual regarding capitalisation principles and the distinction between capital and maintenance expenditure).

**Other expenses** (item 4c of Special Schedules 3 and 5) includes all expenses not recorded elsewhere.

**Revaluation decrements** (item 4b of Special Schedules 3 and 5) is to be used when I,PP&E decreases in FV.

**Impairment Losses** (item 4d & 4e of Special Schedules 3 and 5) are to be used when the carrying amount of an asset exceeds its recoverable amount (refer to page D-31).

**Aboriginal Communities Water and Sewerage Program** (item 4f of Special Schedules 3 and 5) is to be used when operation and maintenance work has been undertaken on behalf of the Aboriginal Communities Water and Sewerage Program. Similarly, income for item 11a of Special Schedule 3 and item 12a of Special Schedule 5 are for services provided to the Aboriginal Communities Water and Sewerage Program and is not part of Council's water supply and sewerage revenue.

**Residential charges** <sup>(2)</sup> (items 6a, 6b and item 6 of Special Schedules 3 and 5 respectively) include all income from residential charges. Item 6 of Schedule 3 should be separated into 6a Access Charges (including rates if applicable) and 6b Usage Charges.

**Non-residential charges** <sup>(2)</sup> (items 7a, 7b of Special Schedules 3 and 5) include all income from non-residential charges separated into 7a Access Charges (including rates if applicable) and 7b Usage Charges.

**Trade waste charges** (item 8 of Special Schedule 5) include all income from trade waste charges separated into 8a Annual Fees, 8b Usage Charges and 8c Excess Mass Charges and 8d Re-inspection Fees.

**Other income** (items 10 and 11 of Special Schedules 3 and 5 respectively) include all income not recorded elsewhere.

**Other contributions** (items 12c and 13c of Special Schedules 3 and 5 respectively) incl. capital contributions for water supply or sewerage services received by Council under Section 565 of the Local Government Act.

**Notes:**

<sup>(1)</sup> Administration and engineering costs for the development of capital works projects should be reported as part of the capital cost of the project and not as part of the recurrent expenditure (ie. in item 16 for water supply and item 17 for sewerage, and not in items 1a and 1b).

<sup>(2)</sup> To enable accurate reporting of **residential revenue from usage charges**, it is essential for councils to accurately separate their residential (item 6) charges and non-residential (item 7) charges.

## Wyong Shire Council

Special Schedule No. 7 - Report on Infrastructure Assets  
as at 30 June 2014

Asset Class	Asset Category	Estimated cost to bring up to a satisfactory standard <sup>(1)</sup>	Required <sup>(2)</sup> Annual Maintenance	Actual <sup>(3)</sup> Maintenance 2013/14	Gross Replacement Cost (GRC) <sup>(4)</sup>	Assets in Condition as a % of GRC <sup>(5)</sup>					
						1	2	3	4	5	
<b>Buildings</b>	Council Offices / Administration Centres	-	488	343	26,737	52.1%	27.8%	20.1%	0.0%	0.0%	
	Council Works Depot	6	162	109	8,517	21.5%	18.6%	59.5%	0.4%	0.0%	
	Council Public Halls	61	214	573	11,875	27.9%	45.5%	11.2%	15.5%	0.0%	
	Libraries	-	99	95	5,527	38.6%	63.4%	0.0%	0.0%	0.0%	
	Cultural Facilities	594	10	10	1,206	38.4%	9.1%	0.0%	5.9%	48.6%	
	Other Buildings (Holiday Parks)	-	235	185	16,755	27.0%	73.0%	0.0%	0.0%	0.0%	
	Specialised Buildings	203	1,723	1,350	84,407	50.2%	27.2%	16.6%	5.5%	0.5%	
	Non Specialised	466	61	14	5,647	30.3%	3.2%	3.6%	38.4%	28.5%	
	Water Supply	2	8	38	6,397	45.9%	45.7%	8.1%	0.3%	0.0%	
	Sewerage Supply	49	12	41	7,546	13.6%	38.1%	44.0%	4.3%	0.0%	
	<b>sub total</b>		<b>1,381</b>	<b>3,012</b>	<b>2,758</b>	<b>176,614</b>	<b>42.3%</b>	<b>34.3%</b>	<b>16.9%</b>	<b>5.1%</b>	<b>1.4%</b>
	<b>Other Structures</b>		2,396	200	133	20,159	44.8%	48.9%	0.3%	0.0%	6.0%
	<b>sub total</b>		<b>2,396</b>	<b>200</b>	<b>133</b>	<b>20,159</b>	<b>44.8%</b>	<b>48.9%</b>	<b>0.3%</b>	<b>0.0%</b>	<b>6.0%</b>
<b>Roads</b>	Sealed Roads Surface	9,635	1,375	1,780	114,550	45.6%	29.0%	11.0%	12.1%	2.3%	
	Sealed Roads Structure	22,637	5,312	4,289	354,131	0.2%	38.3%	48.8%	12.7%	0.0%	
	Unsealed Roads	-	40	1,123	2,634	25.0%	25.0%	25.0%	25.0%	0.0%	
	Bridges	600	196	306	13,192	2.3%	78.1%	14.6%	4.9%	0.1%	
	Footpaths	2,034	567	503	35,935	4.9%	82.3%	6.9%	0.6%	5.3%	
	Cycle ways	-	82	77	2,534	2.1%	78.9%	0.0%	0.0%	0.0%	
	Kerb and Gutter	2,394	836	500	69,703	4.3%	25.3%	64.9%	4.0%	1.5%	
	Car Parks	800	207	102	17,217	9.8%	80.9%	9.3%	0.0%	0.0%	
	Other	40	-	-	43,379	18.9%	62.9%	19.8%	0.3%	0.1%	
	<b>sub total</b>		<b>38,140</b>	<b>8,617</b>	<b>8,680</b>	<b>653,276</b>	<b>10.4%</b>	<b>41.4%</b>	<b>37.6%</b>	<b>9.7%</b>	<b>0.9%</b>



## Wyong Shire Council

Special Schedule No. 7 - Report on Infrastructure Assets (continued)  
as at 30 June 2014

Asset Class	Asset Category	Estimated cost to bring up to a satisfactory standard <sup>(1)</sup>	Required Annual Maintenance <sup>(2)</sup>	Actual Maintenance 2013/14	Gross Replacement Cost (GRC) <sup>(1)</sup>	Assets in Condition as a % of GRC <sup>(4), (5)</sup>								
						1	2	3	4	5				
<b>Water Supply Network</b>	Dams/Weirs	-	-	-	-	-	-	-	-	-	-	-	-	-
	Mains	-	3,791	3,989	400,009	5.4%	92.9%	1.7%	0.0%	0.0%				
	Reservoirs	20	384	414	37,868	3.3%	86.8%	9.8%	0.1%	0.0%				
	Pumping Station/s	-	609	607	10,688	63.2%	23.9%	12.9%	0.0%	0.0%				
	Treatment	15	590	333	8,269	95.6%	0.0%	0.0%	4.4%	0.0%				
	Water Meters	1,330	-	-	8,682	9.8%	59.6%	0.0%	30.6%	0.0%				
	Other - Joint Water Supply Assets	-	-	-	469,195	20.4%	77.0%	2.6%	0.0%	0.0%				
	<b>sub total</b>	<b>1,365</b>	<b>5,374</b>	<b>6,343</b>	<b>934,711</b>	<b>14.3%</b>	<b>82.8%</b>	<b>2.6%</b>	<b>0.3%</b>	<b>0.0%</b>				
	<b>Sewerage Network</b>	Mains	-	1,650	1,656	725,858	11.5%	88.4%	0.1%	0.0%	0.0%			
		Pumping Station/s	3,903	2,084	2,490	131,251	6.6%	74.9%	8.0%	10.5%	0.0%			
Treatment		-	1,085	1,742	133,076	3.6%	80.5%	15.9%	0.0%	0.0%				
Vacuum Systems		1,725	-	-	6,352	5.0%	0.0%	53.0%	42.0%	0.0%				
<b>sub total</b>		<b>6,628</b>	<b>4,819</b>	<b>5,888</b>	<b>996,537</b>	<b>9.8%</b>	<b>85.0%</b>	<b>3.6%</b>	<b>1.7%</b>	<b>0.0%</b>				

Wyong Shire Council

Special Schedule No. 7 - Report on Infrastructure Assets (continued)  
as at 30 June 2014

Asset Class	Asset Category	Estimated cost to bring up to a satisfactory standard <sup>(1)</sup>	Required <sup>(2)</sup> Annual Maintenance	Actual <sup>(3)</sup> Maintenance 2013/14	Gross Replacement Cost (GRC) <sup>(4)</sup>	Assets in Condition as a % of GRC <sup>(5)</sup>				
						1	2	3	4	5
<b>Stormwater</b>	Retarding Basins	-	334	361	33,445	100.0%	0.0%	0.0%	0.0%	0.0%
	Stormwater Conduits	5,262	1,106	849	110,598	49.0%	19.0%	22.0%	1.0%	9.0%
	Inlet and Junction Pits	3,698	674	548	61,298	49.0%	19.0%	22.0%	1.0%	9.0%
	Head Walls	99	18	13	1,815	49.0%	19.0%	22.0%	1.0%	9.0%
	Other	4,305	1,038	694	103,795	49.0%	19.0%	22.0%	1.0%	9.0%
	<b>sub total</b>	<b>13,364</b>	<b>3,170</b>	<b>2,465</b>	<b>310,951</b>	<b>54.5%</b>	<b>17.0%</b>	<b>19.6%</b>	<b>0.5%</b>	<b>8.0%</b>
<b>Open Space/ Recreational</b>	Swimming Pools	94	100	96	5,943	3.4%	86.0%	0.0%	10.6%	0.0%
	Other	841	3,023	3,018	57,384	34.8%	44.3%	17.0%	2.5%	1.4%
	<b>sub total</b>	<b>935</b>	<b>3,123</b>	<b>3,114</b>	<b>63,327</b>	<b>31.9%</b>	<b>48.2%</b>	<b>15.4%</b>	<b>3.3%</b>	<b>1.3%</b>
<b>Other Infrastructure Assets</b>	Land Improvements	428	3,093	3,089	32,894	25.2%	39.5%	30.1%	3.6%	1.6%
	<b>sub total</b>	<b>428</b>	<b>3,093</b>	<b>3,089</b>	<b>32,894</b>	<b>25.2%</b>	<b>39.5%</b>	<b>30.1%</b>	<b>3.6%</b>	<b>1.6%</b>
	<b>TOTAL - ALL ASSETS</b>	<b>63,637</b>	<b>31,408</b>	<b>31,470</b>	<b>3,188,468</b>	<b>18.2%</b>	<b>64.5%</b>	<b>13.1%</b>	<b>3.1%</b>	<b>1.1%</b>
<b>BY FUND:</b>										
<b>TOTAL</b>	<b>GENERAL FUND</b>	<b>43,229</b>	<b>18,025</b>	<b>17,695</b>	<b>932,326</b>	<b>18.9%</b>	<b>40.6%</b>	<b>31.3%</b>	<b>8.0%</b>	<b>1.2%</b>
<b>TOTAL</b>	<b>WATER SUPPLY AUTHORITY</b>	<b>20,408</b>	<b>13,383</b>	<b>13,775</b>	<b>2,256,142</b>	<b>17.9%</b>	<b>74.5%</b>	<b>5.5%</b>	<b>1.0%</b>	<b>1.1%</b>

Wyong Shire Council

Special Schedule No. 7 - Report on Infrastructure Assets (continued)  
as at 30 June 2014

Notes:

- (1). Satisfactory is defined as "satisfying expectations or needs, leaving no room for complaint, causing satisfaction, adequate". The estimated cost to bring assets to a satisfactory standard is the amount of money that is required to be spent on an asset to ensure that it is in a satisfactory standard. This estimated cost should not include any planned enhancements (i.e. to heighten, intensify or improve the facilities).
- (2). Required Annual Maintenance is "what should be spent to maintain assets in a satisfactory standard."
- (3). Actual Maintenance is what has been spent in the current year to maintain the assets. Actual Maintenance may be higher or lower than the required annual maintenance due to the timing of when the maintenance actually occurs.
- (4). Gross Replacement Cost is in accordance with Note 9 of Council's General Purpose Financial Statements
- (5). **Infrastructure Asset Condition Assessment "Key"**

1	Excellent	No work required (normal maintenance)
2	Good	Only minor maintenance work required
3	Average	Maintenance work required
4	Poor	Renewal required
5	Very Poor	Urgent renewal/upgrading required

## Wyong Shire Council

Special Schedule No. 7 - Report on Infrastructure Assets (continued)  
for the financial year ended 30 June 2014

\$ '000	Amounts 2014	Indicator 2014	Prior Periods	
			2013	2012
<b>Infrastructure Asset Performance Indicators Consolidated</b>				
<b>1. Building and Infrastructure Renewals Ratio</b>				
Asset Renewals (Building and Infrastructure) <sup>(1)</sup>	<u>47,946</u>	100.33%	71.91%	74.35%
Depreciation, Amortisation & Impairment	<u>47,789</u>			
<b>2. Infrastructure Backlog Ratio</b>				
Estimated Cost to bring Assets to a Satisfactory Condition	<u>63,637</u>	0.02	0.05	0.08
Total value <sup>(2)</sup> of Infrastructure, Building, Other Structures & depreciable Land Improvement Assets	<u>3,188,468</u>			
<b>3. Asset Maintenance Ratio</b>				
Actual Asset Maintenance	<u>31,470</u>	1.00	0.91	0.84
Required Asset Maintenance	<u>31,408</u>			
<b>4. Capital Expenditure Ratio</b>				
Annual Capital Expenditure	<u>79,580</u>	1.43	1.36	1.14
Annual Depreciation	<u>55,511</u>			

## Notes

<sup>(1)</sup> Asset Renewals represent the replacement &/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets.  
Asset Renewals include building and infrastructure assets only.

<sup>(2)</sup> Gross Replacement Cost

Wyong Shire Council

Special Schedule No. 7 - Report on Infrastructure Assets (continued)  
for the financial year ended 30 June 2014

<p><b>1. Building and Infrastructure Renewals Ratio</b></p> <p>Ratio %</p> <p>2012 2013 2014</p> <p>Minimum 100.00%</p>	<p><b>Purpose of Asset Renewals Ratio</b></p> <p>To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.</p>	<p><b>Commentary on 2013/14 Result</b></p> <p>2013/14 Ratio 100.33%</p> <p>A ratio of 1:1 indicates that the amount spent on asset renewals equals the amount of depreciation. Council's rate increased by 29% in 2013/14 as a result of the allocation of revenue from Council's Special Rate Variation to infrastructure backlog works and Council's commitment to maintain financial sustainability and decrease the infrastructure backlog.</p>
---	--	---

Source for Benchmark: TCorp Sustainability Review of NSW Local Govt. (2013)

<p><b>2. Infrastructure Backlog Ratio</b></p> <p>Ratio (x)</p> <p>2012 2013 2014</p> <p>Maximum 0.02</p>	<p><b>Purpose of Infrastructure Backlog Ratio</b></p> <p>This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.</p>	<p><b>Commentary on 2013/14 Result</b></p> <p>2013/14 Ratio 0.02 x</p> <p>In June 2013, Council was successful in gaining approval for a Special Rate Variation for a period of 4 years. In accordance with the IPART approval, the additional rate income must be used to reduce the funding shortfall required to return Council's General Fund assets to a satisfactory condition. Council will allocate this funding to addressing the backlog, reversing a long-term decline in asset conditions and continue to improve this ratio.</p>
--	---	---

Source for Benchmark: TCorp Sustainability Review of NSW Local Govt. (2013)

<p><b>3. Asset Maintenance Ratio</b></p> <p>Ratio (x)</p> <p>2012 2013 2014</p> <p>Minimum 1.00</p>	<p><b>Purpose of Asset Maintenance Ratio</b></p> <p>Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the infrastructure Backlog growing.</p>	<p><b>Commentary on 2013/14 Result</b></p> <p>2013/14 Ratio 1.00 x</p> <p>Council's Asset Maintenance Ratio is at the benchmark of 1. Council will continue to work to maintain and improve this benchmark.</p>
---	--	---

Source for Benchmark: TCorp Sustainability Review of NSW Local Govt. (2013)

<p><b>4. Capital Expenditure Ratio</b></p> <p>Ratio (x)</p> <p>2012 2013 2014</p> <p>Minimum 1.10</p>	<p><b>Purpose of Capital Expenditure Ratio</b></p> <p>To assess the extent to which a Council is expanding its asset base through capital expenditure on both new assets and the replacement and renewal of existing assets.</p>	<p><b>Commentary on 2013/14 Result</b></p> <p>2013/14 Ratio 1.43 x</p> <p>Council's Capital Expenditure Ratio continues to be above benchmark reflecting its significant capital expenditure program, increased in 2013/14 due to works undertaken as a result of Council's Special Rate Variation.</p>
---	--	---

Source for Benchmark: TCorp Sustainability Review of NSW Local Govt. (2013)

## Wyong Shire Council

Special Schedule No. 7 - Report on Infrastructure Assets (continued)  
for the financial year ended 30 June 2014

\$ '000	Water 2014	Sewer 2014	General <sup>(1)</sup> 2014
<b>Infrastructure Asset Performance Indicators By Fund</b>			
<b>1. Building and Infrastructure Renewals Ratio</b>			
<u>Asset Renewals (Building and Infrastructure) <sup>(2)</sup></u>	<b>107.70%</b>	<b>46.02%</b>	<b>129.71%</b>
Depreciation, Amortisation & Impairment			
prior period:	27.87%	62.32%	123.91%
<b>2. Infrastructure Backlog Ratio</b>			
<u>Estimated Cost to bring Assets to a Satisfactory Condition</u>			
Total value <sup>(1)</sup> of Infrastructure, Building, Other Structures & Depreciable Land Improvement Assets	<b>0.01</b>	<b>0.01</b>	<b>0.05</b>
prior period:	0.03	0.04	0.11
<b>3. Asset Maintenance Ratio</b>			
<u>Actual Asset Maintenance</u>			
Required Asset Maintenance	<b>0.92</b>	<b>1.23</b>	<b>0.98</b>
prior period:	0.84	1.14	0.86
<b>4. Capital Expenditure Ratio</b>			
<u>Annual Capital Expenditure</u>			
Annual Depreciation	<b>1.19</b>	<b>0.51</b>	<b>2.04</b>
prior period:	0.82	0.97	1.95

## Notes

<sup>(1)</sup> General Fund refers to all of Council's activities except for its Water & Sewer activities which are listed separately.

<sup>(2)</sup> Asset Renewals represent the replacement &/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets.  
Asset Renewals include building and infrastructure assets only.

<sup>(3)</sup> Gross Replacement Cost

## Wyong Shire Council

Special Schedule No. 8 - Financial Projections  
as at 30 June 2014

	Actual <sup>(1)</sup> 13/14	Forecast <sup>(2)</sup> 14/15	Forecast <sup>(2)</sup> 15/16	Forecast <sup>(2)</sup> 16/17	Forecast <sup>(2)</sup> 17/18	Forecast <sup>(2)</sup> 18/19	Forecast <sup>(2)</sup> 19/20	Forecast <sup>(2)</sup> 20/21	Forecast <sup>(2)</sup> 21/22	Forecast <sup>(2)</sup> 22/23	Forecast <sup>(2)</sup> 23/24
<b>\$'000</b>											
<b>(A) OPERATING BUDGET</b>											
Income from continuing operations	249,215	257,429	265,637	276,943	287,218	298,618	309,275	320,405	332,341	345,741	360,336
Expenses from continuing operations	221,977	242,109	249,845	257,605	264,041	270,715	277,404	284,518	290,639	296,035	301,920
<b>Operating Result from Continuing Operations</b>	<b>21,238</b>	<b>15,320</b>	<b>15,792</b>	<b>19,338</b>	<b>23,177</b>	<b>27,903</b>	<b>31,871</b>	<b>35,887</b>	<b>41,652</b>	<b>49,706</b>	<b>58,416</b>
<b>(B) CAPITAL BUDGET</b>											
New Capital Works <sup>(2)</sup>	17,681	30,721	31,934	59,989	26,161	22,596	36,100	27,893	26,026	19,032	10,724
Replacement/Refurbishment of Existing Assets	58,830	69,372	68,945	50,492	48,435	49,913	59,121	48,195	44,516	43,021	40,347
<b>Total Capital Budget</b>	<b>76,511</b>	<b>100,093</b>	<b>100,879</b>	<b>110,481</b>	<b>74,596</b>	<b>72,509</b>	<b>95,221</b>	<b>76,088</b>	<b>70,542</b>	<b>62,053</b>	<b>51,071</b>
<b>Funded by:</b>											
- Loans	1,483	-	-	-	-	-	-	-	-	-	-
- Asset sales	-	-	-	-	-	-	-	-	-	-	-
- Reserves	13,049	25,269	15,559	32,117	14,338	16,234	21,583	7,286	6,830	8,012	5,848
- Grants/Contributions	6,500	4,417	3,134	2,340	2,100	2,091	2,091	2,111	2,111	2,131	1,631
- Recurrent revenue	54,177	67,940	80,463	73,846	56,952	51,846	67,476	59,282	57,831	51,315	42,897
- Other	1,302	2,467	1,723	2,178	1,206	2,338	4,071	7,409	3,770	595	695
	<b>76,511</b>	<b>100,093</b>	<b>100,879</b>	<b>110,481</b>	<b>74,596</b>	<b>72,509</b>	<b>95,221</b>	<b>76,088</b>	<b>70,542</b>	<b>62,053</b>	<b>51,071</b>

## Notes:

- (1) From 13/14 Income Statement.
- (2) New Capital Works are major non-recurrent projects, eg lip cells, Central Coast Youth Skills Centre and Commercial Vehicles etc
- (3) Financial projections should be in accordance with Council's Integrated Planning and Reporting framework.

## Wyong Shire Council

Special Schedule No. 9 - Permissible Income Calculation  
for the financial year ended 30 June 2015

\$'000		Calculation 2013/14	Calculation 2014/15
<b>Notional General Income Calculation <sup>(1)</sup></b>			
Last Year Notional General Income Yield	a	63,558	67,907
Plus or minus Adjustments <sup>(2)</sup>	b	99	29
<b>Notional General Income</b>	c	<u>63,657</u>	<u>67,936</u>
<b>Permissible Income Calculation</b>			
Special variation percentage <sup>(3)</sup>	d	6.90%	6.90%
or Rate peg percentage	e		
or Crown land adjustment incl. rate peg percentage	f		
less expiring Special variation amount	g	-	-
plus Special variation amount	h = c x d	4,392.33	4,687.58
or plus Rate peg amount	i = c x e	-	-
or plus Crown land adjustment and rate peg amount	j = c x f	-	-
<b>sub-total</b>	k = (c+g+h+i+j)	<u>68,049</u>	<u>72,624</u>
plus (or minus) last year's Carry Forward Total	l	-	15
less Valuation Objections claimed in the previous year	m	(147)	(20)
<b>sub-total</b>	n = (l + m)	<u>(147)</u>	<u>(5)</u>
<b>Total Permissible income</b>	o = k + n	<u>67,902</u>	<u>72,619</u>
less Notional General Income Yield	p	67,907	72,629
<b>Catch-up or (excess) result</b>	q = o - p	<u>(5)</u>	<u>(10)</u>
plus Income lost due to valuation objections claimed <sup>(4)</sup>	r	20	11
less Unused catch-up <sup>(5)</sup>	s	-	-
<b>Carry forward to next year</b>	t = q + r - s	<u>15</u>	<u>1</u>

## Notes

- <sup>1</sup> The Notional General Income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- <sup>2</sup> Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called "supplementary valuations" as defined in the Valuation of Land Act 1916.
- <sup>3</sup> The Special Variation Percentage is inclusive of the Rate Peg percentage and where applicable crown land adjustment.
- <sup>4</sup> Valuation objections are unexpected changes in land values as a result of land owners successfully objecting to the land value issued by the Valuer-General. Councils can claim the value of the income lost due to valuation objections in any single year.
- <sup>5</sup> Unused catch-up amounts will be deducted if they are not caught up within 2 years. Usually councils will have a nominal carry forward figure. These amounts can be adjusted for in setting the rates in a future year.





## Wyong Shire Council

### Independent auditor's report Report on the Special Schedule No. 9

#### Report on the Special Schedule No. 9

We have audited the accompanying special purpose financial statement comprising the reconciliation of total permissible general income (Special Schedule No. 9) of Wyong Shire Council ("the Council") for the year ended 30 June 2014.

#### Responsibility of Council for Special Schedule No. 9

The Council is responsible for the preparation and fair presentation of Special Schedule No. 9 in accordance with the Local Government Code of Accounting Practice and Financial Reporting (Guidelines) Update No. 22. This responsibility includes the maintenance of adequate accounting records and internal controls designed to prevent and detect fraud and error; designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of Special Schedule No. 9 that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### Auditors' Responsibility

Our responsibility is to express an opinion on Special Schedule No. 9 based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether Special Schedule No. 9 is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in Special Schedule No. 9. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of Special Schedule No. 9, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of Special Schedule No. 9.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with Australian Auditing Standards.

In making our risk assessments, we consider internal controls relevant to the entity's preparation of Special Schedule No. 9 in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

---

**PricewaterhouseCoopers, ABN 52 780 433 757**

Darling Park Tower 2, 201 Sussex Street, GPO BOX 2650, SYDNEY NSW 1171  
T: +61 2 8266 0000, F: +61 2 8266 9999, [www.pwc.com.au](http://www.pwc.com.au)

Liability limited by a scheme approved under Professional Standards Legislation.

**Audit Opinion**

In our opinion, Special Schedule No. 9 of Wyong Shire Council for the year ended 30 June 2014 is properly drawn up in all material respects in accordance with the requirements of the Office of Local Government and in accordance with the books and records of the Council.

**Restriction on distribution**

Without modifying our opinion, we advise that this schedule has been prepared for distribution to the Office of Local Government for the purposes of confirming that Council's reconciliation of Council's total permissible general income is presented fairly. As a result, the schedule may not be suitable for another purpose. Our report is intended solely for the council and the Division of Local Government.

A handwritten signature in blue ink, appearing to read 'Peter Buchholz'.

PricewaterhouseCoopers

A handwritten signature in blue ink, appearing to read 'Peter Buchholz'.

Peter Buchholz  
Partner

Sydney  
15 October 2014

## Wyong Shire Council Water Supply Authority

### Financial Statements

for the financial year ended 30 June 2014

Contents	Page
<b>1. Chief Executive Officer's Report</b>	272
<b>2. Statement by Councillors</b>	273
<b>3. Primary Financial Statements:</b>	
- Income Statement	274
- Statement of Comprehensive Income	275
- Statement of Financial Position	276
- Statement of Changes in Equity	277
- Statement of Cash Flows	278
<b>4. Notes to the Financial Statements</b>	279
<b>5. Independent Auditor's Report</b>	341

---

#### Overview

- (i) These financial statements cover the consolidated operations for Wyong Shire Council Water Supply Authority.
- (ii) Wyong Shire Council is a water supply authority by proclamation of the Water Management Act 2000 and carries out the following functions:
- maintain and operate water management works and other associated works including sewerage and drainage services, and
  - to conduct research, collect information and develop technology in relation to water management.

These financial statements relate to Wyong Shire Council's exercise of these functions.

- (iii) All figures presented in these financial statements are presented in Australian Currency.
- (iv) The Water Supply Authority has the power to amend and reissue these financial statements.

These financial statements were authorised for issue by the Water Supply Authority on 08 October 2014.

---

## Wyong Shire Council Water Supply Authority

### Financial Statements

for the financial year ended 30 June 2014

### Chief Executive Officer's Report

---

I am pleased to present the 2014 financial statements for the Wyong Shire Council Water Supply Authority.

This year has been another challenging year for the Water Supply Authority. A new pricing determination came into effect in 2014 providing for a reduction in typical customer water and sewerage bills in real terms. Whilst this is good news for our customers, it creates difficulties in returning the Water Supply Authority to a positive financial result.

The Water Supply Authority is still feeling the impacts of the recent drought even though the completion of the Mardi to Mangrove Link Project has aided water security and has enabled water restrictions to be lifted. The extent of the drought has changed the water usage behaviour of our customers with water usage below pre-drought levels. As such sales income remains constrained. Demand is trending upwards slowly and remains in accordance with pricing determination forecasts.

The regulatory pricing model itself also poses challenges. In particular there remains a significant disparity between the income allowed by the Independent Pricing and Regulatory Tribunal (IPaRT) for regulatory depreciation and the actual depreciation arising from the carrying value of our assets. While Wyong Water was recently identified as the second lowest priced water utility in Australia for utilities with greater than 100,000 customers, the reality is that the prices set by IPaRT while beneficial to our customers are not sustainable and will lead to the eventual decline of the assets and services provided. This issue will be ongoing until at least 2018.

Wyong also faces a unique reporting conundrum where as a local government authority it is required to report to the Office of Local Government and the NSW Office of Water but as one of only two local government water utilities in NSW that are listed as Water Supply Authorities in the Water Management Act it is additionally subjected to reporting to IPaRT, placing yet further administrative burden on the operations of the utility.

Now for the good news. During 2014 we invested in the replacement of over 12,000 water meters. This project not only ensures our meters remain within standards, it also allows us to more accurately measure, charge and predict water usage and maintain charging equity between our customers.

Other notable projects undertaken in 2014 included further improvements in water quality at Mardi Water Treatment Plant, installation of a new inlet screen at Gwandalan Sewage Treatment Plant and continued relining and rehabilitation of our sewerage network. Over the next few years we will continue to invest in renewing aging sewage pumping stations and improving water quality.

In 2015 we will also be implementing the results of a business review in order to reduce the deficit in the operating result. We will ensure that we are operating efficiently and effectively and are ready for any changes that may result from the Office of Local Government's Fit for the Future requirements. I look forward to working with Councillors and staff on this journey.

**Michael Whittaker**  
Chief Executive Officer



## Wyong Shire Council Water Supply Authority

### Financial Statements

for the financial year ended 30 June 2014

### Statement by Councillors

made pursuant to Section 41c(1b) & (1c) of the Public Finance and Audit Act 1983

The attached Financial Statements have been prepared in accordance with:

- The Public Finance and Audit Act 1983 and The Public Finance and Audit Regulation 2010.
- The Australian Accounting Standards (which include Australian Accounting Interpretations).
- The Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these Financial Statements exhibit a true and fair financial position and financial performance of the Water Supply Authority.

We are not aware of any matter that would render any particulars included in the financial statements to be misleading or inaccurate


Signed in accordance with a resolution of Council made on 8 October 2014.



Doug Eaton  
MAYOR



Lynne Webster  
DEPUTY MAYOR



Michael Whittaker  
GENERAL MANAGER



Stephen Naven  
RESPONSIBLE ACCOUNTING OFFICER

## Wyong Shire Council Water Supply Authority

## Income Statement

for the financial year ended 30 June 2014

Budget 2014	\$ '000	Notes	Actual 2014	Actual 2013
<b>Income from Continuing Operations</b>				
<b>Revenue:</b>				
43,935	Rates & Annual Charges	2a	44,220	43,804
30,382	User Charges & Fees	2b	29,260	27,561
3,759	Interest & Investment Revenue	2c	3,192	3,392
41	Other Revenues	2d	177	48
1,942	Grants & Contributions provided for Operating Purposes	2e,f	1,713	1,685
4,050	Grants & Contributions provided for Capital Purposes	2e,f	5,730	4,635
<b>84,109</b>	<b>Total Income from Continuing Operations</b>		<b>84,292</b>	<b>81,125</b>
<b>Expenses from Continuing Operations</b>				
13,389	Employee Benefits & On-Costs	3a	13,937	14,039
12,864	Borrowing Costs	3b	14,863	13,791
7,142	Materials & Contracts	3c	7,747	7,719
29,047	Depreciation & Amortisation	3d	29,441	29,117
-	Impairment	3d	-	-
20,152	Other Expenses	3e	22,282	21,670
-	Net Losses from the Disposal of Assets	4	291	2,003
<b>82,594</b>	<b>Total Expenses from Continuing Operations</b>		<b>88,561</b>	<b>88,339</b>
<b>1,515</b>	<b>Operating Result from Continuing Operations</b>		<b>(4,269)</b>	<b>(7,214)</b>
<b>Discontinued Operations</b>				
-	Net Profit/(Loss) from Discontinued Operations	23	-	-
<b>1,515</b>	<b>Net Operating Result for the Year</b>		<b>(4,269)</b>	<b>(7,214)</b>
1,515	Net Operating Result attributable to Water Supply Authority		(4,269)	(7,214)
-	Net Operating Result attributable to Non-controlling Interests		-	-
<b>(2,535)</b>	<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>		<b>(9,899)</b>	<b>(11,849)</b>

<sup>1</sup> Original Budget as approved by Council - refer Note 18.

