



CENTRAL COAST COUNCIL

**MINUTES OF THE
ORDINARY COUNCIL MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBER
LEVEL 1, 49 MANN STREET, GOSFORD
ON 08 JUNE 2016
COMMENCING AT 5.00PM**

PRESENT

Ian Reynolds

IN ATTENDANCE

Chief Executive Officer and General Counsel.

The Administrator, Ian Reynolds, declared the meeting open at 5.04 pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

The Administrator, Ian Reynolds, delivered the opening prayer and read an acknowledgment of country statement.

At the commencement of the ordinary meeting report numbers 1.5, 3.1, 3.3, 3.4, 3.5, 3.6, 3.7 and 3.9 were dealt with first then the remaining reports in order. However for the sake of clarity the reports are recorded in their correct agenda sequence.

1.1 Disclosure of Interest

RESOLVED on the motion of Mr REYNOLDS:

44/16 That Council receive the report on Disclosure of Interest and the fact that no disclosure was made be noted.

1.2 Proposed Briefings and Inspections

RESOLVED on the motion of Mr REYNOLDS:

45/16 That Council receive the report on Proposed Briefings and Inspections.

1.3 Address by Invited Speakers

RESOLVED on the motion of Mr REYNOLDS:

46/16 That Council receive the amended report on Invited Speakers.

1.4 Confirmation of Minutes of Previous Meeting

RESOLVED on the motion of Mr REYNOLDS:

47/16 That Council note the minutes of the previous Ordinary Meeting of the former Gosford City Council held on Tuesday 10 May 2016.

48/16 That Council note the minutes of the previous Ordinary Meeting of the former Wyong Shire Council held on Wednesday 11 May 2016.

49/16 That Council confirm the minutes of the previous Extraordinary Meeting of Central Coast Council held on Wednesday 25 May 2016.

Business Arising

There was no business arising.

PROCEDURAL MOTION

RESOLVED on the motion of Mr REYNOLDS:

50/16 *To suspend the standing orders of Council and provide the public background information and context about the new Council.*

RESOLVED on the motion of Mr REYNOLDS:

51/16 *To resume standing orders of Council.*

PROCEDURAL MOTION

RESOLVED on the motion of Mr REYNOLDS:

52/16 *That with the exception of Items 1.5, 3.1, 3.3, 3.4, 3.5, 3.6, 3.7 and 3.9, I adopt the recommendations contained in the remaining reports. For the sake of clarity, that means that Items 2.1, 2.2, 3.2, 3.8, 4.1 and 4.2 have been dealt with in accordance with the recommendations of the Council staff.*

1.5 **Mayoral (Administrator) Minute – Hunter & Central Coast Joint Regional Planning Panel**

RESOLVED on the motion of Mr REYNOLDS:

53/16 *That Council nominate, pursuant to cl. 2(1) of Schedule 4 to the Environmental Planning and Assessment Act 1979, the following to be members of the Hunter and Central Coast Joint Regional Planning Panel:*

- a. Bob Ward; and*
- b. Ken Greenwald.*

54/16 *That Council nominate, pursuant to cl. 8(2) and 8(6) of Schedule 4 to the Environmental Planning and Assessment Act 1979, Gabby Bowles and Lynne Webster each be an alternate to both Ken Greenwald and Bob Ward to the Hunter and Central Coast Joint Regional Planning Panel.*

55/16 *That Council request that the Chief Executive Officer write to each of the nominees of the former Gosford City Council and the former Wyong Shire Council to the Hunter and Central Coast Joint Regional Planning Panel, to thank them for their significant contributions as members of that Panel.*

56/16 *That Council determine that the remuneration to be paid to each nominee when exercising functions as a member of the Hunter and Central Coast Joint Regional Planning Panel is \$700.00 per meeting, inclusive of GST and expenses.*

57/16 *That Council note that the above nominations are to take effect immediately.*

58/16 *That Council note this Minute.*

2.1 Fire Safety Inspection Report from Fire and Rescue NSW - 89-95 The Entrance Road, The Entrance

RESOLVED on the motion of Mr REYNOLDS:

