

# Status of Women Advisory Group Meeting Record 24 October 2018



Location:	Wyong Administration Building Committee Room 2 Hely Street, Wyong
Date:	24 October 2018
Time	Started at: 10:10AM Closed at: 12:05PM
Chair	Julie Vaughan – Director Connected Communities
File Ref	F2017/00176

## Present

Councillor Chris Holstein, Christine Arnaldi, Margot Castles, Danielle Habib, Danielle Captain-Webb, Courtney Jones, Sally Jope, Belinda Kimpton, Sharon Walsh, Julie Vaughan – Director Connected Communities

Also present were:

Glenn Cannard – Unit Manager Community Partnerships, Zoie Magann – Advisory Group Support Officer

## Item 1 Apologies

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Councillor Jillian Hogan, Councillor Kyle MacGregor, Councillor Lisa Matthews, Councillor Jilly Pilon, Councillor Doug Vincent, Sharryn Brownlee, Miranda Cashin, Aliesha Carreno – Community Development Worker

## Item 2 Disclosures of Interest

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No Disclosures were noted.

## Item 3 Confirmation of Previous Meeting Record

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The Advisory Group confirmed the 11 July 2018 Meeting Record.

**Action:** Julie Vaughan to circulate a draft Communications Plan to Advisory Group members for consideration within two weeks of this meeting (by 7 November 2018).

**Action:** Councillor Lisa Matthews to provide an update on the below action from the 11 July meeting.

*Recommendation: That SOWAG seek support from Central Coast Council to co-ordinate a meeting with state/federal members with the view of partnering with SOWAG to host a community event at beginning of IWD (festival of Women)*

**Action:** Advisory Group Support Officer to re-circulate previous meeting records to Advisory Group members.

**Action:** Advisory Group Support Officer to draft Action Log for Advisory Group to help with tracking actions in preparation for next meeting.

**Action:** Aliesha Carreno's snapshot report on 50:50 Vision – Councils for Gender Equity Program and the NSW Women's Strategy to be circulated to Advisory Group members.

#### **Item 4                    Review Meeting Times/Days for 2019**

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As there were several Apologies received for this meeting, the present members resolved to return to this item at a future meeting following a poll of Advisory Group members.

**Action:** Advisory Group Support Officer to circulate proposed meeting dates for 2019 to Advisory Group members as provided by Julie Vaughan.

**Action:** Advisory Group Support Officer to create a poll/survey and send to Advisory Group members to determine meeting time preferences. Potential time options include 10am-12pm, 2pm-4pm, and 4pm-6pm. Option to alternate meeting times to also be included.

#### **Item 5                    Communications and Engagement**

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The Advisory Group confirmed that they don't want to limit their focus to domestic violence, but rather raise awareness of broader issues.

It was noted that 25 November is International Day for the Elimination of Violence against Women, which marks the start of the 16 Days of Activism against Gender-Based Violence Campaign, ending with Human Rights Day on 10 December.

The Advisory Group acknowledged that these events provide valuable opportunities for education/communication, and brainstormed ideas in preparation for development of a Communications Strategy.

**Action:** The Advisory Group requests that a one hour extraordinary meeting be held 5 November 2018 for the purpose of developing a Communications Strategy to coincide with the UNiTE campaign 16 Days of Activism against Gender-Based Violence.

**Action:** The Advisory Group requests that a member of the Communications team be invited to the extraordinary meeting to assist in the development of a Communications Strategy.

#### **Item 6                    Express Advocate – 100 Most Influential Segment**

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The Advisory Group reviewed the list of *Central Coast's Top 100 Most Influential People* as voted by *Central Coast Advocate* readers. It was noted that just over one third of the total and half of the top 20 are women.

**Action:** Margot Castles to work with Aliesha Carreno to draft a letter to the women featured in the Top 100 Most Influential People list, inviting them to network with the Advisory Group. The letter will congratulate nominees, and inform them of the purpose of the Status of Women Advisory Group.

**Action:** Advisory Group Support Officer to set-up a database of valuable connections for the Advisory Group, using the Top 100 Most Influential People list as a starting point.

**Action:** Aliesha Carreno to work with Jenny Tinworth to collate the biography segments that accompany the top 20 of the Top 100 Most Influential People list to help provide insight into the scope of nominees.

## **Item 7                    General Business and Close**

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Danielle Habib noted an apology for the proposed 14 November meeting. Danielle Captain-Webb noted an apology for the proposed 5 November meeting.

**Action:** The Advisory Group requested that the following items be added to the agenda for the next ordinary meeting:

- Priorities for next year
- Education
- Central Coast White Ribbon Committee (CCWRC) event invites
  - Friday 30 November – Kibble Park, Gosford
  - Friday 7 December – The Entrance
- Confirm meeting times for next year
- Grant funding
- Update on SOWAG budget
  - Review in line with priorities for next year

**Action:** Krystie Bryant and Jenny Tinworth to be invited to the next ordinary meeting.

The meeting closed at 12.05pm

**Next Meeting:**                    **Wednesday 14 November 2018**  
**10am – 12pm**  
**Central Coast Council Wyong Office**  
**Level 2 Function Room**