## Wyong Shire Council Water Supply Authority

Statement of Comprehensive Income  
for the financial year ended 30 June 2014

\$ '000	Notes	Actual 2014	Actual 2013
<b>Net Operating Result for the year</b> (as per Income statement)		<b>(4,269)</b>	<b>(7,214)</b>
<b>Other Comprehensive Income:</b>			
<i>Amounts which will not be reclassified subsequently to the Operating Result</i>			
Gain (loss) on revaluation of I, PP&E	19b (ii)	34,344	73,838
<b>Total Items which will not be reclassified subsequently to the Operating Result</b>		<b>34,344</b>	<b>73,838</b>
<i>Amounts which will be reclassified subsequently to the Operating Result when specific conditions are met</i>			
Nil			
<b>Total Other Comprehensive Income for the year</b>		<b>34,344</b>	<b>73,838</b>
<b>Total Comprehensive Income for the Year</b>		<b>30,075</b>	<b>66,624</b>
Total Comprehensive Income attributable to the Water Supply Authority		30,075	66,624
Total Comprehensive Income attributable to Non-controlling Interests		-	-

This Statement should be read in conjunction with the accompanying Notes.

ANNUAL REPORT 2013 - 2014 | 275

## Wyong Shire Council Water Supply Authority

## Statement of Financial Position

as at 30 June 2014

\$ '000	Notes	Actual 2014	Actual 2013
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents	5a	15,269	26,405
Investments	5b	21,492	34,414
Receivables	6	18,538	19,022
Inventories	7	503	490
Other	7	-	-
Non-current assets classified as "held for sale"	21	-	-
<b>Total Current Assets</b>		<b><u>55,802</u></b>	<b><u>80,331</u></b>
<b>Non-Current Assets</b>			
Investments	5b	25,000	7,041
Receivables	6	433	464
Inventories	7	-	-
Infrastructure, Property, Plant & Equipment	8	1,556,989	1,528,322
Investments accounted for using the equity method	18	-	-
Investment Property	13	-	-
Intangible Assets	24	89	195
<b>Total Non-Current Assets</b>		<b><u>1,582,511</u></b>	<b><u>1,536,022</u></b>
<b>TOTAL ASSETS</b>		<b><u>1,638,313</u></b>	<b><u>1,616,353</u></b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Payables	9	13,497	8,176
Borrowings	9	10,819	10,315
Provisions	9	3,720	4,651
<b>Total Current Liabilities</b>		<b><u>28,036</u></b>	<b><u>23,142</u></b>
<b>Non-Current Liabilities</b>			
Payables	9	2,821	4,813
Borrowings	9	185,386	196,203
Provisions	9	173	373
<b>Total Non-Current Liabilities</b>		<b><u>188,380</u></b>	<b><u>201,389</u></b>
<b>TOTAL LIABILITIES</b>		<b><u>216,416</u></b>	<b><u>224,531</u></b>
<b>Net Assets</b>		<b><u>1,421,897</u></b>	<b><u>1,391,822</u></b>
<b>EQUITY</b>			
Retained Earnings	19	600,747	605,016
Revaluation Reserves	19	821,150	786,806
Water Supply Authority Equity Interest		1,421,897	1,391,822
Non-controlling Interests		-	-
<b>Total Equity</b>		<b><u>1,421,897</u></b>	<b><u>1,391,822</u></b>

This Statement should be read in conjunction with the accompanying Notes.



## Wyong Shire Council Water Supply Authority

Statement of Changes in Equity  
for the financial year ended 30 June 2014

\$ '000	Notes	Retained Earnings	Reserves (Refer 10b)	Council Interest	Non-controlling Interest	Total Equity
<b>2014</b>						
<b>Opening Balance</b> (as per Last Year's Audited Accounts)		605,016	786,806	1,391,822	-	1,391,822
a. Correction of Prior Period Errors	19 (c)	-	-	-	-	-
b. Changes in Accounting Policies (prior year effects)	19 (d)	-	-	-	-	-
<b>Revised Opening Balance</b> (as at 1/7/13)		605,016	786,806	1,391,822	-	1,391,822
<b>c. Net Operating Result for the Year</b>		(4,269)	-	(4,269)	-	(4,269)
d. Other Comprehensive Income						
- Revaluations : IPP&E Asset Revaluation Reserve 10b (ii)		-	34,344	34,344	-	34,344
<b>Other Comprehensive Income</b>		-	34,344	34,344	-	34,344
<b>Total Comprehensive Income</b> (c&d)		(4,269)	34,344	30,075	-	30,075
e. Distributions to/(Contributions from) Non-controlling Interests		-	-	-	-	-
f. Transfers between Equity		-	-	-	-	-
<b>Equity - Balance at end of the reporting period</b>		600,747	821,150	1,421,897	-	1,421,897

\$ '000	Notes	Retained Earnings	Reserves (Refer 10b)	Council Interest	Non-controlling Interest	Total Equity
<b>2013</b>						
<b>Opening Balance</b> (as per Last Year's Audited Accounts)		612,230	712,968	1,325,198	-	1,325,198
a. Correction of Prior Period Errors	19 (c)	-	-	-	-	-
b. Changes in Accounting Policies (prior year effects)	19 (d)	-	-	-	-	-
<b>Revised Opening Balance</b> (as at 1/7/12)		612,230	712,968	1,325,198	-	1,325,198
<b>c. Net Operating Result for the Year</b>		(7,214)	-	(7,214)	-	(7,214)
d. Other Comprehensive Income						
- Revaluations : IPP&E Asset Revaluation Reserve 10b (ii)		-	73,838	73,838	-	73,838
<b>Other Comprehensive Income</b>		-	73,838	73,838	-	73,838
<b>Total Comprehensive Income</b> (c&d)		(7,214)	73,838	66,624	-	66,624
e. Distributions to/(Contributions from) Non-controlling Interests		-	-	-	-	-
f. Transfers between Equity		-	-	-	-	-
<b>Equity - Balance at end of the reporting period</b>		605,016	786,806	1,391,822	-	1,391,822

This Statement should be read in conjunction with the accompanying Notes.

ANNUAL REPORT 2013 - 2014 | 277

## Wyong Shire Council Water Supply Authority

## Statement of Cash Flows

for the financial year ended 30 June 2014

Budget 2014	\$ '000	Notes	Actual 2014	Actual 2013
<b>Cash Flows from Operating Activities</b>				
<b>Receipts:</b>				
43,934	Rates & Annual Charges		44,220	43,849
28,832	User Charges & Fees		27,905	24,914
3,754	Investment & Interest Revenue Received		3,207	2,190
4,413	Grants & Contributions		4,388	4,540
-	Bonds, Deposits & Retention amounts received		19	3
610	Other		1,720	-
<b>Payments:</b>				
(13,405)	Employee Benefits & On-Costs		(14,555)	(14,442)
(10,021)	Materials & Contracts		(9,173)	(6,252)
(12,941)	Borrowing Costs		(14,863)	(13,850)
(20,073)	Other		(18,653)	(20,474)
<b>25,103</b>	<b>Net Cash provided (or used in) Operating Activities</b>	10b	<b>26,215</b>	<b>20,478</b>
<b>Cash Flows from Investing Activities</b>				
<b>Receipts:</b>				
16,006	Sale of Investment Securities		49,422	88,324
-	Sale of Infrastructure, Property, Plant & Equipment		10	-
<b>Payments:</b>				
-	Purchase of Investment Securities		(54,539)	(97,844)
(26,998)	Purchase of Infrastructure, Property, Plant & Equipment		(21,931)	(23,874)
<b>(10,992)</b>	<b>Net Cash provided (or used in) Investing Activities</b>		<b>(27,038)</b>	<b>(33,394)</b>
<b>Cash Flows from Financing Activities</b>				
<b>Receipts:</b>				
-	Proceeds from Borrowings & Advances		-	23,200
<b>Payments:</b>				
(10,494)	Repayment of Borrowings & Advances		(10,313)	(11,762)
<b>(10,494)</b>	<b>Net Cash Flow provided (used in) Financing Activities</b>		<b>(10,313)</b>	<b>11,438</b>
<b>3,617</b>	<b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>		<b>(11,136)</b>	<b>(1,480)</b>
26,405	plus: <b>Cash &amp; Cash Equivalents - beginning of year</b>	10a	26,405	27,885
<b>30,022</b>	<b>Cash &amp; Cash Equivalents - end of the year</b>	10a	<b>15,269</b>	<b>26,405</b>
Additional Information:				
	plus: <b>Investments on hand - end of year</b>	5b	46,492	41,455
<b>Total Cash, Cash Equivalents &amp; Investments</b>			<b>61,761</b>	<b>67,860</b>

Please refer to Note 10 for information on the following:

- Non Cash Financing & Investing Activities.
- Financing Arrangements.
- Net cash flow disclosures relating to any Discontinued Operations

This Statement should be read in conjunction with the accompanying Notes.  
278 | WYONG SHIRE COUNCIL

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Contents of the Notes accompanying the Financial Statements

Note	Details	Page
1	Summary of Significant Accounting Policies	10
2	Income from Continuing Operations	22
3	Expenses from Continuing Operations	25
4	Gains or Losses from the Disposal of Assets	27
5(a)	Cash & Cash Equivalent Assets	28
5(b)	Investments	28
5(c)	Restricted Cash, Cash Equivalents & Investments - Details	30
6	Receivables	31
7	Inventories & Other Assets	32
8(a)	Infrastructure, Property, Plant & Equipment	33
8(b)	Externally Restricted Infrastructure, Property, Plant & Equipment	34
8(c)	Infrastructure, Property, Plant & Equipment - Current Year Impairments	34
9(a)	Payables, Borrowings & Provisions	35
9(b)	Description of (and movements in) Provisions	36
10	Statement of Cash Flows - Additional Information	37
11	Commitments for Expenditure	38
12	Statement of Performance Measures:	
	12a (i) Local Government Industry Indicators (Consolidated)	39
	13a (ii) Local Government Industry Graphs (Consolidated)	40
	13b Local Government Industry Indicators (by Fund)	42
13	Investment Properties	43
14	Financial Risk Management	43
15	Material Budget Variations	47
16	Statement of Developer Contributions	49
17	Contingencies and Other Liabilities/Assets not recognised	55
18	Controlled Entities, Associated Entities & Interests in Joint Ventures	56
19	Equity - Retained Earnings and Revaluation Reserves	57
20	Financial Result & Financial Position by Fund	58
21	"Held for Sale" Non Current Assets & Disposal Groups	60
22	Events occurring after the Reporting Date	60
23	Discontinued Operations	60
24	Intangible Assets	61
25	Reinstatement, Rehabilitation & Restoration Liabilities	61
26	Fair Value Measurement	62

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Wyong Shire Council, within its overall statutory responsibilities, is a statutory authority for water supply and related purposes, under the Water Management Act 2000. The principal business office of the Wyong Shire Council Water Supply Authority is at 2 Hely St Wyong NSW 2259. The Water Supply Authority controls resources to carry out water supply, sewerage, stormwater drainage and ancillary activities within the Wyong local government area and these functions have been consolidated in these financial statements.

The financial statements have been authorised for use in accordance with the resolution of Council on 8 October 2014.

##### (a) Basis of preparation

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the Local Government Act (1993) and Regulation, and the Local Government Code of Accounting Practice and Financial Reporting. The Water Supply Authority is a not-for-profit entity for the purpose of preparing the financial statements.

##### New and amended standards adopted by the Water Supply Authority

During the current year, the following relevant standards became mandatory for the Water Supply Authority and have been adopted:

- AASB 13 Fair Value Measurement
- AASB 119 Employee Benefits

AASB 13 Fair Value Measurement has not affected the assets or liabilities which are to be measured at fair value, however it provides detailed guidance on how to measure fair value in accordance with the accounting standards.

It introduces the concept of highest and best use for non-financial assets and has caused the Water Supply Authority to review its valuation methodology.

The level of disclosures regarding fair value have increased significantly and have been included in the financial statements at Note 26.

AASB 119 Employee Benefits has changed the basis for determining the income or expenses related to defined benefit plans and introduces revised definitions for short-term employee benefits.

The Water Supply Authority has reviewed the annual leave liability to determine the level of annual leave which is expected to be paid more than 12 months after the end of the reporting period.

##### Early adoption of standards

The Water Supply Authority has not elected to apply any pronouncements before their operative date in the annual reporting period beginning 1 July 2013.

##### Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and certain classes of property, plant and equipment and investment property.

##### Critical accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the group's accounting policies. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the entity and that are believed to be reasonable under the circumstances.

##### Critical accounting estimates and assumptions

The Water Supply Authority makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are set out below.

- (i) Estimated fair values of investment properties.

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

- (ii) Estimated fair values of infrastructure, property, plant and equipment.

#### *Critical judgements in applying the entity's accounting policies*

- (i) Impairment of Receivables – The Water Supply Authority has made a significant judgement about the impairment of a number of its receivables in Note 6.

#### (b) Revenue recognition

The Water Supply Authority recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the entity and specific criteria have been met for each of the Water Supply Authority's activities as described below. The Water Supply Authority bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

Revenue is measured at the fair value of the consideration received or receivable. Revenue is measured on major income categories as follows:

#### *Annual charges, grants and contributions*

Annual charges, grants and contributions (including developer contributions) are recognised as revenues when the Water Supply Authority obtains control over the assets comprising these receipts.

Control over assets acquired from annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

Control over granted assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and is valued at their fair value at the date of transfer.

Revenue is recognised when the Water Supply Authority obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to the Water Supply Authority and the amount of the contribution can be measured reliably.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at balance date.

#### *User charges and fees*

User charges and fees (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

#### *Sale of plant, property, infrastructure and equipment*

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

#### *Interest*

Interest income is recognised using the effective interest rate at the date that interest is earned.

#### *Rent*

Rental income is accounted for on a straight-line basis over the lease term.

#### *Other Income*

Other income is recorded when the payment is due, the value of the payment is notified or the payment is received, whichever occurs first.

#### (c) Principles of consolidation

#### *The Consolidated Fund*

Wyong Shire Council is legally required to maintain a Consolidated Fund under the Local Government Act 1993 s 409(1). The fund is to receive all Council cash and property income except for those assets specifically required to be held in a Trust Fund. The accounting for Water Supply Authority functions is maintained by keeping separate accounting funds, subordinate to the Consolidated fund, in the general ledger, for Water (including drainage) and for Sewerage.

These financial statements represent the consolidation of the Water and Sewerage funds.

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

The notional cash and investment assets of the Water Supply Authority are represented in practice by an equity interest in the general cash and investment assets of the Wyong Shire Council as a whole, and all investment assets and bank accounts are held in the name of Wyong Shire Council.

##### **Joint ventures – jointly controlled assets**

The proportionate interests in the assets, liabilities and expenses of a joint venture activity have been incorporated in the financial statements under the appropriate headings. Details of the activity are set out in Note 18.

##### **Joint venture entities**

The Water Supply Authority is a joint venturer in the provision of core water supply infrastructure serving both Gosford and Wyong local government areas. The proportionate interests in the assets, liabilities and expenses of this joint venture activity have been incorporated in the financial statements under the appropriate headings. Details of the joint venture, including the Water Supply Authority's share in assets and expenses, are set out in note 18.

##### **Central Coast Water Corporation**

The project by Gosford and Wyong Councils to implement the Central Coast Water Corporation (CCWC) and Joint Services Business was aimed at achieving a co-ordinated regional management approach to water and sewerage services and decision-making, and reducing costs through the development of common administrative systems and pooled resources.

The project is currently suspended.

##### **(d) Leases**

Leases of property, plant and equipment where the Water Supply Authority, as lessee, has substantially all the risks and rewards of ownership, are classified as finance leases. The Water Supply Authority currently has no finance lease obligations.

Leases in which a significant portion of the risks and rewards of ownership are not transferred to the Water Supply Authority as lessee are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease.

Lease income from operating leases where the Water Supply Authority is a lessor is recognised in income on a straight-line basis over the lease term.

##### **(e) Acquisition of assets**

The purchase method of accounting is used to account for all acquisitions of assets. Cost is measured as the fair value of the assets given, plus costs directly attributable to the acquisition.

Where settlement of any part of cash consideration is deferred, the amounts payable in the future are discounted to their present value as at the date of exchange. The discount rate used is the Water Supply Authority's incremental borrowing rate, being the rate at which a similar borrowing could be obtained from an independent financier under comparable terms and conditions.

##### **(f) Impairment of assets**

Intangible assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired. Other assets are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Where an asset is not held principally for cash generating purposes and would be replaced if the Water Supply Authority was deprived of it then depreciated replacement cost is used as value in use, otherwise value in use is estimated by using a discounted cash flow model.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows which are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered impairment are reviewed for possible reversal of the impairment at each reporting date.

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

##### (g) Cash and cash equivalents

For Statement of Cash flow presentation purposes, cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the statement of financial position.

##### (h) Receivables

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Collectability of receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off by reducing the carrying amount directly. An allowance account (provision for impairment of receivables) is used when there is objective evidence that the Water Supply Authority will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the receivable is impaired.

The amount of the impairment allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

The amount of the impairment loss is recognised in the income statement within other expenses. When a receivable for which an impairment allowance had been recognised becomes uncollectible in a subsequent period, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against other expenses in the income statement.

##### (i) Inventories

###### *Raw materials and stores, work in progress and finished goods*

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Cost comprises direct materials, direct labour and an appropriate proportion of variable and fixed overhead expenditure, the latter being allocated on the basis of normal operating capacity. Cost includes the transfer from equity of any gains/losses on qualifying cash flow hedges relating to purchases of raw material. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

###### *Land held for resale/capitalisation of borrowing costs*

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

##### (j) Non-current assets (or disposal groups) held for sale and discontinued operations

Non-current assets (or disposal groups) are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. They are measured at the lower of their carrying amount and fair value less costs to sell, except for assets such as deferred tax assets, assets arising from employee

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

benefits, financial assets and investment property that are carried at fair value and contractual rights under insurance contracts, which are specifically exempt from this requirement.

An impairment loss is recognised for any initial or subsequent write-down of the asset (or disposal group) to fair value less costs to sell. A gain is recognised for any subsequent increases in fair value less costs to sell of an asset (or disposal group), but not in excess of any cumulative impairment loss previously recognised. A gain or loss not previously recognised by the date of the sale of the non-current asset (or disposal group) is recognised at the date of de-recognition.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale. Interest and other expenses attributable to the liabilities of a disposal group classified as held for sale continue to be recognised.

Non-current assets classified as held for sale and the assets of a disposal group classified as held for sale are presented separately from the other assets in the statement of financial position. The liabilities of a disposal group classified as held for sale are presented separately from other liabilities in the statement of financial position.

A discontinued operation is a component of the entity that has been disposed of or is classified as held for sale and that represents a separate major line of business or geographical area of operations, is part of a single co-ordinated plan to dispose of such a line of business or area of operations, or is a subsidiary acquired exclusively with a view to resale. The results of discontinued operations are presented separately on the face of the income statement.

#### (k) Investments and other financial assets

##### Classification

The Water Supply Authority classifies its financial assets in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition

and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

#### (i) Financial assets at fair value through profit or loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

#### (ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the reporting date which are classified as non-current assets. Loans and receivables are included in other receivables and receivables (note 6) in the statement of financial position.

#### (iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Water Supply Authority's management has the positive intention and ability to hold to maturity. If the Water Supply Authority were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

#### (iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the reporting date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.



## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

##### **Recognition and de-recognition**

Regular purchases and sales of financial assets are recognised on trade-date - the date on which the Water Supply Authority commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council, on behalf of the Water Supply Authority, has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

##### **Subsequent measurement**

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the 'financial assets at fair value through profit or loss' category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when the Water Supply Authority's right to receive payments is established.

Changes in the fair value of monetary securities denominated in a foreign currency and classified as available-for-sale are analysed between translation differences resulting from changes in amortised cost of the security and other changes in the carrying amount of the security (note the Water Supply Authority's obligations under Section 625 of the Local Government Act and Section 212 of the Local Government (General) Regulation 2005). The translation differences related to changes in the

amortised cost are recognised in profit or loss, and other changes in carrying amount are recognised in equity. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Details on how the fair value of financial instruments is determined are disclosed in note 1(i).

##### **Impairment**

The Water Supply Authority assesses at the end of each reporting period whether there is objective evidence that a financial asset or group of financial assets is impaired. A financial asset or a group of financial assets is impaired and impairment losses are incurred only if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset (a 'loss event') and that loss event (or events) has an impact on the estimated future cash flows of the financial asset or group of financial assets that can be reliably estimated. In the case of equity investments classified as available-for-sale, a significant or prolonged decline in the fair value of the security below its cost is considered an indicator that the assets are impaired.

##### **(i) Assets carried at amortised cost**

For loans and receivables, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced and the amount of the loss is recognised in profit or loss. If a loan or held-to-maturity investment has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate determined under the contract. As a practical expedient, the group may measure impairment on the basis of an instrument's fair value using an observable market price.

##### **Investment Policy**

Council, on behalf of the Water Supply Authority, has an approved investment policy complying with Section 625 of the Local Government Act and Section 212 of the Local Government (General) Regulation 2005. Investments are placed and managed in accordance with that policy and having

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

particular regard to authorised investments prescribed under the Ministerial Local Government Investment Order. Council also maintains an investment policy that complies with the Act and ensures that it or its representatives exercise care, diligence and skill that a prudent person would exercise in investing the Water Supply Authority's funds.

Council amended its policy following revisions to the Ministerial Local Government Investment Order arising from the Cole Inquiry recommendations. As at the reporting date, Council does not hold any investments that are not prescribed.

#### (I) Fair value estimation

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the statement of financial position date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council, on behalf of the Water Supply Authority, uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Water Supply Authority for similar financial instruments.

#### (m) Infrastructure, property, plant and equipment (IPPE)

##### Initial Recognition

On initial recognition, an asset's cost is measured at its fair value, plus all expenditure that is directly attributable to the acquisition.

Where infrastructure, property, plant and equipment assets are acquired for no cost or for an amount other than cost, the assets are recognised in the financial statements at their fair value at acquisition date - being the amount that the asset could have been exchanged between knowledgeable willing parties in an arm's length transaction.

##### Asset Revaluations (including Indexation)

The Water Supply Authority's IPPE assets have been progressively revalued to fair value in accordance with a staged implementation advised by the Office of Local Government. At reporting date the following classes of IPPE were stated at their fair value:

- Operational land (External Valuation).
- Buildings – Specialised/Non Specialised (External Valuation).
- Water/Sewerage Networks (Internal Valuation).
- Plant and equipment (as approximated by depreciated historical cost).
- Drainage assets – (External Valuation).
- Land Improvements (as approximated by depreciated historical cost).
- Other structures (as approximated by depreciated historical cost).
- Other assets (as approximated by depreciated historical cost).

Water and sewerage network assets are indexed annually between full revaluations in accordance with the latest indices provided in the NSW Office of Water – Rates Reference Manual. For all other assets, the Water Supply Authority assesses at each reporting date whether there is any indication that a revalued asset's carrying amount may differ materially from that which would be determined if the

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

asset were revalued at the reporting date. If any such indication exists, the Water Supply Authority determines the asset's fair value and revalues the asset to that amount. Full revaluations are undertaken for all assets on a 5 year cycle.

Increases in the carrying amounts arising on revaluation are credited to the asset revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised in profit or loss.

Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the income statement.

#### Subsequent costs

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Water Supply Authority and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Land is not depreciated. Depreciation on other assets is calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives, as follows:

Buildings	8 to 100 years
Vehicles	3 to 10 years
Heavy Plant	6 to 28 years
Other plant and equipment	4 to 35 years
Office Equipment	2 to 10 years
Office Furniture	1 to 20 years
Computer Equipment	2 to 10 years
Playground Equipment	20 years
Benches, seats etc	25 years
Dams	5 to 150 years
Water Mains	50 to 100 years
Water & Sewerage Treatment Plants - Civil	15 to 100 years
Water & Sewerage Treatment Plants - Other	15 to 100 years
Sewerage Pipelines and Mains	25 to 100 years
Drainage Assets	30 to 120 years

Items of IPPE, except for land and construction of buildings, are capitalised in accordance with thresholds set in Council's *Manual on Infrastructure Capitalisation*.

The asset's residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the income statement.

Land, other than land under roads, is classified as either operational or community in accordance with Part 2 of Chapter 6 of the Local Government Act (1993). This classification is made in Note 8(a).

#### (n) Investment property

In the period ended 30 June 2014, the Water Supply Authority had no investment properties.

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

##### (o) Payables

These amounts represent liabilities for goods and services provided to the Water Supply Authority prior to the end of financial year which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

##### (p) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred. Borrowings are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method. Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down. In this case, the fee is deferred until the draw down occurs. To the extent there is no evidence that it is probable that some or all of the facility will be drawn down, the fee is capitalised as a prepayment for liquidity services and amortised over the period of the facility to which it relates.

Borrowings are removed from the statement of financial position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or finance cost.

Borrowings are classified as current liabilities unless the Water Supply Authority has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

##### (q) Borrowing costs

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed.

##### (r) Provisions

Provisions are recognised when the Water Supply Authority has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of managements best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as interest expense.

##### (s) Employee benefits

###### Short-term obligations

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service are recognised in respect of employees services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

###### Other long term employee benefit obligations

The liability for long service leave and annual leave which is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

The obligations are presented as current liabilities in the statement of financial position if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

#### Retirement benefit obligations

All employees of the Water Supply Authority are entitled to benefits on retirement, disability or death. The Water Supply Authority contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

#### Defined Benefit Plans

A liability or asset in respect of defined benefit superannuation plans would ordinarily be recognised in the statement of financial position, and measured as the present value of the defined benefit obligation at the reporting date plus unrecognised actuarial gains (less unrecognised actuarial losses) less the fair value of the superannuation fund's assets at that date and any unrecognised past service cost. The present value of the defined benefit obligation is based on expected future payments which arise from membership of the fund to the reporting date, calculated annually by independent actuaries using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. However, when this information is not reliably available, the Water Supply Authority accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans i.e. as an expense when it becomes payable.

Council, on behalf of the Water Supply Authority, is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme named The Local Government Superannuation Scheme –

Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a "multi-employer fund" for purposes of AASB119 *Employee Benefits*. Sufficient information under AASB119 is not available to account for the Scheme as a defined benefit plan, in accordance with AASB119 because the assets to the Scheme are pooled together for all Councils. As such no liability for the deficiency has been recognised in the Water Supply Authority's accounts.

The Water Supply Authority has, however, disclosed a contingent liability in Note 17 to reflect the possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The Scheme's most recent full actuarial review was performed by Richard Boyfield of Mercer Consulting (Australia) Pty Ltd and covers the period ended 30 June 2014. However the position is monitored annually and the Actuary has estimated that as at 30 June 2014 a deficit still exists. Effective from 1 July 2009, employers are required to contribute additional contributions to assist in extinguishing this deficit. The Water Supply Authority's share of this deficiency cannot be accurately calculated.

#### (t) Rounding of amounts

Unless otherwise indicated, amounts in the financial statements have been rounded off to the nearest thousand dollars.

#### (u) Self insurance

Council, on behalf of the Water Supply Authority, has decided to self-insure for workers compensation risks. A provision for self-insurance has been made to recognise outstanding claims the amount of which is detailed in Note 9. The Water Supply Authority also maintains cash and investments to meet expected future claims and these are detailed in Note 5(c).

#### (v) Intangible assets

##### IT development and software

Council, on behalf of the Water Supply Authority, has acquired, under a managed service arrangement, a

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

licence to access information technology services. In conjunction with this contract, the Water Supply Authority has incurred a number of costs including system build costs, software and hardware licences, as well as direct costs of materials and labour. The Water Supply Authority's contribution to these costs have been capitalised as an intangible asset and amortised on a straight line basis over the period of the contract.

#### (w) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the taxation authority, are presented as operating cash flows.

#### (x) New accounting standards and interpretations issued not yet effective

Certain new (or amended) accounting standards and interpretations have been published that are not mandatory for reporting periods ending 30 June 2014.

The Water Supply Authority has not adopted any of these standards early.

The Water Supply Authority's assessment of the impact of these new standards and interpretations is set out below.

- (i) **AASB 9 Financial Instruments, associated standards, AASB 2010-7 Amendments to Australian Accounting Standards arising from AASB 9 and AASB 2012-6 Amendments to Australian Accounting**

#### **Standards – Mandatory Effective Date of AASB 9 and transitional disclosures and AASB 2013-9 Amendments to Australian Accounting Standards – Conceptual Framework, Materiality and Financial Instruments (effective from 1 January 2017)**

AASB 9 Financial Instruments addresses the classification, measurement and de-recognition of financial assets and financial liabilities. The standard is not applicable until 1 January 2015 but is available for early adoption. When adopted, the standard will affect in particular the Water Supply Authority's accounting for its available-for-sale financial assets, since AASB 9 only permits the recognition of fair value gains and losses in other comprehensive income if they relate to equity investments that are not held for trading. Fair value gains and losses on available-for-sale debt investments, for example, will therefore have to be recognised directly in profit or loss although there is currently a proposal by the IASB to introduce a Fair value through Other Comprehensive Income category for debt instruments.

There will be no impact on the Water Supply Authority's accounting for financial liabilities, as the new requirements only affect the accounting for financial liabilities that are designated at fair value through profit or loss and the Water Supply Authority does not have any such liabilities. The de-recognition rules have been transferred from AASB 139 Financial Instruments. Recognition and Measurement and have not been changed.

The Water Supply Authority has not yet fully assessed the impact on the reporting financial position and performance on adoption of AASB 9.

- (ii) **AASB 2013-3 Amendments to AASB 136 Recoverable Amount Disclosures for Non-Financial Assets (effective for 30 June 2015 Financial Statements)**

There are no changes to reported financial position or performance from AASB 2013-3, however additional disclosures may be required.

- (iii) **AASB 10 Consolidated Financial Statements, AASB 11 Joint Arrangements, AASB 12 Disclosure of Interests in Other Entities, revised AASB 127 Separate Financial Statements and AASB 128 Investments in Associates and Joint**

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 1. Summary of Significant Accounting Policies

***Ventures and AASB 2011-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards (effective for 1 January 2014 for not-for-profit entities)***

AASB 10 replaces all of the guidance on control and consolidation in AASB 127 Consolidated and Separate Financial Statements, and Interpretation 12 Consolidation – Special Purpose Entities. The core principle that a consolidated entity presents a parent and its subsidiaries as if they are a single economic entity remains unchanged, as do the mechanics of consolidation. However, the standard introduces a single definition of control that applies to all entities. It focuses on the need to have both power and rights or exposure to variable returns. Power is the current ability to direct the activities that significantly influence returns. Returns must vary and can be positive, negative or both. Control exists when the investor can use its power to affect the amount of its returns. There is also new guidance on participating and protective rights and on agent/principal relationships. The Water Supply Authority does not expect the new standard to have a significant impact on its composition.

AASB 11 introduces a principles based approach to accounting for joint arrangements. The focus is no longer on the legal structure of joint arrangements, but rather on how rights and obligations are shared by the parties to the joint arrangement. Based on the assessment of rights and obligations, a joint arrangement will be classified as either a joint operation or a joint venture. Joint ventures are accounted for using the equity method, and the choice to proportionately consolidate will no longer be permitted. Parties to a joint operation will account their share of revenues, expenses, assets and liabilities in much the same way as under the previous standard. AASB 11 also provides guidance for parties that participate in joint arrangements but do not share joint control.

The Water Supply Authority's investment in the joint venture partnership will be classified as a joint venture under the new rules. As the Water Supply Authority already applies the equity method in accounting for this investment, AASB 11 will not have any impact on the amounts recognised in its financial statements.

AASB 12 sets out the required disclosures for entities reporting under the two new standards,

AASB 10 and AASB 11, and replaces the disclosure requirements currently found in AASB 127 and AASB 128. Application of this standard by the Water Supply Authority will not affect any of the amounts recognised in the financial statements, but will impact the type of information disclosed in relation to the Water Supply Authority's investments.

Amendments to AASB 128 provide clarification that an entity continues to apply the equity method and does not remeasure its retained interest as part of ownership changes where a joint venture becomes an associate, and vice versa. The amendments also introduce a "partial disposal" concept. The Water Supply Authority is still assessing the impact of these amendments.

There are no other standards that are not yet effective and that are expected to have a material impact on the entity in the current or future reporting periods or on foreseeable future transactions.

#### (y) Comparative Figures

To ensure comparability with the current reporting period figures, some comparative period line items and amounts may have been reclassified or individually reported within these financial statements and/or the notes.