59/16 *That Council note the content of the Fire Safety Report from Fire and Rescue NSW – 89-95 The Entrance Rd, The Entrance (attached), in accordance with Section 121ZD(2)(a) of the Environmental Planning and Assessment Act, 1979.*

60/16 *That Council resolve that it will not exercise its powers in relation to matters 1-6 of the Fire Safety Report dated 30 May 2016.*

61/16 *That Council recognise the important safety issues around this matter and that Council urges the responsible agency (Fire Rescue NSW) to expedite this issue as a matter of urgency.*

2.2 Fire Safety Inspection Report from Fire and Rescue NSW - 12 The Entrance Road, The Entrance

RESOLVED on the motion of Mr REYNOLDS:

62/16 *That Council note the content of the Fire Safety Report from Fire and Rescue NSW – 12 The Entrance Rd, The Entrance (attached), in accordance with Section 121ZD(2)(a) of the Environmental Planning and Assessment Act, 1979.*

63/16 *That Council resolve that it will not exercise its powers in relation to matter 4 of the Fire Safety Report dated 24 May 2016.*

64/16 *That Council recognise the important safety issues around this matter and that Council urges the responsible agency (Fire Rescue NSW) to expedite this issue as a matter of urgency.*

3.1 Administrator Facilities and Expenses Policy

RESOLVED on the motion of Mr REYNOLDS:

- 65/16 ***That Council adopt, for the purposes of public exhibition, the "Policy on Facilities and Expenses for the Administrator" that is attached to this report.***
- 66/16 ***That Council give public notice, for the purpose of s. 253(1) of the Local Government Act 1993, of the amended "Policy on Facilities and Expenses for Councillors" that is attached to this report for not less than 28 days.***
- 67/16 ***That Council note that the amended "Policy on Facilities and Expenses for the Administrator" attached to this report complies with the "Guidelines for the payment of expenses and the provisions of facilities for Mayors and Councillors in NSW" issued by the Director-General for the purposes of s23A of the Local Government Act 1993.***

3.2 Common Seal of Central Coast Council

RESOLVED on the motion of Mr REYNOLDS:

- 68/16 ***That Council direct the Chief Executive Officer to have a Common Seal for Central Coast Council created in accordance with the design set out in this report.***
- 69/16 ***That Council adopt the attached Policy and Procedure, to ensure arrangements for the custody and use of the Common Seal comply with Clause 400 of the Local Government (General) Regulation 2005.***

3.3 Proposed Local Representation Committee

RESOLVED on the motion of Mr REYNOLDS:

- 70/16 ***That Council acknowledge the significant civic service of the councillors of the former Gosford and Wyong Councils.***
- 71/16 ***That Council adopt the "Local Representation Committee - Terms of Reference" (attachment 1 to this report) as the Terms of Reference for the proposed Local Representation Committee of the Council.***
- 72/16 ***That Council request that the Chief Executive Officer invite expressions of interest from each of the 19 councillors who held civic office in the former Gosford or Wyong Councils immediately prior to the making of the Local Government (Council Amalgamations) Proclamation 2016.***

73/16 That Council request that the Chief Executive Officer provide a report to the extraordinary meeting of Council on 29 June 2016 on the expressions of interest received from those former councillors.

74/16 That Council note this report.

3.4 Community Participation Framework

RESOLVED on the motion of Mr REYNOLDS:

75/16 That Council recognise the existing community groups within the Central Coast Local Government Area as valuable pathways for community participation, information and feedback for the Central Coast Council.

76/16 That Council recognise the existing community engagement procedures in place at Central Coast Council already reflect the International Association for Public Practitioners (IAP2) framework and spectrum and the Global Standard AA1000 Stakeholder Engagement Standard (AA1000SES) 2015.

77/16 That Council receive a further report on the former Gosford and Wyong Councils' engagement policies, frameworks and strategies with recommendations as to how one Central Coast Council community engagement model can be developed.

