

Town Centre Advisory Committee Meeting Record 20 August 2019



Location:	Central Coast Council Gosford Office Level 1 Committee Room, 49 Mann Street, Gosford	
Date:	20 August 2019	
Time	Started at: 3.02pm	Closed at: 4.49pm
Chair	Councillor Lisa Matthews	
File Ref	F2019/00505	

Present:

Mayor Jane Smith, Councillor Chris Holstein, Councillor Richard Mehrtens (arrived 3.07pm), Councillor Lisa Matthews, Robert Diaz, Matthew Hingerty, Juan Iocco, Matthew Lusted, Brenton Pavier, Georgia Thomas, Matthew Wales (arrived 3:15pm), Deborah Warwick

Council Staff present:

Julie Vaughan – Director Connected Communities, Jamie Barclay – Unit Manager Economic Development and Project Delivery, Glenn Cannard – Unit Manager Community Partnerships, Cobey Linsley – Section Manager Place Activation, Kelly Drover – Advisory Group Support Officer, Tina Nay – Advisory Group Support Officer

Item 1 Welcome, Acknowledgement of Country and Apologies

Apologies received: Councillor Chris Burke, Paula Martin

Mayor Smith welcomed the Advisory Group and completed an Acknowledgement of Country and Connection to Land Statement.

Item 2 Introductions

Each member of the Advisory Group briefly introduced themselves.

Item 3 Nomination of Chairperson

The Advisory Group discussed the election of a Chairperson.

Councillor Matthews expressed interest in being appointed as Chairperson of the Committee.

Action: The Advisory Group recommends to Council that Councillor Matthews be appointed as the Chairperson of the Town Centre Advisory Committee.

Item 4 Disclosures of Interest

The Mayor called for any Disclosures of Interest.

Matthew Hingerty declared a less than significant non-pecuniary interest as a registered 3rd party lobbyist, in particular, regarding The University of Newcastle.

Matthew Lusted declared a less than significant non-pecuniary interest having property ownership in the township of Wyong.

Item 5 Terms of Reference

The Advisory Group discussed the draft Terms of Reference.

Action: The adopted Terms of Reference be reported to Council as soon as practicable.

Item 6 Town Centre Management Update

Glenn Cannard (Unit Manager Community Partnerships) provided a presentation on the Town Centre Management Update.

Action: Advisory Group Support Officer to distribute presentation to Committee Members.

Action: Advisory Group Support Officer to distribute the Town Centre Review Report to Committee Members.

Item 7 Advisory Committee Action Plan for next 12 Months

The Advisory Group discussed future topics for focus. Some suggestions included:

- Comprehensive Car parking Strategy
- Location of Town Centre Place Managers and work hours (after hours availability)
- Strategy for current and planned events (events calendar)
- Markets (including tiers of pricing)
- Communication
- Micro-Business
- Strategic Planning of Town Centres (Master Plan briefings)
- Chamber of Commerce update to be provided at each meeting
- Staff to review responsibilities in Terms of Reference and see if there are any relevant presentations to be provided to the Committee.

Action: Julie Vaughan to liaise with Strategic Planning Department to discuss relevant information to be presented to the Committee in regards to Strategic Planning of Town Centres.

Action: The following items to be included on the agenda for the October 2019 meeting:

- Update on the Employment and Economic Development Strategy (Jamie Barclay)
- Presentation on events (Glenn Cannard)
- Update on funding/deliverables for Town Centres (Glenn Cannard)
- Chamber of Commerce update

Item 8 General Business and Close

Glenn Cannard advised that work has begun on the Leagues Club Field, which means the New Year's Eve event will be reduced this year.

We are currently working with Police and Stakeholders on Christmas Events. The Christmas Parade won't go ahead this year; however other Christmas events in Gosford will be combined into one and will include Stakeholders and GBID.

The meeting closed at 4.49pm

Next Meeting: Tuesday 29 October 2019
3pm – 5pm
Central Coast Council Wyong Office
Level 2 Committee Room