#### (z) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 2. Income from Continuing Operations

\$ '000	Notes	Actual 2014	Actual 2013
<b>(a) Rates &amp; Annual Charges</b>			
<b>Ordinary Rates</b>			
Nil			
<b>Special Rates</b>			
Nil			
<b>Annual Charges</b> (pursuant to s.496, s.496A, s.496B, s.501 & s.611)			
Water Supply Services		10,044	10,296
Sewerage Services		27,521	27,500
Drainage		6,426	5,773
Liquid Trade Waste		229	235
<b>Total Annual Charges</b>		<b>44,220</b>	<b>43,804</b>
<b>TOTAL RATES &amp; ANNUAL CHARGES</b>		<b>44,220</b>	<b>43,804</b>
<b>(b) User Charges &amp; Fees</b>			
<b>Specific User Charges</b> (per s.502 - Specific "actual use" charges)			
Water Supply Services		27,525	25,788
Sewerage Services		466	760
Liquid Trade Waste		611	546
<b>Total User Charges</b>		<b>28,602</b>	<b>27,094</b>
<b>Other User Charges &amp; Fees</b>			
<b>(i) Fees &amp; Charges - Statutory &amp; Regulatory Functions</b> (per s.608)			
Inspection Services		13	8
Regulatory/Statutory Certificates		22	22
Regulatory/Statutory Fees		4	4
<b>Total Fees &amp; Charges - Statutory/Regulatory</b>		<b>39</b>	<b>34</b>
<b>(ii) Fees &amp; Charges - Other (incl. General User Charges)</b> (per s.608)			
Sewer application fees		198	92
Sewer Diagrams		103	69
Special Water Meter Reading Fees		17	14
Water Connection Fees		263	198
Water Carters Licence Fees		18	13
Other		20	47
<b>Total Fees &amp; Charges - Other</b>		<b>619</b>	<b>433</b>
<b>TOTAL USER CHARGES &amp; FEES</b>		<b>29,260</b>	<b>27,561</b>



## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 2. Income from Continuing Operations (continued)

\$ '000	Notes	Actual 2014	Actual 2013
<b>(c) Interest &amp; Investment Revenue (incl. losses)</b>			
<b>Interest &amp; Dividends</b>			
- Interest on Overdue Rates & Annual Charges (incl. Special Purpose Rates)		411	426
- Interest earned on Investments (interest & coupon payment income)		2,839	2,708
- Interest & Dividend Income (Other)		22	19
<b>Fair Value Adjustments</b>			
- Fair Valuation movements in Investments (at FV or Held for Trading)		(80)	239
<b>TOTAL INTEREST &amp; INVESTMENT REVENUE</b>		<b>3,192</b>	<b>3,392</b>
<b>Interest Revenue is attributable to:</b>			
<b>Restricted Investments/Funds - External:</b>			
Development Contributions			
- Section 94: Drainage		301	360
- Section 64		704	835
- Section 93F: Drainage		17	2
- Section 93F: Water		18	1
- Section 93F: Sewer		6	1
Water Fund Operations		630	289
Sewerage Fund Operations		1,514	1,905
<b>Total Interest &amp; Investment Revenue Recognised</b>		<b>3,192</b>	<b>3,392</b>
<b>(d) Other Revenues</b>			
External Works		150	-
Property Rents		22	-
Sales - General		-	2
Other		5	46
<b>TOTAL OTHER REVENUE</b>		<b>177</b>	<b>48</b>

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 2. Income from Continuing Operations (continued)

\$ '000	2014 Operating	2013 Operating	2014 Capital	2013 Capital
<b>(e) Grants</b>				
<b>General Purpose (Untied)</b>				
Nil				
<b>Specific Purpose</b>				
Pensioners' Rates Subsidies:				
- Water	703	719	-	-
- Sewerage	672	666	-	-
Water Supplies	-	-	950	600
Employment & Training Programs	5	-	-	-
Environmental Protection	110	159	-	10
Local Infrastructure Renewal Scheme (LIRS)	121	53	-	-
<b>Total Specific Purpose</b>	<b>1,611</b>	<b>1,597</b>	<b>950</b>	<b>610</b>
<b>Total Grants</b>	<b>1,611</b>	<b>1,597</b>	<b>950</b>	<b>610</b>
<b>Grant Revenue is attributable to:</b>				
- State Funding	1,611	1,597	950	610
	<b>1,611</b>	<b>1,597</b>	<b>950</b>	<b>610</b>
<b>(f) Contributions</b>				
<b>Developer Contributions:</b>				
<b>(s93 &amp; s94 - EP&amp;A Act, s64 of the LGA):</b>				
S 93F - Contributions using Planning Agreements	-	-	193	229
S 64 - Water Supply Contributions	-	-	1,330	799
S 64 - Sewerage Service Contributions	-	-	1,247	632
S 94 - Stormwater Contributions	-	-	763	784
<b>Total Developer Contributions</b>	-	-	<b>3,533</b>	<b>2,444</b>
<b>Other Contributions:</b>				
Dedications (other than by S94)	-	-	1,247	1,581
Drainage	92	88	-	-
Other	10	-	-	-
<b>Total Other Contributions</b>	<b>102</b>	<b>88</b>	<b>1,247</b>	<b>1,581</b>
<b>Total Contributions</b>	<b>102</b>	<b>88</b>	<b>4,780</b>	<b>4,025</b>
<b>TOTAL GRANTS &amp; CONTRIBUTIONS</b>	<b>1,713</b>	<b>1,685</b>	<b>5,730</b>	<b>4,635</b>

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 2. Income from Continuing Operations (continued)

\$ '000	Actual 2014	Actual 2013
<b>(g) Restrictions relating to Grants and Contributions</b>		
<b>Certain grants &amp; contributions are obtained by Council on condition that they be spent in a specified manner:</b>		
Unexpended at the Close of the Previous Reporting Period	34,985	39,512
add: Grants & contributions recognised in the current period but not yet spent:	5,531	866
less: Grants & contributions recognised in a previous reporting period now spent:	(6,354)	(5,393)
<b>Net Increase (Decrease) in Restricted Assets during the Period</b>	<b>(823)</b>	<b>(4,527)</b>
<b>Unexpended and held as Restricted Assets</b>	<b>34,162</b>	<b>34,985</b>
<b>Comprising:</b>		
- Specific Purpose Unexpended Grants	1,535	636
- Developer Contributions	32,498	34,219
- Other Contributions	129	130
	<b>34,162</b>	<b>34,985</b>

## Note 3. Expenses from Continuing Operations

**(a) Employee Benefits & On-Costs**

Salaries and Wages	11,822	11,565
Employee Leave Entitlements (ELE)	3,002	2,413
Superannuation	1,711	1,345
Workers' Compensation Insurance	89	127
Payroll Tax	1,010	1,201
Training Costs (other than Salaries & Wages)	1	94
Other	49	61
<b>Total Employee Costs</b>	<b>17,684</b>	<b>16,806</b>
less: Capitalised Costs	(3,747)	(2,767)
<b>TOTAL EMPLOYEE COSTS EXPENSED</b>	<b>13,937</b>	<b>14,039</b>
Number of "Equivalent Full Time" Employees at year end	<b>144</b>	<b>147</b>

**(b) Borrowing Costs****(i) Interest Bearing Liability Costs**

Interest on Loans	14,710	13,718
Other Debts	153	73
<b>Total Interest Bearing Liability Costs Expensed</b>	<b>14,863</b>	<b>13,791</b>

**(ii) Other Borrowing Costs**

Nil		
<b>TOTAL BORROWING COSTS EXPENSED</b>	<b>14,863</b>	<b>13,791</b>

ANNUAL REPORT 2013 - 2014 | 295

## Wyong Shire Council Water Supply Authority

## Notes to the Financial Statements

for the financial year ended 30 June 2014

## Note 3. Expenses from Continuing Operations (continued)

\$ '000	Notes	Actual 2014	Actual 2013
<b>(c) Materials &amp; Contracts</b>			
Raw Materials & Consumables		4,836	4,186
Contractor & Consultancy Costs		2,776	3,371
Auditors Remuneration <sup>(1)</sup>		83	77
Operating Leases:			
- Operating Lease Rentals: Minimum Lease Payments <sup>(2)</sup>		52	85
<b><u>TOTAL MATERIALS &amp; CONTRACTS</u></b>		<b><u>7,747</u></b>	<b><u>7,719</u></b>
<b>1. Auditor Remuneration</b>			
During the year, the following fees were incurred for services provided by the Council's Auditor (& the Auditors of other Consolidated Entities):			
<b>(i) Audit and Other Assurance Services</b>			
- Audit & review of financial statements: Water Supply Authority's Auditor		83	77
<b>Remuneration for audit and other assurance services</b>		<b><u>83</u></b>	<b><u>77</u></b>
<b>Total Auditor Remuneration</b>		<b><u>83</u></b>	<b><u>77</u></b>
<b>2. Operating Lease Payments are attributable to:</b>			
Buildings		-	35
Computers		52	50
		<b><u>52</u></b>	<b><u>85</u></b>

\$ '000	Notes	Impairment Costs		Depreciation/Amortisation	
		Actual 2014	Actual 2013	Actual 2014	Actual 2013
<b>(d) Depreciation, Amortisation &amp; Impairment</b>					
Plant and Equipment		-	-	168	123
Office Equipment		-	-	58	66
Furniture & Fittings		-	-	12	13
Buildings - Specialised		-	-	307	216
Other Structures		-	-	47	29
Infrastructure:					
- Stormwater Drainage		-	-	2,616	2,504
- Water Supply Network		-	-	13,617	13,831
- Sewerage Network		-	-	12,510	12,087
Intangible Assets	24	-	-	106	248
<b><u>TOTAL DEPRECIATION &amp; IMPAIRMENT COSTS EXPENSED</u></b>		<b><u>-</u></b>	<b><u>-</u></b>	<b><u>29,441</u></b>	<b><u>29,117</u></b>

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 3. Expenses from Continuing Operations (continued)

\$ '000	Notes	Actual 2014	Actual 2013
<b>(e) Other Expenses</b>			
Administration Support		11,717	10,927
Advertising		29	24
Bad & Doubtful Debts		84	-
Bank Charges		-	1
Computer Software Charges		132	89
Donations, Contributions & Assistance to other organisations (Section 356)			
- Other Contributions and Donations		-	11
Electricity & Heating		4,778	5,007
Gas Charges		43	54
Licences		263	269
Plant Hire		3,414	3,483
Printing & Stationery		53	53
Road opening permits		193	170
Subscriptions & Publications		1	6
Telephone & Communications		77	82
Tipping Fees		1,477	1,471
Other		21	23
<b>TOTAL OTHER EXPENSES</b>		<b>22,282</b>	<b>21,670</b>

## Note 4. Gains or Losses from the Disposal of Assets

<b>Property</b> (excl. Investment Property)			
Proceeds from Disposal - Property		10	-
less: Carrying Amount of Property Assets Sold / Written Off		(49)	-
<b>Net Gain/(Loss) on Disposal</b>		<b>(39)</b>	<b>-</b>
<b>Plant &amp; Equipment</b>			
Proceeds from Disposal - Plant & Equipment		-	-
less: Carrying Amount of P&E Assets Sold / Written Off		-	(13)
<b>Net Gain/(Loss) on Disposal</b>		<b>-</b>	<b>(13)</b>
<b>Infrastructure</b>			
Proceeds from Disposal - Infrastructure		-	-
less: Carrying Amount of Infrastructure Assets Sold / Written Off		(252)	(1,990)
<b>Net Gain/(Loss) on Disposal</b>		<b>(252)</b>	<b>(1,990)</b>
<b>Financial Assets*</b>			
Proceeds from Disposal / Redemptions / Maturities - Financial Assets		49,422	88,324
less: Carrying Amount of Financial Assets Sold / Redeemed / Matured		(49,422)	(88,324)
<b>Net Gain/(Loss) on Disposal</b>		<b>-</b>	<b>-</b>
<b>NET GAIN/(LOSS) ON DISPOSAL OF ASSETS</b>		<b>(291)</b>	<b>(2,003)</b>

ANNUAL REPORT 2013 - 2014 | 297

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 5a. - Cash Assets and Note 5b. - Investments

\$ '000	Notes	2014 Actual Current	2014 Actual Non Current	2013 Actual Current	2013 Actual Non Current
<b>Cash &amp; Cash Equivalents (Note 5a)</b>					
Cash on Hand and at Bank		339	-	2,010	-
Cash-Equivalent Assets <sup>1</sup>					
- Deposits at Call		14,930	-	24,395	-
<b>Total Cash &amp; Cash Equivalents</b>		<b>15,269</b>	<b>-</b>	<b>26,405</b>	<b>-</b>
<b>Investments (Note 5b)</b>					
- Managed Funds		-	-	-	1,998
- Long Term Deposits		21,492	15,000	34,414	794
- Bank Bonds		-	10,000	-	4,249
<b>Total Investments</b>		<b>21,492</b>	<b>25,000</b>	<b>34,414</b>	<b>7,041</b>
<b>TOTAL CASH ASSETS, CASH EQUIVALENTS &amp; INVESTMENTS</b>		<b>36,761</b>	<b>25,000</b>	<b>60,819</b>	<b>7,041</b>

<sup>1</sup> Those Investments where time to maturity (from date of purchase) is < 3 mths.

Cash, Cash Equivalents & Investments were classified at year end in accordance with AASB 139 as follows:

<b>Cash &amp; Cash Equivalents</b>					
a. "At Fair Value through the Profit & Loss"		<b>15,269</b>	<b>-</b>	<b>26,405</b>	<b>-</b>
<b>Investments</b>					
a. "At Fair Value through the Profit & Loss"					
- "Designated at Fair Value on Initial Recognition"	6(b-i)	-	-	-	1,998
b. "Held to Maturity"	6(b-ii)	21,492	25,000	34,414	5,043
<b>Investments</b>		<b>21,492</b>	<b>25,000</b>	<b>34,414</b>	<b>7,041</b>

Refer to Note 26 - Fair Value Measurement for information regarding the fair value of investments held.

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 5b. Investments (continued)

\$ '000	2014 Actual Current	2014 Actual Non Current	2013 Actual Current	2013 Actual Non Current
<b>Note 5(b-i)</b>				
<b>Reconciliation of Investments classified as "At Fair Value through the Profit &amp; Loss"</b>				
Balance at the Beginning of the Year	-	1,998	-	2,287
Revaluations (through the Income Statement)	(80)	-	-	239
Additions	130	-	-	-
Disposals (sales & redemptions)	(2,048)	-	-	(528)
Transfers between Current/Non Current	1,998	(1,998)	-	-
<b>Balance at End of Year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,998</b>
<b>Comprising:</b>				
- Managed Funds	-	-	-	1,998
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,998</b>
<b>Note 5(b-ii)</b>				
<b>Reconciliation of Investments classified as "Held to Maturity"</b>				
Balance at the Beginning of the Year	34,414	5,043	29,409	-
Additions	39,409	15,000	88,553	9,291
Disposals (sales & redemptions)	(47,374)	-	(87,796)	-
Transfers between Current/Non Current	(4,957)	4,957	4,248	(4,248)
<b>Balance at End of Year</b>	<b>21,492</b>	<b>25,000</b>	<b>34,414</b>	<b>5,043</b>
<b>Comprising:</b>				
- Long Term Deposits	-	-	34,414	794
- Bank Bonds	-	-	-	4,249
- Other Long Term Financial Assets	21,492	25,000	-	-
<b>Total</b>	<b>21,492</b>	<b>25,000</b>	<b>34,414</b>	<b>5,043</b>
<b>Note 5(b-iii)</b>				
<b>Reconciliation of Investments classified as "Loans &amp; Receivables"</b>				
Nil				
<b>Note 5(b-iv)</b>				
<b>Reconciliation of Investments classified as "Available for Sale"</b>				
Nil				

## Wyong Shire Council Water Supply Authority

## Notes to the Financial Statements

for the financial year ended 30 June 2014

## Note 5c. Restricted Cash, Cash Equivalents &amp; Investments - Details

\$ '000	2014		2013	
	Actual Current	Actual Non Current	Actual Current	Actual Non Current
<b>Total Cash, Cash Equivalents and Investments</b>	<b>36,761</b>	<b>25,000</b>	<b>60,819</b>	<b>7,041</b>
<b>attributable to:</b>				
External Restrictions (refer below)	9,164	25,000	30,984	7,041
Internal Restrictions (refer below)	1,740	-	1,434	-
Unrestricted	25,857	-	28,401	-
	<b>36,761</b>	<b>25,000</b>	<b>60,819</b>	<b>7,041</b>
<b>2014</b>	<b>Opening Balance</b>	<b>Transfers to Restrictions</b>	<b>Transfers from Restrictions</b>	<b>Closing Balance</b>
\$ '000				
<b>Details of Restrictions</b>				
<b>External Restrictions - Included in Liabilities</b>				
Specific Purpose Unexpended Loans-Water (A)	3,037	-	(3,037)	-
<b>External Restrictions - Included in Liabilities</b>	<b>3,037</b>	<b>-</b>	<b>(3,037)</b>	<b>-</b>
<b>External Restrictions - Other</b>				
Developer Contributions - General (D)	3	-	-	3
Developer Contributions - Water Fund (D)	9,780	-	204	9,984
Developer Contributions - Sewer Fund (D)	13,587	-	(587)	13,000
Developer Contributions - Drainage (D)	10,660	-	(3,352)	7,308
Developer Contributions - VPA - Water Fund (D)	189	1,653	-	1,842
Specific Purpose Unexpended Grants-Water Fund (F)	639	896	-	1,535
Developer Contributions - VPA - Sewer Fund (G)	-	364	-	364
Contributions to Works (H)	130	-	(1)	129
<b>External Restrictions - Other</b>	<b>34,988</b>	<b>2,913</b>	<b>(3,737)</b>	<b>34,164</b>
<b>Total External Restrictions</b>	<b>38,025</b>	<b>2,913</b>	<b>(6,774)</b>	<b>34,164</b>
<b>Internal Restrictions</b>				
Employees Leave Entitlement- Water	419	-	(77)	342
Employees Leave Entitlement- Sewer	444	-	(69)	375
Self Insurance Claims - Water	271	-	(271)	-
Self Insurance Claims - Sewer	294	-	(294)	-
Prepaid Contributions - Water Supplies (G)	-	1,008	-	1,008
Public Liability Insurance - Water	6	9	-	15
<b>Total Internal Restrictions</b>	<b>1,434</b>	<b>1,017</b>	<b>(712)</b>	<b>1,740</b>
<b>TOTAL RESTRICTIONS</b>	<b>39,459</b>	<b>3,930</b>	<b>(7,486)</b>	<b>35,904</b>

A Loan moneys which must be applied for the purposes for which the loans were raised.

D Development contributions which are not yet expended for the provision of services and amenities in accordance with contributions plans (refer Note 16).

F Grants which are not yet expended for the purposes for which the grants were obtained. (refer Note 1)

G Water, Sewerage, Domestic Waste Management (DWM) &amp; other Special Rates/Levies/Charges are externally restricted assets and must be applied for the purposes for which they were raised.

H External contributions not yet expended for the provision of specific services and amenities



## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 6. Receivables

\$ '000	Notes	2014		2013	
		Current	Non Current	Current	Non Current
<b>Purpose</b>					
Drainage Annual Charges		302	-	324	-
Sewerage Annual Charges		1,615	10	1,867	13
Water Annual Charges		522	3	609	4
Interest & Extra Charges		297	-	329	-
User Charges & Fees		13,018	-	13,082	-
Accrued Revenues					
- Interest on Investments		1,071	-	974	-
Government Grants & Subsidies		1,027	-	-	-
Liquid Trade Waste		260	-	257	-
Toukley Golf Club Limited		-	420	-	447
Net GST Receivable		310	-	524	-
Other Debtors		200	-	1,061	-
<b>Total</b>		<b>18,622</b>	<b>433</b>	<b>19,027</b>	<b>464</b>
<b>less: Provision for impairment</b>					
Other Debtors		(84)	-	(5)	-
<b>Total Provision for Impairment - Receivables</b>		<b>(84)</b>	<b>-</b>	<b>(5)</b>	<b>-</b>
<b>TOTAL NET RECEIVABLES</b>		<b>18,538</b>	<b>433</b>	<b>19,022</b>	<b>464</b>
<b>Restricted Receivables</b>					
Nil					
<b>Unrestricted Receivables</b>		<b>18,538</b>	<b>433</b>	<b>19,022</b>	<b>464</b>
<b>TOTAL NET RECEIVABLES</b>		<b>18,538</b>	<b>433</b>	<b>19,022</b>	<b>464</b>

**Notes on Debtors above:**

- (i) Interest was charged on overdue rates & charges at 9.00% (2013 10.00%).  
Generally all other receivables are non interest bearing.
- (ii) Please refer to Note 14 for issues concerning Credit Risk and Fair Value disclosures.

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 7. Inventories &amp; Other Assets

\$ '000	Notes	2014		2013	
		Current	Non Current	Current	Non Current
<b>Inventories</b>					
Water Treatment Supplies		503	-	490	-
<b>Total Inventories</b>		<b>503</b>	<b>-</b>	<b>490</b>	<b>-</b>
<b>Other Assets</b>					
Nil					
<b>TOTAL INVENTORIES / OTHER ASSETS</b>		<b>503</b>	<b>-</b>	<b>490</b>	<b>-</b>
<b>Externally Restricted Assets</b>					
<b>Water</b>					
Water Treatment Supplies		503	-	490	-
<b>Total Water</b>		<b>503</b>	<b>-</b>	<b>490</b>	<b>-</b>
<b>Sewerage</b>					
Nil					
<b>Domestic Waste Management</b>					
Nil					
<b>Other</b>					
Nil					
<b>Total Externally Restricted Assets Total</b>		<b>503</b>	<b>-</b>	<b>490</b>	<b>-</b>
<b>Internally Restricted Assets</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Unrestricted Assets</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INVENTORIES &amp; OTHER ASSETS</b>		<b>503</b>	<b>-</b>	<b>490</b>	<b>-</b>

Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 8a. Infrastructure, Property, Plant & Equipment

	as at 30/6/2013					Asset Movements during the Reporting Period							as at 30/6/2014				
	At Cost	At Fair Value	Accumulated Dep'n	Impairment	Carrying Value	Asset Additions	WDV of Asset Disposals	Depreciation Expense	MP Transfers	Adjustments & Transfers	Other Movements	Revaluation Increments In Equity (A\$K)	At Cost	At Fair Value	Accumulated Dep'n	Impairment	Carrying Value
\$ '000	15,311	-	-	-	15,311	24,127	-	-	(17,558)	-	(2,440)	-	19,440	-	-	-	19,440
Capital Work in Progress	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Plant & Equipment	-	1,202	586	-	616	-	(168)	23	5	-	2	-	1,230	752	-	-	478
Office Equipment	-	728	514	-	214	-	(56)	-	1	-	1	-	511	353	-	-	158
Furniture & Fittings	-	162	132	-	30	-	(12)	-	-	-	-	-	149	131	-	-	18
Land:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
- Operational Land	-	57,569	-	-	57,569	47	(49)	0	55	-	-	-	57,652	-	-	-	57,652
- Community Land	-	1,168	-	-	1,168	-	-	-	(55)	-	-	-	1,113	-	-	-	1,113
Buildings - Specialised	-	13,961	1,568	-	12,393	-	(307)	-	-	-	2	-	13,961	1,873	-	-	12,088
Other Structures	-	1,498	67	-	1,431	-	(47)	28	-	-	1	-	1,526	113	-	-	1,413
Infrastructure:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
- Stormwater Drainage	-	302,715	71,184	-	231,531	1,232	-	(2,616)	6,547	-	2	459	310,951	73,797	-	-	237,154
- Water Supply Network	-	805,695	353,931	-	551,764	314	(252)	(13,617)	4,318	-	(11)	15,625	934,712	376,572	-	-	558,140
- Sewerage Network	-	962,232	305,967	-	656,265	675	-	(12,510)	6,642	-	2	18,260	996,537	327,202	-	-	669,335
<b>TOTAL INFRASTRUCTURE</b>	<b>15,311</b>	<b>2,346,960</b>	<b>733,949</b>	<b>-</b>	<b>1,524,272</b>	<b>26,395</b>	<b>(291)</b>	<b>(79,335)</b>	<b>-</b>	<b>6</b>	<b>(7,451)</b>	<b>34,344</b>	<b>19,440</b>	<b>2,218,342</b>	<b>789,792</b>	<b>-</b>	<b>1,536,699</b>
<b>PROPERTY PLANT &amp; EQUIP.</b>																	

Additions to Buildings & Infrastructure Assets are made up of Asset Revaluations (\$10,763) and New Assets (\$13,007). Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

Refer to Note 26 - Fair Value Measurement for information regarding the fair value of other Infrastructure, Property, Plant & Equipment.

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 8b. Externally Restricted Infrastructure, Property, Plant &amp; Equipment

\$ '000	Actual 2014				Actual 2013			
	At Cost	At Fair Value	A/Dep & Impairm't	Carrying Value	At Cost	At Fair Value	A/Dep & Impairm't	Carrying Value
<b>Water Supply</b>								
WIP	14,721	-	-	14,721	9,786	-	-	9,786
Plant & Equipment	-	411	270	141	-	408	230	178
Office Equipment	-	290	204	86	-	362	244	118
Furniture & Fittings	-	117	104	13	-	117	94	23
Land								
- Operational Land	-	34,631	-	34,631	-	34,578	-	34,578
- Community Land	-	1,113	-	1,113	-	1,168	-	1,168
Buildings	-	6,405	724	5,681	-	6,405	554	5,851
Other Structures	-	1,176	81	1,095	-	1,148	46	1,102
Infrastructure - Water Supply	-	934,711	376,572	558,139	-	905,695	353,931	551,764
Infrastructure - Stormwater	-	310,951	73,797	237,154	-	302,715	71,184	231,531
<b>Total Water Supply</b>	<b>14,721</b>	<b>1,289,805</b>	<b>451,752</b>	<b>852,774</b>	<b>9,786</b>	<b>1,252,596</b>	<b>426,283</b>	<b>836,099</b>
<b>Sewerage Services</b>								
WIP	4,719	-	-	4,719	5,525	-	-	5,525
Plant & Equipment	-	819	482	337	-	794	356	438
Office Equipment	-	222	150	72	-	366	270	96
Furniture & Fittings	-	32	27	5	-	45	38	7
Land								
- Operational Land	-	23,021	-	23,021	-	23,021	-	23,021
Buildings	-	7,556	1,149	6,407	-	7,556	1,014	6,542
Other Structures	-	350	32	318	-	350	21	329
Infrastructure	-	996,537	327,201	669,336	-	962,232	305,967	656,265
<b>Total Sewerage Services</b>	<b>4,719</b>	<b>1,028,537</b>	<b>329,041</b>	<b>794,215</b>	<b>5,525</b>	<b>994,384</b>	<b>307,666</b>	<b>692,223</b>
<b>TOTAL RESTRICTED I,PP&amp;E</b>	<b>19,440</b>	<b>2,318,342</b>	<b>780,793</b>	<b>1,556,989</b>	<b>15,311</b>	<b>2,246,980</b>	<b>733,949</b>	<b>1,528,322</b>

## Note 8c. Infrastructure, Property, Plant &amp; Equipment - Current Year Impairments

The Water Supply Authority has recognised no impairment losses during the reporting period nor reversed any prior period losses.

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 9a. Payables, Borrowings &amp; Provisions

\$ '000	Notes	2014		2013	
		Current	Non Current	Current	Non Current
<b>Payables</b>					
Goods & Services - operating expenditure		1,139	-	2,552	-
Payments Received In Advance		936	2,821	363	4,813
Accrued Expenses:					
- Interest on Bonds & Deposits		1,282	-	1,352	-
- Salaries & Wages		350	-	229	-
- Other Expenditure Accruals		9,553	-	3,462	-
Security Bonds, Deposits & Retentions		237	-	218	-
<b>Total Payables</b>		<b>13,497</b>	<b>2,821</b>	<b>8,176</b>	<b>4,813</b>
<b>Borrowings</b>					
Loans - Secured <sup>1</sup>		10,406	166,176	9,937	176,581
Loans - Unsecured		413	19,210	378	19,622
<b>Total Borrowings</b>		<b>10,819</b>	<b>185,386</b>	<b>10,315</b>	<b>196,203</b>
<b>Provisions</b>					
Employee Benefits:					
Annual Leave		969	-	987	-
Sick Leave		747	-	1,247	-
Long Service Leave		1,726	95	2,009	33
Other Leave		43	-	43	-
Sub Total - Aggregate Employee Benefits		<b>3,485</b>	<b>95</b>	<b>4,286</b>	<b>33</b>
Self Insurance - Workers Compensation		30	73	124	338
Self Insurance - Public Liability		2	-	-	-
Self Insurance - Other		13	-	7	-
Payroll Tax		190	5	234	2
<b>Total Provisions</b>		<b>3,720</b>	<b>173</b>	<b>4,651</b>	<b>373</b>
<b>Total Payables, Borrowings &amp; Provisions</b>		<b>28,036</b>	<b>188,380</b>	<b>23,142</b>	<b>201,389</b>
<b>(i) Liabilities relating to Restricted Assets</b>					
		2014		2013	
		Current	Non Current	Current	Non Current
<b>Externally Restricted Assets</b>					
Other Insurance		15	-	7	-
Developer Contributions in advance		642	2,821	363	4,813
Sewer Charges in advance		294	-	-	-
<b>Liabilities relating to externally restricted assets</b>		<b>951</b>	<b>2,821</b>	<b>370</b>	<b>4,813</b>
<b>Internally Restricted Assets</b>					
Self Insurance		30	73	124	338
<b>Liabilities relating to internally restricted assets</b>		<b>30</b>	<b>73</b>	<b>124</b>	<b>338</b>
<b>Total Liabilities relating to restricted assets</b>		<b>981</b>	<b>2,894</b>	<b>494</b>	<b>5,151</b>
<b>Total Liabilities relating to Unrestricted Assets</b>		<b>27,055</b>	<b>185,486</b>	<b>22,648</b>	<b>196,238</b>
<b>TOTAL PAYABLES, BORROWINGS &amp; PROVISIONS</b>		<b>28,036</b>	<b>188,380</b>	<b>23,142</b>	<b>201,389</b>

<sup>1</sup> Loans are secured over the General Income of the Water Supply Authority

Disclosures on Liability Interest Rate Risk Exposures, Fair Value Disclosures &amp; Security can be found in Note 15.

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 9a. Payables, Borrowings &amp; Provisions (continued)

\$ '000	Actual 2014	Actual 2013
<b>(ii) Current Liabilities not anticipated to be settled within the next 12 months</b>		
The following Liabilities, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions - Employees Benefits	1,948	2,548
	<b>1,948</b>	<b>2,548</b>

## Note 9b. Description of and movements in Provisions

Class of Provision	2013		2014			
	Opening Balance as at 1/7/13	Additional Provisions	Decrease due to Payments	Remeasurement effects due to Discounting	Unused amounts reversed	Closing Balance as at 30/6/14
Annual Leave	987	1,114	(1,132)	-	-	969
Sick Leave	1,247	139	(639)	-	-	747
Long Service Leave	2,042	293	(514)	-	-	1,821
Other Leave (enter deta	43	185	(185)	-	-	43
Self Insurance	469	(262)	(89)	-	-	118
Other	236	969	(1,010)	-	-	195
<b>TOTAL</b>	<b>5,024</b>	<b>2,438</b>	<b>(3,569)</b>	<b>-</b>	<b>-</b>	<b>3,893</b>

- a. Employees Leave Entitlements & On-Costs represents those benefits accrued and payable and an estimate of those that will become payable in the future as a result of past service.
- b. Self Insurance Provisions represent both (i) Claims Incurred but Not reported and (ii) Claims Reported & Estimated as per the actuarial assessment.

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 10. Statement of Cash Flows - Additional Information

\$ '000	Notes	Actual 2014	Actual 2013
<b>(a) Reconciliation of Cash Assets</b>			
Total Cash & Cash Equivalent Assets	8a	15,269	26,405
Less Bank Overdraft	10	-	-
<b>BALANCE as per the STATEMENT of CASH FLOWS</b>		<b>15,269</b>	<b>26,405</b>
<b>(b) Reconciliation of Net Operating Result to Cash provided from Operating Activities</b>			
<b>Net Operating Result from Income Statement</b>		<b>(4,289)</b>	<b>(7,214)</b>
Adjust for non cash items:			
Depreciation & Amortisation		29,441	29,117
Net Losses/(Gains) on Disposal of Assets		291	2,003
Non Cash Capital Grants and Contributions		(2,028)	(1,817)
Losses/(Gains) recognised on Fair Value Re-measurements through the P&L:			
- Investments classified as "At Fair Value" or "Held for Trading"		80	(239)
+/- Movement in Operating Assets and Liabilities & Other Cash Items:			
Decrease/(Increase) in Receivables		436	(4,790)
Increase/(Decrease) in Provision for Doubtful Debts		79	-
Decrease/(Increase) in Inventories		(13)	(42)
Decrease/(Increase) in Other Assets		-	45
Increase/(Decrease) in Payables		(1,413)	1,467
Increase/(Decrease) in other accrued Expenses Payable		6,212	3,243
Increase/(Decrease) in Other Liabilities		(1,470)	(858)
Increase/(Decrease) in Employee Leave Entitlements		(739)	356
Increase/(Decrease) in Other Provisions		(392)	(795)
<b>NET CASH PROVIDED FROM(USED IN) OPERATING ACTIVITIES from the STATEMENT of CASH FLOWS</b>		<b>26,216</b>	<b>20,478</b>
<b>(c) Non-Cash Investing &amp; Financing Activities</b>			
S94 Contributions "in kind"		781	236
Other Dedications		1,247	1,581
<b>Total Non-Cash Investing &amp; Financing Activities</b>		<b>2,028</b>	<b>1,817</b>
<b>(d) Financing Arrangements</b>			
Nil			
<b>(e) Bank Guarantees</b>			
Council holds a bank guarantee on behalf of the Water Supply Authority for self insurance purposes.			

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 11. Commitments for Expenditure

\$ '000	Notes	Actual 2014	Actual 2013
<b>(a) Capital Commitments (exclusive of GST)</b>			
Nil			
<b>(b) Finance Lease Commitments</b>			
Nil			
<b>(c) Operating Lease Commitments (Non Cancellable)</b>			
<b>a. Commitments under Non Cancellable Operating Leases at the Reporting date, but not recognised as Liabilities are payable:</b>			
Within the next year		34	-
Later than one year and not later than 5 years		36	-
Later than 5 years		-	-
<b>Total Non Cancellable Operating Lease Commitments</b>		<b>70</b>	<b>-</b>

**b. Non Cancellable Operating Leases include the following assets:**

Computer Equipment - PC's, monitors & laptops: Lease terms were all originally for 60 months. The most recent leases have 57 months remaining.