78/16 That Council recognise that both former Gosford and Wyong Councils have previously engaged their respective communities to understand preferred strategies for engagement and that the future proposed model will consider this feedback and will recommend a formal consultation process with the broader community.

79/16 That Council note that the Committees and Advisory Groups of the former Councils cease to operate as at the date of Proclamation, 12 May 2016.

80/16 That in the event any of those Committees and Advisory Groups continued to operate from 12 May 2016, the Council resolve to dissolve those committees and groups of the former councils.

81/16 That Council direct the Chief Executive Officer to write to the community members and representatives of external bodies that were members of those groups thanking them for their valued efforts and contribution to the activities of the former Councils.

82/16 That Council note the Chief Executive Officer holds a delegation to appoint representatives to or his delegate to the Local Traffic Committee, Bushfire Management and Fire Control District Liaison Committees.

83/16 That Council note that the Chief Executive Officer has the delegated authority to establish and manage Committees managing Council assets and

nominate delegates to external bodies.

84/16 That Council note the Chief Executive Officer has or will appoint representatives to the Committees, Advisory Groups and External Bodies as appropriate.

3.5 Community Matching Fund and Community Benefit Grants

RESOLVED on the motion of Mr REYNOLDS:

85/16 That Council note the draft minutes of the former Wyong Shire Council Grants Advisory Group held on 19 April 2016.

86/16 That Council allocate \$125,665.50 from the 2015-16 Community Matching Fund program as follows:

Applicant	Project Name and Summary	Committee Funding Recommended
Toukley RSL - Sub Branch	Cenotaph Development	\$65,000.00 Project has merit, community benefit and good matching component. Recommend full funding.
Toukley and District Art Society Incorporated	Toukley and Districts Art Society - Gallery Refurbishment	\$15,445.00 Project has merit, community benefit and good matching component. Recommend part funding, comprising \$6300.00 spotlights, \$4300.00 air conditioning, \$1168.00 fans/blinds, and \$1936.00 office upgrade and \$1741.00 display shelves. Funding conditional on all relevant approvals being obtained prior to funds being released.
Ngaimpe Aboriginal Corporation	The Glen Gym	\$15,000.00 Project has merit and strong matching component. Recommend part funding, conditional on applicant's ability to achieve any Development Application or Construction Certificate requirements prior to funds being released and confirmation from applicant that project can proceed with part funding.
Tuggerah Lakes Field Archers	Relocation and Establishment of Tuggerah Lakes Field Archers Inc (TLFA) on	\$14,000.00 Project has merit, community benefit and good matching component. Recommend full funding conditional

	Council Site at 231 Hue Hue Road Jilliby	on applicant obtaining any relevant WSC approvals prior to funds being released.
North Shelly Boardriders	Construction of Storage Facility	\$16,220.50 Project has merit. Recommend approval conditional on applicant obtaining any relevant WSC approvals prior to funds being released.
Total		\$125,665.50

87/16 That Council decline applications for the reasons indicated in the table below, the applicants be advised and where relevant, directed to alternate funding programs:

Applicant	Project Name and Summary	Committee Assessment
YMCA Swim School	YMCA Swimability	Project not recommended as currently proposed. Recommend applicant seek more suitable funding alternatives.

88/16 That Council allocate \$145,472.18 from the 2015-16 Community Benefit Grants program as follows:

Applicant	Project Name and Summary	Committee Funding Recommended
The Entrance North Progress Association	Walter and Edith Denniss Reserve The Entrance North Recreation Facilities	\$53,222.00 Project has merit. Recommend approval conditional on relevant approvals being obtained from WSC Open Space and Recreation Unit Manager prior to funds being released. This is a Community Matching Fund application recommended to be funded from Community Benefit Grants 2015/16.
Uniting NSW ACT	The Long Jetty Meeting Place - Intergenerational Connection, Participation and Community	\$3,110.00 Project has merit and meets Community Benefit Grants program objectives.
Impact 4 Life Church	Generate Youth - Social Outreach	\$2,859.00 Project has merit and meets an identified local need.

