

Minutes



Status of Women Advisory Group

Date: 1 June 2021

Time: 4.01pm – 5.47pm

Location: Microsoft Teams

Chairperson: Phil Cantillon, Acting Director Community and Recreation Services

Coordinator: Glenn Cannard, Unit Manager Community and Culture

Attendance

Members:

Sharryn Brownlee

Margot Castles

Danielle Habib

Sally Jope

Monique Tovo

Sharon Walsh

Julie Vaughan, Director Community and Recreation Services

Status:

Present (left 5.41pm)

Present

Present (left 5.11pm)

Present

Present (joined 4.43pm)

Present

Apology

Staff:

Phil Cantillon, Acting Director Community and Recreation Services

Glenn Cannard, Unit Manager Community and Culture

Celia Pennycook, Social Planner

Zoie Magann, Meeting Support Officer

Present (left 5.06pm)

Present

Present

Present

1 Introduction

4.01pm

The chairperson welcomed the group and completed an Acknowledgement of Country.

Apologies received were noted.

The chairperson called for any disclosures of interest. No disclosures were received.

2 Update on Council's current status

4.02pm

Glenn Cannard (Unit Manager Community and Culture) provided an update on Council's current status including changes in organisation structure and impact on resources, commencement of the new CEO, change in Administrator, extension of Councillor suspension and delay in Local Government elections for the Central Coast.

3 Previous business

4.05pm

The group confirmed the minutes from the previous meeting held 30 March 2021, which were distributed to members on 13 April 2021.

The action log was reviewed with updates recorded (see page 4). Members agreed to close some actions given Council's current status but noted they are still important matters.

4 SOWAG women's forum

4.19pm

Members previously developed a proposal for a women's forum in response to action 94. Julie Vaughan (Director Community and Recreation Services) flagged some concerns via email on 20 May 2021 about resourcing an event given Council's current status.

The group discussed refining the purpose of the forum to ensure tangible outcomes with consideration to resourcing and time constraints. A revised proposal will be forwarded to staff offline.

5 Update on Social Inclusion Charter and Positive Ageing Strategy

4.45pm

Celia Pennycook (Social Planner) provided an update on Council's draft Positive Ageing Strategy, including the following key points:

- Background of document – 27% of Central Coast residents are aged 60+ and older population continues to grow. Positive ageing is about maximising quality of life and wellbeing of older people.
- Draft strategy builds on previous version from 2014 as well as recent research and community consultation.
- Strategy was placed on public exhibition in 2020: <https://www.yourvoiceourcoast.com/project-stage/draft-positive-ageing-strategy> - Celia provided overview of feedback received.
- Document now being reviewed for reporting to Council for adoption with 5-year implementation plan.

Celia also provided an update on Council's draft Social Inclusion Charter, including the following key points:

- Background of document – acknowledges diversity and inequalities in community and provides framework for Council to commit to social justice and human rights.
- Social Inclusion Advisory Committee has been involved in drafting of Charter.
- Revised Disability Inclusion Action Plan is also currently being developed. Unsure of when final documents will be implemented.

- Members are supportive of the Charter development and commended work of staff in this area.

Action: Positive Ageing Strategy and Social Inclusion Charter to remain standing items on agenda until further notice.

6 General business

5.18pm

- Members would like to see Council implement a Gender Equity Strategy such as the one being developed by [Inner West Council](#). It was noted this may not be possible in current work program but could be considered for future. Members will provide some further info on this request.

Action: Members to forward supporting information for Gender Equity Strategy proposal to Glenn Cannard by Tuesday 15 June 2021 for consideration as part of recommendation to Council.

Recommendation: To fulfil their roles and responsibilities, the Central Coast Status of Women Advisory Group is seeking in principle support from Council to initiate and lead the creation and implementation of a Central Coast Council Gender Equity Strategy.

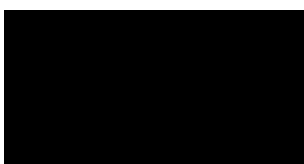
- Glenn Cannard (Unit Manager Community and Culture) noted Council's grant programs open end of June 2021 for application. Members encouraged to share this information with their networks.