Printers: Lease terms were originally for 60 months. The most recent lease has 56 months remaining.

**Conditions relating to Operating Leases:**

- All Operating Lease Agreements are secured only against the Leased Asset.
- No Lease Agreements impose any financial restrictions on the Water Supply Authority regarding future debt etc.

#### **(d) Investment Property Commitments**

Nil



## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 12a(i). Statement of Performance Measurement - Indicators (Consolidated)

\$ '000	Amounts 2014	Indicator 2014	Prior Period 2013
<b>Local Government Industry Indicators - Consolidated</b>			
<b>1. Operating Performance Ratio</b>			
Total continuing operating revenue <sup>(1)</sup>			
<u>(excl. Capital Grants &amp; Contributions) - Operating Expenses</u>	<u>(9,628)</u>	-12.24%	-13.23%
Total continuing operating revenue <sup>(1)</sup> (excl. Capital Grants & Contributions)	78,642		
<b>2. Own Source Operating Revenue Ratio</b>			
Total continuing operating revenue <sup>(1)</sup>			
<u>(less ALL Grants &amp; Contributions)</u>	<u>76,929</u>	91.18%	92.18%
Total continuing operating revenue <sup>(1)</sup>	84,372		
<b>3. Unrestricted Current Ratio</b>			
<u>Current Assets less all External Restrictions <sup>(2)</sup></u>	<u>46,135</u>	1.84 : 1	2.42
Current Liabilities less Specific Purpose Liabilities <sup>(3,4)</sup>	25,137		
<b>4. Debt Service Cover Ratio</b>			
Operating Result <sup>(1)</sup> before capital excluding interest and depreciation / impairment / amortisation (EBITDA)	34,676	1.38	1.28
<u>Principal Repayments (from the Statement of Cash Flows) + Borrowing Interest Costs (from the Income Statement)</u>	<u>25,176</u>		
<b>5. Rates, Annual Charges, Interest &amp; Extra Charges Outstanding Percentage</b>			
<u>Rates, Annual and Extra Charges Outstanding</u>	<u>2,749</u>	5.75%	6.54%
Rates, Annual and Extra Charges Collectible	47,777		
<b>6. Cash Expense Cover Ratio</b>			
Current Year's Cash and Cash Equivalents including All Term Deposits	51,761	9.47	11.07
<u>Payments from cash flow of operating and financing activities</u>	<u>5,463</u>		

## Notes

<sup>(1)</sup> Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and net share of interests in joint ventures.

<sup>(2)</sup> Refer Notes 5-7 inclusive.

Also excludes any Real Estate & Land for resale not expected to be sold in the next 12 months.

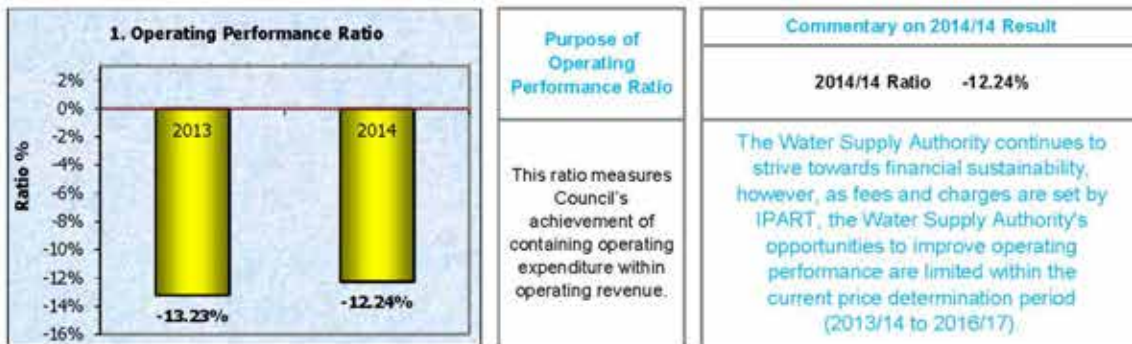
<sup>(3)</sup> Refer to Note 9(a).

<sup>(4)</sup> Refer to Note 9(a)(ii) - excludes all payables & provisions not expected to be paid in the next 12 months (incl. ELE).

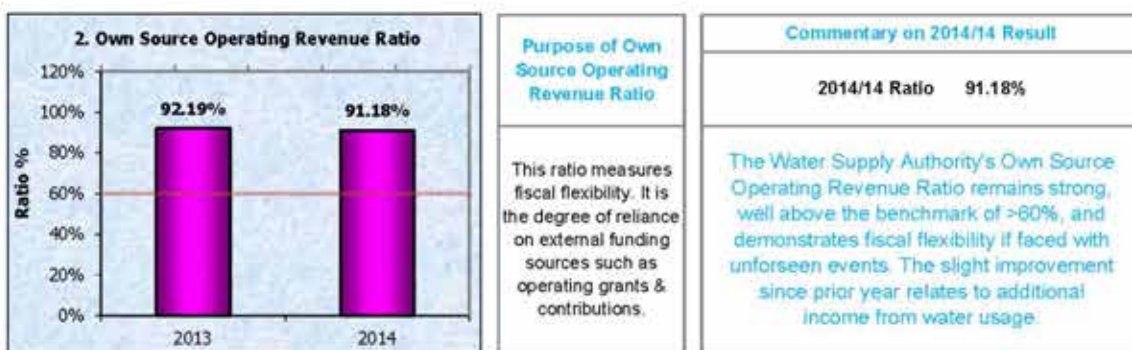
Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

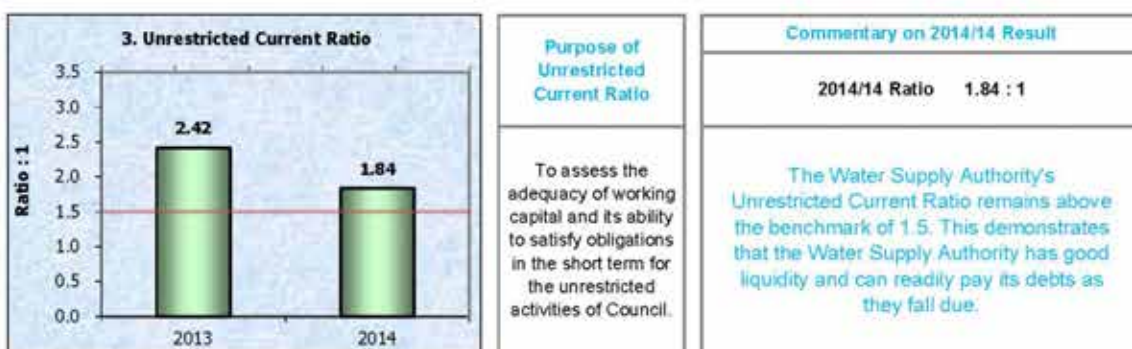
Note 12a(ii). Local Government Industry Indicators - Graphs (Consolidated)



Source for Benchmark: Code of Accounting Practice and Financial Reporting



Source for Benchmark: Code of Accounting Practice and Financial Reporting

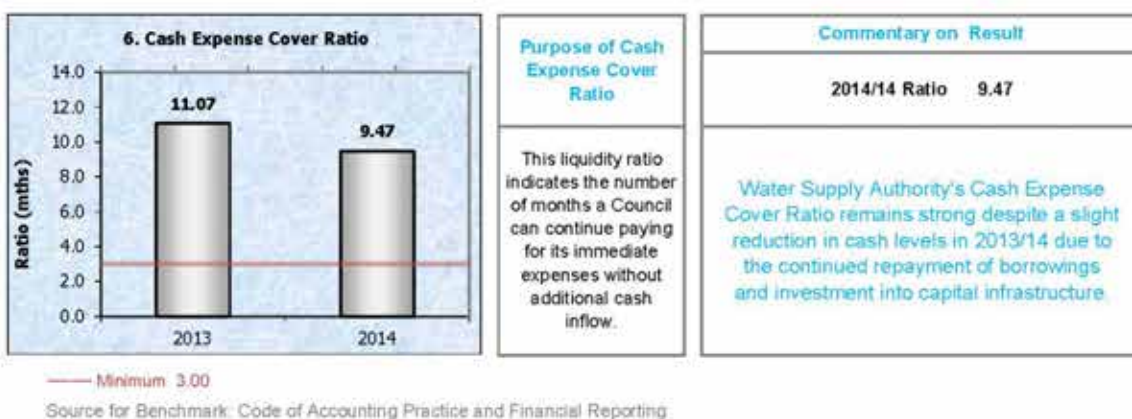
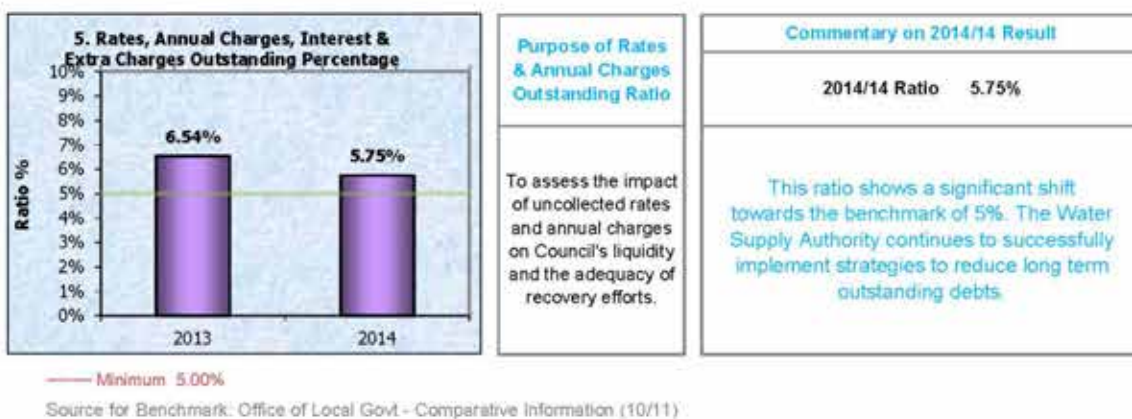
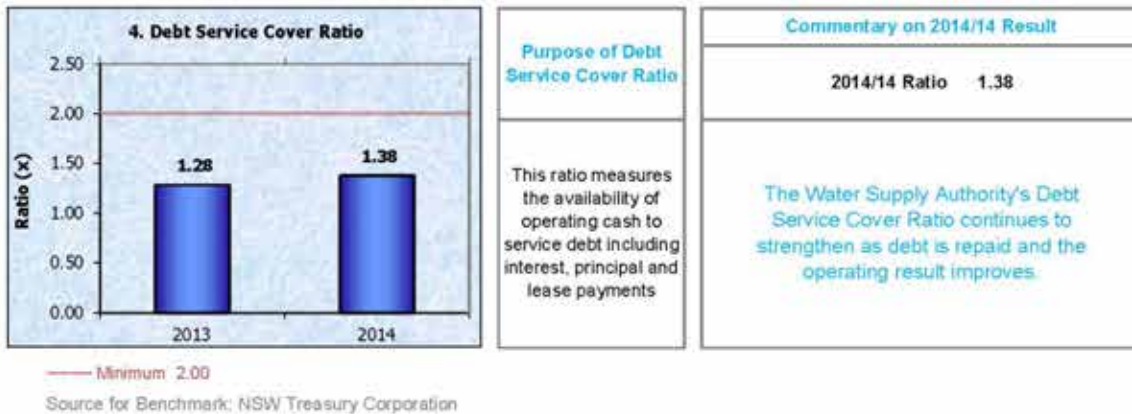


Source for Benchmark: Code of Accounting Practice and Financial Reporting

Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 12a(ii). Local Government Industry Indicators - Graphs (Consolidated)



## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 12b. Statement of Performance Measurement - Indicators (by Fund)

\$ '000	Water 2014	Sewer 2014
<b>Local Government Industry Indicators - by Fund</b>		
<b>1. Operating Performance Ratio</b>		
Total continuing operating revenue <sup>(1)</sup> (excl. Capital Grants & Contributions) - Operating Expenses	-11.78	-12.93%
Total continuing operating revenue <sup>(1)</sup> (excl. Capital Grants & Contributions)		
<b>2. Own Source Operating Revenue Ratio</b>		
Total continuing operating revenue <sup>(1)</sup> (less ALL Grants & Contributions)	90.21%	92.64%
Total continuing operating revenue <sup>(1)</sup>		
<b>3. Unrestricted Current Ratio</b>		
Current Assets less all External Restrictions <sup>(2)</sup>	0.80 : 1	6.91 : 1
Current Liabilities less Specific Purpose Liabilities <sup>(3,4)</sup>		
<b>4. Debt Service Cover Ratio</b>		
Operating Result <sup>(1)</sup> before capital excluding interest and depreciation / impairment / amortisation (EBITDA)	1.06	3.95
Principal Repayments (from the Statement of Cash Flows) + Borrowing Interest Costs (from the Income Statement)		
<b>5. Rates, Annual Charges, Interest &amp; Extra Charges Outstanding Percentage</b>		
Rates, Annual and Extra Charges Outstanding	5.59%	5.85%
Rates, Annual and Extra Charges Collectible		
<b>6. Cash Expense Cover Ratio</b>		
Current Year's Cash and Cash Equivalents including All Term Deposits	5.46	15.60
Payments from cash flow of operating and financing activities		

## Notes

(1) - (4) Refer to Notes at Note 13a(i) above.

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 13. Investment Properties

\$ '000

The Water Supply Authority has not classified any Land or Buildings as "Investment Properties"

#### Note 14. Financial Risk Management

##### Risk Management

The Water Supply Authority's activities expose it to a variety of financial risks including **(1)** price risk, **(2)** credit risk, **(3)** liquidity risk and **(4)** interest rate risk.

The Water Supply Authority's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Authority.

The Water Supply Authority does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out on behalf of the Water Supply Authority by Council's Finance Section under policies approved by the Council.

A comparison by category of the carrying amounts and fair values of the Water Supply Authority's Financial Assets & Financial Liabilities recognised in the financial statements is presented below.

	Carrying Value		Fair Value	
	2014	2013	2014	2013
<b>Financial Assets</b>				
Cash and Cash Equivalents	15,269	26,405	15,269	26,405
Investments				
- "Designated At Fair Value on Initial Recognition"	-	1,998	-	1,998
- "Held to Maturity"	46,492	39,457	46,492	39,457
Receivables	18,971	19,486	18,971	19,486
<b>Total Financial Assets</b>	<b>80,732</b>	<b>87,346</b>	<b>80,732</b>	<b>87,346</b>
<b>Financial Liabilities</b>				
Payables	16,318	12,989	16,318	12,989
Loans / Advances	196,205	206,518	201,687	213,144
<b>Total Financial Liabilities</b>	<b>212,523</b>	<b>219,507</b>	<b>218,005</b>	<b>226,133</b>

Fair Value is determined as follows:

- **Cash & Cash Equivalents, Receivables, Payables** - are estimated to be the carrying value which approximates market value.
- **Borrowings & Held to Maturity Investments** - are based upon estimated future cash flows discounted by the current market interest rates applicable to assets & liabilities with similar risk profiles, unless quoted market prices are available.
- Financial Assets classified (i) "at fair value through profit & loss" or (ii) **Available for Sale** - are based upon quoted market prices (in active markets for identical investments) at the reporting date or independent valuation.

Refer to Note 26 - Fair Value Measurement for information regarding the fair value of financial assets & liabilities

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 14. Financial Risk Management (continued)

\$ '000

#### (a) Cash & Cash Equivalents, Financial assets 'at fair value through the profit & Loss' 'Available-for-sale' financial assets & 'Held-to-maturity' Investments

The Water Supply Authority's objective is to maximise its return on cash & investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's Finance area manages the Cash & Investments portfolio with the assistance of independent advisors on behalf of the Water Supply Authority.

Council has an Investment Policy which complies with the Local Government Act & Minister's Investment Order. This Policy is regularly reviewed by Council and its staff and an Investment Report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance.

The risks associated with the investments held are:

- **Price Risk** - the risk that the capital value of Investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.
- **Interest Rate Risk** - the risk that movements in interest rates could affect returns and income.
- **Credit Risk** - the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council - be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

The following represents a summary of the sensitivity of the Water Supply Authority's Income Statement and Accumulated Surplus (for the reporting period) due to a change in either the price of a financial asset or the interest rates applicable.

It is assumed that the change in interest rates would have been constant throughout the reporting period.

	Increase of Values/Rates		Decrease of Values/Rates	
	Profit	Equity	Profit	Equity
2014				
Possible impact of a 10% movement in Market Values	-	-	-	-
Possible impact of a 1% movement in Interest Rates	618	618	(618)	(618)
2013				
Possible impact of a 10% movement in Market Values	200	200	(200)	(200)
Possible impact of a 1% movement in Interest Rates	659	659	(659)	(659)

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 14. Financial Risk Management (continued)

\$ '000

**(b) Receivables**

The Water Supply Authority's major receivables comprise **(i) Rates & Annual charges** and **(ii) User Charges & Fees**.

The major risk associated with these receivables is credit risk - the risk that debts due and payable may not be repaid in full.

Council manages this risk on behalf of the Water Supply Authority by monitoring outstanding debt and employing stringent debt recovery procedures.

It also encourages ratepayers to pay their rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts - that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates & annual charges at higher than market rates which further encourages the payment of debt.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

The Water Supply Authority makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

A profile of the Water Supply Authority's receivables credit risk at balance date follows:

	2014 Annual Charges	2014 Other Receivables	2013 Annual Charges	2013 Other Receivables
<b>(i) Ageing of Receivables - %</b>				
Current (not yet overdue)	0%	82%	0%	85%
Overdue	100%	18%	100%	15%
	<u>100%</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>

**(ii) Ageing of Receivables - value**

Current (not yet overdue)	-	13,614	-	14,173
Past due by up to 30 days	1,100	1,077	1,259	869
Past due between 31 and 60 days	506	495	579	399
Past due between 61 and 90 days	339	333	388	269
Past due by more than 90 days	804	787	920	635
	<u>2,749</u>	<u>16,306</u>	<u>3,146</u>	<u>16,345</u>

**(iii) Movement in Provision for Impairment of Receivables**

	2014	2013
Balance at the beginning of the year	5	5
+ new provisions recognised during the year	79	-
<b>Balance at the end of the year</b>	<u>84</u>	<u>5</u>

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 14. Financial Risk Management (continued)

\$ '000

## (c) Payables &amp; Borrowings

Payables & Borrowings are both subject to liquidity risk - the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk on behalf of the Water Supply Authority by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended & overdraft facilities utilised as required.

The contractual undiscounted cash outflows (ie. principal and interest) of the Water Supply Authority's Payables & Borrowings are set out in the maturity table below:

\$ '000	Subject to no maturity	payable in:						Total Cash Outflows	Actual Carrying Values
		≤ 1 Year	1-2 Yrs	2-3 Yrs	3-4 Yrs	4-5 Yrs	> 5 Yrs		
<b>2014</b>									
Trade/Other Payables	237	13,259	2,822	-	-	-	-	16,318	16,318
Loans & Advances	-	21,634	22,418	22,170	21,922	21,674	145,745	255,563	196,205
<b>Total Financial Liabilities</b>	<b>237</b>	<b>34,893</b>	<b>25,240</b>	<b>22,170</b>	<b>21,922</b>	<b>21,674</b>	<b>145,745</b>	<b>271,881</b>	<b>212,523</b>
<b>2013</b>									
Trade/Other Payables	218	7,958	4,813	-	-	-	-	12,989	12,989
Loans & Advances	-	25,354	24,827	24,582	24,074	24,088	198,865	321,788	206,518
<b>Total Financial Liabilities</b>	<b>218</b>	<b>33,312</b>	<b>29,640</b>	<b>24,582</b>	<b>24,074</b>	<b>24,088</b>	<b>198,865</b>	<b>334,777</b>	<b>219,507</b>

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs & debt servicing requirements. Council manages this risk through the diversification of borrowing types, maturities & interest rate structures.

The following interest rates were applicable to the Water Supply Authority's Borrowings at balance date:	2014		2013	
	Carrying Value	Average Interest Rate	Carrying Value	Average Interest Rate
Commercial Banks	176,583	7.0%	186,512	7.1%
NSW Government Agencies	-	-	6	5.8%
Wyong Shire Council	19,622	9.0%	20,000	9.0%
	<u>196,205</u>		<u>206,518</u>	



## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 15. Material Budget Variations

\$ '000

The Water Supply Authority's Original Financial Budget for 13/14 was adopted by the Council on 22 May 2013.

While the Income Statement included in this General Purpose Financial Report must disclose the Original Budget adopted by the Council, the Local Government Act requires Council to review its Financial Budget on a Quarterly Basis including the Water Supply Authority, so that it is able to manage the various variations between actuals versus budget that invariably occur throughout the year.

This Note sets out the details of MATERIAL VARIATIONS between the Water Supply Authority's Original Budget and its Actual results for the year as per the Income Statement - even though such variations may have been adjusted for during each Quarterly Budget Review.

Note that for Variations\* of Budget to Actual :

Material Variations represent those variances that amount to **10%** or more of the original budgeted figure.

**F** = Favourable Budget Variation, **U** = Unfavourable Budget Variation

\$ '000	2014 Budget	2014 Actual	2014 ----- Variance* -----		
<b>REVENUES</b>					
<b>Rates &amp; Annual Charges</b>	<b>43,935</b>	<b>44,220</b>	<b>285</b>	<b>1%</b>	<b>F</b>
<b>User Charges &amp; Fees</b>	<b>30,382</b>	<b>29,260</b>	<b>(1,122)</b>	<b>(4%)</b>	<b>U</b>
<b>Interest &amp; Investment Revenue</b>	<b>3,759</b>	<b>3,192</b>	<b>(567)</b>	<b>(15%)</b>	<b>U</b>
<i>This variance is due to lower than anticipated interest rates as well as fair value adjustments on maturity of managed funds. Investment returns have reduced from 5.2% in 2012/13 to 4.2% in 2013/14.</i>					
<b>Other Revenues</b>	<b>41</b>	<b>177</b>	<b>136</b>	<b>332%</b>	<b>F</b>
<i>This variance is due to recovery of repairs/damages to assets partially related to National Broadband Network.</i>					
<b>Operating Grants &amp; Contributions</b>	<b>1,942</b>	<b>1,713</b>	<b>(229)</b>	<b>(12%)</b>	<b>U</b>
<i>This variance is due to reduced catchment flood study grants.</i>					
<b>Capital Grants &amp; Contributions</b>	<b>4,050</b>	<b>5,730</b>	<b>1,680</b>	<b>41%</b>	<b>F</b>
<i>This variance is a result of additional grants received for the Central Coast Water Savings Fund as well as higher than expected developer contributions in line with increased development.</i>					

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 15. Material Budget Variations (continued)

\$ '000	2014 Budget	2014 Actual	2014 Variance*		
<b>EXPENSES</b>					
<b>Employee Benefits &amp; On-Costs</b>	<b>13,389</b>	<b>13,837</b>	<b>(548)</b>	(4%)	<b>U</b>
<b>Borrowing Costs</b>	<b>12,864</b>	<b>14,863</b>	<b>(1,999)</b>	(16%)	<b>U</b>
<i>This variance is due to interest on borrowings from Council's General Fund as at 30 June 2013, not included in the original budget.</i>					
<b>Materials &amp; Contracts</b>	<b>7,142</b>	<b>7,747</b>	<b>(605)</b>	(8%)	<b>U</b>
<b>Depreciation &amp; Amortisation</b>	<b>29,047</b>	<b>29,441</b>	<b>(394)</b>	(1%)	<b>U</b>
<b>Other Expenses</b>	<b>20,152</b>	<b>22,282</b>	<b>(2,130)</b>	(11%)	<b>U</b>
<i>This variance predominantly relates to various administration and electricity costs that were higher than allowed for in the IPART determination, upon which original budgets were based.</i>					
<b>Net Losses from Disposal of Assets</b>	<b>-</b>	<b>291</b>	<b>(291)</b>	100%	<b>U</b>
<i>This variance is associated with the retirements of the water meters as a result of the meter replacement program.</i>					

## Budget Variations relating to Council's Cash Flow Statement include:

<b>Cash Flows from Operating Activities</b>	<b>25,103</b>	<b>26,215</b>	<b>1,112</b>	4.4%	<b>F</b>
<i>This variance is due to increased developer contributions and government grants combined with favourable material and contract costs.</i>					
<b>Cash Flows from Investing Activities</b>	<b>(10,992)</b>	<b>(27,038)</b>	<b>(16,046)</b>	148.0%	<b>U</b>
<i>This variance is a result of additional investments made during the year from prior year loan proceeds.</i>					
<b>Cash Flows from Financing Activities</b>	<b>(10,494)</b>	<b>(10,313)</b>	<b>181</b>	(1.7%)	<b>F</b>

Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 16. Statement of Developer Contributions

\$ '000

The Water Supply Authority recovers contributions, raises levies and enters into planning agreements on development works that are subject to a development consent issued by the Authority. All contributions must be spent/utilised for the specific purpose they were levied and any interest applicable to unspent funds must be attributed to remaining funds.

The following tables detail the receipt, interest and use of the above contributions and levies and the value of all remaining funds which are "restricted" in their future use.

SUMMARY OF CONTRIBUTIONS & LEVIES

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s94 - Drainage	10,659	221	542	301	(2,465)	(1,950)	7,308	18,454	(34,590)	(8,828)	5,590
S93F Planning Agreements	190	193	-	41	1,782	-	2,206				
S84 Contributions	23,370	2,338	239	704	(3,667)	-	22,984				
<b>Total Contributions</b>	<b>34,219</b>	<b>2,752</b>	<b>781</b>	<b>1,046</b>	<b>(4,350)</b>	<b>(1,950)</b>	<b>32,458</b>	<b>18,454</b>	<b>(34,590)</b>	<b>(8,828)</b>	<b>5,590</b>

Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 16. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 1 - WYONG

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s94 - Drainage	968	-	-	33	-	-	1,001	713	(5,442)	(3,728)	841
<b>s94 Total</b>	<b>968</b>	<b>-</b>	<b>-</b>	<b>33</b>	<b>-</b>	<b>-</b>	<b>1,001</b>	<b>713</b>	<b>(5,442)</b>	<b>(3,728)</b>	<b>841</b>
s64 - Water	2,031	85	-	73	(51)	-	2,138				-
s64 - Sewer	3,526	279	-	61	(334)	-	3,482				-
<b>s64 Total</b>	<b>5,558</b>	<b>364</b>	<b>-</b>	<b>133</b>	<b>(435)</b>	<b>-</b>	<b>5,620</b>	<b>713</b>	<b>(5,442)</b>	<b>(3,728)</b>	<b>-</b>
<b>Total</b>	<b>6,526</b>	<b>364</b>	<b>-</b>	<b>166</b>	<b>(435)</b>	<b>-</b>	<b>6,621</b>	<b>713</b>	<b>(5,442)</b>	<b>(3,728)</b>	<b>841</b>

CONTRIBUTION PLAN NUMBER 2 - SOUTHERN LAKES

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s94 - Drainage	907	91	-	19	73	-	1,090	268	(908)	452	-
<b>s94 Total</b>	<b>907</b>	<b>91</b>	<b>-</b>	<b>19</b>	<b>73</b>	<b>-</b>	<b>1,090</b>	<b>268</b>	<b>(908)</b>	<b>452</b>	<b>-</b>
s64 - Water	1,242	196	-	63	-	-	1,501				-
s64 - Sewer	2,213	169	-	42	-	-	2,424				-
<b>s64 Total</b>	<b>3,455</b>	<b>365</b>	<b>-</b>	<b>105</b>	<b>-</b>	<b>-</b>	<b>3,925</b>	<b>268</b>	<b>(906)</b>	<b>452</b>	<b>-</b>
<b>Total</b>	<b>4,362</b>	<b>456</b>	<b>-</b>	<b>124</b>	<b>73</b>	<b>-</b>	<b>5,015</b>	<b>268</b>	<b>(906)</b>	<b>452</b>	<b>-</b>

Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 16. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 3 - THE ENTRANCE

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s94 - Drainage	3	-	-	-	-	(1)	2	-	(110)	(108)	2
<b>s94 Total</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1)</b>	<b>2</b>	<b>-</b>	<b>(110)</b>	<b>(108)</b>	<b>2</b>
s93F - Water	-	-	-	7	394	-	401	-	-	-	-
<b>s93F Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7</b>	<b>394</b>	<b>-</b>	<b>401</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
s64 - Water	757	134	-	54	(391)	-	554	-	-	-	-
s64 - Sewer	899	81	-	16	(98)	-	898	-	-	-	2
<b>s64 Total</b>	<b>1,656</b>	<b>215</b>	<b>-</b>	<b>70</b>	<b>(489)</b>	<b>-</b>	<b>1,451</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2</b>
<b>Total</b>	<b>1,659</b>	<b>215</b>	<b>-</b>	<b>77</b>	<b>(95)</b>	<b>(1)</b>	<b>1,854</b>	<b>-</b>	<b>(110)</b>	<b>(108)</b>	<b>4</b>

CONTRIBUTION PLAN NUMBER 5 - OURIMBAH

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s64 - Water	543	106	-	17	-	-	666	-	-	-	-
s64 - Sewer	530	171	-	15	-	(389)	327	-	-	-	389
<b>s64 Total</b>	<b>1,073</b>	<b>277</b>	<b>-</b>	<b>32</b>	<b>-</b>	<b>(389)</b>	<b>993</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>389</b>
<b>Total</b>	<b>1,073</b>	<b>277</b>	<b>-</b>	<b>32</b>	<b>-</b>	<b>(389)</b>	<b>993</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>389</b>

Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 16. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 6 - TOUKLEY

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s94 - Drainage	-	-	-	-	-	-	-	1,638	-	1,638	4
<b>s94 Total</b>	-	-	-	-	-	-	-	1,638	-	1,638	4
s64 - Water	431	21	2	17	(3)	-	468	-	-	-	-
s64 - Sewer	496	14	1	8	(909)	390	2	-	-	-	(389)
<b>s64 Total</b>	930	35	3	25	(912)	390	470	-	-	-	(389)
<b>Total</b>	<b>930</b>	<b>35</b>	<b>3</b>	<b>25</b>	<b>(912)</b>	<b>390</b>	<b>470</b>	<b>1,638</b>	<b>-</b>	<b>1,638</b>	<b>(389)</b>

CONTRIBUTION PLAN NUMBER 7 - GOROKAN

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s93F - Water	-	21	-	1	-	-	22	-	-	-	-
s93F - Sewer	-	15	-	-	-	-	15	-	-	-	-
<b>s93F Total</b>	-	35	-	1	-	-	36	-	-	-	-
s64 - Water	2	109	-	37	-	-	148	-	-	-	(2,323)
s64 - Sewer	1,175	77	-	23	-	(1)	1,274	-	-	-	-
<b>s64 Total</b>	1,178	186	-	60	-	(1)	1,422	-	-	-	(2,323)
<b>Total</b>	<b>1,178</b>	<b>221</b>	<b>-</b>	<b>61</b>	<b>-</b>	<b>(1)</b>	<b>1,456</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,323)</b>

Wyong Shire Council | Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 16. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 7a - WARNERVALE

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s94 - Drainage	8,718	130	542	248	(2,538)	(1,949)	5,151	9,244	(17,004)	(2,609)	4,742
<b>s94 Total</b>	8,718	130	542	248	(2,538)	(1,949)	5,151	9,244	(17,004)	(2,609)	4,742
s93F - Drainage	78	41	-	16	761	-	896	-	-	-	-
s93F - Water	63	62	-	10	388	-	523	-	-	-	-
s93F - Sewer	49	55	-	6	239	-	349	-	-	-	-
<b>s93F Total</b>	190	158	-	33	1,388	-	1,769	-	-	-	-
s64 - Water	2,283	384	118	72	(1,052)	-	1,805	-	-	-	2,323
s64 - Sewer	2,946	289	67	68	(317)	-	3,063	-	-	-	766
<b>s64 Total</b>	5,229	673	185	140	(1,369)	-	4,858	-	-	-	3,089
<b>Total</b>	<b>14,137</b>	<b>961</b>	<b>727</b>	<b>421</b>	<b>(2,519)</b>	<b>(1,949)</b>	<b>11,778</b>	<b>9,244</b>	<b>(17,004)</b>	<b>(2,609)</b>	<b>7,831</b>

CONTRIBUTION PLAN NUMBER 8 - SAN REMO

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s94 - Drainage	63	-	-	1	-	-	64	137	-	201	1
<b>s94 Total</b>	63	-	-	1	-	-	64	137	-	201	1
s64 - Water	997	63	43	41	(43)	-	1,101	-	-	-	(1)
s64 - Sewer	97	44	8	26	(8)	-	167	-	-	-	1
<b>s64 Total</b>	1,094	107	51	67	(51)	-	1,268	-	-	-	-
<b>Total</b>	<b>1,157</b>	<b>107</b>	<b>51</b>	<b>68</b>	<b>(51)</b>	-	<b>1,332</b>	<b>137</b>	<b>-</b>	<b>201</b>	<b>1</b>

Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

Note 16. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 9 - BUDGEWOI

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s64 - Water	486	12	-	10	-	(1)	507	-	-	-	-
s64 - Sewer	1	10	-	1	(41)	401	2	-	-	-	(1,166)
<b>s64 Total</b>	<b>487</b>	<b>22</b>	<b>-</b>	<b>11</b>	<b>(41)</b>	<b>400</b>	<b>509</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,166)</b>
<b>Total</b>	<b>487</b>	<b>22</b>	<b>-</b>	<b>11</b>	<b>(41)</b>	<b>400</b>	<b>509</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,166)</b>

CONTRIBUTION PLAN NUMBER 15 - NORTHERN DISTRICTS

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s64 - Water	1,007	58	-	31	-	-	1,096	-	-	-	(2)
s64 - Sewer	1,703	36	-	32	-	(400)	1,371	-	-	-	401
<b>s64 Total</b>	<b>2,710</b>	<b>94</b>	<b>-</b>	<b>63</b>	<b>-</b>	<b>(400)</b>	<b>2,467</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>399</b>
<b>Total</b>	<b>2,710</b>	<b>94</b>	<b>-</b>	<b>63</b>	<b>-</b>	<b>(400)</b>	<b>2,467</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>399</b>

CONTRIBUTION PLAN NUMBER WTC - WARNERVALE TOWN CENTRE

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
s94 - Drainage	-	-	-	-	-	-	-	6,455	(11,127)	(4,673)	-
<b>s94 Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,455</b>	<b>(11,127)</b>	<b>(4,673)</b>	<b>-</b>
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,455</b>	<b>(11,127)</b>	<b>(4,673)</b>	<b>-</b>



## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 17. Contingencies & Other Assets/Liabilities Not Recognised

##### LIABILITIES NOT RECOGNISED

###### 1. Defined Benefit Superannuation

Council, on behalf of the Water Supply Authority participates in an employer sponsored Defined Benefit Superannuation Scheme, and makes contributions as determined by the Superannuation Scheme's Trustees.