<i>Tuggerah Lakes Art Society Inc</i>	<i>2016 FAB FAKES (Fabulous Fakes) – Open Art Competition and Exhibition</i>	<i>\$6,504.00 Project has merit and meets Community Benefit Grants program objectives. Recommend part funding (full amount less lighting). Recommendation conditional on WSC support acknowledged as prize sponsors and WSC Mayor or representative to participate in prize ceremony.</i>
<i>Wyong Shire Garden Competition Committee Inc</i>	<i>2016 Wyong Shire Garden Competition</i>	<i>\$9,798.18 Project has merit, recommend part funding, comprising \$1834.55 in-kind (as per application), plus \$7963.63 cash for cash awards and advertising. Recommendation conditional on a Councillor or suitable WSC staff member participating in the judging process, WSC support acknowledged as prize sponsors, WSC Mayor or representative to participate in prize ceremony and no one participant to receive more than two cash awards.</i>
<i>Mannering Park Tidy Towns</i>	<i>Going forward – Purchase of a Zero Turn Lawn Mower</i>	<i>\$5,700.00 Project has merit and meets Community Benefit Grants program objectives.</i>
<i>Wyong District Museum & Historical Society Inc</i>	<i>Arboreal Clans – Production of a Book on Trees Dedicated to the Families of Wyong District Pioneer Settlers</i>	<i>\$5,000.00 Project has merit and meets Community Benefit Grants program objectives. Recommend part funding of \$5000.00 for sculpture only. Funding conditional on applicant agreeing project can be developed on reduced funding.</i>
<i>Uniting NSW ACT</i>	<i>Strengthening Communities of North Wyong</i>	<i>\$4,672.00 Project has merit and meets Community Benefit Grants program objectives. Recommend part funding for the 'All about Mum' and 'Cinema Under the Stars' events, comprising \$4180.00 cash and \$492.00 in-kind, conditional on the applicant conducting the 'Cinema Under the</i>

		<i>Stars' event during Wyong Lakes Festival.</i>
<i>Long Jetty & District Senior Citizens' Club Inc</i>	<i>Community Vegetable Garden</i>	<i>\$2,627.00 Project has merit and meets Community Benefit Grants program objectives.</i>
<i>NAISDA Ltd (National Aboriginal Islander Skills Development Association)</i>	<i>NAISDA Mid-Year Show - Art House Wyong</i>	<i>\$15,000.00 Project has merit and meets Community Benefit Grants program objectives.</i>
<i>Anglican Parish of Gorokan</i>	<i>Lakes Anglican Artsfest 2016</i>	<i>\$3,260.00 Project has merit; recommend full funding comprising \$660.00 in-kind and \$2600.00 cash. Recommendation conditional on WSC support acknowledged as prize sponsors and WSC Mayor or representative to participate in prize ceremony.</i>
<i>Norah Head Surfing Fraternity</i>	<i>Norah Head Surfing Fraternity 40th Anniversary Book</i>	<i>\$7,500.00 Project has merit and meets Community Benefit Grants program objectives. Recommend part funding, comprising \$5610.00 for anniversary book, \$990.00 for DVD production and \$900.00 for design and printing. Funding conditional on WSC acknowledgement on book and DVD and copies being made available to WSC libraries.</i>
<i>Wyong District Cricket Club</i>	<i>Purchase of a Turf Cricket Wicket Roller</i>	<i>\$16,220.00 Project has merit and meets Community Benefit Grants program objectives. Applicant to be requested to investigate possibility of other local clubs using the equipment.</i>
<i>Dooralong Community Reserve Trust</i>	<i>Dooralong Pastimes - The Upgrade of Children's Playground and Tennis Courts and Construction of Walkway</i>	<i>\$10,000.00 Project has merit. Recommend part funding of playground only. Funding conditional on two quotes being submitted and approval from WSC Open Space and Recreation Unit Manager</i>

