



Central Coast Council

Minutes of the **Extraordinary Meeting of Council**

Held in the Council Chamber

49 Mann Street Gosford

on 29 January 2018

Commencing at 6:30pm

Present

Mayor Jane Smith and Councillors Richard Mehrtens, Chris Holstein, Rebecca Gale Collins, Jeff Sundstrom, Lisa Matthews, Jilly Pilon, Bruce McLachlan, Kyle MacGregor, Louise Greenaway, Chris Burke, Doug Vincent and Greg Best.

In Attendance

Brian Glendenning (Acting Chief Executive Officer), Kellie Reeves (Executive Manager People and Culture) and Shane Sullivan (Acting Executive Manager Governance).

The Mayor, Jane Smith, declared the meeting open at 6.30pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

The Mayor, Jane Smith read an acknowledgement of country statement.

Apologies

Councillor Marquart

Councillor Hogan

1.1 Disclosure of Interest

Moved: Councillor Mehrtens
Seconded: Councillor Gale Collins

Resolved

12/18 That Council receive the report on Disclosure of Interest and the fact that no disclosures were made be noted.

For:
Unanimous

2.1 Rescission Motion - Extraordinary Meeting

Moved: Councillor Best
Seconded: Councillor Pilon

Resolved

13/18 That the following resolution in part carried at the Ordinary Meeting of Council held on 18 December 2017 be rescinded:

882/17 That Council request that the Chief Executive Officer provide a detailed report to the Council on the expressions of interest received pursuant to resolution 1 above to an extraordinary meeting on Monday, 12 February 2018.

For:
Unanimous

Moved: Councillor Best
Seconded: Councillor Pilon

Resolved

14/18 That Council request that the Chief Executive Officer provide a detailed report to the Council on the expressions of interest received regarding the recruitment of a General Manager as resolved by Council on 18 December 2017 to this extraordinary meeting being held on Monday, 29 January 2018.

For:
Unanimous

Procedural Motion

Moved: Mayor Smith
Seconded: Councillor Vincent

Resolved

15/18 That Council suspend standing orders and move in to closed session to allow presentations by the three short listed recruitment agencies identified as being suitably qualified to assist the Council to recruit a permanent General Manager.

For: Mayor Smith and Councillors Holstein, Mehrstens, Sundstrom, Gale Collins, Matthews, MacGregor, Pilon, McLachlan, Burke and Vincent
Against: Councillors Greenaway and Best

At this stage of the meeting being 6.50pm the meeting moved into closed session with the members of the press and public excluded from the closed session and access to the discussions during the course of the closed session being withheld. This action is taken in accordance with Section 10A of the *Local Government Act 1993* as the item listed comes within the following provisions:

- 2(d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

Procedural Motion

Moved: Councillor Holstein
Seconded: Councillor MacGregor

Resolved

16/18 That following the presentations Council resume standing orders, move back in to open session and determine the preferred provider from the three short listed recruitment agencies to assist the Council to recruit a permanent General Manager.

For:
Unanimous

The meeting resumed in open session at 10.07pm with item 2.2 – *Selection of Preferred Provider: General Manager Recruitment* resolved in open session of the extraordinary meeting as follows:

2.2 Selection of Preferred Provider: General Manager Recruitment

Moved: *Councillor MacGregor*

Seconded: *Councillor Matthews*

Resolved

17/18 *That the preferred provider determined being Davidson now be engaged by Council for the purpose of conducting the recruitment process for a permanent General Manager in accordance with the requirements of the Local Government Act and having due consideration to the Guidelines for the Appointment and Oversight of General Managers issued under section 23A of the Local Government Act 1993.*

18/18 *That Council resolve pursuant to s. 11(3) of the Local Government Act, that any submissions from the short listed providers circulated to Councillors under separate cover are to remain confidential because those documents contain commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it for the purposes of section 10A(2)(d)(i) of the Act.*

For:

Unanimous

2.3 Determination of selection panel to undertake recruitment of General Manager

Moved: *Mayor Smith*

Seconded: *Councillor Holstein*

Resolved

19/18 *That Council, having given consideration to the Guidelines for the Appointment and Oversight of General Managers issued under section 23A of the Local Government Act 1993, determine the selection panel to undertake the recruitment of a General Manager to be the following:*

- *The Mayor, Councillor Smith*
- *Councillor Holstein*
- *Councillor Burke*
- *Councillor Hogan*
- *A suitably qualified independent, being the lead recruiter from the appointed provider*

20/18 *That Council note the recruitment process outlined in this report.*

21/18 ***That the selection panel provide a report to Council following the recruitment process that makes a recommendation as to appointment for determination by the Council.***

22/18 ***That the Council note that the selection panel and all other councillors will be provided with access to relevant information by a secure means.***

For:
Unanimous

3.1 **Notice of Motion - Ordinary Council Meeting**

Moved: ***Councillor Best***
Seconded: ***Councillor Gale Collins***

Resolved

23/18 ***That Council resolve to conduct an Ordinary Council Meeting on Monday, 12 February 2018 and give appropriate public notice of the meeting.***

For:
Unanimous

The Meeting closed at 10.13pm.