Member Councils bear responsibility of ensuring there are sufficient funds available to pay out the required benefits as they fall due.

The Local Government Superannuation Scheme – Pool B (the Scheme) is a defined benefit plan that has been deemed to be a "multi-employer fund" for purposes of AASB 119. Sufficient information under AASB 119 is not available to account for the Scheme as a defined benefit plan, because the assets to the Scheme are pooled together for all employers.

The Scheme's most recent full actuarial review was performed by Richard Boyfield of Mercer Consulting (Australia) Pty Ltd and covers the period ended 30 June 2014. This review indicated that the Net Assets of the Scheme were not sufficient to meet the accrued benefits of the Scheme's Defined Benefit member category with member Councils required to make significantly higher contributions in future years.

The Scheme is unable to provide Council with an accurate estimate of its share of the net deficit and accordingly the Water Supply Authority has not recorded any net liability from its Defined Benefits Scheme obligations.

Further contributions made to the Scheme to rectify the net deficit position will be recognised as an expense when they become payable.

The defined benefit element of the Scheme is now closed to new members.

###### 2. Bank Guarantee

Council provides a bank guarantee on behalf of the Water Supply Authority to secure its self-insurance license for Workers Compensation. The guarantee is provided to WorkCover NSW.

###### 3. Developer Contributions

The Water Supply Authority levies Section 64 Contributions upon various developments across the Local Government Area through the required Contributions Plans.

As part of these Plans, Council has received funds for which it will be required to expend the monies in accordance with those Plans.

As well, these Plans indicate proposed future expenditure to be undertaken by the Authority, which will be funded by making levies and receiving funds in future years.

These future expenses do not yet qualify as liabilities as of the Reporting Date, but represent the Authority's intention to spend funds in the manner and timing set out in those Plans.

###### 4. Central Coast Water Corporation

The Central Coast Water Corporation (CCWC) was created under legislation by the NSW Government and came into existence in February 2011.

Under the legislation Gosford and Wyong Councils are equal (50%) shareholders in the CCWC and shares cannot be sold or transferred. The CCWC is governed by an independent Board of Directors according to a set of principal objectives outlined in the CCWC legislation.

There is a possibility that following the transfer of staff and functions, shared services and assets, that some financial or legal liabilities may remain with Council. At the time of preparing the financial statements the timing and likelihood of this impact being realised cannot be determined.

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 18. Controlled Entities, Associated Entities & Interests in Joint Ventures

\$ '000

The Water Supply Authority's objectives can and in some cases are best met through the use of separate entities and operations.

These operations and entities range from 100% ownership and control through to lower levels of ownership and control via co-operative arrangements with other Councils, Bodies and other Outside Organisations.

The accounting and reporting for these various entities, operations and arrangements varies in accordance with accounting standards, depending on the level of Authority's (i) interest and (ii) control and the type (form) of entity/operation, as follows:

#### Joint Venture Operations

Note 18(a)

Arrangements that do not comprise an actual individual entity which can deploy the resources of the individual participants. Under JV Operations, Council Jointly Controls the operations with the Other Parties involved.

#### Joint Venture Operations

(a) The Water Supply Authority is involved in the following Joint Venture Operations (JVO)

Name of Operation	Principal Activity	Councils Interests in Outputs of JVO's
Joint Water Supply Authority	Water Supply Headworks	48.95%

(b) Water Supply Authority Assets employed in the Joint Venture Operations

#### Council's own assets employed in the Operations

##### Current Assets:

	2014	2013
Property, Plant & Equipment	315,412	311,246
<b>Total Assets - Council Owned</b>	<b>315,412</b>	<b>311,246</b>
<b>Total Net Assets Employed - Council &amp; Jointly Owned</b>	<b>315,412</b>	<b>311,246</b>

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 19. Equity - Retained Earnings and Revaluation Reserves

\$ '000	Notes	Actual 2014	Actual 2013
<b>(a) Retained Earnings</b>			
<b>Movements in Retained Earnings were as follows:</b>			
Balance at beginning of Year (from previous years audited accounts)		605,016	612,230
a. Net Operating Result for the Year		(4,269)	(7,214)
<b>Balance at End of the Reporting Period</b>		<b>600,747</b>	<b>605,016</b>

**(b) Reserves****(i) Reserves are represented by:**

- Infrastructure, Property, Plant & Equipment Revaluation Reserve		821,149	786,806
<b>Total</b>		<b>821,149</b>	<b>786,806</b>

**(ii) Reconciliation of movements in Reserves:**

<b>Infrastructure, Property, Plant &amp; Equipment Revaluation Reserve</b>			
- Opening Balance		786,806	712,968
- Revaluations for the year	9(a)	34,344	73,838
<b>- Balance at End of Year</b>		<b>821,149</b>	<b>786,806</b>
<b>TOTAL VALUE OF RESERVES</b>		<b>821,149</b>	<b>786,806</b>

**(iii) Nature & Purpose of Reserves**

**Infrastructure, Property, Plant & Equipment Revaluation Reserve**  
- The Infrastructure, Property, Plant & Equipment Revaluation Reserve is used to record increments/decrements of Non Current Asset values due to their revaluation.

**(c) Correction of Error/s relating to a Previous Reporting Period**

The Water Supply Authority made no correction of errors during the current reporting period.

**(d) Voluntary Changes in Accounting Policies**

The Water Supply Authority made no voluntary changes in any accounting policies during the year.

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 20. Financial Result &amp; Financial Position by Fund

Income Statement by Fund \$ '000	Actual 2014	Actual 2014	Actual 2014
	Water	Sewer	General <sup>1</sup>
<b>Continuing Operations</b>			
<b>Income from Continuing Operations</b>			
Rates & Annual Charges	16,470	27,521	-
User Charges & Fees	27,582	1,447	-
Interest & Investment Revenue	1,380	1,812	-
Other Revenues	338	299	-
Grants & Contributions provided for Operating Purposes	1,036	677	-
Grants & Contributions provided for Capital Purposes	3,935	1,795	-
<b>Total Income from Continuing Operations</b>	<b>50,741</b>	<b>33,551</b>	<b>-</b>
<b>Expenses from Continuing Operations</b>			
Employee Benefits & on-costs	6,697	7,240	-
Borrowing Costs	13,184	1,679	-
Materials & Contracts	3,908	3,744	3
Depreciation & Amortisation	16,593	12,848	-
Impairment	-	-	-
Other Expenses	11,979	10,398	-
Net Losses from the Disposal of Assets	291	-	-
<b>Total Expenses from Continuing Operations</b>	<b>52,652</b>	<b>35,909</b>	<b>3</b>
<b>Operating Result from Continuing Operations</b>	<b>(1,911)</b>	<b>(2,358)</b>	<b>(3)</b>
<b>Discontinued Operations</b>			
Net Profit/(Loss) from Discontinued Operations	-	-	-
<b>Net Operating Result for the Year</b>	<b>(1,911)</b>	<b>(2,358)</b>	<b>(3)</b>
Net Operating Result attributable to each Council Fund	(1,911)	(2,358)	(3)
Net Operating Result attributable to Non-controlling Interests	-	-	-
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>	<b>(5,846)</b>	<b>(4,153)</b>	<b>(3)</b>

<sup>1</sup> General Fund refers to all Council's activities other than Water & Sewer.

NB. All amounts disclosed above are Gross - that is, they include internal charges & recoveries made between the Funds.

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
as at 30 June 2014

## Note 20. Financial Result &amp; Financial Position by Fund (continued)

Statement of Financial Position by Fund \$ '000	Actual 2014	Actual 2014	Actual 2014
	Water	Sewer	General <sup>1</sup>
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents	2,299	12,970	-
Investments	3,236	18,256	-
Receivables	15,262	3,276	-
Inventories	503	-	-
Other	-	-	-
Non-current assets classified as 'held for sale'	-	-	-
<b>Total Current Assets</b>	<b>21,300</b>	<b>34,502</b>	<b>-</b>
<b>Non-Current Assets</b>			
Investments	17,000	8,000	-
Receivables	423	10	-
Inventories	-	-	-
Infrastructure, Property, Plant & Equipment	852,774	704,215	-
Investments Accounted for using the equity method	-	-	-
Investment Property	-	-	-
Intangible Assets	56	33	-
<b>Total Non-Current Assets</b>	<b>870,253</b>	<b>712,258</b>	<b>-</b>
<b>TOTAL ASSETS</b>	<b>891,553</b>	<b>746,760</b>	<b>-</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Payables	11,018	2,477	2
Borrowings	9,801	1,017	1
Provisions	1,791	1,930	(1)
<b>Total Current Liabilities</b>	<b>22,610</b>	<b>5,424</b>	<b>2</b>
<b>Non-Current Liabilities</b>			
Payables	1,941	882	(2)
Borrowings	162,377	23,009	-
Provisions	118	55	-
<b>Total Non-Current Liabilities</b>	<b>164,436</b>	<b>23,946</b>	<b>(2)</b>
<b>TOTAL LIABILITIES</b>	<b>187,046</b>	<b>29,370</b>	<b>-</b>
<b>Net Assets</b>	<b>704,507</b>	<b>717,390</b>	<b>-</b>
<b>EQUITY</b>			
Retained Earnings	352,913	247,834	-
Revaluation Reserves	351,594	469,556	(0)
<b>Total Equity</b>	<b>704,507</b>	<b>717,390</b>	<b>(0)</b>

<sup>1</sup> General Fund refers to all Council's activities other than Water & Sewer.

NB. All amounts disclosed above are Gross - that is, they include internal receivables &amp; payables between the Funds.

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 21. "Held for Sale" Non Current Assets & Disposal Groups

---

\$ '000

---

Council did not classify any Non Current Assets or Disposal Groups as "Held for Sale".

#### Note 22. Events occurring after the Reporting Date

---

Events that occur between the end of the reporting period (ending 30 June 2014) and the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

The Water Supply Authority has adopted the date of receipt of the Auditors' Report as the applicable "authorised for issue" date relating to these Financial Statements.

Accordingly, the "authorised for issue" date is 08/10/14.

Events that occur after the Reporting Period represent one of two types:

**(i) Events that provide evidence of conditions that existed at the Reporting Period**

These financial statements (and the figures therein) incorporate all "adjusting events" that provided evidence of conditions that existed at 30 June 2014.

**(ii) Events that provide evidence of conditions that arose after the Reporting Period**

These financial statements (& figures therein) do not incorporate any "non-adjusting events" that have occurred after 30 June 2014 and which are only indicative of conditions that arose after 30 June 2014.

**The Water Supply Authority is unaware of any material or significant "non-adjusting events" that should be disclosed.**

#### Note 23. Discontinued Operations

---

The Water Supply Authority has not classified any of its Operations as "Discontinued".

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements for the financial year ended 30 June 2014

#### Note 24. Intangible Assets

\$ '000	Actual 2014	Actual 2013
Intangible Assets represent identifiable non-monetary asset without physical substance.		
Intangible Assets are as follows:		
<b>Opening Values:</b>		
Gross Book Value (1/7)	2,469	2,469
Accumulated Amortisation (1/7)	(2,274)	(2,026)
Accumulated Impairment (1/7)	-	-
<b>Net Book Value - Opening Balance</b>	<b>195</b>	<b>443</b>
<b>Movements for the year</b>		
- Amortisation charges	(106)	(248)
<b>Closing Values:</b>		
Gross Book Value (30/6)	2,469	2,469
Accumulated Amortisation (30/6)	(2,380)	(2,274)
Accumulated Impairment (30/6)	-	-
<b><u>TOTAL INTANGIBLE ASSETS - NET BOOK VALUE</u></b>	<b><u>89</u></b>	<b><u>195</u></b>

<sup>1</sup> The Net Book Value of Intangible Assets represent:

- Software	89	195
	<b>89</b>	<b>195</b>

#### Note 25. Reinstatement, Rehabilitation & Restoration Liabilities

The Water Supply Authority has no outstanding obligations to make, restore, rehabilitate or reinstate any of its assets/operations.

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 26. Fair Value Measurement

\$ '000

The Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, Property, Plant and Equipment

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

(1) The following table presents all assets and liabilities that have been measured & recognised at fair values:

2014	Date of latest Valuation	Fair Value Measurement Hierarchy			Total
		Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	
<b>Recurring Fair Value Measurements</b>					
<b>Infrastructure, Property, Plant &amp; Equipment</b>					
Plant & Equipment	30/6/14			478	478
Office Equipment	30/6/14			158	158
Furniture & Fittings	30/6/14			18	18
Operational Land	30/6/14			57,652	57,652
Community Land	30/6/14			1,113	1,113
Buildings - specialised	30/6/14			12,088	12,088
Other Structures	30/6/14			1,413	1,413
Stormwater Drainage	30/6/14			237,154	237,154
Water Supply Network	30/6/14			558,140	558,140
Sewerage Network	30/6/14			669,335	669,335
<b>Total Infrastructure, Property, Plant &amp; Equipme</b>		<b>-</b>	<b>-</b>	<b>1,537,549</b>	<b>1,537,549</b>

(2) Transfers between Level 1 & Level 2 Fair Value Hierarchies

During the year, there were no transfers between Level 1 and Level 2 Fair Value hierarchies for recurring fair value measurements.



## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 26. Fair Value Measurement

##### (3) Valuation techniques used to derive Level 2 and Level 3 Fair Values

Where the Water Supply Authority is unable to derive Fair Valuations using quoted market prices of identical assets (i.e. Level 1 inputs), the Water Supply Authority instead utilises a spread of both observable inputs (Level 2 inputs) and unobservable inputs (Level 3 inputs).

The Fair Valuation techniques the Water Supply Authority has employed while utilising Level 2 and Level 3 inputs are as follows:

##### Infrastructure, Property, Plant & Equipment

###### Plant & Equipment, Office Equipment and Furniture & Fittings

Plant & Equipment, Office Equipment and Furniture & Fittings assets are recognised and valued at cost. The Water Supply Authority assumes that the carrying amount reflects the fair value of the assets due to the nature of the items. Therefore these assets are disclosed at fair value in the notes.

These asset categories include:

- Plant & Fleet - Minor Plant Items – generators, compressors, welders and power hand tools
- Office Equipment – computer hardware, communications equipment, digital cameras, photocopiers
- Furniture & Fittings – work stations, storage cabinets, CCTV, air conditioning units

The unobservable level 3 inputs used include:

- Pattern of consumption
- Useful life
- Residual value

The Water Supply Authority reviews the value of these assets based on the gross replacement cost of similar assets.

There has been no change to the valuation process during the reporting period.

###### Operational Land

This asset class is comprised of all the Water Supply Authority's land classified as Operational Land under the Local Government Act 1993. The last valuation was undertaken at 30 June 2013 by APV Valuers & Asset Management.

The valuation of the freehold land has been carried out on a market value basis - assessed on the basis of the estimated amount which the interest in each property being valued might reasonably be expected to realise on the date of valuation in an exchange between a willing vendor and a willing purchaser in an arm's length transaction after proper marketing wherein the parties had each acted knowledgeably, prudently and without compulsion.

Where a depth in market was identified, the fair value was assessed as a best estimate of the price reasonably obtainable in the market at the date of valuation. This is based on available market evidence of sales of similar or reference assets.

The gross current value has been assessed on the basis of replacement with a new asset having similar service potential and includes allowances for preliminaries and professional fees.

This asset class is categorised as level 3 as some of the inputs used in the valuation of these assets require significant professional judgement and are unobservable. There has been no change in the valuation process during the reporting period.

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 26. Fair Value Measurement

---

##### **Community Land**

Community land assets are comprised of the Water Supply Authority owned land classified as Community Land under the Local Government Act 1993 and land under the care and management of the Water Supply Authority on behalf of the Crown.

The Water Supply Authority values Community Land based on the unimproved land values provided by the Valuer General or an average unit rate based on the land values for similar properties (land use, land size, shape and location) where the Valuer General has not provided a land value based on the highest and best use for the land.

As we have and are using unimproved land values provided by the Valuer General this is not considered to be an observable input based on market evidence and therefore contains Level 3 unobservable inputs.

There has been no change in the valuation process during the reporting period.

##### **Buildings – Non Specialised and Specialised**

The Water Supply Authority engaged APV Valuers & Asset Management to value all buildings. The valuation methodology applied is dependent on whether a market exists to substantiate the value of the asset.

Where a depth in market was identified, the fair value was assessed as a best estimate of the price reasonably obtainable in the market at the date of valuation. This is based on available market evidence of sales of similar or reference assets. The net value of the building and site services is the difference between the market value of the asset (as a whole) less the market value of the land component.

Where there is no depth of market the fair value has been determined on depreciated current replacement (DCRC) basis. This is calculated by determining the gross current replacement cost and determining the amount of accumulated depreciation to reflect the level of service potential remaining in the asset.

The valuation of buildings, structural improvements and site services includes those items that form part of the building services installation (e.g. heating, cooling and climate control equipment, lifts, escalators, fire alarms, sprinklers and firefighting equipment, and general lighting etc). The buildings and site improvements were physically inspected and measured. The building valuations incorporate a gross current value, net current value and residual value for each asset.

This asset class is categorised as level 3 as some of the inputs used in the valuation of these assets require significant professional judgement and are unobservable. There has been no change in the valuation process during the reporting period.

##### **Other Structures**

This asset class is comprised of telemetry structures and fencing which did not meet the definition of a building.

The cost approach has been utilised to value other structures. Valuations are undertaken by the Water Supply Authority staff based on the technical knowledge and experience of engineers and asset management staff. Unobservable level 3 inputs used include residual value, useful life, asset condition and pattern of consumption.

There has been no change in the valuation process during the reporting period.

##### **Stormwater Drainage**

The Stormwater Drainage asset class consists of the Water Supply Authority's pits, pipes, open channels, culverts, wetlands, headwalls and gross pollutant traps. GHD a professional services organisation completed

## Wyong Shire Council Water Supply Authority

### Notes to the Financial Statements

for the financial year ended 30 June 2014

#### Note 26. Fair Value Measurement

---

the valuation of these assets using the replacement cost approach. Replacement cost is assessed using the Modern Engineering Equivalent Replacement Asset (MEERA).

Replacement costs (unit rates) and useful lives for stormwater drainage assets were determined through a combination of historic data and technical knowledge, which incorporated standard unit rates applied to the dimensions of the asset and considered environmental factors based on asset location. Other significant inputs considered in the valuation of these assets are asset condition, remaining useful life, pattern of consumption and residual value. The asset condition of 1 (Excellent) to 5 (Very Poor) was determined by assumptions based on age and CCTV investigation undertaken across a representative selection of the Water Supply Authority's drainage network. Additionally due to the limitations in the historical records of very long lived assets there is some uncertainty on the specifications and dimensions of some assets.

This asset class is categorised a Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable.

There has been no change in the valuation process during the reporting period.

#### **Water Supply Network**

This asset class is comprised of water treatment plants, water pump stations, reservoirs, water mains, tunnels, dams, weirs and water meters.

The gross replacement cost approach has been utilised to value the water supply network. This approach estimates the gross replacement cost based on Modern Engineering Equivalent Replacement Asset (MEERA) techniques and equipment that would yield an asset to serve the same function as the existing asset, rather than replicate the existing asset. Valuations are undertaken by the Water Supply Authority staff based on the technical knowledge and experience of engineers and asset management staff taking into consideration NSW Reference Rates issued by the Department of Primary Industries Office of Water and the valuations performed by Evans and Peck and NSW Public Works in 2011 for the Joint Water Assets. Assets have been componentised as per AASB 116. Unobservable level 3 inputs used include materials used in the construction of the asset, residual value, useful life, asset condition, unit rates and pattern of consumption. As some of the assets are very long lived assets there is some uncertainty on the specifications and dimensions of some assets however the Water & Sewer Planning section undertook data validation processes to reduce this risk.

There has been no change in the valuation process during the reporting period.

#### **Sewerage Network**

This asset class is comprised of sewer treatment plants, sewer pump stations, sewer vacuum systems and sewer mains.

The gross replacement cost approach has been utilised to value the sewerage network. This approach estimates the gross replacement cost based on Modern Engineering Equivalent Replacement Asset (MEERA) techniques and equipment that would yield an asset to serve the same function as the existing asset, rather than replicate the existing asset. Valuations are undertaken by the Water Supply Authority staff based on the technical knowledge and experience of engineers and asset management staff taking into consideration NSW Reference Rates issued by the Department of Primary Industries Office of Water. Assets have been componentised as per AASB 116. Unobservable level 3 inputs used include materials used in the construction of the asset, residual value, useful life, asset condition, unit rates and pattern of consumption. As some of the assets are very long lived assets there is some uncertainty on the specifications and dimensions of some assets however the Water & Sewer Planning section undertook data validation processes to reduce this risk.

There has been no change in the valuation process during the reporting period.

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 26. Fair Value Measurement (continued)

\$ '000

## (4). Fair value measurements using significant unobservable inputs (Level 3)

## a. The following tables present the changes in Level 3 Fair Value Asset Classes.

	Plant & Equipment	Office Equipment	Furniture & Fittings	Operational Land	Total
Adoption of AASB 13	616	214	30	57,599	58,459
Transfers from/(to) another asset class	5	-	-	55	60
Purchases (GBV)	23	-	-	47	70
Disposals (WDV)	-	-	-	(49)	(49)
Depreciation & Impairment	(168)	(58)	(12)	-	(238)
Other Movements	2	2	-	-	4
<b>Closing Balance - 30/6/14</b>	<b>478</b>	<b>158</b>	<b>18</b>	<b>57,652</b>	<b>58,306</b>

	Community Land	Buildings - Specialised	Other Structures	Stormwater Drainage	Total
Adoption of AASB 13	1,168	12,393	1,431	231,531	246,523
Transfers from/(to) another asset class	(55)	-	-	-	(55)
Purchases (GBV)	-	-	28	7,779	7,807
Depreciation & Impairment	-	(307)	(47)	(2,616)	(2,970)
Revaluation Increments to Equity (ARR)	-	-	-	459	459
Other Movements	-	2	1	2	5
<b>Closing Balance - 30/6/14</b>	<b>1,113</b>	<b>12,088</b>	<b>1,413</b>	<b>237,154</b>	<b>251,768</b>

	Water Supply Network	Sewerage Network	Total
Adoption of AASB 13	551,764	656,265	1,208,029
Purchases (GBV)	4,632	7,317	11,949
Disposals (WDV)	(252)	-	(252)
Depreciation & Impairment	(13,617)	(12,510)	(26,127)
Revaluation Increments to Equity (ARR)	15,625	18,260	33,885
Other Movements	(11)	2	(9)
<b>Closing Balance - 30/6/14</b>	<b>-</b>	<b>669,335</b>	<b>1,227,475</b>

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 26. Fair Value Measurement

## (4). Fair value measurements using significant unobservable inputs (Level 3)

**b. Significant unobservable valuation inputs used (for Level 3 asset classes) and their relationship to fair value.**

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various Level 3 Asset Class fair values.

## I,PP&amp;E

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Plant & Equipment	20,816	Cost Approach	Replacement Cost	Cost varies from asset to asset	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
			Useful Life	Useful life: 1 – 42 years	
			Residual Value	Residual Value: 0% - 70%	
Office Equipment	2,588	Cost Approach	Replacement Cost	Cost varies from asset to asset	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
			Useful Life	Useful life: 2 – 10 years	
			Residual Value	Residual Value: 0%	

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 26. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Furniture & Fittings	1,291	Cost Approach	Replacement Cost  Useful Life  Residual Value	Cost varies from asset to asset  Useful life: 1 – 10 years  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
Operational Land	311,913	Market Value and Cost Approach	Rate per square metre	Unit Rates: \$1 - \$1,054 per sqm	Significant changes in the rate per square metre would result in a significant change to the fair value of the asset
Community Land	124,750	Cost Approach	Unimproved Capital Value by Valuer General  Rate per square metre	Unit Rates: \$1 - \$2,532 per sqm	Significant changes in the rate per square metre would result in a significant change to the fair value of the asset

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 26. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Buildings - specialised	149,000	Cost Approach	Replacement Cost  Asset Condition rating  Useful Life  Residual Value	Cost varies from asset to asset  Assessed as 1 – 5: Excellent to Very poor  Useful Life: 8 – 100 yrs  Residual Value: 0% - 70%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
Other Structures	13,547	Cost Approach	Replacement Cost  Useful Life  Residual Value	Cost varies from asset to asset  Useful life: 5 – 100 years  Residual Value: 0%	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset Changes in the residual value impacts the depreciation and fair value of the asset
Stormwater Drainage	237,154	Cost Approach	Replacement Cost  Asset Condition rating  Useful Life	Unit Rates – vary from asset to asset  Assessed as 1 – 5: Excellent to Very poor  Useful Life: 30 – 120 yrs	Movement in cost of the asset will result in the same movement in fair value Asset condition rating and pattern of consumption impact the remaining useful life of the asset

## Wyong Shire Council Water Supply Authority

Notes to the Financial Statements  
for the financial year ended 30 June 2014

## Note 26. Fair Value Measurement

Class	Fair Value (30/6/14) \$'000	Valuation Techniques	Unobservable Inputs	Range of Inputs (incl probable)	Relationship of unobservable inputs to Fair Value
Water Supply Network	558,139	Cost Approach	Replacement Cost	Unit Rates are based on the NSW Reference Rates Manual issued by the NSW Office of Water	Movement in cost of the asset will result in the same movement in fair value
			Asset Condition rating	Assessed as 1 – 5: Excellent to Very poor	Asset condition rating and pattern of consumption impact the remaining useful life of the asset
			Useful Life	Useful Life: 15 – 100 yrs	
			Residual Value	Residual Value: 0%	Changes in the residual value impacts the depreciation and fair value of the asset
Sewerage Network	669,334	Cost Approach	Replacement Cost	Unit Rates are based on the NSW Reference Rates Manual issued by the NSW Office of Water	Movement in cost of the asset will result in the same movement in fair value
			Asset Condition rating	Assessed as 1 – 5: Excellent to Very poor	Asset condition rating and pattern of consumption impact the remaining useful life of the asset
			Useful Life	Useful Life: 15 – 100 yrs	
			Residual Value	Residual Value: 0% - 38%	Changes in the residual value impacts the depreciation and fair value of the asset

**(5). Highest and best use**

All of the Water Supply Authority's non-financial assets are considered to being utilised for their highest and best use.





## INDEPENDENT AUDITOR'S REPORT

### Wyong Water Supply Authority

To Members of the New South Wales Parliament

I have audited the accompanying financial statements of Wyong Water Supply Authority (the Authority), which comprise the statement of financial position as at 30 June 2014, the income statement, the statement of comprehensive income, statement of changes in equity and statement of cash flows, for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information.

### Opinion

In my opinion, the financial statements:

- give a true and fair view of the financial position of the Authority as at 30 June 2014, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- are in accordance with section 41B of the *Public Finance and Audit Act 1983* (the PF&A Act) and the Public Finance and Audit Regulation 2010

My opinion should be read in conjunction with the rest of this report.

### The Councillor's Responsibility for the Financial Statements

The Councillors of Wyong Shire Council are responsible for the preparation of the financial statements that give a true and fair view in accordance with Australian Accounting Standards and the PF&A Act, and for such internal control as the Councillors of Wyong Shire Council determine is necessary to enable the preparation of financial statements that give a true and fair view and that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express an opinion on the financial statements based on my audit. I conducted my audit in accordance with Australian Auditing Standards. Those Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements that give a true and fair view in order to design audit procedures appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Councillors of Wyong Shire Council, as well as evaluating the overall presentation of the financial statements.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

My opinion does *not* provide assurance:

- about the future viability of the Authority
- that it has carried out its activities effectively, efficiently and economically
- about the effectiveness of its internal control
- about the assumptions used in formulating the budget figures disclosed in the financial statements
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about other information which may have been hyperlinked to/from the financial statements.

### **Independence**

In conducting my audit, I have complied with the independence requirements of the Australian Auditing Standards and other relevant ethical pronouncements. The PF&A Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of public sector agencies, but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by the possibility of losing clients or income.



James Sugumar  
Director, Financial Audit Services

15 October 2014  
SYDNEY

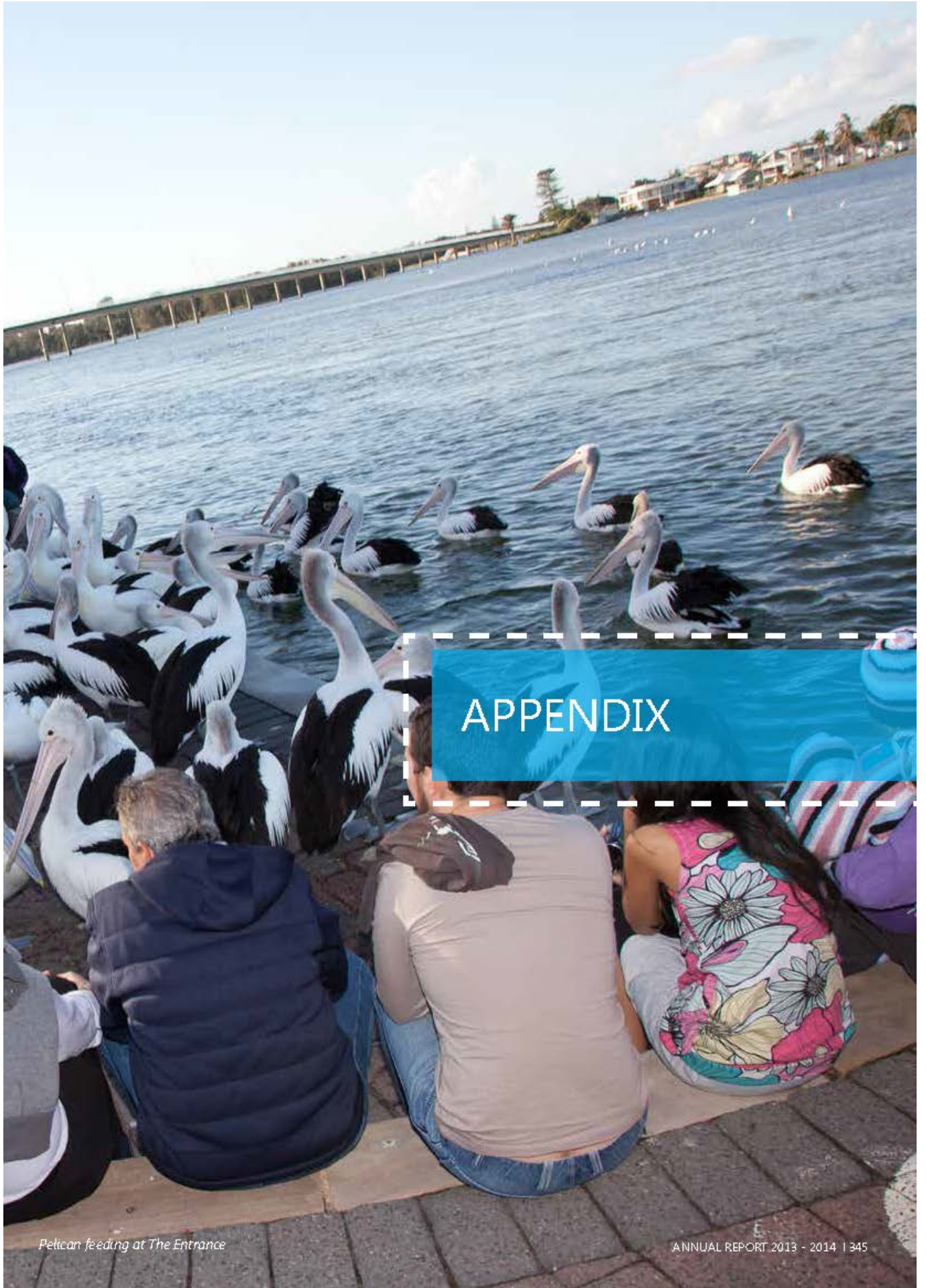


San Remo Community Garden

ANNUAL REPORT 2013 - 2014 1343



344 | WYONG SHIRE COUNCIL



APPENDIX

*Pelican feeding at The Entrance*

## GLOBAL REPORTING INITIATIVE

The Global Reporting Initiative (GRI) is an international reporting framework for both public and private organisations. The indicators have been developed, reviewed and improved with input from organisations around the world, including the Australian Local Government Sector. More than 1,500 organisations from 60 countries use GRI to produce sustainability reports, with Council choosing to use the relevant GRI indicators where it is considered to add value or inform the community. The table below provides a page reference to demonstrate where in this report the GRI data can be located. Council has assessed its GRI rating as C level and is working toward five years of indicator data to achieve B level.