		<i>prior to funds being released.</i>
Total		\$145,472.18

89/16 ***That Council note the above applications from Uniting NSW ACT and Mannering Park Tidy Towns were in accordance with Resolution 396/15, of the former Wyong Shire Council which allowed for second or subsequent applications to be approved by that Council or its Acting Chief Executive Officer due to the public benefit that arises.***

90/16 ***That Council decline applications for the reasons indicated in the table below, the applicants be advised and where relevant, directed to alternate funding programs:***

Applicant	Project Name and Summary	Committee Assessment
<i>Toukley Preschool Kindergarten</i>	<i>"Yaama"- Toukley Preschool Meeting Place</i>	<i>Project concept has merit, however does not meet WSC Community Benefit Grants program objectives. Recommend applicant source more suitable funding opportunities.</i>
<i>Next Step Inc</i>	<i>Triple M (Me, My Family, My Community)</i>	<i>Project not recommended as currently proposed. Recommend applicant liaise with WSC Community & Cultural Programs Section Manager to further develop concept and resubmit in a future round.</i>
<i>The Shepherd Centre - For Deaf Children</i>	<i>"Chime Time" - A Music Therapy Program for Deaf and Hearing Impaired Children from the Wyong Area</i>	<i>Project not recommended as currently proposed – insufficient information supplied to make an accurate assessment.</i>
<i>Food Whisperers Inc</i>	<i>Small Steps Cooking Program, Cooking Skills for Life</i>	<i>Project concept has merit however applicant has not yet completed delivery of current grant for the same program. Recommend applicant apply in a future round once outcomes of current program have been assessed.</i>

<i>Tuggerah Public School Parents and Citizens Association</i>	<i>125th Celebration Book</i>	<i>Project not recommended as currently proposed. Recommend applicant seek more suitable funding alternatives.</i>
<i>Films4Change Inc</i>	<i>Relationships for Life</i>	<i>Project not recommended as currently proposed. Recommend applicant seek more suitable funding alternatives.</i>
<i>Community Fire Education</i>	<i>Be Fire Safe</i>	<i>Project not recommended as currently proposed – insufficient information supplied to make an accurate assessment. Recommend applicant work with WSC Grants Support Officer to apply in a future round.</i>

3.6 Community Subsidy Program

RESOLVED on the motion of Mr REYNOLDS:

91/16 That Council allocate \$2,000.00 from the 2015-16 Community Subsidy Program as follows:

<i>Applicant</i>	<i>Project</i>	<i>Staff Funding Recommended</i>
<i>Jopuka Productions</i>	<i>Hire of The Art House</i>	<i>\$2,000.00</i>
<i>Total</i>		<i>\$2,000.00</i>

3.7 Proposed Councillors' Community Improvement Grants

RESOLVED on the motion of Mr REYNOLDS:

92/16 That Council allocate an amount of \$17,483 from the 2015-16 Councillors' Community Improvement Grants (CCIG) as follows:

<i>All Saints Anglican Church (\$4000) (\$1600 already allocated)</i>	<i>To build an access ramp.</i>	<i>1,200</i>
<i>Cancer Council NSW (\$3000)</i>	<i>To provide support for Mingara Relay For Life expenses - in particular Stage and Sound.</i>	<i>700</i>