7 Close

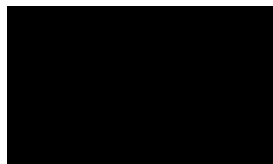
Next meeting: Tuesday 7 September 2021
4pm – 6pm
Location TBC

Meeting closed at 5.47pm

Minutes finalised and endorsed 11/6/2021



Phil Cantillon, Acting Director Community and Recreation Services
Chairperson



Glenn Cannard, Unit Manager Community and Culture
Coordinator

Action log

Status of Women Advisory Group



Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
58	22/10/2019	Meeting to be set up through the Mayor's Office between Mayor Lisa Matthews and relevant Department of Education Directors regarding Actions 33 and 55.	Mayor's Office	Action significantly delayed due to COVID then suspension of Councillors. 1/6/21: members agreed to close given Sharryn's ongoing comms with DOE and existing work in this area.	Closed
87	8/09/2020	Mayor Lisa Matthews to explore option for sending letter to Department of Community Justice about funding opportunities available for community support.	Mayor's Office	Mayor's Office to discuss with Connected Communities 1/6/21: members agreed to close as staff explore funding opportunities as part of usual business.	Closed
90	19/11/2020	Social Inclusion Charter to be brought to first meeting in 2021 for Advisory Group Member information.	Connected Communities Staff	Update provided at 1 June 2021	Complete
91	19/11/2020	Update on Positive Ageing Strategy to come back to Advisory Group when applicable (expected early 2021)	Connected Communities Staff	Update provided at 1 June 2021	Complete
92	31/03/2021	Director Community and Recreation Services (or delegate) to invite Belinda Field (CEO, Yerin Aboriginal Health Services) to join SOWAG as a member (membership process to be confirmed offline with regard to Terms of Reference).	Julie Vaughan	1/6/21: Glenn in contact with Belinda and awaiting response – will continue to follow up (invite to next meeting)	To be addressed at next meeting

Action log

Status of Women Advisory Group



Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
93	31/03/2021	Advisory Group Support Officer to circulate current Terms of Reference to members and ensure correct version is on website.	Advisory Group Support Officer	Correct Terms of Reference distributed to members and updated on website	Complete
94	31/03/2021	Members to develop project plan for proposed women's forum and forward to staff. Plan should include scope of forum and any resource implications.	Advisory Group members	Plan developed by members discussed at 1 June 2021. Members will refine and provide updated copy to staff for consideration.	To be addressed at next meeting
95	31/03/2021	That Council hosts a forum with ALGWA NSW to promote gender equity in Local Government in preparation for the September 2021 elections, noting this matter is time sensitive and should be prioritised for action. Should this not be possible, it is requested that Council support the Status of Women Advisory Group in hosting supplementary forums for women following any pre-election info sessions held.	Advisory Group Support Officer	Report went to Council 25 May 2021. Matter deferred due to extension of Council term with public enquiry - sessions to be held closer to elections	Closed
96	31/03/2021	Sally Jope to forward any info about resource implications associated with AGLWA NSW Forum to staff for consideration.	Sally Jope	Sally Jope shared info via email	Complete
97	31/03/2021	Advisory Group Support Officer to share updates about pre-election info sessions and opportunities for women with members as available.	Advisory Group Support Officer	Sessions will be held closer to elections as part of usual business. 1/6/21: members request item be visited after referendum (September 2021).	To be addressed at next meeting

Action log

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Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
98	1/06/2021	Positive Ageing Strategy and Social Inclusion Charter to remain standing items on agenda until further notice.	Meeting Support Officer		Standing agenda item
99	1/06/2021	Members to forward supporting information for Gender Equity Strategy proposal to Glenn Cannard by Tuesday 15 June 2021 for consideration as part of recommendation to Council.	Members	Gender Equity Forum Project Brief and Gender Equity Strategy Proposal documents received 14/6/21	Complete
100	1/06/2021	To fulfil their roles and responsibilities, the Central Coast Status of Women Advisory Group is seeking in principle support from Council to initiate and lead the creation and implementation of a Central Coast Council Gender Equity Strategy.	Unit Manager Community and Culture	Recommendation to be included in report to Council with minutes and accompanied by supporting info from members	Pending