

Status of Women Advisory Group Meeting Record 10 April 2019



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| Location: | Wyong Administration Building Level 2 George Fulcher Lounge 2 Hely Street, Wyong | |
| Date: | 10 April 2019 | |
| Time | Started at: 10.48am | Closed at: 11:57am |
| Chair | Councillor Lisa Matthews | |
| File Ref | F2017/00176 | |

Present

Councillor Lisa Matthews, Councillor Doug Vincent (arrived 11.20am), Christine Arnaldi, Sharryn Brownlee (arrived 10.46am), Danielle Habib, Sally Jope, Sharon Walsh, Glenn Cannard – Unit Manager Community Partnerships (for Julie Vaughan – Director Connected Communities)

Council Staff present:

Aliesha Carreno – Community Development Worker, Zoie Magann – Advisory Group Support Officer

Item 1 Apologies

Councillor Jillian Hogan, Councillor Chris Holstein, Councillor Jilly Pilon, Danielle Captain-Webb, Miranda Cashin, Margot Castles, Courtney Jones, Belinda Kimpton

The Chairperson, Councillor Lisa Matthews, undertook an Acknowledgement of Country.

Danielle Habib commented that Miranda Cashin has resigned from the Advisory Group, and will no longer be attending meetings. Miranda is a community member who represents people with a disability. Advisory Group members suggested that the EOIs received when advertising was first completed in early 2018 be reviewed again to fill the casual vacancy, and that a representative of people with a disability would be required in accordance with Section C6 of the Terms of Reference.

Action: Staff to send an email to Advisory Group members to confirm their interest in remaining a member of the Advisory Group, considering recent quorum issues and that some people may not be able to make the agreed 10am meetings ongoing.

Action: Staff to investigate options for filling the casual vacancy created by Miranda Cashin's resignation in line with the Terms of Reference before the next meeting.

Item 2 Disclosures of Interest

Sally Jope previously disclosed an interest as a member of the Board of Directors for the Central Coast Community Women's Health Centre (CCCWHC). CCCWHC was the organisation selected by Council staff to receive donations generated from Casual Friday fundraising.

Item 3 Confirmation of Previous Meeting Record

The Advisory Group confirmed the Meeting Record from 13 February 2019.

The Advisory Group reviewed the Action Log.

Aliesha Carreno (Community Development Worker) provided an update on Council's internal initiative of Casual Friday donations made to charitable organisations (General Business from 13 February 2019 meeting). This could not be actioned before International Women's Day (8 March 2019) due to limited timeframes, however could be organised for a different date. It was noted that Central Coast Community Women's Health Centre (CCCWHC) was the organisation selected by Council staff to receive the donations.

Action: Aliesha to organise with the Comms team for Casual Friday donations from a future date to go to CCCWHC.

The Advisory Group discussed the success of the International Women's Day event held on 8 March 2019, and commended the efforts of Aliesha Carreno and event staff. It was commented that Georgia Kent, who was a highly commended nominee for the Youth of the Year Award 2019, spoke wonderfully at the event.

Action: Invite Georgia Kent to the next ordinary meeting as a youth representative to discuss youth perceptions, leadership opportunities available, and young women in local government.

Glenn Cannard (Unit Manager Community Partnerships) advised the Advisory Group of Council's Y4Y (Youth for Youth) program. Y4Y is an action team of young people working together to progress the status of youth. Glenn noted there is high female representation on Y4Y. Some comments were made that information about Council's various groups is difficult to find on the website, and that an increase in awareness is needed.

Action: Staff to bring a crisis relief kit/booklet to the next ordinary meeting as an example of assistance Council offers.

Action: Staff to follow up with the Comms team about advocacy and the public profile of SOWAG, and report back to a future meeting.

Item 4 Using BCC for Emails

The Advisory Group discussed the use of BCC in emails with regards to privacy, and noted that this makes it difficult for the group to communicate.

Action: Advisory Group Support Officer to send an email to Advisory Group members to confirm if they are happy for their contact details to be shared with the group, removing the need for BCC in emails. Contact list to be shared with interested members once complete.

Item 5 Meeting to Discuss Priorities

At the 12 February 2019 meeting, the below action was noted.

Action: An informal meeting to be organised to discuss priorities for the group (attendance not compulsory). Julie Vaughan to talk with Councillor Lisa Matthews about potential dates – Zoie Magann to send out a notice once the date is decided.

A date for the meeting was yet to be decided, so the Advisory Group discussed when this could happen.

Action: An extra meeting to be held 30 April 2019 2pm – 4pm to discuss priorities

Item 6 General Business and Close

- a) ALGWA NSW Conference held on Friday 5 April 2019: Clr Matthews was elected on to the Executive Board. There will be an executive meeting held in Gosford the weekend of 11 October 2019. Clr Matthews will be proposing that a women's forum be held on Saturday 12 October 2019, which SOWAG would ideally host.
- b) Engaging with Education: Sharryn Brownlee advised there is a Department of Education (DoE) office in Tuggerah, which provides a good opportunity to engage with the State body about the status of women and women in leadership, and develop a reciprocal relationship.

Action: Sharryn Brownlee to liaise with DoE to set up a meeting with interested SOWAG members to discuss shared objectives.

- c) Facilities at Sporting Grounds: the Advisory Group discussed concerns regarding bathroom facilities at sporting grounds. Concerns noted were as follows:
 - Insufficient facilities available (not enough – if any, substandard in areas, no baby changing station)
 - No female bathrooms at certain sporting grounds
 - Option of unisex bathrooms – potentially unsafe (would prefer standalone bathroom rather than stalls in a shared room)

Action: Staff to share the Advisory Group's concerns about bathroom facilities at sporting grounds as noted above with the relevant Council sections and Councillors for following up.

Action: Sally Jope to email Glenn Cannard about any known sportsgrounds that don't have female bathrooms for following up with the relevant Council section.

- d) Informal Meetings: the Advisory Group discussed the possibility of interested members meeting informally on the months where meetings are not held to talk about things to action at the next ordinary meeting, in order to be more productive and allow greater member participation.

The meeting closed at 11.47am

Next Meetings: **Meeting to Discuss Priorities**
 Tuesday 30 April 2019
 2pm – 4pm
 Central Coast Council Wyong Office
 Level 2 Committee Room

Next Ordinary Meeting
Wednesday 12 June 2019
10am – 12pm
The Art House, Wyong