Charmhaven Tennis Centre Inc. (\$4000)	Provide security lighting for night time when locking up and the purchase of additional seating for parents/players.	1,300
Country Women's Association Long Jetty/The Entrance branch (\$4000) (\$1650 already allocated)	Repainting the branch hall.	1,000
EDSACC Croquet Club Inc.	To purchase a defibrillator	200
Greek (Hellenic) Community of Central Coast NSW Inc. (\$3000)	Organise a 'Panigiri' (a celebration)	1,550
House with No Steps (\$4000)	For tools and a projector and screen for disability woodworking workshop	500
Life Education (\$2000)	To allow disadvantaged kids to attend Healthy Harold (Life Education) Program.	100
Lions Club of Toukley Inc. (\$4000)	Replace existing 4.7 metre long awning at front of workshop.	1,500
Ourimbah Rugby Club (\$2900)	Powered BBQ Facility.	700
San Remo Community Environment Project Inc. (\$4000)	To build new raised garden beds at the Community garden in San Remo for members and non-members to grow their own fresh vegies and flowers.	500
Summerland Point Progress Association Inc. (\$983)	To assist with costs for Storage Container.	983
The Lakes Surf Life Saving Club	Purchase a new gazebo to protect volunteers	1,300
Toukley Ladies Tennis Club Inc. (\$2000) (\$1,100 already allocated)	Purchase new outdoor umbrella's.	900
Toukley RSL Sub-branch (\$3500)	To cover the cost of the road closures for the ANZAC March.	1,550
Toukley Rugby League Football Club (\$4000)	Provide trophies and awards for the Annual Presentation for the Toukley Hawks Rugby League Football Club.	1,600
Wycare Inc. (\$1650) (\$300 already allocated)	Purchase of a ride on mower	500
Wyong District Museum & Historical Society Inc. (\$3000)	Purchase: 1. Security System 2. Changeable letter sign 3. Portable Microphone System 4. Vacuum Cleaner	1,400

3.8 Central Coast Council June 2016 Budget

RESOLVED on the motion of Mr REYNOLDS:

93/16 That Council approve the proposed operating and capital budgets for June 2016.

PROCEDURAL MOTION

RESOLVED on the motion of Mr REYNOLDS:

94/16 This is a matter that comes to the meeting late and for which the required due notice has not been given. Pursuant to Clause 241 (3) I move and resolve to have this business transacted at this meeting and in my role as Chairperson, rule this matter to be of great urgency.

3.9 Appointment of External Auditor

RESOLVED on the motion of Mr REYNOLDS:

95/16 That Council appoint PricewaterhouseCoopers to audit the 2015-16 financial reports of the former Gosford City Council and former Wyong Shire Council and be appointed as Central Coast Council's External Auditor to 30 June 2017.

96/16 That Council resolve to enter in to an agreement with PricewaterhouseCoopers in terms identical to the document that is confidential attachment 1 to this report.

97/16 That Council authorise the Chief Executive Officer to execute all documents necessary to effect resolutions 1 and 2 above.

98/16 That Council resolve, for the purposes of s. 55(3)(i) of the Local Government Act 1993, a satisfactory result would not have been achieved by inviting tenders for the services of an external auditor due to the following extenuating circumstances:

- a The Council is required to appoint an external auditor to meet its obligations under the Local Government Act 1993 and cl. 28(1) of the Local Government (Council Amalgamations) Proclamation 2016; and**
- b The Council is required by cl. 28(1) of the Local Government (Council Amalgamations) Proclamation 2016 to appoint an external auditor that was an auditor for the former Gosford City Council or the former Wyong Shire Council as at 12 May 2016; and**
- c The Council has undertaken an appropriate mechanism to evaluate the merits and value of the proposals received from the former auditor for**

the Gosford City Council and the former auditor for the Wyong Shire Council;

- d There is an urgent need to appoint an auditor to meet the obligations imposed on Council by cl. 27 of the Local Government (Council Amalgamations) Proclamation 2016.*

99/16 *That Council resolve, pursuant to s. 11 of the Local Government Act 1993, that attachments 1, 2 and 3 to this report are to be treated as confidential because those reports relate to a matter specified in s. 10A(2)(d)(i) of that Act, being that those documents contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.*

4.1 Investment Report - April 2016

RESOLVED on the motion of Mr REYNOLDS:

100/16 *That Council receive the Investment Report - April 2016.*

4.2 Extraordinary Meeting of Council on 29 June 2016

RESOLVED on the motion of Mr REYNOLDS:

101/16 *That Council note an extraordinary meeting of the Council will be held at 5pm on Wednesday 29 June 2016 in the Council Chambers at 2 Hely Street, Wyong, with the matters to be dealt with at that meeting to be:*

- a Adoption of the Operational Plan for the Central Coast Council for the 2016/17 financial year.*
- b Establishing the Local Representation Committee of the Central Coast Council.*

THE MEETING closed at 5.47 pm.