GRI reference number and description		Page
<b>Strategy and Analysis</b>		
G4-1	Statement from the most senior decision maker of the organisation	10, 11, 19
G4-2	Description of key impacts, risks, and opportunities	10, 11, 44, 45
<b>Organisational Profile</b>		
G4-3	Name of the organisation	7
G4-4	Primary brands, products and services	13
G4-5	Location of organisation	7
G4-7	Nature of ownership and legal form	36
G4-8	Markets served	36
G4-9	Scale of the reporting organisation	42
<b>Stakeholder Engagement</b>		
G4-24	Provide a list of stakeholder groups engaged by the organisation	39
<b>Report Profile</b>		
G4-28	Reporting period	7
G4-30	Reporting cycle	7
G4-31	Contact point for questions regarding the report or its contents	7
<b>Governance</b>		
G4-34	Governance structure of the organisation	36, 38, 42, 43
G4-35	Delegating authority	37
G4-36	Executive level positions with responsibility for economic, environmental and social topics	42, 43
G4-37	Consultation	38, 39
G4-38	Composition of governance body	32 - 35, 42, 43
G4-40	Selection process	36
G4-41	Managing conflicts of interest	37
G4-42	Governance body role	36
G4-43	Knowledge of economic, environmental and social topics	37
G4-44	Evaluation of performance	54 - 94
G4-45	Role in identifying and managing economic, environmental and social impacts	19, 38, 39
G4-46	Risk Management processes	44, 45
G4-51	Remuneration	87, 111

GRI reference number and description		Page
<b>Ethics and Integrity</b>		
G4-56	Values, principles, standards and codes of conduct	4, 19, 20, 37, 47
<b>Economic Performance</b>		
G4-EC4	Financial assistance received from government	13
G4-EC9	Procurement Practices	103, 104
<b>Energy</b>		
G4-EN6	Reduction of Energy Consumption	75
<b>Biodiversity</b>		
G4-EN13	Habitats protected or restored	74

## INDEX

	Page		Page
<b>A</b>			
Aldi	55, 78	Code of Meeting Practice	37
Alison Homestead	2, 65	Committees and Advisory Groups	38
Animal Care Facility	3, 24, 27, 28, 85, 87, 101, 104, 141	Community engagement <i>see also</i> <i>Ward Forums</i>	3, 37, 38, 39, 85, 90
Aquatic Infrastructure Strategy	66	Community Facility Strategy	66, 67
Art House	10, 16, 55, 63, 78	Community murals <i>see also</i> <i>Graffiti</i>	2, 59, 60
Asset Management Strategy	15, 55, 67, 92	Community Strategic Plan	7, 36, 45, 47, 54, 93
Audit and Risk Committee	38, 44	Companion Animals Act 1998	101
Audit <i>external and internal</i>	37, 44, 49	Connecting Our Coast Awards	18
Australasian Reporting Awards	11, 18	Cooperative Councils	37
Australian Childcare Week Awards	11, 18	Corporate and Place Brand Strategy	90
Australian Road Safety Awards	18	Councillor expenses	37
Awabakal	4, 23	Councillors	30-38
Awards and recognition	11, 18, 25, 27	Cox, Scott (Director Development and Building)	42, 43
<b>B</b>			
Bateau Bay Masterplan	37, 39, 79, 82	Customer Service	3, 85, 92
Best, Greg (Councillor)	30, 32, 37, 38	<b>D</b>	
Biodiversity strategy	2, 73	Darkinjung	4, 23
Brand development	3, 39, 89	Davidson, Sandra	27
Budgewoi Masterplan	37, 39, 57, 82	Development activity	3, 10, 11, 17, 34, 55, 77, 78, 80, 83, 85
Bushcare	27, 28	Development Control Plan (DCP)	17, 82, 92
Bushfire Management Committee	33, 38	Dunecare	16, 28, 60
<b>C</b>			
Capital expenditure	14, 15, 17, 47, 59, 69, 77, 85, 93, 117, 168, 171, 238, 240, 264 - 266	<b>E</b>	
Capital works	11, 15, 17, 43, 67, 90, 117, 238, 240, 259, 267	Eaton, Doug (Mayor)	10, 11, 24, 30, 34, 36, 37, 38, 118, 120, 220, 224, 273
Central Coast Academy of Sports	23	e-Books	24, 86
Central Coast Mariners Centre	23	e-Business paper	85, 88
Central Coast Positive Ageing Strategy	11, 39, 59, 60, 66	Economic Development Strategy	3, 11, 39, 80, 90
Central Coast Regional Airport	3, 10, 16, 81, 83, 90, 188	Elections	10, 36, 39, 86, 98, 111
Central Coast Regional Sporting Complex <i>see</i> <i>Tuggerah Regional Sporting and Recreation Complex</i>		Employment and Economic Development Committee	38
Central Coast Regional Strategy	83	e-News	39, 85
Central Coast Water Corporation	17, 43, 93, 109, 129, 187, 190, 282, 325	Engage Me <i>see</i> <i>Community engagement</i>	
Central Coast Youth Skills and Employment Centre	2, 25, 35, 59, 65	Enterprise Risk Management System	37, 44, 45
Centrelink	66, 78, 83	Environmental Management Strategy	91
Child care	3, 37, 66, 78, 85, 87, 144, 146, 234	Environmental Management System	45
Chinese Theme Park	10	Environmental Planning and Assessment Act 1979	109
Cinema <i>see</i> <i>Metro Cinemas</i>		Equal Employment Opportunity	50
Coast to Lake Walk	2, 69, 70	Estuary Management Plan	18, 74, 141
Coastcare	28	Events calendar	24, 25
Code of Conduct	37, 49, 94, 105	Expenditure Review Committee	38
		Expenses <i>see</i> <i>Capital Expenditure</i> , <i>Councillor Expenses</i> , <i>Operating Expenses</i>	

AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STAKEHOLDER REPORTING

FINANCIAL STATEMENTS

APPENDIX

	Page
<b>F</b>	
Fair Go for the Coast campaign	3, 85, 86
Financial Overview	12-15
Fire Control District and Liaison Committee	38
Fit for the Future	3, 10, 89, 272
<b>G</b>	
Global Reporting Initiative	74, 75, 92, 346
Gosford City Council	10, 59, 86, 91
Government Communications Awards	18
Government Information (Public Access) Regulation 2009	94, 105, 106
GPS Hardware	85, 88, 103
Graffiti	10, 16, 24, 28, 59, 60, 86
Graham, Bob (Councillor)	30, 34, 37
Grants	12, 13, 15, 24, 25, 38, 59, 61
Grants Advisory Group	38
Greenwald, Ken (Councillor)	30, 32, 37, 38
Gross Pollutant Traps	10, 41, 65, 69, 72, 74, 79, 103, 202, 334
Guringai	4, 23
<b>H</b>	
Harris, Glenn	44
Heritage Committee	38
Hornec, Joshua	63
Hunter TAFE NSW Institute	23
<b>I</b>	
Iconic Sites	17, 39, 83, 90
Ihalainen, Jani (Director Property and Economic Development)	42, 43
Independent Pricing and Regulatory Tribunal	11, 12, 55, 117, 272
Independent Pricing and Regulatory Tribunal Act 1992 (IPART)	98
In-field technology	6, 45, 91
Information Management Strategy	45
Institute of Public Works Engineering Australasia Awards	11, 18
Integrated Planning and Reporting	7, 36, 93, 267
<b>J</b>	
Joint Regional Planning Committee	34, 38
Joint Services Business	17, 129, 282
<b>K</b>	
Keep NSW Beautiful Awards	18
Kenyon, Maxine (Director Community and Recreation Services)	42, 43
Killarney Vale Masterplan	82

	Page
<b>L</b>	
Lake Haven Masterplan	37, 39, 57, 79, 82
Lake Haven Skate Park	2, 59, 63, 79
Lake Munmorah Beach	2, 10, 33, 69, 70
Landcare	16, 25, 27, 28, 29
Learning Community Strategy	66, 73
Library services	2, 64, 66, 141
Lifeguard	3, 23, 24, 25, 33, 46, 63, 66, 67, 85, 87, 157
Local Environmental Plan (LEP)	17, 24, 77, 82, 83
Local Government (General) Regulation 2005	101, 103, 104, 106, 109, 111
Local Government Act 1993	7, 36, 37, 44, 93, 98, 104, 111, 116, 120, 127, 128, 129, 132, 133, 135, 174, 177, 199, 200, 218, 219, 220, 234, 235, 259, 280, 281, 285, 287, 314, 317, 333, 334
Local Government Code of Accounting Practice and Financial Reporting	15, 120, 127, 200, 224, 234, 242, 243, 269, 273, 280
Local Government Managers Forum Awards	18
Local Jobs	10, 11, 22, 33, 34, 64, 77
Local Traffic Committee	38
Long Jetty 100 <sup>th</sup> Birthday	2, 73
Long Jetty Masterplan	37, 39, 57, 78, 79, 82
Love our Living Lakes	18, 72
<b>M</b>	
Magenta Shared Pathway	2, 65
Major Projects	16, 17, 44
Masters, Jason	44
Matthews, Lisa (Councillor)	30, 34, 37, 38
McDonald, Greg (Director Infrastructure and Operations)	11, 18, 42, 43
McDonalds	78
Memorial Hall, Wyong	16, 35, 63, 162
Memorial Park Masterplan	3, 70, 81, 82
Message from the General Manager	11
Message from the Mayor	10
Metro Cinemas	10, 33, 78, 79, 80, 82, 83, 111
Multicultural Advisory Group	10, 27, 33, 38
<b>N</b>	
National Broadband Network (NBN)	77, 81, 177, 317
National Landfill and Transfer Stations Innovation Awards	18
National Measurements Acts and Regulations	88
National Parks and Wildlife Act	110
National Public Works Medal	18
Nayna, Luke (Councillor)	30, 32, 37, 38



	Page
Norah Head Boat Ramp	2, 10, 11, 54, 55, 56, 65, 66, 103
Norah Head Masterplan	82
NSW Local Government Procurement	11, 18
NSW Training Awards	18
NSW/ACT Regional Achievement and Community Awards	18
<b>O</b>	
Olerook, Eddy	27
Oliver, Shannon	51
On-road Bicycle and Shared Pathway Strategy	66
Operating expenses	12, 13, 163, 169, 170, 172, 177, 305, 309, 310, 312
Operating result	15, 59, 69, 77, 85, 118, 120, 121, 122, 124, 140, 166, 192, 193, 220, 224, 236, 241, 246, 250, 255, 267, 272, 274, 275, 277, 307, 309, 311, 312, 328
Organisational structure	42, 43
Ourimbah Masterplan	82, 83
<b>P</b>	
Pacific Highway / Alison Road Masterplan	82
Paid Parental Leave Act	50
Parks and Leisure Australia Regional Awards	10, 18
Pavement Condition Index	34, 55, 62, 67, 201
Performance ratios (financial)	15
Picnic Point seawall	2, 69, 71
Playground Strategy	67
Playgrounds	10, 23, 56, 61, 67
Population	11, 14, 22, 23, 28, 51, 59, 66, 77, 78, 80, 92, 117, 142
Positive Ageing <i>Including Strategy</i>	11, 23, 39, 59, 60, 66
Property Strategy	3, 17, 37, 80, 83
<b>Q</b>	
Qianjiang District	37
Qingpu District	37, 109
<b>R</b>	
Ralph, Sue	48, 51
Regional Achievement and Community Awards	18
Regional Waste Strategy	75, 91
Report an issue mobile application	25, 45, 86, 90
Robb, Ian	27
<b>S</b>	
Shelly Beach upgrades	2, 73

	Page
Soldiers Beach upgrade	13, 33, 56, 59, 63, 69, 70
Southland District Council	37, 51
Special Rate Variation	11, 14, 15, 17, 54, 55, 56, 117, 170, 265
Sponsorships	37, 44, 59, 61
Sports Advisory Group	38
Status of Women Advisory Group	33, 34, 38
<b>Statutory Reporting</b>	
- Annual reports	98
- Audited financial report	116
- Charges determined by IPART	98-101
- Coastal protection services	101
- Companion animal information	101-102
- Contracts awarded	103-104
- Councillor fees and expenses	37
- Environmental upgrade agreements	104
- Equal employment opportunity activities	50
- External bodies exercising Council functions	104
- Government information (public access) information	105-106
- Legal proceeding information	106-108
- Other bodies in which Council had a controlling interest	109
- Other bodies in which Council participated	109
- Planning agreements	109-111
- Rates and charges written off	111
- Remuneration for senior staff and general manager	111
- Section 356 contributions / grants	61
- Special rate variation	55-57
- State of the Environment report	111
- Stormwater management charges	2, 69
- Swimming pool inspections	111
- Works carried out on private land	111
- Work Health and Safety Policy	112
Sustainability Principles	19
Sustainability Strategy	75
Swimming Pool Act 1992	111
<b>T</b>	
Taylor, Lloyd (Councillor)	30, 35, 37, 38
The Entrance Retiling Project	3, 81, 82
The Grove	25, 35, 59, 63, 66
Toukley Masterplan	57, 78, 82
Town Centres <i>see also Masterplan</i>	3, 17, 23, 33, 35, 39, 55, 57, 77-80, 82, 83, 103, 110, 152, 186, 324

AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATIONARY REPORTING

FINANCIAL STATEMENTS

APPENDIX

	Page
Troy, Adam (Councillor)	30, 33, 37, 38
Tuggerah Lakes Estuary	16, 18, 34, 35, 38, 62, 69, 72, 74, 90
Tuggerah Lakes Estuary Coastal and Floodplain Management Committee	16, 34, 38, 74
Tuggerah Regional Sporting and Recreation Complex ( <i>also known as Central Coast Regional Sporting and Recreation Complex or Pioneer Dairy and Regional Sport Facility</i> )	2, 16, 65, 67
Tumbi Creek Footbridge	3, 11, 14, 35, 59, 62, 65, 96
<b>U</b>	
Unemployment	22, 23, 65
University of Newcastle	23, 33, 61, 109
<b>V</b>	
Values	47, 118
Vincent, Doug (Councillor)	30, 33, 37, 38
Vision <i>Corporate and Place</i>	4, 20
Volunteers	11, 16, 25-29, 33, 37, 59, 60, 66, 74, 87, 102, 118
<b>W</b>	
Wacher, Edna	26, 27
Ward Forums	3, 25, 39, 84, 85, 95
Ward, Ruth	27
Warnervale University	10
<i>Waste management, facilities and programs</i>	10, 13, 18, 24, 66, 69, 70-75, 79, 91, 103, 140, 142, 143, 144, 146, 150, 152, 156- 159, 164, 168, 177, 178, 197, 205, 227, 231, 234, 245, 248, 300, 302
Water Industry Operators Award	11, 18
Water Meters	12, 51, 85, 87, 88, 100, 103, 117, 178, 203, 261, 272, 292, 318, 335
Webster, Lynne (Deputy Mayor)	30, 35-38, 120, 224, 273
Westfield Tuggerah	23, 60, 78
Whittaker, Michael (General Manager)	11, 42, 43, 118, 120, 224, 272, 273
Work Health and Safety (WHS)	49, 66, 112
Workforce	46-51
Workforce Management Strategy	49
Workplace Gender Equality Act	50
Wrack	2, 10, 35, 69, 70, 74
Wyong Action Team (WAT)	2, 10, 59, 60, 66
Wyong Civic and Cultural Precinct Masterplan	57, 82

	Page
Wyong Education and Business Precinct	37
Wyong Shire Settlement Strategy	82
<b>X</b>	
<b>Y</b>	
Youth Employment Strategy	51
Youth Engagement Strategy	60
<b>Z</b>	

Statistics used throughout the document  
have been sourced from:

- Australian Bureau of Statistics 2011  
Census
- Wyong's Population Profile
- 2012 Quality of Life Survey
- Council Reports

## PHOTO INDEX

Page	Photo	Page	Photo
Cover	'Little Nippers' by Christine Bennett		Sue Ralph participates in the employee exchange program
2-3	Tumbi Creek footbridge replacement	49	Staff fundraising activities
4-5	'Harry' by Anne Butler		Leadership Development Program participants
6	New in-field technology	50-51	Water meter replacement program
8-9	Crackneck Lookout	52-53	The Entrance Baths
10	Mayor Doug Eaton	54	Norah Head boat ramp demolition
11	General Manager Michael Whittaker	54	Exercise equipment at Chittaway Bay
12-13	Sand dune rehabilitation at Soldiers Beach	55	Road upgrade works at Killarney Vale
16-17	The Entrance		Fire trail upgrade
18	Excellence Award for the Buttonderry Waste Management Facility	56-57	Anita Avenue upgrade works at Lake Munmorah
18	2014 Sustainable Cities Awards	58	Born to Read launch at Lake Haven Library
20-21	Long Jetty	60	Wyong Youth Action Team at DrumFEST
24-25	ChromFEST 2014		Positive Ageing Strategy
26	2014 Citizen of the Year Edna Wucher	61	Fatality Free Friday
27	Volunteers Eddy Olierook, Ian Robb, Sandra Davidson and Ruth Ward		Community Mural at the Banksia Centre, Bateau Bay
28	Budgewoi Dunecare volunteers	62-63	New Lifeguard tower at Soldiers Beach
	Take 3 team volunteer for a clean up at The Entrance	64-65	NAIDOC Week celebrations
29	Oorimbah Landcare volunteers	68	Yarramalong Valley
30-31	Wyong Shire Councillors	70	Wrack reused for dune stabilisation
32	Councillors Best, Greenwald and Nayna		Waste workshop
33	Councillors Troy and Vincent	71	Chemical cleanout
33	Highlights:		Picnic Point seawall
	• Lifeguard Tower Soldiers Beach	72-73	Catchment tour Wyong River
	• Toukley Library upgrade	76	Building certification inspection
	• Lake Munmorah foreshore	78	Wyong drainage works
	• Toukley Town Centre upgrade		Long Jetty redecking
	• Soldiers Beach upgrade	79	Toukley Town Centre rejuvenation
	• Metro Cinema Lake Haven		Resurfacing works on Tuggerah Parade, Long Jetty
34	Councillors Eaton, Graham and Matthews	80-81	The Entrance
35	Councillors Taylor and Webster	84	Community Ward Forum
35	Highlights:	86	Launch of eBooks at libraries
	• Wamervale Road upgrade		Using the 'Report an Issue' mobile application
	• Tumbi Creek footbridge replacement	87	Tablets are used to manage sporting field maintenance
	• Wyong Grove and Memorial Hall demolition		Water meter replacement program
	• Central Coast Youth Skills and Employment Centre Tuggerah	88-89	'A dog and his boy' by Kathryn Weir
	• Bateau Bay Library upgrade	95	Staff provide information at the Ward Forum roadshow
	• Wrack removal Tuggerah Lakes	96-97	Opening of the Tumbi Creek footbridge
40-41	Upgrade of a the gross pollutant trap on Tuggerah Parade, Long Jetty	113	Contractors demolish the old Mardi intake tower
43	Michael Whittaker, and Directors Greg McDonald, Maxine Kenyon and Scott Cox	114-115	Ridgeway Tumbi Umbi Roadworks
44-45	Council's Civic Centre	343	San Nemo Community Garden
46	Staff clean up a container wash up at Toowoona Bay	344-345	Pelican feeding at The Entrance
48	Staff celebrate 25 years at Council		

AT A GLANCE

WORKING AS A PLACE

COUNCIL GOVERNANCE

CORPORATE GOVERNANCE

PERFORMANCE

STATIONARY REPORTING

FINANCIAL STATEMENTS

APPENDIX



WYONG SHIRE COUNCIL  
ANNUAL REPORT

2013  
2014

## 6.1 Investment Report for October 2014

TRIM REFERENCE: F2004/06604 - D11767080

MANAGER: Stephen Naven, Chief Financial Officer

AUTHOR: Devini Susindran; Financial Accountant

### SUMMARY

This report details Council's investments as at 31 October 2014.

### RECOMMENDATION

*That Council receive the Investment Report for October 2014.*

### BACKGROUND

WSC's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2005), Council's Investment Policy, Ministerial Investment Order issued February 2011 and Division of Local Government Investment Policy Guidelines published in May 2010.

### CURRENT STATUS

#### Cash and Term Deposit Funds

Cash flows in October were managed through term deposit maturities, with a net outflow of \$2,968k for expected supplier and payroll payments.

**Table 1 - Movement in Cash and Term deposits**

Institution	Term (Approx. Months)	Interest Rate %	Maturity	Investment / (Redemption) \$'000
<b>Movement in Term Deposits</b>				
NAB	13	3.83%	Oct 2014	(\$5,000)
CUA	12	3.95%	Oct 2014	(\$5,000)
<b>Total Term Deposit Movement</b>				<b>(\$10,000)</b>
<b>Movement in cash at call</b>				
AMP		3.15%		-
Westpac		2.55%		\$7,000
Interest earned on all call accounts				\$32
<b>Total Cash at Call Movement</b>				<b>\$7,032</b>
<b>Total Cash &amp; Term Deposit Movement</b>				<b>(\$2,968)</b>

**Total Portfolio**

Total net return for October 2014 was \$497k in interest earnings.

**Table 2 - Net Return**

	Full Year 2013-14 \$'000	Q1 2014 \$'000	Oct 2014 \$'000	YTD 2014-15 \$'000
Net Capital Gain/(Loss) Realised	(197)	-	-	-
Income Distribution on Managed Funds	321	-	-	-
<b>Net Earnings From Managed Funds *</b>	<b>124</b>	<b>-</b>	<b>-</b>	<b>-</b>
Interest Earnings on Call Deposits Received	402	113	32	145
Interest Earnings on Term Deposits received at Maturity	5,999	1,311	465	1,776
<b>Total Interest Earnings</b>	<b>6,401</b>	<b>1,424</b>	<b>497</b>	<b>1,921</b>
<b>Total return for the period</b>	<b>6,525</b>	<b>1,424</b>	<b>497</b>	<b>1,921</b>

\* Until October 2013, Council's portfolio included investments in managed funds (Blackrock Care and Maintenance Fund) held under the "grandfather" provisions of the current Ministers Order when it was liquidated.

Financial Year to Date (YTD) returns to October of 3.95% is favourable compared to benchmark bank bill swap (BBSW) *financial year to-date* Bank Bill Index of 2.93% and Council guidelines of BBSW + 10 basis points.

**Table 3 - Investment Returns**

Investment Class	Oct 2014 Portfolio \$ '000	YTD Return \$ '000	YTD Return %
Cash at Call	19,586	145	2.61
Term Deposits	132,043	1,776	4.12
<b>Total Investments</b>	<b>151,629</b>	<b>1,921</b>	<b>3.95</b>

Council investments are evaluated and monitored against a benchmark appropriate to the risk (Standard and Poor's BBB long term or above) and time horizon of the investment concerned. The investment strategy includes rolling maturity dates to ensure that Council has sufficient funds at all times to meet its obligations. A summary of the Term Deposit maturities are listed in Table 4 below.

Table 4 - Term Deposits Maturities

Time Horizon	Maturity on or before	Value \$ '000
<b>At Call</b>	Immediate	<b>19,586</b>
<b>Term Deposits</b>		
0 - 3 months	Jan 2015	37,000
4 - 6 months	Apr 2015	34,043
7 - 12 months	Oct 2015	26,000
1 - 2 years	Oct 2016	21,000
2 - 3 years	Oct 2017	9,000
3 - 4 years	Oct 2018	5,000
<b>Total Term Deposits</b>		<b>132,043</b>
<b>Total Portfolio</b>		<b>151,629</b>

The target maximum allocation limit in each investment risk category and the current spread of investments is listed in Table 5.

The portfolio is still overweight in A1 but moving more into A2 within policy guidelines in order to obtain the best rates offered.

Table 5 - Portfolio Credit Framework

Investment Category Short Term	Target Maximum Allocation	Portfolio Allocation Oct 2014
A1	10.0%	49.88%
A2	75.0%	46.82%
A3	10.0%	2.64%
Unrated	15.0%	0.66%
<b>TOTAL</b>		<b>100.00%</b>

At the end of October all investments were within the Counterparty Limits specified in the investment policy.

Investment transactions and earnings for October 2014 consisted of net divestment of \$2,968k with movements for the month ending October 2014 shown in Table 6 - Portfolio Movements.

Table 6 - Portfolio Movements

	Full Year 2013-14 \$'000	Q1 2014 \$'000	October 2014 \$'000	YTD 2014-15 \$'000
<b>Movement in Assets</b>				
<b>Opening Balance</b>	<b>154,992</b>	<b>145,394</b>	<b>154,597</b>	<b>145,394</b>
Net movement in Managed fund to Liquidation in Oct'13	(4,688)	-	-	-
Net Cash/Investments (Withdrawals)	(4,910)	9,203	(2,968)	6,235
<b>Closing Balance</b>	<b>145,394</b>	<b>154,597</b>	<b>151,629</b>	<b>151,629</b>

### Portfolio Interest and Investment Returns compared to budget

Year to date returns as at 31 October 2014 on Council's investment portfolio of deposit accounts, term deposits and managed funds, show a \$269k or 12.28% *unfavourable* variance when compared to the budget for the year to October 2014.

Table 7 - Annual Investment Portfolio Performance as at 31 October 2014

Investment Source	YTD Actual Interest Income \$ '000	YTD Adopted Budget \$ '000	YTD Variance to Budget \$ '000
	A	B	C=A-B
General	1,178	1,247	(69)
Water	230	320	(90)
Sewerage	513	623	(110)
<b>Total</b>	<b>1,921</b>	<b>2,190</b>	<b>(269)</b>

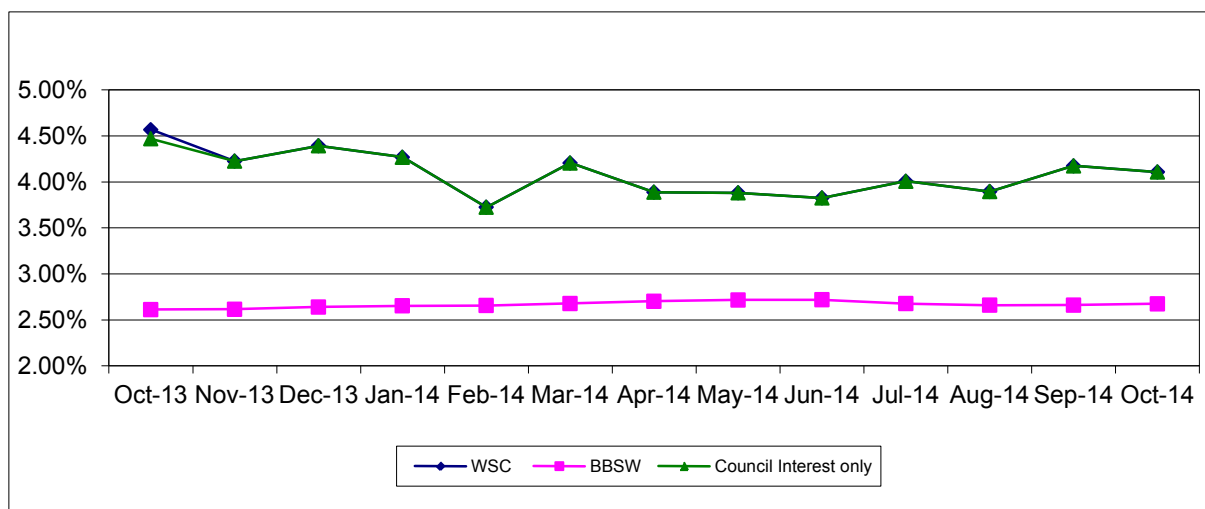
Interest rates in the month, ranged from 3.40% to 5.20% (with the exception of WorkCover deposit with ANZ at 3.30% and Heritage Bank at 7.25%), all of which exceeded the annualised *monthly* Bank Bill Swap Rate (BBSW) benchmark of 2.68%.

### Benchmark - Monthly Returns (Annualised)

Council's overall investment return compared to the benchmark BBSW Index on a 12 monthly basis is as follows:



**Graph 1 - Annualised Monthly Return – Comparison to Benchmark**



**Comparison to Neighbouring Councils**

**Portfolio Valuation**

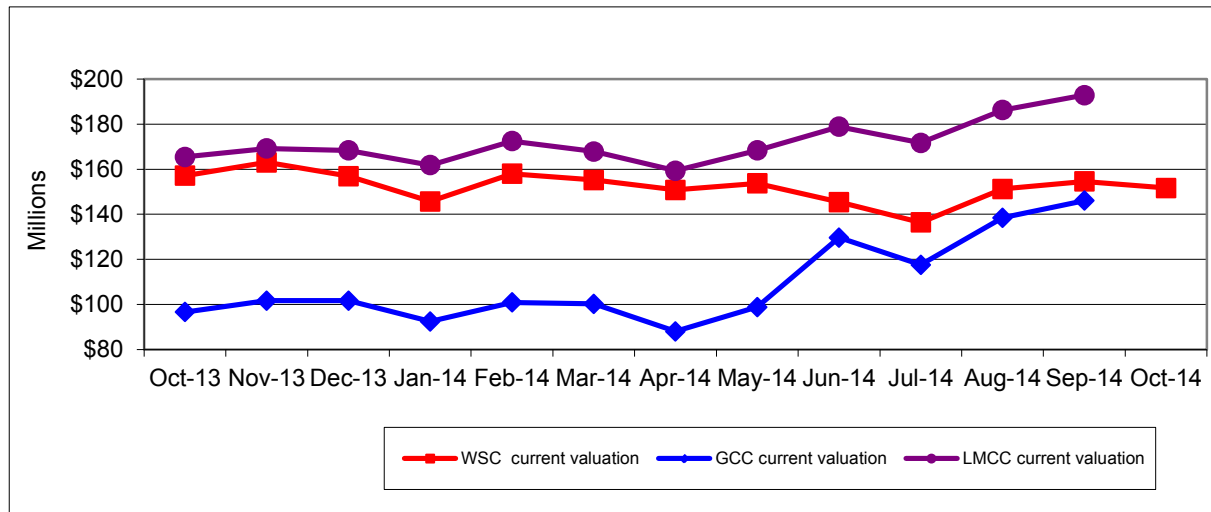
WSC’s investment portfolio reflects our strong cash position which is comparable with Lake Macquarie City Council and Gosford City Council. Balances are summarised in table 8 below. Graph 2 shows the monthly portfolio balances over a 12 month period for all three Councils.

There is a lag in the information available for neighbouring Councils and reports for October were not available at the time of writing this report.

**Table 8 – Summary of Investment Portfolio Balances**

Month / Council	Wyong Shire Council \$'000	Gosford City Council \$'000	Lake Macquarie Council \$'000
June 2014	\$145,394	\$129,648	\$178,850
Jul 2014	\$136,418	\$117,560	\$171,687
Aug 2014	\$151,257	\$138,456	\$186,273
Sep 2014	\$154,597	\$146,016	\$192,882
Oct 2014	\$151,629	Not available	Not available

Graph 2 – Portfolio Valuations – Comparison to Neighbouring Councils



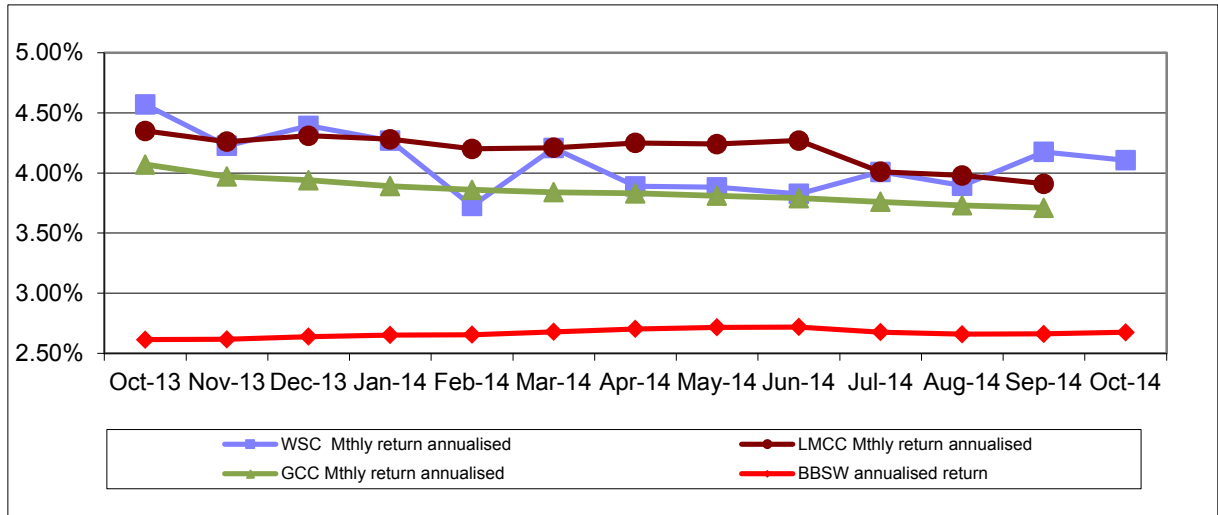
### Portfolio Returns (Annualised)

WSC's investment yield compares favourably to neighbouring Councils as outlined in table 9 below. Graph 3 shows the monthly annualised portfolio returns over a 12 month period for all three Councils compared to BBSW.

