

Minutes



Status of Women Advisory Group

Date: 7 June 2022

Time: 4.02pm – 5.43pm

Location: Microsoft Teams

Chairperson: Glenn Cannard, Unit Manager Community and Culture

Coordinator: Glenn Cannard, Unit Manager Community and Culture

Attendance

Members:

Margot Castles

Danielle Habib

Sally Jope

Monique Tovo

Sharon Walsh

Heather Irvine-Rundle

Vicky Parry

Kylie Smith

Belinda Field – arrived at 4.20pm

Victoria Collins – arrived at 4.44pm

Status:

Present

Present

Present

Apology

Present

Present

Apology

Present

Present

Present

Staff:

Melanie Smith, Director, Community and Recreation Services

Glenn Cannard, Unit Manager Community and Culture

Rachel Callachor, Meeting Support Officer

Maggie Rowland, Civic Support Officer

Present

Present

Present

Present

1 Introduction

4.04pm

The chairperson welcomed the group.

The chairperson completed an Acknowledgement of Country.

Mel Smith, Director Community and Recreation Services introduced herself to the Group and introductions from the Group members and Council staff.

There were apologies received for this meeting, as noted above.

No disclosures of interest were received for items on the agenda.

2 Previous business

4.32pm

The group confirmed the minutes from the previous meeting as noted below, which were distributed to members via email and uploaded to Council's website:

- Status of Women Advisory Group meeting held 7 December 2021

The action log was reviewed with updates recorded (see page 5).

3 Project updates/information for discussion (standing item)

4.33pm

This item was covered during Action Log update which included a summary of projects.

Some projects are being wrapped up or moved into the new financial year.

Domestic and Family Violence Committee meeting has been held. Good progress.

Permanent Community Development worker recruited by Council, named Leah. Update by Belinda McRobie – previously worked at another Council. Portfolio at this stage will be domestic violence and mental health.

Funding for a 2-year employment position through Resilience NSW, grant funded, specialist resource. A priority for the Community and Recreation Services Directorate, ties into the work undertaken recently in Spencer, flood recovery.

Feedback from Belinda McRobie that the building and connecting work was evident previously and that this will increase on this.

Also noted a Recovery Framework is being developed, during natural disasters also.

BBQ and drop in sessions to be started up this month, to help develop localised plans.

Thanks given to Margot for her help with CatholicCare organisation.

Heather Irvine-Rundle highlighted the psychological safety aspects via Australian Psychological Society, and the options available via other agencies, inviting others to make contact.

Glenn – may be an option for future meetings to discuss and have attendees if possible.

Action: Options to be explored in relation to discuss the work of Australian Psychological Society, and potential to invite to discuss and have attendees if possible.

4 IWD Forum – feedback and next steps

4.48pm

International Women’s Day forum feedback and next steps discussion. Topics addressed:

- To identify existing gaps, and to find what some immediate actions can be taken.
- Some community based solutions and some form of networking.
- Where do we go from here? –
- Heather asked what were the Terms of reference to map how we feed that back. Daniel advised it gives us an opportunity to look at what we can do – is there a possibility to pick out key themes to be actioned.
- Margo would like 6-10 major themes communicated.
- Victoria asked how are we going to collate what was accomplished on IWD and present to the Administrator as a report to Council.

Action: After the International Women’s Day - feedback was invited and was sent to the participants. When a policy report is developed it will be sent to participants. The key themes to be decided upon. Meeting to be held 5pm – 7pm 28 June for participants to attend.

5 Round table update from members

5.18pm

Item

- Sally is looking for funding and will circulate through the emails
- Daniel gave an update on the work she has been doing. On Saturday meeting at the Skillion.
- Margot advised ‘we care connect’ is setting up a hub in the Hunter. They have premises at Thornton and will be working out of the Wyong space.
- Glenn reminded that community support program is now open
- Belinda gave an update that there have been significant donations and they are set up at McPherson’s Road. A lot of Mob are not getting their NDIS plans, any enquiries, contact Belinda.
- Pencil in the Sunday at the beginning of NADOC week.
- Heather was pleased that Emma McBride will now be able to advocate on the Central Coast’s behalf.

6 General business

5.30pm

Next year’s IWD (international Women’s Day) – planning can begin now. Sally will send to Glenn the activities that were planned for this year.

Victoria asked if there were any pamphlets available to advise women where they can go to in the case of domestic violence – housing, food banks? Yes the women’s health service has this

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information.

7 Close

Next meeting: Tuesday 6 September 2022
 4pm – 6pm
 Location TBC

Meeting closed at 5.43pm

Minutes approved by the Coordinator and Chairperson on 28 June 2022.

Action log

Status of Women Advisory Group



Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
97	31/03/2021	Advisory Group Support Officer to share updates about pre-election info sessions and opportunities for women with members as available.	Advisory Group Support Officer	<p>Sessions will be held closer to elections as part of usual business.</p> <p>7/9/21: Item still pending and will be revisited after the Public Inquiry and Referendum</p> <p>7/06/2022- Background on this matter provided, Action update is that this matter is Ongoing, and also on hold, as LG election to be held in September 2024.</p>	On hold
102	7/9/2021	Staff to check with engagement team about members being included in alert notices for documents on public exhibition via YourVoiceOurCoast.	Meeting Support Officer	<p>8/10: Emailed Comms with contact list</p> <p>7/6/2022 – Follow up regarding alert notices for public exhibition via YourVoiceOurCoast(?) . Additional alert mechanisms(?). Check new members are included.</p>	Ongoing
103	7/9/2021	Project updates and documents on exhibition to be standing item on future agendas.	Unit Manager Community and Culture / Meeting Support Officer	<p>Update provided at 7 December 2021 meeting</p> <p>7/6/2022 - Draft First Nations Accord and Draft Acknowledgement of Country – remains on exhibition. Report to August 2022 on outcomes of exhibition and</p>	Ongoing

Action log

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Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
				<p>recommendation/s.</p> <p>July Council meeting – seeking endorsement for exhibition and public comment – Council’s flag and street banner policies.</p> <p>CRS finalising public art policy (internal document/policy) – how art is managed internally, procurement, decommission etc.,</p> <p>Public forum and workshop and Regional Gallery. Looking to establish a panel of artists.</p> <p>Separate series and workshop/s regarding public policies will occur.</p> <p>Grant funding – Community Development Grants and Place Activation Grants, monthly.</p> <p>Overview of documents and policies current under public exhibition via YVOC engagement website.</p> <p>Action: query regarding ‘Lets Talk Woy</p>	

Action log

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				<p>Woy' and whether the session will be recorded/made publicly available.</p> <p>Feedback regarding timing of sessions – different hours of the day etc. – community engagement and reach.</p>	