

Agenda

Heritage and Culture Advisory Committee



Date: 29 September 2021
Time: 3pm – 5pm
Location: Microsoft Teams
Chairperson: David Milliken, Unit Manager Strategic Planning
Coordinator: David Milliken, Unit Manager Strategic Planning

Item	Title	Responsibility	Time
1	Introduction: welcome, Acknowledgement of Country, apologies, disclosures of interest	Chairperson	3pm 5 minutes
2	Previous business: confirmation of minutes, review action log	Chairperson	3.05pm 5 minutes
3	State Heritage Listing for Calga Aboriginal Site List	Tracey Howie, Awabakal & Guringai Tribal Link	3.10pm 30 minutes
4	Street Design Manual – heritage/special places	Senior Urban Designer	3.40pm 30 minutes
5	Update on Heritage Gap Analysis + discussion	All	4.10pm 20 minutes
6	Future focus of group and planning calendar of key events	Heritage Officer	4.30pm 15 minutes
7	Terms of Reference discussion	Heritage Officer	4.45pm 5 minutes
8	General business	All	4.50 pm 10 minutes
9	Close Next meeting: To be determined	Chairperson	

Action log

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Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
40	5/6/2019	'State Heritage Listing for Calga Aboriginal Site' to be added to a future agenda and relevant person to be invited to an Advisory Group meeting when appropriate.	Heritage Officer / Meeting Support Officer	Tracey Howie unavailable for 23 June 2021 meeting. Emailed 8/9 to invite to September 2021 meeting	Pending
52	7/10/2020	Another informal meeting (workshop) to be held for interested Advisory Group members with regard to progress of the Heritage Trails. Members from the Gosford Foundation Trust Management Committee to be invited to join workshop.	Heritage Officer / Meeting Support Officer	Progress with Heritage Trails is currently on hold but staff will add to the future works program and loop back in with the group when applicable. Kreenah Yelds noted potential for partnership with Newcastle Museum regarding development of mobile app (previously discussed with Bec Cardy) – invite Emma from Museum to workshop when planned.	Pending
54	7/10/2020	Staff to collate key dates of events (e.g. Heritage Week) for Advisory Group members to consider with regard to future planning.	Heritage Officer	Jared Phillips will follow this up with aim to bring calendar to next meeting. On agenda for September 2021 meeting	Pending
55	23/6/2021	Staff to review applicable reports and provide draft copies in confidence to members for feedback.	Unit Manager Strategic Planning	Info pack sent to members via email 10/8/21. Requested any feedback be provided by 13 September - no feedback received as of 8/9	Complete