Table 9 – Summary of Investment Portfolio Returns

Month / Council	BBSW	Wyong Shire Council	Gosford City Council	Lake Macquarie Council
June 2014	2.72%	3.83%	3.79%	4.27%
July 2014	2.68%	4.01%	3.76%	4.01%
Aug 2014	2.66%	3.89%	3.73%	3.98%
Sep 2014	2.66%	4.18%	3.71%	3.91%
Oct 2014	2.68%	4.11%	Not available	Not available

**Graph 3 – Portfolio Return – Comparison to Neighbouring Councils**



**INVESTMENT STATEMENT**

In accordance with the Local Government (General) Regulation 2005, Part 9, Division 5, Clause 212, it is certified that the investments held as at 31 October 2014 have been made in accordance with the Act, the Regulations and Council's Investment Policies.

**ATTACHMENTS**

- 1 Summary of Investment by Type - October 2014      D11767553

Wyong Shire Council Summary of Investments - By Type As at 31 October 2014									
FUND MANAGER	TYPE OF INVESTMENT	RATINGS		MATURITY	PORTFOLIO BALANCE 30.09.14 \$	PORTFOLIO BALANCE 31.10.14 \$	AS A % OF TOTAL PORTFOLIO	INCOME FOR MONTH OF OCTOBER \$	INTEREST RATES %
		Short Term	Long Term						
<b>CASH AT CALL:</b>									
Westpac	Corporate Investment Account	A1	AA	Daily	7,599,005	14,617,650		18,645	2.55
AMP	Business Saver Account	A1	A	Daily	4,955,466	4,968,694		13,257	3.15
<b>Total Cash At Call</b>					<b>12,554,471</b>	<b>19,586,344</b>	<b>12.92%</b>	<b>31,902</b>	
<b>TERM DEPOSITS &amp; BONDS</b>									
<u>Short term deposits &amp; bills (less than 90 days)</u>									
NAB	Term Deposit	A1	AA	13/10/2014	5,000,000			7,345	3.83
CUA	Term Deposit	A2	BBB	30/10/2014	5,000,000			15,692	3.95
ING	Term Deposit	A1	A	12/11/2014	5,000,000	5,000,000		16,349	3.85
Suncorp	Term Deposit	A1	A	18/11/2014	5,000,000	5,000,000		15,118	3.56
ING	Term Deposit	A1	A	3/12/2014	5,000,000	5,000,000		16,137	3.80
NAB	Term Deposit	A1	AA	5/12/2014	10,000,000	10,000,000		29,386	3.46
CBA	Term Deposit	A1	AA	18/12/2014	5,000,000	5,000,000		15,288	3.60
ING	Term Deposit	A1	A	12/01/2015		5,000,000		16,136	3.80
PCCU	Term Deposit	A2	BBB	23/01/2015		2,000,000		5,996	3.53
					<b>40,000,000</b>	<b>37,000,000</b>	<b>24.40%</b>	<b>137,447</b>	
<u>Medium Term Deposits (up to 365 days)</u>									
ING	Term Deposit	A1	A	12/01/2015	5,000,000				
PCCU	Term Deposit	A2	BBB	23/01/2015	2,000,000				
PCCU	Term Deposit	A2	BBB	27/01/2015	3,000,000	3,000,000		8,994	3.53
Wyong Shire Credit Union	Term Deposit	UNRATED	UNRATED	31/01/2015	1,000,000	1,000,000		2,888	3.40
ME Bank	Term Deposit	A2	BBB	4/02/2015	5,000,000	5,000,000		16,137	3.80
Bendigo/Adelaide	Term Deposit	A2	A	24/02/2015	5,000,000	5,000,000		15,288	3.60
ANZ	Term Deposit	A1	AA	10/03/2015	43,000	43,000		121	3.30
CUA	Term Deposit	A2	BBB	23/03/2015	5,000,000	5,000,000		15,712	3.70
Bank of Queensland	Term Deposit	A2	BBB	13/04/2015	5,000,000	5,000,000		15,925	3.75
NAB	Term Deposit	A1	AA	27/04/2015	5,000,000	5,000,000		15,967	3.76
Bendigo/Adelaide	Term Deposit	A2	A	28/04/2015	5,000,000	5,000,000		16,010	3.77
ANZ	Term Deposit	A1	AA	1/05/2015	4,000,000	4,000,000		12,604	3.71
Bendigo/Adelaide	Term Deposit	A2	A	27/05/2015	5,000,000	5,000,000		16,179	3.81
ANZ	Term Deposit	A1	AA	1/06/2015	4,000,000	4,000,000		12,638	3.72
NAB	Term Deposit	A1	AA	22/06/2015	5,000,000	5,000,000		15,245	3.59
ANZ	Term Deposit	A1	AA	24/07/2015	4,000,000	4,000,000		12,672	3.73
ANZ	Term Deposit	A1	AA	25/08/2015	4,000,000	4,000,000		12,706	3.74
					<b>67,043,000</b>	<b>60,043,000</b>	<b>39.60%</b>	<b>189,086</b>	
<u>Non - Current</u>									
Bank of Queensland	Term Deposit	A2	BBB	25/11/2015	5,000,000	5,000,000		17,199	4.05
ING	Term Deposit	A1	A	26/11/2015	5,000,000	5,000,000		16,986	4.00
Bank of Queensland	Term Deposit	A2	BBB	2/08/2016	6,000,000	6,000,000		26,499	5.20
Bank of Queensland	Term Deposit	A2	BBB	8/09/2016	5,000,000	5,000,000		15,712	3.70
Heritage	Senior Bond	A3	BBB	20/06/2017	4,000,000	4,000,000		24,630	7.25
ME Bank	Term Deposit	A2	BBB	25/08/2017	5,000,000	5,000,000		16,562	3.90
ANZ	Term Deposit	A1	AA	30/10/2018	5,000,000	5,000,000		20,681	4.87
					<b>35,000,000</b>	<b>35,000,000</b>	<b>23.08%</b>	<b>138,269</b>	
<b>Total Term Deposit &amp; Bonds:</b>					<b>142,043,000</b>	<b>132,043,000</b>	<b>87.08%</b>	<b>464,802</b>	
<b>TOTAL PORTFOLIO</b>					<b>154,597,471</b>	<b>151,629,344</b>	<b>100.00%</b>	<b>496,704</b>	
Current					119,597,471	116,629,344			
Non-Current					35,000,000	35,000,000			
<b>TOTAL PORTFOLIO</b>					<b>154,597,471</b>	<b>151,629,344</b>			

## **6.2 Quarterly Update on EP&A and LGA Developer Contributions**

---

TRIM REFERENCE: F2004/00552 - D11753144

MANAGER: Stephen Naven, Chief Financial Officer

AUTHOR: Sandy Rose; Developer Contributions Officer

### **SUMMARY**

This report provides an update of Council's Developer Contributions levied under the *Environmental Planning and Assessment Act 1979* and the *Local Government Act 1993* from 1 July 2014 to 30 September 2014.

### **RECOMMENDATION**

***That Council receive the report on Quarterly Update on EP&A and LGA Developer Contributions.***

### **BACKGROUND**

This report covers any developer contributions received by Council under the Environmental Planning and Assessment Act 1979

- section 93F - Voluntary Planning Agreements (VPA)
- section 94 - Contribution towards provision or improvement of amenities or services
- section 94A - Fixed development consent levies

and Local Government Act 1993

- section 64 – Water and sewer contributions

All developer contributions received are reported as part of our General Fund reporting with the exception of drainage and water infrastructure contributions which are reported in our Water Fund and sewer infrastructure contributions which are reported in our Sewer Fund.

### **CONTRIBUTIONS RECEIVED**

#### **Cash Contributions**

From 1 July 2014 to 30 September 2014 Council has received total cash contributions of \$1,024k being \$381k in Developer Contributions (EP&A Act s93F and s94 contributions of \$33k and s94A contributions of \$348k) and water and sewer (LGA s64) contributions of \$643k. Please refer to Table 1 for a summary.

Table 1 – Summary of Developer Contributions Received

Contribution Type	Original Budgeted Income	S93F VPA Actual Income	Developer Contribution Actual Income	Total Actual Income	Variance to Original Budget
Total s93F and s94 Income (inc drainage)	\$1,181,546		\$32,850	\$32,850	(\$1,148,696)
Section 94A	\$75,000		\$347,968	\$347,968	\$272,968
Total Developer Contributions	\$1,256,546	\$0	\$380,818	\$380,818	(\$875,728)
Total s64 Water and Sewer income	\$226,085		\$642,896	\$642,896	\$416,811
Non-Cash Contributions	\$0	\$0	\$0	\$0	\$0
Total EPA & LGA Developer Contributions	\$1,482,631	\$0	\$1,023,714	\$1,023,714	(\$458,917)

Council received \$144k in developer contributions (s93F and s94) for the quarter ended 30 September 2014. However, a refund of \$96k was made under a Variable Planning Agreement which has resulted in net income for the quarter of \$48k. This is unfavourable to budget by \$953k. Please refer to Table 2 for a summary. Based on the development in the pipeline it has been estimated that Council will achieve the budgeted developer contribution income over the course of the year.

Section 94A contributions received for the quarter totalled \$348k which is \$273k favourable compared to a budget of \$75k. It is estimated that the Section 94A income for the remainder of the year will be closer to the quarterly budget of \$75k per quarter.

Table 2 – s93F and s94 developer contributions (excluding drainage) reported in the General Fund

Contribution Plan #	Contribution Plan Name	Original Budgeted Income	S93F VPA Actual Income	S94 Actual Income	Total Actual Income	Variance to Revised Budget
1	Wyong	\$12,179		\$14,861	\$14,861	\$2,682
2	Southern Lakes	\$11,700		\$27,782	\$27,782	\$16,082
3	The Entrance	\$108,521		\$37,026	\$37,026	(\$71,495)
5	Ourimbah	\$9,136		\$0	\$0	(\$9,136)
6	Toukley	\$16,163		\$9,478	\$9,478	(\$6,685)
7	Gorokan	\$13,421		\$44,119	\$44,119	\$30,698
7a	Warnervale	\$612,653		(\$31,402)	(\$31,402)	(\$644,055)
8	San Remo	\$16,245		\$12,546	\$12,546	(\$3,699)
9	Budgewoi	\$14,057		\$17,647	\$17,647	\$3,590
13	Shire Wide	\$28,594		\$11,477	\$11,477	(\$17,117)
15	Northern Districts	\$158,386		\$0	\$0	(\$158,386)
16	Warnervale Town Centre	\$0		(\$95,532)	(\$95,532)	(\$95,532)
	<b>General Fund Total</b>	<b>\$1,001,055</b>	<b>\$0</b>	<b>\$48,003</b>	<b>\$48,003</b>	<b>(\$953,052)</b>

Contribution Type	Original Budgeted Income	S93F VPA Actual Income	Developer Contribution Actual Income	Total Actual Income	Variance to Original Budget
Section 94A	\$75,000		\$347,968	\$347,968	\$272,968

Drainage contributions (s93F and s94) received from 1 July 2014 to 30 September 2014 totalled \$4k however a refund was processed for \$19k which resulted in a *negative* net position of **\$15k**. This is unfavourable to budget by \$195k. Based on the development in the pipeline it is anticipated that we will achieve budgeted income by year end. Please refer to Table 3 for more information.

Table 3 – s93F and s94 Drainage contributions reported in Water Fund

Contribution Plan #	Contribution Plan Name	Water Fund - s94 Drainage				Variance to Original Budget
		Original Budgeted Income	S93F VPA Actual Income	S94 Actual Income	Total Actual Income	
1	Wyong			\$0	\$0	\$0
2	Southern Lakes			\$0	\$0	\$0
3	The Entrance			\$0	\$0	\$0
5	Ourimbah			\$0	\$0	\$0
6	Toukley			\$0	\$0	\$0
7	Gorokan			\$0	\$0	\$0
7a	Warnervale	\$180,491		(\$15,161)	(\$15,161)	(\$195,652)
8	San Remo			\$8	\$8	\$8
9	Budgewoi			\$0	\$0	\$0
13	Shire Wide			\$0	\$0	\$0
15	Northern Districts			\$0	\$0	\$0
16	Warnervale Town Centre			\$0	\$0	\$0
<b>Water Fund Drainage Total</b>		<b>\$180,491</b>	<b>\$0</b>	<b>(\$15,153)</b>	<b>(\$15,153)</b>	<b>(\$195,644)</b>

As at July 1 2014 all Development Servicing Plans (DSP) were consolidated into one DSP. Previously there were separate water and sewer DSP for areas that aligned with the Section 94 contribution plans. Budgets have now been allocated against the new DSP only.

Water fund contributions (s64) received for the quarter ended 30 September 2014 totalled \$267k which exceeds budget by \$41k. Please refer to Table 4 for more information.

Table 4 – s64 Water Developer contributions reported in the Water Fund

Contribution Plan #	Contribution Plan Name	Water Fund - Water				Variance to Original Budget
		Original Budgeted Income	S93F VPA Actual Income	S94 Actual Income	Total Actual Income	
1	Wyong			\$24,664	\$24,664	\$24,664
2	Southern Lakes			\$14,449	\$14,449	\$14,449
3	The Entrance			\$4,666	\$4,666	\$4,666
5	Ourimbah			\$3,574	\$3,574	\$3,574
6	Toukley			\$25,313	\$25,313	\$25,313
7	Gorokan			\$27,464	\$27,464	\$27,464
7a	Warnervale			\$68,032	\$68,032	\$68,032
8	San Remo			\$4,936	\$4,936	\$4,936
9	Budgewoi			\$9,451	\$9,451	\$9,451
13	Shire Wide			\$0	\$0	\$0
15	Northern Districts			\$36,104	\$36,104	\$36,104
16	Warnervale Town Centre			\$0	\$0	\$0
Water1	Water Wyong Shire	\$226,085		\$48,821	\$48,821	(\$177,264)
<b>Water Fund Total</b>		<b>\$226,085</b>	<b>\$0</b>	<b>\$267,474</b>	<b>\$267,474</b>	<b>\$41,389</b>

Sewer Fund contributions (s64) for the quarter ended 30 September 2014 totalled \$375k. The sewer budget has been phased incorrectly and a Q1 budget adjustment was processed to align the budget more closely to forecasted income. The annual budgeted income is \$650k. Please refer to Table 5 for more information.

Table 5 – s64 Sewer developer contributions reported in the Sewer Fund

Contribution Plan #	Contribution Plan Name	Sewer Fund - Sewer				Variance to Original Budget
		Original Budgeted Income	S93F VPA Actual Income	S94 Actual Income	Total Actual Income	
1	Wyong			\$29,852	\$29,852	\$29,852
2	Southern Lakes			\$5,185	\$5,185	\$5,185
3	The Entrance			\$3,042	\$3,042	\$3,042
5	Ourimbah			\$0	\$0	\$0
6	Toukley			\$5,194	\$5,194	\$5,194
7	Gorokan			\$22,122	\$22,122	\$22,122
7a	Warnervale			\$58,263	\$58,263	\$58,263
8	San Remo			\$2,948	\$2,948	\$2,948
9	Budgewoi			\$8,021	\$8,021	\$8,021
13	Shire Wide			\$0	\$0	\$0
15	Northern Districts			\$187,602	\$187,602	\$187,602
16	Warnervale Town Centre			\$0	\$0	\$0
Sewer1	Sewer Wyong Shire			\$53,193	\$53,193	\$53,193
<b>Sewer Fund Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$375,422</b>	<b>\$375,422</b>	<b>\$375,422</b>

No S93F VPA contributions were received from 1 July 2014 to 30 September 2014.

### Non-Cash Contributions

Council allows developers to dedicate assets (works or land that has been identified in a contribution plan) in lieu of making cash contributions. Where the value of the assets dedicated exceeds the developer contributions owed a developer credit is recognised. The developer credits are available to offset future developer contributions. No non-cash contributions were received for the first quarter of the 2014-15 financial year.

### SPECIFIC PURPOSE VPA CONTRIBUTIONS RECEIVED

\$514k in specific purpose VPA contributions was received in 2012-13 financial year from Fabcot Pty Limited to be spent on specific pathway works as outlined below:

- Pathway 1 – 2013-14 Saliena Avenue to Tall Timbers Road
- Pathway 2 – 2014-15 Pacific Highway South – Tall Timbers to Colongra Bay Road

Any unspent funds at the end of the 4 year period from when the VPA was entered into will need to be refunded.

Pathway 1 was completed in July 2014 with expenditure totalling \$75,610.

Some minor vegetation clearing and survey work has been completed for Pathway 2. Due to the value of the works Council is awaiting on a supply contract for concreting services before undertaking construction. Expected completion of the footpath is April 2015.

It is expected that the Pathway 2 works will be completed within the VPA funds received.



**RESTRICTED ASSET – DEVELOPER CONTRIBUTIONS**

Council currently has a restricted asset totalling \$43m which represents the developer contributions received with interest income that has not yet been spent as at 30 September 2014. The break up is as follows:

<b>Contribution Type</b>	<b>Restricted Asset Value</b>
S93F	\$4,695,938
S94 - General	\$5,520,014
S94 - Drainage	\$8,287,826
S94A	\$1,432,718
S64 - Water	\$9,920,490
S64 - Sewer	\$13,122,208
<b>Total</b>	<b>\$42,979,195</b>

**DEVELOPER CREDITS – NON-CASH CONTRIBUTIONS**

Council's current unfunded liabilities (non-cash contributions) total \$15.3m as at 30 September 2014. This includes s94 credits totalling \$14.2m and s64 credits totalling \$1.1m.

A summary of the movement in non-cash contributions from 1 July 2014 to 30 September 2014 is provided below.

<b>Summary of Developer Credits</b>	
Opening Balance @ 1-7-2014	\$15,254,423
Contributed Assets	\$0
Non-Cash Contributions	\$0
Interest & Indexation	\$61,530
<b>Closing Balance @ 30-9-2014</b>	<b>\$15,315,952</b>

**ATTACHMENTS**

Nil.

### **6.3 Draft Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee - 6 November 2014**

---

TRIM REFERENCE: F2004/07986 - D11762894

MANAGER: Andrew Pearce, Director

AUTHOR: Jade Maskiewicz; Councillor Services Officer

#### **SUMMARY**

Confirmation of minutes of the previous Tuggerah Lakes Estuary Management, Coastal and Floodplain Management Committee held on Thursday 6 November 2014.

#### **RECOMMENDATION**

***That Council receive the Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee meeting held on 6 November 2014.***

#### **BACKGROUND**

A meeting of the Tuggerah Lakes Estuary Management, Coastal and Floodplain Management Committee held on Thursday 6 November 2014. The agenda for the meeting is available at the following link: [Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee Agenda - 6 November 2014.](#)

Council has not delegated its authority to the Committee to make decisions on its behalf nor does the Committee have the authority to direct staff. Accordingly any recommendations of the Committee requiring the authorisation of Council will be reported to Council separately.

#### **ATTACHMENTS**

- 1 MINUTES - Tuggerah Lakes Estuary, Coastal & Floodplain Management Committee Meeting - 6 November 2014 D11758807

**WYONG SHIRE COUNCIL**

**MINUTES OF THE  
TUGGERAH LAKES ESTUARY, COASTAL AND FLOODPLAIN  
MANAGEMENT COMMITTEE OF COUNCIL**

**HELD IN THE COMMITTEE ROOMS  
WYONG CIVIC CENTRE, HELY STREET, WYONG  
ON 06 NOVEMBER 2014  
COMMENCING AT 5.05PM**

---

---

**PRESENT**

Mayor D Eaton (Wyong Shire Council)  
Councillor A Troy (Wyong Shire Council) – Co-Chairperson – Arrived 5.11pm  
Councillor L Webster (Wyong Shire Council)  
Mr Bob Davies (Community Member)  
Ms Marlene Pennings (Community Member)  
Mr Ken Derry (Community Member)

**IN ATTENDANCE**

Mr Andrew Pearce (Wyong Shire Council)  
Mr Luke Sulkowski (Wyong Shire Council)  
Mr Peter Sheath (Wyong Shire Council)  
Ms Jade Maskiewicz (Wyong Shire Council)  
Ms Barbara Osborne (Community Member)  
Mr Martin Osborne (Community Member)  
Mr Allan Ross (Community Member)

**APOLOGIES**

Councillor L Taylor (Wyong Shire Council) – Co-Chairperson  
Mr Neil Kelleher (Office of Environment and Heritage)  
Ms Lara Davis (Office of Environment and Heritage)

In the absence of the Chairperson and Co-Chairperson, it was agreed that Councillor Eaton, would chair the meeting until Councillor Troy arrived.

The meeting was declared open by Councillor Eaton at 5.05pm.

**1.1 Disclosure of Interest**

---

**RESOLVED unanimously on the motion of Ms M PENNINGS and seconded by Councillor WEBSTER:**

***That the Committee receive the report on Disclosures of Interest and note that there were no disclosures.***

**1.2 Confirmation of Minutes of Previous Meeting**

---

**RESOLVED unanimously on the motion of Mr B DAVIES and seconded by Ms M PENNINGS:**

***That the Committee confirm the minutes of the previous Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee meeting held on 2 October 2014.***

**BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

**1.3 Address by invited Speakers**

---

**RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WEBSTER:**

***That the Committee receive the report on Invited Speakers.***

**2.1 Coastal Zone Management**

---

Councillor Troy arrived at 5.11pm during consideration of this item. Councillor Eaton vacated the chair and Councillor Troy commenced as Chairperson.

**RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Mr B DAVIES:**

***That the Committee receive the report on Coastal Zone Management.***

**2.2 Report on Lake Management Operations**

---

**RESOLVED** unanimously on the motion of Ms M PENNINGS and seconded by Mr K DERRY:

**That the Committee receive the report on Report on Lake Management Operations.**

**2.3 Gross Pollutant Traps**

---

**RESOLVED** unanimously on the motion of Councillor TROY and seconded by Councillor WEBSTER:

**That the Committee receive the report on Gross Pollutant Traps.**

**2.4 Floodplain Risk Management**

---

**RESOLVED** unanimously on the motion of Ms M PENNINGS and seconded by Mr B DAVIES:

**That the Committee receive and note the Floodplain Risk Management Report.**

**2.5 Status Report on Outstanding Actions**

---

**RESOLVED** unanimously on the motion of Councillor TROY and seconded by Councillor WEBSTER:

**That the Committee confirm the Status Report on Outstanding Actions for the Tuggerah Lakes Estuary Coastal & Floodplain Management Committee Meeting.**

**WYONG SHIRE COUNCIL  
TUGGERAH LAKES ESTUARY, COASTAL AND FLOODPLAIN MANAGEMENT COMMITTEE  
ACTION LOG**

Item #	Meeting Date	Report Title	Action	Responsibility	Status/ Notes
2.3	7 August 2014	Floodplain Risk Management	Tumbi Umbi Floodplain Risk Management Plan and Tuggerah Lakes Floodplain Risk Management Plan to be reported back to the Committee at the conclusion of the exhibition prior to reporting to Council.	Andrew Pearce Manager Waterways and Asset Management / Acting Director Infrastructure and Operations	Peter Sheath provided statistical data regarding the amount of 'hits' the plans received online during the exhibition period.
2.3	2 October 2014	Coastal Zone Management	The Entrance morphological modelling project status is proposed to be reported to the 6 November 2014 Committee meeting.	Andrew Pearce Manager Waterways and Asset Management / Acting Director Infrastructure and Operations	Peter Sheath provided an update during the presentation of the Coastal Zone Management report at 6 November 2014 Committee meeting.
2.3	2 October 2014	Coastal Zone Management	The Canton Beach Nourishment project design is proposed to be reported to the 6 November 2014 Committee meeting.	Andrew Pearce Manager Waterways and Asset Management / Acting Director Infrastructure and Operations	Peter Sheath provided an update during the presentation of the Coastal Zone Management report at 6 November 2014 Committee meeting.

**WYONG SHIRE COUNCIL  
TUGGERAH LAKES ESTUARY, COASTAL AND FLOODPLAIN MANAGEMENT COMMITTEE  
COMPLETED SINCE 2 OCTOBER 2014**

<b>Item #</b>	<b>Meeting Date</b>	<b>Report Title</b>	<b>Status/ Notes</b>
Nil.			

### **3.0 GENERAL BUSINESS**

There were no General Business items.

**THE MEETING** terminated at 5.57pm.

## **6.4 Draft Minutes of the Employment and Economic Development Committee Meeting - 5 November 2014**

---

TRIM REFERENCE: F2012/01905 - D11769638

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Jacquie Elvidge; Councillor Services Officer

### **SUMMARY**

The draft minutes of the Employment and Economic Development Committee meeting of 5 November 2014 are submitted to Council for consideration.

### **RECOMMENDATION**

*That Council receive the report on Draft Minutes of the Employment and Economic Development Committee Meeting - 5 November 2014.*

### **BACKGROUND**

A meeting of the Employment and Economic Committee was held on 5 November 2014. The minutes of this meeting are attached to this report.

Council has not delegated its authority to the Committee to make decisions on its behalf nor does the Committee have the authority to direct staff. Accordingly any recommendations of the Committee requiring the authorisation of Council will be reported to Council separately.

### **ATTACHMENTS**

- 1 MINUTES - Employment and Economic Development Committee Meeting - 5 November 2014 - D11762612
- 2 MINUTES - Confidential Employment and Economic Development Committee Meeting - 5 November 2014 - D11762634



WYONG SHIRE COUNCIL

MINUTES OF THE  
**EMPLOYMENT AND ECONOMIC DEVELOPMENT COMMITTEE OF COUNCIL**  
HELD IN THE COMMITTEE ROOMS  
WYONG CIVIC CENTRE, HELY STREET, WYONG  
ON 05 NOVEMBER 2014  
COMMENCING AT 4.00 PM

---

---

**PRESENT**

Councillors G P Best (Chairperson), D J Eaton, K G Greenwald, , A Troy, and L D Webster.

**IN ATTENDANCE**

Director Development and Building, Acting Director Property and Economic Development, Manager Property Development, Principal Development Planner Duty Planning, Mr Martin Mitchell from ET3 Australia – Speaker and Councillor Services Officer.

The Chairperson, Councillor Best, declared the meeting open at 4.02 pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

**APOLOGIES**

Councillor L S Taylor

**1.1 Disclosures of Interest**

---

**RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor EATON:**

***That the Committee receive the report on Disclosure of Interest and note the fact that no disclosures were made.***

**1.2 Notice of Intention to Deal with Matter in Confidential Session**

---

**RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor WEBSTER:**

**1 That the Committee consider the following matter in Confidential Session, pursuant to Sections 10A(2)(c) of the Local Government Act 1993:**

**6.1 Property Portfolio Strategy – Stage 3**

**2 That the Committee note its reason for considering Item 6.1 - Property Portfolio Strategy – Stage 3 as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.**

**3 That the Committee request the General Manager or delegate to report on this matter in open session of the Committee.**

---

**2.1 Address by Invited Speakers**

---

**RESOLVED** unanimously on the motion of Councillor GREENWALD and seconded by Councillor WEBSTER:

*That the Committee receive the report on Invited Speakers.*

---

**3.1 Confirmation of the adopted Minutes of the Employment and Economic Development Committee Meeting - 3 September 2014**

---

**RESOLVED** unanimously on the motion of Councillor TROY and seconded by Councillor WEBSTER:

*That the Committee note that Council received the minutes of the previous meeting of the Employment and Economic Development Committee held on the 3 September 2014.*

**Business Arising**

Nil.

---

**4.1 Submission from Urban Development Institute of Australia**

---

**RESOLVED** unanimously on the motion of Councillor GREENWALD and seconded by Councillor EATON:

- 1 *That the Committee receive and note correspondence from Urban Development Institute of Australia (UDIA) regarding developer charges.*
- 2 *That the Committee recommend to Council to make a submission to the Minister for Planning & Environment requesting:*
  - a *That the State Government contributions be determined for new release areas in Wyong Shire as a matter of urgency.*
  - b *Those State Government contributions are set at a consistent level that does not inhibit the development of land.*

---

**5.1 Value of Development Assessments**

---

**RESOLVED** unanimously on the motion of Councillor WEBSTER and seconded by Councillor TROY:

*That the Committee receive the report and the contents be noted.*

**5.2 Major Project Status Report**

---

**RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TROY:**

**That the Committee receive the report on the Major Project Status Report.**

**5.3 Iconic Sites Status Report**

---

**RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor WEBSTER:**

**That the Committee receive the report on Iconic Sites Status Report.**

**5.4 Wyong LEP 2013 - Major Amendment 1**

---

**RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor TROY:**

**That the Committee receive the report on Wyong LEP 2013 - Major Amendment 1.**

**5.5 Proposed Landmark Development of an ET3 Transport System**

---

Mr Martin Mitchell, from ET3 Australia, addressed the committee at 4:08 pm, provided a presentation, answered questions and retired at 4:29 pm.

**RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor GREENWALD:**

**That the Committee receive the presentation on a Proposed Landmark Development of an ET3 Transport System.**

**5.6 Proposed dates for Employment & Economic Development Committee Meetings 2015**

---

**RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WEBSTER:**

**That the Committee receive the report on Proposed dates for Employment & Economic Development Committee Meetings 2015 and adopt the following suitable dates for next year's schedule:**

<b>4 Feb 2015</b>
<b>4 Mar 2015</b>
<b>6 May 2015</b>
<b>1 July 2015</b>
<b>2 Sept 2015</b>
<b>4 Nov 2015</b>

**5.7 Exhibition Submission - Your future Central Coast: A Discussion Paper**

---

**RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor EATON:**

***That the Committee receive and note the draft submission prepared in response to the 'Your future: Central Coast' Discussion Paper.***

**CONFIDENTIAL SESSION**

**RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor GREENWALD:**

***That the Committee move into Confidential Session.***

At this stage of the meeting being 5:17 pm, the Committee moved into Confidential Session with the members of the press and public excluded from the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session being withheld. This action is taken in accordance with Section 10a of The Local Government Act, 1993.

**OPEN SESSION**

The Committee resumed in open session at 5.24 pm and the Chairperson reported on proceedings of the confidential session of the meeting of the Employment and Economic Development Committee as follows:

**6.1 Property Portfolio Strategy - Stage 3**

---

**RECOMMENDATION**

- 1** ***That the Committee receive the report on the Property Portfolio Review – Stage 3.***
- 2** ***That the Committee recommend to Council that it endorse the list of properties identified in Attachment 1 which have been identified as surplus to Council's needs.***
- 3** ***That the Committee recommend to Council that those properties identified in Attachment 1 to this report be sold.***

**THE MEETING** closed at 5:25 pm.

## 6.5 Activities of the Development Assessment and Building Certification Compliance and Health Units

TRIM REFERENCE: F2004/07830 - D11753878

MANAGER: Scott Cox, Director

AUTHOR: Jane Doyle; Development Assistant

### SUMMARY

The report includes information and statistics regarding the operations of the Development Assessment Unit and the Building Certification and Health Unit which covers the submission and determination of development, construction and subdivision applications for the month of October 2014.

### RECOMMENDATION

*That Council receive the report on Activities of the Development Assessment and Building Certification Compliance and Health Units for the month of October 2014.*

#### Development Applications Received and Determined – Development Assessment Unit October 2014

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	9	1,575,200	3	90,000
Industrial	1	45,000	5	4,795,000
Residential (Multiple Dwellings/Dual Occupancy)	3	1,088,000	5	1,294,422
Other Applications	-		1	1,000
Subdivisions	4	1,837,000	2	25,000
Section 96 Applications	8	-	6	-
<b>Total</b>	<b>24</b>	<b>4,545,200</b>	<b>22</b>	<b>6,205,422</b>

*Note: Included in the lodged category for Subdivisions was a Staged 62 lot subdivision located at Hamlyn Terrace valued at \$1.8M. Included in the determined category for "Industrial" was Demolition of Munmorah Power Station located at Colongra valued at \$3.4M.*

## Development Applications Received and Determined – Building Certification and Health Unit – October 2014

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	3	133,500	1	400,000
Industrial	-	-	-	-
Residential-Multiple Dwellings (Dwellings)	25	6,700,468	25	7,139,061
Residential (Alterations and Additions)	64	5,199,768	62	3,614,641
Other Applications	-	-	-	-
Section 96 Applications	11	-	8	-
<b>Total</b>	<b>103</b>	<b>12,033,736</b>	<b>96</b>	<b>11,153,702</b>

## Subdivision Applications Received and Determined October 2014

Type:	Number Received:	Number of Lots:	Number Determined:	Number of Lots:
Commercial	1	0	-	-
Industrial	-	-	-	-
Residential	3	62	2	3
Rural	-	-	-	-
<b>Total</b>	<b>4</b>	<b>62</b>	<b>2</b>	<b>3</b>

## Net Median Turn-around Time – October 2014

The net median turn-around time in working days for development applications determined within the Development Assessment Unit during October 2014 was 22 days. The net median turnaround time in working days for Section 96 applications was 21 days.

The net median turn-around time in working days for development applications determined in the Building Certification Compliance and Health for October 2014 was 16 days. The net median turn-around time in working days for Section 96 applications was 9 days.

## Other Approvals and Certificates

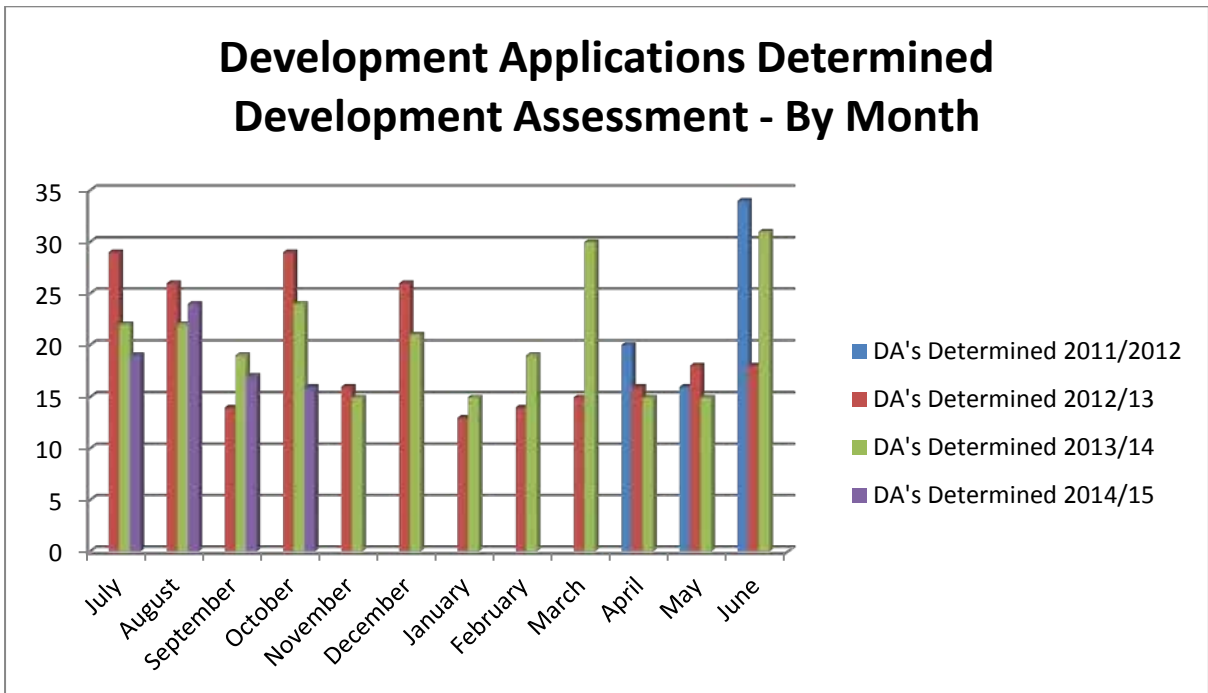
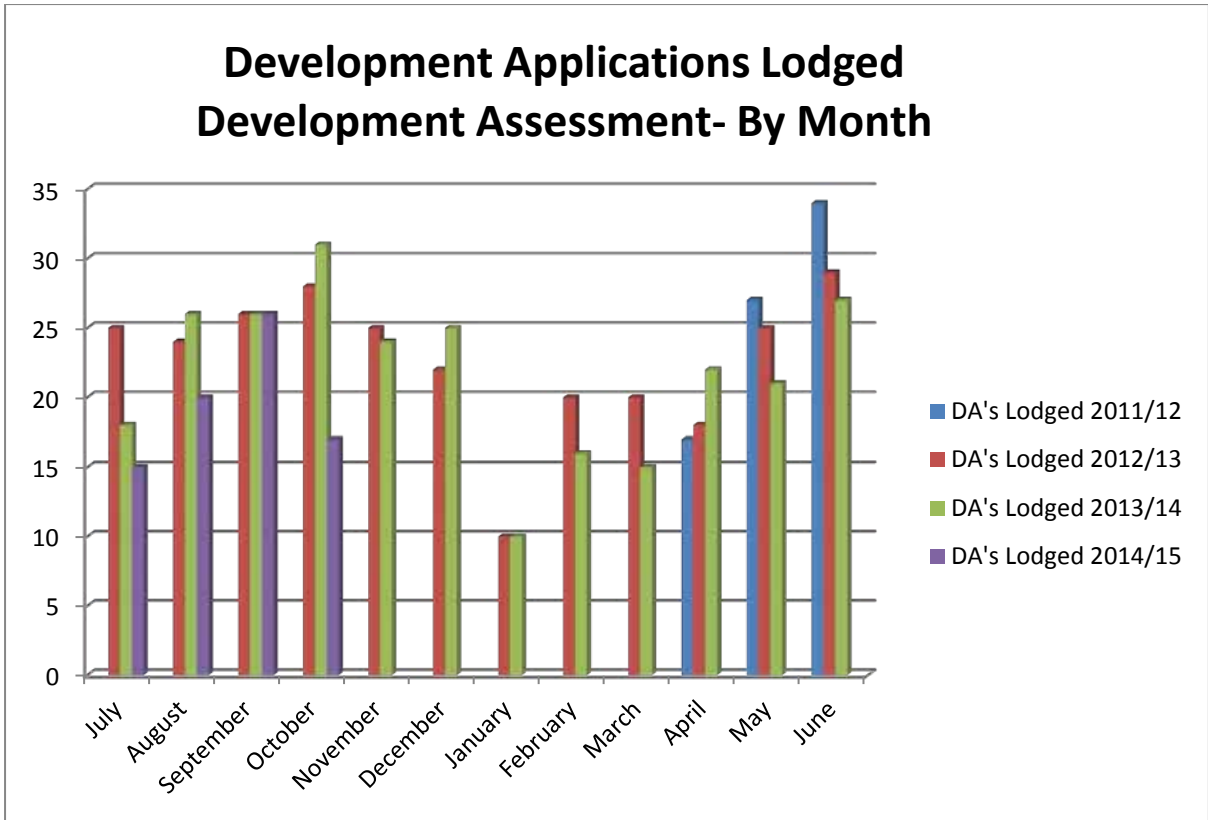
Type:	Number Determined October 2014
Section 149 D Certificates ( <i>Building Certificates</i> )	3
Construction Certificates	62
Complying Development Certificates	26

**6.5 Activities of the Development Assessment and Building Certification  
Compliance and Health Units (contd)**

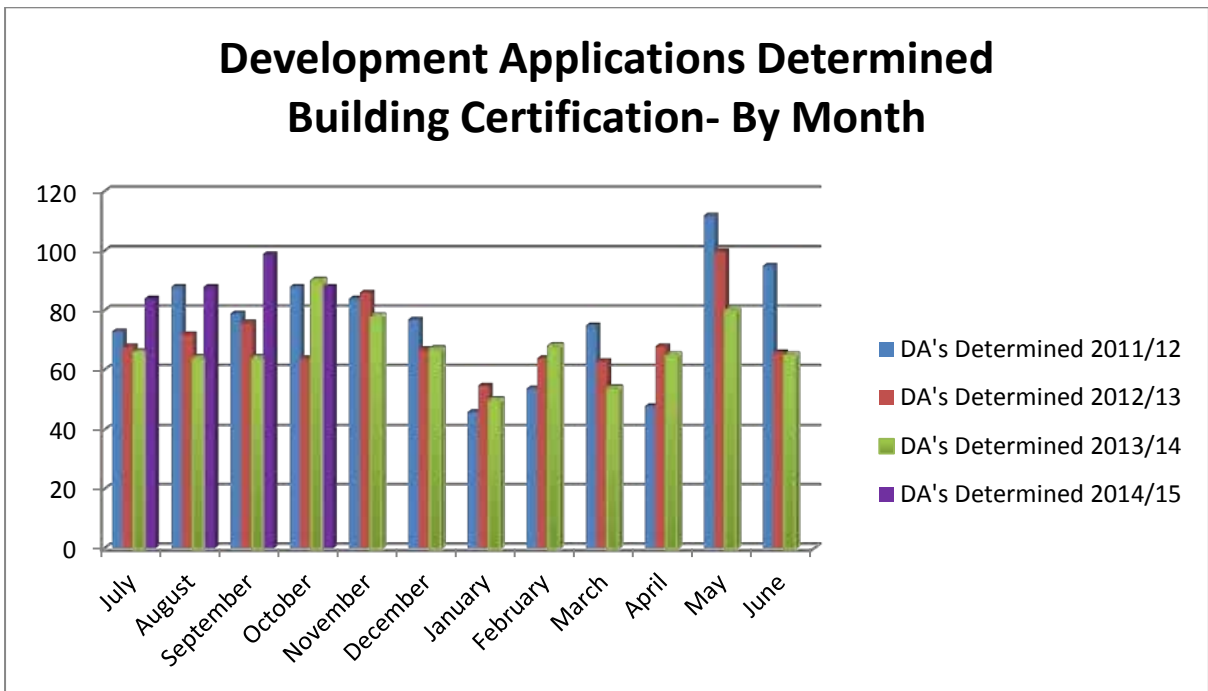
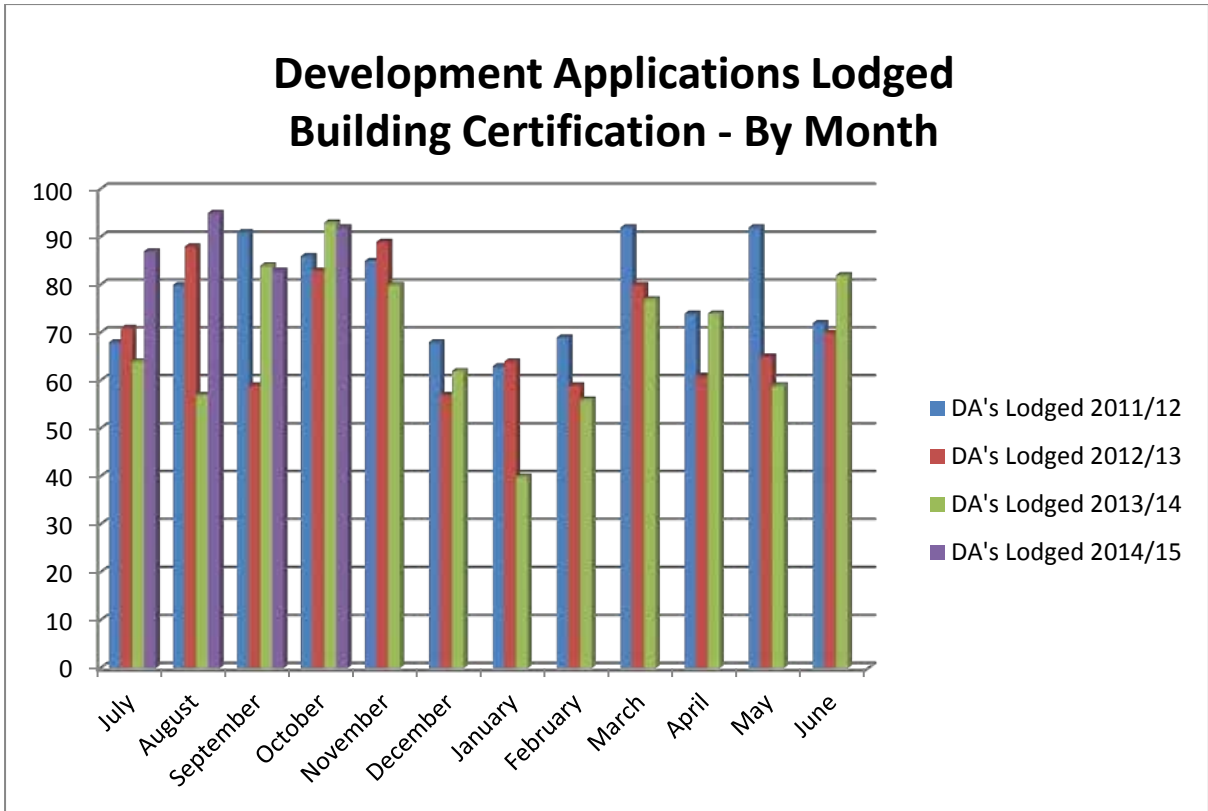
---

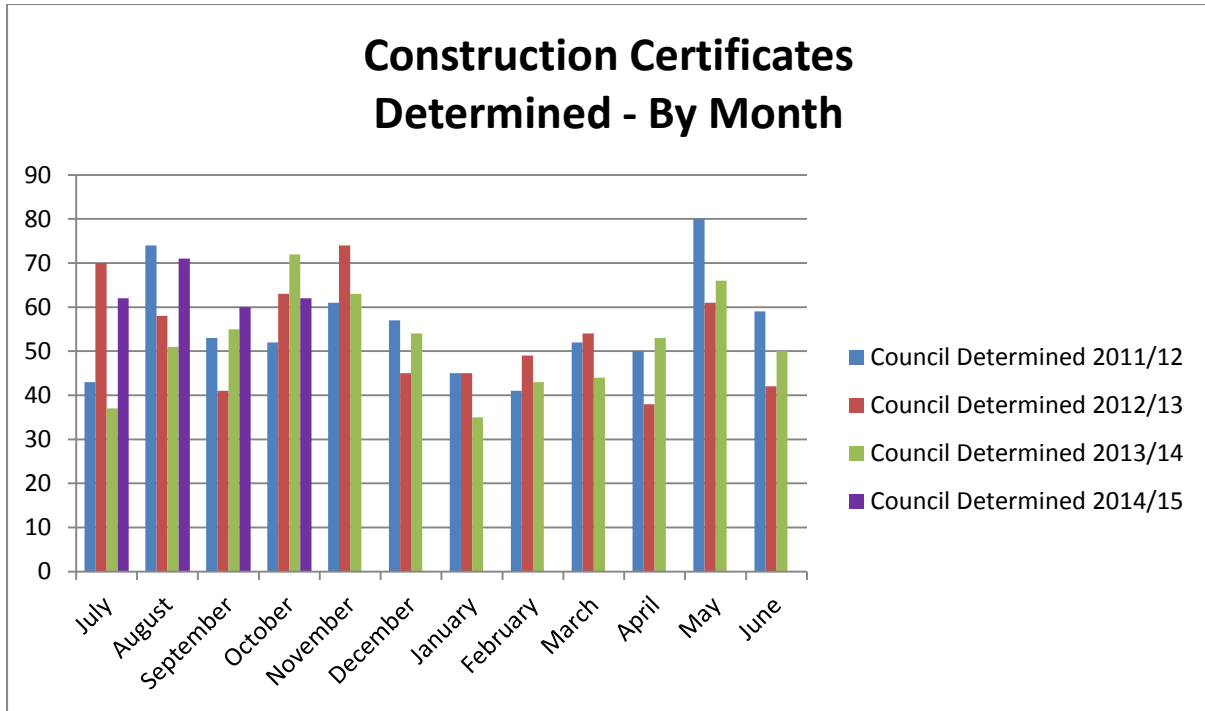
**ATTACHMENTS**

- |  |           |
|--|-----------|
| 1 Graphs, DA's lodged, Determined and Construction Certificates<br>Determined for October 2014 | D11764009 |
|--|-----------|









## 6.6 Results of Water Quality Testing for Beaches and Lake Swimming Locations

---

TRIM REFERENCE: F2004/06822 - D11753896

MANAGER: Jamie Loader, Manager

AUTHOR: Tabitha Kuypers; Environmental Assurance Protection Officer

### SUMMARY

Reporting on the results of bacteriological tests for primary recreation water quality for the beaches in Wyong Shire and lake swimming sites in the Tuggerah Lakes catchment for the month of October 2014.

### RECOMMENDATION

***That Council receive the report on Results of Water Quality Testing for Beaches and Lake Swimming Locations.***

#### Primary Recreation Water Quality Monitoring Program

Water quality monitoring is undertaken at 22 popular swimming sites in Wyong Shire to enable the community to make informed decisions about where and when to swim.

Through the warmer months (September to April), water samples are collected weekly. The results are provided to the Office of Environment and Heritage as part of the state-wide Beachwatch Partnership Program. Daily pollution forecasts and long term trend analysis can be viewed on their website [www.environment.nsw.gov.au/beach/index/htm](http://www.environment.nsw.gov.au/beach/index/htm).

Water quality monitoring analysis on a monthly basis provides Council with an insight into short term water quality trends. The indicator organism used to determine microbial water quality is Enterococci - a subgroup of Faecal Streptococci that has been used as indicators of faecal pollution for many years. They are especially useful in the marine environment and recreational waters as indicators of potential health risks and swimming-related gastroenteritis.

Each month the average Enterococci count for each swimming site is compared against the National Health and Medical Research Council's (NHMRC) *Guidelines for Managing Risks in Recreational Water (2008)*. Table 3 displays the guidelines rating system used to determine if water is suitable for primary recreation (i.e. swimming).

Whilst water quality results generally indicate that the monitored swimming sites are acceptable for swimming, advisory signs have been erected at the lake sites to advise that *"this area can be affected by stormwater pollution for up to three days after heavy rain. Swimming during this period is NOT recommended"*. Greater connectivity to urban areas and lower dilution rates make the lakes more vulnerable to sources of faecal contamination including stormwater discharges, sewage infrastructure breaks and animal inputs. This is a precautionary measure only and does not mean water quality is poor at all times. In the event sampling revealed Enterococci concentrations greater than 200cfu/100mL, the site would be closed until water quality improved.

**6.6 Results of Water Quality Testing for Beaches and Lake Swimming Locations (contd)**

**Summary of results for October 2014**

Twenty one of the 22 sites sampled through October achieved the top star rating, see Table 2. The average Enterococci count at Lake Munmorah - Tom Burke Reserve was 48cfu/100mL, indicating “fair” water quality. Although a fair rating indicates water quality suitable for swimming, results were highly variable (see Table 1).

**Table 1: Lake Munmorah Water quality results for October**

Lake Munmorah – Tom Burke Reserve	Date	3/10/2014	10/10/2014	15/10/2014	22/10/2014	30/10/2014
	Enterococci cfu/100mL	13	150	75	1	0

Elevated counts on 15<sup>th</sup> October were likely related to heavy rain and subsequent storm water inflows (56.2mm on 15/10/2014). Elevated readings on the 10<sup>th</sup> October were not associated with rainfall (4.6mm two days prior to sampling). While there is a sewer pump station nearby, sample results later in the month indicate that sewerage infrastructure is not failing. The cause of the elevated reading is unknown but could be related to concentrated dry weather stormwater inputs from the large stormwater catchment that feeds into the lake via an inflow approximately 25m west of the sample location and/or the local bird population which often congregate nearby.

**Table 2: Beachwatch average star rating**

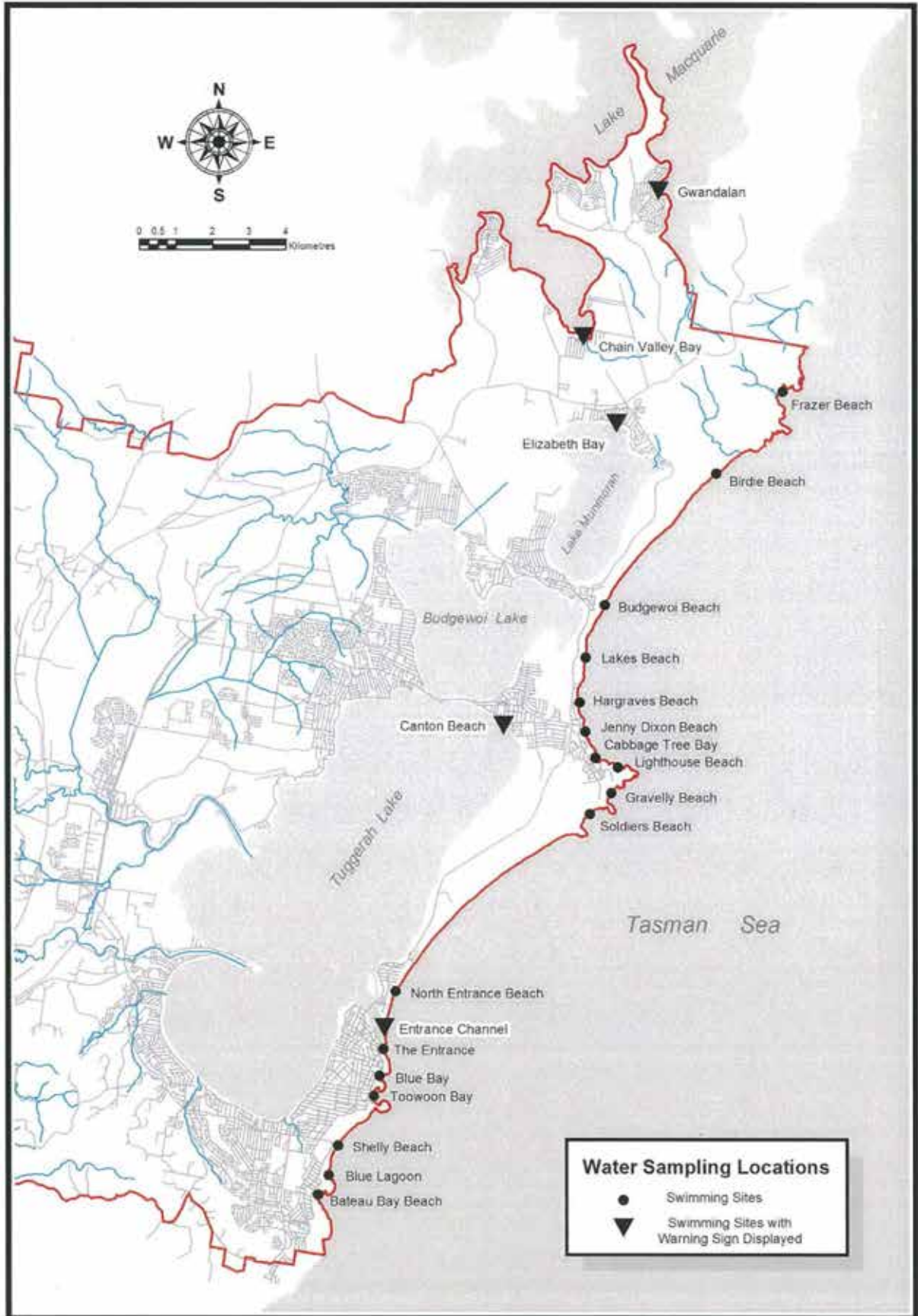
Swimming Site	Site Type	Rating	Stars
North Entrance Beach	Ocean Beach	Good	****
The Entrance Channel	Estuarine	Good	****
The Entrance Beach	Ocean Beach	Good	****
Blue Bay	Ocean Beach	Good	****
Toowoan Bay	Ocean Beach	Good	****
Shelly Beach	Ocean Beach	Good	****
Blue Lagoon	Ocean Beach	Good	****
Bateau Bay	Ocean Beach	Good	****
Chain Valley Bay	Lagoon/Lake	Good	****
Gwandalan	Lagoon/Lake	Good	****
Frazer Beach	Ocean Beach	Good	****
Birdie Beach	Ocean Beach	Good	****
Lake Munmorah – Tom Burke Reserve	Lagoon/Lake	Fair	***
Budgewoi Beach	Ocean Beach	Good	****
Lakes Beach	Ocean Beach	Good	****
Hargraves Beach	Ocean Beach	Good	****
Jenny Dixon Beach	Ocean Beach	Good	****
Canton Beach*	Lagoon/Lake	Good	****
Cabbage Tree Bay	Ocean Beach	Good	****
Lighthouse Beach	Ocean Beach	Good	****
Gravelly Beach	Ocean Beach	Good	****
Soldiers Beach	Ocean Beach	Good	****

**Table 3: NHMRC Star Rating Interpretation**

Star Rating		Enterococci (cfu/100mL)	Interpretation
****	Good	≤ 40	NHMRC indicates site suitable for swimming
***	Fair	41 – 200	NHMRC indicates site is suitable for swimming
**	Poor	201- 500	NHMRC indicates swimming at site is not recommended.
*	Bad	>500	NHMRC indicates swimming at site is not recommended.

**ATTACHMENTS**

- 1 Water Sampling Sites      D03238043



## **6.7 Outstanding Questions on Notice and Notices of Motion**

---

TRIM REFERENCE: F2013/02042-02 - D11759100

MANAGER: Lesley Crawley, Manager

AUTHOR: Jade Maskiewicz; Councillor Services Officer

### **SUMMARY**

Report on Outstanding Questions on Notice and Notices of Motion.

### **RECOMMENDATION**

*That Council receive the report on Outstanding Questions on Notice and Notices of Motion.*

### **ATTACHMENTS**

- |   |  |           |
|---|--|-----------|
| 1 | Outstanding Questions on Notice and Notices of Motion - 26 November 2014 | D11770893 |
|---|--|-----------|

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
12	Property and Economic Development	Stefan Botha	8.2 Notice of Motion - Waste Initiatives  299/13 <i>That Council <u>request</u> the General Manager to provide a briefing to Councillors which identify possible applications to the 'Supporting Local Communities – Local Government Program'.</i>	13 March 2013 Cr Nayna	Resolution 3 A response will be provided at Ordinary Meeting 28 January 2015.  Resolutions 297/13, 298/13 and 300/13 were to be noted.  Resolution 301/13 – Completed.
56	General Managers Unit	Brian Glendenning	Mayoral Minute – Central Coast Water Board General Meeting  1259/13 <i>That Council <u>direct</u> the General Manager to investigate and report the governance options around the Wyong Water Authority.</i>	23 October 2013 Cr Eaton	1255/13 - Completed 1256/13 - Completed. 1257/13 - Completed. 1258/13 - Completed. 1259/13 – Options are being investigated and a report will be prepared – Date of submission to Council to be advised.
84	Community and Recreation Services	Brett Sherar	5.1 Notice of Motion - Council Policy Results in Vandalism  497/14 <i>That Council <u>note</u> further reports of large scale public tree poisoning at Mazlin Reserve Norah Head.</i> 498/14 <i>That Council <u>investigate</u> the complaints and report on this and other similar recent vandalism events.</i> 499/14 <i>That Council <u>recognise</u> that policing this type of vandalism is often unproductive and that the catalyst for such acts may well be a consequence of past Council Policy.</i> 500/14 <i>That Council <u>note</u> its previous resolution to undertake a common sense review of its Tree Policy for private land.</i> 501/14 <i>That Council <u>undertake</u> a review of its Tree Policy for Public Lands with a view to developing a more balanced approach to future planting and species choice, particularly around the issue of 'View Sharing' and how that is legislated for in the area of construction and building.”</i>	Clrs Best, Taylor, Troy 14 May 2014	Exhibition of the Tree DCP will be closed on 26 November 2014. Once feedback is received, results will be reported to Council for adoption.



No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
92	General Manager's Unit	Brian Glendenning	<p>Q69/14 Vandalism and Penalties</p> <p><i>"Mr Mayor,</i></p> <p><i>I note in a recent press article that wilful and wanton destruction of earthmoving equipment was carried out at Council's Lake Haven cinema construction site, allegedly by a gang of youths that were captured on CCTV footage, causing thousands of dollars in damages.</i></p> <p><i>Council appreciates the good work of Staff and the Police in apprehending these individuals and recognises the hundreds and thousands of dollars Council has poured into CCTV surveillance across the shire.</i></p> <p><i>Mr Mayor, could staff please, at the appropriate time, advise Council of the outcome / any court determinations around these acts of vandalism? I do hope the court is in step with Community expectations?"</i></p>	<p>28 May 2014</p> <p>Cr Best</p>	Investigations into this matter are continuing and a response will be provided at a future meeting.
97	General Manager's Unit	Lesley Crawley	<p>7.2 Notice of Motion - Review of Code of Meeting Practice</p> <p>1092/14 <i>That Council review its Code of Meeting Practice to provide persons who wish to address Council on any agenda item, the opportunity to have the matter brought forward to the commencement of the meeting, thereby avoiding residents having to wait, often for 3 or 4 hours, to address their Council.</i></p>	<p>Cr Best</p> <p>24 September 2014</p>	Currently on public exhibition. Response to be provided December 2014.
99	Property and Economic Development	Maxine Kenyon	<p>Q77/14 Council Building Security</p> <p><i>"Could the General Manager investigate the current adequacies of security in the Council building for meeting and everyday business and report back to Council on his findings?"</i></p>	<p>Cr Troy</p> <p>24 September 2014</p>	Response to be provided at Ordinary Meeting 10 December 2014.
100	Community and Recreation Services	Brett Sherar	<p>2.1 Mayoral Minute - Consideration for Further Patrolled Beach in North of Shire to Meet Future Growth Needs</p> <p>1169/14 That Council request staff to provide a report on:</p> <ul style="list-style-type: none"> <li>• The need for a further patrolled beach in the north of the Shire</li> <li>• The appropriate timing of provision of a patrolled beach in that area</li> <li>• Cost to deliver this service to the community.</li> </ul>	<p>Cr Eaton</p> <p>22 October 2014</p>	Response to be provided March 2015.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
103	Property and Economic Development	Steve Mann	<p>9.1 Notice of Motion - Council's Support for Seniors Accommodation</p> <p>1220/14 <i>That Council note concerns raised by the Community in relation to Council's initiative to provide land to establish affordable Seniors living in the Wadalba area.</i></p> <p>1221/14 <i>That Council request the General Manager to provide a report which includes the options, the development process and indicates what legal mechanisms are available to Council to provide certainty of usage, of the identified land, for seniors accommodation.</i></p> <p>1222/14 <i>That Council reaffirm its commitment to providing adequate Seniors services including suitable housing options in appropriate and convenient locations in the Shire.</i></p> <p>1223/14 <i>That Council recognise the intergenerational support and benefits of locating seniors in close proximity to their families.</i></p>	Cr Best 22 October 2014	Response to be provided at Ordinary Meeting 10 December 2014.
106	Property and Economic Development	Maxine Kenyon	<p>Q80/14 Real Estate Agent Selling Land Portfolios</p> <p><i>"Can the General Manager please explain the process of how Council has selected the Real Estate Agent selling the land portfolios sales that have been approved by Council?"</i></p>	Cr Matthews 12 November 2014	Response to be provided at Ordinary Meeting 10 December 2014.
107	Development and Building	Scott Cox	<p>Q81/14 Effects of the Planning Proposal for Jilliby 2 on Buttonderry Waste Facility</p> <p><i>"Could the General Manager please advise when the report into the effects of the Planning Proposal for Jilliby 2 on the Buttonderry Waste Facility will be tabled to Council? Why is this report taking so long?"</i></p>	Cr Troy 12 November 2014	Response to be provided at Ordinary Meeting 10 December 2014.
108	Community and Recreation Services	Brett Sherar Sue Ledingham	<p>Q82/14 Cost of aborted Rebrand Wyong Campaign</p> <p><i>"I direct my question to the General Manager. What has been the cost to Ratepayers of the now aborted Rebrand Wyong Campaign?"</i></p>	Cr Graham 12 November 2014	Response will be provided and a future meeting

**QUESTIONS ON NOTICE AND NOTICES OF MOTION REMOVED SINCE  
12 NOVEMBER 2014**

	<b>Department</b>	<b>Question on Notice / Notice of Motion</b>	<b>Date Asked/ Councillor</b>	<b>Status</b>
101	Community and Recreation Services	2.2 Mayoral Minute - Christmas Party at Memorial Park to coincide with the Tuggerah Lakes Mardi Gras	Cr Eaton 22 October 2014	Councillor Update completed 13 November 2014.
104	Infrastructure and Operations	Q78/14 Gwandalan and Summerland Point Peninsula Improvement Group	Cr Best 22 October 2014	Report included on Agenda – Ordinary Meeting 26 November 2014.

## **7.1 Answers to Question on Notice**

---

TRIM REFERENCE: F2013/02047 - D11759757 AUTHOR: JM

### **7.1 Q78/14 - Gwandalan and Summerland Point Peninsula Improvement Group**

The following question was asked by Councillor Greg Best at the Ordinary Meeting held 22 October 2014:

*"Mr Mayor,*

*My question is on behalf of the residents of our Shires North.*

*As their local Council representative I am seeking to assist them with feedback/information around the issues contained in their attached letter.*

*The Gwandalan and Summerland Point Peninsula Improvement Group (GASPPIG) are meeting to discuss and seek clarity from Council on these issues.*

*To assist them could you please provide suitable correspondence to be sent to the Secretary of the group for tabling at their upcoming community meeting scheduled for Nov 11th. Thank you?"*

A letter has been compiled to the Secretary, Gwandalan and Summerland Point Peninsula Improvement Group. The letter was co-authored by staff from Council's Roads and Drainage unit, Development and Rezoning unit and Open Space and Recreation unit.

The letter was signed by the Acting Director of Infrastructure & Operations, and was mailed on 3 November 2014. A copy of the letter has been emailed to all Councillors for their information.

## **ATTACHMENTS**

Nil.